

Shire of Wongan-Ballidu



CONFIRMED MINUTES

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 25 NOVEMBER 2020



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SHIRE OF WONGAN-BALLIDU

The Ordinary Council Minutes of Meeting held on Wednesday, 25 November 2020 commencing at 3.00pm.

Item 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President opened the Meeting at 3.03pm.

Cr Jon Hasson welcomed Councillors and Staff to the Meeting and advised that an Invitation has been extended to Ms Betony Dawson, Project Coordinator for Rural Health West to attend Afternoon Tea.

Item 2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendance Councillors

Cr J Hasson	Shire President
Cr B West	Deputy Shire President
Cr S Boekeman	
Cr S Falconer	
Cr E Ganzer	
Cr M Stephenson	
Cr Andrew Tunstill	

Council Officers

Mr S Taylor	Chief Executive Officer
Mr A Hart	Deputy Chief Executive Officer
Mr K Mickle	Manager Works & Services
Mrs A Wigmore	Manager Community Services
Ms M Marcon	Building Services Coordinator
Ms M Lee-Curtis	Personal Assistant to the Chief Executive Officer (Minutes)

Apologies

Nil.

Leave of Absence Previously Granted

Nil.

Item 3. PUBLIC QUESTION TIME

Nil.

Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil.

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Cr Jon Hasson welcomed Ms Melinda Godfrey from the Wongan Hills Tourist Information Centre to provide a report to Council on the events conducted during 2020.

Ms Melinda Godfrey entered the Meeting at 3.05pm.

Ms Godfrey presented a PowerPoint presentation on the achievements and projects undertaken at the Wongan Hills Tourist Information Centre during 2020.

Ms Godfrey concluded with a 'Wish List' for 2021:

- RV Friendly Town signage to be installed on entry roads to the Shire
- Install Sign pointing off Calingiri Road to PCYC Hall indicating RV Friendly Parking
- Finalise new brochures
- New branding and logo
- Information on the Indigenous Heritage of the Shire – for visitors
- Toilets to be installed at the Walk trails (Mt Matilda, Christmas Rock, Mt O'Brien)
- Wongan Hills timeline of important events for promotion – working with Chris Sadler on this

Cr Hasson thanked Ms Godfrey on her thorough presentation and for all her work and the volunteers at the Centre throughout 2020.

Ms Godfrey departed the meeting at 3.36pm

Item 6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

DECLARATIONS OF INTEREST

Item 9.4.1 Cr E Ganzer – Proximity Interest

Item 9.4.2 Cr E Ganzer – Proximity Interest

Item 9.5.1 Crs Stephenson, Falconer and Boekeman – Impartiality Interest

Item 7. CONFIRMATION OF MINUTES AND BUSINESS ARISING

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 28 OCTOBER 2020:

MOTION MOVED: Cr West

SECONDED: Cr Boekeman

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 28 October 2020 be confirmed as a true and correct record of the proceedings.

**CARRIED 7/0
RESOLUTION 011120**

Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

No matters for consideration.

Item 9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 MEMORANDUM OF UNDERSTANDING – WHEATBELT WIRELESS PROJECT

FILE REFERENCE:	
REPORT DATE:	18 November 2020
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor, Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Council is requested to endorse the actions of the Chief Executive Officer in signing a Memorandum of Understanding (MOU) between the Shire of Wongan-Ballidu and Field Services Group, and Council is requested to consider a request from Field Solutions Group for a cash contribution as part of the Shire's commitment to the Wireless Wheatbelt Project.

BACKGROUND:

The purpose of the MOU was to set out the roles and responsibilities of each party as they relate to the exclusive development and submission of an application for funding under the Federal Government's Regional Connectivity Program (RCP) and the WA State Government's Co-contribution offer for the RCP.

Correspondence was received in October 2020 from Field Solutions Group requesting Council consider a request of up to \$20,000 as the Shire's cash contribution to the Wireless Wheatbelt Project.

The request is in line with the Department of Primary Industries and Regional Development selection criteria for State support. The criteria states that State preference will be given to projects that seek to:

- a) Further economic development outcomes in the regions, by supporting regional businesses to enhance their digital capability and compete in the global marketplace;
- b) Improve regional mobile service quality;
- c) Improve digital connectivity in remote Indigenous communities or their disadvantaged areas;
- d) Enhance public safety in a defined area such as visitor hotspots or community facilities such as evacuation centres, rural fire stations etc;
- e) Pilot new and innovative technology solutions;
- f) Provide significant cash co-contributions; and
- g) Provide backhaul capacity infrastructure upgrades.

COMMENT:

The Shire of Wongan-Ballidu has been approached by Field Services Group (FSG) to be part of the Wheatbelt Wireless Project.

The primary objective of the Digital Connectivity Solution is to provide Enterprise, Business and Consumer Fixed Wireless Broadband services to the specified population centres of the Wheatbelt. This project incorporates Shires in the Avon Valley and Wheatbelt Region. The project proposes to construct 16 towers in the Avon Region and 19 towers in the Wheatbelt.

FSG intend to submit an application to the Federal Government under the Regional Connectivity Program (RCP).

The Wireless Wheatbelt Project will benefit many members of the Wongan Ballidu Community. It is to be noted that the co-contribution is conditional on Field Solutions Group being successful with their funding applications to both the Federal & State governments

POLICY REQUIREMENTS:

Nil.

LEGISLATIVE REQUIREMENTS:

Nil.

STRATEGIC IMPLICATIONS:

Outcome 3.3: A viable business sector

Strategy 3.3.1: Advocate for increased resources for business development with a focus on telecommunications.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There has been no allowance for a co-contribution in the 2020-2021 budget. Should Council support the proposal there is an amount of \$20,000 available in the Medical Facilities & R4R Special Projects Reserve for such a project.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

MOTION MOVED: Cr Boekeman

SECONDED: Cr Ganzer

That Council

- 1. ENDORSES the actions of the Chief Executive Officer in signing the Memorandum of Understanding between the Shire of Wongan-Ballidu and Field Services Group; and**
- 2. PROVIDES a cash co-contribution of \$20,000 for the Wireless Wheatbelt Project subject to Field Solutions Group being successful with their funding applications to the Federal and/or State governments; and**
- 3. TRANSFERS \$20,000 from the Medical Facilities & R4R Special Projects Reserve.**

CARRIED BY ABSOLUTE MAJORITY 7/0

RESOLUTION: 021120

9.1.2 WONGAN HILLS MEDICAL CENTRE REQUEST FOR EQUIPMENT AND FURNITURE

FILE REFERENCE:	H1.4/HS1.4.5
REPORT DATE:	18 November 2020
APPLICANT/PROPONENT:	Wongan Hills Medical Centre
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor, Chief Executive Officer
ATTACHMENTS:	Confidential Quotes and Emails

PURPOSE OF REPORT:

For Council to consider the purchase of new equipment and furniture for the surgery and for the supply of furniture for a Trainee Doctor's residence.

BACKGROUND:

The applicant is requesting Council purchase new equipment for the Medical Centre and to supply furniture for the Trainee Doctor's residence.

In May 2020 the applicant requested the Shire provide a house for a Trainee Doctor. At that time, the Shire did not have any housing available.

It was agreed that Cr Hasson, Cr Boekeman and the CEO meet with the applicant to discuss Dr Ajit's proposal to have a Trainee Doctor operating out of the Wongan Hills Medical Centre.

COMMENT:

At the Council meeting in June 2020 Council was advised that Unit 27D Quinlan Street, Wongan Hills had become available and may be suitable for the Trainee Doctor. The annual rental income for the unit is \$10,920.00 at the current rate of \$210.00 per week, as per Council's Fees and Charges. Council agreed to provide the housing at no cost during its budget deliberations, effectively giving up \$10,920 of income.

With the Trainee Doctor commencing in January 2021 the Shire has been approached by the applicant to supply additional equipment at the Medical Centre to service this position.

Below is a list of equipment the applicant is requesting, in order of importance, with costings supplied by the applicant –

Table 1

Item	Description	Location	Cost ex GST
1	Orthoscope	Room 1 – New Trainee Doctor	1,255
2	Printer double tray	Room 1 – New Trainee Doctor	615
3/4	Vinyl Chairs x 20	Waiting room & consult rooms	4,140
5	Computer	Front reception (additional)	2,530
6	Vinyl floor	Medical Centre all areas	15,000
7	Paper towel holder	Kitchen (including install)	Request completed
8	Tea towel rail	Kitchen	Request completed
9	Vinyl Chairs	Kitchen	1,242
10	Update phone system	On hold messages (does not incl labour approx. 10 hr)	2,184
11	Dishwasher	Kitchen	700
12	Best Practice Software	New Trainee Doctor's Office	1,189
Cost of quoted items			\$28,855

In addition to the above the applicant has requested the Shire provide the following furniture for the Trainee Doctor –

Table 2

Item	Estimated Cost
Double bed	489.00
Mattress	399.00
Round dining suite	729.00
2 x 2-seater sofa's	898.00
223L Fridge/Freezer	499.00
25L Microwave	149.00
7kg front load washing machine	555.00
TOTAL	\$3,718.00

When the contractor for the Sports Co-location completed the contract, they gifted to the Shire the furniture that was in the house they occupied. It is proposed to utilise these furnishings for the Trainee Doctor's residence.

There is currently no budget for the above requests, should Council choose not to utilise the furniture left by the Contractor. Council will need to fund the above at a further cost of \$3,718.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

There are no legislative requirements in relation to this item

STRATEGIC IMPLICATIONS:

The Shire of Wongan-Ballidu Strategic Community Plan Strategy 1.2.2- Advocate for the retention of medical and hospital facilities and services.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
The employment of a Trainee Doctor at the Wongan Hills Medical Centre may be of economic benefit to the community and businesses in the district.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

The Shire currently provides the following subsidies to the doctor: -

Table 3

Description	Cost
Operational Cash Funding for surgery administration	242,000
Rental Subsidy for Surgery	18,000
Computer Software Licencing	2,033

Description	Cost
Insurance & Utilities - Doctors Surgery	2,500
Subsidised Rent for Doctor's Housing	18,200
Maintenance of Doctors Private Residence (Including Gardening Service)	6,700
Provision of Motor Vehicle (Changeover Annualised Cost)	4,500
Motor Vehicle Licencing and Insurance	950
TOTAL ESTIMATED ANNUAL COST	\$294,883

The cost impact on the 2020/21 Annual Budget for the proposed items

Table 4

Description	Cost
Subsidised Rent for 2 nd Doctors Residence ⁺	10,920
Maintenance of 2 nd Doctors Private Residence ⁺	2,000
Furniture for 2 nd Doctors Private Residence [*]	3,718
Furniture & Equipment as per request [*]	27,666
Computer Software Licencing ⁺	1,189
TOTAL ESTIMATED COST	\$45,493

Notes

⁺Annual Estimated Cost

^{*}Once Off Cost in 2020/21 year

Based on the above, the Annualised ongoing subsidy for the provision of medical services is \$340,376. This equates to 11.43% of Rates income.

