

Shire of Wongan-Ballidu



**MINUTES**

**ORDINARY MEETING OF  
COUNCIL  
WEDNESDAY 24 AUGUST 2016**



## MINUTES INDEX

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	2
2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED .....	2
3. PUBLIC QUESTION TIME.....	2
4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER.....	2
5. PETITIONS AND PRESENTATIONS .....	2
6. APPLICATIONS FOR LEAVE OF ABSENCE .....	3
7. CONFIRMATION OF MINUTES .....	3
7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 27 JULY 2016.....	3
7.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL (BUDGET MEETING) HELD ON THURSDAY 14 JULY 2016 .....	3
8. MATTERS FOR WHICH THE MEETING MAY BE CLOSED .....	3
9. REPORTS OF OFFICERS AND COMMITTEES.....	4
9.1 ADMINISTRATION AND FINANCIAL SERVICES .....	4
9.1.1 ACCOUNTS SUBMITTED .....	4
9.1.2 FINANCIAL REPORTS.....	12
9.1.3 DRAFT STRATEGIC RESOURCE MANAGEMENT PLAN.....	25
10. QUESTIONS FROM MEMBERS WITHOUT NOTICE.....	27
11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED .....	27
12. CLOSURE.....	28





# SHIRE OF WONGAN-BALLIDU

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.06pm

## 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

### Attendees:

Cr Peter Macnamara- Shire President  
Cr Brad West- Deputy Shire President  
Cr Alfreda Lyon  
Cr Jon Hasson  
Cr Norma Walton  
Cr Hugh Barrett-Lennard

Stuart Taylor- Chief Executive Officer  
David Taylor- Deputy Chief Executive Officer  
Karl Mickle- Works Manager  
Joanne Guest- Manager Community Services- minute taker  
Melissa Marcon- Building Services Coordinator  
Alana Wigmore- Personal Assistant

### Apologies:

Nil

### Leave of absence previously granted:

Nil

## 3. PUBLIC QUESTION TIME

Nil

## 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

- The President thanked Councillors for attending the recent McIntosh & Sons new premise opening.
- State Cabinet Meeting to be held in Moora on Sunday 28 August 2016. The Shire President and the Chief Executive Officer will be attending and intend to speak with Ministers regarding the Research Station.
- No Council Dinner after this meeting
- The President thanked Cr Walton for all her efforts in organising the 100 Years of the Road Board celebrations. Norma – 100 years.
- A thankyou letter has been received from Ninan House for recent grant monies
- A thankyou letter has been received from the Elizabeth Telfer Centre committee for recent grant monies along with an invitation to the opening of the renovated facilities on Monday 29 August 2016. The Shire President and one other Councillor will attend this function.

## 5. PETITIONS AND PRESENTATIONS

**6. APPLICATION/S FOR LEAVE OF ABSENCE**

Nil

**7. CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 27 JULY 2016**

**MOTION:** **MOVED: Cr Walton / Cr Lyon**

**That the minutes of the Ordinary meeting of Council held on Wednesday 27 July 2016 be confirmed as a true and correct record of the proceedings.**

**CARRIED: 7/0  
RESOLUTION: 010816**

**7.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL (BUDGET MEETING) HELD ON THURSDAY 14 JULY 2016**

**MOTION:** **MOVED: Cr Barrett-Lennard / Cr Hasson**

**That the minutes of the Special meeting of Council (Budget Meeting) held on Thursday 14 July 2016 be confirmed as a true and correct record of the proceedings.**

**CARRIED: 7/0  
RESOLUTION: 020816**

**8. MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil



## 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 ADMINISTRATION & FINANCIAL SERVICES

#### 9.1.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	25 August 2016
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	June 2016

#### **PURPOSE OF REPORT:**

That the accounts as submitted be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposals.
- **Economic**  
There are no known environmental implications associated with the proposals.
- **Social**  
There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOTION:            MOVED: Cr Barrett-Lennard / Cr West**

**That the accounts submitted from 1 July 2016 to 31 July 2016 totalling \$-627832.13 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**

**CARRIED: 7/0  
RESOLUTION: 030816**



**List of Accounts Due & Submitted to Council 1 July to 31 July 2016**

Chq/EFT	Date	Name	Description	Amount
Direct Debit	08/07/2016	CRC - FUJI XEROX AUSTRALIA PTY LTD	CRC Photocopier	-553.30
Direct Debit	26/07/2016	CEO CREDIT CARD	CEO Credit Card	-613.05
1090	28/07/2016	ANDREW STEWART SHANKS	WH Nature Playground	-5379.00
EFT14045	06/07/2016	CHILD SUPPORT	Payroll Deduction	-230.00
EFT14046	06/07/2016	AUSTRALIAN SERVICES UNION	Employee Union Fees	-52.70
EFT14047	06/07/2016	IOU SOCIAL CLUB	Employee Social Club Deductions	-260.00
EFT14048	06/07/2016	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT14049	06/07/2016	ANZ BANK (NETT WAGES)	Wages PPE 05.07.16	-54176.77
EFT14083	08/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Walga Membership For 2016/2017 Financial Year	-21531.67
EFT14084	08/07/2016	WESTERN AUSTRALIAN TREASURY CORPORATION		-13956.52
		WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 145c Fixed Component - Land Development 145c	8550.00
		WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 147 Interest Payment -	5406.52
EFT14085	08/07/2016	IT VISION USER GROUP INC.	It Vision User Group Membership	-715.00
EFT14086	08/07/2016	TOLL IPEC PTY LTD	Freight Charges - Air Liquide	-14.75
EFT14087	08/07/2016	MOLONEY ASSET MANAGEMENT SYSTEMS	Asset Modules Software Renewal 16/17	-440.00
EFT14088	08/07/2016	JOHN STEPHEN CASEY	Reimbursement for Training Course	-1255.00
EFT14089	15/07/2016	BOEKEMAN NOMINEES PTY LTD		-787.78
		BOEKEMAN NOMINEES PTY LTD	Joystick For Front Wheel Assist Loader Tractor PTR8	721.60
		BOEKEMAN NOMINEES PTY LTD	Seal For Front Wheel Assist Loader Tractor PTR8	66.18
EFT14090	15/07/2016	WONGAN HILLS IGA	CRC Refreshments for July 2016	-201.51
EFT14091	15/07/2016	MCINTOSH & SON	Skip Bin Hire for Sports Pavilion	-264.00
EFT14092	15/07/2016	OFFICEWORKS BUSINESS DIRECT	A3 Paper For CRC	-379.90
EFT14093	15/07/2016	TRUCKLINE PARTS	Mudguard For Mack Truck PTK33	-679.00
EFT14094	15/07/2016	WATER CORPORATION	Water Rates Tennis Courts	-58.27
EFT14095	15/07/2016	WONGAN CONCRETE SERVICES		-5346.00
		WONGAN CONCRETE SERVICES	Supply and Lay Concrete for Footpath for the Museum (15/16)	2860.00
		WONGAN CONCRETE SERVICES	Removal of Existing Concrete - Supply and Lay Concrete for Medical Centre (15/16)	2486.00
EFT14096	15/07/2016	WONGAN STEEL MANUFACTURERS		-589.10
		WONGAN STEEL MANUFACTURERS	Ally Pully For Sundry Plant PSP3	36.80
		WONGAN STEEL MANUFACTURERS	Hydraulic Hose and Fitting For Dual Tip Pig Trailer PTR23	138.66
		WONGAN STEEL MANUFACTURERS	Hose End for Dual Tip Pig Trailer PTR23	22.50
		WONGAN STEEL MANUFACTURERS	Part Of Purchase Order - 7669 - Hand Rails For Civic Centre	391.14
EFT14097	15/07/2016	BOC LIMITED	Oxygen Cylinder Rental	-1222.31
EFT14098	15/07/2016	IXOM OPERATIONS PTY LTD	Chlorine For Swimming Pool	-163.68
EFT14099	15/07/2016	WONGAN HILLS BETTA HOME LIVING	Supply New Wall Oven & Stove Top for 27a Quinlan Street (15/16)	-2658.00
EFT14100	15/07/2016	COVS		-434.74
		COVS	Filters, Plugs and Globes for PUT68, PTR26, PTR23, PG13, PTK31	255.87
		COVS	Fuel Filter For Works Coordinator Vehicle VWC	178.87



