

Shire of Wongan-Ballidu



CONFIRMED MINUTES

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 28 OCTOBER 2020



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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Jon Hasson welcomed members of the public and declared the meeting open at 3.10 pm.

The Shire President advised Elected Members that an invitation had been extended to Ms Soula Veyradier and Mrs Pam Toster of the Ballidu Arts Centre for Afternoon Tea.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

Cr Jon Hasson	Shire President
Cr Brad West	Deputy Shire President
Cr Stuart Boekeman	Member
Cr Sue Falconer	Member
Cr Eion Ganzer	Member
Cr Mandy Stephenson	Member

Staff:

Stuart Taylor	Chief Executive Officer
Alan Hart	Deputy Chief Executive Officer
Karl Mickle	Manager Works & Services
Alana Wigmore	Manager Community Services
Melissa Marcon	Building Services Coordinator
Meredith Lee-Curtis	Personal Assistant to the Chief Executive Officer (Minutes)

Apologies:

Cr Andrew Tunstill	Member
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3. PUBLIC QUESTION TIME

Nil.

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The Shire President announced that the Colocation Grand Opening event was well received and last month's Council Meeting held in Ballidu was also well received by attendees. Roslyn Sutherland, Dawn Vaughan, Kay Parker and Pam Toster who would like to thank all the Councillors for attending Ballidu.

The Shire President advised that two late Agenda items will be presented to Council at Items 11.1 and 11.2, at which time the meeting will be suspended to allow Councillors time to read the information and recommendations.

5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Nil.

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil.

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 23 SEPTEMBER 2020:

MOTION MOVED: Cr West

SECONDED: Cr Ganzer

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 23 September 2020 be confirmed as a true and correct record of the proceedings.

CARRIED: 6/0

RESOLUTION: 011020

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil.

9. REPORTS OF OFFICERS AND COMMITTEES

Prior to consideration of the item, Cr Stuart Boekeman, in accordance with Section 5.65 of the *Local Government Act 1995*, declared a financial interest in this matter and departed the meeting at 3.20pm.

9.1 GOVERNANCE

9.1.1 DELEGATED AUTHORITY TO CEO TO SELL SHIRE DEVELOPED LOT 714 SHIELDS CRESCENT, WONGAN HILLS

FILE REFERENCE:	A1.1.6
REPORT DATE:	14 October 2020
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST	Cr Stuart Boekeman
PREVIOUS MEETING REFERENCES:	N/A
AUTHOR:	Stuart Taylor, Chief Executive Officer
ATTACHMENTS:	CONFIDENTIAL ATTACHMENT: Copy of email from purchaser.

Prior to consideration of the item the CEO requested that the Recommendation be amended by deleting *'Recommendation 3. DECLARE that the Valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.'*

The CEO advised that a licenced valuer had recently been engaged to provide a current valuation.

PURPOSE OF REPORT:

To delegate authority to the CEO to negotiate with potential buyers in regard to the sale of Lot 714 Shields Crescent, Wongan Hills in accordance with Council's parameters and Sections 5.42 and 5.43 of the *Local Government Act 1995*.

BACKGROUND:

Council has developed residential blocks at Shields Crescent to encourage residential development within the Wongan Hills town site. The Stage 1 developments are now complete.

COMMENT:

Council has previously received enquiries from potential purchasers and therefore decided to engage a Property Valuer to provide a valuation. The Valuations are based on the development costs of the Shields Crescent Subdivision and Valuations provided by a licenced Valuer in 2014 to comply with The Fair Value Requirements of the Act.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

5.42. DELEGATION OF SOME POWERS AND DUTIES TO CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

* Absolute majority required.

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

[Section 5.42 amended by No. 1 of 1998 s. 13.]

5.43. LIMITS ON DELEGATIONS TO CEO'S

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (h) any power or duty that requires the approval of the Minister or the Governor; or
- (i) such other powers or duties as may be prescribed.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

This income has not been budgeted; it is anticipated that these funds will be transferred to Reserve.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

AMENDMENT

MOVED: Cr Stephenson

SECONDED: Cr Ganzer

That the motion be amended by DELETING 'Recommendation 3. DECLARE that the Valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.'

COUNCIL DECISION

That Council:

- 1. DELEGATES authority to the Chief Executive Officer for the sale of Lot 714 Shields Crescent, Wongan Hills for the sum of \$30,000 (plus GST if applicable) with each party responsible for their own settlement costs; and**

2. DELEGATES authority to the Chief Executive Officer to review submissions received in accordance with Section 3.58 (3).

***MOTION PUT AND CARRIED BY ABSOLUTE MAJORITY: 5/0
RESOLUTION: 021020***

Cr Stuart Bookeman returned to the meeting at 3.23pm.

9.1.2 SHIRE OF WONGAN-BALLIDU DISABILITY ACCESS AND INCLUSION PLAN 2020-2025

FILE REFERENCE:	
REPORT DATE:	18 August 2020
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Meredith Lee-Curtis, PA to the CEO
ATTACHMENTS:	SOWB Disability Access and Inclusion Plan 2020-2025

Prior to consideration of the item, the CEO recommended that Strategy 1.3 of Outcome 1 be removed due to Shire budgetary constraints.

The Strategy to be deleted reads as follows:-

1.3	Provide opportunities for people with disability and their carers to access council paid facilities at concession rates.	<ul style="list-style-type: none"> • Provide free entry to a person holding a registered Carers Card accompanying a person/client with disability. • Provide concession rate entry to facilities and events run by the Shire for people holding a registered Pension Concession Card. • Provide concession rate for hire of the Civic and CRC facilities for people with disability. 	Building Services Coordinator and Manager Community Services
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PURPOSE OF REPORT:

An updated 5-year Disability Access and Inclusion Plan 2020-2025 ('Plan') is presented for Council consideration and adoption in order to meet the Shire's commitment to ensuring that the community is an accessible community for people with disabilities, their families and carers.

BACKGROUND:

The Shire is required to prepare a revised Disability Access and Inclusion Plan (DAIP) at least every five years in accordance with the *Disability Services Act 1993* and provide comment each year in its Annual Report on progress made in the implementation of improved services for people with disability.

The DAIP provides a framework for understanding local barriers, identifying areas of improvement, and establishing appropriate strategies to provide for people with disabilities to have equal access to facilities, services information and opportunities.

The Act requires DAIP's to be implemented by the agents and contractors, as well as the staff of a local government. Where agents and contractors provide services to the public on behalf of the Shire, these services are to be conducted consistent with the Shire's Plan.

COMMENT:

The Department of Communities requires that local government authorities review their Disability Access and Inclusion Plan every five years. Local government authorities are also required to report on progress in the prescribed format to the Department of Communities by July 31 each year.

Consultation is the most important aspect of the process to ensure that the resulting Plan is fair and equitable for all, based upon community input and our research. Whilst it is recognised that not all outcomes can be delivered immediately, the Plan will guide our decisions over the next five years.

The Plan's scope covers the whole of the Shire and therefore public comment was sought as broadly as possible. Due to the COVID-19 restrictions still in place, the Shire was unable to host public workshops for community members to discuss the Plan and work through the Survey. However, community members were encouraged to contact the Shire by either telephone or in person to participate and provide their feedback.

During June and July 2020 the Shire undertook a community Survey (Annexure 'A'), provided in an online version and in printed format, distributed via:-

- hand-delivered printed copies to the Wongan Hills Hospital and the Medical Centre;
- hand-delivered printed copies to the HACC Co-ordinator;
- printed copies made available at the Shire's Administration Centre Reception;
- uploaded onto the Shire Website providing a link to the online version;
- posted onto the Shire Facebook page with a link to the online version; and
- published in the weekly Wonga-Balli Boomer Newsletter.

The community was informed through the local media (weekly newsletter, website and Facebook), as well as verbally by staff at the Administration Centre and the Community Resource Centre, that copies of the Survey were available upon request in alternative formats if required, including in large print, electronic format, audio format, by email or in person.

In accordance with the requirements of the DAIP, all new staff will be made aware of the services Council provides to people with disabilities.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item, however, the Plan has a Policy Statement: -

Policy Statement

The Shire of Wongan-Ballidu is committed to ensuring that the community is accessible for and inclusive of people with disability, their families and carers.

The Shire of Wongan-Ballidu interprets an accessible and inclusive community as one which all Council functions, facilities and services (both in-house and contracted) are open, available and accessible to people with disability, providing them with the same opportunities, rights and responsibilities as other people in the community.

LEGISLATIVE REQUIREMENTS:

Disability Services Act 1993 (amended 2004)

STRATEGIC IMPLICATIONS:

The adoption and implementation of the Plan addresses the following strategic outcomes;

Outcome 1.3 Access to services and facilities for the aged and disabled

Strategy 1.1.1 Promote sport, recreation and leisure facilities and programs

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known sustainability implications associated with this proposal.

➤ **Economic**

The Plan will need to be taken into consideration when preparing future budget allocations.

➤ **Social**

The Plan has been the subject of a public consultation process which addresses DAIP strategy 1.1; Ensure that people with disability are consulted on their needs for services and the accessibility of current services.

FINANCIAL IMPLICATIONS:

The cost of implementation is varied. Implementation of strategies can be allocated in future budget allocations to align with existing maintenance and improvement budgets.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

AMENDMENT

MOVED: Cr Falconer

SECONDED: Cr Stephenson

That the Shire of Wongan-Ballidu Disability Access and Inclusion Plan 2020-2025 BE AMENDED by deleting Strategy 1.3 of Outcome 1 on Page 12.

That Council ADOPTS the Shire of Wongan-Ballidu Disability Access and Inclusion Plan 2020-2025 AS AMENDED, and the endorsed Plan be submitted to the Department of Communities.

**CARRIED: 6/0
RESOLUTION: 031020**

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR SEPTEMBER 2020

FILE REFERENCE:	F1.4
REPORT DATE:	22 October 2020
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	9.2.1a Accounts September 2020

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the *Local Government Act 1995* regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Boekeman

SECONDED: Cr West

That the accounts submitted from 1 to 30 September 2020 totalling \$793,582.75 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

