



Shire of  
Wongan-Ballidu

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# Agenda

Special Meeting of Council  
Thursday, 12 December 2024





# Shire of Wongan-Ballidu

## NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Elected Members

I advise that the Special Meeting of the Shire of Wongan-Ballidu will be held on Thursday, 12<sup>th</sup> December 2024 commencing at 3.00pm at Council Chambers, Shire of Wongan Ballidu, Corner Quinlan Street and Elphin Crescent, Wongan Hills WA 6603

SAM DOLZADELLI  
**CHIEF EXECUTIVE OFFICER**

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### **Disclaimer**

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

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**Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country: -

*"I'd like to begin by acknowledging the first nations people of the land on which we meet today. I would also like to pay my respects to Elders past, present and emerging."*

**Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED**

**Item 3. MATTERS FOR WHICH MEETING MAY BE CLOSED**

Refer to item 11.

## Item 4. REPORTS OF OFFICERS

### 4.1 LRCIP PHASE 2 PROJECTS – BUDGET AMENDMENTS

<b>FILE REFERENCE:</b>	Finance Management/Budgets
<b>REPORT DATE:</b>	05 December 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Informal Council Meeting 27 November 2024
<b>AUTHOR:</b>	Sam Dolzadelli - Chief Executive Officer
<b>ATTACHMENTS:</b>	Nil

#### **PURPOSE OF REPORT:**

The purpose of this report is to recommend that Council adopt the budget amendments required to undertake the Local Roads and Community Infrastructure Program (LRCIP) Phase 2 projects.

#### **BACKGROUND:**

The Shire has unspent funding from LRCIP Phase 2 of \$277,024. After discussions with the LRCIP Program Delegate, the Shire are able to reallocate these funds to alternative projects. Projects must be completed by 31 March 2025.

At the Informal Council Meeting held 27 November 2024, Council supported the nomination of new projects to the sum of the unspent amount. In order for the Shire to proceed with these projects, budget amendments are required.

#### **POLICY REQUIREMENTS:**

Nil.

#### **LEGISLATIVE REQUIREMENTS:**

- Section 6.8(1)(b) of the *Local Government Act 1995*

#### **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental impacts associated with this proposal.
- **Economic**  
There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

Nil. The budget amendments include an equal increase in both income and expenditure which result in no change to the current budget closing position.

**COMMENT:**

At the Informal Council Meeting in November 2024, Council supported the below projects to be applied for as a variation to utilise the unspent LRCIP Phase 2 funds of \$277,024.

<b>Project</b>	<b>Project Cost</b>	<b>LRCIP Phase 2 funds</b>	<b>Alternative funds</b>
Ballidu Footpaths	\$90,000	\$90,000	\$0
Ballidu Hall Carpark	\$20,000	\$20,000	\$0
WH North Entry Drainage	\$100,000	\$100,000	\$0
WH Cemetery Toilet	\$80,000	\$60,000	\$20,000
CCTV Upgrades	\$7,024	\$7,024	\$0
<b>Total</b>	<b>\$297,024</b>	<b>\$277,024</b>	<b>\$20,000</b>

The above projects have been approved by the LRCIP Program Delegate and must be completed by 31 March 2025.

Through discussions with the Wongan Hills Progress Association and Wongan Hills Rotary Club a total contribution of \$20,000 has been formally committed towards the Wongan Hills Cemetery Toilet.

**Budget Amendments**

Council is requested to approve the following amendments to the 2024/25 adopted Annual Budget, with explanations provided in the table below. Pursuant to section 6.8(1)(b) of the *Local Government Act 1995*, this will require an absolute majority decision of Council.

<b>Income/Expense</b>	<b>Description</b>	<b>Adopted Budget</b>	<b>Proposed amended budget</b>	<b>Variance Increase/(Decrease) in funding position</b>	<b>Comment</b>
Capital Expenditure	Ballidu Footpaths	(\$0)	(\$90,000)	(\$90,000)	Budget allocation for new footpath between Alpha St and Bunyip St.
Capital Expenditure	Ballidu Hall Carpark	(\$0)	(\$20,000)	(\$20,000)	Budget allocation to bituminise Ballidu Hall Carpark.
Capital Expenditure	Wongan Hills – Northside	(\$0)	(\$100,000)	(\$100,000)	Budget allocation to upgrade

