



**FINANCE, AUDIT AND
REVIEW COMMITTEE
MEETING**

WEDNESDAY, 24 FEBRUARY 2021

MINUTES

SHIRE OF WONGAN-BALLIDU

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FINANCE, AUDIT and REVIEW COMMITTEE MEETING MINUTES

Held in the Council Chambers,
Cnr Elphin Crescent & Quinlan Street, Wangan Hills,
Wednesday, 24 February 2021
Commenced at 2.30pm

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS:

The Chairperson, Cr Eion Ganzer declared the meeting open at 2.34 pm.

2. ATTENDANCE AND APOLOGIES:

Attendees:

Cr E. Ganzer	Councillor / Chairperson
Cr S. Boekeman	Councillor
Cr B. West	Councillor

Staff:

A. Hart	Deputy Chief Executive Officer
M. Lee-Curtis	Personal Assistant to the Chief Executive Officer (Minutes)

Apologies:

S. Taylor	Chief Executive Officer
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3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING:

3.1 CONFIRMATION OF THE MINUTES OF THE FINANCE, AUDIT AND REVIEW COMMITTEE MEETING HELD ON 10 JUNE 2020

MOVED: Cr West SECONDED: Cr Boekeman

That the Minutes of the Finance, Audit and Review Committee Meeting held on Tuesday, 10 June 2020 be confirmed as a true and correct record of the proceedings.

**CARRIED: 3/0
RESOLUTION: 010221**

4. STAFF REPORTS:

4.1 COMPLIANCE AUDIT RETURN 2020

FILE REFERENCE:	F1.7.1
REPORT DATE:	25 January 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart – Deputy Chief Executive Officer
ATTACHMENTS:	Compliance Audit Return for 2020

The meeting queried Question 2, Integrated Planning and Reporting on Page 6 with the response given as 'No'. The DCEO advised that he had amended the answer to 'Yes'.

The meeting queried Questions 1 and 2, Optional Questions on Page 8 with the response given as 'N/A'. The DCEO advised that a review had been completed in 2019, and he will amend the answer to 'Yes'.

The meeting queried whether the bi-election held in February 2020 was to be mentioned in Elections on Page 5.

The meeting queried Question 3, Tenders for Providing Goods and Services on Page 9 with the response given as 'N/A - The Council did not invite Tenders for contracts for the supply of goods or services in 2020'. The DCEO advised that possibly purchases could have been made via the 'eQuotes' WALGA portal. A query was raised regarding the supply of bitumen, which the DCEO advised he would check with the MWS.

PURPOSE OF REPORT:

To consider and adopt the Compliance Audit Return for 2020.

BACKGROUND:

Council is required to carry out a Compliance Audit Return ('CAR') for the period 1 January 2020 to 31 December 2020 against the requirements included in the 2020 Compliance Audit Return.

The Compliance Audit Return is to be:

- a) presented to Council at a meeting of the Council;
- b) adopted by the Council; and
- c) recorded in the minutes of the meeting at which it is adopted.

The adopted Compliance Audit Return is to be submitted to the Director General, Department of Local Government, Sport and Cultural Industries by 31 March 2021.

COMMENT:

Regulation 14 requires that the local government's Audit Committee reviews the CAR and reports the results of that review to the Council prior to adoption by Council and the March 2021 submission to the Department.

POLICY REQUIREMENTS:

There are no known legislative requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 Section 7.13(i)
Local Government (Audit) Regulations Regulation 13. 14 and 15

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- ***Environment***
There are no known environmental impacts associated with this proposal.
- ***Economic***
There are no known economic impacts associated with this proposal.
- ***Social***
There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

MOVED: Cr Boekeman SECONDED: Cr West

That Council ADOPTS the 2020 Compliance Audit Return as presented.

**CARRIED BY ABSOLUTE MAJORITY: 3/0
RESOLUTION: 020221**

5. MEETING CLOSURE

There being no further business, the Chairperson Cr Ganzer declared the meeting closed at 2.42 pm.

These minutes are to be confirmed at the next Finance, Audit Review Committee Meeting.

Signed: _____

Cr M Stephenson
Chairperson

Date: _____