



# What's New in the Shire of Wongan-Ballidu?

## SHIRE STAFF SPOTLIGHT

*Each week meet a member of our team!*

**Susan Dew - Customer Service Officer - Finance**

Susan has worked for the Shire for 3 and a half years within the finance department and will soon be retiring from full time employment to enjoy more time at home and her other interests. Susan has lived locally for 35 years in Konnonngorring, with her husband Robert, who is a third-generation farmer.

Susan's main passion is square dancing which she started at just 18 and as fate happens, met Robert 6 years later at a square-dancing event in Adelaide... the rest is history. The two still share the same passion today and dance regularly together in Goomalling... hopefully they can make it to next year's Ballroom Bingo, and can teach us a thing or two!

Susan was originally born in England and moved to Australia with her family on the last migrant ship which docked Sydney in 1970. Susan's family later moved to Perth, where she was living when she met Robert.

Susan is also a skilled crocheter - hopefully we will be seeing her at the infamous Knit & Natter once she is retired.... will she be doing more knitting or nattering do we think?



## AIRPORT UPGRADES COMPLETE

On Thursday 5 August 2021, the Shire of Wongan-Ballidu announced its successful bid to secure \$300,000 of funding through the Australian Government's Regional Airports Program.

The program aimed to improve the safety of aircraft, operators and passengers using regional airports and aerodromes and the funding was used for upgrades to infrastructure at the Wongan Hills airport.

The project is now complete and has produced the following outcomes:

- Expansion – Heli Pad, Apron and Public Parking Area. Initial ground works commenced in January 2022. This phase saw ground works and gravel laying for the apron expansion completed and grading undertaken in readiness for the new Heli-pad.
- Taxiway Widening - New asphalt for the landing strip, taxi way, Heli-pad and public parking area.
- Fencing and Drainage Works - Installation of security fencing around the airstrip complete with access control to ensure the safety of the aircraft using the strip. A 3m wide track around the perimeter fence will still be accessible to residents to enjoy wildflower season and to access the numerous walking tracks in the area.
- Patient Transfer Shelter - A new shelter to service ambulance crews awaiting patient transfers.



## SWIM TO ROTTO

**Our Swim to Rotto challenge will be running again this year... are you feeling up to the challenge?**

**To enter:**

1. Register at the Wongan Hills Swimming Pool
2. Choose 1 of 5 distances.
3. After each swim session, record your progress on the accumulative chart.

### Distances

- City Beach to Trigg - 10km or 200 laps
- Cottesloe to Rottnest - 192.2km or 384 laps
- English Channel - 38km or 760 laps
- Swan River - 67km or 1,340 laps
- The Avon Descent - 133km or 2,660 laps

Contact the Pool on 9671 2545 for further info.



# CUSTOMER SERVICE OFFICER - CRC

(12 Month – Maternity Leave Cover)



The Shire of Wongan-Ballidu is seeking applications from a dynamic, enthusiastic and highly motivated person who has relevant experience and wants to join our hardworking and passionate team and become a part of the Wongan-Ballidu community.

This fixed term position reports to the Manager Community Services and is responsible for customer service, administrative duties, Department of Transport Licensing, events, development and compilation of the Wonga-Balli Boomer, grant applications and acquittals.

Conditions of Employment are in accordance with the Local Government Industry Award 2020 Level 3 with a salary range of \$48,214 to \$49,824 per annum (depending on qualifications and experience), plus up to 13.5% superannuation.

Applicants should first refer to the Position Description, available at [www.wongan.wa.gov.au](http://www.wongan.wa.gov.au)

Written applications clearly marked "Customer Service Officer – Community Resource Centre", full resume with work experience and the names of two (2) work related referees should be forwarded to the Chief Executive Officer by the closing date.

Applications close: 4.00pm, Friday 25th November 2022.

For additional information regarding this vacancy, applicants are encouraged to contact Jack McNulty, Manager Community Services on (08) 9671 2550 or by email [jack.mcnulty@wongan.wa.gov.au](mailto:jack.mcnulty@wongan.wa.gov.au)



## BUSINESS TRAINEE

Earn an income whilst completing on the job training and formal studies towards a nationally accredited qualification. This is a full-time, 12 months traineeship opportunity for the right person. Traineeship wages and conditions apply. The successful applicant will be working with both the Administration Office and the CRC team and will gain experience in a range of tasks related to local government administration and community services.

This is an entry level position and recent school leavers are strongly encouraged to apply.

