



Shire of
Wongan-Ballidu

Minutes (Confirmed)

Ordinary Meeting of Council
Wednesday, 22 May 2024



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Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Shire President, Cr Mandy Stephenson, declared the meeting open at 3:14pm

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

Cr Mandy Stephenson	Shire President
Cr Dwight Coad	Deputy Shire President
Cr Stuart Boekeman	Member
Cr Geoffrey Chambon	Member
Cr Elyssa Giedraitis	Member
Cr Matthew Sewell	Member
Cr Sue Starcevich	Member

Leave of Absence Previously Granted: Nil

Staff:

Stuart Taylor	Chief Executive Officer
Melissa Marcon	Manager of Regulatory Services
Stephen Casey	Manager of Works and Services
Ross Rayson	Manager Community Services
Tan Evans	Executive Assistant (Minutes)

Apologies:

Sam Dolzadelli	Deputy Chief Executive Officer
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Public: Nil

Item 3. PUBLIC QUESTION TIME

Nil

Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Nil

Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

Item 7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD WEDNESDAY, 24 APRIL 2024.

MOVED: Cr BOEKEMAN SECONDED: Cr GIEDRAITIS

That the Minutes of the Ordinary Meeting of Council held Wednesday, 24 April 2024 be CONFIRMED as a true and correct record of the proceedings.

**CARRIED: 7/0
RESOLUTION: 020524**

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

Against:

Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

Item 9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 REQUEST FOR SUPPORT – WONGAN CUBBYHOUSE INC

FILE REFERENCE:	CS1.12
REPORT DATE:	14 May 2024
APPLICANT/PROPONENT:	Wongan Cubbyhouse Inc
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor– Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To obtain Council support for the ongoing operational expenses of the Wongan Cubbyhouse Incorporated.

BACKGROUND:

On 30 March 2020, Wongan Cubbyhouse Inc's Centre Manager, Ms Jane Liu and Administration Coordinator Ms Melissa Pascoe, met with the Chief Executive Officer and the Manager of Community Services to discuss the capacity of the Shire assisting Cubbyhouse financially in future years should federal funding not be secured.

Following that meeting, Ms Liu provided an Information Paper dated 5 April 2020, which was circulated to all Councillors.

The issue was discussed at the Informal briefing session of Councillors in May, April and October 2020.

The following Recommendation was adopted by Council.

OFFICER RECOMMENDATION

That Council

1. *AGREE to make provision \$50,000 annually for three years, from the 2021/2022 Annual Budget subject to the following conditions:*
 - a. *Up to \$50,000 will be payable at the end of Cubbyhouse's calendar (operational year) and only if required because of the absence of federal funding and low enrolments;*
 - b. *Council delegates a representative to take a place on the Wongan Cubbyhouse Inc committee; and*
 - c. *Cubbyhouse provides quarterly financial statements to Council*

Fortunately, Cubbyhouse was able to secure Commonwealth grant funds to underwrite their operations. Thus, Council was not called upon to provide funding support as was adopted by Council for that three-year arrangement.

10 April 2024, Wongan Cubbyhouse Inc's Centre Managers, Ms Jane Liu and Ms Melissa Pascoe, met with the Chief Executive Officer to discuss the capacity of the Shire to again assist Cubbyhouse financially in future years should federal funding not be secured.

A further briefing letter was provided to the Shire on 19 April 2024 which was provided to Councillors for discussion at the April 2024 Forum session.

The request is to provide funding for the 2024, 2025 and 2026 Calendar years

COMMENT:

The sustainability of the essential community childcare service is recognised by Council as important in achieving the Shire's Strategic Community Plan objectives and the Shire's strategic economic goals.

The Shire has previously provided financial support to Wongan Cubbyhouse Inc, most recently at the rate of \$18,000 per financial year for the three financial years of 2015/2016, 2016/2017 and 2017/2018.

In 2020 80% of families using Cubbyhouse do so to work locally and/or study or improve their skills. Currently, employees from 14 businesses in Wongan use Cubbyhouse.

As at May 2024, 79% of Cubby families use us to work locally or study and 20 businesses (including the school) in Wongan have Cubby family employees.

Cubbyhouse's Federal CCCF Sustainability Grant Funding of \$51,415 per annum ends in 2021, and Cubbyhouse suspects they are unlikely to be granted any further funds.

There is a management option to merge with the Wheatbelt, centralised not for profit childcare organisation, Regional Early Education and Development Inc (REED).

The Cubbyhouse committee however did not wish to pursue merger at this time and have provided Council with the reasons for this decision in the discussion paper dated 5 April 2020.

This is still an option and REED Inc has grown from strength to strength. However, the current stance of the Cubby Management Committee is that merger with REED is only for when all other avenues have been explored and we can no longer maintain a committee of volunteer parents.

Members of the current Cubby committee have not had positive feedback from families of centres that have merged. Also, our current staff team have expressed that they would not wish to merge with REED. Many of the reasons for not joining REED detailed in the 2020 discussion paper are still valid.

In 2020 Cubbyhouse had been operating at a lower utilisation rate than when the Shire last agreed to financially support the service in 15/16, 16/17,17/18. This is mainly due to the introduction of a new fee structure in 2018. Cubbyhouse could potentially cover operating costs without grants if utilisation is over 65%.

The utilisation average figure from July 2020 to September 2020 is 58%.

Cubbyhouse has been operating at continued low enrolments - Average utilisation - 2020 50%, 2021 64%, 2022 64% and 2023 57%. Average utilisation is the number of places used as a percentage of the number of places available. Bookings are sometimes limited by staff availability.

Childcare staffing is heavily legislated by number and by qualification. For example, if three educators are needed on shift for the day's bookings then a minimum of 2 have to be diploma qualified or above.

Despite having a team of long-standing educators, Cubbyhouse, like most businesses, are struggling to recruit new diploma level educators.

POLICY REQUIREMENTS:

Nil specific to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

Goal 1: A healthy, supportive and safe community.

Outcome 1.2: Health, education and family support services that sustain community wellbeing

Strategy 1.2.1: Lobby for improved educational facilities and services

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known environmental implications associated with this item.

➤ **Social**

The Wongan Cubbyhouse Inc is a community asset and its continued operation holds social value to the community.

FINANCIAL IMPLICATIONS:

Budget provision would be required for the three financial years of 2024/2025; 2025/2026 and 2026/2027.

VOTING REQUIREMENTS: Simple majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

MOVED: Cr STARCEVICH SECONDED: Cr BOEKEMAN

That Council:

AGREE to make provision of \$50,000 in the next three financial years, from the 2024/2025 up to and including 2026/2027 Annual Budget subject to the following conditions:

1. Up to \$50,000 will be payable at the end of Cubbyhouse’s calendar (operational year) and only if required because of the absence of Commonwealth funding and low placement enrolments;
2. Council appoints a representative to take a place on the Wongan Cubbyhouse Inc committee;
3. Cubbyhouse provides Minutes and financial reports to Council after every Cubbyhouse committee meeting; and
4. Cubbyhouse agree and appoints members of their committee to a formal Council committee set up to investigate the option of a larger facility to achieve sustainability.

AMENDMENT TO THE ABOVE MOTION

MOVED: Cr COAD SECONDED: Cr SEWELL

AGREE to make provision of \$50,000 in the next three financial years, from the 2024/2025

And,

5. Cubbyhouse agree and appoints members of their committee to a formal Council committee set up to investigate the option of a larger facility to achieve sustainability.

VOTE: 6/1

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell

Against:

Cr S Starcevich

AMENDMENT BECOMES THE MOTION

MOVED: Cr COAD

SECONDED: Cr SEWELL

That Council:

AGREE to make provision of \$50,000 in the 2024/2025 Annual Budget subject to the following conditions:

1. Up to \$50,000 will be payable at the end of Cubbyhouse’s calendar (operational year) and only if required because of the absence of Commonwealth funding and low placement enrolments;
2. Council appoints a representative to take a place on the Wongan Cubbyhouse Inc committee;
3. Cubbyhouse provides Minutes and financial reports to Council after every Cubbyhouse committee meeting; and
4. Cubbyhouse agree and appoints members of their committee to a formal Council committee set up to investigate the option of a larger facility to achieve sustainability.
5. Should the \$50,000 not be taken up, then this amount to be held in reserve for Cubbyhouse

CARRIED: 6/1

RESOLUTION: 030524

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell

Against:

Cr S Starcevich

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR APRIL 2024

FILE REFERENCE:	F1.4
REPORT DATE:	8 May 2024
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Rachael Waters – CSO – Finance
REVIEWER:	Sam Dolzadelli – Deputy Chief Executive Officer
ATTACHMENTS:	9.2.1 Accounts for April 2024

PURPOSE OF REPORT:

That the accounts for 1 April 2024 to 30 April 2024, as submitted, be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

COMMENT:

The *Local Government (Financial Management) Regulations 1996* were recently updated effective 1 November 2023 to include Regulation 13A, which legislates payments by employees via purchasing cards must be presented to Council and recorded in the minutes. Previously, Council were being presented the credit card payments in the Information Bulletin, however, as this does not form part of the formal Council proceedings and is not minuted, this has been moved into this agenda and following attachment in conjunction with the list of payments.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Regulation 13 & 13A requires the attached report to be presented to Council.

Lists of Accounts

Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996* are applicable to this agenda item and attached reports.

Regulation 13 – Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee’s name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month –
 - (i) the payee’s name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Regulation 13A – Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee’s name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

All payments are made within the confines of Councils adopted budget.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

MOVED: Cr BOEKEMAN

SECONDED: GIEDRAITIS

That Council, in accordance with Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments, including the payments made by employees via purchasing cards, that have been made under delegated authority totalling \$655,497.34 for the month ended 30 April 2024.

CARRIED: 7/0
RESOLUTION: 040524

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

Against:

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2024 TO 30TH APRIL 2024

Chq/EFT	Date	Name	Description	Amount
EFT25896	03/04/2024	WESTPAC BANKING CORPORATION	WAGES PPE 02.04.2024	- 72,353.02
EFT25897	03/04/2024	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS PPE 02.04.2024	- 26.50
EFT25898	03/04/2024	IOU SOCIAL CLUB	SOCIAL CLUB DEDUCTIONS PPE 02.04.2024	- 310.00
EFT25899	04/04/2024	LANDGATE	UPDATED AERIAL IMAGERY FOR SHIRE OF WONGAN-BALLIDU	- 368.50
EFT25900	04/04/2024	NUTRIEN AG SOLUTIONS LTD		- 1,493.80
	07/03/2024	NUTRIEN AG SOLUTIONS LTD	SUPPLY GENF PANZER 450 20L FOR TOWN GARDEN MAINTENANCE	338.58
	22/03/2024	NUTRIEN AG SOLUTIONS LTD	PURCHASE OF 1 X ECOG ECO WET 20L FOR PARKS & GARDENS	280.50
	22/03/2024	NUTRIEN AG SOLUTIONS LTD	CADOUX GARDEN MAINTENANCE - SUPPLY PERM DOME TOP 150MM 1.5M - QTY 20	874.72
EFT25901	04/04/2024	WALLIS COMPUTER SOLUTIONS		- 3,220.89
	26/03/2024	WALLIS COMPUTER SOLUTIONS	SUPPORT HOURS OVERAGE INVOICE 01.09.2023 - 29.02.2024 (FINALISE OLD CONTRACT)	2,287.12
	31/03/2024	WALLIS COMPUTER SOLUTIONS	ITS PLATINUM AGREEMENT	933.77
EFT25902	04/04/2024	IXOM OPERATIONS PTY LTD		- 295.99
	31/03/2024	IXOM OPERATIONS PTY LTD	SERVICE FEE FOR CHLORINE FOR PARKS AND GARDENS	147.99
	31/03/2024	IXOM OPERATIONS PTY LTD	SERVICE FEE FOR CHLORINE FOR SWIMMING POOL	148.00
EFT25903	04/04/2024	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 151A REPAYMENT - WONGAN-BALLIDU AGED CARE ASSOCIATION	- 13,074.81
EFT25904	04/04/2024	SYNERGY	SERVICE CHARGE FOR MT O'BRIEN	- 166.67
EFT25905	04/04/2024	WONGAN HILLS HOTEL	MEALS & REFRESHMENTS FOR FEBRUARY COUNCIL MEETING 28/2/24	- 215.60
EFT25906	04/04/2024	TKB MECHANICAL		- 1,068.87
	05/03/2024	TKB MECHANICAL	SUPPLY HEAD GASKET SET FOR FORKLIFT, FREIGHT CHARGE	213.87
	26/03/2024	TKB MECHANICAL	GRADER - SUPPLY AND FIT WINDSCREEN INCLUDING GLASS TINT AND OVERSIZE DECAL STICKER FOR WB016 (INSURANCE CLAIM)	855.00
EFT25907	04/04/2024	BP AUSTRALIA	FUEL SUPPLY FOR MARCH 2024	- 201.51
EFT25908	04/04/2024	INTEGRATED ICT - A MARKET CREATIONS COMPANY	MICROSOFT 365 FOR MARCH 2024 - MEDICAL CENTRE	- 145.20
EFT25909	04/04/2024	AC HEALTHCARE PTY LTD		- 21,348.33
	18/03/2024	AC HEALTHCARE PTY LTD	PRE-EMPLOYMENT MEDICAL - 1 X STAFF	265.00
	01/04/2024	AC HEALTHCARE PTY LTD	MEDICAL CENTRE OPERATING SUBSIDY FOR APRIL 2024	21,083.33
EFT25910	04/04/2024	CLINIPATH PATHOLOGY		- 79.99
	28/03/2024	CLINIPATH PATHOLOGY	DRUG AND ALCOHOL SCREENING - 1 X STAFF	40.00
	28/03/2024	CLINIPATH PATHOLOGY	DRUG & ALCOHOL SCREENING - 1 X STAFF	39.99
EFT25911	04/04/2024	NEXUS COMMUNICATIONS SYSTEMS	WONGAN HILLS CRC SECURITY MONITORING	- 152.46
EFT25912	04/04/2024	COUNCIL FIRST		- 10,469.25
	28/03/2024	COUNCIL FIRST	RECORDKEEPING PLAN CONSULTANCY	6,721.00
	28/03/2024	COUNCIL FIRST	PROFESSIONAL SERVICES - SUPPORT FEBURARY 2024	3,748.25
EFT25913	04/04/2024	KATELYN BOROVIINA	UNIFORM REIMBURSEMENT	- 299.88
EFT25914	04/04/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY FOR MARCH 2024	- 817.50
EFT25915	04/04/2024	RURAL RANGER SERVICES	RANGER SERVICES FROM 20/3/24 TO 28/3/24	- 1,286.34
EFT25916	04/04/2024	RING CENTRAL AUSTRALIA		- 1,367.93
	27/03/2024	RING CENTRAL AUSTRALIA	MEDICAL CENTRE PHONE ACCOUNT BILLING PERIOD 26.03.2024 - 25.04.2024	390.37
	29/03/2024	RING CENTRAL AUSTRALIA	SHIRE & CRC PHONE ACCOUNT FOR MARCH 27.03.24 - 26.04.24	977.56
EFT25917	04/04/2024	ROSS RAYSON	REIMBURSEMENT OF REMOVALIST COSTS	- 1,793.00
EFT25918	11/04/2024	AVON WASTE	DOMESTIC & COMMERCIAL COLLECTION FOR WONGAN HILLS & BALLIDU TOWNSITES	- 12,566.16
EFT25919	11/04/2024	WONGAN HILLS IGA PLUS LIQUOR		- 854.55
			ADMINISTRATION SUPPLIES	113.07
			CRC EVENT SUPPLIES	23.90
			CRC SUPPLIES	145.37
			COUNCILLOR SUPPLIES	447.72
			DEPOT SUPPLIES	124.49
EFT25920	11/04/2024	MCINTOSH & SON	SUPPLY CRIMPS & HYD HOSE FOR ROAD BROOM	- 437.10
EFT25921	11/04/2024	WCS CONCRETE	SUPPLY OF 1.3CM3 OF CONCRETE SHIELDS CRESCENT	- 639.76
EFT25922	11/04/2024	WONGAN HILLS TOURISM GROUP INC	FOOTPATH MAINTENANCE - FLOWER POT PAINTING	- 1,200.00
EFT25923	11/04/2024	BALLIDU TRADING POST	SUPPLY 3 X SATURDAY'S NEWSPAPERS FOR MARCH @ \$3.50 EACH	- 10.50
EFT25924	11/04/2024	SYNERGY	STREETLIGHTS TARIFF BILLING PERIOD 25.02.2024 - 24.03.2024	- 4,251.13
EFT25925	11/04/2024	WONGAN HILLS HARDWARE	BUILDING ACCOUNT FOR MARCH 2024	- 262.43
EFT25926	11/04/2024	ABBOTT AUTO ELECTRICS	PG16 - EVACUATE SYSTEM. PRESSURE TEST, LOCATE LEAK AND ORDER REPLACEMENT PARTS. REMOVE & REPLACE COMPRESSOR, DRIER, ACCUMULATOR & SERVICE FITTINGS. PRESSURE TEST, VAC AND GAS	- 2,954.05
EFT25927	11/04/2024	TEAM GLOBAL EXPRESS PTY LTD		- 217.31
	24/03/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT X RBC RURAL	44.46
	24/03/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT X RBC RURAL	50.18
	31/03/2024	TEAM GLOBAL EXPRESS PTY LTD	DELIVER WATER TEST TO PATHWEST	46.62

