



Shire of Wongan-Ballidu



AGENDA

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 16 DECEMBER 2020





SHIRE OF WONGAN-BALLIDU

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Elected Members

I advise that the Ordinary Meeting of the Shire of Wongan-Ballidu will be held on Wednesday, 16 December 2020 commencing at 3.00pm in Council Chambers, Administration Centre, Cnr Elphin Crescent and Quinlan Street, Wongan Hills.

Please be advised that Mr Michael Coughlan, Coordinator of FIRST Lego League initiative has been invited to give a presentation.

STUART TAYLOR
CHIEF EXECUTIVE OFFICER

Disclaimer

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

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Item 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Item 3. PUBLIC QUESTION TIME

Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Mr Michael Coughlan, Coordinator of FIRST Lego League initiative invited to give a presentation.

Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Item 7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 25 NOVEMBER 2020:

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 25 November 2020 be confirmed as a true and correct record of the proceedings.

Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Item 9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 COUNCIL MEETING DATES FOR 2021

FILE REFERENCE:	A1.2
REPORT DATE:	7 December 2020
APPLICANT/PROPONENT:	Stuart Taylor – Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Meredith Lee-Curtis - Personal Assistant
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

That Council adopts the 2021 Meeting dates and give local public notice in accordance with Section 1.7 of the *Local Government Act 1995*.

BACKGROUND:

At least once per year Council is required to advertise the dates, times and place for its ordinary and committee meetings for the next twelve months.

COMMENT:

The proposed dates for Council's Ordinary Meetings are the fourth Wednesday of each month, with the exception of:

- January, when Council is in recess;
- August, when the meeting would fall on the Wednesday or Thursday of the Dowerin Field Days;
- September, when the meeting is held on a Friday in Cadoux; and
- December, when the meeting would fall on 25 December.

It is proposed that the Council Meetings will commence at 3:00pm with afternoon tea being taken between 4.00pm and 4.15pm followed by the informal briefing session.

A Special Meeting is listed on 7 July 2021, for the adoption of the Budget.

Council's Audit and Review Committee will meet on an ad hoc basis and to meet its legislative requirements.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Regulation 12 of the Local Government (Administration) Regulations 1996 requires the public notice of Council and committee meetings.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no known financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That Council ADOPTS the following meeting dates for 2021, and gives local public notice in accordance with Section 1.7 of the *Local Government Act 1995*:

DAY	DATE	TIME	MEETING	VENUE
Wednesday	24 February 2021	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	24 March 2021	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	28 April 2021	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	26 May 2021	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	23 June 2021	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	7 July 2021	3.00pm	Special Budget Meeting	Council Chambers, Wongan Hills
Wednesday	28 July 2021	3.00pm	Ordinary	Council Chambers, Wongan Hills
Tuesday	24 August 2021	3.00pm	Ordinary	Council Chambers, Wongan Hills
Friday	24 September 2021	3.00pm	Ordinary	Cadoux Recreation Centre, Cadoux
Wednesday	27 October 2021	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	24 November 2021	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	15 December 2021	3.00pm	Ordinary	Council Chambers, Wongan Hills

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR NOVEMBER 2020

FILE REFERENCE:	F1.4
REPORT DATE:	10 December 2020
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	Accounts November 2020

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the *Local Government Act 1995* regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That the accounts submitted from 1 to 30 November 2020 totalling \$841,844.42 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

LIST OF ACCOUNTS DUE & SUBMITTED 1ST NOVEMBER 2020 TO 30TH NOVEMBER 2020

Chq/EFT	Date	Name	Description	Amount
EFT20464	04/11/2020	ANZ BANK (NETT WAGES)	Wages PPE 03.11.2020	-71659.53
EFT20465	04/11/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20466	04/11/2020	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20467	06/11/2020	WONGAN HILLS IGA		-2093.53
	30/09/2020	WONGAN HILLS IGA	Admin account for September 2020	1836.03
	30/09/2020	WONGAN HILLS IGA	CRC account for September 2020	257.50
EFT20468	06/11/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for CRC and Admin Office	-863.63
EFT20469	06/11/2020	WALLIS COMPUTER SOLUTIONS	SSL Certificate Renewal	-657.80
EFT20470	06/11/2020	WONGAN HILLS PHARMACY	First aid Equipment, Swimming Pool	-200.84
EFT20471	06/11/2020	COAD COMMUNICATIONS	Cabling works for new CRC Reception Desk	-4063.00
EFT20472	06/11/2020	JTAGZ PTY LTD	2023 Red animal registration tags	-97.90
EFT20473	06/11/2020	WONGAN-BALLIDU BUSH CARE	2020/2021 Council Community Subsidy	-300.00
EFT20474	06/11/2020	SIGMA CHEMICALS	Supply depth marker stencil kit for Swimming Pool Complex	-136.62
EFT20475	06/11/2020	DOUG & SHARON BASHAM	Reimbursement of Civic Centre Bond Refund	-150.00
EFT20476	06/11/2020	WONGAN HILLS HOTEL	Meals for Council Meeting Dated 28.10.20	-265.00
EFT20477	06/11/2020	QUALITY PRESS	DFES Vehicle Identifier Stickers	-52.25
EFT20478	06/11/2020	TOPP DOGG	Supply and Delivery Shire Shirts include embroidery	-90.80
EFT20479	06/11/2020	ALAN HART	Refund for the purchase of UPS for Zoom Room Equipment and Arlo security camera	-284.00
EFT20480	06/11/2020	FIVE STAR BUSINESS & INNOVATION	Admin/postage charge for the supply of waste toner bottle - CRC	-12.20
EFT20481	06/11/2020	EDS SHEDS SOLUTIONS	Final payment Wongan Hills Airport - Supply and Install sliding doors, includes concrete pad	-9950.00
EFT20482	06/11/2020	CARLEY TRINDALL	Refund Carley for meals & mileage for Trelis Training	-408.95
EFT20483	02/11/2020	WESTNET PTY LTD	Westnet Account for November 2020	-610.50
EFT20484	10/11/2020	TELSTRA CORPORATION LIMITED	Microsoft Dynamics Telstra Account Issued 26/10/20	-4798.10
EFT20485	10/11/2020	TELSTRA CORPORATION LIMITED	Telstra Account for Harvest Ban Line - Issued 02/11/20	-666.60
EFT20486	10/11/2020	TELSTRA CORPORATION LIMITED	Telstra Account for Sport & Rec Council - Issued 17/10/20	-55.00
EFT20487	10/11/2020	TELSTRA CORPORATION LIMITED	Telephone account for Medical Centre Issued 29/10/20	-384.26
EFT20488	13/11/2020	AVON WASTE	Domestic & Commercial collection for Wongan Hills & Ballidu	-10312.36
EFT20489	13/11/2020	BOEKEMAN NOMINEES PTY LTD		-4136.01
	30/09/2020	BOEKEMAN NOMINEES PTY LTD	Fence repair at Boekeman Machinery due to Shire error	492.00
	30/09/2020	BOEKEMAN NOMINEES PTY LTD	Supply 2 x grease for PTRL20	80.45
	30/09/2020	BOEKEMAN NOMINEES PTY LTD	Carry out 20,000km service for CEO Vehicle	434.79
	07/10/2020	BOEKEMAN NOMINEES PTY LTD	Supply 1 x Heavy duty grease for PTRL20	40.23
	09/10/2020	BOEKEMAN NOMINEES PTY LTD	Supply Antifreeze 20L for Backhoe PBH3,	226.57
	12/10/2020	BOEKEMAN NOMINEES PTY LTD	Investigate drive fault on Case Tractor WB019	627.00
	23/10/2020	BOEKEMAN NOMINEES PTY LTD	Supply glass l/h door, seal, globe, Sikaflex cart plus freight for Backhoe PBH3	1056.55
	28/10/2020	BOEKEMAN NOMINEES PTY LTD	Supply cable throttle, filters & elements for Backhoe PBH3	601.98
	28/10/2020	BOEKEMAN NOMINEES PTY LTD	UHF CB Radio for Works Supervisor vehicle	576.44
EFT20490	13/11/2020	MOORE AUSTRALIA (WA) PTY LTD		-3718.00
	31/10/2020	MOORE AUSTRALIA (WA) PTY LTD	RTR 19/20 annual return audit	3520.00
	06/11/2020	MOORE AUSTRALIA (WA) PTY LTD	2020 Financial Management Regulations Changes Webinar - DCEO	198.00
EFT20491	13/11/2020	NUTRIEN AG SOLUTIONS LTD		-1202.39
	03/09/2020	NUTRIEN AG SOLUTIONS LTD	Design 7 Set Out Materials - AA199 Waddington Road	574.90
	25/10/2020	NUTRIEN AG SOLUTIONS LTD	Fence dropper steel for AA199 Waddington Road,	365.36
	28/10/2020	NUTRIEN AG SOLUTIONS LTD	Tank Level Indicators for Dam/Water Catchment	401.50
	31/10/2020	NUTRIEN AG SOLUTIONS LTD	Credit Note for the return of Kens Ken-up 450 CT 20L , 30th June 2021	-139.37
EFT20492	13/11/2020	WALLIS COMPUTER SOLUTIONS		-55243.21
20909	04/11/2020	WALLIS COMPUTER SOLUTIONS	2019-20 Support overage Billing	10550.65
20911	04/11/2020	WALLIS COMPUTER SOLUTIONS	2020/21 Annual Billing - Agreement ITS GOLD, 5% Discount	44692.56
EFT20493	13/11/2020	WATER CORPORATION		-1770.04
	03/11/2020	WATER CORPORATION	Sewerage charge for Wongan Hills Recreation Complex	67.68
	05/11/2020	WATER CORPORATION	Consumption charge for standpipe at Manmanning Rd Ballidu	1655.76
	06/11/2020	WATER CORPORATION	Service Charge for Wongan Hills Airport	46.60
EFT20494	13/11/2020	WONGAN NEWSAGENCY	October account for Shire Admin	-159.23
EFT20495	13/11/2020	IXOM OPERATIONS PTY LTD	Service Fee for Chlorine Gas Cylinders - Swimming Pool & Parks	-250.98
EFT20496	13/11/2020	THE POINT DOCTOR	Mending of grave plot form - Cemeteries	-275.00
EFT20497	13/11/2020	BALLIDU TRADING POST	Ballidu Mailbox Notices - Sport Co Location Grand Opening Invitations	-9.95
EFT20498	13/11/2020	T A MATTHEWS ELECTRICAL SERVICES		-8042.36
	02/11/2020	T A MATTHEWS ELECTRICAL SERVICES	Upgrade power from Mechanics shed to Gardeners shed - Depot	3569.13
	05/11/2020	T A MATTHEWS ELECTRICAL SERVICES	Carry out fault finding at Shire Depot - replace faulty circuit breaker	305.80
	06/11/2020	T A MATTHEWS ELECTRICAL SERVICES	Electrical work for new CRC Reception Desk	514.17
	06/11/2020	T A MATTHEWS ELECTRICAL SERVICES	Civic Centre , Air con pads, 1 x Pump plus service	2706.00
	06/11/2020	T A MATTHEWS ELECTRICAL SERVICES	Wongan Hills Swimming Pool Carry out minor electrical work post painting & Replace outdoor power point	452.26
	06/11/2020	T A MATTHEWS ELECTRICAL SERVICES	14 Ellis Street, Wongan Hills, Air Conditioner Service	99.00
	06/11/2020	T A MATTHEWS ELECTRICAL SERVICES	7 Wandoo Crescent Wongan Hills, Air Conditioner Service	99.00
	06/11/2020	T A MATTHEWS ELECTRICAL SERVICES	16 Moore Street, Wongan Hills, Air Conditioner Service	99.00
	06/11/2020	T A MATTHEWS ELECTRICAL SERVICES	11 Wandoo Crescent Wongan Hills, Air Conditioner Service	99.00

