



Shire of Wongan-Ballidu



CONFIRMED MINUTES
ORDINARY MEETING OF COUNCIL
WEDNESDAY, 22 JULY 2020



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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Jon Hasson declared the meeting open at 3.42 pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

Cr Jon Hasson	Shire President
Cr Stuart Boekeman	Member
Cr Sue Falconer	Member
Cr Eion Ganzer	Member
Cr Mandy Stephenson	Member
Cr Andrew Tunstill	Member

Staff:

Stuart Taylor	Chief Executive Officer
Alan Hart	Deputy Chief Executive Officer
Karl Mickle	Manager Works & Services
Alana Wigmore	Manager Community Services
Melissa Marcon	Building Services Coordinator
Meredith Lee-Curtis	Personal Assistant to the Chief Executive Officer (Minutes)

Apologies:

Cr Brad West	Deputy Shire President
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3. PUBLIC QUESTION TIME

Nil.

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil.

5. PETITIONS AND PRESENTATIONS

Nil.

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil.

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 24 JUNE 2020:

MOTION: MOVED: Cr Boekeman SECONDED: Cr Ganzer

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 24 June 2020 be confirmed as a true and correct record of the proceedings.

**CARRIED: 6/0
RESOLUTION: 010720**

7.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON WEDNESDAY, 8 JULY 2020:

MOTION: MOVED: Cr Tunstill SECONDED: Cr Falconer

That the Minutes of the Special Meeting of Council held on Wednesday, 8 July 2020 be confirmed as a true and correct record of the proceedings.

**CARRIED: 6/0
RESOLUTION: 020720**

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil.

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

Nil.

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR JUNE 2020

FILE REFERENCE:	F1.4
REPORT DATE:	16 July 2020
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	9.2.1a Accounts June 2020

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the *Local Government Act 1995* regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

➤ **Financial Implications**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED: Cr Ganzer SECONDED: Cr Boekeman

That the accounts submitted from 1 to 30 June 2020 totalling \$1,270,034.72 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 were received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

CARRIED: 6/0
RESOLUTION 030720

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JUNE 2020 TO 30TH JUNE 2020

Chq/EFT	Date	Name	Description	Amount
EFT19815	03/06/2020	ANZ BANK (NETT WAGES)	Wages PPE 02.06.2020	-67309.10
EFT19816	03/06/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT19817	03/06/2020	IOU SOCIAL CLUB	Payroll deductions	-240.00
EFT19818	05/06/2020	LANDGATE		-5602.90
	20/04/2020	LANDGATE	Rural UV Gen Vals First 500 shared	5576.70
	02/06/2020	LANDGATE	other DLI invoices	26.20
EFT19819	05/06/2020	WONGAN HILLS IGA	Refreshments for CRC Office	-54.06
EFT19820	05/06/2020	MOORE STEPHENS	2020 Financial Reporting Workshop 25/5/20	-1782.00
EFT19821	05/06/2020	KOMATSU AUSTRALIA PTY LTD		-957.02
	12/05/2020	KOMATSU AUSTRALIA PTY LTD	Supply wiper motor, cartridge & Kowa-Oilcm for Grader PG15	691.37
	29/05/2020	KOMATSU AUSTRALIA PTY LTD	Supply Cartridge for Grader	30.95
	29/05/2020	KOMATSU AUSTRALIA PTY LTD	Supply mirror assay and fuel filter for grader	234.70
EFT19822	05/06/2020	OFFICEWORKS BUSINESS DIRECT		-395.77
	05/05/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for CRC Office	66.79
	06/05/2020	OFFICEWORKS BUSINESS DIRECT	50 x Standard Business cards for Cr. Jon Hasson	25.95
	06/05/2020	OFFICEWORKS BUSINESS DIRECT	smooth pearl photo paper A3, 25 pack for CRC Office	75.64
	13/05/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for Boomer consumables and CRC Office	95.01
	21/05/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for Boomer consumables and CRC Office	132.38
EFT19823	05/06/2020	WCS CONCRETE	375mm Concrete Pipe for Barrow Road	-812.90
EFT19824	05/06/2020	THE POINT DOCTOR	Stencil for Bike Paths	-175.00
EFT19825	05/06/2020	MAJOR MOTORS PTY LTD	Supply Pad kit caliper & seals for PTK32	-327.73
EFT19826	05/06/2020	T A MATTHEWS ELECTRICAL SERVICES		-9639.30
	01/05/2020	T A MATTHEWS ELECTRICAL SERVICES	Replace faulty light breaker at 30 Wandoo Cres	220.00
	01/05/2020	T A MATTHEWS ELECTRICAL SERVICES	look at genset at Admin office and set up voltage to 415 volts	99.00
	01/05/2020	T A MATTHEWS ELECTRICAL SERVICES	Replace faulty breakers at goods shed, Shed lights and power points at water tower	643.50
	01/05/2020	T A MATTHEWS ELECTRICAL SERVICES	Inspection of water leaks to house - 14 Ellis St	99.00
	21/05/2020	T A MATTHEWS ELECTRICAL SERVICES	Supply 50mm ducting, 100mm ducting, steel pavemate lid, type 99 pit plus freight for sports co location	3511.20
	03/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Replace faulty light at works supervisor's office	165.00
	03/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Replace light in new office at Shire Admin	187.00
	03/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Gardeners Shed - Hybay light	517.00
	03/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Electrical Work to Mechanics Workshop	3850.00
	03/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Repairs to lights at airport	347.60
EFT19827	05/06/2020	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 152 Interest payment	-30537.35
EFT19828	05/06/2020	COAD COMMUNICATIONS	Telstra Pit Riser Sports co Location	-97.05
EFT19829	05/06/2020	SYNERGY		-4471.99
	14/05/2020	SYNERGY	Electricity consumption for Wongan Hills Museum	202.59
	28/05/2020	SYNERGY	Electricity Consumption at Railway Centre	238.74
	02/06/2020	SYNERGY	Electricity Consumption for street lighting for Wongan Hills	4030.66
EFT19830	05/06/2020	WESTERN RURAL EARTHMOVING	Gravel Pushing - Lake Hinds North Road	-5940.00
EFT19831	05/06/2020	KLEEN WEST DISTRIBUTORS	Supply various sundry items for Admin Building	-517.77
EFT19832	05/06/2020	WONGAN HILLS HOTEL	Meals supplied for council meetings held on the 27/5/2020	-409.00
EFT19833	05/06/2020	TKB MECHANICAL	Fit supplied windscreen to PLDR6 (recoverable insurance claim)	-660.00
EFT19834	05/06/2020	DAVE WATSON CONTRACTING PTY.LTD	Tree Pruning in the Shire of Wongan-Ballidu	-6655.00
EFT19835	05/06/2020	BP AUSTRALIA	Fuel Supply for May 2020	-341.08
EFT19836	05/06/2020	MARKET CREATIONS PTY LTD		-2100.58
	29/05/2020	MARKET CREATIONS PTY LTD	office 365 enterprise for Shire Admin office	159.50
	31/05/2020	MARKET CREATIONS PTY LTD	Office 365 Enterprise times 3 and project online premium for Shire Admin office	1220.36
	31/05/2020	MARKET CREATIONS PTY LTD	Managed back up licenses	720.72
EFT19837	05/06/2020	HENDOS PLUMBING & GAS SERVICES	Railway Toilets - Service push down taps in men's toilet sink	-560.32
EFT19838	05/06/2020	ALAN HART		-1145.00
	03/06/2020	ALAN HART	Reimbursement for Uniforms	399.00
	05/06/2020	ALAN HART	reimbursement for IPA membership fee	746.00
EFT19839	05/06/2020	FIVE STAR BUSINESS & INNOVATION	Supplied toners and waste toner bottle for CRC photocopier	-42.90
EFT19840	05/06/2020	KYLIE NEAVES	EHO & Public Health Services	-600.00
EFT19841	05/06/2020	RICOH FINANCE	CRC Photocopier Lease from 27/6/20 to 26/7/20	-276.96
EFT19842	05/06/2020	GLEEMAN TRUCK PARTS P/L		-1378.46
	27/05/2020	GLEEMAN TRUCK PARTS P/L	Supply filter kit, oil filter, fuel filter, Bulldog coolant VCS 20Lt, spring brake 3030, cab filter, air dryer filter, UDS filter & blade wiper for PTK33, 34, 35 & 36	1137.46
	29/05/2020	GLEEMAN TRUCK PARTS P/L	Supply seatbelt catch for Mack Truck PTK34	241.00
EFT19843	05/06/2020	JOELECTRICS	Install 3 supplied lights - 30 Wandoo Cres	-225.01
EFT19844	05/06/2020	WES'S DEMOLITION & SALVAGE	Gravel Pushing	-3509.00
EFT19845	05/06/2020	FIRM CONSTRUCTION PTY LTD	PC23 Works completed as at the 29/05/2020	-207278.54
EFT19846	05/06/2020	DEPT OF PLANNING, LANDS & HERITAGE	Lease rent for 1 month due to holding over as per agreement	-45.84
EFT19847	01/06/2020	WESTNET PTY LTD	Internet Usage 01/6/20 to 01/7/20	-609.90
EFT19848	10/06/2020	TELSTRA CORPORATION LIMITED	Telstra account issued 26/5/20	-4654.85
EFT19849	12/06/2020	LANDGATE	Gross Rental value chargeable	-71.92