EFT14101	15/07/2016	TRUCK CENTRE (WA) PTY LTD	Filter Kit For Mack Truck PTK33	-537.02
EFT14102	15/07/2016	WONGAN MAIL SERVICE	June Account CRC	-7.00
EFT14103	15/07/2016	PUBLIC TRANSPORT AUTHORITY OF WA	Transwa Account For June 2016	-195.24
EFT14104	15/07/2016	FUJI XEROX AUSTRALIA PTY LTD	Boomer Printing - June 2016	-2511.98
EFT14105	15/07/2016	AIR LIQUIDE WA PTY LTD	Cylinder Fee - Swimming Pool	-40.03
EFT14106	15/07/2016	AIREY TAYLOR CONSULTING	Inspection of Premises and Provision of Diagnostic Report Flooring and Walls for Ballidu Hall (15/16)	-3140.50
EFT14107	15/07/2016	EINSTEINS TOP SECRET SCIENCE PERTH	Science Week Materials For CRC Event	-277.00
EFT14108	15/07/2016	MICHAEL GODFREY	Community Bus For Aged Friendly Communities - 19 Trips X 6.5 Hours Per Trip (15/16)	-3087.50
EFT14109	20/07/2016	CHILD SUPPORT	Payroll Deduction	-230.00
EFT14110	20/07/2016	AUSTRALIAN SERVICES UNION	Employee Union Fees	-52.70
EFT14111	20/07/2016	IOU SOCIAL CLUB	Employee Social Club Deductions	-260.00
EFT14112	20/07/2016	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT14113	20/07/2016	ANZ BANK (NETT WAGES)	Wages PPE 19.07.16	-55823.30
EFT14114	22/07/2016	COURIER AUSTRALIA INTERNATIONAL		-146.35
		COURIER AUSTRALIA INTERNATIONAL	Freight Charges For Mack Truck PTK33	13.59
		COURIER AUSTRALIA INTERNATIONAL	Freight Charges For Cat Vibrating Roller PROL13	132.76
EFT14115	22/07/2016	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight Charges For Cat Grader PG13	-44.76
EFT14116	22/07/2016	OFFICEWORKS BUSINESS DIRECT	Stationery For CRC	-65.29
EFT14117	22/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Gift Registry Module	-600.00
EFT14118	22/07/2016	WALLIS COMPUTER SOLUTIONS		-1827.39
		WALLIS COMPUTER SOLUTIONS	IT Support For Medical Centre	420.75
		WALLIS COMPUTER SOLUTIONS	IT Support For Medical Centre	672.38
		WALLIS COMPUTER SOLUTIONS	IT Support For Medical Centre	152.63
		WALLIS COMPUTER SOLUTIONS	IT Support For CRC	581.63
EFT14119	22/07/2016	WATER CORPORATION		-1922.67
		WATER CORPORATION	Standpipe Water Charges - Davey Rd	90.34
		WATER CORPORATION	Standpipe Water Charges - West Kondut Rd	40.13
		WATER CORPORATION	Standpipe Water Charges - Kondut East Rd	1008.73
		WATER CORPORATION	Trade Waste Permit For Caravan Dump Point - Wongan Rd Lot 3 (16/17)	229.46
		WATER CORPORATION	Standpipe Water Charges - Calingiri Rd	40.13
		WATER CORPORATION	Standpipe Water Charges - Gabalong East Rd	80.26
		WATER CORPORATION	Standpipe Water Charges - James St Cadoux	52.68
		WATER CORPORATION	Standpipe Water Charges - Lot 3427 Ninghan Rd	40.13
		WATER CORPORATION	Standpipe Water Charges - Craig Rd	40.13
		WATER CORPORATION	Standpipe Water Charges - Depot Rd	174.02
		WATER CORPORATION	Standpipe Water Charges - Ballidu South East Rd	42.22
		WATER CORPORATION	Standpipe Water Charges - Cadoux South - Koorda Rd	40.13
		WATER CORPORATION	Standpipe Water Charges - Podmore Rd	44.31
EFT14120	22/07/2016	WESTRAC EQUIPMENT PTY LTD		-1124.28
		WESTRAC EQUIPMENT PTY LTD	Parts For Cat Vibrating Roller PROL13 and Cat Grader PG13	691.32



		WESTRAC EQUIPMENT PTY LTD	Mount For Cat Vibrating Roller PROL13	432.96
EFT14121	22/07/2016	WILLIAMS & WILLIAMS	1000 Firebreak Notices - Rates 2016/2017	-1342.00
EFT14122	22/07/2016	G R & N W WALTON	Conduit For Cables In Ceo Office	-44.00
EFT14123	22/07/2016	WONGAN HILLS TOURISM GROUP INC	Cleaning For CRC	-420.00
EFT14124	22/07/2016	AUSTRALIAN TAXATION OFFICE	June 2016 Bas	-22255.00
EFT14125	22/07/2016	SIGMA CHEMICALS	3 X Aquacure 40kg Dry Chlorine For Swimming Pool	-673.20
EFT14126	22/07/2016	KAHLIA HARDER	Reimbursement Of Studies - Unit 3, 4, 5 - Advanced Diploma Of Accounting	-1104.39
EFT14127	22/07/2016	CLIENT FOCUSED EVALUATIONS PROGRAM PTY LTD	Surgery Accreditation - Medical Centre	-205.00
EFT14128	22/07/2016	AIRCONS 4 YOU PLUS ELECTRICAL	Starters And Tubes For Lights - Admin Office	-155.62
EFT14129	22/07/2016	HDJ CONTRACTING		-1680.00
		HDJ CONTRACTING	Cleaning - CRC and Medical Centre	1540.00
		HDJ CONTRACTING	Cleaning - CRC and Medical Centre	140.00
EFT14130	22/07/2016	SOUTH REGIONAL TAFE	TAFE Course Enrolment - All Units Sam Dozadelli	-1235.85
EFT14131	22/07/2016	RURAL RANGER SERVICES	Ranger Services + Travel - 8/7/16, 12/7/16 And 14/7/16	-600.00
EFT14132	22/07/2016	CORE BUSINESS AUSTRALIA	Flood Damage - Claim 1 - Supervision Of Restoration Of Essential Public Assets - Old Ballidu Rd	-12714.55
EFT14133	25/07/2016	MEDITECH AUST-ASIA PTY LTD	Reimbursement of Purchases for the Wongan Hills Medical Centre	-10445.27
EFT14134	29/07/2016	COURIER AUSTRALIA INTERNATIONAL	LISWA	-30.28
EFT14135	29/07/2016	OFFICEWORKS BUSINESS DIRECT	Stationery For CRC	-62.27
EFT14136	29/07/2016	WATER CORPORATION		-9327.62
		WATER CORPORATION	Trade Waste Permit 41726 - Fenton Place	297.07
		WATER CORPORATION	Trade Waste Fee 623L - Quinlan St	6.15
		WATER CORPORATION	Water Consumption - Burakin Hall	6.48
		WATER CORPORATION	Water Rates & Consumption - 30 Wandoo Crescent	510.74
		WATER CORPORATION	Water Rates & Consumption - 8 Ellis St	824.85
		WATER CORPORATION	Water Rates & Consumption- 14 Ellis Street	229.35
		WATER CORPORATION	Water Rates & Consumption - 49 Quinlan St	461.08
		WATER CORPORATION	Water Rates & Consumption 11 Wandoo Crescent	241.77
		WATER CORPORATION	Water Rates & Consumption - 7 Wandoo Crescent	312.11
		WATER CORPORATION	Water Rates & Consumption - Depot House	40.13
		WATER CORPORATION	Water Rates & Consumption 1, 2 & 3/20 Stickland St	537.62
		WATER CORPORATION	Water Rates & Consumption - 2A Patterson St	210.73
		WATER CORPORATION	Water Rates - 2b Patterson St	197.07
		WATER CORPORATION	Water Rates - 27-29A Quinlan St	215.53
		WATER CORPORATION	Water Rates - 27-29B Quinlan St	215.53
		WATER CORPORATION	Water Rates - 27-29 Quinlan St	216.94
		WATER CORPORATION	Water Rates & Consumption - 27-29D Quinlan St	232.12
		WATER CORPORATION	Water Rates - 16 Moore St	135.72
		WATER CORPORATION	Water Rates - Civic Centre	254.11
		WATER CORPORATION	Water Rates & Consumption- Telecentre	44.78