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2024 TO 30TH APRIL 2024				
	07/04/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EX INDUSTRIAL AUTOMATION FOR STANDPIPE CARDS & WATER TEST TO PATH WEST	76.05
EFT25928	11/04/2024	ROYAL LIFE SAVING (WA BRANCH)	PROVISION OF 2X LIFEGUARDS FOR THE POOL ANNIVERSARY EVENT 16/03/2024	- 2,024.00
EFT25929	11/04/2024	SIGMA CHEMICALS	SUPPLY ALGAE WINTERISER 20L SWIMMING POOL	- 554.38
EFT25930	11/04/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE - VERGE CLEARING	- 621.50
EFT25931	11/04/2024	WONGAN MAIL SERVICE	MARCH POSTAGE COSTS FOR ADMIN & CRC	- 251.43
EFT25932	11/04/2024	INDUSTRIAL AUTOMATION GROUP	50 ACCESS SWIPE CARDS-NEW LOGO	- 880.00
EFT25933	11/04/2024	DUN DIRECT PTY LTD	BULK DELIVERY OF DIESEL 9200L	- 46,914.52
EFT25934	11/04/2024	GREAT SOUTHERN FUEL SUPPLIES	FUEL SUPPLY FOR MARCH 2024	- 283.10
EFT25935	11/04/2024	TOPP DOGG (PG & JH WALSH)	UNIFORMS - ADMIN STAFF	- 329.70
EFT25936	11/04/2024	FREARSON WELDING SERVICES	MODIFY WATER PIPES MOCARDY DAM	- 3,858.53
EFT25937	11/04/2024	CR MANDY STEPHENSON	SITTING FEES FOR FEBRUARY & MARCH	- 3,914.50
EFT25938	11/04/2024	CR SUE STARVEICH	SITTING FEES FOR FEBRUARY & MARCH	- 1,045.00
EFT25939	11/04/2024	CR STUART BOEKEMAN	SITTING FEES FOR FEBRUARY & MARCH	- 1,045.00
EFT25940	11/04/2024	RICOH FINANCE	FOLDING MACHINE LEASE 08.05.2024- 07.06.2024	- 237.60
EFT25941	11/04/2024	TRACTUS AUSTRALIA		- 1,817.00
	20/03/2024	TRACTUS AUSTRALIA	SUPPLY 2 X NEW TYRES FOR TRAILER PTRL23	846.00
	20/03/2024	TRACTUS AUSTRALIA	SUPPLY 1 X O RING FOR PG17	70.00
	20/03/2024	TRACTUS AUSTRALIA	PUNCTURE REPAIR FOR MECHANICAL SERVICES VEHICLE	55.00
	20/03/2024	TRACTUS AUSTRALIA	SUPPLY 2 X TYRES FOR PTRL25 TRAILER	846.00
EFT25942	11/04/2024	DWIGHT COAD	SITTING FEES FOR FEBRUARY & MARCH	- 1,697.40
EFT25943	11/04/2024	COUNCIL FIRST		- 18,207.93
	03/04/2024	COUNCIL FIRST	CLOUD RECORDS ANNUAL SUBSCRIPTION AND CLOUD BACKUP ANNUAL FEE	16,600.32
	09/04/2024	COUNCIL FIRST	MICROSOFT AZURE MARCH 2024	1,607.61
EFT25944	11/04/2024	ELYSSA GIEDRAITIS	SITTING FEES FOR FEBRUARY & MARCH	- 1,045.00
EFT25945	11/04/2024	CR GEOFFREY CHAMBON	SITTING FEES FOR FEBRUARY & MARCH	- 1,045.00
EFT25946	11/04/2024	CR MATTHEW SEWELL	SITTING FEES FOR FEBRUARY & MARCH	- 1,045.00
EFT25947	11/04/2024	BEAR BUILDING SERVICES		- 11,865.70
	02/04/2024	BEAR BUILDING SERVICES	REMOVE GROUTING, SILICON AND REAPPLY IN ENSUITE AND MAIN BATHROOM, 8 ELLIS ST, WONGAN HILLS	7,117.00
	09/04/2024	BEAR BUILDING SERVICES	SUPPLY, REPLACE AND PAINT EXIT DOORS AT WONGAN SPORTS PAVILION, SUPPLY, REPLACE AND PAINT EXIT DOORS AT CADOUX SPORTS & REC CENTRE	4,748.70
EFT25948	11/04/2024	TOTAL AG SUPPLIES PTY LTD	PATCH, FIT AND BALANCE FOR PTRL40	- 27.50
EFT25949	17/04/2024	WESTPAC BANKING CORPORATION	WAGES PPE 16.04.2024	- 73,159.43
EFT25950	17/04/2024	AUSTRALIAN SERVICES UNION	UNION FEES PPE 16.04.2024	- 26.50
EFT25951	17/04/2024	IOU SOCIAL CLUB	SOCIAL CLUB DEDUCTIONS PPE 16.04.2024	- 310.00
EFT25952	17/04/2024	LGRCEU	UNION FEES PPE 16.04.2024	- 44.00
EFT25953	18/04/2024	CJD EQUIPMENT PTY LTD		- 672.33
	09/04/2024	CJD EQUIPMENT PTY LTD	SUPPLY 1 X TEMPERATURE SENSOR FOR LOADER	363.47
	09/04/2024	CJD EQUIPMENT PTY LTD	L70F 500HR SERVICE KIT FOR LOADER	308.86
EFT25954	18/04/2024	WALGA		- 484.00
	11/04/2024	WALGA	1 x CRC STAFF INTRODUCTION TO LOCAL GOVERNMENT WEBINAR.	242.00
	11/04/2024	WALGA	1 x ADMIN STAFF INTRODUCTION TO LOCAL GOVERNMENT WEBINAR	242.00
EFT25955	18/04/2024	BOC LIMITED	RETURN 1 X ARGOSHIELD LIGHT E2 SIZE EMPTY TO WONGAN ENGINEERING & COLLECT 1 X ARGOSHIELD UNIVERSAL E2 SIZE FOR DEPOT/P&G SHED USAGE	- 72.18
EFT25956	18/04/2024	STEWART & HEATON CLOTHING CO PTY LTD	PPE BUSH FIRE UNIFORMS	- 3,315.42
EFT25957	18/04/2024	AUSTRALIAN TAXATION OFFICE	BAS FOR MARCH 2024	- 41,474.00
EFT25958	18/04/2024	COAD COMMUNICATIONS	26/02/24 - VAC UNIT USE WITH OPERATOR AT THE CRC TO FIND WATER LEAK	- 660.00
EFT25959	18/04/2024	SYNERGY		- 4,966.82
	10/04/2024	SYNERGY	ON/OFF PEAK CHARGE & SUPPLY CHARGE FOR SWIMMING POOL COMPLEX	1,602.91
	10/04/2024	SYNERGY	ON/OFF PEAK CHARGE & SUPPLY CHARGE FOR CRC BUILDING	580.67
	10/04/2024	SYNERGY	ON/OFF PEAK CHARGE & SUPPLY CHARGE FOR MEDICAL CENTRE	412.13
	15/04/2024	SYNERGY	ON/OFF & SUPPLY CHARGE FOR WONGAN HILLS RECREATION COMPLEX	2,371.11
EFT25960	18/04/2024	WONGAN HILLS HARDWARE	WORKS ACCOUNT FOR MARCH 2024	- 2,710.16
EFT25961	18/04/2024	HELENE PTY LTD (LO-GO APPOINTMENTS)	CEO RECRUITMENT CONSULTANT - 50% PAYMENT ONLY	- 5,764.55
EFT25962	18/04/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EX CJD EQUIPMENT	- 51.76
EFT25963	18/04/2024	LOCK, STOCK & FARRELL	SUPPLY KEYS FOR VARIOUS SHIRE BUILDINGS	- 1,121.50
EFT25964	18/04/2024	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL RECONCILIATION FOR MARCH 2024	- 117.88
EFT25965	18/04/2024	SAFE AVON VALLEY INC.	CAT IMPOUNDING CHARGES FROM 29/2/24 TO 31/3/24	- 675.00
EFT25966	18/04/2024	PW GEE WELDING SERVICES	6MM STAINLESS STEEL WIRE ROPE	- 1,914.00
EFT25967	18/04/2024	HAYCOM TECHNOLOGY PTY LTD	IT SUPPORT SERVICES FOR MEDICAL CENTRE	- 821.70
EFT25968	18/04/2024	AVON VALLEY WINDSCREENS	SUPPLY AND INSTALL WINDSCREEN TO VARIOUS VEHICLES (INSURANCE)	- 3,960.00
EFT25969	18/04/2024	COUNCIL FIRST	OFFICE 365 FOR MAY 2024	- 1,670.42
EFT25970	18/04/2024	RURAL RANGER SERVICES	RANGER SERVICES FROM 02/4/24 TO 12/4/24	- 1,485.99

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2024 TO 30TH APRIL 2024				
EFT25971	18/04/2024	MICROSOFT PTY LTD	THE SUPPLY OF 2 X MICROSOFT SURFACE LAPTOP 6	- 12,161.61
EFT25972	18/04/2024	BLUE TANG WA PTY LTD	COMMUNITY PARK REDEVELOPMENT DESIGN - 1ST PAYMENT, FOR PROJECT INCEPTION, DESKTOP REVIEW AND SITE VISIT	- 6,440.50
EFT25973	18/04/2024	STANHOPE FARMS	GRAVEL PURCHASED FROM 10TH OF JANUARY TO 1ST OF MARCH	- 10,593.00
EFT25974	18/04/2024	FLEET STREET HOLDINGS PTY LTD	RATES REFUND FOR ASSESSMENT A1774 LOT E70/06422 MINING TENEMENT WONGAN HILLS WA 6603	- 196.61
EFT25975	18/04/2024	ONLINE COMPOSITE ENGINEERING PTY LTD	SUPPLY 2 X 6MM CEMENTCRETE COMPOSITE BLANKET FOR MOCARDY DAM	- 7,692.43
EFT25976	24/04/2024	OFFICEWORKS BUSINESS DIRECT		- 848.85
	16/04/2024	OFFICEWORKS BUSINESS DIRECT	CRC STATIONERY ORDER	220.20
	17/04/2024	OFFICEWORKS BUSINESS DIRECT	ADMINISTRATION STATIONERY ORDER	20.89
	17/04/2024	OFFICEWORKS BUSINESS DIRECT	ADMINISTRATION STATIONERY ORDER	607.76
EFT25977	24/04/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA INCORPORATED	PEOPLE AND CULTURE NETWORK EVENT - STAFF TRAINING	- 120.00
EFT25978	24/04/2024	COAD COMMUNICATIONS	INSTALLATION OF OPTIC FIBRE LINK FROM NBN INSTALL POINT TO CRC COMMUNICATIONS RACK	- 8,325.90
EFT25979	24/04/2024	AVON CONCRETE	MOCARDY DAM REPAIRS	- 23,419.00
EFT25980	24/04/2024	RBC RURAL		- 2,373.73
	18/04/2024	RBC RURAL	METERPLAN CHARGE FOR ADMIN OFFICE	488.17
	18/04/2024	RBC RURAL	METERPLAN CHARGE FOR CRC OFFICE	1,885.56
EFT25981	24/04/2024	PUBLIC TRANSPORT AUTHORITY OF WA		- 110.63
	29/02/2024	PUBLIC TRANSPORT AUTHORITY OF WA	TRANSWA FOR FEBRUARY 2024	58.08
	31/03/2024	PUBLIC TRANSPORT AUTHORITY OF WA	TRANSWA FOR MARCH 2024	52.55
EFT25982	24/04/2024	BRYAN RURAL SERVICE		- 5,258.00
	17/04/2024	BRYAN RURAL SERVICE	COCKROACH TREATMENT CIVIC CENTRE	330.00
	17/04/2024	BRYAN RURAL SERVICE	PEST SPRAY 2/20 STICKLAND ST	110.00
	17/04/2024	BRYAN RURAL SERVICE	PEST SPRAY 3/20 STICKLAND ST	110.00
	17/04/2024	BRYAN RURAL SERVICE	SEASON OPEN SPRAY AT SWIMMING POOL	330.00
	17/04/2024	BRYAN RURAL SERVICE	PEST SPRAY 49 QUINLAN	198.00
	17/04/2024	BRYAN RURAL SERVICE	TERMITE BARRIER TREATMENT - BALLIDU HALL	1,650.00
	17/04/2024	BRYAN RURAL SERVICE	TERMITE BARRIER TREATMENT BALLIDU SPORTS PAVILION	1,650.00
	17/04/2024	BRYAN RURAL SERVICE	TERMITE BARRIER TREATMENT CADOUX CHURCH	880.00
EFT25983	24/04/2024	NEWINS FAMILY TRUST	MANAGING OF THE WONGAN HILLS REFUSE SITE FOR MARCH 2024	- 7,791.63
EFT25984	24/04/2024	BLACKWELL PLUMBING & GAS PTY LTD		- 2,776.95
	18/04/2024	BLACKWELL PLUMBING & GAS PTY LTD	REPLACE COLD & HOT WATER VALVES ON HWS FOR 31A QUINLAN ST WONGAN HILLS, REPLACE COLD & HOT WATER VALVES ON HWS FOR 31B QUINLAN ST WONGAN HILLS	667.70
	18/04/2024	BLACKWELL PLUMBING & GAS PTY LTD	CRC BUILDING - INVESTIGATE GAS LEAK, NO LEAK FOUND, SMELL CAUSED BY FLOOR WASTE NOT BEING CHARGED WITH WATER, SHIRE TO FIND SEWERAGE PLANS FOR CAMERA INSPECTION	231.55
	18/04/2024	BLACKWELL PLUMBING & GAS PTY LTD	SUPPLY AND INSTALL NEW RINNAI B16 HWS AT 2B PATTERSON ST WONGAN HILLS	1,877.70
EFT25985	24/04/2024	RACHAEL WATERS	UNIFORM REIMBURSEMENT	- 139.90
EFT25986	24/04/2024	COUNCIL FIRST		- 8,973.25
	19/04/2024	COUNCIL FIRST	STP TRANSACTIONS - MARCH 2024	55.00
	19/04/2024	COUNCIL FIRST	SUPPORT SERVICES - MARCH 2024	4,782.25
	22/04/2024	COUNCIL FIRST	ERP PROJECT IMPLEMENTATION SERVICES FOR MARCH 2024	4,136.00
EFT25987	24/04/2024	MARKET CREATIONS AGENCY	COUNCIL CONNECT - IT SERVICES	- 1,650.00
EFT25988	24/04/2024	MAXIPARTS OPERATIONS PTY LTD	SUPPLY GLOBES & PARTS FOR VARIOUS PLANT	- 425.53
EFT25989	24/04/2024	BLUE TANG WA PTY LTD ATF THE REEF UNIT TRUST	COMMUNITY PARK REDEVELOPMENT DESIGN	- 10,560.00
DD12497.6	03/04/2024	PRIME SUPER	SUPERANNUATION PPE 19.03.2024	- 1,511.18
DD12519.1	02/04/2024	TELSTRA CORPORATION LIMITED	SPORT & RECREATION PHONE ACCOUNT	- 100.00
DD12519.2	02/04/2024	WESTNET PTY LTD	WESTNET BILLING FROM 01/04/24 TO 01/05/24	- 549.95
DD12524.1	03/04/2024	AUSTRALIAN RETIREMENT TRUST	SUPER PAYMENT PPE 02.04.2024	- 431.65
DD12524.2	03/04/2024	REST SUPERANNUATION	SUPER PAYMENT PPE 02.04.2024	- 74.56
DD12524.3	03/04/2024	MLC SUPER FUND	SUPER PAYMENT PPE 02.04.2024	- 490.39
DD12524.4	03/04/2024	AMP SUPERANNUATION LTD.	SUPER PAYMENT PPE 02.04.2024	- 337.29
DD12524.5	03/04/2024	AUSTRALIAN SUPER	SUPER PAYMENT PPE 02.04.2024	- 1,003.98
DD12524.6	17/04/2024	PRIME SUPER	SUPER PAYMENT PPE 02.04.2024	- 1,527.15
DD12524.7	03/04/2024	VIRGIN MONEY SUPER	SUPER PAYMENT PPE 02.04.2024	- 220.80
DD12524.8	03/04/2024	AWARE SUPER ACCUMULATION	SUPER PAYMENT PPE 02.04.2024	- 13,008.43
DD12524.9	03/04/2024	MERCER SUPER	SUPER PAYMENT PPE 02.04.2024	- 221.97
DD12541.1	08/04/2024	TELSTRA CORPORATION LIMITED	ADMINISTRATION PHONE ACCOUNT	- 2,541.04
DD12549.1	17/04/2024	AUSTRALIAN RETIREMENT TRUST	SUPER PAYMENT PPE 16.04.2024	- 447.21
DD12549.2	17/04/2024	REST SUPERANNUATION	SUPER PAYMENT PPE 16.04.2024	- 70.68
DD12549.3	17/04/2024	MLC SUPER FUND	SUPER PAYMENT PPE 16.04.2024	- 490.39
DD12549.4	17/04/2024	AMP SUPERANNUATION LTD.	SUPER PAYMENT PPE 16.04.2024	- 340.37
DD12549.5	17/04/2024	AUSTRALIAN SUPER	SUPER PAYMENT PPE 16.04.2024	- 1,088.46
DD12549.6	17/04/2024	PRIME SUPER	SUPER PAYMENT PPE 16.04.2024	- 1,511.97