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JUNE 2020 TO 30TH JUNE 2020

Chq/EFT	Date	Name	Description	Amount
EFT19850	12/06/2020	WONGAN HILLS IGA		-717.28
	31/05/2020	WONGAN HILLS IGA	Refreshments, cleaning products, ranger sundries & council refreshments for Admin Office	628.54
	31/05/2020	WONGAN HILLS IGA	May account for CRC	88.74
EFT19852	12/06/2020	NUTRIEN AG SOLUTIONS LTD		-596.71
	06/05/2020	NUTRIEN AG SOLUTIONS LTD	safs Detectable underground tape for parks and gardens	223.39
	28/05/2020	NUTRIEN AG SOLUTIONS LTD	Supply 40mm Blue line & Tee 40mm for sports co location	373.32
EFT19853	12/06/2020	MCINTOSH & SON		-706.62
	24/03/2020	MCINTOSH & SON	Supply bearings for roller	656.02
	26/03/2020	MCINTOSH & SON	Bolts and washers for roller	50.60
EFT19854	12/06/2020	OFFICEWORKS BUSINESS DIRECT		-299.33
	10/06/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for Admin Office	264.85
	11/06/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for Admin Office	34.48
EFT19855	12/06/2020	WCS CONCRETE		-6515.96
			Supply and Delivery 100.4 tonnes of white washed sand for sports co location	
EFT19856	12/06/2020	WONGAN NEWSAGENCY		-109.56
	31/05/2020	WONGAN NEWSAGENCY	Newsagency - Shire Admin	104.59
	31/05/2020	WONGAN NEWSAGENCY	Stationery for CRC Office	4.97
EFT19857	12/06/2020	IXOM OPERATIONS PTY LTD		-169.14
			Service fee for 2 x chlorine gas for swimming pool & Parks and Gardens	
EFT19858	12/06/2020	THE POINT DOCTOR		-532.00
			Supply rebuild bracket & grit weld auger bits for PROL11 & PSP4	
EFT19859	12/06/2020	BALLIDU TRADING POST		-19.90
			Road Verge Collection notice for Ballidu mailboxes	
EFT19860	12/06/2020	AUSTRALIAN TAXATION OFFICE		-8753.44
			FBT Return tax for the period from 01/4/19 to 31/3/20	
EFT19861	12/06/2020	T A MATTHEWS ELECTRICAL SERVICES		-3494.63
	30/11/2019	T A MATTHEWS ELECTRICAL SERVICES	Installation of Go2Zone Water Chiller Unit at Station Precinct	182.96
	30/11/2019	T A MATTHEWS ELECTRICAL SERVICES	Air Conditioner Service - CRC x 2	198.00
	30/11/2019	T A MATTHEWS ELECTRICAL SERVICES	Air Conditioner Service - Sports Pavilion	99.00
	30/11/2019	T A MATTHEWS ELECTRICAL SERVICES	Ballidu Hall power tripping, fault finding	148.50
	30/11/2019	T A MATTHEWS ELECTRICAL SERVICES	Exit light in Allied side of Medical centre foyer	294.25
	30/11/2019	T A MATTHEWS ELECTRICAL SERVICES	Replace light switch - Depot	62.82
	30/11/2019	T A MATTHEWS ELECTRICAL SERVICES	Air Conditioner Service - Civic Centre x 5	495.00
	30/11/2019	T A MATTHEWS ELECTRICAL SERVICES	Inspection of skylights from storm damage - Admin	99.00
	05/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Replace boundary fuses on pole (Shire point of attachment pole) - Admin	683.10
	09/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Replace exit light with LED - Admin	294.25
	09/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Replace PE Cell at front of Civic Centre	178.75
	09/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Supply and Install replacement spit fires x 5	759.00
EFT19862	12/06/2020	OVERLAND FREIGHT		-717.26
			Freight charges for May 2020	
EFT19863	12/06/2020	CHAMP PTY LTD		-1897.50
			2020/2021 Library System Management and Information (LMSI) Subscription	
EFT19864	12/06/2020	RATHNALLY PTY LTD		-348.00
			Purchase of 348m3 of Gravel @ \$1.00 per m3	
EFT19865	12/06/2020	BALLIDU TRADING POST - CLEANING ACCOUNT		-811.25
			Cleaning at various locations in Ballidu	
EFT19866	12/06/2020	LGIS RISK MANAGEMENT		-4980.80
			Regional Risk Co-Ordinator Program 19/20 Second Instalments	
EFT19867	12/06/2020	A.G.S. SEWELL & CO		-4146.00
			Purchase of 4146m3 of Gravel @ \$1.00 per m3	
EFT19868	12/06/2020	WONGAN HILLS MAIL SERVICE		-161.82
			Wongan Hills Mail service - Shire Admin	
EFT19869	12/06/2020	PUBLIC TRANSPORT AUTHORITY OF WA		-48.45
			CRC Trans WA	
EFT19870	12/06/2020	KLEEN WEST DISTRIBUTORS		-829.95
			Hand Sanitiser 35L & 15L for Shire Office & Medical Centre	
EFT19871	12/06/2020	PUBLIC LIBRARIES WESTERN AUSTRALIA INC (PLWA)		-170.00
			2019/2020 PLWA Membership - CRC Library Expenses	
EFT19872	12/06/2020	BRYAN RURAL SERVICE		-8569.00
ZC9161859	08/06/2020	BRYAN RURAL SERVICE	Termite Inspection and treatment at various locations	5313.00
ZC9161858	08/06/2020	BRYAN RURAL SERVICE	Gutter Cleaning at various locations	3256.00
EFT19873	12/06/2020	DUN DIRECT PTY LTD		-13144.95
			Fuel Supply for May 2020	
EFT19874	12/06/2020	KARL MICKLE		-159.00
			PWO corporate uniform refund	
EFT19875	12/06/2020	GREAT SOUTHERN FUEL SUPPLIES		-10861.04
			Bulk Diesel Delivery 14/5/20 11,000 litres	
EFT19876	12/06/2020	IRENA BIEL		-30.88
			Refund for the purchase of unleaded fuel for PUT72	
EFT19877	12/06/2020	HENDOS PLUMBING & GAS SERVICES		-260.37
			16 Moore St - Adjusted pressure reduction valve on solar hot water unit, serviced and repaired toilet	
EFT19878	12/06/2020	RURAL RANGER SERVICES		-1148.32
	07/06/2020	RURAL RANGER SERVICES	Rural Ranger Services	927.50
	07/06/2020	RURAL RANGER SERVICES	Dog Catching equipment and Microchip Reader	220.82
EFT19879	12/06/2020	HAWKE VIEW KENNELS AND CATTERY		-950.00
	01/06/2020	HAWKE VIEW KENNELS AND CATTERY	1 Dog @ \$25 /day - 12 days	300.00
	01/06/2020	HAWKE VIEW KENNELS AND CATTERY	1 Dog @ \$25 /day - 4 days	100.00
	01/06/2020	HAWKE VIEW KENNELS AND CATTERY	1 Dog @ \$25 /day - 3 Days	75.00
	01/06/2020	HAWKE VIEW KENNELS AND CATTERY	1 Dog @ \$25 /day - 2 Days	50.00
	01/06/2020	HAWKE VIEW KENNELS AND CATTERY	1 Dog @ \$25 /day - 2 Days	50.00
	01/06/2020	HAWKE VIEW KENNELS AND CATTERY	1 Dog @ \$25 /day - 4 Days	100.00
	01/06/2020	HAWKE VIEW KENNELS AND CATTERY	1 Dog @ \$25 /day - 2 Days	50.00
	01/06/2020	HAWKE VIEW KENNELS AND CATTERY	1 Dog @ \$25 /day - 2 Days	50.00
	01/06/2020	HAWKE VIEW KENNELS AND CATTERY	1 Dog @ \$25 /day - 7 Days	175.00
EFT19880	12/06/2020	MAREE SMARTT		-120.00
			Reimbursement for the purchase of uniforms - 3 x pants	
EFT19881	12/06/2020	CLEANTECH ENERGY PTY LTD		-2193.43
			Electricity consumption for Wongan Hills Sports Ground, Swimming Pool, Medical Centre & CRC Building	