LIST OF ACCOUNTS DUE & SUBMITTED 1ST NOVEMBER 2020 TO 30TH NOVEMBER 2020

	06/11/2020	T A MATTHEWS ELECTRICAL SERVICES	49 Quinlan Street Wongan Hills, Air Conditioner Service	99.00
EFT20499	13/11/2020	WONGAN HILLS PHARMACY		-9.94
	05/10/2020	WONGAN HILLS PHARMACY	Supply 1 x energizer battery for Swimming Pool Complex	4.95
	27/10/2020	WONGAN HILLS PHARMACY	Supply 1 x Medi Instant Ice Pack for First Aid Kit - CRC Office	4.99
EFT20500	13/11/2020	ST JAMES CONVEYANCING	Settlement for 11 Coomer Street Wongan Hills	-1505.24
EFT20501	13/11/2020	SHIRE OF WONGAN-BALLIDU	Printing for Firefighting training & BA & Chlorine Gas Refresher Course	-3727.50
EFT20502	13/11/2020	SYNERGY		-763.35
	05/11/2020	SYNERGY	Consumption charge for Wongan Hills Airport, Service charge for Wongan Hills Airport	121.31
	05/11/2020	SYNERGY	Consumption & service charge for Depot	401.48
	05/11/2020	SYNERGY	Consumption& service charge for Alpha Park Ballidu	240.56
EFT20503	13/11/2020	LOCAL GOVERNMENT SUPERVISORS ASSOCIATION	Registration for LGSA 2020 Conference and Expo - Works Manager	-929.50
EFT20504	13/11/2020	WONGAN HILLS & DISTRICTS MUSEUM & HISTORICAL SOCIETY	2020/20201 Council Management Agreement Payment - Gardening & Maintenance	-2900.00
EFT20505	13/11/2020	TOLL IPEC PTY LTD	Freight charges ex Bullivants	-25.36
EFT20506	13/11/2020	LOCK, STOCK & FARRELL	Civic Centre - Supply 6 roller door locks with 3 groups and 2 keys per group	-1065.00
EFT20507	13/11/2020	BALLIDU TRADING POST	Cleaning at various locations in Ballidu Townsite	-1168.75
EFT20508	13/11/2020	WONGAN MAIL SERVICE		-652.75
	30/10/2020	WONGAN MAIL SERVICE	Admin postage/stationery costs for October	623.55
	30/10/2020	WONGAN MAIL SERVICE	October mail account for CRC	29.20
EFT20509	13/11/2020	PUBLIC TRANSPORT AUTHORITY OF WA	Trans WA Ticketing for October 2020	-50.25
EFT20510	13/11/2020	TKB MECHANICAL	Rubber Mats for Works Supervisor vehicle	-100.00
EFT20511	13/11/2020	DUN DIRECT PTY LTD	Bulk Diesel Delivery 07/10/20 & fuel card purchases for November	-16897.00
EFT20512	13/11/2020	WONGAN HILLS BAKERY AND CAFE	Supply voucher for CRC Cupcake Competition	-30.00
EFT20513	13/11/2020	DAVE WATSON CONTRACTING PTY.LTD	Prune trees Manmanning Road	-2194.50
EFT20514	13/11/2020	AUTOSWEEP WA	Street Cleaning Wongan Hills	-4055.00
EFT20515	13/11/2020	GREAT SOUTHERN FUEL SUPPLIES	Bulk Diesel Fuel Supply - 11,000 litres 26/10/20 & fuel card purchases for November	-11313.06
EFT20516	13/11/2020	T-QUIP	Back order of assy belt for Vertimower PVM2	-230.00
EFT20517	13/11/2020	BP AUSTRALIA	Fuel Supply for October 2020	-321.47
EFT20518	13/11/2020	MARKET CREATIONS PTY LTD		-2100.58
	30/10/2020	MARKET CREATIONS PTY LTD	Managed backup licenses	720.72
	30/10/2020	MARKET CREATIONS PTY LTD	Project Online Premium	1220.36
	30/10/2020	MARKET CREATIONS PTY LTD	Office 365	159.50
EFT20519	13/11/2020	AFGRI EQUIPMENT AUSTRALIA		-198.97
	01/10/2020	AFGRI EQUIPMENT AUSTRALIA	Supply 7 x dust caps for PTRL26	125.38
	22/10/2020	AFGRI EQUIPMENT AUSTRALIA	Supply 6 x Spiral Wrap for Trailer PTRL23	73.59
EFT20520	13/11/2020	JOHN STEPHEN CASEY	Purchase of Oxitreat HD 1L - Sealers Online for Sports Co Location	-47.00
EFT20521	13/11/2020	RE EWEN	Repaint exterior of The Station - CRC	-16291.00
EFT20522	13/11/2020	KYLIE NEAVES	EHO & Public Health Services for 09/11/20	-450.00
EFT20524	13/11/2020	JOELECTRICS	Travel to Cadoux Fire Shed. RCD fault. Repair & test.	-142.49
EFT20525	13/11/2020	CLEANTECH ENERGY PTY LTD	Electricity consumption for swimming pool, medical centre, sports ground, crc building	-3571.78
EFT20526	13/11/2020	AC HEALTHCARE PTY LTD	November Payment	-21083.33
EFT20527	13/11/2020	ST JOHN AMBULANCE AUSTRALIA	First Aid Training - additional staff charge	-166.00
EFT20528	13/11/2020	TOLL TRANSPORT PTY LTD	Freight charges ex Library to LISWA	-14.63
EFT20529	13/11/2020	CLARKSON FREIGHTLINES		-130.89
	16/10/2020	CLARKSON FREIGHTLINES	Freight Charges Ex Sigma Chemicals to Swimming Pool Complex	115.15
	30/10/2020	CLARKSON FREIGHTLINES	Freight Charges ex Sigma Chemical To Swimming Pool Complex	15.74
EFT20530	18/11/2020	ANZ BANK (NETT WAGES)	Wages PPE 17.11.2020	-68058.48
EFT20531	18/11/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20532	18/11/2020	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20533	20/11/2020	LANDGATE		-2410.55
EFT20534	20/11/2020	WONGAN HILLS IGA		-3572.91
	19/10/2020	WONGAN HILLS IGA	Supply 15 x 15 litres of Aussie Natural Water to Shire office , Shire to collect from IGA 19/10/20	165.00
	31/10/2020	WONGAN HILLS IGA	CRC Account for October 2020	855.32
	31/10/2020	WONGAN HILLS IGA	Admin Account for October 2020	2552.59
EFT20535	20/11/2020	MOORE AUSTRALIA (WA) PTY LTD	Audit Services provided to certification of deferred pensioners for the year ended 30.6.20	-660.00
EFT20536	20/11/2020	STAR TRACK EXPRESS PTY LTD		-106.23
	31/10/2020	STAR TRACK EXPRESS PTY LTD	Overdue Freight Charges	36.48
	31/10/2020	STAR TRACK EXPRESS PTY LTD	Overdue freight charges	15.63
	31/10/2020	STAR TRACK EXPRESS PTY LTD	Freight Charges ex JR & A Jersey (May Account)	54.12
EFT20537	20/11/2020	WATER CORPORATION		-2294.96
	09/11/2020	WATER CORPORATION	Consumption Charge for Standpipe at Kondut West Road	5.26
	10/11/2020	WATER CORPORATION	Service Charge for Ballidu Standpipe	186.42
	11/11/2020	WATER CORPORATION	Consumption & service charge for Standpipe at Depot Road	940.70
	11/11/2020	WATER CORPORATION	Fire Service Charge for Standpipe at Summers East Road	46.60