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2024 TO 30TH APRIL 2024				
DD12549.7	17/04/2024	VIRGIN MONEY SUPER	SUPER PAYMENT PPE 16.04.2024	- 220.80
DD12549.8	17/04/2024	AWARE SUPER ACCUMULATION	SUPER PAYMENT PPE 16.04.2024	- 12,894.05
DD12549.9	17/04/2024	MERCER SUPER	SUPER PAYMENT PPE 16.04.2024	- 221.97
DD12561.1	26/04/2024	TELETRAC NAVMAN	MONTHLY SATELLITE SERVICE INCLUDES NEW SERVICE FOR 2024 FUSO TRUCK	- 3,138.08
DD12567.1	30/04/2024	DEPARTMENT OF TRANSPORT	APRIL DOT PAYMENTS	- 99,074.45
200013	03/04/2024	SHIRE OF WONGAN-BALLIDU - PAYROLL	PAYROLL DEDUCTIONS PPE 02.04.2024	- 1,841.00
200014	18/04/2024	SHIRE OF WONGAN-BALLIDU - PAYROLL	PAYROLL DEDUCTIONS PPE 16.04.2024	- 1,841.00
DD12524.10	03/04/2024	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPER PAYMENT PPE 02.04.2024	- 252.04
DD12549.10	17/04/2024	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPER PAYMENT PPE 16.04.2024	- 259.63
DD12555.1	19/04/2024	CREDIT CARD		- 1,792.87
		CREDIT CARD HOLDER - CEO		- 247.14
	31/03/2024	ADOBE PRO	ADOBE PRO MONTHLY SUBSCRIPTION FOR CRC	247.14
		CREDIT CARD HOLDER - MRS		- 275.64
	12/03/2024	STAINLESS FLAT PACK	SUPPLY STAINLESS STEEL HAND BASIN SINK TAP FOR BUNYIP PARK BALLIDU	275.64
		CREDIT CARD HOLDER - DCEO		- 728.99
	22/03/2024	AUSTRALIA POST	POST OFFICE BOX RENEWALS FOR ADMIN & CRC	649.00
	26/03/2024	ADOBE PRO	ADOBE PRO SUBSCRIPTION FOR CRC	79.99
		CREDIT CARD HOLDER - MCS		- 54.00
	13/03/2024	DALWALLINU CRC	LARGE SCALE LAMINATING FOR SWIMMING POOL 60TH ANNIVERSARY POSTERS/COLLAGES	54.00
		CREDIT CARD HOLDER - MWS		- 487.10
	11/03/2024	DEPARTMENT OF TRANSPORT	CHANGE OF PLATES - OLD PLATE WB7060 TO 1TYA264, CHANGE OF PLATES - OLD PLATE WB033 TO 1IDC886	62.20
	19/03/2024	DUN DIRECT PTY LTD	REFRESHMENTS FOR DEPOT	39.00
	21/03/2024	SOUTHCOTT	SUPPLY PARTS FOR BACKHOE REPAIRS	237.60
	21/03/2024	MORAY & AGNEW	WEBINAR - ABORIGINAL CULTURAL HERITAGE PROTECTION WA	55.00
	27/03/2024	DEPARTMENT OF TRANSPORT	CHANGE OF PLATEES - 1IEA632 TO WB029, CHANGE OF PLATEES - ITZU942 TO WB15083	62.20
	02/04/2024	DEPARTMENT OF TRANSPORT	CHANGE OF PLATE FROM WB010 TO 1IDC892	31.10

MUNICIPAL BANK	655,497.34
TRUST BANK	
TOTAL	655,497.34
RECOVERABLE	22,413.10
PART RECOVERABLE	

9.2.2 FINANCIAL REPORTS FOR APRIL 2024

FILE REFERENCE:	F1.4
REPORT DATE:	08 May 2024
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sam Dolzadelli – Deputy Chief Executive Officer
ATTACHMENTS:	01- Financial Reports 02- Financial Health Check

PURPOSE OF REPORT:

The purpose of this report is to present to Council the Monthly Financial Report (containing the Statement of Financial Activity by Nature) for the month ended 30 April 2024. The Capital Works report has been incorporated into this. A monthly financial health check has been appended to the report to give an overview of how the Shire is tracking against some key financial indicators.

BACKGROUND:

Under section 6.4(1) of the *Local Government Act 1995*, a local government is required to prepare an annual financial report for the proceeding financial year and such other financial reports as are prescribed. Part 4 of the *Local Government (Financial Management) Regulations 1996* prescribes the minimum contents of the Monthly Financial Report.

Below is the prescribed contents of the Monthly Financial Report.

Regulation 34 - Statement of Financial Activity

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (relevant month) in the following detail:
 - (a) annual budget estimates; and
 - (b) budget estimates to the end of the relevant month (YTD Budget); and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month (YTD Actual); and
 - (d) material variances between the comparable amounts (YTD Actual – YTD Budget); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of net current assets.

- (2) Each statement of financial activity is to be accompanied by documents containing –
 - (a) (removed)
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Regulation 35 – Statement of Financial Position

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the **previous month**) and –
 - (a) The financial position of the local government as at the last day of the previous financial year; or
 - (b) If the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be –
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) Recorded in the minutes of the meeting at which it is presented.

POLICY REQUIREMENTS:

Council Policy 4.1 – Accounting

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- *Local Government (Financial Management) Regulations 1996*

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Material variances are disclosed in the Statement of Financial Activity.

As part of the adopted 2023/24 Budget, Council adopted the following thresholds as levels of material variances for financial reporting.

In accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2023/24 for reporting material variances shall be:

- (a) 10% of the amended budget; or
- (b) \$10,000 of the amended budget.

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each nature classification and capital income and expenditure in the Statement of Financial Activity.

The financial reports for the period ending 30 April 2024 are attached to the Council Agenda.

COMMENT:

This report presents the Statement of Financial Activity by nature or type for the period ended 30 April 2024.

The following is a summary of the headline numbers from the attached report, and explanations for variances is provided in note 1 of the report.

	Original Budget	YTD Budget	YTD Actuals – April 2024
Opening Surplus	2,713,397	2,744,736	2,744,736
Cash Operating Revenue	4,818,635	4,845,436	4,804,293
Profit on asset disposals	15,280	15,280	12,223
Cash Operating Expenditure	(5,365,706)	(5,034,522)	(4,381,681)
Depreciation	(3,656,297)	(7,064,780)	(7,052,809)
Loss on asset disposals	(35,273)	(35,273)	0
Capital Expenditure	(8,881,056)	(4,171,776)	(3,801,930)
Capital Income	5,114,395	2,660,777	2,054,878
Financing Activities	1,600,335	(143,926)	(215,237)
Non-cash items (excluded)	3,676,290	7,084,773	7,040,586
Closing Surplus/(Deficit)	0	900,725	1,309,869

Rates

Rates notices were issued with an effective issuance date of 7 August 2023. As at 30 April 2024, the Shire had receipted \$3,688,202 in rates, ESL and rubbish charges. Due date for payment in full, or first instalment was 11 September 2023. As at 30 April 2024, the gross amount of rates, ESL and rubbish charges outstanding (including arrears, legal charges and interest) is **\$174,753** and of this amount \$37,346 is made up of deferred pensioner rates. Total outstanding equates to 4.57% of the brought forward arrears and current year billing.

Final notices were issued on 18 September, giving ratepayers 14 days to pay any amount outstanding if they were not paying by instalments. Any ratepayers who still had not made payment were issued with a final demand on 13 October, with payment terms of 7 days. On the 25th of October any unpaid accounts were sent to the Shire's external debt recovery agent. The total amount owing that is being recovered through the agent as at 30 April 2024 is \$17,987.

Capital Works

As at 30 April 2024 the Shire has incurred \$3,801,930 in actual expenditure on capital works projects against a current budget of \$8,597,488 representing 44.22% of the budgeted works.

Depreciation

There is a significant increase in the annual depreciation expense due to the revaluation of infrastructure assets at 30 June 2023. The fair value of roads increased by 194% and the depreciation rates increased by approximately 500%. The fair value of drainage assets increased by 165% and depreciation rates increased by approximately 145%. Depreciation is a non-cash expense, meaning there is no impact on the Shire's funding position.

VOTING REQUIREMENTS: Simple Majority.

ABSOLUTE MAJORITY REQUIRED: No.

MOVED: Cr SEWELL

SECONDED: GIEDRAITIS

That Council;

1. Receives the Monthly Financial Report (containing the Statement of Financial Activity by nature classification) and Statement of Financial Position for the month ended 30 April 2024, as presented as attachment 1 to this report.
2. Notes the unrestricted municipal surplus of \$1,309,869 for the month ended 30 April 2024.
3. Receives the Monthly Financial Health Check as presented as attachment 2 to this report.

CARRIED: 7/0

RESOLUTION: 050524

For:

Against:

Cr M Stephenson

Cr D Coad

Cr S Boekeman

Cr G Chambon

Cr E Giedraitis

Cr M Sewell

Cr S Starceвич



SHIRE OF WONGAN-BALLIDU

MONTHLY FINANCIAL REPORT

30/04/2024

CONTENTS

- 01) Statement of Financial Activity
- 02) Statement of Financial Position
- 03) Variance Reporting
- 04) Net Current Assets
- 05) Asset Disposals
- 06) Loans
- 07) Reserves
- 08) Capital Works Program
- 09) Investments
- 10) Bank Reconciliation
- 11) Rates & Sundry Debtors Outstanding

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY BY NATURE FOR 30 APRIL 2024

	Adopted Budget 2023-2024	Current Budget 2023-2024	YTD Budget	YTD Actual	Variance Over or Under	10%
Opening Funding Surplus/(Deficit)	2,713,397	2,744,736	2,744,736	2,744,736		
INCOME						
Rates	3,391,941	3,405,941	3,403,601	3,405,437	(0.1%)	✓
Operating grants, subsidies and contributions	491,067	615,214	572,555	543,450	5.1%	✓
Fees and charges	684,397	635,697	567,360	532,569	6.1%	✓
Other Revenue	108,050	144,218	120,120	118,847	1.1%	✓
Interest	143,180	218,180	181,800	203,990	(12.2%)	x
Profit on Asset Disposals	15,280	15,280	15,280	12,223	20.0%	x
a: TOTAL INCOME	4,833,915	5,034,530	4,860,716	4,816,516		
OPERATING EXPENSES						
Employee Costs	(2,716,739)	(2,853,103)	(2,385,195)	(2,065,491)	13.4%	x
Materials & Contracts	(1,530,009)	(2,093,078)	(1,662,635)	(1,333,105)	19.8%	x
Utility charges	(394,853)	(358,375)	(298,020)	(298,211)	(0.1%)	✓
Interest	(43,600)	(43,600)	(34,650)	(33,334)	3.8%	✓
Insurance	(290,861)	(304,527)	(304,483)	(313,875)	(3.1%)	✓
Other General	(389,644)	(401,649)	(349,539)	(337,665)	3.4%	✓
Loss on Asset Disposals	(35,273)	(35,273)	(35,273)	0	100.0%	x
Depreciation	(3,656,297)	(8,477,952)	(7,064,780)	(7,052,809)	0.2%	✓
b: TOTAL OPERATING EXPENSES	(9,057,276)	(14,567,557)	(12,134,575)	(11,434,490)		
Operating activities excluded from budget						
Add back Depreciation	3,656,297	8,477,952	7,064,780	7,052,809		
Adjust (Profit)/Loss on Asset Disposal	19,993	19,993	19,993	(12,223)		
	3,676,290	8,497,945	7,084,773	7,040,586		
Amount attributable to operating activities	(547,071)	(1,035,082)	(189,086)	422,612		
INVESTING ACTIVITIES						
Non-Operating grants, subsidies and contributions	4,866,395	4,945,506	2,660,777	2,054,878	22.8%	x
Proceeds from disposal of motor vehicles and P&E	248,000	248,000	0	104,810	0.0%	✓
TOTAL CAPITAL INCOME	5,114,395	5,193,506	2,660,777	2,159,688		
Capex - Land & Buildings	(1,923,572)	(3,600,139)	(310,190)	(141,275)	54.5%	x
Capex - Furniture & Equipment	(96,060)	(115,829)	(112,010)	(52,131)	53.5%	x
Capex - Intangible Assets	(100,000)	0	0	0	0.0%	✓
Capex - Motor Vehicles	(156,000)	(182,728)	0	0	0.0%	✓
Capex - Plant	(1,090,546)	(1,182,008)	(717,312)	(627,618)	12.5%	x
Capex - Infrastructure - Roads	(5,058,724)	(3,019,695)	(2,637,996)	(2,695,766)	(2.2%)	✓
Capex - Infrastructure - Footpaths	(174,665)	(174,665)	(130,588)	(94,912)	27.3%	x
Capex - Infrastructure - Other	(281,489)	(322,424)	(263,680)	(190,228)	27.9%	x
TOTAL CAPITAL EXPENDITURE	(8,881,056)	(8,597,488)	(4,171,776)	(3,801,930)		
Amount attributable to investing activities	(3,766,661)	(3,403,982)	(1,510,999)	(1,642,242)		
FINANCING ACTIVITIES						
Transfer from reserves	1,840,346	1,890,346	0	0	0.0%	✓
Transfer to reserves	(893,129)	(841,442)	(70,830)	(141,509)	(99.8%)	x
Lease liabilities principal repayments	(8,882)	(8,882)	(7,400)	(7,846)	(6.0%)	✓
Proceeds on new borrowings	750,000	750,000	0	0	0.0%	✓
Loan principal repayment	(106,400)	(106,400)	(84,096)	(84,427)	(0.4%)	✓
SSL Principal Reimbursements	18,400	18,400	18,400	18,545	(0.8%)	✓
Amount attributable to financing activities	1,600,335	1,702,022	(143,926)	(215,237)		
CLOSING SURPLUS / (DEFICIT)	0	7,694	900,725	1,309,869		
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			Key	Within budget tolerance of 10%	✓	
				Over budget tolerance of 10%	x	
				Under budget tolerance of 10%	⊕	