		WATER CORPORATION	Water Rates & Consumption - The Station	307.23
		WATER CORPORATION	Water Rates & Consumption - Museum	62.59
		WATER CORPORATION	Water Consumption - Community Park	157.55
		WATER CORPORATION	Water Consumption - Community Park	284.99
		WATER CORPORATION	Water Rates - Ballidu Hall	40.13
		WATER CORPORATION	Water Rates & Consumption - Depot	517.25
		WATER CORPORATION	Water Rates - Quinlan St Gardens	40.13
		WATER CORPORATION	Water Rates & Consumption - Admin Building	159.21
		WATER CORPORATION	Water Rates & Consumption - WH Airport	47.24
		WATER CORPORATION	Water Consumption - WH Swimming Pool	248.29
		WATER CORPORATION	Water Consumption - WH Ovals	127.38
		WATER CORPORATION	Water Consumption - Fenton Place Gardens	474.98
		WATER CORPORATION	Water Rates & Consumption - Cemetery	112.06
		WATER CORPORATION	Water Consumption - Bunyip Park	66.93
		WATER CORPORATION	Water Consumption - Alpha Park	32.39
		WATER CORPORATION	Water Rates - 162 Danubin St	40.13
		WATER CORPORATION	Water Rates & Consumption - 42 Mitchell St	448.67
		WATER CORPORATION	Water Rates - Saleyards	93.87
		WATER CORPORATION	Water Consumption - CRC Building	8.64
		WATER CORPORATION	Water Rates - Cubbyhouse	129.48
		WATER CORPORATION	Water Consumption - King St Reserve	25.91
		WATER CORPORATION	Water Rates & Consumption - Masonic Lodge	78.24
		WATER CORPORATION	Water Rates - Elizabeth Telfer Centre	76.08
		WATER CORPORATION	Water Rates - 14 Shields Crescent	216.94
		WATER CORPORATION	Water Rates & Consumption - 31 Quinlan St	187.38
		WATER CORPORATION	Water Rates - Commercial St	40.75
		WATER CORPORATION	Water Rates & Consumption - Medical Centre	113.30
EFT14137	29/07/2016	WONGAN HILLS BETTA HOME LIVING		-103.95
		WONGAN HILLS BETTA HOME LIVING	Initial Hire Of Gas Bottle for Unit 31A Quinlan St	64.00
		WONGAN HILLS BETTA HOME LIVING	Toaster for CRC	39.95
EFT14138	29/07/2016	DALLIMORE NOMINEES PTY LTD	Unit 3/20 Stickland Street Wongan Hills Supply And Lay Carpet To Lounge And Bedroom	-1832.00
EFT14139	29/07/2016	IT VISION AUSTRALIA PTY LTD	Renew Synergysoft & Universe Annual License Fees	-33821.70
EFT14140	29/07/2016	LGIS LIABILITY		-67818.00
		LGIS LIABILITY	Crime Insurance	914.76
		LGIS LIABILITY	Bushfire Insurance	13059.20
		LGIS LIABILITY	Liability Insurance - Members, Admin, Building Services, Swimming Pool & PWO	20239.04
		LGIS LIABILITY	LGIS Workcare First Instalment	33605.00
EFT14141	29/07/2016	LGIS INSURANCE BROKING		-79087.09
		LGIS INSURANCE BROKING	Travel Insurance - Staff & Councillors	825.00
		LGIS INSURANCE BROKING	Management Liability - Staff & Councillors	7090.60



		LGIS INSURANCE BROKING	Personal Accident - Admin & Councillors	467.50
		LGIS INSURANCE BROKING	Journey Insurance - Staff & Councillors	100.00
		LGIS INSURANCE BROKING	2016/17 Motor Vehicle Insurance	66069.61
		LGIS INSURANCE BROKING	Salary Continuance Insurance	4314.38
		LGIS INSURANCE BROKING	Marine Cargo - Admin	220.00
EFT14142	29/07/2016	LGIS PROPERTY	2016/17 Property Insurance	-50491.98
EFT14143	29/07/2016	BULLIVANTS HANDLING SAFETY	132101 2m 8mm 1 Leg Chain Sling	-375.52
EFT14144	29/07/2016	CAMMS	Cloud Hosting Fee	-1980.00
EFT14145	29/07/2016	JAIME REILLY	Writing Training Course Reimbursement	-170.00
EFT14146	29/07/2016	GLOBE AUSTRALIA PTY LTD	5 Xlkg Casper Herbicide	-412.50
EFT14147	29/07/2016	NEWINS FAMILY TRUST	Management Of Wh Refuse Site July 2016	-3758.33
EFT14148	29/07/2016	STATEWIDE FIBREGLASS	50% Payment For Refurbishment Of Filtration And Pipework	-16883.66
EFT14149	29/07/2016	HENDOS PLUMBING & GAS SERVICES	Plumb in New Wall Oven and Cook Top	-522.00
EFT14150	29/07/2016	FEGAN BUILDING SURVEYING	Building Surveying July 2016	-330.00
EFT14151	29/07/2016	JOHN STEPHEN CASEY	Reimbursement Of Accommodation - Training	-207.00
EFT14158	31/07/2016	DEPARTMENT OF TRANSPORT	July DPI Payment	-68649.15
20773	06/07/2016	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1292.49
20775	15/07/2016	TELSTRA CORPORATION LIMITED	Phone Account CRC - June 2016	-432.74
20776	15/07/2016	SYNERGY		-12094.20
		SYNERGY	Electricity Burakin Hall	38.80
		SYNERGY	Electricity WH Aerodrome	36.00
		SYNERGY	Electricity Depot	1017.40
		SYNERGY	Electricity 30 Wandoo Crescent	457.20
		SYNERGY	Electricity Cadoux Bushfire Brigade Hall	31.70
		SYNERGY	Electricity Telecentre	50.40
		SYNERGY	Electricity WH Town Centre Gardens	54.80
		SYNERGY	Electricity Museum	99.60
		SYNERGY	Electricity WH Community Park	429.10
		SYNERGY	Electricity Civic Centre	699.25
		SYNERGY	Electricity Transmission Tower	917.20
		SYNERGY	Electricity Street Lighting	4107.30
		SYNERGY	Electricity Joint Venture Gardens	27.85
		SYNERGY	Electricity Administration Building	1382.60
		SYNERGY	Electricity WH Medical Centre	2007.35
		SYNERGY	Electricity CRC Utilities	81.20
		SYNERGY	Electricity 31A Quinlan Street	55.60
		SYNERGY	Electricity 31B Quinlan Street	53.20
		SYNERGY	Electricity 7 Wandoo Crescent	373.90
		SYNERGY	Electricity Alpha Park Ballidu	87.95
		SYNERGY	Electricity Cadoux Toilets	30.55
		SYNERGY	Electricity Ballidu Hall	55.25
20777	15/07/2016	PETER SPECIALE SMASH REPAIRS	Kangaroo Damage Repairs For Toyota Hilux Put68	-300.00
20778	15/07/2016	NORTHSIDE SEPTICS	Pump Out Two Full Sewage Tanks at Cadoux Public Toilets	-630.00
20779	20/07/2016	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1240.00
20780	22/07/2016	WESTNET PTY LTD	Westnet CRC Account - August To September 2016	-669.64
20781	22/07/2016	TELSTRA CORPORATION LIMITED	Shire Account - Usage And Rental	-9.71