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JUNE 2020 TO 30TH JUNE 2020

Chq/EFT	Date	Name	Description	Amount
EFT19882	12/06/2020	PRIME LINE PLUMBING & GAS		-2910.60
	08/06/2020	PRIME LINE PLUMBING & GAS	Installation of Water Cooler for sports co location	888.80
	08/06/2020	PRIME LINE PLUMBING & GAS	Fire Reel Service Basketball Courts for sports co location	951.50
	08/06/2020	PRIME LINE PLUMBING & GAS	32mm Fire Hose Connection for sports co location	1070.30
EFT19883	12/06/2020	ACEDALE INVESTMENTS	Purchase of 672m3 of gravel @ \$1.00 per m3	-672.00
EFT19884	12/06/2020	TRACTUS AUSTRALIA		-9381.50
	04/05/2020	TRACTUS AUSTRALIA	Truck tyre for PTK31	347.70
	04/05/2020	TRACTUS AUSTRALIA	Supply 2 new tyres for WB2 Nissan pathfinder	680.00
	08/05/2020	TRACTUS AUSTRALIA	Repair puncture in tyre PSP4	37.30
	11/05/2020	TRACTUS AUSTRALIA	Puncture repair - truck tyre	412.50
	22/05/2020	TRACTUS AUSTRALIA	Supply and fit grader tyre and O ring for Grader PG15	1640.00
	22/05/2020	TRACTUS AUSTRALIA	Fitting tyre on PSP4	112.00
	25/05/2020	TRACTUS AUSTRALIA	supply and fit 4 x truck tyres for PTK36	2294.00
	27/05/2020	TRACTUS AUSTRALIA	Replace Valve tool double end for PG17	46.00
	27/05/2020	TRACTUS AUSTRALIA	Fitting and disposal of truck tyre for PTK34	2302.00
	29/05/2020	TRACTUS AUSTRALIA	Supply battery for PUT71	346.00
	29/05/2020	TRACTUS AUSTRALIA	Fitting and disposal of truck tyre for PTK33	1164.00
EFT19885	12/06/2020	RENAE LANGFORD	Uniform Refund	-227.33
EFT19886	12/06/2020	MIDLAND CEMENT MATERIALS	Geofabric for playground for sports co location	-330.00
EFT19887	12/06/2020	ADVANTAGE SANDBLASTING PTY LTD	Sandblasting and Paint PTR13	-5500.00
EFT19888	12/06/2020	RI & EJ SEWELL	The purchase of 1356m3 of gravel @ \$1.00 per m3	-1356.00
EFT19889	16/06/2020	TELSTRA CORPORATION LIMITED	Telephone Service - Dr Inoue 0429 112 066	-751.81
EFT19890	16/06/2020	TELSTRA CORPORATION LIMITED	Harvest Ban Line Telephone account Issued 2/5/20	-1153.53
EFT19891	17/06/2020	ANZ BANK (NETT WAGES)	Wages PPE 16.06.2020	-67050.11
EFT19892	17/06/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT19893	17/06/2020	IOU SOCIAL CLUB	Payroll deductions	-240.00
EFT19894	19/06/2020	LANDGATE	Copy of Valuation Roll - Mining Tenements	-270.25
EFT19895	19/06/2020	AVON WASTE	Domestic & commercial collection Wongan Hills & Ballidu	-10109.96
EFT19896	19/06/2020	BOEKEMAN NOMINEES PTY LTD		-4341.16
	04/05/2020	BOEKEMAN NOMINEES PTY LTD	Follower Kit for Roller	20.70
	04/05/2020	BOEKEMAN NOMINEES PTY LTD	Check Assy FR Door on Roller	195.72
	15/05/2020	BOEKEMAN NOMINEES PTY LTD	10,000 KM service for CEO vehicle	414.68
	15/05/2020	BOEKEMAN NOMINEES PTY LTD	30,000Km Service for Toyota Hilux PUT74	839.34
	27/05/2020	BOEKEMAN NOMINEES PTY LTD	Replace Windscreen (Ins Claim) and supply Rubber Wiper blades	1133.47
	27/05/2020	BOEKEMAN NOMINEES PTY LTD	ZZ-3CX-ripper suit Backhoe	1737.25
EFT19897	19/06/2020	CJD EQUIPMENT PTY LTD	Loader repairs parts and labour	-4012.12
EFT19898	19/06/2020	ELDERS RURAL SERVICES LIMITED	5 x 1kg Casper Herbicide for Parks and Gardens	-508.75
EFT19899	19/06/2020	WALLIS COMPUTER SOLUTIONS	Cisco switch for Shire Office	-912.56
EFT19901	19/06/2020	INTERNATIONAL ASSOC FOR PUBLIC PARTICIPATION AUSTRALASIA LIMITED		-3190.00
	15/06/2020	INTERNATIONAL ASSOC FOR PUBLIC PARTICIPATION AUSTRALASIA LIMITED	Training for MCS Engaging with Influence - Virtual 25 June 2020 & Conflict in Engagement - Virtual 28 July 2020	990.00
	15/06/2020	INTERNATIONAL ASSOC FOR PUBLIC PARTICIPATION AUSTRALASIA LIMITED	Annual Corporate Membership to IAP2	2200.00
EFT19902	19/06/2020	WONGAN HILLS HOTEL	1 x Bag of Ice for Council	-5.50
EFT19903	19/06/2020	NEWINS FAMILY TRUST	Managing of Wongan Hills Refuse Site for June	-5951.00
EFT19904	19/06/2020	AFGRI EQUIPMENT AUSTRALIA	Return of Bond for 27D Quinlan Street Wongan Hills	-840.00
EFT19905	19/06/2020	ALANA WIGMORE	Dual Receiver Doorbell/Duress Alarm for CRC	-39.90
EFT19906	19/06/2020	RAMM SOFTWARE PTY LTD	Annual Subscription to Ramm for the 2020-2021 financial year	-8561.23
EFT19907	19/06/2020	SAFE AVON VALLEY INC.	For Cats whose impound end between 30/4/2020 - 31/5/2020	-300.00
EFT19908	19/06/2020	FIVE STAR BUSINESS & INNOVATION	Black & colour meter reading for CRC photocopier.	-1033.60
EFT19909	19/06/2020	GLEEMAN TRUCK PARTS P/L		-524.31
	12/06/2020	GLEEMAN TRUCK PARTS P/L	Supply 12v 65w globe for PRO14 plus Freight Charges	168.25
	17/06/2020	GLEEMAN TRUCK PARTS P/L	23059017 Tank expansion for Mack Truck PTK33	356.06
EFT19910	19/06/2020	FIRM CONSTRUCTION PTY LTD	PC24 Completed as at the 12/6/2020	-242948.32
EFT19911	19/06/2020	AC HEALTHCARE PTY LTD	June Payment	-21083.36
EFT19913	19/06/2020	TRUCK CENTRE (WA) PTY LTD	PTK33 - Repairs to exhaust break, brake shoes, bearings and associated issues following a Road Worthiness test.	-11034.58
EFT19914	18/06/2020	DE LAGE LANDEN PTY LTD	CRC Photocopier Lease Payment for June 2020	-557.70
EFT19915	26/06/2020	CJD EQUIPMENT PTY LTD		-493.96
	17/06/2020	CJD EQUIPMENT PTY LTD	sealing ring, oring, sealing ring, dust cover, lock washer, nut and freight charges for	443.32
	18/06/2020	CJD EQUIPMENT PTY LTD	Supply oring for PLDR8	26.99
	18/06/2020	CJD EQUIPMENT PTY LTD	Supply oring for PLDR9	23.65
EFT19916	26/06/2020	WCS CONCRETE	Apex Park Wongan Hills 25T of washed white sand delivered	-1557.60
EFT19917	26/06/2020	THE WORKWEAR GROUP P/L	Uniform order for Vanessa Deetlefs (CRC)	-273.01
EFT19918	26/06/2020	WONGAN-BALLIDU DEVELOPMENT GROUP	Mast Rental for the year 1 January 2019 to 31 December 2019	-1638.76
EFT19919	26/06/2020	T A MATTHEWS ELECTRICAL SERVICES		-2187.71
	03/06/2020	T A MATTHEWS ELECTRICAL SERVICES	please install power and TV points into the Council Chambers	1205.96
	18/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Smoke Alarms with recharge battery for Admin Building	319.00