In addition to the above, works were completed in the 2019/20 year at the request of the Doctor, that was not included in this year's budget. These were: -

Table 5

Description	Cost
Footpath construction	2,700
Supply and install bench seating outside surgery door	1,200
Install COVID-19 Screens	1,910
TOTAL ESTIMATED COST	\$5,810

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

MOTION MOVED: Cr Falconer

SECONDED: Cr Stephenson

That Council APPROVES

- 1. The use of some of the furniture from 2A Patterson Street to furnish 27D Quinlan Street. It is noted that the furniture is to remain the property of the Shire of Wongan-Ballidu; and**
- 2. An amendment to the 2020/21 Annual Budget by removing the 6 Bay Carport to be installed at the Medical Centre to fund Items 1,2,3,4,5 & 12 listed in Table 1.**

CARRIED BY ABSOLUTE MAJORITY 7/0

RESOLUTION: 031120

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR OCTOBER 2020

FILE REFERENCE:	F1.4
REPORT DATE:	22 November 2020
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	a) Accounts October 2020

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the *Local Government Act 1995* regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Boekeman

SECONDED: Cr Ganzer

That the accounts submitted from 1 to 31 October 2020 totalling \$736,604.80 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

**CARRIED 7/0
RESOLUTION 041120**

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST OCTOBER 2020 TO 31ST OCTOBER 2020				
Chq/EFT	Date	Name	Description	Amount
EFT20320	02/10/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for Shire Admin Office	-451.35
EFT20321	02/10/2020	WATER CORPORATION		-5078.43
	02/09/2020	WATER CORPORATION	Water rates for Tennis Courts Wongan Hills	67.68
	07/09/2020	WATER CORPORATION	Water consumption for Bunyip Park	13.31
	07/09/2020	WATER CORPORATION	Water rates for Wongan Hills Aerodrome	46.60
	07/09/2020	WATER CORPORATION	Water Fire Service Charge for Ballidu Hall	46.60
	07/09/2020	WATER CORPORATION	Water consumption for Park at Federation St Ballidu	45.25
	09/09/2020	WATER CORPORATION	Water consumption & sewerage for Cadoux Toilets	23.96
	09/09/2020	WATER CORPORATION	Water consumption & sewerage for Community Park at Fenton St	166.36
	09/09/2020	WATER CORPORATION	Water consumption for Community Park	5.32
	09/09/2020	WATER CORPORATION	Water sewerage charge for Masonic Lodge	88.36
	10/09/2020	WATER CORPORATION	consumption, service & sewerage charges for U1, U2 & U3/20 Stickland St Wongan Hills	699.56
	10/09/2020	WATER CORPORATION	Consumption, service & sewerage charge for 11 Wandoo Crescent Wongan Hills	301.63
	10/09/2020	WATER CORPORATION	Consumption, service & sewerage charge for 7 Wandoo Crescent Wongan Hills	255.75
	10/09/2020	WATER CORPORATION	Consumption, service & sewerage charge for 30 Wandoo Crescent Wongan Hills	323.06
	10/09/2020	WATER CORPORATION	Service & sewerage charge for WB Development Group at 14 Shields Crescent (Recoverable)	244.52
	10/09/2020	WATER CORPORATION	Consumption, service & sewerage charge for 2A Patterson Street Wongan Hills	262.79
\	10/09/2020	WATER CORPORATION	Consumption & service charge for 2B Patterson St Wongan Hills	244.52
	10/09/2020	WATER CORPORATION	Consumption & service charge for 27A Quinlan Street Wongan Hills	260.96
	10/09/2020	WATER CORPORATION	Service & sewerage charge for 27B Quinlan Street Wongan Hills	244.52
	10/09/2020	WATER CORPORATION	Service & sewerage charge for 27C Quinlan Street Wongan Hills	237.31
	10/09/2020	WATER CORPORATION	Service & sewerage charges for 27D Quinlan Street Wongan Hills	244.52
	10/09/2020	WATER CORPORATION	Water service charge for Quinlan Street Gardens	44.18
	10/09/2020	WATER CORPORATION	Service & sewerage charge for 31A Quinlan Street Wongan Hills	244.52
	10/09/2020	WATER CORPORATION	Consumption, service & sewerage charges for 31B Quinlan St Wongan Hills	260.96
	10/09/2020	WATER CORPORATION	Consumption & sewerage charges for Shire Admin Office	109.98
	10/09/2020	WATER CORPORATION	Consumption & sewerage charges for Wongan Hills Civic Centre	310.59
	10/09/2020	WATER CORPORATION	Sewerage Charge for Wongan Hills Cubby House	150.39
	10/09/2020	WATER CORPORATION	Water sewerage charge for Elizabeth Telfer Building at 5 Johnston Street	91.05
	11/09/2020	WATER CORPORATION	Water service charge for 162 Danubin Street Wongan Hills	44.18
EFT20322	02/10/2020	MOORA GLASS SERVICE	Supply and install slimline hinged door panel with bolt - Dr side of Medical Centre Travel Included	-803.00
EFT20323	02/10/2020	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 151A Principal and Interest payment - Wongan-Ballidu Aged Care Association	-13074.81
EFT20324	02/10/2020	SYNERGY		-5853.72
	04/09/2020	SYNERGY	Consumption & service Charge for Cadoux Toilets	116.26
	07/09/2020	SYNERGY	Consumption & service charge for 151 Ninan Street Wongan Hills	62.52
	07/09/2020	SYNERGY	Consumption & service charge for Community Garden	118.20
	07/09/2020	SYNERGY	Consumption & service charge for Wongan Hills Aerodrome	115.04
	07/09/2020	SYNERGY	Consumption & service charge for Depot Office	539.03
	07/09/2020	SYNERGY	Consumption & service charge for Alpha Road Ballidu	241.63
	07/09/2020	SYNERGY	Consumption & Service Charge for 30 Wandoo Crescent Wongan Hills	244.40
	08/09/2020	SYNERGY	Consumption & service charge for Fenton Street Wongan Hills	143.45
	08/09/2020	SYNERGY	Consumption & service charge for 27D Quinlan Street Wongan Hills	75.21
	08/09/2020	SYNERGY	Consumption & Service Charge for TV Retransmission Tower	903.19
	08/09/2020	SYNERGY	Service & consumption Charge for Administration Office	746.87
	08/09/2020	SYNERGY	Consumption & Service Charge for Civic Centre	929.31
	08/09/2020	SYNERGY	Consumption & service charge for Community Park on Coomer St Wongan Hills	641.83

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST OCTOBER 2020 TO 31ST OCTOBER 2020				
Chq/EFT	Date	Name	Description	Amount
	08/09/2020	SYNERGY	Service Charge for Quinlan Street Gardens	59.93
	08/09/2020	SYNERGY	Consumption & Service Charge for 2A Patterson Street Wongan Hills	266.01
	09/09/2020	SYNERGY	Consumption & Service Charge for CRC Building	104.73
	09/09/2020	SYNERGY	Consumption & Service Charge for Wongan Hills Museum	175.00
	16/09/2020	SYNERGY	Consumption & Service Charge for Railway Dam	107.09
	24/09/2020	SYNERGY	Consumption & service charge for Railway Centre / Storage Shed on Commercial Road	264.02
EFT20325	02/10/2020	ADVANCED AUTOLOGIC PTY LTD	AD Blue and new cover for plant PTK31, 33, 34, 35 & 36	-1100.00
EFT20326	02/10/2020	ABBOTT AUTO ELECTRICS	Supply starter motor for PTK32	-848.10
EFT20327	02/10/2020	CR BRAD WEST	Sitting Fees	-556.72
EFT20328	02/10/2020	FEATHERSTONE ROOFING & BUILDING SERVICES		-12676.10
	28/09/2020	FEATHERSTONE ROOFING & BUILDING SERVICES	Works completed for Swimming Pool - Replace roof and gutters over kiosk	9000.00
	28/09/2020	FEATHERSTONE ROOFING & BUILDING SERVICES	Swimming Pool - Kiosk ceiling repairs including materials	3676.10
EFT20329	02/10/2020	NEWINS FAMILY TRUST	Managing of Wongan Hills Landfill Site for September 2020	-5951.00
EFT20330	02/10/2020	CR JON A HASSON	Sitting fees	-926.33
EFT20331	02/10/2020	FEGAN BUILDING SURVEYING	Building Surveying	-220.00
EFT20332	02/10/2020	VIP SECURITY T/A THREAT PROTECT	Monitoring of the CRC security system 01/10/20 to 31/12/20	-143.00
EFT20333	02/10/2020	CR MANDY STEPHENSON	Sitting fees	-550.00
EFT20334	02/10/2020	CR EION GANZER	Sitting fees	-550.00
EFT20335	02/10/2020	CR SUE FALCONER	Sitting fees	-450.00
EFT20336	02/10/2020	CR STUART BOEKEMAN	Sitting fees	-550.00
EFT20337	02/10/2020	RICOH FINANCE	Shire Office Photocopier Lease payment 27/10/20 to 26/11/20	-276.96
EFT20338	02/10/2020	DOWERIN REFRIGERATION & AIR CONDITIONING SERVICES	De-gas Swimming Pool cool room unit, replaced unit and recommissioned	-319.00
EFT20339	02/10/2020	AC HEALTHCARE PTY LTD	Hep B Vaccination for Works Staff	-198.00
	14/09/2020	AC HEALTHCARE PTY LTD	Hep B Vaccination for Pool Manager	33.00
	01/10/2020	AC HEALTHCARE PTY LTD	Hep B Vaccination for Works Staff	165.00
EFT20340	02/10/2020	DRAEGER AUSTRALIA PTY LTD	Draeger, Service SCBA for Parks, Gardens and Pool	-405.90
EFT20341	02/10/2020	ST JOHN AMBULANCE AUSTRALIA	First Aid Training HLTAID003 - 17 students 21/9/20	-2822.00
EFT20342	02/10/2020	CR ANDREW TUNSTILL	Sitting Fees	-550.00
EFT20345	07/10/2020	ANZ BANK (NETT WAGES)	Wages PPE 06.10.2020	-63804.61
EFT20346	07/10/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20347	07/10/2020	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20348	09/10/2020	AVON WASTE	Domestic & commercial rubbish collection for Wongan Hills & Ballidu	-13075.05
EFT20349	09/10/2020	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2020/21 ESL Contribution	-5144.03
EFT20350	09/10/2020	OFFICEWORKS BUSINESS DIRECT		-233.72
	02/09/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for CRC Office	117.99
	17/09/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for CRC Office	115.73
EFT20351	09/10/2020	WATER CORPORATION		-3039.89
	02/10/2020	WATER CORPORATION	Consumption charge for Lot 151 Ninan St Wongan Hills	46.01
	02/10/2020	WATER CORPORATION	Water rates for amenities at CRC Building	46.60
	02/10/2020	WATER CORPORATION	Service Charge for Wongan Hills Community Garden	109.03
	02/10/2020	WATER CORPORATION	Consumption, sewerage & fire charge for CRC Building	376.15
	02/10/2020	WATER CORPORATION	Service & sewerage charge at 49 Quinlan Street Wongan Hills	244.52
	02/10/2020	WATER CORPORATION	Consumption, service & sewerage charge for 8 Ellis Street Wongan Hills	295.53
	02/10/2020	WATER CORPORATION	Consumption, service & sewerage charge for 14 Ellis Street Wongan Hills	301.67
	02/10/2020	WATER CORPORATION	Service Charge for 42 Mitchell Street Wongan Hills	244.52
	02/10/2020	WATER CORPORATION	Consumption charge for Wongan Hills Cemetery	90.51
	02/10/2020	WATER CORPORATION	Consumption & service charge for Wongan Hills Swimming Pool Complex	788.12
	02/10/2020	WATER CORPORATION	Consumption & sewerage charge for Wongan Hills Medical Centre	252.78
	05/10/2020	WATER CORPORATION	Service & sewerage charge for 16 Moore St Wongan Hills	244.45
EFT20352	09/10/2020	WONGAN HILLS COMMUNITY RESOURCE CENTRE		-2283.00
	30/09/2020	WONGAN HILLS COMMUNITY RESOURCE CENTRE	printing Tip Passes, Desktop Publishing for rates guide	1336.50
	30/09/2020	WONGAN HILLS COMMUNITY RESOURCE CENTRE	CRC Office to Supply Safety Handbooks to Works Department	946.50
EFT20353	09/10/2020	IXOM OPERATIONS PTY LTD	Service Fee for Chlorine Gas Cylinders - Swimming Pool & Parks and Gardens	-163.68
EFT20354	09/10/2020	T A MATTHEWS ELECTRICAL SERVICES		-6703.03