20782	22/07/2016	SYNERGY		-3728.80
		SYNERGY	Electricity - Swimming Pool	496.45
		SYNERGY	Electricity - Sports Ground	1377.80
		SYNERGY	Electricity - CRC	1854.55
20783	22/07/2016	INTEGRAL VALUATIONS PTY LTD	Plant & Equipment Revaluation 2015	-11275.00
20784	29/07/2016	CASH	Till Float increase - \$50 Muni \$100 Trust for CRC	-150.00
Direct Debit	05/07/2016	WALGS SUPERANNUATION PLAN	Employee Superannuation	-6379.39
Direct Debit	05/07/2016	HOSTPLUS SUPERANNUATION FUND	Superannuation Contributions	-147.38
Direct Debit	05/07/2016	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Payroll Deductions	-215.39
Direct Debit	05/07/2016	CONCEPT ONE SUPERANNUATION PLAN	Superannuation Contributions	-128.17
Direct Debit	05/07/2016	KYLEREAN SUPERANNUATION FUND	Superannuation Contributions	-1238.11
Direct Debit	05/07/2016	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-3096.58
Direct Debit	05/07/2016	BT SUPER FOR LIFE	Superannuation Contributions	-194.57
Direct Debit	05/07/2016	REST SUPERANNUATION	Superannuation Contributions	-46.55
Direct Debit	05/07/2016	AMP SUPERANNUATION LTD.	Superannuation Contributions	-205.67
Direct Debit	19/07/2016	WALGS SUPERANNUATION PLAN	Employee Superannuation	-6437.00
Direct Debit	19/07/2016	HOSTPLUS SUPERANNUATION FUND	Superannuation Contributions	-149.94
Direct Debit	19/07/2016	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Payroll Deductions	-219.12
Direct Debit	19/07/2016	CONCEPT ONE SUPERANNUATION PLAN	Superannuation Contributions	-130.39
Direct Debit	19/07/2016	KYLEREAN SUPERANNUATION FUND	Superannuation Contributions	-1238.11
Direct Debit	19/07/2016	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-1521.86
Direct Debit	19/07/2016	BT SUPER FOR LIFE	Superannuation Contributions	-198.23
Direct Debit	19/07/2016	REST SUPERANNUATION	Superannuation Contributions	-47.52
Direct Debit	19/07/2016	AMP SUPERANNUATION LTD.	Superannuation Contributions	-220.06
Direct Debit	05/07/2016	PRIME SUPER	Superannuation Contributions	-581.48
Direct Debit	05/07/2016	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-193.59
Direct Debit	19/07/2016	PRIME SUPER	Superannuation Contributions	-591.34
Direct Debit	19/07/2016	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-197.31

Municipal	-553803.98
Trust	-74028.15
<b>Total</b>	<b>-627832.13</b>
Recoverable	17239.26
Partially Recoverable	7892.64



## 9.1.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	25 August 2016
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

### PURPOSE OF REPORT:

That the following statements and reports for the month ended 30 June 2016 be received:

### BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget)  
Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### COMMENT:

Refer to attachment.

## **POLICY REQUIREMENTS:**

Policy F64 - Monthly Financial Reporting Requirements

## **LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

## **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposals.
- **Economic**  
There are no known economic implications associated with the proposals.
- **Social**  
There are no known social implications associated with the proposals.

## **FINANCIAL IMPLICATIONS:**

The financial reports for the periods ending 31 July 2016 are attached to the Council agenda.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOTION:            MOVED: Cr Morgan / Cr Hasson**

**That the following Statements and reports for the months ended 31 July 2016 be received:**

**1. Monthly Statements as follows;**

<b>a. Statement of Financial Activity (by Nature and Type)</b>	<b>FM Regs 34</b>
<b>b. Statement of Operating Activities by Programme/Activity (Summary)</b>	<b>FM Regs 34</b>
<b>c. Statement of Net Current Assets (NCA)</b>	<b>FM Regs 34</b>
<b>d. Rate setting statement</b>	<b>Discretionary</b>
<b>e. Disposal of Assets</b>	<b>Discretionary</b>
<b>f. Rates Outstanding Report</b>	<b>Discretionary</b>
<b>g. Debtors Outstanding Report</b>	<b>Discretionary</b>
<b>h. Bank Reconciliation Report</b>	<b>Discretionary</b>
<b>i. Investment Report</b>	<b>Discretionary</b>
<b>j. Reserve Account Balances Report</b>	<b>Discretionary</b>
<b>k. Loans Schedule</b>	<b>Discretionary</b>

**CARRIED: 7/0  
RESOLUTION: 040816**



**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 JULY 2016**

	Approved Budget 2016- 2017	Current Budget 2016-2017	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,707,294)	(2,707,294)	(136,732)	-		100.0%	⊖
Grants Operating, Subsidies & Contributions	(2,324,395)	(2,324,395)	(215,000)	(213,073)		0.9%	✓
Non Operating Grants, Subsidies & Contributions	(1,265,892)	(1,265,892)	(155,500)	(168,020)		(8.1%)	✓
Fees & Charges & Service Charges	(1,014,544)	(1,014,544)	(26,500)	(25,135)		5.2%	✓
Other Revenue	(64,636)	(64,636)	(10,548)	(9,665)		8.4%	✓
Interest	(87,599)	(87,599)	(76)	(74)		3.3%	✓
Profit on sale of Assets	(2,000)	(2,000)	-	-		#DIV/0!	✍
<b>a: TOTAL INCOME</b>	<b>(7,466,360)</b>	<b>(7,466,360)</b>	<b>(544,356)</b>	<b>(415,966)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,308,197	2,308,197	177,554	185,058		4.2%	✓
Materials & Contracts	1,428,290	1,428,290	119,024	110,054		(7.5%)	✓
Utilities (Gas, Electricity) etc.	304,392	304,392	25,366	27,330		7.7%	✓
Interest #	37,113	37,113	9,562	10,480	11	9.6%	✓
Insurance	254,223	254,223	150,500	149,360		(0.8%)	✓
Other General	248,094	248,094	20,514	21,910		6.8%	✓
Loss on Asset Disposals	60,500	60,500	5,000	-		(100.0%)	⊖
Depreciation	2,408,839	2,408,839	185,295	-		(100.0%)	⊖
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,049,647</b>	<b>7,049,647</b>	<b>692,815</b>	<b>504,193</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>(416,713)</b>	<b>(416,713)</b>	<b>148,459</b>	<b>88,226</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	283,520	283,520	14,176	15,349		8.3%	✓
Furniture & Equipment	3,417	3,417	342	-		(100.0%)	⊖
Motor Vehicles	275,150	275,150	87,000	-		(100.0%)	⊖
Plant	566,000	566,000	56,600	-		(100.0%)	⊖
Infrastructure Other	18,501	18,501	1,850	-		(100.0%)	⊖
Infrastructure Roads	2,601,977	2,601,977	260,198	18,981		(92.7%)	⊖
<b>d: TOTAL CAPITAL</b>	<b>3,748,566</b>	<b>3,748,566</b>	<b>420,166</b>	<b>34,330</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>3,331,853</b>	<b>3,331,853</b>	<b>568,625</b>	<b>122,556</b>			b.
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(2,408,839)	(2,408,839)	(185,295)	-			
Profit on sale of assets	2,000	2,000	-	-	6		
Loss on sale of assets	(60,500)	(60,500)	(5,000)	-	6		
Proceeds from Sale of Assets	(200,000)	(200,000)	(16,667)	-	6		
Transfer from reserves	(320,000)	(320,000)	-	-	10		
Transfer to reserves	274,834	274,834	-	-	10		
Interest paid to reserves #	39,670	39,670	1,234	1,234	10		
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	52,699	52,699	4,392	3,477	11		
SSL Principal Reimbursements	(52,699)	(52,699)	(4,392)	(3,477)	11		
Less (Surplus)/deficit B/Fwd	(659,018)	(659,018)	(659,018)	(659,018)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>(296,121)</b>	<b>(535,228)</b>			