CARRIED: 6/0
RESOLUTION: 041020

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL FOR SEPTEMBER 2020

Chq/EFT	Date	Name	Description	Amount
EFT20208	01/09/2020	WESTNET PTY LTD	Westnet Account for September 2020	-609.90
EFT20209	04/09/2020	LANDGATE	Gross rental valuations 11/7/20 to 07/8/20	-95.90
	25/08/2020	LANDGATE	Gross rental valuations 11/7/20 to 07/8/20	69.20
	01/09/2020	LANDGATE	Other DLI invoices	26.70
EFT20210	04/09/2020	NUTRIEN AG SOLUTIONS LTD		-1268.69
	05/08/2020	NUTRIEN AG SOLUTIONS LTD	Supply gall tie wire tan for Depot	29.27
	14/08/2020	NUTRIEN AG SOLUTIONS LTD	Supply 3 x Llan maximum n-pact 20L for WH ovals, Supply 3 x Agri supa iron 20L for WH ovals	821.31
	24/08/2020	NUTRIEN AG SOLUTIONS LTD	3 x Kens Ken-up 450 CT 20L for Town spraying	418.11
EFT20211	04/09/2020	OFFICEWORKS BUSINESS DIRECT	Stationery supplies for CRC Office	-590.16
EFT20212	04/09/2020	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Items for Pupil Free Fun Day (4-Square Ball & Nerf Bullets)	-18.40
EFT20213	04/09/2020	IXOM OPERATIONS PTY LTD	Service Fee for Chlorine Gas Cylinders - Swimming Pool & Parks and Gardens	-169.14
EFT20214	04/09/2020	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 152 Interest payment	-30537.35
EFT20215	04/09/2020	SYNERGY	Street Lighting Wongan Hills	-4190.74
EFT20216	04/09/2020	STATE LIBRARY OF WA	Delivery of Better Beginnings Program 2020/21	-60.50
EFT20217	04/09/2020	WONGAN HILLS HOTEL	Council Dinner dated 26/8/20	-272.00
EFT20218	04/09/2020	GREAT SOUTHERN FUEL SUPPLIES	Fuel supply for August 2020	-516.40
EFT20219	04/09/2020	BP AUSTRALIA	Supply for August 2020	-790.37
EFT20220	04/09/2020	ALL WEST RAPID HIRE PTY LTD	Push Up Gravel for Kondut West Road	-16197.50
EFT20221	04/09/2020	KYLIE NEAVES	EHO & Public Health Services	-1200.00
EFT20222	04/09/2020	CEMETERIES & CREMATORIA ASSOC OF WA	2020/21 Membership for Shire	-125.00
EFT20223	04/09/2020	RICOH FINANCE	Shire Office Photocopier lease 27/9/20 to 26/10/20	-276.96
EFT20224	04/09/2020	TRACTUS AUSTRALIA	Supply 2 new Bridgestone tyres for Works Co-ordinator vehicle	-663.40
EFT20225	04/09/2020	ITR PACIFIC PTY LTD	Supply various parts for Loader PLDR8	-618.86
EFT20226	04/09/2020	HOLYOAKE AUSTRALIAN INSTITUTE	Refund for the overpayment of debtor account 1167 invoice 9571	-30.00
EFT20227	04/09/2020	THE GOOD GUYS DISCOUNT WAREHOUSE (AUST) PTY LTD	Supply Electric Oven & Cooktop for 11 Wandoo Crescent Wongan Hills	-1399.00
EFT20228	04/09/2020	GREG WILSON	Rates refund	-102.10
EFT20229	08/09/2020	TELSTRA CORPORATION LIMITED	Telstra IP Solutions	-2955.92
EFT20231	09/09/2020	ANZ BANK (NETT WAGES)	Wages PPE 08.09.2020	-64410.37
EFT20232	09/09/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20233	09/09/2020	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20234	08/09/2020	TELSTRA CORPORATION LIMITED	Medical Centre Telephone account issued 290820 (Recoverable)	-697.13
EFT20235	07/09/2020	ANZ CORPORATE CREDIT CARD	Shire Credit Card Purchases	-1854.56
EFT20236	11/09/2020	LANDGATE	Rural Uv interim valuation shared x 3	-128.19
EFT20237	11/09/2020	AVON WASTE	Domestic & commercial Collection for Wongan Hills & Ballidu	-10312.36
EFT20238	11/09/2020	BOEKEMAN NOMINEES PTY LTD		-6829.86
	06/07/2020	BOEKEMAN NOMINEES PTY LTD	Supply switch ASSY & freight for Tractor PTR8	409.78
	29/07/2020	BOEKEMAN NOMINEES PTY LTD	Supply paint TW Gloss Aero for Backhoe	34.38
	13/08/2020	BOEKEMAN NOMINEES PTY LTD	Supply premium heavy duty grease 2.5L for PTRL23	40.23
	13/08/2020	BOEKEMAN NOMINEES PTY LTD	Carry out 50,000 km service for Mazda CX9 WB007	409.90
	13/08/2020	BOEKEMAN NOMINEES PTY LTD	Carry out 50,000km service for 2013 Toyota Bus WB00	566.54
	28/08/2020	BOEKEMAN NOMINEES PTY LTD	Carry out repairs & service for Case Tractor WB019 - Machine will not drive.	5033.55
	28/08/2020	BOEKEMAN NOMINEES PTY LTD	Carry out 30,000km service for 2018 Toyota Ute WB004	335.48
EFT20239	11/09/2020	OFFICEWORKS BUSINESS DIRECT	Stationery supplies for Admin Office	-256.56
EFT20240	11/09/2020	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Supply 2 x Office desk for new admin office space	-1038.00
EFT20241	11/09/2020	WONGAN NEWSAGENCY		-172.75
	31/08/2020	WONGAN NEWSAGENCY	CRC Newsagency account for August 2020	47.20
	31/08/2020	WONGAN NEWSAGENCY	CRC Account for Newsagency August 2020	125.55
EFT20242	11/09/2020	THE WORKWEAR GROUP P/L	Meredith Lee Curtis, 20/21 Uniform Order	-600.80
EFT20243	11/09/2020	JOHN & COLLEEN PERRETT	Bond Refund for the hire of Civic Centre - Receipt # 57166	-450.00
EFT20244	11/09/2020	WONGAN MAIL SERVICE	Postage for August 2020	-60.50
EFT20245	11/09/2020	PUBLIC TRANSPORT AUTHORITY OF WA	Trans WA Ticketing from 09/7/20 to 25/8/20	-126.54
EFT20246	11/09/2020	DUN DIRECT PTY LTD	Bulk diesel delivery & various plant/vehicle purchases	-15629.74
EFT20247	11/09/2020	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL Payment for August 2020	-113.30
EFT20248	11/09/2020	FEATHERSTONE ROOFING & BUILDING SERVICES		-1287.00
	07/09/2020	FEATHERSTONE ROOFING & BUILDING SERVICES	Civic Centre - investigate and locate roof leak, possibly above stage on northern side	272.25
	07/09/2020	FEATHERSTONE ROOFING & BUILDING SERVICES	14 Ellis St - Investigate and locate roof leak	173.25
	07/09/2020	FEATHERSTONE ROOFING & BUILDING SERVICES	CRC - Investigate and locate possible roof leak above kitchen	371.25

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL FOR SEPTEMBER 2020

	07/09/2020	FEATHERSTONE ROOFING & BUILDING SERVICES	Sports Pavilion - Investigate water leak near entrance door above steps in basketball court, replace missing screws and seal, investigate roof on northern side of basketball courts	470.25
EFT20249	11/09/2020	HENDOS PLUMBING & GAS SERVICES		-1386.00
	16/07/2020	HENDOS PLUMBING & GAS SERVICES	Tested back flow and reported to Water Corp Device # RAG - Lot 16712 Hospital Road	220.00
	23/07/2020	HENDOS PLUMBING & GAS SERVICES	Tested back flow device and reported to Water Corp device # 408187 - Lot 2 Railway St Burakin	220.00
	01/08/2020	HENDOS PLUMBING & GAS SERVICES	Tested back flow device and reported to Water Corp device # RAG - Lot Standpipe Rabbit Proof Fence Road, Burakin	220.00
	01/08/2020	HENDOS PLUMBING & GAS SERVICES	Test back flow device and reported to Water corp device # RAG - Lot 1074 Kondut East Road.	220.00
	01/08/2020	HENDOS PLUMBING & GAS SERVICES	Test back flow device and reported to water corp device # 887504 - Lot 2216 Kondut West Road Kondut	220.00
	01/08/2020	HENDOS PLUMBING & GAS SERVICES	Tested back flow device and reported to water corp device - Lot 174, 200 Depot Road	286.00
EFT20250	11/09/2020	FEGAN BUILDING SURVEYING	Building Surveying - check over paperwork & issue permit for 57 Wandoo Crescent Wongan Hills	-220.00
EFT20251	11/09/2020	RURAL RANGER SERVICES	Rural Ranger Services from 24/8/20 to 03/9/20	-837.50
EFT20252	11/09/2020	SAFE AVON VALLEY INC.	Cat Impounding Services from 01/7/20 TO 01/9/20	-60.00
EFT20253	11/09/2020	ACTION SHEDS AUSTRALIA P/L	Final payment for the supply steel kit shed - Civic Centre for Community Groups	-12640.71
EFT20254	11/09/2020	CLEANTECH ENERGY PTY LTD	Electricity consumption for Wongan Hills Recreation Complex	-2308.24
EFT20255	11/09/2020	AC HEALTHCARE PTY LTD	Reimburse 3 x Portable USB Hard Drives supplied by Haycom Technology	-577.50
EFT20256	11/09/2020	DEPT OF PLANNING, LANDS & HERITAGE		-1378.84
	10/08/2020	DEPT OF PLANNING, LANDS & HERITAGE	Document preparation fee - Conditional Purchase Lease M018074 over Lot 501 on Deposited Plan 63098	1333.00
	01/09/2020	DEPT OF PLANNING, LANDS & HERITAGE	Lease rent as per agreement L848615 01/9/20 to 30/9/20	45.84
EFT20257	11/09/2020	AUNTY K'S FUDGE & CAFE	catering for Elected Members Workshop - 1 Sept 2020	-205.00
EFT20258	11/09/2020	NORTH METROPOLITAN TAFE	Library Essential Skills' Training Course - S Lupton	-507.00
EFT20259	11/09/2020	BSC SOLAR PTY LTD	Purchase Solar battery as installed for pilot program for Recreation Complex	-5000.00
EFT20260	11/09/2020	VICKI PHILIPPOFF SETTLEMENTS	Rates refund for assessment A1004	-403.19
EFT20261	11/09/2020	RE EWEN	Painting the Wongan Hills Swimming Complex	-26122.50
EFT20262	15/09/2020	RE EWEN	Deposit - Painting exterior of The Station	-5830.00
EFT20263	15/09/2020	ACTION SHEDS AUSTRALIA P/L	Short payment made on previous invoice - refer EFT 20253	-36.00
EFT20264	23/09/2020	WONGAN HILLS IGA		-1253.07
	31/08/2020	WONGAN HILLS IGA	Admin account for August 2020	813.42
	31/08/2020	WONGAN HILLS IGA	CRC Account for August 2020	439.65
EFT20265	23/09/2020	KOMATSU AUSTRALIA PTY LTD	Supply Cartridge for Grader PG15	-182.90
EFT20266	23/09/2020	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Supply of 32GB Micro sd card for Admin Office	-39.95
EFT20267	23/09/2020	MOORA GLASS SERVICE		-5861.90
	11/09/2020	MOORA GLASS SERVICE	CRC - Glass replacement, window panel	540.10
	11/09/2020	MOORA GLASS SERVICE	Supply and Fit security screens and doors to Depot House	5321.80
EFT20268	23/09/2020	OVERLAND FREIGHT		-147.77
5752	31/08/2020	OVERLAND FREIGHT	Supply 6 x Refresh Water for Shire Admin Office	72.00
5752	31/08/2020	OVERLAND FREIGHT	Freight ex Gleeman Trucks for PTRL23	75.77
EFT20269	23/09/2020	WONGAN HILLS HARDWARE		-4241.83
	31/08/2020	WONGAN HILLS HARDWARE	Works account for August 2020	3195.73
	31/08/2020	WONGAN HILLS HARDWARE	Building Account for August 2020	1046.10
EFT20270	23/09/2020	TOLL IPEC PTY LTD		-123.21
	16/08/2020	TOLL IPEC PTY LTD	Freight ex Wirtgen Aust, Komatsu & CJD	99.72
	23/08/2020	TOLL IPEC PTY LTD	Freight ex WHCB Centre & Major Motors	23.49
EFT20271	23/09/2020	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning of various locations in Ballidu Townsite	-1608.75
EFT20272	23/09/2020	WONGAN MAIL SERVICE	CRC Mail account for August 2020	-20.90
EFT20273	23/09/2020	DALLCON	Supply 450mm Class 4 Concrete Pipes for Jobs AA006, AA195, E0016, E0019, E0179, BA004	-16194.20
EFT20274	23/09/2020	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA LIMITED	E-Book Subscription 01/09/20 to 30/06/21	-1581.25
EFT20275	23/09/2020	WIRTGEN AUSTRALIA PTY LTD	Repairs to electrical issue PRO114	-1997.38
EFT20276	23/09/2020	MARKET CREATIONS PTY LTD		-2100.58
	31/08/2020	MARKET CREATIONS PTY LTD	Manage backup licence for August 2020	720.72
	31/08/2020	MARKET CREATIONS PTY LTD	Project Online Premium for August 2020	1220.36
	31/08/2020	MARKET CREATIONS PTY LTD	Office 365 for August 2020	159.50
EFT20277	23/09/2020	HENDOS PLUMBING & GAS SERVICES	Sports Complex - Installation of fire hose reel	-817.34
EFT20278	23/09/2020	FIVE STAR BUSINESS & INNOVATION	Colour & Black meter reading - Read Date 13/09/20	-1728.38