LIST OF ACCOUNTS DUE & SUBMITTED 1ST NOVEMBER 2020 TO 30TH NOVEMBER 2020

	13/11/2020	WATER CORPORATION	Service Charge for Burakin Standpipe	291.28
	13/11/2020	WATER CORPORATION	Service Charge for Cadoux Standpipe	291.28
	13/11/2020	WATER CORPORATION	Consumption & service charge for Kirwan Standpipe	533.42
EFT20538	20/11/2020	WESTRAC EQUIPMENT PTY LTD	Supply retainer, strip, hydro adv 10 20L, gasket, lock not, clamp and washer for PG17	-515.14
EFT20539	20/11/2020	WCS CONCRETE		-21411.50
	23/10/2020	WCS CONCRETE	Shed Floor for Civic Centre , Supply and lay concrete	12164.90
	03/11/2020	WCS CONCRETE	Apron for shed at Wongan Hills Recreation Centre	3517.80
	11/11/2020	WCS CONCRETE	375mm Class 4 Concrete Pipe for BA004	444.40
	11/11/2020	WCS CONCRETE	Supply and laying of concrete as - Wongan Hills Airfield	5284.40
EFT20540	20/11/2020	WONGAN NEWSAGENCY		-472.10
	30/09/2020	WONGAN NEWSAGENCY	Admin Account for September 2020	460.85
	30/09/2020	WONGAN NEWSAGENCY	CRC account for September 2020	11.25
EFT20541	20/11/2020	THE WORKWEAR GROUP P/L		-156.89
	02/10/2020	THE WORKWEAR GROUP P/L	Black Work Wear Jacket - CSO-Trainee	69.00
	31/10/2020	THE WORKWEAR GROUP P/L	Jacket Returned due to charged incorrect amount	-223.20
	31/10/2020	THE WORKWEAR GROUP P/L		-211.20
	31/10/2020	THE WORKWEAR GROUP P/L	Meredith Lee Curtis, Correct price for Jacket Purchase	139.50
	31/10/2020	THE WORKWEAR GROUP P/L	Kristie Frearson Uniform Order, Uniform returned for Credit	-191.62
	31/10/2020	THE WORKWEAR GROUP P/L	Uniforms 20/21 - Kristie Frearson	188.21
	31/10/2020	THE WORKWEAR GROUP P/L	Uniforms 20/21 - Kristie Frearson	175.00
EFT20542	20/11/2020	WESFARMERS KLEENHEAT GAS PTY LTD	Gas cylinder hire fee for Wongan Hills Recreation Complex	-1156.17
EFT20543	20/11/2020	T A MATTHEWS ELECTRICAL SERVICES		-1689.50
	13/11/2020	T A MATTHEWS ELECTRICAL SERVICES	PCYC Building , Replace Exit Light at front Door	319.00
	19/11/2020	T A MATTHEWS ELECTRICAL SERVICES	31B Quinlan Street - HWS transfer pump supply and install	743.50
	19/11/2020	T A MATTHEWS ELECTRICAL SERVICES	Wongan Hills Community Park , Replace PE Cell & Globes	627.00
EFT20544	20/11/2020	ARROW BRONZE	Supply and delivery of bronze plaque	-428.18
EFT20545	20/11/2020	ADVANCED AUTOLOGIC PTY LTD		-2629.00
	02/11/2020	ADVANCED AUTOLOGIC PTY LTD	Grease for PG16, Free It - Lubricant for PG16	289.00
	13/11/2020	ADVANCED AUTOLOGIC PTY LTD	205lt Kerosene for BA004, 205lt Kerosene for AA199	2340.00
EFT20546	20/11/2020	DEPT OF ENVIRONMENT & REGULATION		-1948.80
	12/11/2020	DEPT OF ENVIRONMENT & REGULATION	Ballidu Tip Site Licence L7092/1997/10	974.40
	12/11/2020	DEPT OF ENVIRONMENT & REGULATION	Cadoux Tip Site Licence L7097/1997/11	974.40
EFT20547	20/11/2020	WONGAN HILLS HARDWARE		-4185.33
	15/10/2020	WONGAN HILLS HARDWARE	Rapid Set for Ballidu Bindi Bindi Road	588.14
	31/10/2020	WONGAN HILLS HARDWARE	Building Account for October 2020	623.22
	31/10/2020	WONGAN HILLS HARDWARE	Works Account for October 2020	2973.97
EFT20548	20/11/2020	TOLL IPEC PTY LTD	Freight charges ex Gleeman Trucks	-112.26
EFT20549	20/11/2020	SIGMA CHEMICALS	supply 20 x 25 kg Bicarbonate for swimming pool	-583.00
EFT20550	20/11/2020	DAIMLER TRUCKS PERTH		-186597.40
	02/11/2020	DAIMLER TRUCKS PERTH	Weighbridge & Inspection for New Patching Track	627.00
	02/11/2020	DAIMLER TRUCKS PERTH	Purchase of Daimler FUSO Truck includes trade in	185970.40
EFT20551	20/11/2020	JOONDALUP RESORT HOTEL	Accommodation for Karl Mickle - Local Government Supervisors Association Conference	-507.00
EFT20552	20/11/2020	RURAL RANGER SERVICES		-2087.50
	11/10/2020	RURAL RANGER SERVICES	Rural Ranger Services from 23/9/20 to 08/10/20	962.50
	08/11/2020	RURAL RANGER SERVICES	Rural Ranger Services 26/10, 27/10 & 05/11	1125.00
EFT20553	20/11/2020	FIVE STAR BUSINESS & INNOVATION		-1841.14
	10/11/2020	FIVE STAR BUSINESS & INNOVATION	Admin/postage fee for the supply of Yellow, Magenta & Cyan Toner	15.35
	13/11/2020	FIVE STAR BUSINESS & INNOVATION	Admin/postage charge for the supply of Magenta & Cyan Toner	30.70
	13/11/2020	FIVE STAR BUSINESS & INNOVATION	Meter reading for CRC Photocopier	1795.09
EFT20554	20/11/2020	ABLE SALES	Regulator 12v-DIES for Sundry Plant PSP3	-40.00
EFT20555	20/11/2020	JB HI-FI GROUP PTY LTD	Supply 2 x Microsoft Surface Dock plus freight for Admin Office	-565.86
EFT20556	20/11/2020	GLEEMAN TRUCK PARTS P/L	Supply turn table std for PTRL25	-2689.19
EFT20557	20/11/2020	TRACTUS AUSTRALIA		-3753.30
	09/10/2020	TRACTUS AUSTRALIA	Supply and fit 1 x firestone tyre to Trailer PTRL20	378.00
	16/10/2020	TRACTUS AUSTRALIA	Supply and fit 3 x tyres for Mack Truck PTK35	1635.00
	16/10/2020	TRACTUS AUSTRALIA	Supply and fit 2 x tyres to Works Supervisor vehicle	553.40
	30/10/2020	TRACTUS AUSTRALIA	Supply Rim for Trailer PTRL20	152.00
	30/10/2020	TRACTUS AUSTRALIA	Puncture Repair to grader ute PUT74	41.50
	30/10/2020	TRACTUS AUSTRALIA	Supply and Fit 1 x tyre to PTRL13	332.00
	30/10/2020	TRACTUS AUSTRALIA	Supply and fit 2 x tyres to MSC	661.40
EFT20558	20/11/2020	CORSIGN WA	Arboretum Signs for Nature Reserves	-363.00
EFT20559	20/11/2020	TOLL TRANSPORT PTY LTD	Freight charge ex Wongan Hills Library to Perth	-39.66
EFT20560	20/11/2020	WHITNEY CONSULTING	2hr Online Grant Essentials Workshop for 4 x CRC Staff	-1078.00
EFT20561	24/11/2020	AUSTRALIAN TAXATION OFFICE	GST Payable on Clearing Account	-6266.00
EFT20562	18/11/2020	DE LAGE LANDEN PTY LTD	CRC Photocopier Lease payment for November 2020	-557.70
EFT20563	27/11/2020	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2020/21 ESL Contribution - Quarter 2	-24639.00
EFT20564	27/11/2020	STAR TRACK EXPRESS PTY LTD	Late payment charge for freight costs	-5.61
EFT20565	27/11/2020	OFFICEWORKS BUSINESS DIRECT		-660.14