\*\* This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

**Key** Within budget tolerance of 10% ✓  
Over budget tolerance of 10% ✗  
Under budget tolerance of 10% ⊖

**Shire of Wongan-Ballidu**  
**Variance Report for July 2016**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
Operating Income		
①	Rates	Rates were raised early August due to delay in receiving the newly designed rates notice. The printing was performed by an external company who caused the delay.
Operating Expenditure		
①	Loss on Asset Disposals	Fair valuations are still being processed and as a result we are unable to roll the assets into the new financial year.
①	Depreciation	Fair valuations are still being processed and as a result we are unable to roll the assets into the new financial year.
Capital		
①	Furniture and Equipment	Delayed commencement of projects.
①	Motor Vehicles	Delayed commencement of projects.
①	Plant	Delayed commencement of projects.
①	Infrastructure Other	Delayed commencement of projects.
①	Infrastructure Roads	Delayed commencement of projects.



**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 JULY 2016**

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<b>INCOME</b>				
General Purpose Funding	03	(4,706,525)	(4,706,525)	(74)
Governance	04	(24,300)	(24,300)	(5,276)
Law, Order & Public Safety	05	(32,300)	(32,300)	(750)
Health	07	(19,200)	(19,200)	(2,105)
Education & Welfare	08	(4,381)	(4,381)	(1,930)
Housing	09	(75,362)	(75,362)	(10,070)
Community Amenities	10	(174,810)	(174,810)	(1,634)
Recreation & Culture	11	(78,170)	(78,170)	(254)
Transport	12	(2,035,957)	(2,035,957)	(353,319)
Economic Services	13	(11,750)	(11,750)	(667)
Other Property & Services	14	(303,605)	(303,605)	(39,887)
<b>a: TOTAL INCOME</b>		<b>(7,466,360)</b>	<b>(7,466,360)</b>	<b>(415,966)</b>
<b>OPERATING EXPENSES</b>				
General Purpose Funding	03	110,782	110,782	9,060
Governance	04	250,140	250,140	44,259
Law, Order & Public Safety	05	191,581	191,581	20,664
Health	07	201,133	201,133	35,448
Education & Welfare	08	216,382	216,382	18,151
Housing	09	224,226	224,226	19,870
Community Amenities	10	442,171	442,171	19,103
Recreation & Culture	11	1,642,245	1,642,245	95,480
Transport	12	2,611,044	2,611,044	115,407
Economic Services	13	244,239	244,239	5,823
Other Property & Services #	14	915,705	915,705	120,927
<b>b: TOTAL OPERATING EXPENSES</b>		<b>7,049,647</b>	<b>7,049,647</b>	<b>504,193</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>		<b>(416,713)</b>	<b>(416,713)</b>	<b>88,226</b>
<b>CAPITAL EXPENSES</b>				
General Purpose Funding	23	-	-	-
Governance	24	100,251	100,251	-
Law, Order & Public Safety	25	-	-	-
Health	27	45,000	45,000	-
Education & Welfare	28	-	-	-
Housing	29	15,167	15,167	-
Community Amenities	30	25,000	25,000	-
Recreation & Culture	31	230,885	230,885	15,349
Transport	32	3,287,312	3,287,312	18,981
Economic Services	33	-	-	-
Other Property & Services	34	44,950	44,950	-
<b>d: TOTAL CAPITAL EXPENSES</b>		<b>3,748,566</b>	<b>3,748,566</b>	<b>34,330</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>		<b>3,331,853</b>	<b>3,331,853</b>	<b>122,556</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 31 JULY 2016**

**NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22**

	2015-2016	BUDGET	2016-2017
SURPLUS / (DEFICIT)	659,018	(0)	535,228
<b>COMPRISES</b>			
Cash (including reserves)	3,313,938	2,400,146	2,974,326
Current rates	118,335	135,738	115,835
Sundry debtors	212,167	437,249	422,702
Tax receivables	59,495	56,068	43,436
Other debtors	5,713	73,386	5,558
A: SSL debtors (are excluded see D: adj)	67,258	11,082	11,082
Inventories	9,521	20,878	9,521
<b>Less:</b>			
Reserves	(2,643,507)	(2,638,011)	(2,644,740)
Sundry creditors	-	-	(13,207)
Accrued interest	(27,780)	(27,780)	(27,780)
ESL Levy Owed	(9,093)	(72,066)	16,806
PAYG/GST Due To ATO	(68,726)	(76,385)	(56,662)
B: Other - DOT (are excluded see D: adj)	-	-	-
LSL Cash backed Reserve	6,994	17,578	17,578
Tax liabilities	38,758	50,103	50,103
Other	-	-	-
C: Loan liability (are excluded see D: adj)	(50,308)	5,867	5,867
Current employee benefits provisions	(356,798)	(376,904)	(378,247)
D: Adjustments (see above A to C)	(16,949)	(16,949)	(16,949)
	-	-	-
Surplus / (Deficit) Variance	659,018	(0)	535,228

**NOTE 1B: CLOSING FUNDS alternate format to Note 1 above**

	2014-2015	BUDGET	YTD
<b>Current assets</b>			
Cash & cash equivalents	3,313,938	2,400,146	2,974,326
Sundry debtors	462,968	713,524	598,614
Inventories	9,521	20,878	9,521
<b>Total current assets</b>	3,786,427	3,134,547	3,582,460
<b>Current liabilities</b>			
Creditors and accounts payable	(59,846)	(108,551)	(30,741)
Current loan liability	(50,308)	5,867	5,867
Provisions	(356,798)	(376,904)	(378,247)
<b>Total current liability</b>	(466,953)	(479,587)	(403,120)
<b>Net current assets</b>	3,319,474	2,654,960	3,179,340
Less: restricted reserves	(2,643,507)	(2,638,011)	(2,644,740)
Less: SSL principal repayments	(67,258)	(11,082)	(11,082)
Add back: Current loan liability	50,308	(5,867)	(5,867)
Add back: LSL Cash backed Reserve	-	-	17,578
Surplus / (Deficit) Variance	659,018	(0)	535,228