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST OCTOBER 2020 TO 31ST OCTOBER 2020				
Chq/EFT	Date	Name	Description	Amount
9864	30/09/2020	T A MATTHEWS ELECTRICAL SERVICES	7 Wandoo Crescent - Replace faulty circuit breaker (post power outage)	220.00
9865	30/09/2020	T A MATTHEWS ELECTRICAL SERVICES	Repair light switch to bathroom - 14 Ellis St	134.30
9866	30/09/2020	T A MATTHEWS ELECTRICAL SERVICES	11 Wandoo Cres - Install hotplate and oven and replace light switch in bathroom	269.64
9867	30/09/2020	T A MATTHEWS ELECTRICAL SERVICES	27C Quinlan St - New air conditioner installation	2453.00
9868	30/09/2020	T A MATTHEWS ELECTRICAL SERVICES	8 Ellis St - Supply and install new air conditioner	3135.83
9869	30/09/2020	T A MATTHEWS ELECTRICAL SERVICES	Electrical work - Swimming Pool kiosk	490.26
EFT20355	09/10/2020	WONGAN HILLS PHARMACY	Hep B Vaccine for Works Staff	-485.40
EFT20356	09/10/2020	SHIRE OF WONGAN-BALLIDU	Boomer Advertising, Plant Operator	-130.00
EFT20357	09/10/2020	SYNERGY	Consumption for Street Lighting	-4202.89
EFT20358	09/10/2020	TOLL IPEC PTY LTD	Freight ex Komatsu for PG15	-54.95
EFT20359	09/10/2020	SIGMA CHEMICALS	S/Pool Complex Cal Hypo, 1x45kg Stabilise	-825.55
EFT20360	09/10/2020	BULLIVANTS HANDLING SAFETY	Supply various parts for AA006 Manmanning Road	-373.10
EFT20361	09/10/2020	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering for Citizen of the Year Awards Dinner	-2240.00
EFT20362	09/10/2020	KLEEN WEST DISTRIBUTORS	Cleaning supplies - various buildings	-900.13
EFT20363	09/10/2020	GREAT SOUTHERN FUEL SUPPLIES	Fuel Supply for September 2020	-10404.37
EFT20364	09/10/2020	T-QUIP		-1340.00
	18/09/2020	T-QUIP	Supply Verti blades for PVM2	978.00
	01/10/2020	T-QUIP	Supply Belt idler and V belts for PVM2	362.00
EFT20365	09/10/2020	BP AUSTRALIA	Fuel Supply for September 2020	-450.92
EFT20366	09/10/2020	MARKET CREATIONS PTY LTD		-2238.08
	01/09/2020	MARKET CREATIONS PTY LTD	Backup check - remote access not working	137.50
	30/09/2020	MARKET CREATIONS PTY LTD	Managed Backup Licence	720.72
	30/09/2020	MARKET CREATIONS PTY LTD	Project Online Premium	1220.36
	30/09/2020	MARKET CREATIONS PTY LTD	Office 365	159.50
EFT20367	09/10/2020	FIVE STAR BUSINESS & INNOVATION		-46.05
	01/09/2020	FIVE STAR BUSINESS & INNOVATION	The admin/postage charge for the supply for magenta & yellow toner	30.70
	22/09/2020	FIVE STAR BUSINESS & INNOVATION	Admin/postage charge for the supply of Black toner	15.35
EFT20368	09/10/2020	KYLIE NEAVES	EHO & Public Health Services 02.10.20	-525.00
EFT20369	09/10/2020	HAWKE VIEW KENNELS AND CATTERY		-1775.00
	01/10/2020	HAWKE VIEW KENNELS AND CATTERY	Rural Ranger Services / Dog Impounding Fees	400.00
	01/10/2020	HAWKE VIEW KENNELS AND CATTERY	Rural Ranger Services / Dog Impounding Fees	375.00
	01/10/2020	HAWKE VIEW KENNELS AND CATTERY	Rural Ranger Services / Dog Impounding Fees	1000.00
EFT20370	09/10/2020	GLEEMAN TRUCK PARTS P/L	Supply 1 x Led lic plate include freight for Mack Truck PTK33	-57.16
EFT20371	09/10/2020	CLEANTECH ENERGY PTY LTD	Electricity consumption for Wongan Hills Sports Ground, CRC Building, Sports Pavilion, Medical Centre	-2306.59
EFT20372	09/10/2020	DOWERIN REFRIGERATION & AIR CONDITIONING SERVICES	30 Wandoo Cres - Air conditioner compressor replacement (Insurance Claim J0822)	-3634.40
EFT20373	09/10/2020	DEPT OF PLANNING, LANDS & HERITAGE	Lease rent for 1 month 01/10/20 to 31/10/20	-45.84
EFT20374	09/10/2020	AHA! CONSULTING	Change Management Workshop - Executive Group - Held 16/9/20 @ CRC	-2594.00
EFT20375	09/10/2020	SHIRE OF DANDARAGAN	WSFN Workshop Lunch - Jurien (K Mickle & S Casey)	-31.66
EFT20376	09/10/2020	EDS SHEDS SOLUTIONS	Part Invoice - Wongan Hills Airport - Concrete slab for hangar	-3110.00
EFT20377	09/10/2020	TOLL TRANSPORT PTY LTD	Freight charges ex CRC to LISWA	-21.18
EFT20378	01/10/2020	WESTNET PTY LTD	Westnet account for October 2020	-609.90
EFT20379	13/10/2020	TELSTRA CORPORATION LIMITED	Medical Centre Telstra Account Issued 290920 (Recoverable)	-368.44
EFT20380	19/10/2020	OFFICEWORKS BUSINESS DIRECT	Supply 100 x A5 Invitations - for sports co location	-89.95
EFT20381	19/10/2020	WATER CORPORATION	Consumption charge for Shire Depot	-484.30
EFT20382	19/10/2020	HYPMARK TRADING PTY LTD	Works Uniforms	-946.55
EFT20383	19/10/2020	IXOM OPERATIONS PTY LTD	1 x 70kg of Chlorine Gas, Swimming Pool.	-1007.69
EFT20384	19/10/2020	WESFARMERS KLEENHEAT GAS PTY LTD	Gas cylinder hire fee for CRC Building	-292.37
EFT20385	19/10/2020	WONGAN HILLS TOURISM GROUP INC	Cleaning of public toilets for August and September 2020	-475.00
EFT20386	19/10/2020	THE POINT DOCTOR	Tyne repair for backhoe PBH3	-270.00
EFT20387	19/10/2020	SHIRE OF WONGAN-BALLIDU	Citizenship awards room, kitchen and tablecloth hire	-681.00
EFT20388	19/10/2020	ADVANCED AUTOLOGIC PTY LTD	Flow thru brush & handle for PTK36	-95.00
EFT20389	19/10/2020	DEPT OF ENVIRONMENT & REGULATION	Wongan Hills Refuse Site Licence L6953/1997/8	-1218.00
EFT20390	19/10/2020	WONGAN HILLS HARDWARE	Works account for September 2020	-2305.86
EFT20391	19/10/2020	TRUCK CENTRE (WA) PTY LTD	20748166 green connector for PTK36	-62.21
EFT20392	19/10/2020	SIGMA CHEMICALS	16 x 20 litre CL2 Drums as per quote 142645	-555.72
EFT20393	19/10/2020	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning of various locations in Ballidu Townsite	-770.00
EFT20394	19/10/2020	WONGAN MAIL SERVICE	CRC Mail account for September 2020	-19.80
EFT20395	19/10/2020	PUBLIC TRANSPORT AUTHORITY OF WA	September Trans WA Ticketing	-71.67
EFT20396	19/10/2020	DUN DIRECT PTY LTD	Bulk diesel delivered to depot 19/9/20	-13876.60
EFT20397	19/10/2020	AFGRI EQUIPMENT AUSTRALIA	Supply battery for sundry plant	-170.28
	01/09/2020	AFGRI EQUIPMENT AUSTRALIA	Supply battery for sundry plant	137.28
	04/09/2020	AFGRI EQUIPMENT AUSTRALIA	Stock for sundry plant	33.00

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST OCTOBER 2020 TO 31ST OCTOBER 2020				
Chq/EFT	Date	Name	Description	Amount
EFT20398	19/10/2020	LYNETTE HOOD	17 x Laundering and Ironing Tablecloths @ \$7 each (two events)	-119.00
EFT20399	19/10/2020	ALAN HART	Refund for the purchase of spare keyboards and replacement battery for Toshiba laptop	-300.95
EFT20400	19/10/2020	ELOISE BRENNAN	Refund of Kitchen Bond - Catering held on the 8th October	-100.00
EFT20401	19/10/2020	GLEEMAN TRUCK PARTS P/L	Supply seal Rockwell drive, gasket axle flange, kit brake shoe & cable lugs for Truck PTK35	-342.88
EFT20402	19/10/2020	AC HEALTHCARE PTY LTD	October Payment	-21083.33
EFT20403	19/10/2020	TRACTUS AUSTRALIA		-7196.80
	04/09/2020	TRACTUS AUSTRALIA	Call out fee, labour and supply for Grader PG16	1972.00
	07/09/2020	TRACTUS AUSTRALIA	Supply battery for Mulch master	213.00
	16/09/2020	TRACTUS AUSTRALIA	Puncture repair for PTK33	50.00
	16/09/2020	TRACTUS AUSTRALIA	Solidtrac x 4 for Cat Loader	1548.80
	21/09/2020	TRACTUS AUSTRALIA	Strip & fit truck tyre for PTK33	325.00
	25/09/2020	TRACTUS AUSTRALIA	strip and fit truck tyre PTK35	2180.00
	25/09/2020	TRACTUS AUSTRALIA	supply century battery for PSP4	908.00
EFT20404	19/10/2020	RAW CIVIL & CONTRACTING	Supply and Install Box Culvert Manmanning Road	-30471.10
EFT20405	19/10/2020	PRIORITY 1 FIRE & SAFETY	Chlorine Gas and BA Refresher Training Presenter Fee - training delivered 08/10/20	-2035.00
EFT20406	21/10/2020	ANZ BANK (NETT WAGES)	Wages PPE 20.10.2020	-63370.56
EFT20407	21/10/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20408	21/10/2020	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20409	23/10/2020	DOWN TO EARTH TRAINING & ASSESSING	Chainsaw Refresher Course x 16 works staff	-1635.00
EFT20410	23/10/2020	WATER CORPORATION	Sewerage charge for Wongan Hills Museum	-70.34
EFT20411	23/10/2020	WESTRAC EQUIPMENT PTY LTD	558-6550 antenna for PG16	-322.37
EFT20412	23/10/2020	BALLIDU TRADING POST	100 x Council Meeting Notices	-19.90
EFT20413	23/10/2020	SUNNY SIGN COMPANY PTY LTD	Various Signs	-6394.56
	08/10/2020	SUNNY SIGN COMPANY PTY LTD	Various signs	-5748.60
	21/10/2020	SUNNY SIGN COMPANY PTY LTD	Various Signs	645.96
EFT20414	23/10/2020	SHIRE OF MOORA	PCYC - Septic tank pump out	-805.50
EFT20415	23/10/2020	RURAL WATER COUNCIL OF WA INC	Membership Subscription 2020/21	-300.00
EFT20416	23/10/2020	OVERLAND FREIGHT	Freight ex Gleeman Trucks to Depot	-270.60
EFT20417	23/10/2020	DALLCON	Supply and deliver custom headwall for Hospital Road AA195	-1023.00
EFT20418	23/10/2020	DAVE WATSON CONTRACTING PTY.LTD	Tree Lopping - Powerlines Kalguddering Road	-412.50
EFT20419	23/10/2020	BEST PRACTICE SOFTWARE PTY LTD	The purchase of practice software 'Premier Full Time Doctor' for Wongan Hills Medical Centre	-1308.62
EFT20420	23/10/2020	NEWINS FAMILY TRUST	Managing of Wongan Hills Landfill Site for October 2020	-5951.00
EFT20421	23/10/2020	ACTION OUTDOORS MOORA	Erect 8mx24mx2.8m of colorbond shed with 2 x dividing walls, 6 x roller doors includes concrete for footings hole boring for footings labour travel accommodation	-9105.80
EFT20422	23/10/2020	SAFE AVON VALLEY INC.	Cat Impound Service 3 days @ \$20.00 per day	-60.00
EFT20423	23/10/2020	PW GEE WELDING SERVICES		-228.00
	30/09/2020	PW GEE WELDING SERVICES	Supply pipes for Water Tank	62.73
	30/09/2020	PW GEE WELDING SERVICES	Supply pipes for Water Tank	129.89
	30/09/2020	PW GEE WELDING SERVICES	Supply pipe for Water Tank	35.38
EFT20424	23/10/2020	SCOTT PRINTERS PTY LTD	Printing of 1000 x Shire of Wongan-Ballidu Road Map	-1081.30
EFT20425	23/10/2020	JIM MCKENZIE PTY LTD	Crane Hire - Moving Floodlights at Sports Co Location	-5445.00
EFT20426	23/10/2020	FIVE STAR BUSINESS & INNOVATION	CRC Photocopier Colour Counter - Read Date 13/10/20	-2532.74
EFT20427	23/10/2020	QUEST INNALOO APARTMENTS	Accommodation Department of Transport Licencing Training Course for Trainee	-1050.00
EFT20428	23/10/2020	MAREE SMARTT	Uniform Reimbursement	-75.00
EFT20429	23/10/2020	PRIME LINE PLUMBING & GAS	Installation and all associated connections for Gas Bullet pipework for the Sports Co Location.	-5456.00
EFT20430	23/10/2020	TOLL TRANSPORT PTY LTD	Freight charges ex Wongan Hills Library to Perth	-20.41
EFT20431	23/10/2020	CLARKSON FREIGHTLINES	Freight ex Sigma & Ixom for Swimming Pool Complex	-339.50
EFT20432	23/10/2020	THREE SPRINGS MEDICAL CENTRE	Pre-employment Medical Works Dept	-165.00
EFT20433	23/10/2020	LGIS LIABILITY	2020/21 Liability Insurance - Instalment Two	-22421.85
EFT20434	23/10/2020	LGIS WORKCARE	2020/21 Work care Insurance - Instalment Two	-46490.93
EFT20435	23/10/2020	LGIS PROPERTY		-49519.34
	02/10/2020	LGIS PROPERTY	2020/21 Property Insurance - Instalment Two	62446.65
	02/10/2020	LGIS PROPERTY	Credit Note for Instalment Two	-12927.31
EFT20436	26/10/2020	TELSTRA CORPORATION LIMITED	Microsoft Dynamics Telstra account Issued 26/9/20	-8386.59
EFT20437	16/10/2020	DE LAGE LANDEN PTY LTD	CRC Photocopier Lease payment for October 2020	-557.70
EFT20438	16/10/2020	TELSTRA CORPORATION LIMITED	Telephone account for Sport & Recreation Council Issued 17/9/20	-179.31
EFT20439	30/10/2020	BOEKEMAN NOMINEES PTY LTD	New DCEO Vehicle	-33908.80
EFT20440	30/10/2020	WESFARMERS KLEENHEAT GAS PTY LTD	LPG bulk delivery to Wongan Hills Recreation Complex	-2679.77
EFT20441	30/10/2020	BUNNINGS	Replacement Rechargeable Battery for Arlo GO CCTV Camera	-94.05
EFT20442	30/10/2020	CANNON HYGIENE AUSTRALIA PTY LTD	Annual Service Charge for various buildings	-5444.87