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JUNE 2020 TO 30TH JUNE 2020

Chq/EFT	Date	Name	Description	Amount
	18/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Replace lights in MCS office (LED Downlight 14watt) - CRC	459.25
	18/06/2020	T A MATTHEWS ELECTRICAL SERVICES	Replace PE Cell for back of building security lights - Admin	203.50
EFT19920	26/06/2020	RBC RURAL	Standing order for Meter plan charge	-426.48
EFT19921	26/06/2020	WONGAN HILLS HARDWARE		-4592.78
300667	28/05/2020	WONGAN HILLS HARDWARE	Rapid Set, Rapid Set, Rapid Set, Rapid Set	588.14
BUILDING MAY	31/05/2020	WONGAN HILLS HARDWARE	Building Account for May	2266.00
WORKS INV	31/05/2020	WONGAN HILLS HARDWARE	Works account for May 2020	1738.64
EFT19922	26/06/2020	WESTERN RURAL EARTHMOVING	Gravel Pushing - Moonijin West Road	-16500.00
EFT19923	26/06/2020	INDUSTRIAL AUTOMATION GROUP - WATERMAN IRRIGATION	Water meter repairs and solenoid replacement at Ballidu Standpipe	-3969.90
EFT19924	26/06/2020	CR BRAD WEST	Sitting Fees for April, May & June Meetings	-656.72
EFT19925	26/06/2020	TKB MECHANICAL	Wheel Alignment for Works Supervisor	-104.50
EFT19926	26/06/2020	DAVE WATSON CONTRACTING PTY.LTD	Road Verge Pruning on Kondut, Burakin, Wongan Hills	-7645.00
EFT19927	26/06/2020	FEATHERSTONE ROOFING & BUILDING SERVICES	Complete last lower section of roof for Admin Building	-9715.87
EFT19928	26/06/2020	CR JON A HASSON	Sitting Fees for April, May and June 2020	-926.33
EFT19929	26/06/2020	RE EWEN	Paint, plaster & skirtings for new office at Shire Admin office	-1782.00
EFT19930	26/06/2020	FIVE STAR BUSINESS & INNOVATION	Black Toner for CRC	-15.35
EFT19931	26/06/2020	CR MANDY STEPHENSON	Sitting Fees for April, May & June Meetings 2020	-550.00
EFT19932	26/06/2020	CR EION GANZER	Sitting fees for April, May & June Meetings	-550.00
EFT19933	26/06/2020	CR SUE FALCONER	Sitting fees for April, May and June Meetings	-550.00
EFT19934	26/06/2020	CR STUART BOEKEMAN	Sitting fees for April, May & June Meetings	-550.00
EFT19935	26/06/2020	GLEEMAN TRUCK PARTS P/L		-524.31
	25/06/2020	GLEEMAN TRUCK PARTS P/L	deflector base for PTK33	356.06
	25/06/2020	GLEEMAN TRUCK PARTS P/L	deflector base for PROL14	168.25
EFT19936	26/06/2020	SACHA LUPTON	Refund for the purchase of craft supplies for CRC Community events	-81.00
EFT19937	26/06/2020	M2 TECHNOLOGY GROUP PTY LTD	Annual Invoice, On hold voice service agreement - TIPT phone system	-1452.00
EFT19938	26/06/2020	CR ANDREW TUNSTILL	Sitting fees for April, May and June Meetings	-550.00
EFT19939	08/06/2020	ANZ CORPORATE CREDIT CARD	Credit Card Charges	-1272.17
EFT19940	29/06/2020	SHERIFF'S OFFICE	Lodgement Fees for registering 8 unpaid infringements	-560.00
EFT19944	30/06/2020	DEPARTMENT OF TRANSPORT	DPI for June 2020	-78413.05
EFT19945	30/06/2020	WCS CONCRETE	Supply 49.8 tonne of White washed sand for Apex Park	-3232.02
EFT19946	30/06/2020	MOORA GLASS SERVICE		-2502.50
	29/06/2020	MOORA GLASS SERVICE	Supply and install 6mm clear acrylic screen - Medical Centre	2101.00
	29/06/2020	MOORA GLASS SERVICE	Reglaze 3 windows - Masonic Lodge including travel and labour	401.50
EFT19947	30/06/2020	IXOM OPERATIONS PTY LTD	Chlorine 70 kg x 2 for Swimming Pool & Parks	-163.68
EFT19948	30/06/2020	KANYANYA	Craft items for holiday activities - CRC Community Events	-10.00
EFT19950	30/06/2020	SPECIALE SMASH REPAIRS	Repairs to CEO vehicle Volkswagen (Recoverable)	-259.08
EFT19951	30/06/2020	WONGAN HILLS HOTEL	Council Dinner dated 24/6/20	-340.00
EFT19952	30/06/2020	TKB MECHANICAL	Supply 2 x battery for Ford Transit PUT71	-914.30
EFT19953	30/06/2020	BP AUSTRALIA	Fuel for DCEO vehicle & CEO Vehicle	-506.52
EFT19954	30/06/2020	FEGAN BUILDING SURVEYING	Building Surveying (Hewett Road)	-220.00
EFT19955	30/06/2020	FIVE STAR BUSINESS & INNOVATION	The supply of Cyan & Magenta Toner for CRC	-30.70
EFT19956	30/06/2020	JB HI-FI GROUP PTY LTD	50 inch tv - Medical Centre waiting room	-483.00
EFT19957	30/06/2020	WONGAN HILLS FAMILY MEATS	Meat for Depot BBQ (COVID-19)	-236.55
EFT19958	30/06/2020	NETLINK GROUP PTY LTD	IT support for phone system - Shire Office (Recoverable)	-235.95
EFT19959	30/06/2020	FIRM CONSTRUCTION PTY LTD	PC25: Works completed as at the 26/6/20	-221497.25
EFT19960	30/06/2020	DOWERIN REFRIGERATION & AIR CONDITIONING SERVICES		-3377.00
	03/07/2020	DOWERIN REFRIGERATION & AIR CONDITIONING SERVICES	Air conditioner not working in main living area - 42 Mitchell St	869.00
	03/07/2020	DOWERIN REFRIGERATION & AIR CONDITIONING SERVICES	Admin - Repair air conditioner unit in records/new office room	2508.00
EFT19961	30/06/2020	AC HEALTHCARE PTY LTD		-1229.09
	25/06/2020	AC HEALTHCARE PTY LTD	Pre-employment medical for Taylor Mickle	250.00
	29/06/2020	AC HEALTHCARE PTY LTD	Minor Medical Equipment for Wongan Hills Medical Centre	979.09
EFT19962	30/06/2020	ITR PACIFIC PTY LTD	Supply Grader Blades for PG16	-902.00
EFT19963	30/06/2020	REGIONAL DEVELOPMENT AUSTRALIA (RDA) WHEATBELT INCC	Wheatbelt Aggregated Subscription to Grant Guru - Three year subscription payable in advance	-852.50
21498	08/06/2020	SHIRE OF WONGAN-BALLIDU PETTY CASH RE-IMBURSEMENT	Department of Transport, parking for excel course, Trainee working with children, flyscreen for housing, tail lights for DCEO vehicle	-231.85
21499	12/06/2020	SHIRE OF WONGAN-BALLIDU	Boomer Advertising for change to meeting, Covid 19, tree maintenance, verge collection & Eboomers for councillors	-1249.00
21500	26/06/2020	BALLIDU PROGRESS GROUP	2020 Bike It To Ballidu Allocation Draw Down	-3427.59
21501	29/06/2020	MORTLOCK FABRICATION & REPAIRS	2020 Annual Inspection of Bus (for registration)	-187.75
21502	30/06/2020	DEPARTMENT OF TRANSPORT	2020-2021 Vehicle Registration	-11957.95
21503	30/06/2020	WATER CORPORATION	Special Meter Reading for 27D Quinlan St Wongan Hills	-72.15

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JUNE 2020 TO 30TH JUNE 2020

Chq/EFT	Date	Name	Description	Amount
DD9929.1	02/06/2020	WALGS SUPERANNUATION PLAN	Payroll deductions	-7291.59
DD9929.2	02/06/2020	AUSTRALIAN SUPER	Payroll deductions	-874.21
DD9929.3	02/06/2020	HESTA SUPER FUND	Payroll deductions	-319.30
DD9929.4	02/06/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD9929.5	02/06/2020	SUNSUPER	Payroll deductions	-452.52
DD9929.6	02/06/2020	CBUS SUPER	Payroll deductions	-284.23
DD9929.7	02/06/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTER FUND)	Superannuation contributions	-622.88
DD9929.8	02/06/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-167.11
DD9929.9	02/06/2020	PRIME SUPER	Superannuation contributions	-792.01
DD9963.1	16/06/2020	WALGS SUPERANNUATION PLAN	Payroll deductions	-7268.14
DD9963.2	16/06/2020	AUSTRALIAN SUPER	Payroll deductions	-862.23
DD9963.3	16/06/2020	HESTA SUPER FUND	Payroll deductions	-319.30
DD9963.4	16/06/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD9963.5	16/06/2020	SUNSUPER	Payroll deductions	-452.66
DD9963.6	16/06/2020	CBUS SUPER	Payroll deductions	-286.00
DD9963.7	16/06/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTER FUND)	Superannuation contributions	-622.88
DD9963.8	16/06/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-167.11
DD9963.9	16/06/2020	PRIME SUPER	Superannuation contributions	-802.74
DD9991.1	30/06/2020	WALGS SUPERANNUATION PLAN	Payroll deductions	-7328.45
DD9991.2	30/06/2020	AUSTRALIAN SUPER	Payroll deductions	-869.05
DD9991.3	30/06/2020	HESTA SUPER FUND	Payroll deductions	-319.30
DD9991.4	30/06/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD9991.5	30/06/2020	SUNSUPER	Payroll deductions	-416.39
DD9991.6	30/06/2020	CBUS SUPER	Payroll deductions	-283.48
DD9991.7	30/06/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTER FUND)	Superannuation contributions	-622.88
DD9991.8	30/06/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-167.11
DD9991.9	30/06/2020	PRIME SUPER	Superannuation contributions	-816.50
DD9929.10	02/06/2020	REST SUPERANNUATION	Superannuation contributions	-890.90
DD9929.11	02/06/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-248.57
DD9929.12	02/06/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-253.23
DD9929.13	02/06/2020	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-95.29
DD9963.10	16/06/2020	REST SUPERANNUATION	Superannuation contributions	-890.90
DD9963.11	16/06/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-248.39
DD9963.12	16/06/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-245.62
DD9963.13	16/06/2020	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-95.29
DD9991.10	30/06/2020	REST SUPERANNUATION	Superannuation contributions	-890.90
DD9991.11	30/06/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-248.96
DD9991.12	30/06/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-223.42
DD9991.13	30/06/2020	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-92.85

Municipal	1191621.67
Trust	78413.05
TOTAL	1270034.72
Recoverable	1155.03
Partially Recoverable	970.43

9.2.2 FINANCIAL REPORTS FOR JUNE 2020

FILE REFERENCE:	F1.4
REPORT DATE:	16 July 2020
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	9.2.2a Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended June 2020 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial Activity Statement Report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances; and
 - Such other supporting information as is considered relevant by the local government.