**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 31 JULY 2016**

	2016-2017 APPROVED BUDGET	2016-2017 CURRENT BUDGET	2016-2017 ACTUAL
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,999,231)	(1,999,231)	(74)
Governance	(24,300)	(24,300)	(5,276)
Law, Order & Public Safety	(32,300)	(32,300)	(750)
Health	(19,200)	(19,200)	(2,105)
Education & Welfare	(4,381)	(4,381)	(1,930)
Housing	(75,362)	(75,362)	(10,070)
Community Amenities	(174,810)	(174,810)	(1,634)
Recreation & Culture	(78,170)	(78,170)	(254)
Transport	(2,035,957)	(2,035,957)	(353,319)
Economic Services	(11,750)	(11,750)	(667)
Other Property & Services	(303,605)	(303,605)	(39,887)
<b>A</b>	<b>(4,759,066)</b>	<b>(4,759,066)</b>	<b>(415,966)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	110,782	110,782	9,060
Governance	250,140	250,140	44,259
Law, Order & Public Safety	191,581	191,581	20,664
Health	201,133	201,133	35,448
Education & Welfare	216,382	216,382	18,151
Housing	224,226	224,226	19,870
Community Amenities	442,171	442,171	19,103
Recreation & Culture	1,642,245	1,642,245	95,480
Transport	2,611,044	2,611,044	115,407
Economic Services	244,239	244,239	5,823
Other Property & Services	915,705	915,705	120,927
<b>B</b>	<b>7,049,647</b>	<b>7,049,647</b>	<b>504,193</b>
<b>C= A and B</b>	<b>2,290,581</b>	<b>2,290,581</b>	<b>88,226</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<b><u>Non-Cash Expenditure and Revenue</u></b>			
Depreciation on Assets	(2,408,839)	(2,408,839)	-
Profit/(Loss) on Asset Sales	(58,500)	(58,500)	-
<b><u>Capital Expenditure &amp; Income</u></b>			
Purchase of land & buildings #	283,520	283,520	15,349
Purchase of furniture & equipment	3,417	3,417	-
Purchase of motor vehicles #	275,150	275,150	-
Purchase of plant & machinery #	566,000	566,000	-
Purchase of other infrastructure #	18,501	18,501	-
Purchase of roads infrastructure #	2,601,977	2,601,977	18,981
Proceeds from sale of assets	(200,000)	(200,000)	-
<b><u>Financing Activities</u></b>			
Repayment of Loan Principal*	52,699	52,699	3,477
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(52,699)	(52,699)	(3,477)
<b><u>Reserve Movements</u></b>			
Transfers to Reserves	274,834	274,834	-
Interest paid to Reserves	39,670	39,670	1,234
Transfer from Reserves	(320,000)	(320,000)	-
LSL Provsion in resreves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(659,018)	(659,018)	(659,018)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(535,228)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,707,294</b>	<b>2,707,294</b>	<b>(535,228)</b>
<b>TOTAL RATES RAISED</b>	<b>2,707,294</b>	<b>2,707,294</b>	<b>-</b>

**SHIRE OF WONGAN-BALLIDU  
ANALYSIS OF DISPOSED ASSETS AS AT 31 JULY 2016**

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>By Class</b>						
<b>Motor Vehicles</b>						
CEO Vehicle	65,000	(64,000)	1,000			
Doctor Vehicle	22,000	(18,000)	4,000			
MWS Vehicle	34,000	(24,500)	9,500			
<b>Plant &amp; Equipment</b>						
Parks Single Cab Utility	11,000	(8,000)	3,000			
Building Utility	7,500	(6,500)	1,000			
Parks Tipper Truck	26,000	(9,000)	17,000			
Volvo Tip Truck	70,000	(45,000)	25,000			
Cat 924G Loader	23,000	(25,000)	(2,000)			
<b>TOTAL</b>	<b>258,500</b>	<b>(200,000)</b>	<b>58,500</b>	-	-	-
<b>By Program</b>						
<b>Governance</b>						
CEO Vehicle	65,000	(64,000)	1,000	-	-	-
<b>Health</b>						
Doctor Vehicle	22,000	(18,000)	4,000			
<b>Transport</b>						
Parks Single Cab Utility	11,000	(8,000)	3,000	-	-	-
Building Utility	7,500	(6,500)	1,000	-	-	-
Parks Tipper Truck	26,000	(9,000)	17,000	-	-	-
Volvo Tip Truck	70,000	(45,000)	25,000	-	-	-
Cat 924G Loader	23,000	(25,000)	(2,000)	-	-	-
<b>Other Property &amp; Services</b>						
MWS Vehicle	34,000	(24,500)	9,500	-	-	-
<b>TOTAL</b>	<b>258,500</b>	<b>(200,000)</b>	<b>58,500</b>	-	-	-
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>						
CEO Vehicle	69,000	(64,000)	5,000			
Doctor Vehicle	45,000	(18,000)	27,000			
MWS Vehicle	45,200	(24,500)	20,700			
<b>Plant &amp; Equipment</b>						
Parks Single Cab Utility	36,000	(8,000)	28,000			
Building Utility	34,950	(6,500)	28,450			
Parks Tipper Truck	45,000	(9,000)	36,000			
Volvo Tip Truck	260,000	(45,000)	215,000			
Cat 924G Loader	276,000	(25,000)	251,000			
<b>TOTAL</b>	<b>811,150</b>	<b>(200,000)</b>	<b>611,150</b>	-	-	-



**SHIRE OF WONGAN - BALLIDU  
RATES OUTSTANDING 31 JULY 2016**

	Rates Raised for 2016-2017	\$	2,719,794.32
	<b>Rates Outstanding Breakdown</b>		
Total Amount Outstanding	31-Jul-16	\$	(87,498.28)
Outstanding same time last year	31-Jul-15	\$	2,563,339.39
			<b>-3%</b>
			<b>94%</b>

**SUNDRY DEBTORS OUTSTANDING 31 JULY 2016**

<b>Debtors Ageing Summary</b>			
Current		\$	17,053.09
30 Days		\$	374,060.99
60 Days		\$	480.24
90 Days & Over		\$	32,519.97
Credit Balances		\$	(1,412.10)
<b>Total Outstanding</b>		\$	<b>422,702.19</b>
<b>Accounts 90 Days &amp; Over:</b>			
Date	Dr No.	Comments	Amount
2/11/2013	794	Rent & damages	\$ 6,130.97
			Legal dispute - Judgement filed. Debtor has been listed and is paying the fine off. The next step will be the bayliff ceasing goods to the value of debt.
7/05/2015	907	Rent	\$ 800.00
			Payment Plan of \$150 per month till debt cleared.
17/09/2015	1066	Private Works	\$ 360.26
			Unable to contact debtor, will be processed to legal to follow up outstanding debts.
20/11/2015	1007	Standpipe water	\$ 140.07
			Company went into Receivership 2016. Have received updated mailing details and will continue to follow up debt.
3/03/2016	1162	Reimbursements	\$ 19,120.09
			Statement and Invoice re-sent to follow up outstanding reimbursement for co-location facility
2/05/2016	847	CRC Kitchen Hire	\$ 315.00
			Outstanding accounts to be paid.
2/05/2016	314	Boomer Advertising	\$ 220.00
			Outstanding accounts to be paid.
15/04/2016	336	Private Works	\$ 239.09
			Statement and Invoice re-sent to follow up outstanding account
20/04/2016	194	Workers Compensation Claim	\$ 4,598.39
			Statement and Invoice re-sent to follow up outstanding account
28/04/2016	795	Rubbish Tip Fees	\$ 344.10
			Statement and Invoice re-sent to follow up outstanding account
2/05/2016	1088	CRC Small Office Hire	\$ 252.00
			Statement and Invoice re-sent to follow up outstanding account
<b>Total</b>		\$	<b>32,519.97</b>