LIST OF ACCOUNTS DUE & SUBMITTED 1ST NOVEMBER 2020 TO 30TH NOVEMBER 2020

	13/11/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for Shire Admin Office, Kitchen supplies for Shire Admin Office	625.27
	13/11/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for Admin Office	34.87
EFT20566	27/11/2020	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE		-13802.95
	17/11/2020	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	2 x Mobile Pedestal Drawers Beech/Ironstone	598.00
	20/11/2020	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	8 x champagne flutes for CRC commercial kitchen and function room	29.95
	25/11/2020	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Sterling High Back Executive Chairs in Black Leather for Council Chambers	13175.00
EFT20567	27/11/2020	WALLIS COMPUTER SOLUTIONS	HP display E243 monitors for Shire	-715.00
EFT20568	27/11/2020	WATER CORPORATION		-22766.02
	02/10/2020	WATER CORPORATION	Service Charge for 42 Mitchell Street Wongan Hills	255.79
	10/11/2020	WATER CORPORATION	Service charge for Bunyip Park	125.11
	10/11/2020	WATER CORPORATION	Fire Service Charge for Ballidu Hall	46.60
	10/11/2020	WATER CORPORATION	Consumption Charge for Park at Federation St Ballidu	543.05
	11/11/2020	WATER CORPORATION	Service & sewerage charge for 49 Quinlan St Wongan Hills	244.52
	11/11/2020	WATER CORPORATION	Consumption charge for Wongan Hills Museum	338.19
	11/11/2020	WATER CORPORATION	Consumption & sewerage charge for Wongan Hills Museum	131.57
	11/11/2020	WATER CORPORATION	Consumption for Fenton St median strip	2827.04
	11/11/2020	WATER CORPORATION	Consumption, service & sewerage charge for 8 Ellis Street Wongan Hills	368.76
	11/11/2020	WATER CORPORATION	Consumption, service & sewerage charge for 14 Ellis Street Wongan Hills	321.25
	11/11/2020	WATER CORPORATION	Service & sewerage charge for 16 Moore St Wongan Hills	244.52
	11/11/2020	WATER CORPORATION	Consumption Charge for Wongan Hills Swimming Pool Complex	5869.71
	11/11/2020	WATER CORPORATION	Consumption & sewerage charge for Wongan Hills Medical Centre	290.05
	11/11/2020	WATER CORPORATION	Service Charge for 151 Ninan Street Wongan Hills	44.18
	11/11/2020	WATER CORPORATION	Consumption, sewerage & fire charge for Depot Office	561.50
	11/11/2020	WATER CORPORATION	Fire Service Charge for amenities at CRC	46.60
	11/11/2020	WATER CORPORATION	Consumption charge for Ninan St Entry Statement	63.89
	11/11/2020	WATER CORPORATION	Consumption & sewerage charge for Community Garden	111.69
	11/11/2020	WATER CORPORATION	Consumption, sewerage & fire service charge for CRC Building	445.36
	12/11/2020	WATER CORPORATION	Consumption for Community Park on Fenton St	1030.19
	12/11/2020	WATER CORPORATION	Consumption & sewerage charge for Shire Office	1300.80
	12/11/2020	WATER CORPORATION	Consumption & sewerage charge for Civic Centre	2547.19
	12/11/2020	WATER CORPORATION	Sewerage Charge for Wongan Hills Cubbyhouse on Stickland St	150.39
	12/11/2020	WATER CORPORATION	Sewerage charge for Elizabeth Telfer Centre on Johnston Street	92.38
	12/11/2020	WATER CORPORATION	Consumption, service & sewerage charge for U1, U2, U3/20 Stickland St Wongan Hills	681.01
	12/11/2020	WATER CORPORATION	Service Charge for 162 Danubin Street Wongan Hills	44.18
	12/11/2020	WATER CORPORATION	Consumption charge for Wongan Hills Cemetery	370.02
	12/11/2020	WATER CORPORATION	Consumption, service & sewerage charge for 2A Patterson St Wongan Hills	248.17
	12/11/2020	WATER CORPORATION	Service & sewerage charge for 2B Patterson Street Wongan Hills	244.52
	12/11/2020	WATER CORPORATION	Consumption, service & sewerage charge for 27A Quinlan St Wongan Hills	268.27
	12/11/2020	WATER CORPORATION	Service & sewerage Charge for 27B Quinlan St Wongan Hills	244.52
	12/11/2020	WATER CORPORATION	Service & sewerage charge for 27D Quinlan St Wongan Hills	244.52
	12/11/2020	WATER CORPORATION	Consumption & service charge for Quinlan St Gardens	117.26
	12/11/2020	WATER CORPORATION	Consumption, service & sewerage charge for UB/31 Quinlan St Wongan Hills	295.68
	12/11/2020	WATER CORPORATION	Consumption & sewerage charge for Park at Fenton St Wongan Hills	198.31
	12/11/2020	WATER CORPORATION	Service & sewerage Charge for 25C Quinlan Street Wongan Hills	244.52
	12/11/2020	WATER CORPORATION	Service & sewerage Charge for UA/31 Quinlan St Wongan Hills	244.52
	13/11/2020	WATER CORPORATION	Consumption, service & sewerage charge for 11 Wandoo Crescent Wongan Hills	348.66
	13/11/2020	WATER CORPORATION	Consumption, service & sewerage charge for 7 Wandoo Crescent Wongan Hills	279.23
	13/11/2020	WATER CORPORATION	Consumption, service & sewerage charge for 30 Wandoo Crescent Wongan Hills	370.58
	13/11/2020	WATER CORPORATION	Service & sewerage charge for Wongan Ballidu Development Group at 14 Shields Crescent	244.52
	13/11/2020	WATER CORPORATION	Consumption charge for King St Koorda Buntine	77.20
EFT20569	27/11/2020	WONGAN HILLS COMMUNITY RESOURCE CENTRE	Volunteer Bushfire officer training held 05/10/20	-1104.76
EFT20570	27/11/2020	STEWART & HEATON CLOTHING CO PTY LTD	PPE for Bushfire Brigade	-12352.18
EFT20571	27/11/2020	IXOM OPERATIONS PTY LTD	2 x 70kg Chlorine Gas Cylinders, Swimming Pool & 1 x 70kg Chlorine Gas Cylinder for Parks/Gardens	-1511.53

LIST OF ACCOUNTS DUE & SUBMITTED 1ST NOVEMBER 2020 TO 30TH NOVEMBER 2020

EFT20572	27/11/2020	WONGAN HILLS DISTRICT HIGH SCHOOL	Refund of Bond for ILN Network Dinner	-100.00
EFT20573	27/11/2020	MIDDLEWICK JEWELLER	New honour board and engraving plates	-2894.10
EFT20574	27/11/2020	SHIRE OF WONGAN-BALLIDU	Large format printing for Sports Co Location	-590.00
EFT20575	27/11/2020	SYNERGY		-3355.28
	06/11/2020	SYNERGY	Consumption & service charge for Wongan Hills Town Centre Gardens	141.98
	06/11/2020	SYNERGY	Consumption & service charge for Transmission Tower	993.41
	06/11/2020	SYNERGY	Consumption & service charge for Community Park on Commer St	669.28
	06/11/2020	SYNERGY	Consumption & service charge for Shire Admin Building	497.65
	06/11/2020	SYNERGY	Consumption & service charge for Civic Centre	690.56
	09/11/2020	SYNERGY	Consumption & service charge for CRC Building	134.34
	09/11/2020	SYNERGY	Consumption & service charge for Wongan Hills Museum	228.06
	27/11/2020	LGIS RISK MANAGEMENT	CSO and Leaders Planning Workshop	-4545.20
EFT20577	27/11/2020	MCLEODS BARRISTERS & SOLICITORS	Annual Audit for 2020	-176.00
EFT20578	27/11/2020	NEWINS FAMILY TRUST	Managing of Wongan Hills Landfill Site for November 2020	-5951.00
EFT20579	27/11/2020	MELISSA MARCON	Uniform Reimbursement	-159.99
EFT20580	27/11/2020	FEGAN BUILDING SURVEYING	Building Surveying	-544.50
EFT20581	27/11/2020	RURAL RANGER SERVICES	Ranger Services from 09/11/20 to 17/11/20	-675.00
EFT20582	27/11/2020	ALAN HART	Refund for the purchase of a WIFI Router for Solar Panel Inverter - Medical Centre	-237.80
EFT20583	27/11/2020	FIVE STAR BUSINESS & INNOVATION	Admin/postage/handling charge for the supply of Magenta, Cyan & Black Toner	-76.75
EFT20584	27/11/2020	INNOVATION CENTRAL MIDLANDS WA INC	Funding to support the operations of Innovation Central Midlands	-33000.00
EFT20585	27/11/2020	ASSETVAL PTY LTD	Commercial Valuation of Freehold Land owned by the Shire held for resale	-3300.00
EFT20586	27/11/2020	VANESSA DEETLEFS	Refund for the Working with Children Check Renewal	-87.00
EFT20587	27/11/2020	SUSAN DEW	Uniform refund	-139.90
EFT20588	27/11/2020	TOLL TRANSPORT PTY LTD	Freight charges ex CRC Library to Perth	-18.54
EFT20589	27/11/2020	A TEAM PRINTING P/L	Infringement books, 2 x Dog, 2 x Cat	-242.00
EFT20590	27/11/2020	SEEK LIMITED	Seek Job Advertisements Parks and Gardens Operator	-502.70
EFT20591	27/11/2020	MODERN PET DOORS	Freight charge for the supply of Pet Door - Doctors Residence	-55.00
EFT20592	30/11/2020	ANZ CORPORATE CREDIT CARD	Pre Payment of CEO Credit Card	-7500.00
EFT20593	30/11/2020	DEPARTMENT OF TRANSPORT	DPI Payment for November 2020	-78138.75
EFT20597	06/11/2020	ANZ CORPORATE CREDIT CARD	Credit Card Purchases	-1016.78
21510	09/11/2020	SHIRE OF WONGAN-BALLIDU PETTY CASH	Top Up	-222.30
DD10233.1	03/11/2020	WALGS SUPERANNUATION PLAN	Payroll deductions	-7515.31
DD10233.2	03/11/2020	AUSTRALIAN SUPER	Payroll deductions	-840.59
DD10233.3	03/11/2020	HESTA SUPER FUND	Payroll deductions	-319.30
DD10233.4	03/11/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10233.5	03/11/2020	SUNSUPER	Superannuation contributions	-82.96
DD10233.6	03/11/2020	CBUS SUPER	Payroll deductions	-287.07
DD10233.7	03/11/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTER FUND)	Superannuation contributions	-622.88
DD10233.8	03/11/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-187.98
DD10233.9	03/11/2020	PRIME SUPER	Superannuation contributions	-791.82
DD10263.1	17/11/2020	WALGS SUPERANNUATION PLAN	Payroll deductions	-7602.80
DD10263.2	17/11/2020	AUSTRALIAN SUPER	Payroll deductions	-842.13
DD10263.3	17/11/2020	HESTA SUPER FUND	Payroll deductions	-324.88
DD10263.4	17/11/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10263.5	17/11/2020	SUNSUPER	Superannuation contributions	-84.41
DD10263.6	17/11/2020	CBUS SUPER	Payroll deductions	-290.19
DD10263.7	17/11/2020	ANZ SMART CHOICE SUPER (ONE PATH MASTER FUND)	Superannuation contributions	-622.88
DD10263.8	17/11/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-187.98
DD10263.9	17/11/2020	PRIME SUPER	Superannuation contributions	-806.09
DD10233.10	03/11/2020	REST SUPERANNUATION	Superannuation contributions	-931.27
DD10233.11	03/11/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-279.10
DD10233.12	03/11/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-223.91
DD10233.13	03/11/2020	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-133.01
DD10263.10	17/11/2020	REST SUPERANNUATION	Superannuation contributions	-964.55
DD10263.11	17/11/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-260.87
DD10263.12	17/11/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-226.70
DD10263.13	17/11/2020	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-133.01

Municipal Bank	763705.67
Trust Bank	78138.75
TOTAL	841844.42
Recoverable	6750.31
Partially Recoverable	1705.00

9.2.2 FINANCIAL REPORTS FOR NOVEMBER 2020

FILE REFERENCE:	F1.4
REPORT DATE:	10 December 2020
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended November 2020 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 ('FMR') the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial Activity Statement Report

Section 6.4 of the *Local Government Act 1995* regulation 34.1 of the FMR requires a local government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals; and
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances; and
 - Such other supporting information as is considered relevant by the local government.