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification;
- By program; or
- By business unit.

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements.

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.
- **Financial Implications**
The financial reports for the period ending June 2020 are attached to the Council Agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED: Cr Falconer SECONDED: Cr Boekeman

That the following Statements and Reports for the month ended June 2020 were received:

• **Monthly Statements as follows:-**

a.	Statement of Financial Activity (by Nature and Type)	FM Regs 34
b.	Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c.	Statement of Net Current Assets (NCA)	FM Regs 34
d.	Rate setting statement	Discretionary
e.	Disposal of Assets	Discretionary
f.	Rates Outstanding Report	Discretionary
g.	Debtors Outstanding Report	Discretionary
h.	Bank Reconciliation Report	Discretionary
i.	Investment Report	Discretionary
j.	Reserve Account Balances Report	Discretionary
k.	Loans Schedule	Discretionary

**CARRIED: 6/0
RESOLUTION 040720**

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 JUNE 2020

	Approved Budget 2019-2020	Current Budget 2019-2020	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,963,588)	(2,973,288)	(2,973,288)	(2,971,818)		0.0%	✓
Grants Operating, Subsidies & Contributions	(1,718,005)	(1,752,536)	(1,752,536)	(2,998,164)		(71.1%)	x
Non Operating Grants, Subsidies & Contributions	(1,802,087)	(1,913,599)	(1,913,599)	(1,568,481)		18.0%	x
Fees & Charges & Service Charges	(621,882)	(622,882)	(622,882)	(573,177)		8.0%	✓
Other Revenue	(147,068)	(169,168)	(169,168)	(232,759)		(37.6%)	x
Interest	(89,997)	(91,997)	(91,997)	(67,108)		27.1%	x
Profit on sale of Assets	-	-	-	(3,253)		0.0%	✓
a: TOTAL INCOME	(7,342,627)	(7,523,470)	(7,523,470)	(8,414,759)			
OPERATING EXPENSES							
Employee Costs	2,431,653	2,373,353	2,373,353	2,113,341		11.0%	x
Materials & Contracts	1,621,762	1,734,377	1,734,377	1,411,625		18.6%	x
Utilities (Gas, Electricity) etc.	378,968	319,019	319,019	380,263		(19.2%)	x
Interest	64,826	38,826	38,826	33,799	11	12.9%	x
Insurance	241,310	241,310	241,310	259,791		(7.7%)	✓
Other General	233,312	237,277	237,277	218,113		8.1%	✓
Loss on Asset Disposals	67,129	67,129	67,129	48,071		28.4%	x
Depreciation	2,352,950	2,352,950	2,352,950	2,209,521		6.1%	✓
b: TOTAL OPERATING EXPENSES	7,391,910	7,364,241	7,364,241	6,674,524			
c: NET OPERATING (SURPLUS) / DEFICIT	49,283	(159,229)	(159,229)	(1,740,236)			
CAPITAL EXPENSES							
Land & Buildings	4,449,780	4,380,280	4,380,280	4,077,528		6.9%	✓
Furniture & Equipment	-	-	-	-		0.0%	✓
Motor Vehicles	90,000	90,000	90,000	86,298		4.1%	✓
Plant	555,000	555,000	555,000	350,365		36.9%	x
Infrastructure Other	30,500	37,030	37,030	17,423		52.9%	x
Infrastructure Roads	2,117,372	2,117,372	2,117,372	2,175,698		(2.8%)	✓
d: TOTAL CAPITAL	7,242,652	7,179,682	7,179,682	6,707,312			
e: TOTAL OPERATING & CAPITAL	7,291,935	7,020,453	7,020,453	4,967,077			
ADJUST - NON CASH ITEMS							
Depreciation	(2,352,950)	(2,352,950)	(2,352,950)	(2,209,521)			
Accruals and Adjustments	-	-	-	-			
Profit on sale of assets	-	-	-	3,253	6		
Loss on sale of assets	(67,129)	(67,129)	(67,129)	(48,071)	6		
FINANCING ACTIVITIES							
Proceeds from Sale of Assets	(103,000)	(103,000)	(103,000)	(74,172)	6		
Transfer from reserves	(1,109,883)	(1,109,883)	(1,109,883)	(1,109,883)	10		
Transfer to reserves	244,000	694,449	694,449	698,945	10		
Interest paid to reserves	25,519	25,519	25,519	23,239	10		
Net Movement in LSL Reserve	-	-	-	39,544			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)			
Loan principal repayment	146,198	146,198	146,198	112,471	11		
Loan to SSL Parties	-	-	-	-			
SSL Principal Reimbursements	(71,793)	(71,793)	(71,792)	(71,792)	11		
Less (Surplus)/deficit B/Fwd	(2,002,897)	(2,327,885)	(2,327,885)	(2,327,885)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	(146,021)	(146,021)	(1,996,795)			

** This sheet illustrates the variance analysis.
For variance explanation refer to applicable note.

Key
Within budget tolerance of 10%
Over budget tolerance of 10%
Under budget tolerance of 10%



Shire of Wongan-Ballidu
Variance Report 30 June 2020

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	1,470	Within Threshold	Rates	Within Council variance reporting threshold.
✗	(1,245,628)	Permanent	Grants Operating, Subsidies & Contributions	Council Received the 1st Payment of the 2020/21 Federal Government Assistance grant in May 2020.
✗	345,118	Timing	Non Operating Grants, Subsidies & Contributions	Progress Payments for Sports Co-Location project were expected to be received. Payments will be received in June 2020 and in the 1st Quarter of the new financial year as works are completed.
✓	49,705	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold. There are Variances within Fees and Charges that offset each other eg expected income from the Sale of the Masonic Lodge did not occur and revenue from standpipes is higher than expected.
✗	(63,591)	Permanent	Other Revenue	Reimbursements higher than budgeted (Eg Insurance Claims)
✗	24,889	Timing	Interest	Interest Income can vary to budget as term deposit time periods are not known when preparing the Annual Budget
✓	(3,253)	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✗	(260,012)	Timing	Employee Costs	this is a timing issue. With year-end and wage accruals being taken into account, employee costs are expected to within budget.
✗	(322,752)	Timing	Materials & Contracts	Variances occur based on expenditure levels. There have been some savings with some expenditure not occurring during the year
✗	61,244	Timing	Utilities (Gas, Electricity) etc.	There are minor variances within this category of expenditure. The Major variance to budget is water consumption for standpipes. This has been offset by income for this item.
✗	(5,027)	Timing	Interest	With end of year adjustments still to be done, it is expected that this will be as per budget.
✓	18,481	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	(19,164)	Within Threshold	Other General	Within Council variance reporting threshold.
✗	(19,058)	Timing	Loss on Asset Disposals	It was expected that the fleet replacement program would have been completed by now, there is still one more replacement to occur and this will occur in July/August 2020.
✓	(143,429)	Within Threshold	Depreciation	Within Council variance reporting threshold. As yet Depreciation for June has not been run. This will be completed once asset acquisitions have been finalised as part of the Annual Financial Statements
Capital				
✓	(302,752)	Within Threshold	Land & Buildings	Building construction expenditure is lower than Budget, the majority of this variance is the Sports Co-Location Project. The unspent works have been carried forward into the 2020/21 financial year.
✓	0	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold.
✓	(3,702)	Within Threshold	Motor Vehicles	Within Council variance reporting threshold.
✗	(204,635)	Timing	Plant	The acquisition of the Patching Truck is still to occur. It is expected that this will be completed in July/August 2020.
✗	(19,607)	Timing	Infrastructure Other	Capital Expenditure is lower than budget. Projects not commenced needing to be completed have been carried forward into the 20/21 financial year
✓	58,325	Within Threshold	Infrastructure Roads	The Roadworks program has been completed for the 2019/20 financial year