**SHIRE OF WONGAN-BALLIDU**

**BANK RECONCILIATIONS FOR 31 JULY 2016**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	3,344,649.22	669,731.46	30,711.20	2,643,506.56	700.00
<b>Add:</b>	296,526.88	214,031.16	81,111.80	1,233.92	150.00
Investment - Transfers	-	-	-	-	-
Payments - EFT & Cheques	(627,832.13)	(553,803.98)	(74,028.15)	-	-
Payments - Bank Fees and Rounding	(1,223.25)	(1,223.25)	-	-	-
Investment - Transfers	-	-	-	-	-
<b>Balance as per General Ledger</b>	<b>3,012,120.72</b>	<b>328,735.39</b>	<b>37,794.85</b>	<b>2,644,740.48</b>	<b>850.00</b>
<b>Balance as per Bank Statements</b>	68,401.77	37,348.76	30,168.38	884.63	-
<b>Balance as per Bank Deposit Certificates</b>	1,430,863.76	301,157.59	-	1,129,706.17	-
<b>Balance as per Holder Certificates</b>	1,515,055.21	55.53	-	1,514,149.68	850.00
<b>Add:</b>	8,729.61	1,103.14	7,626.47	-	-
Outstanding Deposits	-	-	-	-	-
Adjustments	2,710.00	2,710.00	-	-	-
<b>Less:</b>	(13,639.63)	(13,639.63)	-	-	-
Unpresented Payments	-	-	-	-	-
<b>Balance as per Cash Book</b>	<b>3,012,120.72</b>	<b>328,735.39</b>	<b>37,794.85</b>	<b>2,644,740.48</b>	<b>850.00</b>
<b>Figure should equal same as Creditor Payment List</b>	\$ (0.00)	\$ -	\$ -	\$ -	\$ -



**SHIRE OF WONGAN - BALLIDU**  
**INVESTMENT REPORT FOR 31 JULY 2016**

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest Realised	Closing Balance	BANK TO INVESTMENT
							2.85%	\$ 1,303,159.04	\$ 3,100.86	\$ 1,306,259.90	YES
Muni Online Saver	2185-02863	Cash at Bank									
Muni Online Saver	2946-71722	Cash at Bank					2.85%	\$ 119,210.00	\$ 351.68	\$ 119,561.68	YES
Term Deposit	9748-47859		9-Sep-15	9-Dec-15	91	2.70%	\$ 800,000.00	\$ 5,622.41	\$ 6,648.50	\$ 805,622.41	YES
Term Deposit	9748-47867		9-Sep-15	9-Dec-15	91	2.70%	\$ 946,000.00	\$ 6,648.50	\$ 6,648.50	\$ 952,648.50	YES
Term Deposit	9751-43597		14-Dec-15	14-Mar-16	91	2.65%	\$ 400,000.00	\$ 998.06	\$ 998.06	\$ 400,998.06	YES
Term Deposit	9751-43247		14-Dec-15	14-Mar-16	91	3.00%	\$ 952,648.50	\$ 7,125.28	\$ 7,125.28	\$ 959,773.78	YES
Term Deposit	9751-43589		14-Dec-15	14-Mar-16	91	2.65%	\$ 405,622.41	\$ 2,679.88	\$ 2,679.88	\$ 408,302.29	YES
Term Deposit	9751-43247		14-Mar-16	14-Jun-16	92	2.20%	\$ 959,773.78	\$ 5,373.71	\$ 5,373.71	\$ 965,147.49	NO
Term Deposit	9751-43589		14-Mar-16	14-Jun-16	92	2.15%	\$ 408,302.29	\$ 2,234.04	\$ 2,234.04	\$ 410,536.33	NO
<b>Total of matured municipal investments</b>								<b>6,294,716.02</b>	<b>34,134.42</b>	<b>6,328,850.44</b>	
<b>Current Municipal Investments</b>											

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Muni Online Saver	2234-48021	Cash at Bank						\$ 600,000.00	\$ (300,000.00)	\$ 1,102.06	\$ 301,102.06	\$ 1,102.06
Muni Online Saver	4580-17867	Cash at Bank					\$1,000,000.00	\$ (1,006,340.60)	\$ 6,396.13	\$ 55.53	\$ 55.53	\$ 6,396.13
<b>Total of current municipal investments</b>							<b>\$1,600,000.00</b>	<b>\$ (1,306,340.60)</b>	<b>\$ 7,498.19</b>	<b>\$ 301,157.59</b>	<b>\$ 7,498.19</b>	

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
9733-98684	Term Deposit		2-Feb-15	1-Aug-15	180	2.81%	\$ 385,872.80	\$ 5,347.20	\$ 5,347.20	\$ 391,220.00	YES
9733-98684	Term Deposit		01-Aug-15	01-Nov-15	92	2.55%	\$ 1,227,922.54	\$ 661,758.59	\$ 661,758.59	\$ 1,889,681.13	YES
Online Saver	2185-02847	Cash at bank				2.85%	\$ 835,580.65	\$ 1,121.89	\$ 1,121.89	\$ 836,702.54	YES
6433-98684	Term Deposit		01-Nov-15	01-May-16	182	2.60%	\$ 1,889,681.13	\$ (375,531.48)	\$ (375,531.48)	\$ 1,514,149.68	YES
<b>Total of matured reserve investments</b>							<b>2,449,375.99</b>	<b>668,227.68</b>	<b>3,117,603.67</b>	<b>0.00</b>	

**Current Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investm	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
016820-973398684	Term Deposit		1/05/2016	1/08/2016	92	2.9%	\$1,514,149.68	\$	\$	\$ 1,514,149.68	\$	
016820-223448048	ANZ Online Saver						\$1,127,362.00	\$ 470.00	\$ 1,874.17	\$ 1,129,706.17	\$ 1,874.17	
Reserve Saver	2527-63397	Cash at bank					\$ 884.63	\$	\$	\$ 884.63	\$	
<b>Total of reserve investments and cash</b>							<b>\$2,642,396.31</b>	<b>\$ 470.00</b>	<b>\$ 1,874.17</b>	<b>\$ 2,644,740.48</b>	<b>\$ 1,874.17</b>	
<b>Total of matured municipal and reserve investment</b>												
<b>Total of current municipal and reserve investment and cash</b>												
<b>Total of current municipal and reserve investment and cash</b>												
<b>Total of current municipal and reserve investment and cash</b>												

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 JULY 2016

		ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 JULY 2016				
Reserve Description	GL Acct.	Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925													
Community Resource Centre Reserve	01989	12,613	189			12,802	189			12,802	5.89			12,619
Depot Improvement Reserve	01940	6,027	90			6,117	90			6,117	2.81			6,030
Historical Publications Reserve	01965	6,597	99			6,696	99			6,696	3.08			6,600
Housing Reserve	01955	1,728	44			1,772	44			1,772	0.81			1,729
Land & Buildings Reserve	01930													
Loan Principal Reserve	01950	500,121	7,502			507,623	7,502			507,623	233.44			500,355
LSL Reserve	01935	76,444	1,147			77,591	1,147			77,591	35.68			76,480
Medical Facilities & R4R Special Projects Reserve	01975	400,097	6,001			406,098	6,001			406,098	186.75			400,284
Patterson Street JV Housing Reserve	01988	21,929	329	(250,000)	5,000	27,258	329	(250,000)	5,000	27,258	10.24			21,939
Plant Reserve	01945	570,994	8,565		224,000	553,559	8,565		224,000	553,559	266.53			571,261
Quinlan Street JV Housing Reserve	01987	32,257	484		5,000	37,741	484		5,000	37,741	15.06			32,272
Stickland JV Housing Reserve	01986	30,481	457	(10,000)	5,000	25,938	457	(10,000)	5,000	25,938	14.23			30,495
Swimming Pool Reserve	01970	100,274	1,504		30,000	131,778	1,504		30,000	131,778	46.81			100,320
Waste Management Reserve	01920	22,863	343		5,000	28,206	343		5,000	28,206	10.67			22,874
WH Industrial/LIA Park Reserve	01985													
Sporting Co-Location Reserve	01990	861,082	12,916	(60,000)	834	814,832	12,916	(60,000)	834	814,832	401.92			861,484
<b>TOTALS</b>		<b>2,643,507</b>	<b>39,670</b>	<b>(320,000)</b>	<b>274,834</b>	<b>2,638,011</b>	<b>39,670</b>	<b>(320,000)</b>	<b>274,834</b>	<b>2,638,011</b>	<b>1,234</b>	<b>-</b>	<b>-</b>	<b>2,644,740.48</b>