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL POSITION
30/04/2024

	30 April 2024	2023
CURRENT ASSETS		
Cash and cash equivalents	5,822,589	7,135,083
Trade and other receivables	816,765	977,420
Other financial assets	(145)	18,400
Inventories	38,991	12,918
Other assets	138,431	87,588
Assets classified as held for sale	-	21,155
TOTAL CURRENT ASSETS	6,816,631	8,252,564
NON-CURRENT ASSETS		
Trade and other receivables	37,346	37,346
Other financial assets	291,802	291,802
Inventories	15,236	15,236
Property, plant and equipment	32,762,638	33,266,272
Infrastructure	219,730,871	222,570,816
Right-of-use assets	26,280	26,278
TOTAL NON-CURRENT ASSETS	252,864,173	256,207,750
TOTAL ASSETS	259,680,804	264,460,314
CURRENT LIABILITIES		
Trade and other payables	302,605	542,301
Other liabilities	910,742	783,471
Lease liabilities	(1,108)	6,738
Borrowings	21,558	105,986
Employee related provisions	397,438	409,042
TOTAL CURRENT LIABILITIES	1,631,235	1,847,538
NON-CURRENT LIABILITIES		
Lease liabilities	18,840	18,840
Borrowings	1,808,674	1,808,674
Employee related provisions	56,384	56,384
TOTAL NON-CURRENT LIABILITIES	1,883,898	1,883,898
TOTAL LIABILITIES	3,515,133	3,731,436
NET ASSETS	256,165,671	260,728,878
EQUITY		
Retained surplus	62,621,618	67,326,335
Reserve accounts	3,937,964	3,796,456
Revaluation surplus	189,606,089	189,606,087
TOTAL EQUITY	256,165,671	260,728,878

Shire of Wongan-Ballidu
Variance Report 30 April 2024

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the Statement of Financial Activity by nature shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expenditure.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	1,836	Within Threshold	Rates	Within Council variance reporting threshold.
✓	(29,105)	Within Threshold	Operating grants, subsidies and contributions	Within Council variance reporting threshold.
✓	(34,791)	Within Threshold	Fees and charges	Within Council variance reporting threshold.
✓	(1,273)	Within Threshold	Other Revenue	Within Council variance reporting threshold.
✗	22,190	Timing	Interest	Favourable - Interest earned YTD is higher than YTD budget, however this will align a lot closer towards 30 June.
✗	(3,057)	Timing	Profit on Asset Disposals	Timing of asset disposals.
Operating Expenditure				
✗	319,704	Timing	Employee Costs	Favourable - Due to vacancies and capital works labour allocations greater than operating YTD. Savings addressed at budget review. Will align closer at 30 June.
✗	329,530	Timing	Materials & Contracts	Favourable - Due to underspend YTD on various operating, maintenance and special maintenance materials and contracts. Will align closer at 30 June and there will be carryovers.
✓	(191)	Within Threshold	Utility charges	Within Council variance reporting threshold.
✓	1,316	Within Threshold	Interest	Within Council variance reporting threshold.
✓	(9,392)	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	11,874	Within Threshold	Other General	Within Council variance reporting threshold.
✗	35,273	Timing	Loss on Asset Disposals	Timing of asset disposals.
✓	11,971	Within Threshold	Depreciation	Within Council variance reporting threshold.
Investing				
✗	(605,899)	Timing	Non-Operating grants, subsidies and contributions	Timing of income recognition, will be aligned closer for 31 May.
✓	104,810	Within Threshold	Proceeds from disposal of motor vehicles and P&E	Within Council variance reporting threshold.
✗	168,915	Timing	Capex - Land & Buildings	See Capital Works Report.
✗	59,879	Timing	Capex - Furniture & Equipment	See Capital Works Report.
✓	0	Within Threshold	Capex - Intangible Assets	See Capital Works Report.
✓	0	Within Threshold	Capex - Motor Vehicles	See Capital Works Report.
✗	89,694	Timing	Capex - Plant	See Capital Works Report.
✓	(57,770)	Within Threshold	Capex - Infrastructure - Roads	See Capital Works Report.
✗	35,676	Timing	Capex - Infrastructure - Footpaths	See Capital Works Report.
✗	73,452	Timing	Capex - Infrastructure - Other	See Capital Works Report.
Financing				
✓	0	Within Threshold	Transfer from reserves	Within Council variance reporting threshold.
✗	(70,679)	Timing	Transfer to reserves	Favourable - Timing due to interest earned.
✓	(446)	Within Threshold	Lease liabilities principal repayments	Within Council variance reporting threshold.
✓	(331)	Within Threshold	Loan principal repayment	Within Council variance reporting threshold.
✓	145	Within Threshold	SSL Principal Reimbursements	Within Council variance reporting threshold.

SHIRE OF WONGAN-BALLIDU
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2024

NET CURRENT ASSETS

	Positive=Surplus (Negative=Deficit)		
	Budget	Actual	Current
	Last Years Closing 30 June 2023	Last Years Closing 30 June 2023	30 April 2024
	\$		\$
Current Assets			
Cash Unrestricted	3,338,628	3,338,628	1,884,625
Cash Restricted - Reserves	3,796,456	3,796,456	3,937,964
Receivables - Rates	86,580	88,209	115,919
Receivables - Other	977,638	976,799	813,078
Receivables - ATO	0	967	26,198
Inventories	28,151	34,072	38,991
Financial assets	18,400	18,400	(145)
	8,245,853	8,253,531	6,816,630
Less: Current Liabilities			
Payables	(448,020)	(429,817)	(249,172)
Payables - ATO	(118,837)	(113,378)	(53,432)
Contract Liabilities - Unspent grants	(783,471)	(783,471)	(910,742)
Employee provisions	(409,042)	(409,043)	(397,438)
Lease liabilities	(8,882)	(6,738)	1,108
Long term borrowings	(106,400)	(105,986)	(21,558)
	(1,874,652)	(1,848,433)	(1,631,234)
Net Current Assets	6,371,201	6,405,098	5,185,396
Adjustments to Net Current Assets			
Less: Restricted Cash - Reserves	(3,796,456)	(3,796,456)	(3,937,964)
Less: Current self-supporting loans receivable	(18,400)	(18,400)	145
Less: Trust Interfund Transfer Account	(72)	(72)	0
Add: Liabilities funded by restricted cash	41,842	41,842	41,842
Add: Current portion of borrowings	106,400	105,986	21,558
Add: Current portion of lease liabilities	8,882	6,738	(1,108)
	(3,657,804)	(3,660,362)	(3,875,527)
Net Current Assets used in the Statement of Financial Activity	2,713,397	2,744,736	1,309,869

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 APRIL 2024

Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
Land & Buildings						
		-	-			-
Motor Vehicles						
Ford Ranger (Works Supervisor)	22,750	30,000	(7,250)			-
Iveco Patient Transfer Bus	3,270	6,000	(2,730)			-
			-			-
Plant & Equipment						
Mack Truck (PTK33)	93,223	85,000	8,223	84,000	94,880	(10,880)
Mack Truck (PTK34)	91,000	85,000	6,000			
Free Roll Attachment (Mtce)	16,000	4,000	12,000			-
Dual Tip Pig Trailer (PTRL20)	9,700	15,000	(5,300)	8,587	9,570	(983)
Dual Tip Pig Trailer (PTRL23)	19,800	15,000	4,800			-
Gang Mower (PMOW8)	12,250	8,000	4,250			-
Various obsolete equipment				-	360	(360)
TOTAL	267,993	248,000	19,993	92,587	104,810	(12,223)
By Program						
Recreation & Culture						
Gang Mower (PMOW8)	12,250	8,000	4,250			-
Transport						
Mack Truck (PTK33)	93,223	85,000	8,223	84,000	94,880	(10,880)
Mack Truck (PTK34)	91,000	85,000	6,000			
Free Roll Attachment (Mtce)	16,000	4,000	12,000			-
			-			-
Other Property & Services						
Ford Ranger (Works Supervisor)	22,750	30,000	(7,250)			-
Dual Tip Pig Trailer (PTRL20)	9,700	15,000	(5,300)	8,587	9,570	(983)
Dual Tip Pig Trailer (PTRL23)	19,800	15,000	4,800			-
Iveco Patient Transfer Bus	3,270	6,000	(2,730)			-
Various obsolete equipment					360	(360)
			-			-
TOTAL	267,993	248,000	19,993	92,587	104,810	(12,223)
Motor Vehicle and Plant & Equipment Change Over						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
Ford Ranger (Works Supervisor)	60,000	30,000	30,000			-
Iveco Patient Transfer Bus for new bus	96,000	6,000	90,000			-
			-			-
Sub-total	156,000	36,000	120,000			-
Plant & Equipment						
Mack Truck (PTK33) for new truck	309,546	85,000	224,546	310,021	94,880	215,141
Mack Truck (PTK34) for new truck	315,000	85,000	230,000			-
Semi-water tanker (PTRL26)	160,000	-	160,000	153,328	-	153,328
Free Roll Attachment (Mtce)	75,000	4,000	71,000	67,445	TBA	
Dual Tip Pig Trailer (PTRL20)	75,500	15,000	60,500	75,500	9,570	65,930
Dual Tip Pig Trailer (PTRL23)	75,500	15,000	60,500			-
Gang Mower (PMOW8)	40,000	8,000	32,000			-
Sundry Plant & Equipment	40,000	-	40,000			-
Sub-total	1,090,546	212,000	878,546			434,399
TOTAL	1,246,546	248,000	998,546	-	-	434,399

**SHIRE OF WONGAN - BALLIDU
BORROWINGS AS AT 30 APRIL 2024**

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Apr 24	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2023	Principal Repayments YTD	Loan Balance @ 30 Apr 24
151A	Aged Persons	Ninan House*	Oct-2032		300,000	(9,442)	-	(7,435)	208,341	(18,714)	189,627
152	Co-Location Construction	Shire	Dec-2039		2,000,000	-	-	(25,899)	1,706,319	(65,713)	1,640,606
TBA	Volunteer BFB Fire Shed	Shire	-	750,000	-	-	-	-	-	-	-
TOTAL EXISTING LOANS				750,000	2,300,000	(9,442)	-	(33,334)	1,914,660	(84,427)	1,830,233

Shire Loan Summary
Self Supporting Loan Summary

-	2,000,000	-	-	(25,899)	1,706,319	(65,713)	1,640,606
750,000	300,000				208,341	(18,714)	189,627

Current loan liability
Non current liability
Total Loan Liability

Loan Balance @ 30 Apr 24	SSL	Shire	Total
(84,193)	(18,400)	(65,793)	(84,193)
(1,746,040)	(171,227)	(1,574,813)	(1,746,040)
(1,830,233)	(189,627)	(1,640,606)	(1,830,233)


**SHIRE OF WONGAN - BALLIDU
ANALYSIS OF RESERVE ACCOUNTS AS AT 30 APRIL 2024**


Reserve Description	GL Acct.	ADOPTED FULL YEAR'S BUDGET						CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 APRIL 2024			
		Budget Opening Balance	Actual Opening Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	EOY Balance	Transfer in / Interest	Transfer to Reserve	Transfer from Reserve	EOY Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	Actual Balance
Long Service Leave Reserve	01935	41,842	41,842	-	-	-	41,842	-	-	-	41,842	-	-	-	41,842
Community Resource Centre Reserve	01989	27,923	27,923	-	-	(15,000)	12,923	-	-	(15,000)	12,923	-	-	-	27,923
Depot Improvement Reserve	01940	10,572	10,572	-	-	-	10,572	-	-	-	10,572	-	-	-	10,572
Historical Publications Reserve	01965	7,126	7,126	-	-	-	7,126	-	-	-	7,126	-	-	-	7,126
Housing Reserve	01955	380,844	380,844	-	-	(200,000)	180,844	-	-	(200,000)	180,844	-	-	-	380,844
Special Projects Reserve	01975	889,102	889,102	85,000	291,670	(250,000)	930,772	85,000	260,522	(300,000)	849,624	141,509	141,509	-	1,030,611
Patterson Street JV Housing Reserve	01988	59,357	59,357	-	5,000	-	64,357	-	5,000	-	64,357	-	-	-	59,357
Plant Reserve	01945	1,267,997	1,267,997	-	586,459	(998,546)	855,910	-	565,920	(998,546)	835,371	-	-	-	1,267,996
Quinlan Street JV Housing Reserve	01987	59,915	59,915	-	5,000	-	64,915	-	5,000	-	64,915	-	-	-	59,915
Stickland JV Housing Reserve	01986	63,582	63,582	-	5,000	-	68,582	-	5,000	-	68,582	-	-	-	63,582
Swimming Pool Reserve	01970	343,188	343,188	-	-	(120,000)	223,188	-	-	(120,000)	223,188	-	-	-	343,188
Waste Management Reserve	01920	60,366	60,366	-	-	-	60,366	-	-	-	60,366	-	-	-	60,366
Sporting Co-Location Reserve	01990	237,160	237,160	-	-	(103,800)	133,360	-	-	(103,800)	133,360	-	-	-	237,160
Building Asset Management Reserve	01993	347,482	347,482	-	-	(153,000)	194,482	-	-	(153,000)	194,482	-	-	-	347,482
TOTALS		3,796,456	3,796,456	85,000	893,129	(1,840,346)	2,849,239	85,000	841,442	(1,890,346)	2,747,552	141,509	141,509	-	3,937,964