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 JUNE 2020

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
INCOME				
General Purpose Funding	(4,056,288)	(4,067,988)	(4,067,988)	(5,246,347)
Governance	(50,021)	(68,321)	(68,321)	(59,225)
Law, Order & Public Safety	(35,500)	(35,500)	(35,500)	(44,442)
Health	(79,100)	(80,100)	(80,100)	(27,589)
Education & Welfare	(13,597)	(13,597)	(13,597)	(13,272)
Housing	(66,322)	(66,322)	(66,322)	(68,318)
Community Amenities	(206,740)	(206,740)	(206,740)	(188,679)
Recreation & Culture	(1,173,215)	(1,183,215)	(1,183,215)	(821,709)
Transport	(1,265,312)	(1,393,155)	(1,393,155)	(1,404,213)
Economic Services	(72,950)	(72,950)	(72,950)	(77,505)
Other Property & Services	(323,582)	(335,582)	(335,582)	(463,460)
a: TOTAL INCOME	(7,342,627)	(7,523,470)	(7,523,470)	(8,414,759)
OPERATING EXPENSES				
General Purpose Funding	120,197	120,197	120,197	108,437
Governance	301,221	308,896	308,896	290,321
Law, Order & Public Safety	155,027	155,027	155,027	147,072
Health	328,443	451,043	451,043	376,044
Education & Welfare	183,812	172,012	172,012	157,783
Housing	200,582	200,106	200,106	181,803
Community Amenities	511,710	491,460	491,460	411,184
Recreation & Culture	1,683,671	1,637,790	1,637,790	1,488,471
Transport	2,825,885	2,759,234	2,759,234	2,902,903
Economic Services	178,822	178,237	178,237	217,426
Other Property & Services	902,539	890,239	890,239	393,080
b: TOTAL OPERATING EXPENSES	7,391,909	7,364,241	7,364,241	6,674,524
c: NET OPERATING (SURPLUS)/DEFICIT	49,282	(159,229)	(159,229)	(1,740,236)
CAPITAL EXPENSES				
General Purpose Funding	-	-	-	-
Governance	115,500	122,000	122,000	129,556
Law, Order & Public Safety	30,000	30,000	30,000	20,000
Health	18,000	13,000	13,000	11,576
Education & Welfare	-	-	-	-
Housing	50,366	50,366	50,366	31,378
Community Amenities	67,500	41,030	41,030	17,423
Recreation & Culture	4,299,931	4,261,931	4,261,931	3,975,929
Transport	2,650,355	2,650,355	2,650,355	2,512,316
Economic Services	-	-	-	-
Other Property & Services	11,000	11,000	11,000	9,133
d: TOTAL CAPITAL EXPENSES	7,242,652	7,179,682	7,179,682	6,707,312
e: TOTAL OPERATING & CAPITAL	7,291,934	7,020,453	7,020,453	4,967,077

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 30 JUNE 2020

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2018-2019	Original Budget	2019-2020
SURPLUS / (DEFICIT)	2,327,885	0	1,996,796
COMPRISES			
Cash (including reserves)	4,720,703	1,591,297	3,736,499
Current rates	230,462	196,349	152,787
Sundry debtors	106,495	103,282	51,477
Tax receivables	31,720	55,347	89,995
Other debtors	8,936	-	9,671
A: SSL debtors (are excluded see D: adj)	70,422	26,131	(1,370)
Inventories	11,204	11,204	(13,378)
Less:			
Reserves	(2,228,365)	(1,435,547)	(1,840,666)
Sundry creditors	(134,079)	(201,855)	(299,956)
Accrued interest	(4,160)	(15,000)	(0)
ESL Levy Owed	(32,078)	-	(49,632)
PAYG/GST Due To ATO	(47,973)	(14,741)	(71,163)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	81,042	41,861	41,498
Tax liabilities	(12,619)	-	150,765
Other - Trust	(125)	-	88
C: Loan liability (are excluded see D: adj)	(74,118)	(102,281)	38,353
Current employee benefits provisions	(403,278)	(332,197)	(338,585)
D: Adjustments (see above A to C)	3,696	76,150	(36,983)
Change in accounting policies t'fer from retained surplus	-	-	377,394
Surplus / (Deficit) Variance	2,327,885	0	1,996,796
NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2018-2019	Original Budget	2019-2020
Current assets			
Cash & cash equivalents	4,720,703	1,591,297	3,736,499
Sundry debtors	448,034	381,109	302,560
Inventories	11,204	11,204	(13,378)
Total current assets	5,179,942	1,983,610	4,025,681
Current liabilities			
Creditors and accounts payable	(230,909)	(231,596)	(269,986)
Current loan liability	(74,118)	(102,281)	38,353
Provisions	(403,278)	(332,197)	(338,585)
Total current liability	(708,305)	(666,074)	(570,218)
Net current assets	4,471,637	1,317,536	3,455,464
Less: restricted reserves	(2,228,365)	(1,435,547)	(1,840,666)
Less: SSL principal repayments	(70,422)	(26,131)	1,370
Add back: Current loan liability	74,118	102,281	(38,353)
Add back: LSL Cash backed Reserve	81,042	41,861	41,498
Add back: Movement in provisions between current and non-current			
Other - Trust	(125)	-	88
Change in accounting policies t'fer from retained surplus	-	-	377,394
Surplus / (Deficit) Variance	2,327,885	0	1,996,796

SHIRE OF WONGAN-BALLIDU			
RATE SETTING STATEMENT AS AT 30 JUNE 2020			
	2019-2020 Approved Budget	2019-2020 Current Budget	2019-2020 Year-to-Date Actual
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,092,700)	(1,094,700)	(2,274,528)
Governance	(50,021)	(68,321)	(59,225)
Law, Order & Public Safety	(35,500)	(35,500)	(44,442)
Health	(79,100)	(80,100)	(27,589)
Education & Welfare	(13,597)	(13,597)	(13,272)
Housing	(66,322)	(66,322)	(68,318)
Community Amenities	(206,740)	(206,740)	(188,679)
Recreation & Culture	(1,173,214)	(1,183,214)	(821,709)
Transport	(1,265,312)	(1,393,155)	(1,404,213)
Economic Services	(72,950)	(72,950)	(77,505)
Other Property & Services	(323,582)	(335,582)	(463,460)
A	(4,379,038)	(4,550,181)	(5,442,941)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	120,197	120,197	108,437
Governance	301,221	308,896	290,321
Law, Order & Public Safety	155,027	155,027	147,072
Health	328,443	451,043	376,044
Education & Welfare	183,812	172,012	157,783
Housing	200,582	200,106	181,803
Community Amenities	511,710	491,460	411,184
Recreation & Culture	1,683,671	1,637,790	1,488,471
Transport	2,825,885	2,759,234	2,902,903
Economic Services	178,822	178,237	217,426
Other Property & Services	902,539	890,239	393,080
B	7,391,909	7,364,240	6,674,524
C= A and B	3,012,871	2,814,059	1,231,583
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(2,352,950)	(2,352,950)	(2,209,521)
Accruals and Adjustments			-
Profit/(Loss) on Asset Sales	(67,129)	(67,129)	(44,818)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings	4,449,780	4,380,280	4,077,528
Purchase of furniture & equipment	-	-	-
Purchase of motor vehicles	90,000	90,000	86,298
Purchase of plant & machinery	555,000	555,000	350,365
Purchase of other infrastructure	30,500	37,030	17,423
Purchase of roads infrastructure	2,117,372	2,117,372	2,175,698
Proceeds from sale of assets	(103,000)	(103,000)	(74,172)
<u>Financing Activities</u>			
Repayment of Loan Principal	146,198	146,198	112,471
Loan proceeds / refinancing CL to NCL adj	(2,000,000)	(2,000,000)	(2,000,000)
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	(71,793)	(71,793)	(71,792)
<u>Reserve Movements</u>			
Transfers to Reserves	244,000	694,449	698,945
Interest paid to Reserves	25,519	25,519	23,239
Transfer from Reserves	(1,109,883)	(1,109,883)	(1,109,883)
Net Movement in LSL Reserve			39,544
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,002,897)	(2,327,885)	(2,327,885)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(1,996,795)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,963,588	2,827,267	2,971,818
TOTAL RATES RAISED	2,963,588	2,973,288	2,971,818
(Surplus) / Deficit Variance	(0)	(146,021)	0

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 JUNE 2020

Asset No	Budget Net Book Value	Original Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class						
Motor Vehicles						
Volkswagon Touraq	41,700	30,000	11,700	36,538	33,636	2,902
Plant & Equipment						
Multi-Tyred Roller - Construction WB6938		-	-			
CAT CS56 Vib Roller (Construction) WB038	89,327	45,000	44,327	82,452	37,283	45,169
Fuso Tip Truck - Patching Truck (Maintenance) WB028	39,102	28,000	11,102			
Hyster Forklift (PFL1)			-	-	3,253	(3,253)
Water Trailers 250 gal WB3398			-			
Water Tanker - NEW			-			
TOTAL	170,129	103,000	67,129	118,990	74,172	44,818
By Program						
Transport						
Multi-Tyred Roller - Construction WB6938	1441	-	-			
CAT CS56 Vib Roller (Construction) WB038	1409	89,327	45,000	44,327	82,452	37,283
Fuso Tip Truck - Patching Truck (Maintenance) WB028	1444	39,102	28,000	11,102		
Hyster Forklift (PFL1)	1459				-	-
Water Trailers 250 gal WB3398	1432				3,253	(3,253)
Water Tanker - NEW	1406					
Water Tanker - NEW	0					
Other Property & Services						
Volkswagon Touraq	1504	41,700	30,000	11,700	36,538	33,636
TOTAL	170,129	103,000	67,129	118,990	74,172	44,818
Motor Vehicle and Plant & Equipment Change Over						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
Toyota Landcruiser	90,000	30,000	60,000	86,298	33,636	52,662
Plant & Equipment						
Multi-Tyred Roller - Construction WB6938	170,000	-	170,000	170,000	-	170,000
CAT CS56 Vib Roller (Construction) WB038	180,000	45,000	135,000	142,000	37,283	104,717
Fuso Tip Truck - Patching Truck (Maintenance) WB028	135,000	28,000	107,000			
Water Trailers 250 gal WB3398	40,000	-	40,000	18,365	-	18,365
Water Tanker - NEW	30,000	-	30,000	20,000	-	20,000
Hyster Forklift (PFL 1)			-		3,253	
TOTAL	645,000	103,000	542,000	436,663	74,172	365,744