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST OCTOBER 2020 TO 31ST OCTOBER 2020				
Chq/EFT	Date	Name	Description	Amount
EFT20443	30/10/2020	LGIS INSURANCE BROKING		-6113.13
	01/08/2020	LGIS INSURANCE BROKING	Salary Continuance Insurance for 2020/21	5453.13
	01/08/2020	LGIS INSURANCE BROKING	Marine Cargo Insurance 2020/21, GST	660.00
EFT20444	30/10/2020	RBC RURAL	Meter plan charge for Admin photocopier	-823.47
EFT20445	30/10/2020	WONGAN HILLS HARDWARE	Building Account for September 2020	-721.60
EFT20446	30/10/2020	METAL ARTWORK CREATIONS	Badges for Admin Staff	-83.00
EFT20447	30/10/2020	WESTERN POWER NETWORKS	Power Pole relocation on Carter Street - E0179	-1320.00
EFT20448	30/10/2020	WHEATBELT SIGNS	Signage for Colocation Opening event	-165.00
EFT20449	30/10/2020	IP CAMERAS AUSTRALIA PTY LTD		-3784.00
	08/10/2020	IP CAMERAS AUSTRALIA PTY LTD	Please attend on site on Monday 7th September to Repair damaged CCTV Arial, Security Camera Monitoring for the 20/21 financial year	2035.00
	30/10/2020	IP CAMERAS AUSTRALIA PTY LTD	Replacement Wireless Device on CCTV	374.00
	30/10/2020	IP CAMERAS AUSTRALIA PTY LTD	Town visit onsite, update CCTV system and troubleshoot connectivity issues	1375.00
EFT20450	30/10/2020	KLEEN WEST DISTRIBUTORS		-800.25
	07/10/2020	KLEEN WEST DISTRIBUTORS	Supply cleaning products for various buildings	651.97
	21/10/2020	KLEEN WEST DISTRIBUTORS	Supply cleaning products for various buildings	148.28
EFT20451	30/10/2020	BUDGET CASH REGISTER CO.	Supply a Cash Register and a box of Till Rolls for Swimming Pool Complex	-1095.00
EFT20452	30/10/2020	WONGAN HILLS BAKERY AND CAFE	Bike Breakfast Photo Competition Voucher for weekly prize	-20.00
EFT20453	30/10/2020	HENDOS PLUMBING & GAS SERVICES		-2653.20
	22/10/2020	HENDOS PLUMBING & GAS SERVICES	Standpipe Annual Backflow test - Meter FK0950002 Davies Road, Koorda Buntine	308.00
	22/10/2020	HENDOS PLUMBING & GAS SERVICES	8 Ellis Street, Wongan Hills , Repair leak to Hot Water System	321.20
	28/10/2020	HENDOS PLUMBING & GAS SERVICES	CRC- Replace hot water units in kitchen and boardroom	2024.00
EFT20454	30/10/2020	BUSSELTON ADVANCED DRIVER TRAINING	Truck training and licensing at CRC - Recoverable	-11920.00
EFT20455	30/10/2020	RURAL RANGER SERVICES	Rural Ranger Services 13/10/20 to 21/10/20	-900.00
EFT20456	30/10/2020	FIVE STAR BUSINESS & INNOVATION	Supply Black, Magenta & cyan toner for CRC	-76.75
	14/10/2020	FIVE STAR BUSINESS & INNOVATION	Supply yellow toner for CRC	15.35
	14/10/2020	FIVE STAR BUSINESS & INNOVATION	Admin/postage fee for the supply of toner - CRC	15.35
	28/10/2020	FIVE STAR BUSINESS & INNOVATION	Supply Black, Magenta & cyan toner for CRC	46.05
EFT20457	30/10/2020	KYLIE NEAVES	Covid Safe Planning 23/10 & 26/10	-450.00
EFT20458	30/10/2020	RICOH FINANCE	Lease payment for Shire Photocopier - 27/11/20 to 26/12/20	-276.96
EFT20459	30/10/2020	GLEEMAN TRUCK PARTS P/L	Supply Kit brake shoe and backing plate for PTRL26	-407.59
EFT20460	30/10/2020	ABSOLUTE OFFICE COMFORTS	Final Invoice for CRC Reception Desk	-5954.87
EFT20461	30/10/2020	VALLEY FORD NORTHAM HYUNDAI	Purchase price of vehicle	-31933.78
EFT20462	30/10/2020	ALLSTRONG OUTDOORS	Swimming Pool Complex - Replacement of roller door, kiosk	-2300.00
EFT20463	31/10/2020	DEPARTMENT OF TRANSPORT	DPI payment for October 2020	-89077.05
DD10170.1	06/10/2020	WALGS SUPERANNUATION PLAN	Payroll deductions	-7033.28
DD10170.2	06/10/2020	AUSTRALIAN SUPER	Payroll deductions	-859.89
DD10170.3	06/10/2020	HESTA SUPER FUND	Payroll deductions	-319.30
DD10170.4	06/10/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10170.5	06/10/2020	SUNSUPER	Superannuation contributions	-82.96
DD10170.6	06/10/2020	CBUS SUPER	Payroll deductions	-284.59
DD10170.7	06/10/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTER FUND)	Superannuation contributions	-622.88
DD10170.8	06/10/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-198.77
DD10170.9	06/10/2020	PRIME SUPER	Superannuation contributions	-831.73
DD10192.1	20/10/2020	WALGS SUPERANNUATION PLAN	Payroll deductions	-7184.39
DD10192.2	20/10/2020	AUSTRALIAN SUPER	Payroll deductions	-865.03
DD10192.3	20/10/2020	HESTA SUPER FUND	Payroll deductions	-319.30
DD10192.4	20/10/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST OCTOBER 2020 TO 31ST OCTOBER 2020

Chq/EFT	Date	Name	Description	Amount
DD10192.5	20/10/2020	SUNSUPER	Superannuation contributions	-82.96
DD10192.6	20/10/2020	CBUS SUPER	Payroll deductions	-286.06
DD10192.7	20/10/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTER FUND)	Superannuation contributions	-622.88
DD10192.8	20/10/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-187.98
DD10192.9	20/10/2020	PRIME SUPER	Superannuation contributions	-792.24
DD10170.10	06/10/2020	REST SUPERANNUATION	Superannuation contributions	-890.90
DD10170.11	06/10/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-248.84
DD10170.12	06/10/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-223.91
DD10170.13	06/10/2020	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-137.66
DD10192.10	20/10/2020	REST SUPERANNUATION	Superannuation contributions	-935.92
DD10192.11	20/10/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-256.36
DD10192.12	20/10/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-224.48
DD10192.13	20/10/2020	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-133.01

Municipal Bank	647527.75
Trust Bank	89077.05
TOTAL	736604.80
Recoverable	18912.65
Partially Recoverable	

9.2.2 FINANCIAL REPORTS FOR OCTOBER 2020

FILE REFERENCE:	F1.4
REPORT DATE:	22 November 2020
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended October 2020 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 ('FMR') the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial Activity Statement Report

Section 6.4 of the *Local Government Act 1995* regulation 34.1 of the FMR requires a local government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals; and
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances; and
 - Such other supporting information as is considered relevant by the local government.

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification;
- By program; or
- By business unit.

Each financial year a local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements.

