

Shire of Wongan-Ballidu



**MINUTES**

**ORDINARY MEETING OF  
COUNCIL  
WEDNESDAY 26 OCTOBER 2016**



## MINUTES INDEX

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	2
2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED .....	2
3. PUBLIC QUESTION TIME.....	2
4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER.....	2
5. PETITIONS AND PRESENTATIONS .....	2
6. APPLICATIONS FOR LEAVE OF ABSENCE .....	3
7. CONFIRMATION OF MINUTES .....	3
7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 28 SEPTEMBER 2016.....	3
7.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON TUESDAY 13 SEPTEMBER 2016 .....	3
8. MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	3
9. REPORTS OF OFFICERS AND COMMITTEES.....	4
9.1 GOVERNANCE.....	4
9.1.1 DELEGATION OF HEALTH ACT.....	4
9.2 ADMINISTRATION AND FINANCIAL SERVICES .....	6
9.2.1 ACCOUNTS SUBMITTED .....	6
9.2.2 FINANCIAL REPORTS.....	16
9.2.3 APPLICATION TO KEEP THREE DOGS – S. LAUNDY.....	29
9.2.4 APPLICATION TO KEEP THREE DOGS – A. LYON .....	32
9.3 WORKS AND SERVICES .....	35
9.4 HEALTH, BUILDING AND PLANNING.....	35
9.5 COMMUNITY SERVICES .....	35
10. QUESTIONS FROM MEMBERS WITHOUT NOTICE.....	35
11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING .....	35
11.1 COUNCILLOR NOTICE OF INTENT TO RESIGN .....	35
12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED .....	35
13. CLOSURE.....	35



# SHIRE OF WONGAN-BALLIDU

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.03pm

## 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

### Attendees:

Cr Peter Macnamara	Shire President
Cr Brad West	Deputy Shire President
Cr Alfreda Lyon	
Cr Jon Hasson	
Cr Norma Walton	
Cr Richard Morgan	
Cr Hugh Barrett-Lennard	

### Staff:

Stuart Taylor	Chief Executive Officer
David Taylor	Deputy Chief Executive Officer
Karl Mickle	Manager Works and Services
Joanne Guest	Manager Community Services
Melissa Marcon	Building Services Coordinator
Alana Wigmore	Personal Assistant (Minutes)

### Apologies:

Nil

### Leave of absence previously granted:

Nil

### Public:

One member of the public was in attendance

## 3. PUBLIC QUESTION TIME

Nil

## 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The President announced that he would not be attending dinner.  
The President announced that he recently attended the Wheatbelt North Regional Road Group Meeting

## 5. PETITIONS AND PRESENTATIONS

Mr Duncan Holme attended the meeting to present the 2015/16 Financials for the Wongan Hills Tourism Group.

Main points include:  
2230 people visited the Visitors Centre in September 2016.



## 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 GOVERNANCE

#### 9.1.1 DELEGATED AUTHORITY REVIEW – HEALTH ACT 1911

FILE REFERENCE:	A2.22 Local Government Act & Regulations
REPORT DATE:	20 October 2016
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor - Chief Executive Officer
ATTACHMENTS:	Nil

#### PURPOSE OF REPORT:

To adopt the delegation.

#### BACKGROUND:

Under the Local Government Act 1995 Council is able to delegate some of its functions to its committees or the Chief Executive Officer. The Chief Executive Officer may also delegate to other employees. These delegations are required to be reviewed once each financial year.

#### COMMENT:

##### Health Act Provisions (Health Act 1911 Section 26)

That Council delegate authority to the Chief Executive Officer to exercise and discharge all or any of the powers and functions of the local government under the Health Act 1911.

#### POLICY REQUIREMENTS:

Under the Local Government Act 1995 Section 5.42 Council may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Local Government Act 1995 subject to limitations imposed by Section 5.43.

The Chief Executive Officer may delegate to any employee of the Council under the Local Government Act 1995 Section 5.44.

Under the Local Government Act 1995 Section 5.16 Council may delegate to a committee any of its powers and duties subject to limitations imposed under Section 5.17.