SHIRE OF WONGAN-BALLIDU - CAPITAL WORKS REPORT - 30 APRIL 2024


COA	Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Variance	Indicator	Completion %	Asset Class
04252	Computer Software (F&E) - CAPEX	\$100,000.00	\$0.00	\$0.00	\$0.00	\$38,145.00	\$38,145.00	\$0.00			Intangible Assets
04253	Computer Hardware (F&E)- CAPEX	\$13,640.00	\$13,640.00	\$11,360.00	\$15,674.64	\$0.00	\$15,674.64	-\$2,034.64		115%	Furniture & Equipment
04263	Capex - Chambers ICT Upgrade (F&E)	\$45,000.00	\$63,000.00	\$63,000.00	\$0.00	\$64,194.50	\$64,194.50	\$63,000.00		0%	Furniture & Equipment
05232	Capex - Ninan/Hinds BFB Fire Shed	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750,000.00		0%	Land & Buildings
06010	Cadoux Rec Centre (Buildings) - CAPEX	\$7,500.00	\$10,901.00	\$9,080.00	\$10,900.91	\$0.00	\$10,900.91	\$0.09		100%	Land & Buildings
06408	Community Bus (MV) - CAPEX	\$96,000.00	\$122,728.00	\$0.00	\$0.00	\$122,727.27	\$122,727.27	\$122,728.00		0%	Motor Vehicles
06415	CRC Capital Expense (Buildings) - CAPEX	\$28,121.00	\$28,121.00	\$23,430.00	\$0.00	\$0.00	\$0.00	\$28,121.00		0%	Land & Buildings
07628	Medical Centre Furniture & Equipment (F&E)- CAPEX	\$30,000.00	\$30,000.00	\$30,000.00	\$27,268.00	\$0.00	\$27,268.00	\$2,732.00		91%	Furniture & Equipment
07632	Capex - Medical Centre Generator	\$0.00	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00		0%	Plant & Equipment
09061	8 Ellis Street (Buildings)- CAPEX	\$0.00	\$8,000.00	\$6,660.00	\$6,470.00	\$0.00	\$6,470.00	\$1,530.00		81%	Land & Buildings
09066	16 Moore Street (Buildings)- CAPEX	\$20,561.00	\$20,561.00	\$17,120.00	\$0.00	\$0.00	\$0.00	\$20,561.00		0%	Land & Buildings
09085	Capex - Staff Housing - Stickland St and Shields Crescent (LRCIP)	\$0.00	\$1,634,250.00	\$0.00	\$16,476.77	\$0.00	\$16,476.77	\$1,617,773.23		1%	Land & Buildings
10808	Cemetery WH Capex (Infras Other) - CAPEX	\$14,500.00	\$14,500.00	\$12,080.00	\$0.00	\$0.00	\$0.00	\$14,500.00		0%	Infrastructure - Other
10815	Community Park Toilets (Buildings)- CAPEX	\$10,113.00	\$10,113.00	\$8,410.00	\$0.00	\$0.00	\$0.00	\$10,113.00		0%	Land & Buildings
10830	Railway Centre Toilets (Buildings)- CAPEX	\$240,000.00	\$240,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240,000.00		0%	Land & Buildings
11023	Ballidu Hall (Buildings)- CAPEX	\$153,364.00	\$153,364.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$153,364.00		0%	Land & Buildings
11030	Community Park WH (Infras Other)- CAPEX	\$23,540.00	\$32,605.00	\$27,170.00	\$15,455.00	\$0.00	\$15,455.00	\$17,150.00		47%	Infrastructure - Other
11034	Federation Park (Cadoux) - Capex	\$20,337.00	\$20,337.00	\$18,930.00	\$0.00	\$0.00	\$0.00	\$20,337.00		0%	Land & Buildings
11210	WH Swimming Pool (Infrastructure Other) - CAPEX	\$120,000.00	\$120,000.00	\$100,000.00	\$72,567.53	\$0.00	\$72,567.53	\$47,432.47		60%	Infrastructure - Other
11470	Gang Mower (P&E) - CAPEX	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$31,818.18	\$31,818.18	\$40,000.00		0%	Plant & Equipment
11477	Mocardy Dam (Infras Other)- CAPEX	\$0.00	\$50,000.00	\$50,000.00	\$28,682.62	\$0.00	\$28,682.62	\$21,317.38		57%	Infrastructure - Other
11610	Radio & Television Tower (Buildings) - CAPEX	\$58,906.00	\$58,906.00	\$49,080.00	\$16,679.11	\$0.00	\$16,679.11	\$42,226.89		28%	Land & Buildings
11620	W.H. Recreation Complex (Buildings) - CAPEX	\$106,211.00	\$132,411.00	\$110,330.00	\$43,552.78	\$40,913.00	\$84,465.78	\$88,858.22		33%	Land & Buildings
11621	Ballidu Sports Complex (Buildings) - CAPEX	\$9,800.00	\$9,800.00	\$8,160.00	\$0.00	\$0.00	\$0.00	\$9,800.00		0%	Land & Buildings
11622	Economic Stimulus Project	\$40,000.00	\$40,000.00	\$20,000.00	\$8,203.44	\$181.82	\$8,385.26	\$31,796.56		21%	Infrastructure - Other
11815	Capex - WH Pavilion Generator	\$0.00	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00		0%	Plant & Equipment
12080	Depot Bldg. Capital (Buildings) - CAPEX	\$26,192.00	\$31,692.00	\$26,400.00	\$5,000.00	\$19,545.45	\$24,545.45	\$26,692.00		16%	Land & Buildings
12610	Trucks - CAPEX	\$624,546.00	\$633,563.00	\$316,781.50	\$310,021.47	\$323,016.12	\$633,037.59	\$323,541.53		49%	Plant & Equipment
12629	Sundry Plant and Equipment (CAPEX)	\$40,000.00	\$40,000.00	\$33,330.00	\$21,323.48	\$6,818.75	\$28,142.23	\$18,676.52		53%	Plant & Equipment
12631	Dual Pig Trailer- P & E (CAPEX)	\$151,000.00	\$151,000.00	\$151,000.00	\$75,500.00	\$0.00	\$75,500.00	\$75,500.00		50%	Plant & Equipment
12633	Free Roll Attachment (Capex)	\$75,000.00	\$67,445.00	\$56,200.00	\$67,445.00	\$0.00	\$67,445.00	\$0.00		100%	Plant & Equipment
12634	Capex - Water Tankers	\$160,000.00	\$160,000.00	\$160,000.00	\$153,328.42	\$0.00	\$153,328.42	\$6,671.58		96%	Plant & Equipment
13610	Museum - CAPEX	\$43,724.00	\$43,724.00	\$25,180.00	\$488.32	\$0.00	\$488.32	\$43,235.68		1%	Land & Buildings
14411	Works Co-Ordinator Utility (Motor Vehicles) - CAPEX	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00		0%	Motor Vehicles
14414	14 Ellis Street - CAPEX	\$8,630.00	\$7,846.00	\$6,530.00	\$7,845.45	\$0.00	\$7,845.45	\$0.55		100%	Land & Buildings
14841	Purchase of Old School Oval (CAPEX)	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00		0%	Land & Buildings
14866	Capex - Purchase of land & buildings for development	\$200,000.00	\$200,000.00	\$0.00	\$33,861.77	\$29,774.59	\$63,636.36	\$166,138.23		17%	Land & Buildings
14885	Lot 162 Danubin St - CAPEX	\$40,113.00	\$40,113.00	\$80.00	\$0.00	\$0.00	\$0.00	\$40,113.00		0%	Land & Buildings
14932	Gravel Pits - Capex	\$83,449.00	\$65,319.00	\$54,430.00	\$65,319.00	\$0.00	\$65,319.00	\$0.00		100%	Infrastructure - Other
40100	CRC Capital Expenditure Furniture & Equipment - CAPEX	\$7,420.00	\$9,189.00	\$7,650.00	\$9,188.32	\$0.00	\$9,188.32	\$0.68		100%	Furniture & Equipment
AROAD	RRG Funded Capital Roadworks (Infras Roads)	\$1,074,795.00	\$1,163,119.00	\$969,100.00	\$977,644.74	\$70,181.82	\$1,047,826.56	\$185,474.26		84%	Infrastructure - Roads
BROAD	R2R Funded Capital Roadworks (Infras Roads)	\$769,341.00	\$774,822.00	\$645,500.00	\$622,318.62	\$6,105.45	\$628,424.07	\$152,503.38		80%	Infrastructure - Roads
DROAD	Own Funded Capital Footpaths (Infras footpaths)	\$174,665.00	\$174,665.00	\$130,588.00	\$94,912.26	\$36,363.64	\$131,275.90	\$79,752.74		54%	Infrastructure - Footpaths
EROAD	Own Funded Capital Roadworks (Infras Roads).	\$314,014.00	\$332,879.00	\$277,330.00	\$219,162.83	\$19,500.00	\$238,662.83	\$113,716.17		66%	Infrastructure - Roads
GROAD	Wheatbelt Secondary Freight Network Roadworks (Infra Roads)	\$2,900,574.00	\$748,875.00	\$746,066.00	\$876,639.39	\$0.00	\$876,639.39	-\$127,764.39		117%	Infrastructure - Roads
		\$8,881,056.00	\$8,597,488.00	\$4,171,775.50	\$3,801,929.87	\$809,285.59	\$4,611,215.46	\$4,795,558.13		44%	

Asset Class	Original Budget	Current Budget	YTD Budget	YTD Actual	PO	Total Actual	Variance	Indicator	Completion %
Land & Buildings	\$1,923,572	\$3,600,139	\$310,190	\$141,275	\$90,233	\$231,508	\$3,458,864		4%
Furniture & Equipment	\$96,060	\$115,829	\$112,010	\$52,131	\$64,195	\$116,325	\$63,698		45%
Intangible Assets	\$100,000	\$0	\$0	\$0	\$38,145	\$38,145	\$0		
Motor Vehicles	\$156,000	\$182,728	\$0	\$0	\$122,727	\$122,727	\$182,728		0%
Plant & Equipment	\$1,090,546	\$1,182,008	\$717,312	\$627,618	\$361,653	\$989,271	\$554,390		53%
Infrastructure - Roads	\$5,058,724	\$3,019,695	\$2,637,996	\$2,695,766	\$95,787	\$2,791,553	\$323,293		89%
Infrastructure - Footpaths	\$174,665	\$174,665	\$130,588	\$94,912	\$36,364	\$131,276	\$79,753		54%
Infrastructure - Other	\$281,489	\$322,424	\$263,680	\$190,228	\$182	\$190,409	\$132,196		59%
	\$8,881,056.00	\$8,597,488.00	\$4,171,775.50	\$3,801,929.87	\$809,285.59	\$4,611,215.46	\$4,795,558.13		44%

Total Actual < Current Budget 

No Current Budget 

No YTD Actual 

Total Actual > Current Budget 

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 30 APRIL 2024

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Total of matured municipal investments							\$ -	\$ -	\$ -	\$ -	\$ -

Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
036-177 160485	Westpac Online Saver Account		1/07/2023				\$ 1,301,017.67	\$ 300,000.00	\$ 34,920.22	\$ 1,635,937.89	\$ 34,920.22
Total of current municipal investments							\$ 1,301,017.67	\$ 300,000.00	\$ 34,920.22	\$ 1,635,937.89	\$ 34,920.22

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Total of matured reserve investments							\$ -	\$ -	\$ -	\$ -	\$ -

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
036-177 160629	Westpac Reserve Saver		1/07/2023				\$ 2,715,126.70	\$ 1,081,328.17	\$ 141,508.77	\$ 3,937,963.64	\$ 141,508.77
Total of reserve investments and cash							\$ 2,715,126.70	\$ 1,081,328.17	\$ 141,508.77	\$ 3,937,963.64	\$ 141,508.77

Total of matured municipal and reserve investment

							\$ -	\$ -	\$ -	\$ -	\$ -
Total of current municipal and reserve investment and cash							\$ 4,016,144.37	\$ 1,381,328.17	\$ 176,428.99	\$ 5,573,901.53	\$ 176,428.99

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 30 APRIL 2024

	Total	Municipal (01106+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	6,080,275.93	2,120,576.68	35,315.56	3,923,383.69	1,000.00
Add: Receipts	428,500.91	413,920.93		14,579.98	
Unallocated Deposits	13,181.36	13,181.36			
Transfers In/(Out)	-				
Transfers In/(Out)	-				
Less: Payments - EFT & Cheques	(655,497.34)	(655,497.34)			
Payments - Bank Fees	(567.98)	(567.98)			
Adjustments & Transfers	5,193.18	5,193.18			
Unallocated payments	-	-			
Balance as per General Ledger	5,871,086.06	1,896,806.83	35,315.56	3,937,963.67	1,000.00
Balance as per Bank Statements	284,041.24	248,725.68	35,315.56		
Balance as per Bank Deposit Certificates	3,937,963.64	-		3,937,963.64	
Balance as per Holder Certificates	1,636,937.89	1,635,937.89			1,000.00
Add: Outstanding Deposits	12,143.25	12,143.25		-	
Adjustments - Unallocated deposits	-				
Less: Unpresented Payments	-	-			
Adjustments & Transfers	0.04	0.01		0.03	
Rounding	-				
Balance as per Cash Book	5,871,086.06	1,896,806.83	35,315.56	3,937,963.67	1,000.00

SHIRE OF WONGAN - BALLIDU RATES AND CHARGES OUTSTANDING 30 APRIL 2024				
		Rates and Charges Raised for 2023/2024	\$ 3,679,884.40	Rates and service charges - raised 07.08.23
		Arrears 1 July 2023	\$ 145,028.00	
Rates and Charges Outstanding Breakdown				
Total Amount Outstanding		30-Apr-24	\$ 174,753.21	4.57%
Outstanding same time last year		30-Apr-23	\$ 199,974.00	5.80%
SUNDRY DEBTORS OUTSTANDING 30 APRIL 2024				
Debtors Ageing Summary				
Current			\$ 8,709.16	
30 Days			\$ 1,281.49	
60 Days			\$ 646,343.75	
90 Days & Over			\$ 58,163.84	\$55,860 (Firm, see below)
Credit Balance			\$ (8,553.13)	
Total Outstanding			\$ 705,945.11	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
30/06/2021	1382	Refund	\$ 55,860.40	Company in administration - Proof of debt submitted. Update - Liquidator has notified creditors that 2 cents in the dollar is likely. Provision for bad debt has been made at 30 June 2023 and debt will go to Council to be formally written off in 2023/24.
30/06/2022	1535	Private Works	\$ 467.51	Letter requesting payment has been sent. Follow up with debt collection.
31/05/2023	1572	Water Consumption Charges & Rental charges	\$ 586.28	Awaiting next step with MRS
13/10/2023	1502	Wongan Hills Refusal Site and Standpipe Charges	\$ 1,189.65	Debt Collection
21/11/2023	287	Swimming Pool Inspection Fee	\$ 60.00	Contacted via phone, email and posted invoices.
Total			\$ 58,163.84	