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending October 2020 are attached to the Council Agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Tunstill

SECONDED: Cr Falconer

That the following Statements and Reports for the month ended October 2020 be received:

- **Monthly Statements as follows:-**

a)	Statement of Financial Activity (by Nature and Type)	FM Regs 34
b)	Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c)	Statement of Net Current Assets (NCA)	FM Regs 34
d)	Rate setting statement	Discretionary
e)	Disposal of Assets	Discretionary
f)	Rates Outstanding Report	Discretionary
g)	Debtors Outstanding Report	Discretionary
h)	Bank Reconciliation Report	Discretionary
i)	Investment Report	Discretionary
j)	Reserve Account Balances Report	Discretionary
k)	Loans Schedule	Discretionary

**CARRIED 7/0
RESOLUTION 051120**

SHIRE OF WONGAN-BALLIDU								
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 OCTOBER 2020								
	Approved Budget 2020-2021	Current Budget 2020-2021	YTD Budget	YTD Actual	Page	Variance Over or Under	10%	
INCOME								
Rates	(2,968,741)	(2,968,741)	(2,968,740)	(2,964,650)		0.1%	✓	
Grants Operating, Subsidies & Contributions	(1,382,019)	(1,382,019)	(529,938)	(522,742)		1.4%	✓	
Non Operating Grants, Subsidies & Contributions	(2,080,633)	(2,080,633)	-	-		0.0%	✓	
Fees & Charges & Service Charges	(526,878)	(526,878)	(174,650)	(171,015)		2.1%	✓	
Other Revenue	(132,354)	(132,354)	(47,348)	(64,407)		(36.0%)	✗	
Interest	(56,333)	(56,333)	(18,772)	(17,710)		5.7%	✓	
Profit on sale of Assets	-	-	-	-		0.0%	✓	
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(3,739,447)	(3,740,524)				
OPERATING EXPENSES								
Employee Costs	2,732,616	2,732,616	831,441	764,354		8.1%	✓	
Materials & Contracts	1,536,569	1,533,389	522,091	403,555		22.7%	✗	
Utilities (Gas, Electricity) etc.	342,406	342,406	114,632	98,698		13.9%	✗	
Interest	52,020	52,020	11,202	11,250	11	(0.4%)	✓	
Insurance	255,470	255,470	252,322	259,216		(2.7%)	✓	
Other General	248,213	251,393	116,695	112,051		4.0%	✓	
Loss on Asset Disposals	234,180	234,180	-	-		0.0%	✓	
Depreciation	2,434,945	2,434,945	811,568	-		100.0%	✗	
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	2,659,951	1,649,125				
c: NET OPERATING (SURPLUS) / DEFICIT	689,462	689,461	(1,079,497)	(2,091,400)				
CAPITAL EXPENSES								
Land & Buildings	965,992	965,992	536,476	362,689		32.4%	✗	
Furniture & Equipment	25,496	25,496	-	-		0.0%	✓	
Motor Vehicles	132,000	132,000	95,000	101,670		(7.0%)	✓	
Plant	678,000	499,000	-	-		0.0%	✓	
Infrastructure Other	561,730	561,730	1,615	5,396		(234.1%)	✗	
Infrastructure Roads	2,052,135	2,052,135	609,537	416,778		31.6%	✗	
d: TOTAL CAPITAL	4,415,353	4,236,353	1,242,628	886,532				
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	163,131	(1,204,867)				
ADJUST - NON CASH ITEMS								
Depreciation	(2,434,945)	(2,434,945)	(811,568)	-				
Accruals and Adjustments	-	-	-	-				
Profit on sale of assets	-	-	-	-	6			
Loss on sale of assets	(234,180)	(234,180)	-	-	6			
FINANCING ACTIVITIES								
Proceeds from Sale of Assets	(208,500)	(134,500)	(53,832)	(42,727)	6			
Transfer from reserves	(764,851)	(934,851)	(934,851)	-	10			
Transfer to reserves	298,950	298,950	298,950	-	10			
Interest paid to reserves	19,810	19,810	6,652	3,740	10			
Net Movement in LSL Reserve	-	-	-	(92)				
LSL Provision in reserves	-	-	-	-				
Loan proceeds	(57,000)	(57,000)	(57,000)	(40,000)				
Loan principal repayment	118,705	118,705	118,705	33,377	11			
Loan to SSL Parties	57,000	57,000	57,000	40,000				
SSL Principal Reimbursements	(36,089)	(36,089)	(36,089)	(12,881)	11			
Less (Surplus)/deficit B/Fwd	(1,863,714)	(1,588,714)	(1,588,714)	(1,504,373)	5			
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	(0)	(2,837,616)	(2,727,824)				
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			Key					
			Within budget tolerance of 10%				✓	
			Over budget tolerance of 10%				✗	
			Under budget tolerance of 10%				⊖	

Shire of Wongan-Ballidu
Variance Report 31 October 2020

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	4,089	Within Threshold	Rates	Within Council variance reporting threshold.
✓	7,196	Within Threshold	Grants Operating, Subsidies & Contributions	Within Council variance reporting threshold.
✓	0	Within Threshold	Non Operating Grants, Subsidies & Contributions	Within Council variance reporting threshold.
✓	3,635	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
✗	(17,059)	Permanent	Other Revenue	Reimberements for Insurance Claims is the reason for this variance. Council do not budget for claims or reimbursements because at the time of budget the amount of claims is not known.
✓	1,062	Within Threshold	Interest	Within Council variance reporting threshold.
✓	0	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✓	(67,087)	Within Threshold	Employee Costs	Within Council variance reporting threshold.
✗	(118,536)	Timing	Materials & Contracts	Variances occur based on expenditure levels. The majority of Materials and Contracts budgets are spread evenly throughout the year.
✗	(15,934)	Timing	Utilities (Gas, Electricity) etc.	Utility Costs are received bi-monthly and budgets are based on monthly allocations.
✓	48	Within Threshold	Interest	Within Council variance reporting threshold.
✓	6,894	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	(4,644)	Within Threshold	Other General	Within Council variance reporting threshold.
✓	0	Within Threshold	Loss on Asset Disposals	Within Council variance reporting threshold.
✗	(811,568)	Timing	Depreciation	Depreciation for this financial year has not been calculated as yet and will not until the 2019/20 financial statements are complete.
Capital				
✗	(173,787)	Timing	Land & Buildings	This is a timing variance and will resolve itself during the financial year
✓	0	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold.
✓	6,670	Within Threshold	Motor Vehicles	Within Council variance reporting threshold.
✓	0	Within Threshold	Plant	Within Council variance reporting threshold.
✗	3,781	Timing	Infrastructure Other	This is a timing variance and will resolve itself during the financial year
✗	(192,759)	Timing	Infrastructure Roads	This is a timing variance and will resolve itself during the financial year

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 OCTOBER 2020

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
INCOME				
General Purpose Funding	(4,028,599)	(4,028,599)	(3,238,963)	(3,233,909)
Governance	(53,021)	(53,021)	(26,749)	(29,885)
Law, Order & Public Safety	(35,500)	(35,500)	(11,828)	(16,171)
Health	(29,100)	(29,100)	(9,696)	(4,995)
Education & Welfare	(13,883)	(13,883)	(4,628)	(2,754)
Housing	(64,500)	(64,500)	(21,492)	(22,823)
Community Amenities	(196,736)	(196,736)	(68,658)	(66,417)
Recreation & Culture	(938,723)	(938,723)	(11,720)	(8,083)
Transport	(1,393,745)	(1,393,745)	(199,992)	(200,719)
Economic Services	(37,950)	(37,950)	(12,640)	(4,091)
Other Property & Services	(355,201)	(355,201)	(133,082)	(150,678)
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(3,739,447)	(3,740,524)
OPERATING EXPENSES				
General Purpose Funding	121,385	124,565	43,636	44,569
Governance	307,375	307,375	116,964	61,582
Law, Order & Public Safety	161,509	161,509	68,570	56,386
Health	406,067	406,067	138,494	122,442
Education & Welfare	176,764	176,764	62,542	53,061
Housing	191,444	191,444	67,214	60,495
Community Amenities	504,271	504,271	168,548	157,457
Recreation & Culture	1,847,292	1,847,292	621,445	430,367
Transport	2,935,405	2,935,405	889,159	455,306
Economic Services	239,099	235,919	100,093	62,179
Other Property & Services	945,807	945,807	383,290	145,279
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	2,659,955	1,649,125
c: NET OPERATING (SURPLUS)/DEFICIT	689,461	689,462	(1,079,493)	(2,091,400)
CAPITAL EXPENSES				
General Purpose Funding	-	-	-	-
Governance	67,000	67,000	52,000	53,053
Law, Order & Public Safety	-	-	-	-
Health	23,800	23,800	7,932	7,158
Education & Welfare	-	-	-	-
Housing	55,671	55,671	18,540	-
Community Amenities	14,500	14,500	-	-
Recreation & Culture	1,394,637	1,394,637	498,044	350,231
Transport	2,813,365	2,634,365	654,152	470,790
Economic Services	-	-	-	-
Other Property & Services	46,379	46,379	22,456	5,300
d: TOTAL CAPITAL EXPENSES	4,415,353	4,236,353	1,253,124	886,532
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	173,631	(1,204,867)

SHIRE OF WONGAN-BALLIDU			
ANALYSIS OF NET CURRENT ASSETS AS AT 31 OCTOBER 2020			
NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2019-2020	Original Budget	2020-2021
SURPLUS / (DEFICIT)	1,504,373	0	2,727,824
COMPRISES			
Cash (including reserves)	3,972,716	1,425,747	4,674,121
Current rates	151,090	144,760	694,395
Sundry debtors	51,477	44,564	152,950
Tax receivables	136,587	23,264	183,573
Other debtors	13,200	22,723	32,570
A: SSL debtors (are excluded see D: adj)	26,072	39,089	13,191
Inventories	6,610	10,541	3,904
Less:			
Reserves	(1,840,666)	(1,396,857)	(1,844,406)
Sundry creditors	(565,704)	(29,564)	(579,291)
Accrued interest	(5,317)	-	(0)
ESL Levy Owed	(90,869)	-	(106,270)
PAYG/GST Due To ATO	(3,371)	-	(61,848)
B: Other - (are excluded see D: adj)		(5,000)	
LSL Cash backed Reserve	41,498	41,896	41,590
Tax liabilities	(967)		(107,600)
Other - Trust	88		88
C: Loan liability (are excluded see D: adj)	(114,486)	(125,470)	(121,109)
Current employee benefits provisions	(362,000)	(287,074)	(355,950)
D: Adjustments (see above A to C)	88,414	91,381	107,919
Surplus / (Deficit) Variance	1,504,373	0	2,727,824
NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2019-2020	Original Budget	2020-2021
Current assets			
Cash & cash equivalents	3,972,716	1,425,747	4,674,121
Sundry debtors	378,425	274,400	1,076,678
Inventories	6,610	10,541	3,904
Total current assets	4,357,752	1,710,688	5,754,703
Current liabilities			
Creditors and accounts payable	(666,227)	(29,564)	(855,010)
Current loan liability	(114,486)	(125,470)	(121,109)
Provisions	(362,000)	(287,074)	(355,950)
Total current liability	(1,142,713)	(442,108)	(1,332,070)
Net current assets	3,215,039	1,268,580	4,422,633
Less: restricted reserves	(1,840,666)	(1,396,857)	(1,844,406)
Less: SSL principal repayments	(26,072)	(39,089)	(13,191)
Add back: Current loan liability	114,486	125,470	121,109
Add back: LSL Cash backed Reserve	41,498	41,896	41,590
Add back: Movement in provisions between current and non-current			
Other - Trust	88	-	88
Surplus / (Deficit) Variance	1,504,373	0	2,727,824