After a review of these delegations it is considered that they are all still appropriate with the exception of that relating to Gratton Heights and should continue.

#### LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

#### STRATEGIC IMPLICATIONS:

There are no known strategic implications in relation to this item.

#### SUSTAINABILITY IMPLICATIONS:



## 9.2 ADMINISTRATION AND FINANCE SERVICES

### 9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	20 October 2016
APPLICANT/PROponent:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	September 2016

#### PURPOSE OF REPORT:

That the accounts as submitted be received.

#### BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### COMMENT:

Refer to attachment.

#### POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

#### LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.





**List of Accounts Due & Submitted to Council 1 September to 30 September 2016**

Chq/EFT	Date	Name	Description	Amount
Direct Debit	26/09/2016	C/CARD - CEO CREDIT CARD	CEO CREDIT CARD	-1387.12
Direct Debit	09/09/2016	FUJI XEROX AUSTRALIA PTY LTD	CRC PHOTOCOPIER	-553.30
1091	16/09/2016	MICHAEL QUINLAN	2016/17 RATES INCENTIVE PRIZE	-500.00
EFT14271	02/09/2016	COURIER AUSTRALIA	Freight Charges -Westrac PG13	-12.15
EFT14272	02/09/2016	CUTTING EDGES PTY LTD	Cutting edge - PLDR7	-210.39
EFT14273	02/09/2016	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2016/17 ESL quarter 1	-20167.41
EFT14274	02/09/2016	JASON SIGNMAKERS	Multiple Road Signs	-4345.04
EFT14275	02/09/2016	KOMATSU AUSTRALIA PTY LTD	Parts for Komatsu Grader PG14	-78.40
EFT14276	02/09/2016	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight for Road Signs	-219.22
EFT14277	02/09/2016	WALLIS COMPUTER SOLUTIONS	Printer for Depot, Wireless Lan Adaptor & Cable for Epson	-634.50
EFT14278	02/09/2016	WESTRAC EQUIPMENT PTY LTD	Parts for Roller PROL13	-80.41
EFT14279	02/09/2016	HYMARK TRADING PTY LTD	Purchase of Work Clothes	-2323.26
EFT14280	02/09/2016	WONGAN HILLS BETTA HOME LIVING	Office TV replaced (Insurance Claim)	-1697.00
EFT14281	02/09/2016	WESTERN AUSTRALIAN TREASURY CORPORATION		-24461.51
		WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 142 SSL Repayment	20592.79
		WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 149 SSL Repayment	3868.72
EFT14282	02/09/2016	WHEATBELT VETERINARY SERVICE	1 x Cat Castration & Microchip - Voucher	-227.60
EFT14283	02/09/2016	LOCAL GOVERNMENT MANAGERS AUSTRALIA	Managing & Influencing Registration	-40.00
EFT14284	02/09/2016	JA & SA LEE	Bus Hire for 100 Year Celebration	-100.00
EFT14285	02/09/2016	ZIPFORM PTY LTD	Printing - Rates Guide	-2645.50
EFT14286	02/09/2016	WONGAN MAIL SERVICE	Centenary Celebration Merchandise	-550.00
EFT14287	02/09/2016	WONGAN HILLS CWA	100 Years of Local Government Function	-3375.00
EFT14288	02/09/2016	HDJ CONTRACTING	Cleaning of Medical Centre and CRC	-1540.00
EFT14289	02/09/2016	ASPIRE PERFORMANCE TRAINING	Certificate IV in Business - CRC Trainee	-1396.35
EFT14290	02/09/2016	AVON VALLEY NISSAN	DCEO Vehicle Service	-420.00
EFT14291	02/09/2016	CENTRAL MIDLANDS CONSTRUCTION PTY LTD	Consultancy Services for Sports Co Facility	-15308.04
EFT14292	02/09/2016	LYNETTE HOOD	CRC Event contracts	-70.00
EFT14293	02/09/2016	SAM DOLZADELLI	Staff training accreditation	-87.00
EFT14294	02/09/2016	RURAL RANGER SERVICES	Ranger Services 16/08 - 26/08/2016	-830.00
EFT14295	02/09/2016	YOSHI HIRO INOUE	Medicare Claim	-2900.00
EFT14296	02/09/2016	THE ROOF & WALL DOCTOR	Replacement roof and gutters Ballidu Sports Pavilion and install insulation	-34870.00
EFT14297	02/09/2016	OXTER SERVICES	100 Celebration Plaque	-820.50
EFT14298	12/09/2016	LANDGATE		-303.94
		LANDGATE	Rural Uv's Chargeable	64.70
		LANDGATE	GRV Interim Valuations	85.34
		LANDGATE	Gross Rental Valuations chargeable	153.90
EFT14299	12/09/2016	AVON WASTE	Refuse collection August 2016	-11404.33
EFT14300	12/09/2016	BOEKEMAN NOMINEES PTY LTD	Purchase 2016 Toyota Kluger - MWS	-19243.81
EFT14301	12/09/2016	BROOKS HIRE SERVICE PTY LTD	Hire Dozer for Cadoux - Koorda Rd	-19096.44
EFT14302	12/09/2016	JR & A HERSEY PTY LTD	Hardware Supplies - Works	-627.06
EFT14303	12/09/2016	LANDMARK OPERATIONS	Fence Dropper for Community Park	-298.76
EFT14304	12/09/2016	MCINTOSH & SON		-534.51