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 30 JUNE 2020

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Jun 20	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2019	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Jun 20
142	Housing Construction	WB Community Association*	Mar-2020		400,000	-	-	(1,709)	39,325	-	(39,364)	(39)
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(1,399)	33,112	-	(8,672)	24,440
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019		115,000	-	-	(282)	7,563	-	(7,563)	0
151A	Aged Persons	Ninan House*	Oct-2032		300,000	-	-	(8,495)	276,782	-	(16,194)	260,588
152	Co-Location Construction	Shire	Dec-2039		2,000,000	-	-	(21,914)	-	2,000,000	(40,679)	1,959,321
TOTAL EXISTING LOANS					2,915,000	-	-	(33,799)	356,782	2,000,000	(112,471)	2,244,311

Shire Loan Summary
Self Supporting Loan Summary

-	2,000,000	-	-	(21,914)	-	2,000,000	(40,679)	1,959,321
-	915,000	-	-	(11,885)	356,782	-	(71,792)	284,990

Current loan liability
Non current liability
Total Loan Liability

Loan Balance @ 30 June 2019	SSL	Shire	Total
(74,117)	38,354	40,679	79,033
(282,665)	(282,665)	(2,000,000)	(2,282,665)
(356,782)	(244,311)	(1,959,321)	(2,203,632)

**SHIRE OF WONGAN - BALLIDU
ANALYSIS OF RESERVE ACCOUNTS AS AT 30 JUNE 2020**

Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 JUNE 2020			
				Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance
Community Resource Centre Reserve	01989	(13,335)	(13,372)	(198)	-	-	(13,570)	(198)	-	(14,490)	(28,060)	(147)	-	(18,986)	(32,504)
Depot Improvement Reserve	01940	(10,364)	(10,377)	(154)	-	-	(10,531)	(154)	-	-	(10,531)	(109)	-	-	(10,486)
Historical Publications Reserve	01965	(6,975)	(6,994)	(104)	-	-	(7,098)	(104)	-	-	(7,098)	(74)	-	-	(7,067)
Housing Reserve	01955	(1,827)	(1,832)	(27)	-	-	(1,859)	(27)	-	-	(1,859)	(19)	-	-	(1,851)
LSL Reserve	01935	(80,682)	(81,042)	(1,202)	40,383	-	(41,861)	(1,202)	40,383	-	(41,861)	(839)	40,383	-	(41,498)
Medical Facilities & R4R Special Projects Reserve	01975	(289,995)	(290,895)	(4,312)	30,000	-	(265,207)	(4,312)	30,000	(84,936)	(350,143)	(3,074)	30,000	(84,936)	(348,906)
Patterson Street JV Housing Reserve	01988	(38,473)	(38,573)	(572)	-	(5,000)	(44,145)	(572)	-	(5,000)	(44,145)	(407)	-	(5,000)	(43,980)
Plant Reserve	01945	(678,649)	(682,931)	(11,740)	254,000	(224,000)	(664,671)	(11,740)	254,000	(224,000)	(664,671)	(7,167)	254,000	(224,000)	(660,098)
Quinlan Street JV Housing Reserve	01987	(39,019)	(39,121)	(580)	-	(5,000)	(44,701)	(580)	-	(5,000)	(44,701)	(413)	-	(5,000)	(44,533)
Stickland JV Housing Reserve	01986	(47,514)	(47,640)	(707)	-	(5,000)	(53,347)	(707)	-	(5,000)	(53,347)	(502)	-	(5,000)	(53,142)
Swimming Pool Reserve	01970	(113,194)	(113,573)	(1,682)	-	-	(115,255)	(1,682)	-	-	(115,255)	(1,194)	-	-	(114,767)
Waste Management Reserve	01920	(39,461)	(39,564)	(587)	-	(5,000)	(45,151)	(587)	-	(5,000)	(45,151)	(417)	-	(5,000)	(44,981)
Sporting Co-Location Reserve	01990	(916,423)	(862,450)	(3,654)	785,500	-	(80,604)	(3,654)	785,500	(201,023)	(281,627)	(8,878)	785,500	(201,023)	(286,851)
Doctors Subsidy Reserve	01991	-	-	-	-	-	-	-	-	(150,000)	(150,000)	-	-	(150,000)	(150,000)
TOTALS		(2,275,911)	(2,228,365)	(25,519)	1,109,883	(244,000)	(1,388,001)	(25,519)	1,109,883	(694,449)	(1,838,450)	(23,239)	1,109,883	(698,945)	(1,840,666)

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 30 JUNE 2020

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	3,962,142.02	1,658,007.10	52,215.72	2,251,069.20	850.00
Add: Receipts	1,138,403.44	1,036,126.78	101,741.55	535.11	
Adjustment	13,215.80	13,215.80			
Transfers In/(Out)	410,938.00	410,938.00			
	-				
Less: Payments - EFT & Cheques	(1,270,034.72)	(1,191,621.67)	(78,413.05)		
Payments - Bank Fees	(1,183.18)	(1,183.18)			
Investment - Transfers In/Out	(410,938.00)			(410,938.00)	
	-				
Balance as per General Ledger	3,842,543.36	1,925,482.83	75,544.22	1,840,666.31	850.00
Balance as per Bank Statements	580,846.74	508,884.72	71,962.02		
Balance as per Bank Deposit Certificates	1,840,666.31	-		1,840,666.31	
Balance as per Holder Certificates	1,674,823.69	1,673,973.69			850.00
Add: Outstanding Deposits	3,582.20	-	3,582.20	-	
Adjustments -	-				
	-				
Less: Unpresented Payments	(257,375.58)	(257,375.58)			
	-				
Adjustments & Transfers	-				
	-				
Balance as per Cash Book	3,842,543.36	1,925,482.83	75,544.22	1,840,666.31	850.00

**SHIRE OF WONGAN - BALLIDU
RATES OUTSTANDING 30 JUNE 2020**

		Rates Raised for 2019/2020	\$ 2,976,095.96	
Rates Outstanding Breakdown				
Total Amount Outstanding		30.6.20	\$ (93,900.92)	-3%
Outstanding same time last year		30.6.19	\$ (112,093.20)	-4%

SUNDRY DEBTORS OUTSTANDING 30 JUNE 2020

Debtors Ageing Summary				
Current			\$ 51,398.17	
30 Days			\$ -	
60 Days			\$ 90.00	
90 Days & Over			\$ 2,399.25	
Credit Balance			\$ (2,480.84)	
Total Outstanding			\$ 51,406.58	

Accounts 90 Days & Over:					
	Date	Dr No.	Comments	Amount	
	17/05/2019	1370	Standpipe Fees	\$ 1,328.25	Company in Liquidation
	25/02/2020	1415	Civic Centre Booking - Sept 2020	\$ 195.00	Not due until August 2020
	25/02/2020	1413	Block Mowing	\$ 500.00	Statement sent
	25/02/2020	1409	Block Mowing	\$ 300.00	Statement sent
	25/02/2020	213	Full Page Boomer Ad	\$ 30.00	Statement sent
	28/02/2020	577	Half page colour Boomer Ad	\$ 46.00	Statement sent
Total				\$ 2,399.25	

9.2.3 AMENDMENT TO 2020/2021 FEES AND CHARGES

FILE REFERENCE:	F1.2.1
REPORT DATE:	16 July 2020
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

The purpose of this report is to amend the Fees and Charges schedule adopted by Council at the Special Council Meeting held 8 July 2020.

BACKGROUND:

Council adopts the Fees and Charges schedule each year as part of the budget adoption process. During the year, it may be necessary to amend the fees and charges for various reasons. In this instance, the Fees and Charges in relation to Rubbish and Recycling Services were incorrect and this report seeks to correct this.

COMMENT:

It is proposed that the fee for Rubbish and Recycling charges remains the same as the 2019/20 financial year, which is \$242.00 per service. This is for both domestic and commercial services.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Section 6.16 of the *Local Government Act 1995* allows a Local Government to impose Fees and Charges. Section 6.16 (3) states that Fees & Charges may be amended during a financial year.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known sustainability implications associated with this proposal.

➤ Economic

There are no known economic implications associated with this proposal.

➤ Social

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this item as the adopted budget was modelled on charging \$242.00 per service.