SHIRE OF WONGAN-BALLIDU			
RATE SETTING STATEMENT AS AT 31 OCTOBER 2020			
	2020-2021	2020-2021	2020-2021
	Approved Budget	Current Budget	Year-to-Date Actual
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,059,858)	(1,059,858)	(269,258)
Governance	(53,021)	(53,021)	(29,885)
Law, Order & Public Safety	(35,500)	(35,500)	(16,171)
Health	(29,100)	(29,100)	(4,995)
Education & Welfare	(13,883)	(13,883)	(2,754)
Housing	(64,500)	(64,500)	(22,823)
Community Amenities	(196,736)	(196,736)	(66,417)
Recreation & Culture	(938,722)	(938,722)	(8,083)
Transport	(1,393,745)	(1,393,745)	(200,719)
Economic Services	(37,950)	(37,950)	(4,091)
Other Property & Services	(355,201)	(355,201)	(150,678)
A	(4,178,216)	(4,178,216)	(775,874)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	121,385	124,565	44,569
Governance	307,375	307,375	61,582
Law, Order & Public Safety	161,509	161,509	56,386
Health	406,067	406,067	122,442
Education & Welfare	176,764	176,764	53,061
Housing	191,444	191,444	60,495
Community Amenities	504,271	504,271	157,457
Recreation & Culture	1,847,292	1,847,292	430,367
Transport	2,935,405	2,935,405	455,306
Economic Services	239,099	235,919	62,179
Other Property & Services	945,807	945,807	145,279
B	7,836,418	7,836,418	1,649,125
C= A and B	3,658,202	3,658,202	873,251
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(2,434,945)	(2,434,945)	-
Accruals and Adjustments	-	-	-
Profit/(Loss) on Asset Sales	(234,180)	(234,180)	-
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings	965,992	965,992	362,689
Purchase of furniture & equipment	25,496	25,496	-
Purchase of motor vehicles	132,000	132,000	101,670
Purchase of plant & machinery	678,000	499,000	-
Purchase of other infrastructure	561,730	561,730	5,396
Purchase of roads infrastructure	2,052,135	2,052,135	416,778
Proceeds from sale of assets	(208,500)	(134,500)	(42,727)
<u>Financing Activities</u>			
Repayment of Loan Principal	118,705	118,705	33,377
Loan proceeds / refinancing CL to NCL adj	(57,000)	(57,000)	(40,000)
Loans paid to SSL parties	57,000	57,000	40,000
Self Supporting Loan Income	(36,089)	(36,089)	(12,881)
<u>Reserve Movements</u>			
Transfers to Reserves	298,950	298,950	-
Interest paid to Reserves	19,810	19,810	3,740
Transfer from Reserves	(764,851)	(934,851)	-
Net Movement in LSL Reserve	-	-	(92)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,863,714)	(1,588,714)	(1,504,373)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(2,727,824)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,968,741	2,968,741	2,964,650
TOTAL RATES RAISED	2,968,741	2,968,741	2,964,650
(Surplus) / Deficit Variance	0	0	0

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 OCTOBER 2020

Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class						
Land & Buildings						
Masonic Lodge	L0077 & B0120	189,150	27,000	162,150		
Motor Vehicles						
Nissan Pathfinder	1505	21,183	14,500	6,683	22,403	22,727 (324)
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	17,640	8,000	9,640		
Holden Colorado 4x4 dual cab-WS	1503	21,056	14,000	7,056	20,571	20,000 571
Plant & Equipment						
Izuzu NPR300 Dual Cab - Construction	1445	39,114	20,000	19,114		
Patching Truck	1395	34,971	31,000	3,971		
Case MXU115 Tractor (Maintenance)	1404	31,500	15,000	16,500		
Dual Pig Trailer (Howard Porter)	1403	14,066	5,000	9,066		
		-		-		
TOTAL		368,680	134,500	234,180	42,974	42,727 247
By Program						
Governance						
Nissan Pathfinder	1505	21,183	14,500	6,683	22,403	22,727 (324)
Recreation & Culture						
Masonic Lodge	L0077 & B0120	189,150	27,000	162,150		
Transport						
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	17,640	8,000	9,640	-	-
Holden Colorado 4x4 dual cab-WS	1503	21,056	14,000	7,056	20,571	20,000 571
		-		-		
Other Property & Services						
Izuzu NPR300 Dual Cab - Construction	1445	39,114	20,000	19,114		
Patching Truck	1395	34,971	31,000	3,971		
Case MXU115 Tractor (Maintenance)	1404	31,500	15,000	16,500		
Dual Pig Trailer (Howard Porter)	1403	14,066	5,000	9,066		
TOTAL		368,680	134,500	234,180	42,974	42,727 247
Motor Vehicle and Plant & Equipment Change Over						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
Toyota Fortuner	52,000	14,500	37,500	53,053	22,727	30,326
Toyota Hilux 4x2 Tipper Utility (P&G)	37,000	8,000	29,000			-
Ford Ranger	43,000	14,000	29,000	48,617	20,000	28,617
Sub-total	132,000	36,500	95,500	101,670	42,727	58,943
Plant & Equipment						
Izuzu NPR300 Dual Cab - Construction	85,000	20,000	65,000			-
Patching Truck	201,000	31,000	170,000			-
Case MX115 Tractor (Maintenance)	75,000	15,000	60,000	-		-
Dual Pig Trailer (Howard Porter) TK34	50,000	5,000	45,000	-		-
Data Signs (2)	48,000		48,000	-		-
Various Trailer Replacements	40,000		40,000	-		-
Sub-total	499,000	71,000	428,000	-	-	-
	631,000	107,500	523,500	101,670	42,727	58,943

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 OCTOBER 2020

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Oct 20	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2020	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Oct 20
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(132)	24,440	-	(4,562)	19,878
151A	Aged Persons	Ninan House*	Oct-2032		300,000	(8,319)	-	(3,387)	260,588	-	(8,319)	252,269
152	Co-Location Construction	Shire	Dec-2039		2,000,000	-	-	(7,731)	1,959,321	-	(20,496)	1,938,825
153	Wongan Hills Community Store	Wongan Hills Community Store	Jul-2025	57,000	40,000	-	-	-	-	-	-	40,000
TOTAL EXISTING LOANS				57,000	2,440,000	(8,319)	-	(11,250)	2,244,349	-	(33,377)	2,250,972

Shire Loan Summary
Self Supporting Loan Summary

-	2,000,000	-	-	(7,731)	1,959,321	-	(20,496)	1,938,825
57,000	440,000	(8,319)	-	(3,519)	285,028	-	(12,881)	312,147

Current loan liability
Non current liability
Total Loan Liability

Loan Balance @ 30 June 2020	SSL	Shire	Total
(82,616)	(23,208)	(26,031)	(49,239)
(2,161,733)	(248,939)	(1,912,794)	(2,161,733)
(2,244,349)	(272,147)	(1,938,825)	(2,210,972)

SHIRE OF WONGAN - BALLIDU															
ANALYSIS OF RESERVE ACCOUNTS AS AT 31 OCTOBER 2020															
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 OCTOBER 2020			
				Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance
Community Resource Centre Reserve	01989	(32,617)	(32,504)	(278)	15,296	(19,950)	(37,436)	(278)	15,296	(19,950)	(37,436)	(72)	-	-	(32,576)
Depot Improvement Reserve	01940	(10,500)	(10,486)	(64)	-	-	(10,550)	(64)	-	-	(10,550)	(23)	-	-	(10,509)
Historical Publications Reserve	01965	(7,077)	(7,067)	(69)	-	-	(7,136)	(69)	-	-	(7,136)	(16)	-	-	(7,083)
Housing Reserve	01955	(1,854)	(1,851)	(18)	-	-	(1,869)	(18)	-	-	(1,869)	(4)	-	-	(1,855)
LSL Reserve	01935	(41,486)	(41,498)	(398)	-	-	(41,896)	(398)	-	-	(41,896)	(92)	-	-	(41,590)
Medical Facilities & R4R Special Projects Reserve	01975	(349,376)	(348,906)	(3,736)	30,000	(40,000)	(362,642)	(3,736)	30,000	(40,000)	(362,642)	(772)	-	-	(349,678)
Patterson Street JV Housing Reserve	01988	(44,039)	(43,980)	(383)	-	(5,000)	(49,363)	(383)	-	(5,000)	(49,363)	(97)	-	-	(44,078)
Plant Reserve	01945	(660,989)	(660,098)	(9,048)	244,000	(224,000)	(649,146)	(9,048)	414,000	(224,000)	(479,146)	(1,460)	-	-	(661,558)
Quinlan Street JV Housing Reserve	01987	(44,594)	(44,533)	(389)	-	(5,000)	(49,922)	(389)	-	(5,000)	(49,922)	(99)	-	-	(44,632)
Stickland JV Housing Reserve	01986	(53,214)	(53,142)	(473)	-	-	(53,615)	(473)	-	-	(53,615)	(118)	-	-	(53,260)
Swimming Pool Reserve	01970	(114,921)	(114,767)	(1,361)	86,500	-	(29,628)	(1,361)	86,500	-	(29,628)	(254)	-	-	(115,021)
Waste Management Reserve	01920	(45,042)	(44,981)	(393)	-	(5,000)	(50,374)	(393)	-	(5,000)	(50,374)	(99)	-	-	(45,081)
Sporting Co-Location Reserve	01990	(287,239)	(286,851)	(2,204)	289,055	-	(0)	(2,204)	289,055	-	(0)	(635)	-	-	(287,486)
Doctors Subsidy Reserve	01991	(150,000)	(150,000)	(996)	100,000	-	(50,996)	(996)	100,000	-	(50,996)	-	-	-	(150,000)
TOTALS		(1,842,948)	(1,840,666)	(19,810)	764,851	(298,950)	(1,394,575)	(19,810)	934,851	(298,950)	(1,224,575)	(3,740)	-	-	(1,844,406)

SHIRE OF WONGAN-BALLIDU					
BANK RECONCILIATIONS FOR 31 OCTOBER 2020					
	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	5,102,206.26	3,208,229.20	50,178.92	1,842,948.14	850.00
Add:					
Receipts	359,496.60	269,855.94	88,182.70	1,457.96	
Adjustment	(0.70)		(0.70)		
Transfers In/(Out)	-				
Less:					
Payments - EFT & Cheques	(736,604.80)	(647,527.75)	(89,077.05)		
Payments - Bank Fees	(1,692.06)	(1,692.06)			
Investment - Transfers In/Out	-				
Balance as per General Ledger	4,723,405.30	2,828,865.33	49,283.87	1,844,406.10	850.00
Balance as per Bank Statements	454,022.12	412,872.05	41,150.07		
Balance as per Bank Deposit Certificates	3,844,406.10	2,000,000.00		1,844,406.10	
Balance as per Holder Certificates	575,004.89	574,154.89			850.00
Add:					
Outstanding Deposits	1,818.70	153.10	1,665.60	-	
Adjustments -	-				
Less:					
Unpresented Payments	(118,794.79)	(118,794.09)	(0.70)		
Adjustments & Transfers	(33,051.72)	(39,520.62)	6,468.90		
Balance as per Cash Book	4,723,405.30	2,828,865.33	49,283.87	1,844,406.10	850.00

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers Realised	Closing Balance	BANK TO INVESTMENT
Total of matured municipal investments									0.00	0.00	0.00

Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84606	Term Deposit		27/08/2020	27/11/2020	90	0.75%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9155-84868	Term Deposit		27/08/2020	28/12/2020	123	0.78%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9155-85086	Term Deposit		27/08/2020	1/03/2021	186	0.81%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9117-01465	Term Deposit		8/09/2020	8/03/2021	183	0.78%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
4705-91546	Online Saver Account		7/11/2018				\$ 1,673,973.69	\$ (1,100,000.00)	\$ 181.20	\$ 574,154.89	\$ 181.20
Total of current municipal investments							\$ 3,673,973.69	\$ (1,100,000.00)	\$ 181.20	\$ 2,574,154.89	\$ 181.20

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
Total of matured reserve investments									0.00	0.00	0.00

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/09/2020	6/03/2021	183	0.78%	\$ 557,558.44	\$ -	\$ 1,124.28	\$ 558,682.72	\$ 1,124.28
9788-42596	Term Deposit		6/09/2020	6/12/2020	90	0.65%	\$ 556,737.36	\$ -	\$ 1,122.62	\$ 557,859.98	\$ 1,122.62
9789-82644	Term Deposit		3/10/2020	3/04/2021	182	0.50%	\$ 87,434.23	\$ -	\$ 438.37	\$ 87,872.60	\$ 438.37
9202-06415	Term Deposit		30/09/2020	31/12/2020	90	0.60%	\$ 500,000.00	\$ -	\$ 1,008.21	\$ 501,008.21	\$ 1,008.21
2527-63397	Reserve Saver						\$ 138,936.28	\$ -	\$ 46.31	\$ 138,982.59	\$ 46.31
Total of reserve investments and cash							\$ 1,840,666.31	\$ -	\$ 3,739.79	\$ 1,844,406.10	\$ 3,739.79

Total of matured municipal and reserve investment

							\$ 5,514,640.00	\$ (1,100,000.00)	\$ 3,920.99	\$ 4,418,560.99	\$ 3,920.99
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Total of current municipal and reserve investment and cash

SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 31 OCTOBER 2020				
		Rates Raised for 2020/2021	\$ 3,230,325.81	Rates and service charges
Rates Outstanding Breakdown				
Total Amount Outstanding		31.10.20	\$ 702,033.50	22%
Outstanding same time last year		31.10.19	\$ 807,373.58	25%
SUNDRY DEBTORS OUTSTANDING 31 OCTOBER 2020				
Debtors Ageing Summary				
Current			\$ 150,519.24	
30 Days			\$ 2,247.80	
60 Days			\$ 1,554.90	
90 Days & Over			\$ 2,221.90	
Credit Balance			\$ (3,593.88)	
Total Outstanding			\$ 152,949.96	
Accounts 90 Days & Over:				
	Date	Dr No.	Comments	Amount
	17/05/2019	1370	Standpipe Fees	\$ 1,328.25
	10/07/2020	298	Water Consumption	\$ 857.25
	31/07/2020	235	Colour Printing	\$ 36.40
Total			\$ 2,221.90	

9.2.3 A6001-REQUEST TO WRITE OFF INTEREST CHARGE ON OUTSTANDING RATES

FILE REFERENCE:	
REPORT DATE:	18 November 2020
APPLICANT/PROPONENT:	A6001
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Office
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To consider a request made on behalf of the property owner to write off penalty interest charged as a result of the late payment of rates and charges.