**SHIRE OF WONGAN - BALLIDU  
REPORT ON BORROWINGS AS AT 31 JULY 2016**

Existing Loans \* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Jul 16	Accrued Int. Due as at 31 July	YTD Interest Paid	Loan Balance @ July 2016	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Jul 16
142	Housing Construction	WB Community Association*	Mar-2020	400,000		3,403		144,129			144,129
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000		281	(8,550)	500,000			500,000
147	Aged Persons	Ninan House*	Jul-2022	100,000		30	(1,930)	55,860		(3,477)	52,383
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		358		48,406			48,406
<b>TOTAL EXISTING LOANS</b>				<b>1,115,000</b>	<b>-</b>	<b>4,072</b>	<b>(10,480)</b>	<b>748,395</b>	<b>-</b>	<b>(3,477)</b>	<b>744,918</b>

500,000	-	281	(8,550)	500,000	-	-	500,000
615,000	-	3,791	(1,930)	248,395	-	(3,477)	244,918
1,115,000	-	4,072	(10,480)	748,395	-	(3,477)	744,918

Shire Loan Summary  
Self Supporting Loan Summary

SSL	Shire	Total
3,477	-	3,477
(248,395)	(500,000)	(748,395)
(244,918)	(500,000)	(744,918)

Current loan liability  
Non current liability  
**Total Loan Liability**

### 9.1.3 2016 – 2031 STRATEGIC RESOURCE MANAGEMENT PLAN

FILE REFERENCE:	F1.8.2
REPORT DATE:	19 August 2016
APPLICANT/PROponent:	N/A
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	David Taylor - Chief Executive Officer
ATTACHMENTS:	2016-2031 Strategic Resource Management Plan

#### **PURPOSE OF REPORT:**

For Council to adopt the Strategic Resource Plan that integrates Asset Management into the Long Term Financial Plan.

#### **BACKGROUND:**

This plan is part of the Shire's ongoing commitment to an integrated approach to planning for the District's future. It provides the Council and the Community with a picture of the Shire's long term financial and asset management circumstances and assists us to meet our strategic outcomes and objectives.

#### **COMMENT:**

The Shire will encounter many challenges and opportunities over the next 15 years. Changes in population levels and demographics bring with them changing community needs and expectations. The Council will require a clear understanding of its capacity to meet these service expectations as it maintains a strong focus on sound financial management.

When planning for the future renewal of Shire assets, a condition based estimation of remaining useful life was applied, where possible, as it was viewed as the most appropriate methodology. Where condition information was unavailable, an age based estimation of remaining useful life was used in the planning process.

By adjusting the estimated useful life of assets, modelling occurred to ensure adequate long term funding for asset maintenance and renewal.

Detailed long term planning is required for the renewal of building assets (particularly those identified by the Shire as critical) due to the scale of expenditure in relation to these assets and the likelihood of usage/design upgrades when renewal occurs. Unfortunately, planning for the renewal of long lived assets carries with it a high level of uncertainty. This is due to the uncertainty of receiving future external contributions and the potential for a sudden and unexpected change in the allocation of grants funding. It is important to note, capital works identified in this Plan undertaken utilising external contributions may be postponed should funding not eventuate. Postponing asset renewal past forecasted estimated useful life and optimum intervention point increases the risk associated with sudden asset failure bringing with it the potential for a loss of service.

A combination of financing techniques involving the use of cash backed reserves (as savings) and long term borrowings have been utilised in the Plan to provide for asset expenditure requirements.

#### Critical Assets

Selected assets have been classified in the Plan as 'critical' to the Shire's capacity to meet community service expectations, achieve the community vision and also complying with statutory obligations. Ensuring adequate future funding for the appropriate maintenance and renewal of critical assets is a key asset management challenge facing the Shire and a significant subject in this



### Strategic Resource Plan.

As part of planning process, the following assets were identified (in priority order) as critical:

- Medical Centre
- Community Resource Centre
- Recreation Centre & Sports Pavilion
- Works Depot
- Cadoux Manmanning Volunteer Fire Brigade
- TV Retransmission Building
- Wongan Airfield
- Ballidu Airfield

### Forecast Significant Events

Road maintenance and road renewal remains a high priority for the Shire due to the strategic economic benefit the road network represents to the district. Road renewals are prioritised based on a road hierarchy with bus routes and regional and local distributor roads given priority over local access roads. Although of high importance, adequate maintenance, renewal and upgrading of the road network remains highly dependent on the receipt of external grants and contributions.

Buildings classified as critical in the Plan have been prioritised for maintenance expenditure. A number of community buildings constructed in the 1950's and 60's and currently used by various community clubs and groups are not planned to be replaced or renewed due to the forecast decline in their use. Should the community groups choose to no longer utilise the buildings or the buildings become unsafe, demolition is the likely outcome rather than renewal.

### Asset Management Strategy

Recognising a large proportion of assets have been constructed utilising external contributions, the Shire seeks to, within its financial capacity, maintain these assets into the future. A strategy of alignment of estimated asset useful lives with the forecast financial capacity has helped ensure the long term affordability of Shire assets. By focussing resources and efforts on a small number of key critical assets, the Shire has achieved targeted asset management outcomes integrated with financial planning within its forecast financial capacity.

### Financial Management Strategy

Structuring operational revenues and expenditure to ensure adequate provision for assets renewal into the future is a cornerstone of the Shire's overall financial strategy. To achieve this strategy, rate increases marginally higher than the consumer price index (CPI) are forecast to occur combined with maintenance of operating expenditure in line with the CPI forecast.

Borrowings are forecast to remain at low levels throughout the Plan to protect future borrowing capacity and allow the Shire to respond to sudden or unexpected expenditure requirements or the loss of planned external grant contributions. This strategy also provides scope to leverage off future grant funding opportunities when, and if, they become available. The strategy also includes the use of cash backed reserves to save for significant future asset renewal spikes.

### **POLICY REQUIREMENTS:**

Shire of Wongan-Ballidu Asset Management Policy included with the SOWB Policy Manual

### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995.

Local Government (Administration) Regulations 1996.

## STRATEGIC IMPLICATIONS:

The Strategic Resource Plan is one component of a number of integrated strategic planning practices the Shire of Wongan-Ballidu has developed. Combining asset management planning and long term financial planning into one document, the Strategic resource Plan considers, and influences, workforce planning along with other key strategic plans.

## SUSTAINABILITY IMPLICATIONS:

### ➤ Environment

There are no known environmental implications associated with this item.

### ➤ Economic

There are no known economic implications associated with this proposal.

### ➤ Social

There are no known social implications associated with this item.

## FINANCIAL IMPLICATIONS:

This plan will have significant implications on the long term finances of the Shire.

## VOTING REQUIREMENTS:

**ABSOLUTE MAJORITY REQUIRED: Yes**

**MOTION:            MOVED: Cr Walton / Cr Morgan**

**That Council adopt the 2016 – 2031 Strategic Resource Plan.**

**CARRIED: 7/0  
RESOLUTION: 050816**

## 9.2 GENERAL PURPOSES

Nil

## 10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

## 11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

## 12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil



**13. CLOSURE**

There being no further business, the Shire President, Cr Macnamara declared the meeting closed at 3.37pm.

These minutes were confirmed at a meeting on 28 September 2016.

Signed \_\_\_\_\_  
President