		MCINTOSH & SON	Wheel Bearing Seal for Sundry Plant PSP4	18.59
		MCINTOSH & SON	Gas Strut for Wombat Skid Steer Bobcat PBC1	199.85
		MCINTOSH & SON	Deliver & Empty Skip Bins for the Sports Pavillion	264.00
		MCINTOSH & SON	Copper Anti - Sieze for Komatsu Grader PG14	52.07
EFT14305	12/09/2016	OFFICEWORKS BUSINESS DIRECT	Stationery for CRC	-65.32
EFT14306	12/09/2016	WATER CORPORATION	Service Charges - Tennis Courts	-57.33
EFT14307	12/09/2016	WESTRAC EQUIPMENT PTY LTD	O-Ring Seal for Cat Vibrating Roller PROL13	-10.55
EFT14308	12/09/2016	WHEATBELT TYRES		-4907.10
		WHEATBELT TYRES	Repairs to Toyota Hilux Workmate PUT68	37.50
		WHEATBELT TYRES	Tube for Sundry Plant PSP1	12.00
		WHEATBELT TYRES	Repair and Fit Tyre for Frontend Loader PLDR7	86.30
		WHEATBELT TYRES	Supply and Fit New Tyres to Frontend Loader PLDR7	1878.00
		WHEATBELT TYRES	Supply and Fit Tyres to Hino Prime Mover PTK30	2832.00
		WHEATBELT TYRES	Supply and Fit Trailer Tyres for Sundry Plant PSP4	12.80
		WHEATBELT TYRES	Tube for Hyster Forklift PFL1	13.00
		WHEATBELT TYRES	Repair Puncture to Ranger Vehicle VRNGR	35.50
EFT14309	12/09/2016	WONGAN NEWSAGENCY		-222.94
		WONGAN NEWSAGENCY	Monthly Account for Shire - August 2016	215.85
		WONGAN NEWSAGENCY	Monthly Account - CRC - August 2016	7.09
EFT14310	12/09/2016	WONGAN STEEL MANUFACTURERS		-181.90
		WONGAN STEEL MANUFACTURERS	Repairs to Hydraulic Hose for Sundry Plant PSP4	80.60
		WONGAN STEEL MANUFACTURERS	Bearings & Seals for Wombat Skid Steer Bobcat PBC1	101.30
EFT14311	12/09/2016	CLAW ENVIRONMENTAL	Drum Collection	-1247.07
EFT14312	12/09/2016	WHEATBELT VETERINARY SERVICE		-520.30
		WHEATBELT VETERINARY SERVICE	Cat Castration and Microchip - Voucher	150.10
		WHEATBELT VETERINARY SERVICE	Cat Castration, Spey and Microchip - Voucher	234.60
		WHEATBELT VETERINARY SERVICE	Refund of Overpayment of Dog Registrations	135.60
EFT14313	12/09/2016	ARROW BRONZE	Plaque- Smith	-204.21
EFT14314	12/09/2016	ALFREDA LYON	Reimbursement of Bond for Dog Collar	-50.00
EFT14315	12/09/2016	LOCAL GOVERNMENT SUPERVISORS ASSOCIATION	Renewal of membership	-55.00
EFT14316	12/09/2016	WESTERN DIAGNOSTIC PATHOLOGY	Drug screen test - Renae Langford	-35.04
EFT14317	12/09/2016	OVERLAND FREIGHT	Refresh Water & Freight Charges	-134.30
EFT14318	12/09/2016	WONGAN HILLS HARDWARE		-3781.60
		WONGAN HILLS HARDWARE	Hardware Account August 2016 - Works	2346.59
		WONGAN HILLS HARDWARE	Hardware Account August 2016 - Building	1435.01
EFT14319	12/09/2016	LOCK, STOCK & FARRELL		-926.77
		LOCK, STOCK & FARRELL	Keys - Ballidu Hall, Barrell Replacement - Swimming Pool, Weld in Lock for Dog Pound, Spare Western Power Key for Meter Box	879.07
		LOCK, STOCK & FARRELL	Keys for Western Power Box at Medical Centre	47.70
EFT14320	12/09/2016	LIWA AQUATICS (INC)	LIWA Aquatics Annual State Conference - Rachel Bairstow	-630.00