MONTHLY FINANCIAL HEALTH CHECK

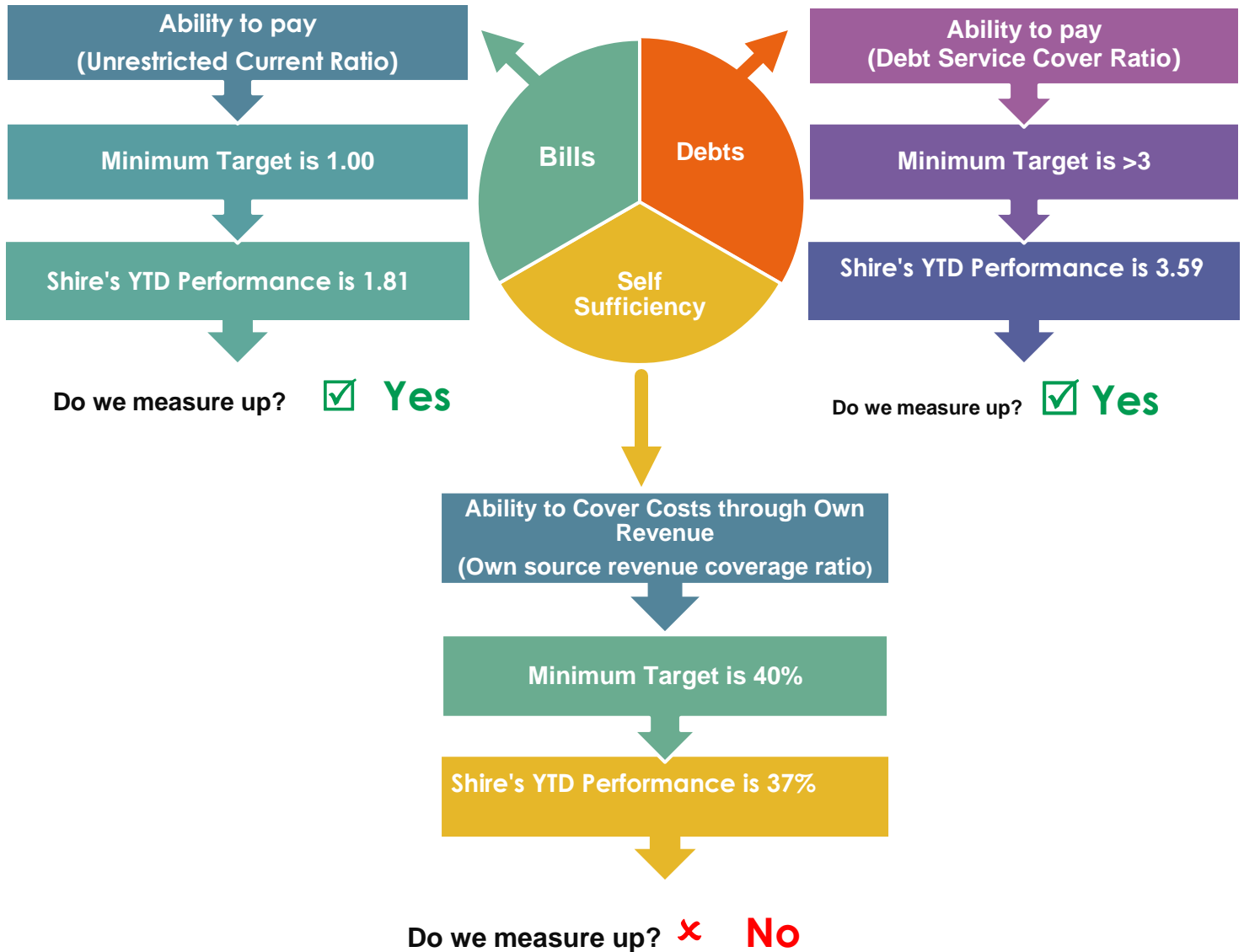


As at 30 April 2024

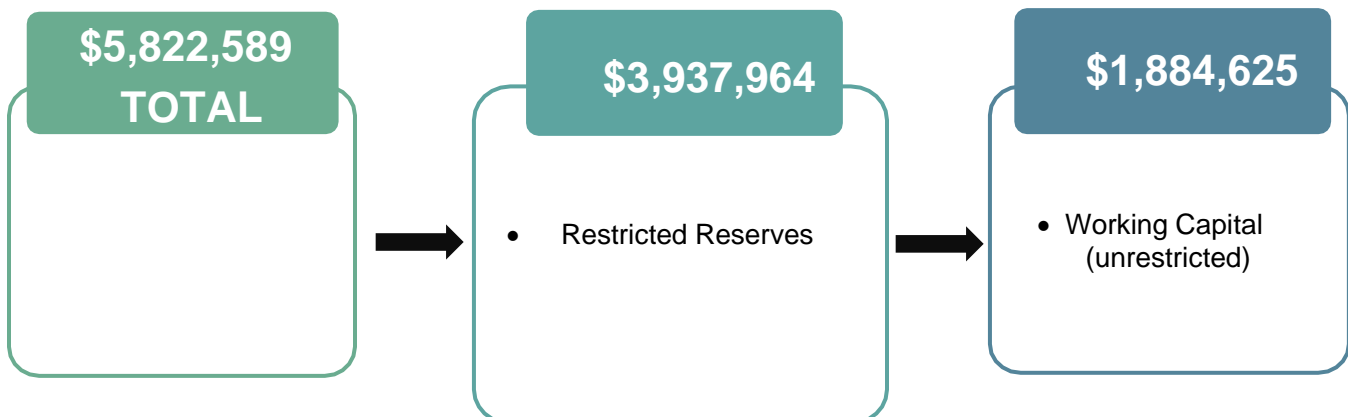
Highlighting how the Shire of Wongan-Ballidu is tracking against financial ratios

Financial Snapshot (Year to Date)	Actual
Operating Revenue	\$4,816,516
Operating Expenditure (Including Non-Cash Items)	(\$11,434,490)
Non-Cash Items	\$7,040,586
Capital Revenue	\$2,159,688
Capital Expenditure	(\$3,801,930)
Loan Repayments	(\$84,427)
Lease Liability Principal Repayments	(\$7,846)
SSL Reimbursements	\$18,545
Transfers (to)/from Reserves	(\$141,509)
Surplus Brought Forward 1 July 2023	\$2,744,736
Current Municipal Surplus	\$1,309,869

Financial health indicators



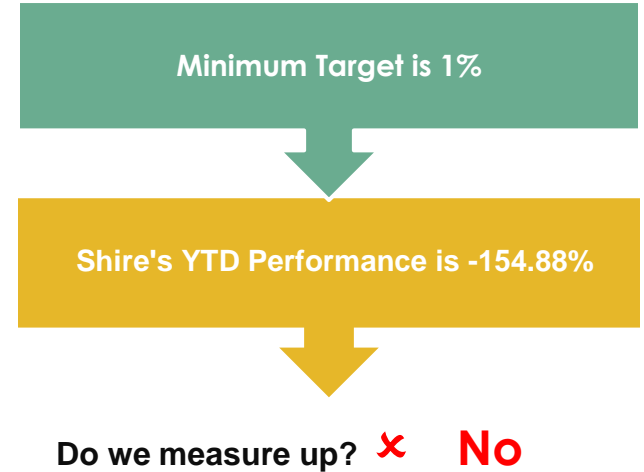
Cash in the bank



▶ How are we tracking against our budgeted targets?

Adjusted Operating Surplus

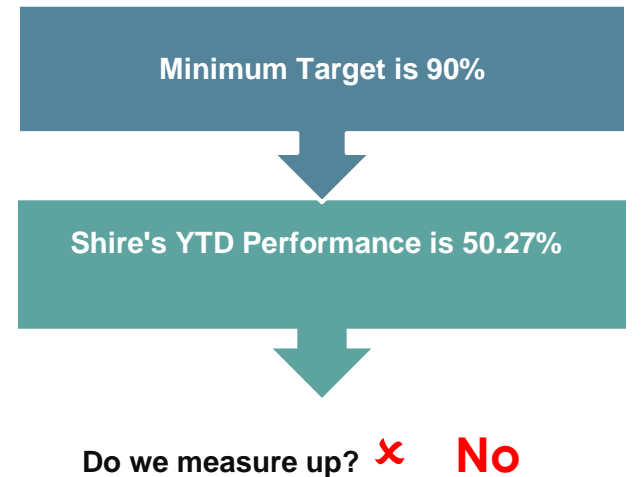
A measure of the Shire's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves.



- Adjusted operating surplus and self-sufficient ratios are high in the earlier part of the year due to rates being fully billed in August. However, as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2024.

Asset Sustainability Ratio

Measures if the Shire is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.



- Due to infrastructure revaluation, roads and drainage fair values have increased significantly as well as depreciation rates.

9.3 WORKS AND SERVICES

9.3.1 WONGAN HILLS ARTS SOCIETY SCULPTURES

FILE REFERENCE:	
REPORT DATE:	14-05-2024
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stephen Casey (MWS)
ATTACHMENTS:	NIL

PURPOSE OF REPORT:

This agenda item pertains to the suggested installation of new sculptures/ new entrance statements within the road reserve of the Northam-Pithara Road. Although the Northam-Pithara Road is not under the jurisdiction of The Shire of Wongan-Ballidu, The Shire does have Delegated Authority within the Road Reserve. The application process mandated by Main Roads (MRWA) necessitates approval from the Local Government. The agenda will encompass the rationale behind the sculptures, its planned design and placement, possible challenges that might emerge, and any requisite approvals.

BACKGROUND:

In February of 2024, The Wongan Hills Arts Society approached The Shire with suggesting the installation of sculptures in various locations around the Wongan Hills Townsite. The Wongan Hills Arts Society were one of the benefactors for The White Table Lunch held in Wongan Hills and allocated the money to purchasing sculptures for in and around Wongan Hills. Given that the road reserve falls under the management of MRWA (Main Roads Western Australia), The Progress Group is obligated to seek permission from MRWA to install signage within their designated road reserve.

The Shire has taken the responsibility of facilitating the application process with MRWA on behalf of The Wongan Hills Arts Society. As part of the application process with MRWA, Local Government approval is necessary.

The Shire has already given permission to install two more sculptures located in the CRC garden.

COMMENT:

The proposed sculptures are envisioned to benefit the Wongan Hills Township by not only enhancing its visual appeal but also serving a functional purpose recognised by MRWA akin to an entrance statement. Studies suggest that such installations can contribute to a reduction in vehicle speed by approximately 5%, thereby improving road safety.

The selected location for the sculptures is the traffic island opposite the CRC, leading to the pedestrian crossing on Fenton Place, see below:



Proposed Location within Traffic Island for Sculptures

A photo of the locally made sculptures can be seen below:



Sculpture Main Road

As part of the installation process, the Shire of Wongan-Ballidu will undertake the following responsibilities:

1. Ownership of the sculptures
2. Indemnify MRWA from any liability associated with the sculptures.
3. Ensure insurance coverage for the sculptures, including provisions for replacement in case of damage or theft. (Public Liability Insurance)
4. Provide ongoing maintenance for the sculptures. (Unknown)
5. Cover the installation costs, estimated at \$5,000.

CONCLUSION.

The proposed installation of sculptures on the Northam-Pithara Road Reserve aligns with the goals of enhancing the aesthetic appeal and functionality of the Wongan Hills Township. The collaboration between The Wongan Hills Arts Society, MRWA, and the Shire of Wongan-Ballidu underscores a commitment to community beautification and road safety.

POLICY REQUIREMENTS:

NIL

LEGISLATIVE REQUIREMENTS:

NIL

STRATEGIC IMPLICATIONS:

Our Place – The Shire is a vibrant place to work, trade, visit and call home

Goal	Strategies	Actions
Vibrant Town centres for community and visitors	<ul style="list-style-type: none"> • Creating welcoming spaces for community and visitors in our Town centres. • Enhance the accessibility of paths and facilities for people of all ages and abilities. 	<ul style="list-style-type: none"> • Revitalise Wongan Hills main street. • Trial how public/community tables and chairs are utilised in the town centre open space. • Work with the community to design and erect welcome signage for our Towns. • Ensure access and inclusion needs are prioritised in works programs.

SUSTAINABILITY IMPLICATIONS:

- Environment
The sculptures are recyclable at the end of their lifecycle, reducing waste.
- Economic
The potential for as increased tourism and local spending on businesses in the Wongan Hills Township
- Social
Community engagement with local community groups.

OFFICER RECOMMENDATION:

MOVED: Cr BOEKEMAN

SECONDED: Cr SEWELL

That Council **SUPPORTS** the installation of sculptures on the Northam-Pithara Road Reserve and will undertake the following responsibilities;

1. Ownership of the sculptures,
2. Indemnify MRWA from any liability associated with the sculptures,
3. Ensure insurance coverage for the sculptures, including provisions for replacement in case of damage or theft,
4. Provide ongoing maintenance for the sculptures, and
5. Contribute to the cost of installation.

AMENDMENT TO THE ABOVE MOTION:

MOVED: Cr COAD

SECONDED: Cr BOEKEMAN

Remove point 1

Remove point 4 & add

"The Wongan Hills Art Society to be responsible for providing ongoing maintenance for the sculptures"

VOTE: 7/0

AMENDED MOTION:

MOVED: Cr COAD

SECONDED: GIEDRAITIS

That Council **SUPPORTS** the installation of sculptures on the Northam-Pithara Road Reserve and will undertake the following responsibilities;

1. Indemnify MRWA from any liability associated with the sculptures,
2. Ensure insurance coverage for the sculptures, including provisions for replacement in case of damage or theft,
3. Contribute to the cost of installation.

And

That the Wongan Hills Art Society to be responsible for providing ongoing maintenance for the sculptures.

CARRIED: 7/0

RESOLUTION: 060524

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

Against:

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 POLICY REVIEW – COUNCIL POLICY 6.2 WORKPLACE HEALTH AND SAFETY (WHS)

FILE REFERENCE:	
REPORT DATE:	14 May 2024
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	6.2 Workplace Health and Safety

PURPOSE OF REPORT:

The purpose of this report is to provide Council with the required information and background to adopt the attached policy, which has been amended and updated.

BACKGROUND:

The purpose of policy documents are to enable the effective and efficient management of Council resources and to assist staff and Council achieve an equitable decision making process. Written policies also enable the community to be aware of the reasoning behind administrative and Council decisions to be familiar with the philosophy behind individual decisions. Policy statements enable much of the day-to-day business of Council to be handled by the administration, freeing up the time of the Elected Members in determining major policy and strategic direction.

An up-to-date policy manual of any organisation proves to be a valuable tool in improving the decision-making process. Policies contained within the manual are those that project a corporate image and are not controlled by individual directorates. The development of the policies involves input from staff across the organisation and elected members.

A policy statement is not binding on Council but provides a guideline for Elected Members and staff in determining individual applications or requests. Generally, policies evolve as issues come before Council and should continue to evolve through a process of review and refinement. For this reason, it is important that a review process is in place.

Each policy is developed in order to address specific matters. They relate to objectives to the Shire of Wongan-Ballidu, and, in some instances, as required by legislation. The principles behind the policies are directly related to the Shire's values as an organisation.

It is important to note that the manual should only contain the policy statement of the Council and should not refer to operational, staff or procedural matters.

COMMENT:

The Chief Executive Officer is responsible for the coordination of this review and has instructed staff to implement a sequenced review of all policies.

POLICY REQUIREMENTS:

Policy 6.2 Workplace Health and Safety

LEGISLATIVE REQUIREMENTS:

The *Local Government Act 1995* outlines the roles of Council and the CEO.

STRATEGIC IMPLICATIONS:

Ongoing review and refinement of the Policy Manual is in line with Council's strategic direction on Governance (Implement and develop policy based on economic, social, cultural, governance and environmental elements).

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this item.
- **Social**
Formal, inclusive and accessible communication between Council and Community holds a high social value.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOVED: Cr GIEDRAITIS

SECONDED: Cr COAD

That Council ENDORSE Policy 6.2 Workplace Health and Safety.

CARRIED: 7/0
RESOLUTION: 070524

Against:

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

6.2 Workplace Health and Safety

Policy Owner	Health, Building and Planning
Person Responsible	Chief Executive Officer
Date of Adoption	December 2011 – Resolution 131211
Date of Last Review	25 May 2022 – Resolution 030522

POLICY

The Shire of Wongan-Ballidu (the Shire) believes that the safety, health and wellbeing of people employed by us, or people affected by our work, is a priority and must be considered during all work performed by us or on our behalf.

The Shire will establish, implement, maintain and continually improve Workplace Health and Safety management systems, policies, procedures and work instructions to legislative compliance in order to ensure the safety of workers and others affected by its activities including members of the public, contractors, suppliers and visitors.

OBJECTIVE

The objectives of this policy are to, as far as reasonably practicable:

- Achieve a safe and incident free workplace.
- Provide adequate training, instruction and supervision to enable employees to perform their work safely and effectively.
- Involve workers and contractors in the decision-making process through regular communication and consultation.
- Ensure workers and contractors identify and control risks in the workplace.
- Provide and maintain workplaces, plant and systems of work in a way that workers are not exposed to hazards.
- Investigate efficiently and effectively reported incidents and initiate any workplace changes that are required in order to prevent further incidents.
- Provide an effective Injury Management Program for all workers.

The success of our Workplace Health and Safety performance depends on:

- The commitment of all persons.
- Allocation of resources to achieving the policy objectives.
- Planning work activities with due consideration given to Workplace Health and Safety.
- Undertaking the risk management process in an effective manner.
- Communicating and consulting with our workers and contractors.

We are committed to fulfilling the objectives of this policy and expect the same of all workers and contractors working on our behalf.

