



Shire of
Wongan-Ballidu

Agenda

Special Meeting of Council
Monday, 7th February 2022





Shire of Wongan-Ballidu

NOTICE OF SPECIAL COUNCIL MEETING

Dear Elected Members

I advise that A Special Meeting of the Shire of Wongan-Ballidu will be held on Monday, 7th February 2022 commencing at 3.00pm at Council Chambers, Shire of Wongan Ballidu, Corner Quinlan Street and Elphin Crescent, Wongan Hills WA 6603

STUART TAYLOR
CHIEF EXECUTIVE OFFICER

Disclaimer

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

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Item 1. OFFICIAL OPENING

Acknowledgement of Country: -

"I'd like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present."

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Item 3. OFFICERS REPORTS

3.1 2020/2021 ANNUAL FINANCIAL REPORT, AUDITORS REPORT AND MANAGEMENT REPORT

FILE REFERENCE:	F1.5
REPORT DATE:	27 January 2022
APPLICANT/PROPONENT:	Nil
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	2020/2021 Annual Financial Report, Auditors Report for Year Ending 30 June 2021 and Management Report.

PURPOSE OF REPORT:

To present to Council the 2020/2021 Annual Financial Report, Auditors Report for the year-ended 30 June 2021, and the Management Report for the Year Ended 30 June 2021.

BACKGROUND:

Pursuant to Sections 7.2, 7.3 and 7.9 of the *Local Government Act 1995*, local governments are required each year to have the accounts and annual financial report of the Council audited by an auditor appointed by the local government. In addition, Section 5.54 of the *Local Government Act 1995*, Council is to consider and accept the Annual Report within two months of the Audited Financial Statements being available.

COMMENT:

The audit for the 2020/2021 financial year has been completed and provides an overview of the financial activities of the Shire for the 2020/2021 year.

Presented as attachments to this report are the following documents;

- Annual Financial Report;
- Auditors Report; and
- Management Report.

Section 5.55 of the Act states that the CEO is to publish the annual report and make copies available to the public, and give Local Public Notice (as defined by the Act) of such, within 14 days after the report has been accepted by the local government.

It is proposed that the 2020/2021 Annual Report and Financials will be made available to the public on Wednesday, 23 February 2022.

Section 5.27 of the Act states that the Annual Meeting of Electors is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year. Local Public Notice (as defined by the Act) of at least 14 days is to be given of this meeting.

It is proposed that the Shire hold the Annual Meeting of Electors at the Community Resource Centre at 7pm on Wednesday, 23 February 2022.

POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Sections 5.27, 5.53 – 5.55 of the *Local Government Act 1995*.

Section 1.7 of the *Local Government Act 1995*: Definition of 'Local Public Notice':

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —
 - (a) published in a newspaper circulating generally throughout the district; and
 - (b) exhibited to the public on a notice board at the local government's offices; and
 - (c) exhibited to the public on a notice board at every local government library in the district.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

COMMITTEE RECOMMENDATION

That Council –

- 1. ACCEPT the Financials for the financial year ended 30 June 2021 in accordance with section 5.55 of the *Local Government Act 1995*.**
- 2. That the Management Report for the year ended 30 June 2021 be accepted.**

ABSOLUTE MAJORITY REQUIRED

3.2 2020/2021 ANNUAL REPORT AND ELECTORS MEETING

FILE REFERENCE:	F1.5
REPORT DATE:	04 February 2022
APPLICANT/PROPONENT:	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	2020/ 2021 Annual Report for Year Ended 30 June 2021

PURPOSE OF REPORT:

For Council to adopt the 2020/2021 Annual Report for the year-ended 30th June 2021.

BACKGROUND:

Council is required to accept the Annual Report 2020-2021 to enable it to be available for the Annual Electors' Meeting scheduled to be held on Wednesday, 23 February 2022.

The Local Government Act 1995 (the Act) requires Council to accept the report no later than 31 December each year or no later than 2 months after the auditor's report becomes available.

COMMENT:

In accordance with s5.53(2) of the Local Government Act 1995, it is proposed that the Annual Report 2020/21 be adopted by Council.

The Annual Report includes all of the statutory information required under the Local Government Act and Regulations including but not limited to;

- Report from the Shire President
- Report from the CEO
- Annual Financial Report
- Auditors Report

Section 5.27 of the Local Government Act 1995 requires that the Annual General Electors' Meeting be held on a day and at a time selected by the local government, but not more than 56 days after the annual report is accepted

In order to comply with its statutory obligations following the adoption of the Annual Report 2020/21, it is recommended that the Annual General Electors' Meeting be held on Wednesday, 23 February 2022, commencing at 7.00pm in the Function Room at the Wongan Hills Community Resource Centre for the purpose of discussing the annual report and any other general business.

POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Section 1.7 of the Local Government Act 1995: Definition of 'Local Public Notice':

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —
 - (a) published in a newspaper circulating generally throughout the district; and
 - (b) exhibited to the public on a notice board at the local government's offices; and
 - (c) exhibited to the public on a notice board at every local government library in the district.

Sections 5.53 - 5.55A of the Local Government Act 1995.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

OFFICER RECOMMENDATION:

That Council:

1. **That Council ACCEPTS the Annual Report 2020-2021, in accordance with Section 5.53 and 5.54(1) of the Local Government Act 1995, as shown in the attachment to the Agenda, subject to any minor information, typographical and legislative corrections being included in the final document.**

- 2. That the Annual Electors meeting be held at 7.00pm on 23 February 2022 at the Wongan Hills Community Resource Centre and be advertised in accordance with Section 5.27 of the Local Government Act 1995.**

ITEM 4. MEETING CLOSURE