BACKGROUND:

When adopting the 2020/2021 Budget, Council resolved to charge penalty interest on outstanding Rates and Charges at a rate of 8% per annum, calculated on the daily outstanding balance.

Penalty interest is charged in accordance with the provisions of the *Local Government Act 1995*.

COMMENT:

Rates Notices are issued each year and can either be delivered by post or by email to the registered email address. Ratepayers can elect to have their Rates Notice emailed to them in lieu of receiving a paper copy in the mail. In this case the Notice was emailed to the ratepayer to their registered email address.

Final Notices were issued recently, and these were posted to the ratepayers. Upon receipt of the Final Notice, the ratepayer paid the rates in full and has requested that the penalty interest be waived on their assessment. The reason for the request is that the ratepayer may not have seen the email. The amount of interest that has accrued on the assessment is \$40.24.

It is recommended that Council do not waive the penalty interest as this has been charged in accordance with the *Local Government Act 1995*.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Section 6.51 of the *Local Government Act 1995* as amended - Accrual of Interest on Overdue Rates and Charges

STRATEGIC IMPLICATIONS:

There are no strategic implication relating to this item

SUSTAINABILITY IMPLICATIONS:➤ **Environment**

There are no environmental implications in relation to this item.

➤ **Economic**

There are no economic implications in relation to this item.

➤ **Social**

There are no social implications in relation to this item.

FINANCIAL IMPLICATIONS:

Writing off \$40.24 will reduce interest income from outstanding rates and charges.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

MOTION MOVED: Cr Boekeman

SECONDED: Cr Falconer

That Council does not write off penalty interest totalling \$40.24 for Assessment A6001.

**CARRIED BY ABSOLUTE MAJORITY 7/0
RESOLUTION 061120**

9.2.4 CREDIT AND FUEL CARDS POLICY

FILE REFERENCE:	F1.9.2
REPORT DATE:	20 November 2020
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	N/A
AUTHOR:	Alan Hart – Deputy Chief Executive Officer
ATTACHMENTS:	Draft Policy 5.7 Credit and Fuel Cards- November 2020

PURPOSE OF REPORT:

Council to adopt the revised Credit and Fuel Cards Policy in accordance with the *Local Government Act 1995*.

BACKGROUND:

The Shire holds one credit card in the name of the CEO. This credit card is used by the Shire for purchases that cannot be made by electronic funds transfer or to businesses that the Shire does not have a trading account with.

COMMENT:

With more businesses going online and businesses requiring upfront payment for the supply of goods and services, the use of the credit card is increasing. The current limit on the credit card is \$7,500.

The Shire is finding that with this increased use, the credit card limit is being reached during the monthly statement/payment cycle which is restricting the Shire's ability to acquire goods and services needed to continue business activity. It is recommended that the credit card limit be increased to \$15,000.

There are no other proposed changes to the Policy as the conditions on use are clearly articulated. All purchases made by credit card are made in accordance with the Shire's Purchasing and Procurement Policy.

POLICY REQUIREMENTS:

This report recommends the adoption of the revised Policy.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 (as amended).

Local Government (Financial Management) Regulations 1996 (as amended)

STRATEGIC IMPLICATIONS:

N/A.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known Environmental implications associated with this policy.
- **Economic**
There are no known Economic implications associated with this policy.
- **Social**

There are no known social implications associated with this policy.

FINANCIAL IMPLICATIONS:

There are no financial implications as a result of the implementation of the Policy.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Tunstill

SECONDED: Cr Boekeman

That Council ADOPTS the revised Policy 5.7 Credit and Fuel Cards.

**CARRIED 7/0
RESOLUTION 071120**

9.3 WORKS AND SERVICES

9.3.1 2020/2021 TRACTOR PURCHASE

FILE REFERENCE:	
REPORT DATE:	25 November 2020
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Works Committee Meeting held 8 July 2020
AUTHOR:	Karl Mickle, Manager Works and Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

The purpose of this report is to propose a change to the 2020/2021 plant replacement program.

BACKGROUND:

The maintenance tractor was due for replacement this year in accordance to the 2020/2021 plant replacement program. The current tractor is not fit for purpose. Originally purchased for tip maintenance, it has since been adapted for town maintenance work.

At the Works Committee Meeting held on 8 July 2020, it was discussed that a ute with a tip tray and a Dingo would be a safer and more efficient vehicle for town maintenance work.

COMMENT:

The budget figure adopted to replace the tractor will remain the same and an amendment to the budget document wording will be changed from 'Case Tractor' to 'Town Maintenance Vehicle'.

OFFICER RECOMMENDATION:

We recommend the purchase of a small ute with a tip tray (similar to the Parks and Garden's current vehicle) as well as a Dingo to assist with the requirement of town maintenance work.

POLICY REQUIREMENTS:

- Regional Purchasing Policy – maximising opportunities for local businesses; and
- Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government.

LEGISLATIVE REQUIREMENTS:

Nil.

STRATEGIC IMPLICATIONS:

This purchase complements Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known Environmental implications associated with this policy.

- **Economic**
There are no known Economic implications associated with this policy.
- **Social**
There are no known social implications associated with this policy.

FINANCIAL IMPLICATIONS:

There are no financial implications as a result of the amendment.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Ganzer

SECONDED: Cr West

That Council AGREES to amend the adopted 2020/21 Plant Replacement Program wording from 'Case Tractor' to 'Town Maintenance Vehicle'.

**CARRIED 7/0
RESOLUTION 081120**

Prior to consideration of the item, Cr E Ganzer declared a Proximity Interest in this matter and departed the Meeting at 3.57 pm.

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 APPLICATION FOR DEVELOPMENT APPROVAL P495 – PROPOSED NEW OUTBUILDING (GARDEN SHED) ON 25 NINGHAN ROAD, WONGAN HILLS

FILE REFERENCE:	A1488/P495
REPORT DATE:	17 November 2020
APPLICANT/PROPONENT:	Mr Vernon Campbell
OFFICER DISCLOSURE OF INTEREST:	Cr E Ganzer – Proximity Interest
PREVIOUS MEETING REFERENCES:	N/A
AUTHOR:	Melissa Marcon, Building Services Coordinator
ATTACHMENTS:	Separate Attachments - Letter, Development Application and Plan from applicant

PURPOSE OF REPORT:

Consideration and final determination of an Application for Development Approval for the construction and use of a new outbuilding (garden shed) on 25 Ninghan Road, Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a new outbuilding (garden shed) to replace the existing outbuilding at 25 Ninghan Road, Wongan Hills.

The property at 25 Ninghan Road, Wongan Hills comprises a total area of approximately 0.9957 hectares. The property has an existing single dwelling and a 17.682m x 9m x 4.489m steel framed shed.



Google Maps 17/11/2020



SLIP Map of Fire Prone Area 17/11/2020

The proposed development is not in a fire prone area.

COMMENT:

The applicant would like to erect an outbuilding (garden shed) at 25 Ninghan Road, Wongan Hills. The outbuilding (garden shed) will be used to store garden tools and garden products and will be a steel framed Colourbond shed measuring 3.1m x 3.7m x 2.8m.

The property at 25 Ninghan Road, Wongan Hills is classified 'Rural Residential' zone in the Shire of Wongan-Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Rural Residential' zone are as follows:

- To provide for lot sizes in the range of 1ha to 4ha.
- To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.
- To set aside areas for the retention of vegetation and landform or other features which distinguish the land.
- To discourage or prohibit development not compatible with the predominantly rural nature and residential amenity of the zone.
- To promote and encourage cluster subdivision and other innovative rural residential designs, having consideration for conservation values.
- To encourage the provision of vegetation and fauna corridors and the revegetation of the land to adequately protect any areas or sites of conservation value.
- To only permit development, and support subdivision, in accordance with an approved structure plan.

Under the terms of the Zoning Table in LPS5 the development of an outbuilding is listed as being a permitted (i.e. 'P') use on any land classified 'Rural Residential' zone provided it complies with all the relevant development standards and requirements. Despite the permissibility of the proposed outbuilding (garden shed) on 25 Ninghan Road, Wongan Hills, Council's development approval is required.

The minimum boundary setback for 'Rural Residential' zone is 20m from the front, 15m from the rear and 15m from the side. This outbuilding proposal will be within these parameters.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Wongan Ballidu Local Planning Scheme No. 5

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the current landowners.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED:

MOTION MOVED: Cr Tunstill

SECONDED: Cr Boekeman

That Council APPROVES the Development Application for the construction and use of a new outbuilding (garden shed) on 25 Ninghan Road, Wongan Hills subject to the following conditions and advise notes:

Conditions

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed outbuilding shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed outbuilding shall be clad with new materials only.
5. Building to be constructed using Colorbond range of colours.
6. The proposed outbuilding shall be used for domestic storage/hobby only unless otherwise approved by Council.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any

other law, and to commence and carry out development in accordance with all relevant laws.

3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - (a) Shire of Wongan Ballidu Annual Firebreak Notice, All land of less than 1 hectare (10,000 m²) and zoned under the Town Planning Scheme as Rural Residential or Industrial is required to have all annual grass and herbage slashed or mowed to a height of not more than 100 mm and construct a clear earth firebreak of not less than 2 metres in width immediately surrounding all buildings and/or haystacks situated on the land.
 - (b) Shire of Wongan Ballidu Health Local Law.
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed outbuilding is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

**CARRIED 6/0
RESOLUTION 091120**

Prior to consideration of the item, Cr E Ganzer declared a Proximity Interest in this matter and remained absent from the Meeting.

9.4.2. APPLICATION FOR DEVELOPMENT APPROVAL – PROPOSED NEW SINGLE RESIDENCE ON LOT 229, 129 MANMANNING ROAD, WONGAN HILLS

FILE REFERENCE:	A1452/P494
REPORT DATE:	18 November 2020
APPLICANT/PROPONENT:	L & T deGrussa on behalf of David and Sarah Baljeu
OFFICER DISCLOSURE OF INTEREST	Cr E Ganzer – Proximity Interest
PREVIOUS MEETING REFERENCES:	N/A
AUTHOR:	Melissa Marcon, Building Services Coordinator
ATTACHMENTS:	Separate Attachments - Letter, Development Application and Plan from applicant

PURPOSE OF REPORT:

Consideration and final determination of an Application for Development Approval for the construction and use of a new single residence with swimming pool, cabana, cellar and associated landscaping on Lot 229, 129 Manmanning Road, Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a new 360.22m² double brick and Colourbond roof family residence on a concrete slab, construction of a concrete swimming pool complex including a cabana and a cellar, installation of septic system as determined by the Department of Health and landscaping of the surrounds including natural and introduced vegetation, gardens and lawn at Lot 229, 129 Manmanning Road, Wongan Hills.