EFT14321	12/09/2016	WONGAN MAIL SERVICE	Mail Account for Admin August 2016	-1013.52
EFT14322	12/09/2016	DUNNINGS INVESTMENTS P/L	Fuel Account August 2016	-5111.00
EFT14323	12/09/2016	KLEEN WEST DISTRIBUTORS	Cleaning consumables - CRC	-1168.42
EFT14324	12/09/2016	LAM-VY PHAN	Chaplaincy Fees	-1720.62
EFT14325	12/09/2016	BRUCE MITCHELL	Reimbursement for Plants Brought for 100 Years Memorial Garden	-43.00
EFT14326	12/09/2016	TKB MECHANICAL		-582.49
		TKB MECHANICAL	Scan Tool Surcharge for Ford Transit Tipping Tray Truck PUT64	87.49
		TKB MECHANICAL	Supply and Fit Windscreen for Community Bus VBUS3	495.00
EFT14327	12/09/2016	DUN DIRECT PTY LTD	Bulk Diesel	-22822.03
EFT14328	12/09/2016	WONGAN HILLS BAKERY AND CAFE	Lunch for BA Training - Swimming Pool	-125.00
EFT14329	12/09/2016	AUTOSWEEP WA	Road Sweeping for Fenton St	-1771.00
EFT14330	12/09/2016	A.P.S REWINDS & SALES	Impeller, Backplate and Ceramic Coating to Backplate for Swimming Pool	-1498.20
EFT14331	12/09/2016	BP AUSTRALIA	Fuel Supply for August 2016 - CEO	-87.91
EFT14332	12/09/2016	MARKET CREATIONS PTY LTD		-1017.50
		MARKET CREATIONS PTY LTD	Cloud Services and Office 365 Licensing - August 2016	571.78
		MARKET CREATIONS PTY LTD	Cloud Services Backup & Storage August 2016	445.72
EFT14333	12/09/2016	STATEWIDE FIBREGLASS	Final Installment for Filtration and Pipe Work - Swimming Pool	-5674.17
EFT14334	12/09/2016	AFGRI EQUIPMENT AUSTRALIA		-153.95
1255047	03/08/2016	AFGRI EQUIPMENT AUSTRALIA	Spring & V Belt for Sundry Plant PSP1	66.79
1258402	29/08/2016	AFGRI EQUIPMENT AUSTRALIA	Female Jic Swivel and Hydraulic Hose for Frontend Loader PLDR7	87.16
EFT14335	12/09/2016	PEGAN BUILDING SURVEYING	Building Surveying	-874.50
EFT14336	12/09/2016	YOSHI HIRO INOUE		-4575.31
		YOSHI HIRO INOUE	Pre-Employment Medical - Rachael Waters	140.00
		YOSHI HIRO INOUE	Medical Centre Room Rental, Western Pathology - September 2016	1935.31
		YOSHI HIRO INOUE	Medicare billing 5-9-16 to 8-9-16	2500.00
EFT14337	12/09/2016	ELLENBY TREE FARM	Red Cap Gum Tree for Community Park	-319.00
EFT14338	12/09/2016	LINKWEST INCORPORATION	Linkwest CRC Conference	-132.00
EFT14339	14/09/2016	CHILD SUPPORT	Payroll deductions	-230.00
EFT14340	14/09/2016	AUSTRALIAN SERVICES UNION	Payroll deductions	-52.70
EFT14341	14/09/2016	IOU SOCIAL CLUB	Payroll deductions	-260.00
EFT14342	14/09/2016	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT14343	14/09/2016	ANZ BANK (NETT WAGES)	Wages PPE 13.09.16	-58968.66
EFT14344	16/09/2016	BOEKEMAN NOMINEES PTY LTD		-3668.40
		BOEKEMAN NOMINEES PTY LTD	Repair left front drive axle - PTR8	2723.16
		BOEKEMAN NOMINEES PTY LTD	Aerial for Backhoe PBH3	92.44
		BOEKEMAN NOMINEES PTY LTD	Pin hinge toolbox & Lid stowage box	315.61
		BOEKEMAN NOMINEES PTY LTD	Lamp Assy for Community Bus	521.38
		BOEKEMAN NOMINEES PTY LTD	Fuel Filter for PTK28	15.81
EFT14345	16/09/2016	COURIER AUSTRALIA INTERNATIONAL		-86.03
		COURIER AUSTRALIA INTERNATIONAL	Freight charges for PLDR7, Freight charges for PLDR7	26.43
		COURIER AUSTRALIA INTERNATIONAL	Freight Charges ex Westrac & Komatsu	59.60
EFT14346	16/09/2016	WONGAN HILLS IGA	Admin expenses for August 2016	-558.97
EFT14347	16/09/2016	WALLIS COMPUTER SOLUTIONS	Replacement Server and Desktops for the Medical Centre	-28406.71