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL FOR SEPTEMBER 2020

EFT20279	23/09/2020	WINC AUSTRALIA PTY LTD	Dual monitor arm - Trainee desk	-477.31
EFT20280	23/09/2020	STAX CHAIRS	Depot Chairs - Riva Arm Chairs Anthracite	-1518.00
EFT20281	23/09/2020	GLEEMAN TRUCK PARTS P/L		-3709.54
	07/09/2020	GLEEMAN TRUCK PARTS P/L	Supply brake kit, grease seal, bearing set for PTRL20, Supply brake shoe kit, spider brake drum, bearing set and seal for PTRL13	2709.09
	11/09/2020	GLEEMAN TRUCK PARTS P/L	Supply hub odometer for PTRL13 including freight	230.19
	15/09/2020	GLEEMAN TRUCK PARTS P/L	Supply filter kit, trans filter, cab filter, air filter, globe for PTK33 & LED stop tail light for PSP4	770.26
EFT20282	23/09/2020	MAREE SMARTT	Reimbursement of uniform	-20.00
EFT20283	23/09/2020	AC HEALTHCARE PTY LTD	Medical Centre Operating Subsidy payment for September 2020	-21083.36
EFT20284	23/09/2020	TRACTUS AUSTRALIA		-2764.00
	10/08/2020	TRACTUS AUSTRALIA	Supply 2 x Hifly tyres for Trailer PTRL23	884.00
	17/08/2020	TRACTUS AUSTRALIA	Supply 3 x Hifly tyres for Trailer PTRL23	996.00
	25/08/2020	TRACTUS AUSTRALIA	Supply & fit tyre Roller PROL14	884.00
EFT20285	23/09/2020	THE FRAMING FACTORY	Supply frames empty 485x665 for future shire use x 10 due for completion 26/9/20	-1901.00
EFT20286	23/09/2020	NATURAL AREA CONSULTING MANAGEMENT SERVICES	Revegetation Plan to coincide with DWER Clearing Permit CPS8506-1 as per quotation 2020-06-086	-8250.00
EFT20287	23/09/2020	ABSOLUTE OFFICE COMFORTS	CRC Reception Desk 6580mm (L) LHS x 2670mm (L) RHS x 1285mm (H)	-5954.88
EFT20288	23/09/2020	TOLL TRANSPORT PTY LTD	Freight charges ex LISWA	-33.11
EFT20289	23/09/2020	MARSH PTY LTD	Project Number ERS0065271 Leadership Program - Leading the new normal BSC & MCS	-649.00
EFT20290	23/09/2020	ANZ BANK (NETT WAGES)	Wages PPE 22.09.2020	-65825.77
EFT20291	23/09/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20292	23/09/2020	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20293	24/09/2020	KOMATSU AUSTRALIA PTY LTD	Supply Mirror for PG15	-203.09
EFT20294	24/09/2020	MCINTOSH & SON	Supply of Grease Coupler and Grease Gun for Backhoe	-76.23
EFT20295	24/09/2020	WALLIS COMPUTER SOLUTIONS	Upgrade Sophos Firewall's to Admin Building and CRC and 3 year Support	-4261.40
EFT20296	24/09/2020	WATER CORPORATION		-4635.90
	23/09/2020	WATER CORPORATION	Water Consumption for Ballidu Standpipe, Service Charge for Ballidu Standpipe	208.36
	23/09/2020	WATER CORPORATION	Water Consumption & service charge for Depot Road	3023.58
	23/09/2020	WATER CORPORATION	Service Charge for Standpipe - Oliver Road	9.67
	23/09/2020	WATER CORPORATION	Water Consumption Standpipe on Pod more road	242.24
	23/09/2020	WATER CORPORATION	Water consumption & service charge for Burakin Standpipe	296.54
	23/09/2020	WATER CORPORATION	Service charge for Cadoux standpipe	291.28
	23/09/2020	WATER CORPORATION	water consumption & service charge for Kirwan Standpipe	517.63
	23/09/2020	WATER CORPORATION	Service charge for Standpipe on Gabalon east road	46.60
EFT20297	24/09/2020	WESTRAC EQUIPMENT PTY LTD	First service 500hr, fault repair for Roller PROL16	-898.34
EFT20298	24/09/2020	WONGAN HILLS PHARMACY	Second vaccines for Works/Parks & Gardens	-456.70
EFT20299	24/09/2020	WONGAN ARTS SOCIETY	2020/20201 Council Community Subsidy	-3000.00
EFT20300	24/09/2020	WONGAN TREES	2xkg of Rhodanthe Chlorocephala Roasea (Everlasting) seed	-1220.45
EFT20301	24/09/2020	CADOUX SPORTS COUNCIL INC.		-9162.00
	03/08/2020	CADOUX SPORTS COUNCIL INC.	2020/20201 Council Management Agreement Payment	8962.00
	03/08/2020	CADOUX SPORTS COUNCIL INC.	2020/20201 Council Community Subsidy - Cadoux Christmas Tree	200.00
EFT20302	24/09/2020	SHIRE OF GOOMALLING	Main Roads Traffic Management Refresher Course - 3 x works staff	-1373.00
EFT20303	24/09/2020	RBC RURAL	Shire office photocopier meter reading	-472.38
EFT20304	24/09/2020	SIGMA CHEMICALS		-2721.24
	17/09/2020	SIGMA CHEMICALS	New Chemigem for Small Pool	1647.64
	18/09/2020	SIGMA CHEMICALS	Supply 3 x Bunding Pallets for Swimming Pool, Freight Charge	1073.60
EFT20305	24/09/2020	STUART TAYLOR	Council Meeting Meals refund - Ballidu Tavern	-597.50
EFT20306	24/09/2020	ZURICH INSURANCE	Excess payment for Claim Number 6047381 Vehicle WB025	-300.00
EFT20307	24/09/2020	KARL MICKLE	Uniform Reimbursement	-199.98
EFT20308	24/09/2020	MARKET CREATIONS PTY LTD	Project Online Premium	-2100.58
	31/08/2020	MARKET CREATIONS PTY LTD	Managed Backup Licences	720.72
	31/08/2020	MARKET CREATIONS PTY LTD	Project Online Premium	1220.36
	31/08/2020	MARKET CREATIONS PTY LTD	Office 365	159.50
EFT20309	24/09/2020	HENDOS PLUMBING & GAS SERVICES	Supply and install replacement 50mm gate valve to standpipe on Hospital Road and Depot Road.	-636.70
EFT20310	24/09/2020	RURAL RANGER SERVICES	Rural Ranger Services from 08/09/20 to 14/9/20	-787.50
EFT20311	24/09/2020	QUREMED PTY LTD	Service of First Aid Equipment for Resus	-195.90

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL FOR SEPTEMBER 2020

EFT20312	24/09/2020	FIVE STAR BUSINESS & INNOVATION	Supply Ink Carriages for CRC	-30.70
EFT20313	24/09/2020	PRIME LINE PLUMBING & GAS		-11088.00
	16/09/2020	PRIME LINE PLUMBING & GAS	Relocate HWU plumbing for Sports Co Location	1276.00
	16/09/2020	PRIME LINE PLUMBING & GAS	Installation 6 new downpipes for Sports Co Location	5055.60
	16/09/2020	PRIME LINE PLUMBING & GAS	Installation of Tempering Valves, 40mm Water Supply for Sports Co Location	4756.40
EFT20314	24/09/2020	RAELENE GOULDEN	Refund of Room and Key Hire	-150.00
EFT20315	24/09/2020	RAW CIVIL & CONTRACTING	Supply and Install Dual 750mm Class 4 Concrete Pipe Hospital Road	-26912.60
EFT20316	29/09/2020	LGIS LIABILITY		-100063.87
100-138629	01/08/2020	LGIS LIABILITY	2020/21 Liability Insurance	22421.85
100-139712	30/08/2020	LGIS LIABILITY	2020-21 Vehicle Insurance	77642.02
EFT20317	29/09/2020	LGIS WORKCARE		-80402.71
	01/08/2020	LGIS WORKCARE	Bushfire Insurance 2020/21, GST	21505.00
	01/08/2020	LGIS WORKCARE	Crime Insurance 2020/21, GST	2968.08
	01/08/2020	LGIS WORKCARE	Management Liability Insurance 2020/21	8146.20
	01/08/2020	LGIS WORKCARE	Personal Accident Insurance 2020/21	467.50
	01/08/2020	LGIS WORKCARE	Corporate Travel Insurance 2020/21	825.00
	01/08/2020	LGIS WORKCARE	2020/21 Work care Insurance	46490.93
EFT20318	29/09/2020	LGIS PROPERTY	2020-21 Property Insurance - Instalment One	-62446.66
EFT20319	18/09/2020	DE LAGE LANDEN PTY LTD	CRC Photocopier Lease payment for September 2020	-557.70
EFT20343	22/09/2020	ANZ CORPORATE CREDIT CARD	Pre Payment of CEO Credit Card	-7500.00
EFT20344	30/09/2020	DEPARTMENT OF TRANSPORT	DPI payment for September 2020	-70669.35
21509	17/09/2020	SHIRE OF WONGAN-BALLIDU PETTY CASH	Plants for Office, Police Clearance for Trainee, Door rope for 8 Ellis Street (Fireplace) & stationery for Office	-230.75
DD10129.1	08/09/2020	WALGS SUPERANNUATION PLAN	Payroll deductions	-7068.32
DD10129.2	08/09/2020	AUSTRALIAN SUPER	Payroll deductions	-860.30
DD10129.3	08/09/2020	HESTA SUPER FUND	Payroll deductions	-319.30
DD10129.4	08/09/2020	IIOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10129.5	08/09/2020	SUNSUPER	Superannuation contributions	-82.96
DD10129.6	08/09/2020	CBUS SUPER	Payroll deductions	-285.79
DD10129.7	08/09/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTER FUND)	Superannuation contributions	-622.88
DD10129.8	08/09/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-187.98
DD10129.9	08/09/2020	PRIME SUPER	Superannuation contributions	-794.67
DD10152.1	22/09/2020	WALGS SUPERANNUATION PLAN	Payroll deductions	-7150.63
DD10152.2	22/09/2020	AUSTRALIAN SUPER	Payroll deductions	-866.02
DD10152.3	22/09/2020	HESTA SUPER FUND	Payroll deductions	-319.30
DD10152.4	22/09/2020	IIOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10152.5	22/09/2020	SUNSUPER	Superannuation contributions	-74.66
DD10152.6	22/09/2020	CBUS SUPER	Payroll deductions	-287.13
DD10152.7	22/09/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTER FUND)	Superannuation contributions	-622.88
DD10152.8	22/09/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-187.98
DD10152.9	22/09/2020	PRIME SUPER	Superannuation contributions	-792.13
DD10129.10	08/09/2020	REST SUPERANNUATION	Superannuation contributions	-912.94
DD10129.11	08/09/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-249.14
DD10129.12	08/09/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-224.48
DD10129.13	08/09/2020	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-140.98
DD10152.10	22/09/2020	REST SUPERANNUATION	Superannuation contributions	-947.96
DD10152.11	22/09/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-249.56
DD10152.12	22/09/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-223.91
DD10152.13	22/09/2020	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-140.99

Municipal Bank	722913.40
Trust Bank	70669.35
TOTAL	793582.75
Recoverable	697.13
Partially Recoverable	

9.2.2 FINANCIAL REPORTS FOR SEPTEMBER 2020

FILE REFERENCE:	F1.4
REPORT DATE:	22 October 2020
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	9.2.2a Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended September 2020 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 ('FMR') the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial Activity Statement Report

Section 6.4 of the *Local Government Act 1995* regulation 34.1 of the FMR requires a local government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals; and
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances; and
 - Such other supporting information as is considered relevant by the local government.

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification;
- By program; or
- By business unit.

Each financial year a local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements.