The successful candidate will:

Be customer focused and possess a friendly, welcoming nature

Be self-motivated and driven to complete tasks

Be able to demonstrate competent keyboard, interpersonal, reading, writing and math skills

Have a willingness to learn and gain new skills

Have problem solving skills and strong attention to detail

Have the ability to work effectively as part of a team

Be allocated one day per week to complete study towards a TAFE Certification in Business Administration.

Conditions of employment are in accordance with the Local Government Industry Award 2020 depending on age and level of schooling completed. Other conditions are a 38 hour week and 10.5% superannuation.

To Apply Written applications must:

Be clearly marked "Shire of Wongan-Ballidu – Business Trainee" and be addressed to the Chief Executive Officer

Include a full resume with work experience and the names of two (2) referees

Include a cover letter introducing yourself, explaining why you are applying for the position, and addressing the Selection Criteria in the Position Description

Be received by the Shire of Wongan-Ballidu by the closing date, via email to [hr@wongan.wa.gov.au](mailto:hr@wongan.wa.gov.au) post or hand delivery.

Applications close 4.00pm, Friday 2nd December 2022.

Application packages can be obtained on our website <https://www.wongan.wa.gov.au/employment/business-trainee/10074> or email [hr@wongan.wa.gov.au](mailto:hr@wongan.wa.gov.au). If you have any questions or would like to find out more about this exciting opportunity, please contact Deputy CEO Sam Dolzadelli on (08) 9671 2500 or by email [sam.dolzadelli@wongan.wa.gov.au](mailto:sam.dolzadelli@wongan.wa.gov.au)



Shire of  
Wongan-Ballidu

# WE ARE HIRING!



# PLANT OPERATOR

The opportunity has arisen for a permanent Plant Operator with the Shire of Wongan-Ballidu.

The applicants must hold a minimum of a "HR" class motor driver's licence. Preference will be given to those applicants holding a "HC" class motor driver's licence and a Construction Safety Awareness Certificate. Conditions of Employment are in accordance with the Local Government Industry Award 2020 and with generous overtime available.

Applicants should first refer to the Position Description, available at <https://www.wongan.wa.gov.au/employment/plant-operator/10073>

Written applications clearly marked "Plant Operator", full resume with work experience and the names of two (2) work related referees should be forwarded to the Chief Executive Officer by the closing date.

Applications close: 4.00pm, Friday 2nd December 2022

For additional information regarding this vacancy, applicants are encouraged to contact Karl Mickle, Manager Works and Services on (08) 9671 2500 or by email [karl.mickle@wongan.wa.gov.au](mailto:karl.mickle@wongan.wa.gov.au)

## WHY WORK WITH US?

The Shire of Wongan-Ballidu is committed to building the best team to support our community to achieve the outcomes set out in the Strategic Community Plan. The Shire of Wongan-Ballidu is not only a great place to work but also a great place to live boasting an amazing country lifestyle with being only a short distance from Perth.

We are dedicated to developing an equitable and diverse workforce that is representative of the community at all levels of employment and which enables employees to combine work and life responsibilities.

We encourage women, men, Indigenous Australians, young people, people with a disability, and people from culturally diverse backgrounds to apply for positions at the Shire.

### Benefits to working for the Shire

- Hours of Work - Varies depending on the position held. Most office employees work Monday to Friday, full time - 76 hours per fortnight with the hours 8.30-4.30pm.
- Up to 16% Superannuation (combined contribution) - As well as the required 10.5% superannuation (from 1/7/22) contributions the Shire is required to make on behalf of its employees, contributions made by the employee to their own Superannuation Plan will be matched by the Shire up to a maximum of 6%.
- Annual Leave - 17.5% Leave Loading - Four weeks annual leave after 12 months' service and two picnic days (2nd January and the Tuesday following Easter).
- 13 Weeks Long Service Leave - All permanent employees of the Shire are entitled to 13 weeks long service leave after completing 10 continuous years' service in Local Government. Long service leave accruals are transferable between all local government authorities in Western Australia.
- Personal Leave - Personal/carer's and bereavement leave is as per the National Employment Standards. As well as 4 health and well-being days.
- Employees Training and Development Opportunities - To maximise the potential and skills of its employees, the Shire is committed to supporting employees' training and education and providing professional development opportunities to employees as appropriate.
- Employee Assistance Programme (free counselling) - Free counselling service available to all employees.
- Free Parking - The Shire has free on-site parking facilities for all employees.
- Free Flu Vaccinations - All employees are offered a free flu vaccination once a year.