Lot 229 comprises a total area of approximately 2.0563 hectares. There is an existing small animal stable/dairy on the property.



Google Maps 18/11/2020

Lot 229 is located in a Bush Fire Prone Area. A BAL assessment has been conducted on the property and is submitted with the development application.



SLIP Map of Bush Fire Prone Areas as at 18/11/2020

COMMENT:

Lot 229 is classified 'Rural Residential' zone in the Shire of Wongan-Ballidu Local Planning Scheme No. 5 (LPS5) with a residential density coding of RR8.

The Zone Objectives for the development and use of any land classified 'Rural Residential' zone are as follows:

- To provide for lot sizes in the range of 1ha to 4ha
- To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.
- To set aside areas for the retention of vegetation and landform or other features which distinguish the land.
- To discourage or prohibit development not compatible with the predominantly rural nature and residential amenity of the zone.
- To promote and encourage cluster subdivision and other innovative rural residential designs, having consideration for conservation values.
- To encourage the provision of vegetation and fauna corridors and the revegetation of the land to adequately protect any areas or sites of conservation value.
- To only permit development, and support subdivision, in accordance with an approved structure plan.

Under the terms of the Zoning Table in LPS5 the development of a single house is listed as being a permitted (i.e. 'P') use on any land classified 'Rural Residential' zone provided it complies with all the relevant development standards and requirements. Despite the permissibility of the proposed single residence, swimming pool, cabana and cellar on Lot 229, Council's development approval is required.

The applicant has applied for a reduced side setback of 11.5m the minimum side set back under the LPS5 is 15m. The development application complies with rear and front setbacks as per the LPS5.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its

discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

Planning in Bush Fire Prone Areas State Planning Policy 3.7
State Planning Policy 2.5 Rural Planning

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
Planning and Development (Local Planning Schemes) Regulations 2015
Shire of Wongan Ballidu Local Planning Scheme No. 5
Health Act 1911

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the current landowners.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Boekeman SECONDED: Cr Stephenson

That Council: APPROVES the Development Application submitted by the applicant for construction and use of a new 360.22m² double brick and Colourbond roof family residence on a concrete slab, construction of a concrete swimming pool complex including a cabana and a cellar, installation of septic system as determined by the Department of Health and landscaping of the surrounds including natural and introduced vegetation, gardens and lawn at Lot 229, 129 Manmanning Road, Wongan Hills, with a reduced side set back of 11.5 m subject to the following conditions and advise notes:

Conditions

- 1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.**

2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. The Bushfire Attack Level (BAL) Assessment prepared by BAL Rating on 1 November 2020 shall be implemented and maintained thereafter to comply with a maximum BAL-29 rating.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - (a) Shire of Wongan Ballidu Annual Firebreak Notice, Rural Residential and Industrial Properties – all land of less than 1 hectare (10,000 square metres) and zoned under the Town Planning Scheme as Rural Residential and Industrial are required to have all annual grass and herbage slashed or mowed to a height of not more than 100 mm and construct a clear earth firebreak of not less than 2 metres in width immediately surrounding all buildings and/or haystacks situated on the land.
 - (b) Shire of Wongan Ballidu Health Local Law.
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed dwelling is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. An 'Application to Construct or Install an Apparatus for the Treatment of Sewage' prepared pursuant to the specific requirements of the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 must be prepared and submitted to the Shire or the Executive Director of Public Health for consideration and determination prior to preparation and lodgement of a building permit application.
7. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
8. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
9. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of

Wongan Ballidu Local Planning Scheme No. 4 and may result in legal action being initiated by the local government.

- 10. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.**

CARRIED 6/0
RESOLUTION 101120

Cr E Ganzer returned to the meeting at 4.03 pm.

9.5 COMMUNITY SERVICES

9.5.1 REQUEST FOR BUDGET REALLOCATION: WONGAN HILLS PROGRESS ASSOCIATION – HARVEST FESTIVAL

FILE REFERENCE:	A1.10.1
REPORT DATE:	13 November 2020
APPLICANT/PROPONENT:	Wongan Hills Progress Association
OFFICER DISCLOSURE OF INTEREST	Crs Stephenson, Falconer and Boekeman – Impartiality Interest
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alana Wigmore, Manager Community Services
ATTACHMENTS:	Nil

Prior to consideration of the item, Crs M Stephenson, S Falconer and S Boekeman, in accordance with section 5.65 of the *Local Government Act 1995*, declared an Impartiality Interest in this matter due to being members of the Wongan Hills Progress Association.

As a consequence, there may be a perception that their impartiality on the matter may be affected, however, they declared that they would consider the matter on its merits and vote accordingly.

Crs M Stephenson, S Falconer and S Boekeman remained in the Meeting.

PURPOSE OF REPORT:

To consider a request from the Wongan Hills Progress Association to use the funds allocated for the 2020 Harvest Festival to upgrade the Christmas Lights to be placed on Fenton Place.

BACKGROUND:

As part of the 2020/2021 Annual Budget, the Wongan Hills Progress Association (WHPA) was allocated \$5,000.00 for the operational costs of running the 2020 Harvest Festival.

This payment was made on 21 August 2020 on receipt of an invoice from WHPA.

COMMENT:

A letter has been received from WHPA advising the Shire that due to restrictions resulting from the COVID-19 global health pandemic, the committee is unable to run this event in 2020.

WHPA requests diversion of the funds from the operational costs of running the Harvest Festival, to the capital costs of purchasing Christmas Lights to be used in the main street precinct of Wongan Hills. WHPA indicate in their correspondence that the current Christmas Lights and Garlands are approximately 10 years old and are becoming perished.

A Budget Amendment is not required as the funds have already been allocated, however Council is required to grant permission for WHPA to use the funds for a purpose other than the original intended purpose.

FINANCIAL IMPLICATIONS:

There are no known financial implications in relation to this item.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

There are no known strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known environmental implications associated with this item.
- **Social**
There are no known social implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION MOVED: Cr Ganzer

SECONDED: Cr West

That Council GRANTS permission to the Wongan Hills Progress Association to divert the \$5,000 allocated in the 2020/2021 Annual Budget for the 2020 Harvest Festival, to instead purchase Christmas Lights to be used in the main street precinct of Wongan Hills.

**CARRIED 7/0
RESOLUTION 11120**

9.5.2 REQUEST FOR SUPPORT – WONGAN CUBBYHOUSE INC

FILE REFERENCE:	CS1.12
REPORT DATE:	11 November 2020
APPLICANT/PROPONENT:	Wongan Cubbyhouse Incorporated
OFFICER DISCLOSURE OF INTEREST	
PREVIOUS MEETING REFERENCES:	Council Informal Meetings held in April, May and October 2020
AUTHOR:	Alana Wigmore, Manager Community Services
ATTACHMENTS:	Distributed by separate email

Discussion ensued regarding REED (Regional Early Education and Development Inc), that their current modelled service is not the same as the community delivery model. The meeting considered the possibility of REED potentially reviewing their policies in the future, and to future funding from other organisations.

During discussion an amendment to Clause 2 of the Motion was proposed, and an additional clause, Clause 4 be added to the Motion.

PURPOSE OF REPORT:

To obtain Council support for the ongoing operational expenses of Wongan Cubbyhouse Incorporated.

BACKGROUND:

On 30 March 2020, Wongan Cubbyhouse Incorporated's ('Cubbyhouse') Centre Manager, Ms Jane Liu and Administration Coordinator Ms Melissa Pascoe, met with the Chief Executive Officer and the Manager of Community Services to discuss the capacity of the Shire assisting Cubbyhouse financially in future years should federal funding not be secured.

Following that meeting, Ms Liu provided an Information Paper dated 5 April 2020, which was circulated to all Councillors.

The issue was discussed at the Informal briefing session of Councillors in May, April and October 2020.

COMMENT:

The sustainability of the essential community childcare service is recognised by Council as important in achieving the Shire's Strategic Community Plan objectives and the Shire's strategic economic goals.

The Shire has previously provided financial support to Wongan Cubbyhouse Inc, most recently at the rate of \$18,000.00 per financial year for the three financial years of 2015/2016, 2016/2017 and 2017/2018.

Currently 80% of families using Cubbyhouse do so to enable them to work locally and/or study or improve their skills. Currently, employees from 14 businesses in Wongan-Ballidu Shire use Cubbyhouse.

Cubbyhouse's Federal CCCF Sustainability Grant Funding of \$51,415 per annum will end in 2021, and Cubbyhouse suspects they are unlikely to be granted any further funds.

There is a management option to merge with the Wheatbelt, centralised not for profit childcare organisation, (Regional Early Education and Development Inc (REED)). The Cubbyhouse committee however do not wish to pursue merger at this time and have provided Council with the reasons for this decision in the discussion paper dated 5 April 2020.

Cubbyhouse (excluding the current COVID-19 crisis) has been operating at a lower utilisation rate than when the Shire last agreed to financially support the service in the financial years of 15/16, 16/17,17/18. This was mainly due to the introduction of a new fee structure in 2018. Now Cubbyhouse can potentially cover operating costs without grants if utilisation is over 65%.

The utilisation average figure from July 2020 to September 2020 was 58%.

POLICY REQUIREMENTS:

Nil specific to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

Goal 1: A healthy, supportive and safe community.

Outcome 1.2: Health, education and family support services that sustain community wellbeing

Strategy 1.2.1 Lobby for improved educational facilities and services

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known environmental implications associated with this item.

➤ **Social**

The Wongan Cubbyhouse Incorporated is a community asset and its continued operation holds social value to the community.

FINANCIAL IMPLICATIONS:

Budget provision would be required for the three financial years of 2021/2022; 2022/2023 and 2023/2024.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

ADMINISTRATION RECOMMENDATION:

That Council AGREE to make provision of \$50,000 annually for three years, commencing from the 2021/2022 Annual Budget, subject to the following conditions:

1. Up to \$50,000 will be payable at the end of the Wongan Cubbyhouse Inc. calendar (operational) year, and only if required due to the absence of federal funding and low enrolment numbers; and
2. Council DELEGATE a representative to be appointed on the Wongan Cubbyhouse Inc. Committee; and
3. Wongan Cubbyhouse Inc. provide quarterly Financial Statements to Council.

AMENDMENT

MOVED: Cr Stephenson

SECONDED: Cr West

That the words 'in principal to make provision to Wongan Cubbyhouse Inc.' be added after the words 'That Council AGREES'.

That Clause 2 of the motion be amended to read as follows:

2. That a Council Representative be appointed to the Wongan Cubbyhouse Inc. Committee.

That an additional clause be included in the Motion, Clause 4 to read as follows:

4. 'That Wongan Cubbyhouse Inc. review on an annual basis alternate avenues of funding so as to reduce their financial support from Council.

***CARRIED 7/0
RESOLUTION 121120***

COUNCIL DECISION:

MOVED: Cr Tunstill

SECONDED: Cr Ganzer

That Council AGREES in principal to make provision to Wongan Cubbyhouse Inc. of \$50,000 annually for three years, commencing from the 2021/2022 Annual Budget, subject to the following conditions:

1. That up to \$50,000 be payable at the end of the Wongan Cubbyhouse Inc. calendar (operational) year, only if required due to the absence of federal funding and low enrolment numbers; and
2. That a Council Representative be appointed to the Wongan Cubbyhouse Inc. Committee; and
3. That Wongan Cubbyhouse Inc. provide quarterly Financial Statements to Council; and
4. That Wongan Cubbyhouse Inc. review on an annual basis alternate avenues of funding so as to reduce their financial support from Council.

***MOTION PUT AND CARRIED 7/0
RESOLUTION 131120***

Item 10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil.

Item 11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING


Nil.

Item 12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil.

Item 13. CLOSURE

There being no further business, the Shire President, Cr Hasson declared the meeting closed at 4.21 pm.



Signed by:
Cr Jon Hasson
SHIRE PRESIDENT