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending September 2020 are attached to the Council Agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr West

SECONDED: Cr Ganzer

That the following Statements and Reports for the month ended September 2020 were received:

• Monthly Statements as follows:-

a)	Statement of Financial Activity (by Nature and Type)	FM Regs 34
b)	Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c)	Statement of Net Current Assets (NCA)	FM Regs 34
d)	Rate setting statement	Discretionary
e)	Disposal of Assets	Discretionary
f)	Rates Outstanding Report	Discretionary
g)	Debtors Outstanding Report	Discretionary
h)	Bank Reconciliation Report	Discretionary
i)	Investment Report	Discretionary
j)	Reserve Account Balances Report	Discretionary
k)	Loans Schedule	Discretionary

**CARRIED 6/0
RESOLUTION: 051020**

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 SEPTEMBER 2020

	Approved Budget 2020-2021	Current Budget 2020-2021	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,968,741)	(2,968,741)	(2,968,740)	(2,964,650)		0.1%	✓
Grants Operating, Subsidies & Contributions	(1,382,019)	(1,382,019)	(528,373)	(481,069)		9.0%	✓
Non Operating Grants, Subsidies & Contributions	(2,080,633)	(2,080,633)	-	-		0.0%	✓
Fees & Charges & Service Charges	(526,878)	(526,878)	(127,645)	(111,418)		12.7%	✗
Other Revenue	(132,354)	(132,354)	(33,075)	(41,505)		(25.5%)	✗
Interest	(56,333)	(56,333)	(14,079)	(13,746)		2.4%	✓
Profit on sale of Assets	-	-	-	-		0.0%	✓
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(3,671,911)	(3,612,389)			
OPERATING EXPENSES							
Employee Costs	2,732,616	2,732,616	723,317	611,270		15.5%	✗
Materials & Contracts	1,536,569	1,533,389	395,872	296,514		25.1%	✗
Utilities (Gas, Electricity) etc.	342,406	342,406	86,249	86,286		(0.0%)	✓
Interest	52,020	52,020	13,002	6,494	11	50.1%	✗
Insurance	255,470	255,470	198,148	182,063		8.1%	✓
Other General	248,213	251,393	125,908	108,177		14.1%	✗
Loss on Asset Disposals	234,180	234,180	-	-		0.0%	✓
Depreciation	2,434,945	2,434,945	608,676	-		100.0%	✗
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	2,151,172	1,290,804			
c: NET OPERATING (SURPLUS) / DEFICIT	689,462	689,461	(1,520,739)	(2,321,585)			
CAPITAL EXPENSES							
Land & Buildings	965,992	965,992	405,308	348,322		14.1%	✗
Furniture & Equipment	25,496	25,496	-	-		0.0%	✓
Motor Vehicles	217,000	217,000	-	-		0.0%	✓
Plant	593,000	414,000	-	3,968		0.0%	✓
Infrastructure Other	561,730	561,730	1,615	2,568		(59.0%)	✗
Infrastructure Roads	2,052,135	2,052,135	213,687	289,632		(35.5%)	✗
d: TOTAL CAPITAL	4,415,353	4,236,353	620,610	644,490			
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	(900,129)	(1,677,095)			
ADJUST - NON CASH ITEMS							
Depreciation	(2,434,945)	(2,434,945)	(608,676)	-			
Accruals and Adjustments	-	-	-	-			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(234,180)	(234,180)	-	-	6		
FINANCING ACTIVITIES							
Proceeds from Sale of Assets	(208,500)	(134,500)	(59,876)	-	6		
Transfer from reserves	(764,851)	(934,851)	(934,851)	-	10		
Transfer to reserves	298,950	298,950	298,950	-	10		
Interest paid to reserves	19,810	19,810	4,989	2,282	10		
Net Movement in LSL Reserve	-	-	-	(56)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(57,000)	(57,000)	(57,000)	(40,000)			
Loan principal repayment	118,705	118,705	118,705	25,058	11		
Loan to SSL Parties	57,000	57,000	57,000	40,000			
SSL Principal Reimbursements	(36,089)	(36,089)	(36,089)	(4,562)	11		
Less (Surplus)/deficit B/Fwd	(1,863,714)	(1,588,714)	(1,588,714)	(1,545,610)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	(0)	(3,705,691)	(3,199,983)			

** This sheet illustrates the variance analysis.
For variance explanation refer to applicable note.

Key Within budget tolerance of 10% ✓
Over budget tolerance of 10% ✗
Under budget tolerance of 10% ⓪

Shire of Wongan-Ballidu
Variance Report 30 September 2020

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	4,089	Within Threshold	Rates	Within Council variance reporting threshold.
✓	47,304	Within Threshold	Grants Operating, Subsidies & Contributions	Within Council variance reporting threshold.
✓	0	Within Threshold	Non Operating Grants, Subsidies & Contributions	Within Council variance reporting threshold.
✗	16,227	Timing	Fees & Charges & Service Charges	This is timing only. The variances individually are small and are as a result of only being 3 months into the new financial year
✗	(8,430)	Timing	Other Revenue	This is a timing issue, as the year progresses this variance will reduce.
✓	333	Within Threshold	Interest	Within Council variance reporting threshold.
✓	0	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✗	(112,047)	Timing	Employee Costs	This is a timing issue, as the year progresses this variance will reduce.
✗	(99,358)	Timing	Materials & Contracts	Variances occur based on expenditure levels. The majority of Materials and Contracts budgets are spread evenly throughout the year.
✓	37	Within Threshold	Utilities (Gas, Electricity) etc.	Within Council variance reporting threshold.
✗	(6,508)	Timing	Interest	This account is in credit due to the reversal of the end of year interest accrual on loans. This will correct itself as loan interest is paid during the financial year. This is a timing issue.
✓	(16,085)	Within Threshold	Insurance	Within Council variance reporting threshold.
✗	(17,731)	Timing	Other General	Variances occur based on expenditure levels. This is only a timing variance
✓	0	Within Threshold	Loss on Asset Disposals	Within Council variance reporting threshold.
✗	(608,676)	Timing	Depreciation	Depreciation for this financial year has not been calculated as yet and will not until the 2019/20 financial statements are complete.
Capital				
✗	(56,986)	Timing	Land & Buildings	This is a timing variance and will resolve itself during the financial year
✓	0	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold.
✓	0	Within Threshold	Motor Vehicles	Within Council variance reporting threshold.
✓	3,968	Within Threshold	Plant	Within Council variance reporting threshold.
✗	953	Timing	Infrastructure Other	This is a timing variance and will resolve itself during the financial year
✗	75,945	Timing	Infrastructure Roads	This is a timing variance and will resolve itself during the financial year

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 SEPTEMBER 2020

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
INCOME				
General Purpose Funding	(4,028,599)	(4,028,599)	(3,264,412)	(3,229,500)
Governance	(53,021)	(53,021)	(13,251)	(15,055)
Law, Order & Public Safety	(35,500)	(35,500)	(8,871)	(3,142)
Health	(29,100)	(29,100)	(7,272)	(4,619)
Education & Welfare	(13,883)	(13,883)	(3,471)	2,161
Housing	(64,500)	(64,500)	(16,119)	(13,702)
Community Amenities	(196,736)	(196,736)	(52,651)	(48,621)
Recreation & Culture	(938,723)	(938,723)	(4,290)	(2,011)
Transport	(1,393,745)	(1,393,745)	(199,409)	(200,719)
Economic Services	(37,950)	(37,950)	(9,480)	(3,373)
Other Property & Services	(355,201)	(355,201)	(92,686)	(93,808)
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(3,671,911)	(3,612,389)
OPERATING EXPENSES				
General Purpose Funding	121,385	124,565	33,522	37,864
Governance	307,375	307,375	100,867	52,858
Law, Order & Public Safety	161,509	161,509	56,975	44,942
Health	406,067	406,067	105,073	88,302
Education & Welfare	176,764	176,764	49,034	34,370
Housing	191,444	191,444	51,738	48,936
Community Amenities	504,271	504,271	126,641	117,184
Recreation & Culture	1,847,292	1,847,292	488,011	332,552
Transport	2,935,405	2,935,405	722,857	371,391
Economic Services	239,099	235,919	83,146	58,791
Other Property & Services	945,807	945,807	333,308	103,616
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	2,151,172	1,290,804
c: NET OPERATING (SURPLUS)/DEFICIT	689,461	689,462	(1,520,739)	(2,321,585)
CAPITAL EXPENSES				
General Purpose Funding	-	-	-	-
Governance	67,000	67,000	-	300
Law, Order & Public Safety	-	-	-	-
Health	23,800	23,800	5,949	7,158
Education & Welfare	-	-	-	-
Housing	55,671	55,671	13,905	-
Community Amenities	14,500	14,500	-	-
Recreation & Culture	1,394,637	1,394,637	376,484	330,726
Transport	2,813,365	2,634,365	215,302	296,168
Economic Services	-	-	-	-
Other Property & Services	46,379	46,379	8,970	10,138
d: TOTAL CAPITAL EXPENSES	4,415,353	4,236,353	620,610	644,490
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	(900,129)	(1,677,095)

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 30 SEPTEMBER 2020

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2019-2020	Original Budget	2020-2021
SURPLUS / (DEFICIT)	1,545,610	0	3,199,983
COMPRISES			
Cash (including reserves)	3,735,724	1,425,747	5,052,027
Current rates	151,090	144,760	772,485
Sundry debtors	51,477	44,564	23,644
Tax receivables	136,587	23,264	142,015
Other debtors	13,200	22,723	35,840
A: SSL debtors (are excluded see D: adj)	26,072	39,089	21,510
Inventories	6,610	10,541	(512)
Less:			
Reserves	(1,840,666)	(1,396,857)	(1,842,948)
Sundry creditors	(328,712)	(29,564)	(500,164)
Accrued interest	(5,317)	-	(0)
ESL Levy Owed	(49,632)	-	(111,114)
PAYG/GST Due To ATO	(3,371)	-	(4,654)
B: Other - (are excluded see D: adj)		(5,000)	
LSL Cash backed Reserve	41,498	41,896	41,554
Tax liabilities	(967)		(51,880)
Other - Trust	88		88
C: Loan liability (are excluded see D: adj)	(114,486)	(125,470)	(129,428)
Current employee benefits provisions	(362,000)	(287,074)	(356,398)
D: Adjustments (see above A to C)	88,414	91,381	107,919
Surplus / (Deficit) Variance	1,545,610	0	3,199,983
NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2019-2020	Original Budget	2020-2021
Current assets			
Cash & cash equivalents	3,735,724	1,425,747	5,052,027
Sundry debtors	378,425	274,400	995,493
Inventories	6,610	10,541	(512)
Total current assets	4,120,760	1,710,688	6,047,009
Current liabilities			
Creditors and accounts payable	(387,998)	(29,564)	(667,812)
Current loan liability	(114,486)	(125,470)	(129,428)
Provisions	(362,000)	(287,074)	(356,398)
Total current liability	(864,484)	(442,108)	(1,153,638)
Net current assets	3,256,276	1,268,580	4,893,370
Less: restricted reserves	(1,840,666)	(1,396,857)	(1,842,948)
Less: SSL principal repayments	(26,072)	(39,089)	(21,510)
Add back: Current loan liability	114,486	125,470	129,428
Add back: LSL Cash backed Reserve	41,498	41,896	41,554
Add back: Movement in provisions between current and non-current			
Other - Trust	88	-	88
Surplus / (Deficit) Variance	1,545,610	0	3,199,983

SHIRE OF WONGAN-BALLIDU			
RATE SETTING STATEMENT AS AT 30 SEPTEMBER 2020			
	2020-2021	2020-2021	2020-2021
	Approved Budget	Current Budget	Year-to-Date Actual
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,059,858)	(1,059,858)	(264,850)
Governance	(53,021)	(53,021)	(15,055)
Law, Order & Public Safety	(35,500)	(35,500)	(3,142)
Health	(29,100)	(29,100)	(4,619)
Education & Welfare	(13,883)	(13,883)	2,161
Housing	(64,500)	(64,500)	(13,702)
Community Amenities	(196,736)	(196,736)	(48,621)
Recreation & Culture	(938,722)	(938,722)	(2,011)
Transport	(1,393,745)	(1,393,745)	(200,719)
Economic Services	(37,950)	(37,950)	(3,373)
Other Property & Services	(355,201)	(355,201)	(93,808)
A	(4,178,216)	(4,178,216)	(647,739)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	121,385	124,565	37,864
Governance	307,375	307,375	52,858
Law, Order & Public Safety	161,509	161,509	44,942
Health	406,067	406,067	88,302
Education & Welfare	176,764	176,764	34,370
Housing	191,444	191,444	48,936
Community Amenities	504,271	504,271	117,184
Recreation & Culture	1,847,292	1,847,292	332,552
Transport	2,935,405	2,935,405	371,391
Economic Services	239,099	235,919	58,791
Other Property & Services	945,807	945,807	103,616
B	7,836,418	7,836,418	1,290,804
C= A and B	3,658,202	3,658,202	643,066
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(2,434,945)	(2,434,945)	-
Accruals and Adjustments	-	-	-
Profit/(Loss) on Asset Sales	(234,180)	(234,180)	-
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings	965,992	965,992	348,322
Purchase of furniture & equipment	25,496	25,496	-
Purchase of motor vehicles	217,000	217,000	-
Purchase of plant & machinery	593,000	414,000	3,968
Purchase of other infrastructure	561,730	561,730	2,568
Purchase of roads infrastructure	2,052,135	2,052,135	289,632
Proceeds from sale of assets	(208,500)	(134,500)	-
<u>Financing Activities</u>			
Repayment of Loan Principal	118,705	118,705	25,058
Loan proceeds / refinancing CL to NCL adj	(57,000)	(57,000)	(40,000)
Loans paid to SSL parties	57,000	57,000	40,000
Self Supporting Loan Income	(36,089)	(36,089)	(4,562)
<u>Reserve Movements</u>			
Transfers to Reserves	298,950	298,950	-
Interest paid to Reserves	19,810	19,810	2,282
Transfer from Reserves	(764,851)	(934,851)	-
Net Movement in LSL Reserve	-	-	(56)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,863,714)	(1,588,714)	(1,545,610)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(3,199,983)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,968,741	2,968,741	2,964,650
TOTAL RATES RAISED	2,968,741	2,968,741	2,964,650
(Surplus) / Deficit Variance	0	0	0