EFT14348	16/09/2016	WATER CORPORATION		<b>-404.95</b>
		WATER CORPORATION	Standpipe - Manmanning Rd	39.48
		WATER CORPORATION	Podmore Road	39.48
		WATER CORPORATION	Davey Road	98.14
		WATER CORPORATION	Kondut East Road	104.90
		WATER CORPORATION	Ninghan Road	43.99
		WATER CORPORATION	Craig Road	39.48
		WATER CORPORATION	Calingiri Road	39.48
EFT14349	16/09/2016	WESTRAC EQUIPMENT PTY LTD		<b>-834.03</b>
		WESTRAC EQUIPMENT PTY LTD	4C-6767 Synthetic ISO 220 oil	388.69
		WESTRAC EQUIPMENT PTY LTD	349-7059 fuel cap, 6T-7212 door glass	445.34
EFT14350	16/09/2016	WONGAN CONCRETE SERVICES	Footpath repairs	<b>-710.16</b>
EFT14351	16/09/2016	IXOM OPERATIONS PTY LTD	Chlorine For Swimming Pool	<b>-169.14</b>
EFT14352	16/09/2016	AUSTRALIAN TAXATION OFFICE	August 2016 BAS	<b>-21570.00</b>
EFT14353	16/09/2016	COVS	CI-169-S oil extractor	<b>-330.50</b>
EFT14354	16/09/2016	ADVANCED AUTOLOGIC PTY LTD		<b>-1058.00</b>
		ADVANCED AUTOLOGIC PTY LTD	Ad blue	700.00
		ADVANCED AUTOLOGIC PTY LTD	EP2 grease	358.00
EFT14355	16/09/2016	THE FARM SHOP	Fuel tank lid	<b>-112.72</b>
EFT14356	16/09/2016	WONGAN MAIL SERVICE		<b>-33.00</b>
		WONGAN MAIL SERVICE	Postage for August 2016	19.00
		WONGAN MAIL SERVICE	Mail account for CRC April 2016	14.00
EFT14357	16/09/2016	PUBLIC TRANSPORT AUTHORITY OF WA	Transwa Account for August 2016	<b>-163.77</b>
EFT14358	16/09/2016	FUJI XEROX AUSTRALIA PTY LTD	boomer printing	<b>-2558.56</b>
EFT14359	16/09/2016	PAUL AND WENDYS CLEANING SERVICE	Carpet Cleaning at CRC	<b>-198.00</b>
EFT14360	16/09/2016	ALEXIA LINES	Brooke's Farewell	<b>-25.00</b>
EFT14361	16/09/2016	TRAFFIC CALMING AUSTRALIA PTY LTD	02 x 7mts (Full width )TCA Rubber Speed Cushions	<b>-8250.00</b>
EFT14362	22/09/2016	COURIER AUSTRALIA	Freight - PRO13	<b>-51.72</b>
EFT14363	22/09/2016	WALLIS COMPUTER SOLUTIONS		<b>-26427.13</b>
		WALLIS COMPUTER SOLUTIONS	BKP Platinum - Annual Billing for 2016	6748.50
		WALLIS COMPUTER SOLUTIONS	ITS GOLD - Annual Billing for 2016	19084.63
		WALLIS COMPUTER SOLUTIONS	SAAS Webroot - Annual Billing for 2016	594.00
EFT14364	22/09/2016	WATER CORPORATION		<b>-1127.07</b>
		WATER CORPORATION	Water - West Condu Rd	39.48
		WATER CORPORATION	Water - Gabalong East Road	78.96
		WATER CORPORATION	Water - Airport/Pioneer Road, Service charge	834.92
		WATER CORPORATION	Electricity - Ballidu Sth East Road	122.95
		WATER CORPORATION	Electricity - James St Cadoux	50.76
EFT14365	22/09/2016	WONGAN HILLS BETTA HOME LIVING	Aerial Extension Cord	<b>-19.95</b>
EFT14366	22/09/2016	WHEATBELT VETERINARY SERVICE		<b>-865.20</b>
		WHEATBELT VETERINARY SERVICE	1 x Cat castration	160.00
		WHEATBELT VETERINARY SERVICE	1 x Cat spey & Microchip	235.10
		WHEATBELT VETERINARY SERVICE	1 x Cat Castration	160.00
		WHEATBELT VETERINARY SERVICE	1 x Cat Castration	160.00
		WHEATBELT VETERINARY SERVICE	1 x Cat Castration	150.10
EFT14367	22/09/2016	(KANYANA) WONGAN HILLS YOUTH & COMMUNITY DEVELOPMENT GROUP	2 x bags of rags	<b>-30.00</b>
EFT14368	22/09/2016	COVS		<b>-92.68</b>
		COVS	CRC3203 wax film, 4931 Hella plug	46.34