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification;
- By program; or
- By business unit.

Each financial year a local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements.

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending November 2020 are attached to the Council Agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That the following Statements and Reports for the month ended November 2020 be received:

- **Monthly Statements as follows:-**

a)	Statement of Financial Activity (by Nature and Type)	FM Regs 34
b)	Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c)	Statement of Net Current Assets (NCA)	FM Regs 34
d)	Rate setting statement	Discretionary
e)	Disposal of Assets	Discretionary
f)	Rates Outstanding Report	Discretionary
g)	Debtors Outstanding Report	Discretionary
h)	Bank Reconciliation Report	Discretionary
i)	Investment Report	Discretionary
j)	Reserve Account Balances Report	Discretionary
k)	Loans Schedule	Discretionary

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 NOVEMBER 2020

	Approved Budget 2020- 2021	Current Budget 2020-2021	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,968,741)	(2,968,741)	(2,968,740)	(2,964,650)		0.1%	✓
Grants Operating, Subsidies & Contributions	(1,382,019)	(1,382,019)	(693,654)	(769,751)		(11.0%)	×
Non Operating Grants, Subsidies & Contributions	(2,080,633)	(2,080,633)	-	-		0.0%	✓
Fees & Charges & Service Charges	(526,878)	(526,878)	(221,655)	(217,380)		1.9%	✓
Other Revenue	(132,354)	(132,354)	(57,238)	(72,961)		(27.5%)	×
Interest	(56,333)	(56,333)	(23,465)	(19,605)		16.4%	×
Profit on sale of Assets	-	-	-	-		0.0%	✓
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(3,964,751)	(4,044,348)			
OPERATING EXPENSES							
Employee Costs	2,732,616	2,732,616	1,050,420	921,119		12.3%	×
Materials & Contracts	1,536,569	1,533,389	648,310	558,386		13.9%	×
Utilities (Gas, Electricity) etc.	342,406	342,406	143,015	135,692		5.1%	✓
Interest	52,020	52,020	12,242	11,250	11	8.1%	✓
Insurance	255,470	255,470	252,715	259,216		(2.6%)	✓
Other General	248,213	251,393	126,990	152,647		(20.2%)	×
Loss on Asset Disposals	234,180	234,180	25,582	-		100.0%	×
Depreciation	2,434,945	2,434,945	1,014,460	-		100.0%	×
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	3,273,734	2,038,311			
c: NET OPERATING (SURPLUS) / DEFICIT	689,462	689,461	(691,018)	(2,006,037)			
CAPITAL EXPENSES							
Land & Buildings	965,992	965,992	667,645	386,047		42.2%	×
Furniture & Equipment	25,496	25,496	-	11,977		0.0%	✓
Motor Vehicles	132,000	132,000	95,000	101,670		(7.0%)	✓
Plant	678,000	499,000	251,000	201,064		19.9%	×
Infrastructure Other	561,730	561,730	547,230	14,441		97.4%	×
Infrastructure Roads	2,052,135	2,052,135	964,809	520,726		46.0%	×
d: TOTAL CAPITAL	4,415,353	4,236,353	2,525,684	1,235,926			
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	1,834,666	(770,111)			
ADJUST - NON CASH ITEMS							
Depreciation	(2,434,945)	(2,434,945)	(1,014,460)	-			
Accruals and Adjustments	-	-	-	-			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(234,180)	(234,180)	(25,582)	-	6		
FINANCING ACTIVITIES							
Proceeds from Sale of Assets	(208,500)	(134,500)	(126,040)	(99,727)	6		
Transfer from reserves	(764,851)	(934,851)	(934,851)	-	10		
Transfer to reserves	298,950	298,950	298,950	-	10		
Interest paid to reserves	19,810	19,810	8,315	3,752	10		
Net Movement in LSL Reserve	-	-	-	(92)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(57,000)	(57,000)	(57,000)	(40,000)			
Loan principal repayment	118,705	118,705	118,705	33,377	11		
Loan to SSL Parties	57,000	57,000	57,000	40,000			
SSL Principal Reimbursements	(36,089)	(36,089)	(36,089)	(12,881)	11		
Less (Surplus)/deficit B/Fwd	(1,863,714)	(1,588,714)	(1,588,714)	(1,504,373)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	(0)	(1,465,100)	(2,350,056)			

** This sheet illustrates the variance analysis.
For variance explanation refer to applicable note.

Key Within budget tolerance of 10% ✓
Over budget tolerance of 10% ×
Under budget tolerance of 10% ○

Shire of Wongan-Ballidu				
Variance Report 30 November 2020				
<p>The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.</p>				
Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	4,089	Within Threshold	Rates	Within Council variance reporting threshold.
×	(76,098)	Timing	Grants Operating, Subsidies & Contributions	Grants are received at various times through the year and this can vary to when originally planned in the annual budget. This is a timing issue only.
✓	0	Within Threshold	Non Operating Grants, Subsidies & Contributions	Within Council variance reporting threshold.
✓	4,275	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
×	(15,723)	Permanent	Other Revenue	Reimberements for Insurance Claims is the reason for this variance. Council do not budget for claims or reimbursements because at the time of budget the amount of claims is not known.
×	3,860	Within Threshold	Interest	Within Council variance reporting threshold.
✓	0	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
×	(129,301)	Timing	Employee Costs	This is a timing variance and will resolve itself during the financial year
×	(89,924)	Timing	Materials & Contracts	Variances occur based on expenditure levels. The majority of Materials and Contracts budgets are spread evenly throughout the year.
✓	(7,323)	Within Threshold	Utilities (Gas, Electricity) etc.	Within Council variance reporting threshold.
✓	(992)	Within Threshold	Interest	Within Council variance reporting threshold.
✓	6,501	Within Threshold	Insurance	Within Council variance reporting threshold.
×	25,657	Timing	Other General	This is a timing variance and will resolve itself during the financial year
×	(25,582)	Timing	Loss on Asset Disposals	Asset changeovers are still to be processed this financial year due to depreciation to be charged for this financial year. This will be done when the 2019/20 financial statements are complete
×	(1,014,460)	Timing	Depreciation	Depreciation for this financial year has not been calculated as yet and will not until the 2019/20 financial statements are complete.
Capital				
×	(281,598)	Timing	Land & Buildings	This is a timing variance and will resolve itself during the financial year
✓	11,977	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold.
✓	6,670	Within Threshold	Motor Vehicles	Within Council variance reporting threshold.
×	(49,936)	Timing	Plant	This is a timing variance and will resolve itself during the financial year
×	(532,789)	Timing	Infrastructure Other	This is a timing variance and will resolve itself during the financial year
×	(444,083)	Timing	Infrastructure Roads	This is a timing variance and will resolve itself during the financial year

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 NOVEMBER 2020

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
INCOME				
General Purpose Funding	(4,028,599)	(4,028,599)	(3,401,275)	(3,483,052)
Governance	(53,021)	(53,021)	(30,031)	(30,612)
Law, Order & Public Safety	(35,500)	(35,500)	(14,785)	(17,921)
Health	(29,100)	(29,100)	(12,120)	(6,064)
Education & Welfare	(13,883)	(13,883)	(5,785)	(2,754)
Housing	(64,500)	(64,500)	(26,865)	(27,467)
Community Amenities	(196,736)	(196,736)	(84,665)	(87,813)
Recreation & Culture	(938,723)	(938,723)	(19,150)	(15,626)
Transport	(1,393,745)	(1,393,745)	(200,575)	(200,719)
Economic Services	(37,950)	(37,950)	(15,800)	(4,370)
Other Property & Services	(355,201)	(355,201)	(153,701)	(167,949)
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(3,964,751)	(4,044,348)
OPERATING EXPENSES				
General Purpose Funding	121,385	124,565	53,750	58,606
Governance	307,375	307,375	130,885	105,642
Law, Order & Public Safety	161,509	161,509	80,165	78,232
Health	406,067	406,067	171,915	150,649
Education & Welfare	176,764	176,764	76,050	64,225
Housing	191,444	191,444	82,690	78,907
Community Amenities	504,271	504,271	210,455	203,825
Recreation & Culture	1,847,292	1,847,292	758,822	518,265
Transport	2,935,405	2,935,405	1,143,941	563,365
Economic Services	239,099	235,919	117,040	71,932
Other Property & Services	945,807	945,807	448,026	144,660
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	3,273,739	2,038,310
c: NET OPERATING (SURPLUS)/DEFICIT	689,461	689,462	(691,013)	(2,006,038)
CAPITAL EXPENSES				
General Purpose Funding	-	-	-	-
Governance	67,000	67,000	52,000	65,031
Law, Order & Public Safety	-	-	-	-
Health	23,800	23,800	9,915	7,158
Education & Welfare	-	-	-	-
Housing	55,671	55,671	23,175	-
Community Amenities	14,500	14,500	-	-
Recreation & Culture	1,394,637	1,394,637	1,163,605	358,779
Transport	2,813,365	2,634,365	1,262,039	784,848
Economic Services	-	-	-	-
Other Property & Services	46,379	46,379	25,446	20,110
d: TOTAL CAPITAL EXPENSES	4,415,353	4,236,353	2,536,180	1,235,926
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	1,845,167	(770,111)