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 SEPTEMBER 2020

Asset No	Budget Net Book Value	Original Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss	
By Class							
Motor Vehicles							
Nissan Pathfinder	1505	52,000	37,500	14,500			
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	37,000	29,000	8,000			
Holden Colorado 4x4 dual cab-WS	1503	43,000	29,000	14,000			
Plant & Equipment							
Izuzu NPR300 Dual Cab - Construction	1445	85,000	65,000	20,000			
Komatsu Grader (Maintenance)	1447	380,000	275,000	105,000			
Case MX115 Tractor (Maintenance)		75,000	60,000	15,000			
Dual Pig Trailer (Howard Porter) TK34		50,000	45,000	5,000			
Data Signs (2)		48,000	48,000	-			
Various Trailer Replacements		40,000	40,000	-			
TOTAL		810,000	628,500	181,500	-	-	
By Program							
Transport							
Nissan Pathfinder	1505	52,000	37,500	14,500		-	
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	37,000	29,000	8,000	-	-	
Holden Colorado 4x4 dual cab-WS	1503	43,000	29,000	14,000	-	-	
Other Property & Services							
Izuzu NPR300 Dual Cab - Construction	1445	85,000	65,000	20,000			
Komatsu Grader (Maintenance)	1447	380,000	275,000	105,000			
Case MX115 Tractor (Maintenance)		75,000	60,000	15,000			
Dual Pig Trailer (Howard Porter) TK34		50,000	45,000	5,000			
Data Signs (2)		48,000	48,000	-			
Various Trailer Replacements		40,000	40,000	-			
TOTAL		810,000	628,500	181,500	-	-	
Motor Vehicle and Plant & Equipment Change Over							
		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles							
Nissan Pathfinder	1505	52,000	37,500	14,500	-		
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	37,000	29,000	8,000			
Holden Colorado 4x4 dual cab-WS	1503	43,000	29,000	14,000			
Plant & Equipment							
Izuzu NPR300 Dual Cab - Construction	1445	85,000	65,000	20,000			
Komatsu Grader (Maintenance)	1447	380,000	275,000	105,000			
Case MX115 Tractor (Maintenance)		75,000	60,000	15,000	-		
Dual Pig Trailer (Howard Porter) TK34		50,000	45,000	5,000	3,968		
Data Signs (2)		48,000	48,000	-	-		
Various Trailer Replacements		40,000	40,000	-	-		
TOTAL		810,000	628,500	181,500	3,968	-	-

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 30 SEPTEMBER 2020

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Sep 20	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2020	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Sep 20
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(132)	24,440	-	(4,562)	19,878
151A	Aged Persons	Ninan House*	Oct-2032		300,000	-	-	1,369	260,588	-	-	260,588
152	Co-Location Construction	Shire	Dec-2039		2,000,000	(20,496)	-	(7,731)	1,959,321	-	(20,496)	1,938,825
153	Wongan Hills Community Store	Wongan Hills Community Store	Jul-2025	57,000	-	-	-	-	-	40,000	-	40,000
TOTAL EXISTING LOANS				57,000	2,400,000	(20,496)	-	(6,494)	2,244,349	40,000	(25,058)	2,259,291

Shire Loan Summary
Self Supporting Loan Summary

-	2,000,000	(20,496)	-	(7,731)	1,959,321	-	(20,496)	1,938,825
57,000	400,000	-	-	1,237	285,028	40,000	(4,562)	320,466

	Loan Balance @ 30 June 2020	SSL	Shire	Total
Current loan liability	(82,616)	(31,527)	(26,031)	(57,558)
Non current liability	(2,161,733)	(248,939)	(1,912,794)	(2,161,733)
Total Loan Liability	(2,244,349)	(280,466)	(1,938,825)	(2,219,291)

**SHIRE OF WONGAN - BALLIDU
ANALYSIS OF RESERVE ACCOUNTS AS AT 30 SEPTEMBER 2020**

Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 SEPTEMBER 2020			
				Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance
Community Resource Centre Reserve	01989	(32,617)	(32,504)	(278)	15,296	(19,950)	(37,436)	(278)	15,296	(19,950)	(37,436)	(44)	-	-	(32,548)
Depot Improvement Reserve	01940	(10,500)	(10,486)	(64)	-	-	(10,550)	(64)	-	-	(10,550)	(14)	-	-	(10,500)
Historical Publications Reserve	01965	(7,077)	(7,067)	(69)	-	-	(7,136)	(69)	-	-	(7,136)	(10)	-	-	(7,077)
Housing Reserve	01955	(1,854)	(1,851)	(18)	-	-	(1,869)	(18)	-	-	(1,869)	(2)	-	-	(1,854)
LSL Reserve	01935	(41,486)	(41,498)	(398)	-	-	(41,896)	(398)	-	-	(41,896)	(56)	-	-	(41,554)
Medical Facilities & R4R Special Projects Reserve	01975	(349,376)	(348,906)	(3,736)	30,000	(40,000)	(362,642)	(3,736)	30,000	(40,000)	(362,642)	(471)	-	-	(349,377)
Patterson Street JV Housing Reserve	01988	(44,039)	(43,980)	(383)	-	(5,000)	(49,363)	(383)	-	(5,000)	(49,363)	(59)	-	-	(44,040)
Plant Reserve	01945	(660,989)	(660,098)	(9,048)	244,000	(224,000)	(649,146)	(9,048)	414,000	(224,000)	(479,146)	(891)	-	-	(660,989)
Quinlan Street JV Housing Reserve	01987	(44,594)	(44,533)	(389)	-	(5,000)	(49,922)	(389)	-	(5,000)	(49,922)	(60)	-	-	(44,594)
Stickland JV Housing Reserve	01986	(53,214)	(53,142)	(473)	-	-	(53,615)	(473)	-	-	(53,615)	(72)	-	-	(53,214)
Swimming Pool Reserve	01970	(114,921)	(114,767)	(1,361)	86,500	-	(29,628)	(1,361)	86,500	-	(29,628)	(155)	-	-	(114,922)
Waste Management Reserve	01920	(45,042)	(44,981)	(393)	-	(5,000)	(50,374)	(393)	-	(5,000)	(50,374)	(61)	-	-	(45,042)
Sporting Co-Location Reserve	01990	(287,239)	(286,851)	(2,204)	289,055	-	(0)	(2,204)	289,055	-	(0)	(387)	-	-	(287,239)
Doctors Subsidy Reserve	01991	(150,000)	(150,000)	(996)	100,000	-	(50,996)	(996)	100,000	-	(50,996)	-	-	-	(150,000)
TOTALS		(1,842,948)	(1,840,666)	(19,810)	764,851	(298,950)	(1,394,575)	(19,810)	934,851	(298,950)	(1,224,575)	(2,282)	-	-	(1,842,948)

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 30 SEPTEMBER 2020

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	5,341,380.11	3,451,239.60	48,600.67	1,840,689.84	850.00
Add: Receipts	571,337.89	496,831.99	72,247.60	2,258.30	
Adjustment	(15,510.59)	(15,510.59)			
Transfers In/(Out)	-				
Less: Payments - EFT & Cheques	(793,582.75)	(722,913.40)	(70,669.35)		
Payments - Bank Fees	(1,418.40)	(1,418.40)			
Investment - Transfers In/Out	-				
Balance as per General Ledger	5,102,206.26	3,208,229.20	50,178.92	1,842,948.14	850.00
Balance as per Bank Statements	188,140.68	138,868.51	49,272.17		
Balance as per Bank Deposit Certificates	3,842,948.13	2,000,000.00		1,842,948.13	
Balance as per Holder Certificates	1,074,979.99	1,074,129.99			850.00
Add: Outstanding Deposits	1,689.65	398.70	1,290.95	-	
Adjustments -	-				
Less: Unpresented Payments	(4,868.00)	(4,868.00)			
Adjustments & Transfers	(684.19)	(300.00)	(384.20)	0.01	
Balance as per Cash Book	5,102,206.26	3,208,229.20	50,178.92	1,842,948.14	850.00

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 30 SEPTEMBER 2020

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers Realised	Closing Balance	BANK TO INVESTMENT
Total of matured municipal investments									0.00	0.00	0.00

Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84606	Term Deposit		27/08/2020	27/11/2020	90	0.75%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9155-84868	Term Deposit		27/08/2020	28/12/2020	123	0.78%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9155-85086	Term Deposit		27/08/2020	1/03/2021	186	0.81%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9117-01465	Term Deposit		8/09/2020	8/03/2021	183	0.78%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
4705-91546	Online Saver Account		7/11/2018				\$ 1,673,973.69	\$ (600,000.00)	\$ 156.30	\$ 1,074,129.99	\$ 156.30
Total of current municipal investments							\$ 3,673,973.69	\$ (600,000.00)	\$ 156.30	\$ 3,074,129.99	\$ 156.30

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
Total of matured reserve investments									0.00	0.00	0.00

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/09/2020	6/03/2021	183	0.78%	\$ 557,558.44	\$ -	\$ 1,124.28	\$ 558,682.72	\$ 1,124.28
9788-42596	Term Deposit		6/09/2020	6/12/2020	90	0.65%	\$ 556,737.36	\$ -	\$ 1,122.62	\$ 557,859.98	\$ 1,122.62
9789-82644	Term Deposit		3/04/2020	3/10/2020	183	1.00%	\$ 87,434.23	\$ -	\$ -	\$ 87,434.23	\$ -
9202-06415	Term Deposit		30/06/2020	30/09/2020	90	0.80%	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	\$ -
2527-63397	Reserve Saver						\$ 138,936.28	\$ -	\$ 34.92	\$ 138,971.20	\$ 34.92
Total of reserve investments and cash							\$ 1,840,666.31	\$ -	\$ 2,281.82	\$ 1,842,948.13	\$ 2,281.82

Total of matured municipal and reserve investment

									\$ -	\$ -	\$ -
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Total of current municipal and reserve investment and cash							\$ 5,514,640.00	\$ (600,000.00)	\$ 2,438.12	\$ 4,917,078.12	\$ 2,438.12
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SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 30 SEPTEMBER 2020				
		Rates Raised for 2020/2021	\$ 3,230,325.81	Rates and service charges
		Rates Outstanding Breakdown		
Total Amount Outstanding		30.9.20	\$ 810,351.03	25%
Outstanding same time last year		30.9.20	\$ 974,991.50	30%
SUNDRY DEBTORS OUTSTANDING 30 SEPTEMBER 2020				
Debtors Ageing Summary				
Current			\$ 17,940.50	
30 Days			\$ 7,353.96	
60 Days			\$ 1,033.65	
90 Days & Over			\$ 1,828.25	
Credit Balance			\$ (3,818.85)	
Total Outstanding			\$ 24,337.51	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
17/05/2019	1370	Standpipe Fees	\$ 1,328.25	Company in Liquidation
25/02/2020	1413	Block Mowing	\$ 500.00	30 Wilson Street - to be written off
Total			\$ 1,828.25	

9.2.3 WRITE OFF OF DEBTOR 1413

FILE REFERENCE:	
REPORT DATE:	22 October 2020
APPLICANT/PROponent:	Council
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	Nil

Prior to consideration of the item the CEO offered members an apology for providing confidential information in the Agenda Item, that being the debtor's name.

PURPOSE OF REPORT:

To consider a request for Council to write off fees associated with debtor 1413.

BACKGROUND:

In 2019 following a notice of non-compliance with the *Bush Fires Act 1954*, the Shire engaged a contractor to slash the property at 30 Wilson Street, Wongan Hills to ensure compliance with the requirements of the Bush Fires Act for the 2019/20 fire season.