**VOTING REQUIREMENTS:
ABSOLUTE MAJORITY REQUIRED: YES**

MOTION: MOVED: Cr Stephenson SECONDED: Cr Ganzer

That Council AMENDED the 2020/2021 Schedule of Fees and Charges in accordance with Section 6.16 of the *Local Government Act 1995* (as amended);

In accordance with Section 67 of the *Waste Avoidance and Resources Recovery Act 2007* (as amended), an annual rubbish and recycling charge is imposed on the townsites of Ballidu and Wongan Hills as follows:

- **Once weekly removal of domestic rubbish and fortnightly removal of recyclables - \$242.00 per annum for 2 x 240 Lt Bin.**
- **Once weekly removal of commercial rubbish and fortnightly removal of recyclables - \$242.00 per annum for 2 x 240 Lt Bin.**

**CARRIED BY ABSOLUTE MAJORITY 6/0
RESOLUTION 050720**

9.3 WORKS AND SERVICES

9.3.1 10-YEAR FOOTPATH PLAN / BIKE PLAN

FILE REFERENCE:	
REPORT DATE:	15 July 2020
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Works Committee Meeting held 8 July 2020
AUTHOR:	Karl Mickle, Manager of Works & Services
ATTACHMENTS:	9.3.2a Updated Map Bike Plan 9.3.2b Project List 10-Year Footpath Plan 2016-2030

PURPOSE OF REPORT:

That the recommendation of the Works Committee for Council to adopt the attached Shire of Wongan-Ballidu 10-Year Footpath Plan in conjunction with the Bike Plan, be received.

BACKGROUND:

In July 2015 funding was received from the Department of Transport for the development of a Bike Network Plan for the Shire of Wongan-Ballidu.

A Bike Network Plan assesses existing infrastructure and looks at innovative ways of improving and expanding on existing infrastructure. It is vital that the Plan improves the safety and connectivity of cycling within our Shire, whilst also providing an opportunity to improve facilities for other modes of active transport, whilst promoting the health and environmental benefits associated with these sustainable modes.

More than just an update of our 10-year Footpath Plan, the new Plan will guide some very positive short- and medium-term improvements, as well as highlight some longer term aims.

COMMENT:

The Shire of Wongan-Ballidu Bike Plan contains the proposal for a maintenance plan for cycle facilities within the Shire, as well as a schedule of works to be addressed. The Plan outlines strategic recommendations for Council to pursue. Some of these projects are broad and ambitious and aim to greatly improve connectivity between end point destinations, as well as provide safer direct cycle routes.

The Shire has received funding through the Regional Bike Network since 2018 which has been endorsed.

POLICY REQUIREMENTS:

There are no known Policy implications associated with this item.

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements associated with this item.

STRATEGIC IMPLICATIONS:

The adoption and implementation of the Shire of Wongan-Ballidu Bike Plan and Footpath Plan addresses the following strategic outcomes: -

Outcome 4.5 Shire buildings and facilities that meet community needs.

Strategy 4.5.3 Ensure Council Buildings, facilities and public amenities are provided and maintained.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

The cost to the Shire is supplemented by the funding that has been received since 2018.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No.

MOTION: MOVED: Cr Tunstill SECONDED: Cr Stephenson

That Council ADOPTED the Shire of Wongan-Ballidu 10-Year Footpath Plan, in conjunction with the Bike Plan.

**CARRIED: 6/0
RESOLUTION 060720**

9.4 HEALTH, BUILDING AND PLANNING

Nil.

9.5 COMMUNITY SERVICES

9.5.1 REQUEST FOR SUPPORT – CSRFF GRANT APPLICATION CADOUX TENNIS CLUB

FILE REFERENCE:	RC1.4
REPORT DATE:	16 July 2020
APPLICANT/PROPONENT:	Cadoux Tennis Club
OFFICER DISCLOSURE OF INTEREST	
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Alana Wigmore – Manager Community Services
ATTACHMENTS:	ICR8592 – Correspondence from Cadoux Tennis Club

PURPOSE OF REPORT:

To obtain Council support for the Community Sport and Recreation Facilities Fund (CSRFF) grant application from the Cadoux Tennis Club for the resurfacing of two tennis courts.

BACKGROUND:

Any group, club or organisation applying for a Community Sporting and Recreation Facilities' Fund (CSRFF) grant is required to seek and show evidence of the support of their Local Government Authority.

Councils are required to rank in order of priority all grant applications from their municipality and provide this prioritisation, plus a copy of the Minutes indicating Council support for the projects, to the Department of Local Government Sport and Cultural Industries.

Council has historically supported community groups wishing to develop sport and recreation facilities and, in some cases, provided self-supporting loans.

COMMENT:

Cadoux Tennis Club's application for the current CSRFF Small Grants Programme, which closes 14 August 2020, is the only application for this round from within the Shire, therefore ranking is not required. However, confirmation of the Shire's support as landowner, and any financial support, is required.

Any financial support for Council needs to be confirmed by way of a Council Minute and is required to be submitted by the Club at the time of application.

In October 2019, Cadoux Tennis Club approached the Department to express interest in making an application to the CSRFF round open at that time, however, did not proceed with an application and did not make contact with the Shire in regard to a financial commitment.

The Shire was not aware of any subsequent applications being planned until 26 June 2020, when the Department sent an email to the Club outlining the funding guidelines for the grant, and copied the Shire into this email (ICR8593). On the same date, the Department issued a calendar invite to the Shire and to Cadoux Tennis Club for a site visit to discuss an application being made to the current CSRFF grant round.

At the site visit on 9 July 2020, the representative officer from the Department advised that this grant round would be highly competitive as local governments and clubs seek to build community confidence coming out of the COVID-19 pandemic, and that resurfacing works were not a high priority of the Department.

The Club was advised at the site visit, by the Manager of Community Services, that the 2020/2021 Council Budget had been adopted on 8 July 2020, and as of 9 July 2020 the Shire was not aware of any requests for financial support for this project.

Correspondence was received from the Club on 17 July 2020 (ICR8592) requesting financial support of \$20,000.00 for the project.

As this request was not considered in the adoption of the 2020/2021 Annual Budget, there are three options available to provide this funding should Council wish to provide financial support for this project:

1. Budget Amendment: Make a Budget Amendment in the 2020/2021 Annual Budget for the amount of \$20,000.00; or
2. Fund from Reserve: Currently there is no Reserve for Sport and Recreation facilities outside of the Wongan Hills Co-location project, however, it has been identified that \$20,000.00 could be made transferred from the funds held in the 'Medical Facilities and R4R Special Projects Reserve'. In order to facilitate this, Council would need to advertise a change of purpose of this Reserve, prior to funds being made available; or
3. Pre-commit \$20,000.00 funding from the 2021/2022 Annual Budget: The Department would require this project to be completed by 30 June 2021, therefore this payment would be made on completion and acquittal of the project; or
4. Decline to financially support this project

POLICY REQUIREMENTS:

Nil specific to this item, however reference may be made to Council Policy 2.3 Wongan-Ballidu Small Community Grants Program.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

Goal 1: A healthy, supportive and safe community.

Outcome 1.1: Sport, recreation and leisure opportunities that encourage community participation

Strategy 1.1.1 Promote sport, recreation and leisure facilities and programs

Strategy 1.1.2 Maintain and improve sporting and recreation facilities

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known environmental implications associated with this item.
- **Social**
Cadoux Tennis Club aims to increase player comfort and safety, as well as attract and retain members and provide an opportunity for community members to come together and engage with each other.

FINANCIAL IMPLICATIONS:

Options 1, 2 and 3 carry financial implications.

Option 1 will require a budget amendment that would require redirection of funds from another area that has been allocated in the 2020/2021 budget.

Option 2 will require due process to change the purpose of the Special Projects Reserve, and subsequently make a withdrawal.

Option 3 will impact the 2021/2022 annual budget.

One requirement of the CSRFF grant is that applicants successful in securing funds for infrastructure must establish a sinking fund for replacement and maintenance costs.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED: Cr Stephenson SECONDED: Cr Falconer

That Council:

- 1. SUPPORTS the application by the Cadoux Tennis Club Inc for funding under the Department of Local Government Sport and Cultural Industries CSRFF Small Grants Program closing 14 August 2020, to resurface two tennis courts in accordance with the project description contained in the Grant application; and**
- 2. PRE-COMMITS \$20,000.00 funding in the 2021/2022 Annual Budget to resurface two tennis courts in accordance with the project description contained in the Grant application.**

**CARRIED: 6/0
RESOLUTION 070720**

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil.

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

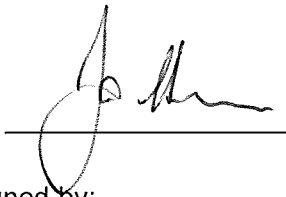
Nil.

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil.

13. CLOSURE

There being no further business, the Shire President, Cr Hasson declared the meeting closed at 3.56 pm.

A handwritten signature in black ink, appearing to read 'Jon Hasson', is written over a horizontal line.

Signed by:
Cr Jon Hasson
SHIRE PRESIDENT