SHIRE OF WONGAN-BALLIDU			
ANALYSIS OF NET CURRENT ASSETS AS AT 30 NOVEMBER 2020			
NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2019-2020	Original Budget	2020-2021
SURPLUS / (DEFICIT)	1,504,373	0	2,350,056
COMPRISES			
Cash (including reserves)	3,972,716	1,425,747	4,576,606
Current rates	151,090	144,760	502,491
Sundry debtors	51,477	44,564	9,784
Tax receivables	136,587	23,264	185,410
Other debtors	13,200	22,723	27,177
A: SSL debtors (are excluded see D: adj)	26,072	39,089	13,191
Inventories	6,610	10,541	22,876
Less:			
Reserves	(1,840,666)	(1,396,857)	(1,844,418)
Sundry creditors	(565,704)	(29,564)	(582,262)
Accrued interest	(5,317)	-	(0)
ESL Levy Owed	(90,869)	-	(79,483)
PAYG/GST Due To ATO	(3,371)	-	(47,067)
B: Other - (are excluded see D: adj)		(5,000)	
LSL Cash backed Reserve	41,498	41,896	41,590
Tax liabilities	(967)		(107,600)
Other - Trust	88		88
C: Loan liability (are excluded see D: adj)	(114,486)	(125,470)	(121,109)
Current employee benefits provisions	(362,000)	(287,074)	(355,136)
D: Adjustments (see above A to C)	88,414	91,381	107,919
Surplus / (Deficit) Variance	1,504,373	0	2,350,056
NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2019-2020	Original Budget	2020-2021
Current assets			
Cash & cash equivalents	3,972,716	1,425,747	4,576,606
Sundry debtors	378,425	274,400	738,052
Inventories	6,610	10,541	22,876
Total current assets	4,357,752	1,710,688	5,337,534
Current liabilities			
Creditors and accounts payable	(666,227)	(29,564)	(816,412)
Current loan liability	(114,486)	(125,470)	(121,109)
Provisions	(362,000)	(287,074)	(355,136)
Total current liability	(1,142,713)	(442,108)	(1,292,657)
Net current assets	3,215,039	1,268,580	4,044,877
Less: restricted reserves	(1,840,666)	(1,396,857)	(1,844,418)
Less: SSL principal repayments	(26,072)	(39,089)	(13,191)
Add back: Current loan liability	114,486	125,470	121,109
Add back: LSL Cash backed Reserve	41,498	41,896	41,590
Add back: Movement in provisions between current and non-current			
Other - Trust	88	-	88
Surplus / (Deficit) Variance	1,504,373	0	2,350,056

SHIRE OF WONGAN-BALLIDU			
RATE SETTING STATEMENT AS AT 30 NOVEMBER 2020			
	2020-2021	2020-2021	2020-2021
	Approved Budget	Current Budget	Year-to-Date Actual
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,059,858)	(1,059,858)	(518,402)
Governance	(53,021)	(53,021)	(30,612)
Law, Order & Public Safety	(35,500)	(35,500)	(17,921)
Health	(29,100)	(29,100)	(6,064)
Education & Welfare	(13,883)	(13,883)	(2,754)
Housing	(64,500)	(64,500)	(27,467)
Community Amenities	(196,736)	(196,736)	(87,813)
Recreation & Culture	(938,722)	(938,722)	(15,626)
Transport	(1,393,745)	(1,393,745)	(200,719)
Economic Services	(37,950)	(37,950)	(4,370)
Other Property & Services	(355,201)	(355,201)	(167,949)
A	(4,178,216)	(4,178,216)	(1,079,697)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	121,385	124,565	58,606
Governance	307,375	307,375	105,642
Law, Order & Public Safety	161,509	161,509	78,232
Health	406,067	406,067	150,649
Education & Welfare	176,764	176,764	64,225
Housing	191,444	191,444	78,907
Community Amenities	504,271	504,271	203,825
Recreation & Culture	1,847,292	1,847,292	518,265
Transport	2,935,405	2,935,405	563,365
Economic Services	239,099	235,919	71,932
Other Property & Services	945,807	945,807	144,660
B	7,836,418	7,836,418	2,038,310
C= A and B	3,658,202	3,658,202	958,613
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(2,434,945)	(2,434,945)	-
Accruals and Adjustments	-	-	-
Profit/(Loss) on Asset Sales	(234,180)	(234,180)	-
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings	965,992	965,992	386,047
Purchase of furniture & equipment	25,496	25,496	11,977
Purchase of motor vehicles	132,000	132,000	101,670
Purchase of plant & machinery	678,000	499,000	201,064
Purchase of other infrastructure	561,730	561,730	14,441
Purchase of roads infrastructure	2,052,135	2,052,135	520,726
Proceeds from sale of assets	(208,500)	(134,500)	(99,727)
<u>Financing Activities</u>			
Repayment of Loan Principal	118,705	118,705	33,377
Loan proceeds / refinancing CL to NCL adj	(57,000)	(57,000)	(40,000)
Loans paid to SSL parties	57,000	57,000	40,000
Self Supporting Loan Income	(36,089)	(36,089)	(12,881)
<u>Reserve Movements</u>			
Transfers to Reserves	298,950	298,950	-
Interest paid to Reserves	19,810	19,810	3,752
Transfer from Reserves	(764,851)	(934,851)	-
Net Movement in LSL Reserve	-	-	(92)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,863,714)	(1,588,714)	(1,504,373)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(2,350,056)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,968,741	2,968,741	2,964,650
TOTAL RATES RAISED	2,968,741	2,968,741	2,964,650
(Surplus) / Deficit Variance	0	0	0

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 NOVEMBER 2020

	Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class							
Land & Buildings							
Masonic Lodge	L0077 & B0120	189,150	27,000	162,150	73,284	25,000	48,284
Motor Vehicles							
Nissan Pathfinder	1505	21,183	14,500	6,683	22,403	22,727	(324)
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS	1503	21,056	14,000	7,056	20,571	20,000	571
Plant & Equipment							
Izuzu NPR300 Dual Cab - Construction	1445	39,114	20,000	19,114			
Patching Truck	1395	34,971	31,000	3,971	33,785	32,000	1,785
Case MXU115 Tractor (Maintenance)	1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter)	1403	14,066	5,000	9,066			
				-			-
TOTAL		368,680	134,500	234,180	150,042	99,727	50,315
By Program							
Governance							
Nissan Pathfinder	1505	21,183	14,500	6,683	22,403	22,727	(324)
Recreation & Culture							
Masonic Lodge	L0077 & B0120	189,150	27,000	162,150	64,989	25,000	39,989
Transport							
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS	1503	21,056	14,000	7,056	20,571	20,000	571
				-	-	-	-
Other Property & Services							
Izuzu NPR300 Dual Cab - Construction	1445	39,114	20,000	19,114			
Patching Truck	1395	34,971	31,000	3,971	33,785	32,000	1,785
Case MXU115 Tractor (Maintenance)	1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter)	1403	14,066	5,000	9,066			
TOTAL		368,680	134,500	234,180	141,748	99,727	42,021
Motor Vehicle and Plant & Equipment Change Over							
		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles							
Toyota Fortuner		52,000	14,500	37,500	53,053	22,727	30,326
Toyota Hilux 4x2 Tipper Utility (P&G)		37,000	8,000	29,000			-
Ford Ranger		43,000	14,000	29,000	48,617	20,000	28,617
Sub-total		132,000	36,500	95,500	101,670	42,727	58,943
Plant & Equipment							
Izuzu NPR300 Dual Cab - Construction		85,000	20,000	65,000			-
Patching Truck		201,000	31,000	170,000	201,064	32,000	169,064
Case MX115 Tractor (Maintenance)		75,000	15,000	60,000			-
Dual Pig Trailer (Howard Porter) TK34		50,000	5,000	45,000	-	-	-
Data Signs (2)		48,000		48,000	-	-	-
Various Trailer Replacements		40,000		40,000	-	-	-
Sub-total		499,000	71,000	428,000	201,064	32,000	169,064
		631,000	107,500	523,500	302,734	74,727	228,007

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 30 NOVEMBER 2020

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Nov 20	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2020	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Nov 20
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(132)	24,440	-	(4,562)	19,878
151A	Aged Persons	Ninan House*	Oct-2032		300,000	-	-	(3,387)	260,588	-	(8,319)	252,269
152	Co-Location Construction	Shire	Dec-2039		2,000,000	-	-	(7,731)	1,959,321	-	(20,496)	1,938,825
153	Wongan Hills Community Store	Wongan Hills Community Store	Jul-2025	57,000	40,000	-	-	-	-	-	-	40,000
TOTAL EXISTING LOANS				57,000	2,440,000	-	-	(11,250)	2,244,349	-	(33,377)	2,250,972

Shire Loan Summary
Self Supporting Loan Summary

-	2,000,000	-	-	(7,731)	1,959,321	-	(20,496)	1,938,825
57,000	440,000	-	-	(3,519)	285,028	-	(12,881)	312,147

	Loan Balance @ 30 June 2020	SSL	Shire	Total
Current loan liability	(82,616)	(23,208)	(26,031)	(49,239)
Non current liability	(2,161,733)	(248,939)	(1,912,794)	(2,161,733)
Total Loan Liability	(2,244,349)	(272,147)	(1,938,825)	(2,210,972)