COMMENT:

An invoice was raised on 25 February 2020 and there has been no response from the owner regarding payment of the account and the likelihood of Council receiving these funds are minimal. Ownership of the property has now changed hands and as the sale price was nil, there was no opportunity for Council to collect these funds as part of the property settlement, and given the amount of the debt legal action to recover the funds is not viable.

It is recommended therefore that this amount be written off.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

S6.12

6.12(c) "a local government may by absolute majority write off any amount of money"

STRATEGIC IMPLICATIONS:

There are no strategic implication relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no environmental implications in relation to this item.
- **Economic**
There are no economic implications in relation to this item.
- **Social**

There are no social implications in relation to this item.

FINANCIAL IMPLICATIONS:

Writing off the \$500.00 will have minimal impact on the budgets' net position.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

MOTION MOVED: Cr West

SECONDED: Cr Ganzer

That Council APPROVES the request to write-off fees and charges of \$500.00 for the clean-up of 30 Wilson Street - Debtor 1413.

**CARRIED BY ABSOLUTE MAJORITY 6/0
RESOLUTION:061020**

9.2.4 APPOINTMENT OF FIRE WEATHER READER

FILE REFERENCE:	
REPORT DATE:	29 September 2020
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To approve an additional Fire Weather Reader for the Shire of Wongan-Ballidu for the 2020/2021 Bush Fire season.

BACKGROUND:

The Shire has a number of Fire Weather Readers, namely:-

- Ross Lane
- Eric Ganzer
- Ken Booth
- Andrew Robinson
- Mike Clarke
- Jon Hasson

COMMENT:

It has been identified that there is a need for another weather reader in the western part of the Shire. Courtney Metcalf has volunteered to undertake this role.

It is recommended that he be appointed as a Fire Weather Reader for the Shire for the 2020/2021 Bush Fire season.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Nil

STRATEGIC IMPLICATIONS:

Nil

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr West

SECONDED: Cr Boekeman

That Council APPOINTS Courtney Metcalf as an Authorised Fire Weather Reader for the 2020 - 2021 Bush Fire season.

CARRIED 6/0
RESOLUTION: 071020

9.3 WORKS AND SERVICES

9.3.1 RAV 4 – REQUEST FOR LG SUPPORT

FILE REFERENCE:	T6.1
REPORT DATE:	22 October 2020
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle, Manager of Works & Services
ATTACHMENTS:	Maps

PURPOSE OF REPORT:

The purpose of this report is to present to Council a request from Heavy Vehicle Services (HVS) to assess the roads listed below, and provide HVS with any comments relating to road condition, planning conflicts, development issues etc. that may be impacted by adding the above roads onto the RAV 6 network.

BACKGROUND:

This application was submitted to Main Roads Western Australia (HVS) in October 2020, from Clarkson Freightliners Pty Ltd who are seeking to add these roads to the RAV network: - Alpha Street, Fairbank Street, Elphin Crescent, Ganzer Street and Patterson Street.

These roads are currently not RAV rated.

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
5180099	Alpha St	Federation St (0.00)	Fairbank St (0.11)	Nil	RAV 4
5180102	Fairbank St	Bunyip St (0.35)	Alpha St (0.52)	Nil	RAV 4
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
5180090	Elphin Cr	Wongan Rd (0.00)	Ganzer St (0.10)	Nil	RAV 4
5180144	Ganzer St	Elphin Cr (0.00)	Patterson St (0.17)	Nil	RAV 4
5180083	Patterson St	Wongan Rd (0.00)	Ganzer St (0.07)	Nil	RAV 4

COMMENT:

The category RAV 2 and RAV4 allows heavy vehicle combinations up to 27.5m and a maximum mass of 87.5T.

Applicants supporting information below:

We require RAV4 access to complete efficient deliveries and pickups of freight to our new clients in the town of Wongan Hills and Ballidu.

The streets include Patterson Street, Ganzer Street, Elphin Crescent, Alpha Street and Fairbank Street.

The two clients we will be delivering to in Wongan Hills are Nutrien Wongan Hills and Mitre10 Hardware Wongan Hills. Both locations unloading entry points are from Ganzer Street.

Delivery frequency is only twice per week - Tuesday and Thursday.

Delivery as a RAV4 combination will enable efficient deliveries and eliminate the need to split up trailers in the town parking bay and run individual trailers to these clients. Approval will reduce the number of heavy vehicles movements on Ganzer Street as we will be able to deliver the freight as one RAV4 combination and then depart.

The client we will be delivering to in Ballidu is Quintos Tyres.

This is located on Alpha Street. Delivery frequency is only twice per week - Tuesday and Thursday.

If Council does not want a higher Network level on particular roads for any reasons, then they have the option to not support the application. This consultation process precedes the onsite assessment process by HVS staff members, who determine whether the road is suitable for the higher Network level. This assessment process either shows the road as suitable for the higher Network level or highlights those blackspots and deficiencies that are restricting the higher levels to be achieved.

POLICY REQUIREMENTS:

The "Heavy Vehicle" policy 10.4 outlines Council's expectations for the use of heavy vehicles with the Shire.

LEGISLATIVE REQUIREMENTS:

The *Road Traffic Act 1974*, *Road Traffic Code 2000*, *Road Traffic (Vehicle Standards) Regulations 2002* and *MRWA Regulations and Policies* control the use of heavy vehicles throughout the State.

STRATEGIC IMPLICATIONS:

Liaising with the State Government vehicle configurations is in line with Council's strategic direction on Infrastructure (Work with State Government to ensure improvement and integration of our local and state road network and public transport systems).

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no significant environmental implications.
- **Economic**
There are no significant economic implications.
- **Social**
There are no significant social implications.

FINANCIAL IMPLICATIONS:

There are no immediate financial implications, however a change in RAV Network Rating for all or part of the road has the potential to reduce the life of the road and increase the maintenance requirements of the road.

RISK IMPLICATIONS:

Any amendment to RAV Network Ratings can potentially reduce the life of the road and increase the maintenance requirements of the road, therefore impacting on the Shire of Wongan-Ballidu Asset Management Plan and Long-Term Financial Plan.

**VOTING REQUIREMENTS:
ABSOLUTE MAJORITY REQUIRED: No**

MOTION MOVED: Cr Stephenson SECONDED: Cr Ganzer

That Council SUPPORTS the request from Heavy Vehicle Services (HVS) to add the following roads onto the RAV 4 Network: Patterson Street, Ganzer Street, Elphin Crescent, Alpha Street and Fairbank Street.

***CARRIED 6/0*
RESOLUTION: 081020**

9.3.2 RAV 6 – REQUEST FOR LG SUPPORT

FILE REFERENCE:	T6.1
REPORT DATE:	22 October 2020
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle, Manager of Works & Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

The purpose of this report is to present to Council a request from Heavy Vehicle Services (HVS) to assess the roads listed below, and provide HVS with any comments relating to road condition, planning conflicts, development issues etc. that may be impacted by adding the roads onto the RAV 6 network.

BACKGROUND:

Main Roads proposes to upgrade the following roads that are currently approved for RAV Network 5 to RAV Network 6. As these roads are currently already approved for 36.5 metre access, Main Roads has determined there is negligible risk to safety associated with upgrading them to RAV Network 6.

This application was submitted to Main Roads Western Australia (HVS) in late July and are requesting to amend the below roads from RAV 5 to a RAV 6.
(Requested from unknown)

Road Number	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network	LG to Complete	Request
						Access Supported (Yes or No)	
5180035	Wongan-Koorda Rd	Hospital Rd (0.00)	Jones Rd (16.35)	RAV 5	RAV 6	No	1
5180193	Dowerin-Kalannie Rd	LGA Boundary (0.00)	LGA Boundary (43.45)	RAV 5	RAV 6	Yes	2
5180193	Dowerin-Kalannie Rd	Cadoux-Koorda Rd (4.27)	Hospital Rd (34.53)	RAV 5	RAV 6	Yes	3
5180193	Dowerin-Kalannie Rd	Burakin-Wialki Rd (34.83)	LGA Boundary (43.45)	RAV 5	RAV 6	No	4
5180003	Ballidu East Rd	Bunyip St (0.00)	Hospital Rd (25.57)	RAV 5	RAV 6	Yes	5
5180004	Ballidu-Bindi Bindi Rd	Federation St (0.00)	Nadji Mia (26.83)	RAV 5	RAV 6	No	6
5180096	Federation St	Ballidu-Bindi Bindi Rd (0.00)	Northam Pithara (1.16)	RAV 5	RAV 6	Yes	7
5180100	Bunyip St	Federation St (0.00)	Ballidu East Rd (0.26)	RAV 5	RAV 6	Yes	8
5180170	Townsend Rd	Federation St (0.00)	Ballidu East Rd (0.51)	RAV 5	RAV 6	Yes	9
5180199	Wongan Hills-Waddington Rd	Northam Pithara Rd(0.00)	Wongan Hills-Waddington Rd(30.21)	RAV 5	RAV 6	Yes	10

COMMENT:

The changes from the category RAV 5 to RAV 6 is the trailer combinations and mass weight. The RAV 5 and RAV 6 allows trailer combinations up to 27.5m which is the same, but the mass weight increases from 84 tonne to 87.5 tonne, an increase of 3.5 tonne.

Request 1 - This is a gravel road. Any amendment to RAV 6 on this road can potentially reduce the life of the road and increase the maintenance requirements of the road, therefore impacting on the Shire of Wongan-Ballidu Asset.

Request 4-6 - These roads have very narrow seals. Any amendment to RAV 6 on this road can potentially reduce the life of the road and increase the maintenance requirements of the road, therefore impacting on the Shire of Wongan-Ballidu Asset.

Request 2-3-5-10 - These roads have adequate seal width to accommodate RAV 6 vehicles safety.

Request 7-8-9 - These roads are all town roads in Ballidu and are all sealed roads. These roads all link directly to the Northam Pithara Road which are Main Roads roads.

Request 1 - 5180035 Old Wongan Hills-Koorda Road -To Jones Road Minor Art RD (Gravel Road)

Request 2 - 5180193 Dowerin Kalannie Road-To LGA Boundary-RRG Cat4- Sealed Road 7-8 Meter seal

Request 3 - 5180193-Codoux Koorda Road-To Hospital Road -Minor Art Road-Sealed 7 Meter seal

Request 4 - 5180193 Dowerin Kalannie Road -To Burakin-Wialki Road-Minor Road 3.6 Meter seal

Request 5 - 5180003 Ballidu East Road-To Bunyip Street RRG Cat4-Sealed 4.6-7 Meter seal

Request 6 - 5180004 Ballidu Bindi Bindi Road-To Federation Street Cat4 3.2-7 Meter seal

Request 7- 5180096 Federation Street-To Ballidi Bindi Bindi Road Town Road

Request 8 - 5180100 Bunyip Street-To Federation Street-Town Road

Request 9 - 5180170 Townsend Road-To Federation Street-Town road

Request 10 - 5180199 Waddington Road-To LGA Boundary RRG Cat4 7-8 Meter seal

If Council does not want a higher Network level on particular roads for any reasons, then they have the option to not support the application. This consultation process precedes the onsite assessment process by HVS staff members, who determine whether the road is suitable for the higher Network level. This assessment process either shows the road as suitable for the higher Network level or highlights those blackspots and deficiencies that are restricting the higher levels to be achieved.

POLICY REQUIREMENTS:

The "Heavy Vehicle" policy 10.4 outlines Council's expectations for the use of heavy vehicles with the Shire.

LEGISLATIVE REQUIREMENTS:

The *Road Traffic Act 1974*, Road Traffic Code 2000, Road Traffic (Vehicle Standards) Regulations 2002 and MRWA Regulations and Policies control the use of heavy vehicles throughout the State.

STRATEGIC IMPLICATIONS:

Liaising with the State Government vehicle configurations is in line with Council's strategic direction on Infrastructure (Work with State Government to ensure improvement and integration of our local and state road network and public transport systems).

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no significant environmental implications.
- **Economic**
There are no significant economic implications.
- **Social**
There are no significant social implications.

FINANCIAL IMPLICATIONS:

There are no immediate financial implications, however a change in RAV Network Rating for all or part of the road has the potential to reduce the life of the road and increase the maintenance requirements of the road.