Signature of endorsement

Chief Executive Officer
Mr Stuart Taylor

9.4.2 PROPOSED MANAGEMENT ORDER OVER LOT 502 QUINLAN STREET, WONGAN HILLS.

FILE REFERENCE:	A1597
REPORT DATE:	14 May 2024
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager Regulatory Services
ATTACHMENTS:	Nil

3:44pm Cr Chambon declared a proximity interest and left the room

PURPOSE OF REPORT:

That Council agree to the Chief Executive Officer obtaining a Management Order over Lot 502 Quinlan Street, Wongan Hills from Department of Planning, Lands and Heritage (DPLH).

BACKGROUND:

Lot 502 Quinlan Street, Wongan Hills is currently leased by the Shire of Wongan-Ballidu from the Department of Planning, Lands and Heritage (DPLH).

The Shire have paid an annual lease payment of \$45.00 to DPLH since the Development Lease the Shire entered into DPLH in 2012, expired in 2017.

The original plan was to purchase this land for residential development.



Google Maps 14/05/2024

COMMENT:

In 2010, DPLH wrote to the Shire of Wongan-Ballidu to see if the Shire was interested in purchasing Lot 502 Wilding Street (now referred to as Lot 502 Quinlan Street), Wongan Hills (portion school site) from the Department of Education for development and subdivision.

In 2011 a Development Lease was signed between the Shire and DPLH for five years at \$500 per annum expiring 31 December 2016.

In 2017 DPLH wrote to the Shire to see if the Shire, as the previous lease holder had any ongoing interest in the land. The Shire stated they would like to renew the lease. DPLH wrote expressing their desire for the Shire to purchase the land freehold, rather than renew the lease.

It wasn't until 2019 that this was dealt with by DPLH due to it being overlooked. The lease could not be reissued due to the Native Title implications, and it was suggested that the Shire hold over the lease for 12 months until the South West Native Settlement Indigenous Land Use Agreement was completed mid-2020. The Shire agreed to hold over for 12 months in October 2019.

The Shire started paying a monthly lease payment to DPLH in 2019.

In 2022 DPLH approached the Shire once again to purchase this land and the Shire agreed to look into this purchase. DPLH was to get the land valuated and would contact the Shire. The last correspondence was in 2022 when DPLH came back with a valuation and requesting a business case before selling the land to the Shire.

This property is located to the east of the Wongan Hills District High School and borders Johnston Street, Wilding Street and Quinlan Street, Wongan Hills.

It is recommended that the Shire seek a Management Order for Lot 502 Quinlan Street, Wongan Hills for the purpose of Civic and Community Use.

POLICY REQUIREMENTS:

There are no known Policy requirements associated with this item.

LEGISLATIVE REQUIREMENTS:

Land Administration Act 1997

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this proposal.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social value implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are costs associated with holding the Management Order, however these costs are minimal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOVED: Cr COAD

SECONDED: Cr BOEKEMAN

That Council **APPROVE** the request for the Shire of Wongan-Ballidu to obtain a Management Order from Department of Planning, Lands and Heritage for Lot 502 Quinlan St, Wongan Hills for the purpose of Civic and Community use.

CARRIED: 6/0
RESOLUTION: 080524

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

Against:

3:45pm

Cr Chambon returned to the room

9.4.3 PROPOSED MANAGEMENT ORDER OVER RESERVE 42004, LOT 227 BALLIDU EAST RD, BALLIDU

FILE REFERENCE:	A1314
REPORT DATE:	14 May 2024
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

That Council agree to the Chief Executive Officer obtaining a Management Order over Reserve 42004, Lot 227 Ballidu East Road, Ballidu from Department of Planning, Lands and Heritage (DPLH).

BACKGROUND:

Lot 227 Ballidu East Road, Ballidu is currently leased by Airservices Australia. Airservices Australia are requesting to relinquish care, control, and management of this Reserve. The reserve site is approximately 10 hectares. The Shire has a Management Agreement for the surrounding Reserve 34296.



Mapping provided by DPLH

COMMENT:

The Shire have been contacted by DPLH to take a Management Order over Lot 227 Ballidu East Road, Ballidu as Airservices Australia is wanting to relinquish care, control, and management of this reserve.

This property is situated on Ballidu East Road, Ballidu to the eastern side of the Ballidu townsite and adjacent to the Ballidu Airfield. The reserve currently contains an electrical connection with underground cabling.

Air Services Australia will remove all other infrastructure on Lot 227 and leave the underground cabling for power.

It is therefore recommended that the Shire accept the Management Order for Lot 227 Ballidu East Road, Ballidu for community and infrastructure.

POLICY REQUIREMENTS:

There are no known policy requirements associated with this item.

LEGISLATIVE REQUIREMENTS:

Land Administration Act 1997

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this proposal.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social value implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are costs associated with holding the Management Order, however these costs are minimal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOVED: Cr COAD

SECONDED: Cr STARCEVICH

That Council **APPROVE** the request for the Shire of Wongan-Ballidu to obtain a Management Order from Department of Planning, Lands and Heritage for Reserve 42004, Lot 227 Ballidu East Road, Ballidu. The reserve purpose will be for community and infrastructure services.

CARRIED: 7/0

RESOLUTION: 090524

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

Against:

9.4.4 APPLICATION FOR DEVELOPMENT APPROVAL P543 – MULTIPLE DWELLING ON LOT 705, 16 SHIELDS CRES, WONGAN HILLS

FILE REFERENCE:	A495/P543
REPORT DATE:	14 May 2024
APPLICANT/PROPONENT:	McIntosh Holdings Pty Ltd
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of a multiple dwelling development for employee housing on Lot 705, 16 Shields Crescent Wongan Hills.

BACKGROUND:

The applicant is seeking Council’s development approval for the construction and use of a multi-dwelling development for employee housing on Lot 705, 16 Shields Crescent Wongan Hills.

The property comprises a total area of approximately 0.09 hectares.



Synergysoft image as at 14 May 2024

The proposed development is located within a Bush Fire Prone Area and have provided a BAL assessment. BAL rating is BAL 19.



Bushfire Prone Area as at 14 May 2024

COMMENT:

The applicant would like to erect two, two bedroom two bathroom units for employee housing. The units are prefabricated and delivered to site.

Lot 705, 16 Shields Crescent Wongan Hills is classified 'Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Residential' zone are as follows:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

Under the terms of the Zoning Table in LPS5 the development of a multiple dwelling is listed as being a 'D' use on any land classified 'Residential' zone provided it complies with all the relevant development standards and requirements.

A 'D' use under LPS5 means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the

Residential Design Codes and the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
Planning and Development (Local Planning Schemes) Regulations 2015 Shire of
Wongan Ballidu Local Planning Scheme No. 5
State Planning Policy 3.7 – Planning in Bushfire Prone Areas
State Planning Policy 7.3 – Residential Design Codes

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this item.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

That Council **APPROVE** the Development Application submitted by the applicant for construction and use of a multi-dwelling (two units) located at Lot 705, 16 Shields Crescent, Wongan Hills;

Conditions:

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.

Advice Notes:

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - a. Shire of Wongan Ballidu Annual Firebreak Notice, all land zoned Residential, Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of no more than 75mm.
 - b. Shire of Wongan Ballidu Health Local Law
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed dwelling is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.

8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 4 and may result in legal action being initiated by the local government.
9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

CARRIED: 7/0
RESOLUTION: 100524

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

Against:

9.4.5 APPLICATION FOR DEVELOPMENT APPROVAL P544 – MULTIPLE DWELLING ON LOT 706, 18 SHIELDS CRES, WONGAN HILLS

FILE REFERENCE:	A496/P544
REPORT DATE:	14 May 2024
APPLICANT/PROPONENT:	McIntosh Holdings Pty Ltd
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of a multiple dwelling development for employee housing on Lot 706, 18 Shields Crescent Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a multi-dwelling development for employee housing on Lot 706, 18 Shields Crescent Wongan Hills.

The property comprises a total area of approximately 0.099 hectares.



Synergysoft image as at 14 May 2024

The proposed development is located within a Bush Fire Prone Area and have provided a BAL assessment. BAL rating is BAL 19.



Bushfire Prone Area as at 14 May 2024

COMMENT:

The applicant would like to erect two, two bedroom two bathroom units for employee housing. The units are prefabricated and delivered to site.

Lot 706, 18 Shields Crescent Wongan Hills is classified 'Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Residential' zone are as follows:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

Under the terms of the Zoning Table in LPS5 the development of a multiple dwelling is listed as being a 'D' use on any land classified 'Residential' zone provided it complies with all the relevant development standards and requirements.

A 'D' use under LPS5 means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the

Residential Design Codes and the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
Planning and Development (Local Planning Schemes) Regulations 2015 Shire of
Wongan Ballidu Local Planning Scheme No. 5
State Planning Policy 3.7 – Planning in Bushfire Prone Areas
State Planning Policy 7.3 – Residential Design Codes

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this item.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

That Council **APPROVE** the Development Application submitted by the applicant for construction and use of a multi-dwelling (two units) located at Lot 706, 18 Shields Crescent, Wongan Hills;

Conditions

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - a. Shire of Wongan Ballidu Annual Firebreak Notice, all land zoned Residential, Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of no more than 75mm.
 - b. Shire of Wongan Ballidu Health Local Law
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed dwelling is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.

8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 4 and may result in legal action being initiated by the local government.
9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

CARRIED: 7/0
RESOLUTION: 110524
Against:

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

9.4.6 APPLICATION FOR DEVELOPMENT APPROVAL P546 – MULTIPLE DWELLING ON LOT 731, 20 STICKLAND STREET WONGAN HILLS

FILE REFERENCE:	A1324/P546
REPORT DATE:	14 May 2024
APPLICANT/PROPONENT:	Shire of Wongan Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of a multiple dwelling development for employee housing on Lot 731, 20 Stickland Street Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a multi-dwelling development for employee housing on Lot 731, 20 Stickland Street Wongan Hills.

The property comprises a total area of approximately 0.3602 hectares.



Synergysoft image as at 14 May 2024

The proposed development is not located within a Bush Fire Prone Area.

COMMENT:

The applicant would like to erect two, two bedroom, two bathroom units for employee housing. The units are prefabricated and delivered to site.

Lot 731, 20 Stickland Street Wongan Hills is classified 'Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Residential' zone are as follows:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

Under the terms of the Zoning Table in LPS5 the development of a multiple dwelling is listed as being a 'D' use on any land classified 'Residential' zone provided it complies with all the relevant development standards and requirements.

A 'D' use under LPS5 means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015

Planning and Development (Local Planning Schemes) Regulations 2015 Shire of Wongan Ballidu Local Planning Scheme No. 5

State Planning Policy 3.7 – Planning in Bushfire Prone Areas

State Planning Policy 7.3 – Residential Design Codes

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this item.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **APPROVE** the Development Application submitted by the applicant for construction and use of a multi-dwelling (two units) located at Lot 731, 20 Stickland Street, Wongan Hills;

Conditions:

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.

Advice Notes:

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.

2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - a. Shire of Wongan Ballidu Annual Firebreak Notice, all land zoned Residential, Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of no more than 75mm.
 - b. Shire of Wongan Ballidu Health Local Law
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed dwelling is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 4 and may result in legal action being initiated by the local government.
9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

CARRIED: 7/0
RESOLUTION: 120524

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

Against:

9.4.7 APPLICATION FOR DEVELOPMENT APPROVAL P545 – MULTIPLE DWELLING ON LOT 707, 28 SHIELDS CRES, WONGAN HILLS

FILE REFERENCE:	A497/P545
REPORT DATE:	14 May 2024
APPLICANT/PROPONENT:	Shire of Wongan Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

3:51pm Cr Boekeman declared a proximity interest and left the room.

PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of a multiple dwelling development for employee housing on Lot 707, 28 Shields Crescent Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a multi-dwelling development for employee housing on Lot 707, 28 Shields Crescent Wongan Hills.

The property comprises a total area of approximately 0.09 hectares.



Synergysoft image as at 14 May 2024

The rear portion of the proposed development is located within a Bush Fire Prone Area and have provided a BAL assessment. BAL rating is BAL 19.



Bushfire Prone Area as at 14 May 2024

COMMENT:

The applicant would like to erect two, three bedroom, two bathroom units for employee housing. The units are prefabricated and delivered to site.

Lot 707, 28 Shields Crescent Wongan Hills is classified 'Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Residential' zone are as follows:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

Under the terms of the Zoning Table in LPS5 the development of a multiple dwelling is listed as being a 'D' use on any land classified 'Residential' zone provided it complies with all the relevant development standards and requirements.

A 'D' use under LPS5 means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
Planning and Development (Local Planning Schemes) Regulations 2015 Shire of
Wongan Ballidu Local Planning Scheme No. 5
State Planning Policy 3.7 – Planning in Bushfire Prone Areas
State Planning Policy 7.3 – Residential Design Codes

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this item.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

That Council **APPROVE** the Development Application submitted by the applicant for construction and use of a multi-dwelling (two units) located at Lot 707, 28 Shields Crescent, Wongan Hills;

Conditions:

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.

Advice Notes:

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - a. Shire of Wongan Ballidu Annual Firebreak Notice, all land zoned Residential, Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of no more than 75mm.
 - b. Shire of Wongan Ballidu Health Local Law
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed dwelling is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu

Local Planning Scheme No. 4 and may result in legal action being initiated by the local government.

9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

CARRIED: 6/0

RESOLUTION: 130524

For:

Cr M Stephenson
Cr D Coad
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

Against:

3:53pm

Cr Boekeman returned to the room

**9.4.8 SUBDIVISION/AMALGAMATION APPLICATION NO 200125 – LOT 1423 (NO. 1543)
BALLIDU EAST ROAD, EAST BALLIDU**

FILE REFERENCE:	A1781
REPORT DATE:	20 February 2024
APPLICANT/PROPONENT:	Harley Dykstra Planning & Survey Solutions
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

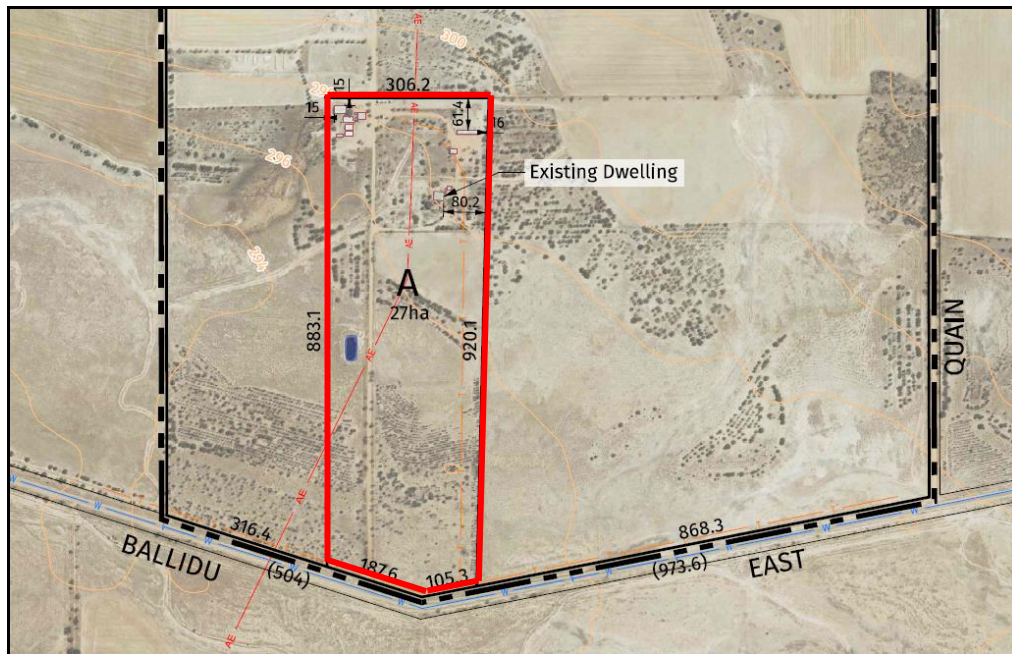
PURPOSE OF REPORT:

The Western Australian Planning Commission (WAPC) has referred an application for the subdivision of Lot 1423 (No. 1543) Ballidu East Road, East Ballidu.