		COVS	CRC3203 wax film, 4931 Hella plug	46.34
		CANNON HYGIENE AUSTRALIA PTY LTD	Sanitary Unit Monthly Service	-589.73
EFT14370	22/09/2016	BRUCE MITCHELL	Reimbursement - Toilet Seat for U2/31 Quinlan St	-35.29
EFT14371	22/09/2016	A.P.S REWINDS & SALES	New parts for Davey ISO pump	-438.79
EFT14372	22/09/2016	FORRESTFIELD MOWER AND CHAINSAW CENTRE	The Supply of new Z242F Husqvarna Vanguard Mower	-5250.00
EFT14373	22/09/2016	CENTRAL REGIONAL TAFE	5 x Forklift Course	-1729.28
EFT14374	22/09/2016	CORE BUSINESS AUSTRALIA	Supervision of restoration of essential public assets following flood damage	-3350.60
EFT14375	22/09/2016	KRISTIE FREARSON	Young Living Oils & Diffuser for Office	-249.00
EFT14376	28/09/2016	CHILD SUPPORT	Payroll deductions	-230.00
EFT14377	28/09/2016	AUSTRALIAN SERVICES UNION	Payroll deductions	-52.70
EFT14378	28/09/2016	IOU SOCIAL CLUB	Payroll deductions	-250.00
EFT14379	28/09/2016	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT14380	28/09/2016	ANZ BANK (NETT WAGES)	Wages PE 27.09.16	-59011.43
EFT14381	30/09/2016	COURIER AUSTRALIA INTERNATIONAL	Freight ex CDG Engineering	-28.97
EFT14382	30/09/2016	KOMATSU AUSTRALIA PTY LTD	Parts for Komatsu Grader PG14	-1018.59
EFT14383	30/09/2016	WALLIS COMPUTER SOLUTIONS	Antivirus Subscription	-858.00
EFT14384	30/09/2016	WATER CORPORATION		-7774.08
		WATER CORPORATION	Water -Kirwin Road (Dowerin Kalannie Rd)	39.48
		WATER CORPORATION	Water - Railway St Burakin	55.27
		WATER CORPORATION	Water Consumption at Burakin Hall	11.28
		WATER CORPORATION	Water consumption for 8 Ellis St	265.78
		WATER CORPORATION	Water consumption at 14 Ellis St	235.64
		WATER CORPORATION	Water consumption at 49 Quinlan St	313.36
		WATER CORPORATION	Water Consumption at 16 Moore St	213.44
		WATER CORPORATION	Water consumption at Museum	59.59
		WATER CORPORATION	Water consumption at Ballidu Hall	39.48
		WATER CORPORATION	Water consumption at Bunyip Park	74.45
		WATER CORPORATION	Water Consumption at Depot Road	136.49
		WATER CORPORATION	Water consumption at Alpha Park	148.90
		WATER CORPORATION	Water consumption at 42 Mitchell St	213.44
		WATER CORPORATION	Water consumption at King St Reserve	18.05
		WATER CORPORATION	Water consumption at Medical Centre Mitchell St	119.44
		WATER CORPORATION	Water Consumption at 30 Wandoo Cres	235.64
		WATER CORPORATION	Water consumption at 11 Wandoo Cres	238.82
		WATER CORPORATION	Water consumption at 7 Wandoo Cres	251.50
		WATER CORPORATION	Water consumption at Depot House Storage	39.48
		WATER CORPORATION	Water consumption at 1/20 Stickland St	539.09
		WATER CORPORATION	Water consumption at 2A Patterson Street	239.11
		WATER CORPORATION	Water consumption at 2B Patterson Street	194.09
		WATER CORPORATION	Water consumption at 27A Quinlan St	212.05
		WATER CORPORATION	Water consumption at 27B Quinlan Street	212.05
		WATER CORPORATION	Water consumption at Wongan Hills oval	223.34
		WATER CORPORATION	Water consumption at Fenton Place median strip	164.69
		WATER CORPORATION	Water consumption at Wongan Hills cemetery	266.61
		WATER CORPORATION	Water consumption at Lot 162 Danubin St	39.48