RISK IMPLICATIONS:

Any amendment to RAV Network Ratings can potentially reduce the life of the road and increase the maintenance requirements of the road, therefore impacting on the Shire of Wongan-Ballidu Asset Management Plan and Long-Term Financial Plan.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Falconer

SECONDED: Cr Boekeman

That Council:-

- 1. SUPPORTS requests 2, 3, 5, 7, 8, 9 and 10 from Heavy Vehicle Services (HVS) by adding the above roads onto the RAV 6 network; and**
- 2. DOES NOT SUPPORT requests 1, 4 and 6 from Heavy Vehicle Services (HVS) on the grounds that the roads are not of a standard that will be required to accommodate the additional weight, that the increase in weight, axles and traffic volume will have significant damage and cost impact in terms of damage and cost on roads that were never designed or constructed for these types of vehicles.**

**CARRIED 6/0
RESOLUTION: 091020**

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 APPLICATION FOR DEVELOPMENT APPROVAL P488 - INSTALLATION OF A JARRAH SLAB SIGN AT THE BALLIDU HERITAGE CENTRE, BALLIDU TOWN HALL, 35 FAIRBANK ST, BALLIDU

FILE REFERENCE:	A359/P488
REPORT DATE:	16 October 2020
APPLICANT/PROPONENT:	Ballidu Contemporary Art Society
OFFICER DISCLOSURE OF INTEREST:	Melissa Marcon (partner constructing sign at no cost)
PREVIOUS MEETING REFERENCES:	Ordinary Meeting of Council August 2020 Minutes Resolution 090820
AUTHOR:	Melissa Marcon, Building Services Coordinator
ATTACHMENTS:	Development Application and Map

PURPOSE OF REPORT:

Consideration and final determination of an Application for Development Approval for the installation of a jarrah slab sign at the Ballidu Heritage Centre, Ballidu Town Hall, 35 Fairbank St, Ballidu.

BACKGROUND:

The applicant is seeking Council's development approval for the installation of a jarrah slab sign at the Ballidu Heritage Centre, Ballidu Town Hall, 35 Fairbank St, Ballidu. The slab sign is approximately 2.5 metres in length by 350mms wide, mounted on metal stirrups and jarrah posts, and cemented into the ground.

In September 2019 the Ballidu Contemporary Arts Society signed a Management (Lease) Agreement with the Shire for a period of five (5) years for the purpose of a Community based Museum and Gallery.



COMMENT:

Under Clause 3.2 of the Management (Lease) Agreement the Organisation (Ballidu Contemporary Arts Society) is not permitted to;

'The Organisation will not permit to exhibit or affix to or upon any part of the premises, any placard, poster, sign, board or other advertisement unless first obtaining the written approval of the Shire'.

The Ballidu Heritage Centre displays various items of history from within the Ballidu area. There is currently no signage to advise tourists and community members that the Heritage Centre is housed in this building.

The proposed location for the sign is on the corner of the block in the Shire footpath area at the front of the hall.

POLICY REQUIREMENTS:

Development Application under the Shire of Wongan-Ballidu Local Planning Scheme No. 5.

LEGISLATIVE REQUIREMENTS:

There are no known Legislative requirements associated with this item.

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:**➤ Environment**

There are no known environmental implications associated with this proposal.

➤ Economic

There are no known economic implications associated with this proposal.

➤ Social

There is significant social value/impact in providing a notice to members of the public and the community.

FINANCIAL IMPLICATIONS:

At the August 2020 Council Meeting, Council waived any and all fees associated with the development application.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Boekeman

SECONDED: Cr Stephenson

That Council GRANTS Development Approval for the installation of a jarrah slab sign to be installed at the front of the Ballidu Town Hall in Ballidu; with a setback of 4 metres from Fairbank Street and a setback of 5 metres from Alpha Street, to be approximately 2.5 metres in length and 350mms wide, mounted on metal stirrups and jarrah posts and cemented into the ground.

**CARRIED 6/0
RESOLUTION: 101020**

9.4.2 APPLICATION FOR DEVELOPMENT APPROVAL P492 – PROPOSED NEW OUTBUILDING (SHED) ON LOT 1 FEDERATION STREET, BALLIDU

FILE REFERENCE:	A1148/P492
REPORT DATE:	22 October 2020
APPLICANT/PROPONENT:	David Bentley
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	CONFIDENTIAL - Letter, Development Application and Plan from applicant

PURPOSE OF REPORT:

Consideration and final determination of an Application for Development Approval for the construction and use of a new outbuilding (shed) on Lot 1 Federation Street, Ballidu.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a new outbuilding (shed) for private storage at Lot 1 Federation Street, Ballidu.

Lot 1 Federation Street, Ballidu comprises a total area of approximately 0.1011 hectares. The property has an existing single dwelling and 6 metres x 12 metres steel Colourbond shed.



Google Maps 22/10/2020

COMMENT:

The applicant would like to erect an outbuilding (shed) for private storage on Lot 1 Federation Street, Ballidu. The outbuilding (shed) will be a steel framed colorbond shed measuring 6m x 5m x 3m.

Lot 1 Federation Street, Ballidu is classified 'Rural Townsite' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Rural Townsite' zone are as follows:

- To provide for a range of land uses that would typically be found in a small country town.
- To maintain a small-town atmosphere.

Under the terms of the Zoning Table in LPS5 the development of an outbuilding is listed as being a permitted (ie 'P') use on any land classified 'Rural Townsite' zone provided it complies with all the relevant development standards and requirements. Despite the permissibility of the proposed outbuilding (shed) on Lot 1 Federation Street, Ballidu, Council's development approval is required.

The minimum boundary setback for 'Rural Townsite' zone is 6m from the front, 1.5m from the rear and 1.5m from the side. This outbuilding proposal will be within these parameters.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
Planning and Development (Local Planning Schemes) Regulations 2015
Shire of Wongan Ballidu Local Planning Scheme No. 5

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the current landowners.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Falconer

SECONDED: Cr Ganzer

That Council APPROVES the Development Application for the construction and use of a new outbuilding (shed) on Lot 1 Federation Street, Ballidu subject to the following Conditions and Advice Notes:

Conditions:

- 1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan-Ballidu having first been sought and obtained.**
- 2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.**
- 3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.**
- 4. All external surfaces of the proposed outbuilding shall be clad with new materials only.**
- 5. Building to be constructed using Colourbond range of colours.**
- 6. The proposed outbuilding shall be used for domestic storage/hobby and vehicle parking purposes only unless otherwise approved by Council.**

Advice Notes:

- 1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.**
- 2. This is a development approval of the Shire of Wongan-Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.**
- 3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:**
 - a. Shire of Wongan-Ballidu Annual Firebreak Notice, all land zoned Residential; Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of not more than 75mm.**
 - b. Shire of Wongan-Ballidu Health Local Law in accordance with the *Building Act 2011* and Building Regulations 2012, a Building Permit Application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.**

4. The proposed outbuilding is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
5. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
6. No construction works shall commence on the land prior to 7.00am without the Shire's written approval.
7. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
8. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the determination.

CARRIED 6/0
RESOLUTION: 111020

9.4.3 REQUEST TO TERMINATE LEASE – CWA BUILDING, 43 FAIRBANK STREET, BALLIDU

FILE REFERENCE:	A1140
REPORT DATE:	22 October 2020
APPLICANT/PROPONENT:	Ballidu Playgroup
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon, Building Services Coordinator
ATTACHMENTS:	CONFIDENTIAL – Letter and Copy of Lease Agreement (separate attachments)

PURPOSE OF REPORT:

Consideration for Council to terminate the lease agreement between the applicant and the Shire of Wongan-Ballidu for the property at CWA Building, 43 Fairbank Street, Ballidu.

BACKGROUND:

The applicant is seeking Council's approval to terminate the lease between them and the Shire of Wongan-Ballidu. A lease between the applicant and the Shire of Wongan-Ballidu commenced on 1 January 2013 and is due to expire on 31 December 2034.



Google Maps 22/10/2020

COMMENT:

The lease agreement is due to expire on 31 December 2034. The applicant has requested the date for the termination of the lease be 1 January 2021.

CLAUSE 8.0 TERMINATION OF AGREEMENT

Reflecting the nature of this Agreement, this agreement will expire on the date as provided for within the schedules.

If the organization seeks to renew the term the organization will give the Shire notice in writing not earlier than 6 months but no later than three months prior to the expiration of this agreement.

The current lease agreement does not specify a clause for the early termination of the lease.

In 2019 the total number of members were three, with only one child each attending. In 2020 due to COVID 19 no one was able to attend playgroup and the members did not renew their memberships.

Melissa Marcon met with a representative from the playgroup and was informed that the previous members that were using the playgroup would not be returning.

There is also a decline in playgroup aged children within the town.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

There are no known Legislative Requirements associated with this item.

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

The Shire would become responsible for all utility expenses and maintenance of the building and land.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Falconer

SECONDED: Cr Stephenson

That Council APPROVES the request from the applicant to terminate the lease between Ballidu Playgroup and the Shire of Wongan-Ballidu effective 1 January 2021.

**CARRIED 6/0
RESOLUTION: 121020**

9.4.4 WONGAN HILLS AIRPORT HANGER UPGRADE

FILE REFERENCE:	A2.19.1 and A432
REPORT DATE:	13 October 2020
APPLICANT/PROPONENT:	Geoff Van Schie
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon, Buildings Services Coordinator
ATTACHMENTS:	CONFIDENTIAL: Copy of letter from applicant and a floor plan (separate attachments)

PURPOSE OF REPORT:

To seek Councils permission to approve the installation of a concrete runner into a hangar at the Wongan Hills Airport.

BACKGROUND:

Pre-2014 Mr Keith Betty ceased the use of the hangar that he built on Shire land at the Wongan Hills Airstrip. Mr Betty had the option of removing the hangar, which was on Shire land or leave it insitu, thus the hangar becoming a Shire Asset.

On the 1 February 2014 Mr Geoff Van Schie commenced a Standard Lease Document with the Shire of Wongan Ballidu for the land and the hangar.

The initial lease agreement was for 5 years with an option of a further 5 years. In December 2019 the Shire wrote to Mr Van Schie extending his lease for a further 5 years.

Over the past couple of years, the hangar doors have become an issue on windy days.

On the 8 April 2020 Council agreed for Mr Van Schie to upgrade hangar doors at a cost to be split between the Shire and Mr Van Schie.

COMMENT:

The applicant is requesting permission from Council to install a concrete runner inside the hangar for the aircraft to be parked on, with this extending to the outside to form an apron on which to taxi the aircraft prior to pushing it in the rest of the way.

Due to the new sliding doors being installed the new footings have changed the levels and he can no longer taxi the plane into the hangar, nor push it in on his own due to the steepness.

The concreted area will measure 6m from the rear wall to the new footings at the front and 5m wide for the aircraft to run along for parking inside. Outside the apron leading up to the internal strip will be 5m x 5m.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

There are no legislative requirements in relation to the item.

STRATEGIC IMPLICATIONS:

There are no immediate strategic implications particular to the Shire.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this proposal.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There will be no financial implication for the Shire as the applicant will be paying for the total cost.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Falconer

SECONDED: Cr Boekeman

That Council ACCEPTS the request for installation of a concrete runner inside the hangar leased by the Applicant, with the concreted area measuring 6 Metres from the rear wall to the new footings at the front and 5 Metres wide for the aircraft to run along for parking inside. Outside the apron leading up to the internal strip will be 5 Metres x 5 Metres.

The Applicant shall be advised that all maintenance and repairs to the pad are to be borne by the Applicant.

**CARRIED 6/0
RESOLUTION: 131020**

9.5 COMMUNITY SERVICES

9.5.1 APPOINTMENT OF ENGAGEMENT CONSULTANT – REVIEW OF STRATEGIC COMMUNITY PLAN

FILE REFERENCE:	A2.20.3
REPORT DATE:	21 October 2020
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alana Wigmore - Manager Community Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To consider appointing an Engagement Consultant to assist Council in conducting the review of the Shire's Strategic Community Plan.

BACKGROUND:

In accordance with the Integrated Planning and Reporting Framework (IPRF) guidelines the Shire of Wongan-Ballidu is commencing a major review of the Strategic Community Plan.

In May 2020, Council adopted the Community and Stakeholder Engagement Policy. This policy provides a clear statement of Council's commitment to best-practice community and stakeholder engagement as it applies to decision making and outlines the required mechanisms to be established and continually reviewed to ensure best-practice engagement practices are integrated into strategic and operational planning.

By adopting this policy, the Shire of Wongan-Ballidu has shown its commitment to openly and inclusively communicating and engaging with our community to make sure they can participate in decision-making processes that impact them. We recognise that this commitment helps us to help our community, shape the future of the Shire.