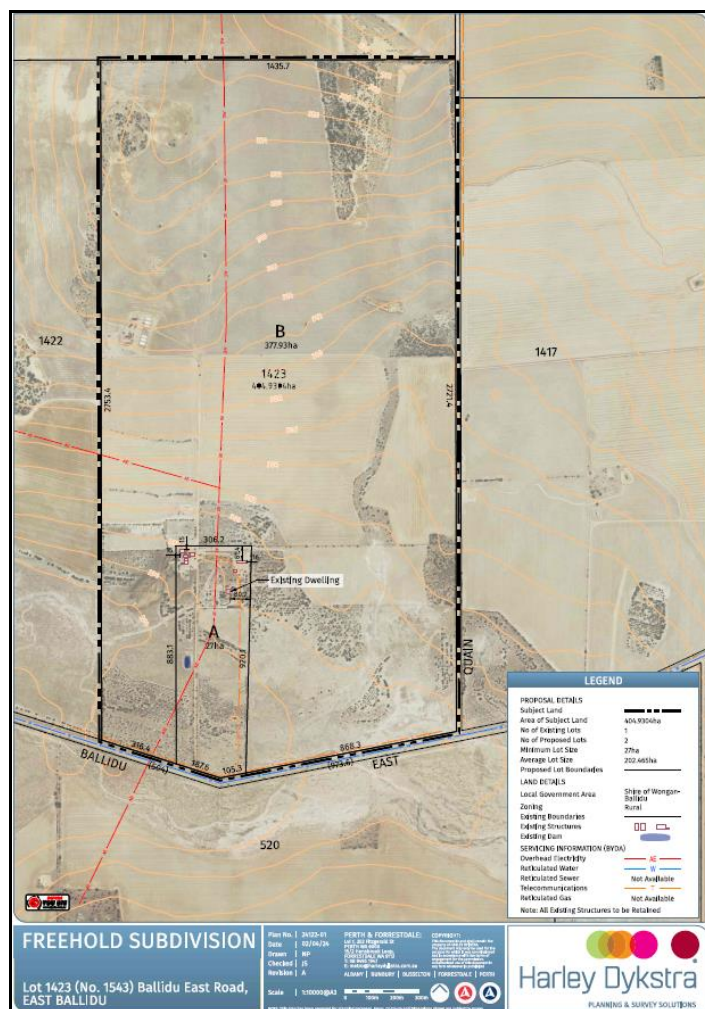
The recommendation is that the WAPC be advised that the Shire of Wongan-Ballidu supports in principle the proposed freehold subdivision.

BACKGROUND:

Lot 1423 (No. 1543) Ballidu East Road, East Ballidu has an area of 404.93 ha with frontage to Ballidu East Road. The property has a dwelling and associated outbuildings and is zoned 'Rural'.



Lot A the proposed subdivision as supplied by WAPC



COMMENT:

Lot 1423 (No. 1543) Ballidu East Road, East Ballidu has an area of 404.9304 ha with a frontage to Ballidu East Road. The property currently accommodates a homestead dwelling and associated outbuildings on Lot A. The balance of the land Lot B comprises vacant rural allotment for agricultural purposes.

Lot A will comprise of a 27 ha homestead lot and complies with Development Control Policy 3.4 Subdivision of Rural Land.

The Zone Objectives for the development and use of any land classified 'Rural' zone are as follows:

- To provide for the maintenance or enhancement of specific rural character.
- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances when they demonstrate capability with the primary use.
- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.
- To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.

- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.
- To support small scale, low impact, short-term tourist accommodation in rural locations.
- To support mining activities where an environmental management plan has been prepared and the project is acceptable to the local government, EPA and the Department responsible for mining.
- To preclude the disposal of used tyres or any other material that may be detrimental to the quality of the land.

The proposed subdivision will ensure that the rural character of the area is protected by enabling the continuation of broad acre agricultural activities on the subject site.

Access to the homestead will be via an established road network. Lot A will be accessible from Ballidu East Road with the balance, Lot B, accessible via Ballidu East and Quain Roads.

POLICY REQUIREMENTS:

Development Control Policy 3.4 – Subdivision of Rural Land
 State Planning Policy 2.5 – Rural Planning
 State Planning Policy 3.7 – Planning in Bushfire Prone Areas

LEGISLATIVE REQUIREMENTS:

Shire of Wongan-Ballidu Town Planning Scheme 5
 Planning and Development Act 2005

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known economic implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **APPROVE** the proposed subdivision and direct the Chief Executive Officer to advise the Western Australian Planning Commission that there is no objection to the proposal for the freehold subdivision of Lot 1423 Ballidu East Road, East Ballidu as per the Application No: 200125.

AMENDMENT/MOTION:

MOVED: Cr COAD SECONDED: Cr SEWELL

That Council;

1. **RECEIVE** the information relating to proposed freehold subdivision of Lot 1423 Ballidu East Road, East Ballidu as per the Application No: 200125.
2. Direct the Chief Executive Officer to provide the following **COMMENT** to the Western Australian Planning Commission;
the Shire of Wongan-Ballidu have no objection to oversize lot of 28 hectares, as opposed to the 20 hectares lot size for homestead blocks as per the Development Control Policy 3.4 Subdivision of Rural Land.

CARRIED: 7/0
RESOLUTION: 140524

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

Against:

9.4.9 WONGAN HILLS SPORT AND RECREATION CLUB INC, REQUEST TO SUPPORT INSTALLATION OF BILLBOARD

FILE REFERENCE:	A1221
REPORT DATE:	14 May 2024
APPLICANT/PROPONENT:	Wongan Hills Sport and Recreation Club Inc
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

3:59pm Cr Sewell declared an impartiality interest as he is a member of the Wongan Hills Sport and Recreation Club. He remained in the room, participated in debate and voted.

PURPOSE OF REPORT:

To seek Councils permission to approve the installation of a billboard at the Wongan Hills Sports Pavilion, 100 Ninan Street, Wongan Hills.

BACKGROUND:

The Shire entered into a Management Agreement with the Wongan Hills Sports and Recreation Council Inc (WHSRC) in 2008.

In 2020 upgrades were completed at the Wongan Hills Sports Pavilion with the gymnasium being built and in 2023 the completion of the bowling club.

COMMENT:

We have received a request from the WHSRC for the installation of a billboard style sign which will depict artwork to promote road safety.

WHSRC proposed the sign to be installed at the entrance to the Wongan Hills Sports Pavilion, picture below.



WHSRC are seeking support from Council to go ahead with this project and the Shire works crew for the safe installation of the billboard.

The proposed location of the sign was not suitable due to poor visibility, an alternative location for installation is recommended (indicated on map below with 'X').



Following receipt of the request we have asked WHSRC to provide further information in relation to the sign.

WHSRC have advised the size of the proposed sign is 2.4m in height x 4.8m in width and approx. 1.0m from the ground (total height 3.4m).

WHSRC have also advised that the sign will be aluminium metal, concrete or wood (cost and sustainability review pending to confirm material).

The Manager of Works (MWS) has completed some preliminary calculations based on the information provided by WHSRC in relation to compliance and safety.

Post requirements to hold up a sign this size would need to be –

Post Size: 3 x 140mm CHS Posts
Post Footing: 3 x 2500mm x 600mm
3 x Stabilising Reinforcement Cages in each footing

The above calculation applies if the sign is specified as non-frangible. If non-frangible there would be a requirement to put protection in front of the sign. Requirement calculations are based on MRWA Sign Structural Design Document. It is also based on an aluminium sign design.

The Shire workforce do not have the expertise or skills to meet the engineering requirements of installing a billboard of this size and engineering requirements. A contractor would need to be engaged for the complete installation.

There is also the probability of rock in this area so it may not be possible to get a depth of 2.5m therefore further engineering requirements may need to be considered.

WHSRC have indicated that they will be seeking external grant funding for the project with the Shire contribution being the installation of the billboard.

WHSRC contribution to the project is to provide on-going maintenance and any costs which may exceed the grant amount.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

There are no legislative requirements in relation to the item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this item.
- **Social**
Promotion of road safety message to users of the facility.

FINANCIAL IMPLICATIONS:

The project is reliant on grant funding with no contribution by WHSRC.

The MWS has indicated the shire workforce do not have the expertise or skills to meet the engineering requirements of installing a billboard. This will need to be completed by an outside contractor.

At this time, it is unclear if it is the WHSRC or the Shire who will be paying for a contractor to install the billboard.

VOTING REQUIREMENTS: Simple majority

ABSOLUTE MAJORITY REQUIRED: No

MOVED: Cr BOEKEMAN SECONDED: Cr COAD

That Council;

- a) Agree to support the project in principle of the installation of a billboard within the Wongan Hills Sports Complex at the location determined by the Shire of Wongan Ballidu.
- b) Advise the Wongan Hills Sports and Recreation Council Inc (WHSRC) that the proposed grant funding application to include all costs associated with the project including contract installation and associated works to erect the billboard;
- c) Require WHSRC to provide the Shire with a full scope of works for approval prior to any works commencing on the installation of the Signboard.

CARRIED: 7/0
RESOLUTION: 150524
Against:

For:
Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

9.4.10 PROPOSED LEASEHOLD TENURE OVER UNALLOCATED CROWN LAND (UCL) LOTS WONGAN HILLS

FILE REFERENCE:	D7.1
REPORT DATE:	16 May 2024
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

That Council agree to the Chief Executive Officer obtaining a Development lease over the following lands for the permitted use of Housing Development from the Department of Planning, Lands and Heritage (DPLH):

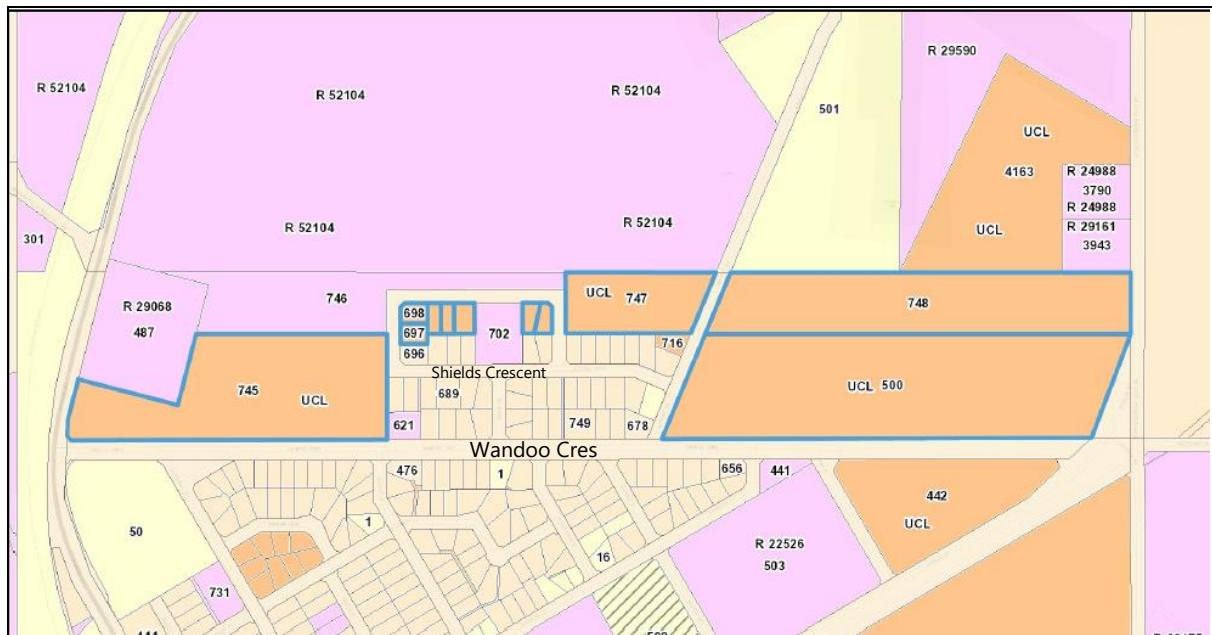
- Unallocated Crown Land (UCL) Lots 697 – 701 on Deposited Plan 214672
- UCL Lots 703 & 704 on Deposited Plan 214672
- UCL Lots 745, 747 and 748 on Deposited Plan 219471
- UCL Lot 500 on Deposited Plan 53085

The above lots are in Wongan Hills, north of town, do not have a street address and are identified by UCL and Lot numbers.

BACKGROUND:

The Shire of Wongan Ballidu had previously sort, then developed parts of Shields Crescent, Wongan Hills for housing purposes.

The developed lots have now been all but sold, in looking at options for future development for land, Council considered the School oval, on reflection it would seem more appropriate to further develop land adjacent to Shields Crescent giving Council more flexibility in the number of lots and lot sizes.



DPLH 20/12/2023

COMMENT:

The below land was previously subject to a lease between the Crown and Shire of Wongan-Ballidu with the permitted use as 'Development of land for residential purposes' for five (5) years commencing in 2014. The lease expired 31 December 2019 and was removed as of August 2020. The Shire confirmed in June 2020 to DPLH that Council did not wish to renew the lease.

- Unallocated Crown Land (UCL) Lots 697 – 701 on Deposited Plan 214672
- UCL Lots 703 & 704 on Deposited Plan 214672
- UCL Lots 745, 747 and 748 on Deposited Plan 219471
- UCL Lot 500 on Deposited Plan 53085

This would form the Stage 2 Shields Cres release, following Stage 1 having all but one lot sold as of 16 May 2024.

The land to be placed under the development lease would ensure that the Shire has tenure through a development lease of the land adjacent to Shields Crescent. The land being subject to a development lease ensures that the Shire would not be up for any large up front capital cost to secure the land. The amount and size of the blocks would give Council ample opportunity to look at a number of different subdivision scenarios and models for the future development on the Wongan Hills Townsite.

By taking a development lease, it will enable Council to use funds that might have ordinarily be utilised for the purchase of the land to be repurposed for the preparation of business plans including subdivision proposals prior to consideration of any proposed development.

POLICY REQUIREMENTS:

There are no known policy requirements associated with this item.

LEGISLATIVE REQUIREMENTS:

Land Administration Act 1997

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental implications associated with this proposal.

➤ Economic

There are no known economic implications associated with this proposal.

➤ Social

There are no known social value implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are costs associated with holding the Development lease, however these costs are minimal at around \$1000.00 per annum.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOVED: Cr COAD

SECONDED: Cr STARCEVICH

That Council **APPROVE** the request for the Shire of Wongan-Ballidu to obtain a development lease over:

- UCL Lots 697 – 701 on Deposited Plan 214672
- UCL Lots 703 & 704 on Deposited Plan 214672
- UCL Lots 745, 747 and 748 on Deposited Plan 219471
- UCL Lot 500 on Deposited Plan 53085

from Department of Planning, Lands and Heritage for the purpose of Housing Development for a term of five years, with an option to renew for another five.

CARRIED: 7/0
RESOLUTION: 160524

For:

Cr M Stephenson
Cr D Coad
Cr S Boekeman
Cr G Chambon
Cr E Giedraitis
Cr M Sewell
Cr S Starcevich

Against:

9.5 COMMUNITY SERVICES

Nil

Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

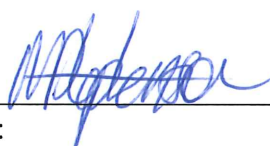
Nil

Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

Item 12. CLOSURE

The Shire President, Cr M Stephenson, declared the meeting closed at 4:03pm.



Signed by:

26 June 24
Date:

Cr M Stephenson
Shire President