SHIRE OF WONGAN - BALLIDU															
ANALYSIS OF RESERVE ACCOUNTS AS AT 30 NOVEMBER 2020															
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 NOVEMBER 2020			
				Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance
Community Resource Centre Reserve	01989	(32,617)	(32,504)	(278)	15,296	(19,950)	(37,436)	(278)	15,296	(19,950)	(37,436)	(72)	-	-	(32,577)
Depot Improvement Reserve	01940	(10,500)	(10,486)	(64)	-	-	(10,550)	(64)	-	-	(10,550)	(23)	-	-	(10,509)
Historical Publications Reserve	01965	(7,077)	(7,067)	(69)	-	-	(7,136)	(69)	-	-	(7,136)	(16)	-	-	(7,083)
Housing Reserve	01955	(1,854)	(1,851)	(18)	-	-	(1,869)	(18)	-	-	(1,869)	(4)	-	-	(1,855)
LSL Reserve	01935	(41,486)	(41,498)	(398)	-	-	(41,896)	(398)	-	-	(41,896)	(92)	-	-	(41,590)
Medical Facilities & R4R Special Projects Reserve	01975	(349,376)	(348,906)	(3,736)	30,000	(40,000)	(362,642)	(3,736)	30,000	(40,000)	(362,642)	(774)	-	-	(349,680)
Patterson Street JV Housing Reserve	01988	(44,039)	(43,980)	(383)	-	(5,000)	(49,363)	(383)	-	(5,000)	(49,363)	(98)	-	-	(44,078)
Plant Reserve	01945	(660,989)	(660,098)	(9,048)	244,000	(224,000)	(649,146)	(9,048)	414,000	(224,000)	(479,146)	(1,465)	-	-	(661,562)
Quinlan Street JV Housing Reserve	01987	(44,594)	(44,533)	(389)	-	(5,000)	(49,922)	(389)	-	(5,000)	(49,922)	(99)	-	-	(44,632)
Stickland JV Housing Reserve	01986	(53,214)	(53,142)	(473)	-	-	(53,615)	(473)	-	-	(53,615)	(118)	-	-	(53,260)
Swimming Pool Reserve	01970	(114,921)	(114,767)	(1,361)	86,500	-	(29,628)	(1,361)	86,500	-	(29,628)	(255)	-	-	(115,021)
Waste Management Reserve	01920	(45,042)	(44,981)	(393)	-	(5,000)	(50,374)	(393)	-	(5,000)	(50,374)	(100)	-	-	(45,081)
Sporting Co-Location Reserve	01990	(287,239)	(286,851)	(2,204)	289,055	-	(0)	(2,204)	289,055	-	(0)	(637)	-	-	(287,488)
Doctors Subsidy Reserve	01991	(150,000)	(150,000)	(996)	100,000	-	(50,996)	(996)	100,000	-	(50,996)	-	-	-	(150,000)
TOTALS		(1,842,948)	(1,840,666)	(19,810)	764,851	(298,950)	(1,394,575)	(19,810)	934,851	(298,950)	(1,224,575)	(3,752)	-	-	(1,844,418)

SHIRE OF WONGAN-BALLIDU					
BANK RECONCILIATIONS FOR 30 NOVEMBER 2020					
	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	4,723,405.30	2,828,865.33	49,283.87	1,844,406.10	850.00
Add: Receipts	743,854.84	666,952.91	76,890.15	11.78	
Adjustment	-				
Transfers In/(Out)	-				
Less: Payments - EFT & Cheques	(841,844.52)	(763,705.67)	(78,138.85)		
Payments - Bank Fees	(774.73)	(774.73)			
Investment - Transfers In/Out	-				
Balance as per General Ledger	4,624,640.89	2,731,337.84	48,035.17	1,844,417.88	850.00
Balance as per Bank Statements	208,200.74	160,671.82	47,528.92		
Balance as per Bank Deposit Certificates	3,844,417.87	2,000,000.00		1,844,417.87	
Balance as per Holder Certificates	575,029.20	574,179.20			850.00
Add: Outstanding Deposits	1,861.07	1,354.82	506.25	-	
Adjustments -	-				
Less: Unpresented Payments	(4,868.00)	(4,868.00)			
Adjustments & Transfers	0.01		-	0.01	
Balance as per Cash Book	4,624,640.89	2,731,337.84	48,035.17	1,844,417.88	850.00

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers Realised	Closing Balance	BANK TO INVESTMENT
Total of matured municipal investments									0.00	0.00	0.00

Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84606	Term Deposit		27/08/2020	27/11/2020	90	0.75%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9155-84868	Term Deposit		27/08/2020	28/12/2020	123	0.78%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9155-85086	Term Deposit		27/08/2020	1/03/2021	186	0.81%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9117-01465	Term Deposit		8/09/2020	8/03/2021	183	0.78%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
4705-91546	Online Saver Account		7/11/2018				\$ 1,673,973.69	\$ (1,100,000.00)	\$ 205.51	\$ 574,179.20	\$ 205.51
Total of current municipal investments							\$ 3,673,973.69	\$ (1,100,000.00)	\$ 205.51	\$ 2,574,179.20	\$ 205.51

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
Total of matured reserve investments									0.00	0.00	0.00

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/09/2020	6/03/2021	183	0.78%	\$ 557,558.44	\$ -	\$ 1,124.28	\$ 558,682.72	\$ 1,124.28
9788-42596	Term Deposit		6/09/2020	6/03/2021	183	0.78%	\$ 556,737.36	\$ -	\$ 1,122.62	\$ 557,859.98	\$ 1,122.62
9789-82644	Term Deposit		3/10/2020	3/04/2021	182	0.50%	\$ 87,434.23	\$ -	\$ 438.37	\$ 87,872.60	\$ 438.37
9202-06415	Term Deposit		30/09/2020	31/12/2020	90	0.60%	\$ 500,000.00	\$ -	\$ 1,008.21	\$ 501,008.21	\$ 1,008.21
2527-63397	Reserve Saver						\$ 138,936.28	\$ -	\$ 58.08	\$ 138,994.36	\$ 58.08
Total of reserve investments and cash							\$ 1,840,666.31	\$ -	\$ 3,751.56	\$ 1,844,417.87	\$ 3,751.56

Total of matured municipal and reserve investment

Total of current municipal and reserve investment and cash

Total of matured municipal and reserve investment									\$ -	\$ -	\$ -
Total of current municipal and reserve investment and cash							\$ 5,514,640.00	\$ (1,100,000.00)	\$ 3,957.07	\$ 4,418,597.07	\$ 3,957.07

SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 30 NOVEMBER 2020				
		Rates Raised for 2020/2021	\$ 3,230,325.81	Rates and service charges
Rates Outstanding Breakdown				
Total Amount Outstanding		30.11.2020	\$ 535,516.64	17%
Outstanding same time last year		30.11.2019	\$ 611,591.23	19%
SUNDRY DEBTORS OUTSTANDING 31 OCTOBER 2020				
Debtors Ageing Summary				
Current			\$ 7,787.12	
30 Days			\$ 1,535.75	
60 Days			\$ 1,690.00	
90 Days & Over			\$ 2,795.50	
Credit Balance			\$ (4,023.88)	
Total Outstanding			\$ 9,784.49	
Accounts 90 Days & Over:				
	Date	Dr No.	Comments	Amount
	17/05/2019	1370	Standpipe Fees	\$ 1,328.25
	10/07/2020	298	Water Consumption	\$ 757.25
	6/08/2020	241	Annual Licence	\$ 300.00
	10/08/2020	1336	Food Licence	\$ 290.00
	10/08/2020	32	Food Licence	\$ 120.00
	Total			\$ 2,795.50

9.3 WORKS AND SERVICES

9.3.1 RAV 7-REQUEST LGA SUPPORT

FILE REFERENCE:	T6.2
REPORT DATE:	9 December 2020
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle – Manager of Works & Services
ATTACHMENTS:	Nil.

PURPOSE OF REPORT:

The purpose of this report is to present to Council a request from Heavy Vehicle Services (HVS) to assess and provide HVS with any comments relating to road condition, planning conflicts, development issues etc., that may be impacted by including the listed roads onto the RAV 7.3 network.

Manmanning Road from Northam-Pithara Road to Carter Street, Carter Street from Manmanning Road to Jenson Street, Jenson Street from Manmanning to Cemetery Road.

BACKGROUND:

An application was submitted to Main Roads Western Australia (HVS) by Rycor Nominees, trading as Overland Freight, requesting RAV network changes to the following roads:

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
5180006	Manmanning Rd	Northam Pithara Rd (0.00)	Carter St (0.73)	RAV 6, N4.3	RAV 7, N7.3
5180179	Carter St	Manmanning Rd (0.00)	Jensen St (0.18)	Nil	RAV 7, N7.3
5180180	Jensen St	Manmanning Rd (0.00)	Cemetery Rd (0.68)	RAV 4, N4.3	RAV 7, N7.3

COMMENT:

Manmanning Road and Carter Road are currently a RAV 6. The most significant changes from category RAV 6 to RAV 7 is the overall mass weight of the truck and the additional axle.

A RAV 6 network allows a total mass weight of 87.5tonnes, with the concessional loading and additional axle this will increase the total mass weight to 107.5 tonnes.

The RAV 6 route allows heavy vehicle combinations up to 27.5m in total length, this will not change with this combination.

Jensen Road is currently not RAV rated. The request on this application is for 523 meters of Janson Street from Cemetery Road, because of a tight right-hand corner at Dsatco Mulch that is not suitable for this application.

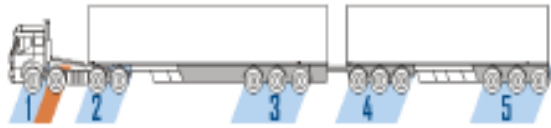
Cemetery Road is currently rated a RAV 4.

These roads listed are all roads into the Shire's industrial area, which we are currently in the process of upgrading for safer access.

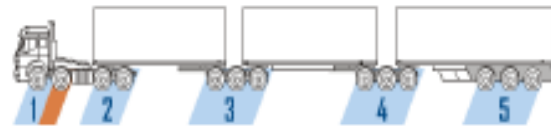
Department of Main Roads combinations and network levels are:

RAV 6

(A) PRIME MOVER, SEMI TRAILER TOWING 6 AXLE DOG
>27.5m, ≤36.5m



(B) B-TRIPLE >27.5m, ≤36.5m

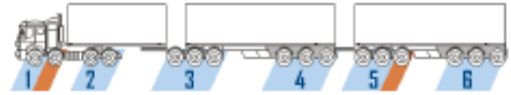


RAV 7

(A) PRIME MOVER, TOWING SEMI TRAILER AND B
DOUBLE >27.5m, ≤36.5m



(B) B-DOUBLE TOWING A DOG TRAILER >27.5m, ≤36.5m



(A) TRUCK TOWING 2X 5 OR 6 AXLE DOG TRAILERS
>27.5m, ≤36.5m



If Council does not want a higher Network level on particular roads for any reasons, then they have the option to not support the application. This consultation process precedes the onsite assessment process by HVS staff members, who determine whether the road is suitable for the higher Network level. This assessment process either shows the road as suitable for the higher Network level, or highlights those blackspots and deficiencies that are restricting the higher levels to be achieved.