	Entry Wongan Road Drainage				drainage system on Wongan Road (Northside of town entry).
Capital Expenditure	Wongan Hills Cemetery Toilet	(\$0)	(\$80,000)	(\$80,000)	Budget allocation for a new unisex accessible toilet at Wongan Hills Cemetery.
Capital Expenditure	CCTV Upgrades	(\$0)	(\$7,024)	(\$7,024)	Budget allocation for various upgrades to the CCTV network in Wongan Hills.
Capital Income	LRCIP Phase 2	\$0	\$277,024	\$277,024	Budget allocation for unbudgeted income of LRCIP Phase 2.
Capital Income	Community Contributions	\$0	\$20,000	\$20,000	Budget allocation for the committed community contributions toward the WH Cemetery Toilet.
<b>Change in net current assets (funding position)</b>				<b>\$0</b>	

**VOTING REQUIREMENTS:** Absolute Majority.

**ABSOLUTE MAJORITY REQUIRED:** Yes, required for budget amendments – s6.8(1)(b) of *Local Government Act 1995*.

**OFFICER RECOMMENDATION:**

That Council:

- Pursuant to section 6.8(1)(b) of the *Local Government Act 1995* approves the following budget amendments to the 2024/25 adopted Annual Budget:

Income/Expense	Description	Adopted Budget	Proposed amended budget	Variance Increase/(Decrease) in funding position	Comment
Capital Expenditure	Ballidu Footpaths	(\$0)	(\$90,000)	(\$90,000)	Budget allocation for new footpath between Alpha St and Bunyip St.
Capital Expenditure	Ballidu Hall Carpark	(\$0)	(\$20,000)	(\$20,000)	Budget allocation to bituminise Ballidu Hall Carpark.
Capital Expenditure	Wongan Hills – Northside Entry Wongan Road Drainage	(\$0)	(\$100,000)	(\$100,000)	Budget allocation to upgrade drainage system on Wongan Road (Northside of town entry).
Capital Expenditure	Wongan Hills Cemetery Toilet	(\$0)	(\$80,000)	(\$80,000)	Budget allocation for a new unisex accessible toilet at Wongan Hills Cemetery.
Capital Expenditure	CCTV Upgrades	(\$0)	(\$7,024)	(\$7,024)	Budget allocation for various upgrades to the CCTV network in Wongan Hills.
Capital Income	LRCIP Phase 2	\$0	\$277,024	\$277,024	Budget allocation for unbudgeted income of LRCIP Phase 2.
Capital Income	Community Contributions	\$0	\$20,000	\$20,000	Budget allocation for the committed community contributions toward the WH Cemetery Toilet.
<b>Change in net current assets (funding position)</b>				<b>\$0</b>	

**\*\*Absolute majority required\*\***



**Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

## Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

### 11.1 AWARD OF CONTRACT – WONGAN HILLS RAILWAY STATION TOILETS

<b>FILE REFERENCE:</b>	Procurement
<b>REPORT DATE:</b>	06 December 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Sam Dolzadelli – Chief Executive Officer
<b>ATTACHMENTS:</b>	Confidential

#### OFFICER RECOMMENDATION:

That Council:

1. Award the contract for the upgrade of the Wongan Hills Railway Station Public Toilets to Cambercentric Pty Ltd T/A HS Hyde and Son, noting the tendered price is subject to minor variation with the automatic sliding door, and a 20% contingency is to be made in addition the tendered price.
2. AUTHORISE the Chief Executive Officer to finalise the contract with HS Hyde and Son.

## 11.2 CEO PROBATION

<b>FILE REFERENCE:</b>	Staff Personnel
<b>REPORT DATE:</b>	02 December 2024
<b>APPLICANT/PROponent:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	CEO discloses an impartiality interest as it pertains to his employment.
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Sam Dolzadelli – Chief Executive Officer / Cr Mandy Stephenson – Shire President
<b>ATTACHMENTS:</b>	<b>Confidential</b>

### OFFICER RECOMMENDATION:

That Council:

Ratify the successful completion of the Chief Executive Officer's probation, noting that the six-month probation period finished on 9 December 2024.

## Item 12. CLOSURE

The Presiding Member, Cr M Stephenson, declared the meeting closed at \_\_\_\_\_pm.