The Shire supports public participation as a process to make better decisions. Good decisions incorporate both the interests and concerns of affected stakeholders, and the needs of the Shire.

The Shire President and Chief Executive Officer met with Joel Levin, Managing Director of Aha! Consulting on 25 September 2020, to discuss the review process. Subsequent to this meeting, Aha! Consulting has provided a proposal and quotation to the Shire for this service.

Aha! Consulting has a depth of experience with engagement, local government and strategic community plan consultations more specifically. The proposal leverages off existing networks and events to go to where people are and to reduce the risk of trying to engage people during harvest.

COMMENT:

Given the current economic decline being experienced in the Shire, the focus of the consultation will seek to engage and activate community members around one simple premise:

"How do we collectively secure the future of our rural lifestyle in the shire?"

This question will allow us to explore a range of sub-questions such as:

- What is our desired future and how will we know when we've arrived?

- What are the actions across the different domains?
- Who has what role in securing that future?

The objective of this major review is to better understand the community's aspirations for the community they live in and to define the actions required to put these aspirations into action.

This engagement is occurring within the following context:

- Harvest season – this will stretch the resources and capacity of some community members to participate, making it even more important to be flexible in our engagement approach
- Withdrawal – there is an overall lack of engagement from the broader community in matters relating to the Shire and the future of the area. The reduction in population is yet to be stemmed and key drivers in the community have long since left the Shire, leaving a gap in the numbers of community members that are positively engaged.

Engaging in this context and in the proposed methodology has resulted in the cost for this review to be higher than originally budgeted.

The engagement methodology proposed by Aha! Consulting includes comprehensive training for staff and Elected Members to assist the Shire is gathering quality data and response from across our community, to ensure that the resulting reviewed Strategic Community Plan is truly reflective of the community's wants and needs.

The methodology includes, but is not limited to:

- Development of café conversation kits for councillors to host small group conversation
- Development of interview kits for Shire staff to conduct key stakeholder interviews
- Development of information pack outlining the current and future scenarios for the Shire
- Design and facilitation of 2 x 1.5hr facilitated sessions, to be hosted by key stakeholder groups (e.g. Wongan Progress Association, Ballidu Contemporary Arts Society)
- Design and analysis of online survey to gather quantitative data
- Design and facilitation of 2-3hr workshop for councillors to share findings from conversation café conversations
- Collation of all engagement outputs into a consolidated draft report
- Design, facilitate and evaluate a planning summit for the community to explore the three future scenarios for the Shire and identify broad directions
- Design, facilitate and evaluate half-day planning workshop elected members to review findings and develop broad directions
- Design, facilitate and evaluate one-day planning workshop with staff to review directions
- Creating of drafted plan and collection of feedback

The proposed methodology reflects the principles set out in the Shire's Community and Stakeholder Engagement policy, specifically

4. We will actively identify those affected by or interested in a decision and make every effort to support and encourage participation in the decision-making process
5. We are committed to providing equal access and inclusion for all members of our diverse community. We will understand the diverse range of needs that stakeholders in our community have and choose the methods of engagement within our means that will best support their participation in the decision-making process

POLICY REQUIREMENTS:

Community and Stakeholder Engagement Policy

LEGISLATIVE REQUIREMENTS:

The Local Government Act 1995 outlines the roles of Council and the CEO.

STRATEGIC IMPLICATIONS:

Ongoing review and refinement of the Strategic Community Plan is in line with Council's strategic direction on Governance.

Goal 5: Good Governance and an Efficient Organisation That Shows Leadership and Advocates on Behalf of the Shire

Outcome 5.1: Good governance and leadership

Strategy 5.1.2: Implement business and governance frameworks that are aligned to the strategic direction of the Council

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no significant environmental implications.
- **Economic**
There are no significant economic implications.
- **Social**
There are no significant economic implications.

FINANCIAL IMPLICATIONS:

Council has an existing allocation of \$10,000.00 in the 2020-2021 Annual Budget for the review of the Strategic Community Plan.

Adoption of the recommendation will require an increase of \$15,000.00 to this allocation, to a total of \$35,000.00.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

MOTION MOVED: Cr Ganzer

SECONDED: Cr West

That Council:-

INCREASES the budget allocation for the review of the Shire of Wongan-Ballidu Strategic Community Plan to \$35,000.00;

and

APPOINTS Aha! Consulting to carry out the review of the Shire of Wongan-Ballidu Strategic Community Plan.

**CARRIED BY ABSOLUTE MAJORITY 6/0
RESOLUTION:141020**

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil.

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Any new business of an urgent nature requires a resolution of Council in order to be considered.

The following items require urgent consideration by Council:

- a) To consider the proposed management order over Reserve 49753 to Geosciences Australia for Global Navigation Satellite System Site – Shire of Wongan-Ballidu; and
- b) To consider the BSC PPA Agreement between BSC and the Shire of Wongan-Ballidu.

MOTION MOVED: Cr West

SECONDED: Cr Ganzer

That the following items of new business of an urgent nature be considered by Council:

11.1 PROPOSED MANAGEMENT ORDER OVER RESERVE 49753 TO GEOSCIENCES AUSTRALIA FOR GLOBAL NAVIGATION SATELLITE SYSTEM SITE - SHIRE OF WONGAN-BALLIDU;

and

11.2 BSC PPA AGREEMENT BETWEEN BSC AND THE SHIRE OF WONGAN BALLIDU.

**CARRIED 6/0
RESOLUTION:151020**

11.1 PROPOSED MANAGEMENT ORDER OVER RESERVE 49753 TO GEOSCIENCES AUSTRALIA FOR GLOBAL NAVIGATION SATELLITE SYSTEM SITE - SHIRE OF WONGAN-BALLIDU

FILE REFERENCE:	A1533
REPORT DATE:	28 October 2020
APPLICANT/PROPONENT:	Geosciences Australia
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Building Services Coordinator
ATTACHMENTS:	Development Application and supporting documents.

PURPOSE OF REPORT:

To allow for the grant of a new Management Order in favour of Geosciences Australia (GA) for the purpose of a Geodetic Facility for navigation and navigation marker on Reserve 49753, Burakin.

BACKGROUND:

The Reserve referred to in the Management Order is the old tennis courts located at the site of the old Burakin Hall.

Electronic equipment for GA was previously housed in the town hall and the tennis courts. When the hall was demolished, GA removed their electronic equipment from inside the hall and is now all housed on the old tennis courts.



COMMENT:

Department of Planning, Lands and Heritage propose to surrender its Management Order over this crown reserve in favour of Geosciences Australia (GA) for the purpose of a Geodetic Facility for navigation and navigation marker on Reserve 49753, Burakin.

POLICY REQUIREMENTS:

There are no known Policy requirements associated with this item.

LEGISLATIVE REQUIREMENTS:

Land Administration Act 1997

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
 There are no known environmental implications associated with this proposal.
- **Strategic**
 There are no known strategic implications associated with this proposal.
- **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social value implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr West

SECONDED: Cr Ganzer

That Council SUPPORTS the Department of Planning, Lands and Heritage to surrender its Management Order over the crown reserve to allow for the grant of a new Management Order in favour of Geosciences Australia (GA) for the purpose of a Geodetic Facility for navigation and navigation marker on Reserve 49753, Burakin.

**CARRIED 6/0
RESOLUTION:161020**

MOTION MOVED: Cr Ganzer

SECONDED: Cr Boekeman

That the meeting suspends Standing Orders.

**CARRIED 6/0
RESOLUTION:171020**

The meeting was suspended at 3.46pm.

MOTION MOVED: Cr Ganzer

SECONDED: Cr Boekeman

That the meeting be reconvened.

**CARRIED 6/0
RESOLUTION:181020**

The meeting reconvened at 4.35pm.

11.2 BSC PPA AGREEMENT BETWEEN BSC AND THE SHIRE OF WONGAN BALLIDU

FILE REFERENCE:	
REPORT DATE:	27/10/2020
APPLICANT/PROPONENT:	Shire of Wongan Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor, Chief Executive Officer
ATTACHMENTS:	Notes to BSC Agreement

PURPOSE OF REPORT:

For Council to adopt the Agreement with BSC Solar in relation to the development of Solar power generation sites within the Shire of Wongan Ballidu.

BACKGROUND:

The Shire of Wongan-Ballidu was involved in the pilot solar power trading scheme with the Shires of Dalwallinu and Moora. The purpose was to explore cost savings for power and to evaluate the viability of the development of one megawatt Solar power facilities within the Shires to produce enough energy needs to offset carbon-based power provision.

The pilot was successful in so far as providing evidence that would substantiate the development of Solar power generation within the Shires. Savings were made on contestable business's; however, most small business houses did not fit the contestability test or where subject to contract agreements with Synergy and therefore could not be a part of the trial.

The pilot has enabled the development of a business opportunity to develop solar power generation that can be sold back into the grid.

COMMENT:

Most of the power in Western Australia is provided through coal or gas fired power stations. Wind powered turbines and solar generation are on the increase in response to calls from the broader community for more environmentally friendly means of providing power and reducing the impacts of climate change and carbon-based power generation.

BSC Solar has attracted a \$30 Million investment opportunity to construct 11 one megawatt power generation systems across the three Shires of Dalwallinu, Moora and Wongan Hills.

The construction of these facilities will be enough to generate a megawatt of power, and will include 1.5-megawatt battery storage, to store excess power and to release this stored power excess into the grid at critical times.

Due to the way that the system of contestability in relation to power provision and Synergy as the energy provider, the Power generated through this system cannot be sold directly to householders and or business unless they meet the contestability test which is to consume more than \$12000.00 of power per annum.

The benefit however is that the power generated through solar and being stored in the battery is returned to the grid purchased by Western Power at a price that will cover the costs of the maintenance and the capital cost of the facility over a period of time.

All of this is beyond the scope of the Shire to undertake in its own right, the Shire has neither the knowledge or the skills or the knowledge to undertake and manage such a project and falls outside of the responsibility of the Shire.

The Shire does however have a responsibility to support initiatives and economic development opportunities that will support the future of local business, assist with growth and support initiatives that helps protect the environment through innovation and alternative means that provides benefits to the broader community.

BSC has put forward a proposal to enable the development of infrastructure to enable this to occur that could provide a power supply option that will over the next few years evolve into potentially a standalone power generation system to support our communities. As well as provide large sources of green power to offset coal and gas-based power generation that effectively could see the Shire contributing more green power to the grid than it consumes from other sources.

POLICY REQUIREMENTS:

Nil.

LEGISLATIVE REQUIREMENTS:

Nil.

STRATEGIC IMPLICATIONS:

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

With any project there is risk, as a local government, it is incumbent upon Council to consider the risks involved in supporting such projects in particular where the local government may have a roll in financially supporting such a project.

BSC has received investment funding up to \$30m to develop infrastructure across the three Shires, \$7.5 million is the infrastructure and development cost to develop 3 one megawatt power stations with the Shire of Wongan-Ballidu.

While the Shire has not been asked to financially contribute to the cost of infrastructure it has been asked to underwrite the value of the annual return on investment.

This effectively equates to \$650,000 per annum guarantee.

The Shire, at the officer and Council level have met on several occasions with BSC to determine the viability of the proposal, and to identify the risk exposure, and to identify how this risk can be mitigated to ensure that any risk exposure is covered.

To this end, it has been agreed that a Cash Backed Reserve in the name of the Shire of Wongan-Ballidu to the sum of guarantee will be established and funded to mitigate the annual risk to the Shire, at no cost to the Shire in providing that guarantee sum.

This will be the subject of an agreement between the Shire of Wongan-Ballidu and BSC Solar.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Falconer

SECONDED: Cr Stephenson

That Council:

- 1. AGREES in principle to underwrite the value of the annual return on investment for a period of 15years; and**
- 2. CREATES a cash-backed Reserve for this purpose; and**
- 3. That this Reserve is funded by others; and**
- 4. That the Shire ENTERS into an Agreement for the establishment of the underwriting of the annual return and for the outside funding of the annual guarantee; and**
- 5. Is SUBJECT TO Council being provided with a copy of the PPA; and**
- 6. That the final Agreement between the Shire and BSC Solar be presented to Council for approval.**


**CARRIED 5/1
RESOLUTION:191020**

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil.

13. CLOSURE

There being no further business, the Shire President, Cr Hasson declared the meeting closed at 5.03pm.



Signed by:
Cr Jon Hasson
SHIRE PRESIDENT