POLICY REQUIREMENTS:

The "Heavy Vehicle" Policy 10.4 outlines Council's expectations for the use of heavy vehicles within the Shire.

LEGISLATIVE REQUIREMENTS:

The Road Traffic Act 1974, Road Traffic Code 2000, Road Traffic (Vehicle Standards) Regulations 2002 and MRWA Regulations and Policies control the use of heavy vehicles throughout the State.

STRATEGIC IMPLICATIONS:

Liaising with the State Government vehicle configurations is in line with Council's strategic direction on Infrastructure (work with State Government to ensure improvement and integration of our local and state road network and public transport systems).

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no significant environmental implications.
- **Economic**
There are no significant economic implications.
- **Social**
There are no significant social implications.

FINANCIAL IMPLICATIONS:

There are no immediate financial implications, however a change in RAV Network Rating for all or part of the road has the potential to reduce the life of the road and increase the maintenance requirements of the road.

RISK IMPLICATIONS:

Any amendment to RAV Network Ratings can potentially reduce the life of the road and increase the maintenance requirements of the road, therefore impacting on the Shire of Wongan-Ballidu Asset Management Plan and Long-Term Financial Plan.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That Council SUPPORTS the request from HVS to include the roads listed in the table below onto the RAV 7.3 network, with the exception of the portion of Jenson Street from Cemetery Road for 523 meters:-

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
5180006	Manmanning Rd	Northam Pithara Rd (0.00)	Carter St (0.73)	RAV 6, N4.3	RAV 7, N7.3
5180179	Carter St	Manmanning Rd (0.00)	Jensen St (0.18)	Nil	RAV 7, N7.3
5180180	Jensen St	Manmanning Rd (0.00)	Cemetery Rd (0.68)	RAV 4, N4.3	RAV 7, N7.3

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 APPLICATION FOR DEVELOPMENT APPROVAL – P493 ON LOT 2 JENSEN ST AND LOT 7 NINGHAN ROAD, WONGAN HILLS

FILE REFERENCE:	A1568/A1574/P493
REPORT DATE:	10 December 2020
APPLICANT/PROPONENT:	Nutrien Ag Solutions Limited
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Building Services Coordinator
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Consideration and final determination of an Application for Development Approval for installation, construction and use of outbuildings and associated works as outlined below on Lot 2 Jensen Street and Lot 7 Ninghan Road, Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the following additions to existing buildings on Lot 2 Jensen Street and Lot 7 Ninghan Road, Wongan Hills:

- Construction of a new 390m² steel framed and Colourbond clad warehouse/storage shed on Lot 2;
- Construction of a new 496m² steel framed and Colourbond clad chemical storage shed on Lot 2;
- The installation of suitable capacity bunding and dry sumps within both new sheds on Lot 2 to contain liquid chemicals in the unlikely event of a major spill;
- Construction of new sealed vehicle accessways and concrete hardstand areas on Lot 2 and the northern portion of Lot 7;
- Construction of ten (10) new parking bays on Lot 2 including one (1) disabled bay;
- Upgrades to the existing gravel crossover from Lot 2 to Jensen Street and construction of one (1) new driveway crossover to Jensen Street to industrial standards to accommodate all heavy vehicle movements to/from the land;
- Installation of stormwater drainage infrastructure in accordance with a stormwater drainage management plan to be prepared by a suitably qualified engineer for consideration and approval by the Shire prior to the commencement of development. Key infrastructure will pipework and suitable capacity rainwater tanks to contain and manage all stormwater onsite insofar as possible. It is anticipated that any excess water generated by the development in its entirety will be directed to Jensen Street for discharge into the local government's drainage system;
- Low level retaining works and installation of approximately 236m² of landscaping along the frontage of Lot 2 comprising drought tolerant native vegetation species that will grow to a height of 1 to 1.5 metres when mature;
- Various new infrastructure required to accommodate the proposed use including a new fire hydrant and fire hoses in select locations, vehicle access gates along the land's Jensen Street frontage, safety shower and eye wash facilities, and protective bollards.

A two-storey office and conference room and two existing steel framed sheds currently exist on Lot 2 Jensen Street.

Lot 2 Jensen Street and Lot 7 Ninghan Road, Wongan Hills, comprise a total combined area of approximately 1.2045 hectares.



Google Maps 10/12/2020



Bushfire Prone Area Map Date 11/11/2020

COMMENT:

A subdivision application has recently been prepared and submitted to the Western Australian Planning Commission (WAPC) requesting approval to amalgamate Lots 2 and 7 into one (1) new separately titled lot (WAPC Application Reference No.160100) by the applicant. The Shire has responded to WAPC with no objection to this amalgamation.

Amalgamation of the land as proposed will ensure all proposed improvements, including the new vehicle accessways, are contained within the land's designated boundaries without the need for any right-of-carriageway easements and associated legal agreements to formalise and maintain rights of access in the event of the sale of either lot to another party.

Lot 2 Jensen St and Lot 7 Ninghan Road, Wongan Hills is classified 'General Industry' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'General Industry' zone are as follows:

- To provide for a broad range of industrial, service and storage activities which by their operations, should be isolated from residential and other sensitive land uses.
- To accommodate industry that would not otherwise comply with the performance standards of light industry.
- To seek to manage impacts such as noise, dust and odour within the zone.
- To encourage any development to be appropriately screened from the main road.
- To provide a location where separate heavy vehicular access is provided.

Under the terms of the Zoning Table in LPS5 the development in this zone for this type of business is not listed.

Having regard for the land use terms in Schedule 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, it is contended the existing development and use of the land for the purposes of a 'farm supply centre' is most appropriately classified as 'trade supplies' which is defined as follows:

Premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for the following purposes including goods which may be assembled or manufactured off the premises:

- i) automotive repairs and servicing;*
- ii) building including repair and maintenance;*
- iii) industry;*
- iv) landscape gardening;*
- v) provision of medical services;*
- vi) **primary production**; and*
- vii) use by government departments or agencies, including local government.*

Under the terms of the zoning table in LPS5 it comes under "Industry Primary Production" as a "A" use. An "A" use means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.

Clause 3.3.4 of the LPS5 states:

3.3.4 The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table –

(a) Determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or

(b) Determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or

(c) Determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.

Clause 3.3.4 (a) is consistent with the objectives of the 'General Industry' zone.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

The proposal is compliant with the minimum setback requirements.

It is noted the total amount of landscaping to be provided is less than that required by LPS5. Minimum requirement is 15% and the proposal is 4% which is approximately 236m², comprising of drought tolerant native vegetation species that will grow to a height of 1-1.5m in height when mature along the frontage of Lot 2 Jensen Street.

It is the landowner's intention to store and distribute fertilisers, agricultural and veterinary chemicals on the land, some of which are hazardous to human health and/or the environment, the proposed development has also been carefully designed to minimise any future potential risks. The site will be monitored by Department of Mines, Industry Regulation and Safety Dangerous good inspectors, Agsafe and Nutrient Ag Health and Environment Managers.

The future proposed use of the land for the intended purposes, the following should be noted:

- The business will operate from 8.00am to 5:00pm Monday to Friday, 8.00am to midday on Saturdays and will be closed on Sundays and public holidays;
- A total of five (5) people will be employed on the land on a daily basis. This may increase to a maximum of six (6) people if required during busier periods;
- A maximum of three (3) customers are expected to attend the site at any one time;
- The largest sized heavy vehicle to attend the site will be an A-Double which is an articulated truck comprising a prime mover and a semi-trailer coupled by a turntable or B-coupling with a maximum length of 20 metres;
- On average a total of two (2) heavy vehicles will attend the site each week with up to five (5) weekly visits during busy times of the year and less than one (1) in quieter times;
- No heavy vehicles will be stored, serviced, cleaned or repaired on the land at any time.

Signage is not included in this application and will be provided by a professional sign contractor once designs have been completed.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
 Planning and Development (Local Planning Schemes) Regulations 2015
 Shire of Wongan Ballidu Local Planning Scheme No. 5

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the current landowners.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That Council: APPROVE the Development Application submitted by the Applicant for the installation and construction and use of outbuildings and associated works at Lot 2 Jensen St and Lot 7 Ninghan Rd, Wongan Hills subject to the following conditions and advise notes:

Conditions

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed outbuilding shall be clad with new materials only.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under

any other law, and to commence and carry out development in accordance with all relevant laws.

3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - a) Shire of Wongan Ballidu Annual Firebreak Notice, Rural Residential and Industrial Properties – all land of less than 1 hectare (10,000 square metres) and zoned under the Town Planning Scheme as Rural Residential and Industrial are required to have all annual grass and herbage slashed or mowed to a height of not more than 100 mm and construct a clear earth firebreak of not less than 2 metres in width immediately surrounding all buildings and/or haystacks situated on the land.
 - b) Shire of Wongan Ballidu Health Local Law.
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed outbuilding is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. In accordance with Department of Fire and Emergency Services Built Environment Branch (BEB) an application must be submitted and approved prior to the commencement of any construction or earthworks on the land.
7. In accordance with Main Roads a Restricted Access Vehicle (RAV) Network an application may be required for access to the industrial area.
8. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
9. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
10. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
11. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

9.5 COMMUNITY SERVICES

Nil.

Item 10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Item 11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Item 12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Item 13. CLOSURE