		WATER CORPORATION	Water consumption at Livestock Yards	92.37
		WATER CORPORATION	Water consumption at Utilities/Vacant Block Fenton & Patterson St	39.64
		WATER CORPORATION	Water consumption at Cubbyhouse	127.39
		WATER CORPORATION	Water consumption at Masonic Lodge	74.85
		WATER CORPORATION	Water consumption at Elizabeth Telfer Building	74.85
		WATER CORPORATION	Water consumption at 14 Shields Crescent	213.44
		WATER CORPORATION	Water consumption at 31 Quinlan St	112.44
		WATER CORPORATION	Water consumption at 27-29 Quinlan St	213.44
		WATER CORPORATION	Water consumption at 27-29 Quinlan St	219.78
		WATER CORPORATION	Water consumption at Civic Centre	250.01
		WATER CORPORATION	Water consumption at Telecentre	46.58
		WATER CORPORATION	Water consumption at 'The Station'	332.23
		WATER CORPORATION	Water consumption at L139 Community Park	170.25
		WATER CORPORATION	Water consumption at L138 Community Park	60.91
		WATER CORPORATION	Water consumption at Depot	572.83
		WATER CORPORATION	Water consumption at Joint Venture Unit Gardens	41.07
		WATER CORPORATION	Water consumption at Commercial St	39.48
		WATER CORPORATION	Water consumption at Swimming Pools	128.59
		WATER CORPORATION	Water consumption at Admin Office	163.89
EFT14385	30/09/2016	BALLIDU CONTEMPORARY ARTS SOCIETY	Donation for Art Society Inc.	-4500.00
EFT14386	30/09/2016	IXOM OPERATIONS PTY LTD	3 Chlorine Gas Bottles (Depot & Swimming Pool)	-1293.60
EFT14387	30/09/2016	WONGAN HILLS TOURISM GROUP INC	Grant for Wongan Visitor Centre	-10000.00
EFT14388	30/09/2016	WHEATBELT VETERINARY SERVICE	1 x Cat Castration & Microchip	-150.10
EFT14389	30/09/2016	COVS	Supplies for the Depot - Ear Plugs, Tape, Globes, Anti-seize	-371.93
EFT14390	30/09/2016	METAL ARTWORK CREATIONS	Black Aluminium Extrusion Door Name Holders - Managers	-176.00
EFT14391	30/09/2016	TRUCK CENTRE (WA) PTY LTD	Parts for PTK33	-1090.69
EFT14392	30/09/2016	WURTH AUSTRALIA PTY LTD	Brake cleaner	-159.45
EFT14393	30/09/2016	WESTWATER ENTERPRISES PTY LTD	Chlorine gas equipment service & inspection Sept 20 & 21st	-8250.00
EFT14394	30/09/2016	SIGMA CHEMICALS		-1831.29
		SIGMA CHEMICALS	Pool Cleaning Chemicals	310.53
		SIGMA CHEMICALS	Pool Cleaning Chemicals	319.00
		SIGMA CHEMICALS	Pool Cleaning Chemicals	860.76
		SIGMA CHEMICALS	Pool test photometer Service	341.00
EFT14395	30/09/2016	WONGAN CUBBYHOUSE INC.	Grant for provision of Child Care programs in the community	-18000.00
EFT14396	30/09/2016	MCG ARCHITECTS PTY LTD	Design development, 25% complete	-6270.00
EFT14397	30/09/2016	STATE LIBRARY OF WA	Lost and Damaged Books 16/17	-220.00
EFT14398	30/09/2016	IGNITE	Grant for Youth Services	-1500.00
EFT14399	30/09/2016	DAVID TAYLOR		-3199.40
		DAVID TAYLOR	Staff Accreditation Training	2619.40
		DAVID TAYLOR	Finance & Admin Reimbursement	580.00
EFT14400	30/09/2016	HDJ CONTRACTING		-2310.00
		HDJ CONTRACTING	Cleaning of CRC, Cleaning of the Allied Health side of the Medical Centre	1155.00

		HDJ CONTRACTING	Cleaning of the CRC, Cleaning of the Allied Health side of the Medical Centre	1155.00
EFT14401	30/09/2016	WONGAN HILLS PROGRESS ASSOCIATION		-6700.00
		WONGAN HILLS PROGRESS ASSOCIATION	Donation towards upgrading & maintaining communities Christmas Lights 2016	2700.00
		WONGAN HILLS PROGRESS ASSOCIATION	Community grant towards Harvest Festival 10 Dec 2016	4000.00
EFT14402	30/09/2016	WONGAN BALLIDU AGED PERSONS HOMES INC.	Donation for Wongan Ballidu Aged Persons Homes	-2500.00
EFT14403	30/09/2016	FEGAN BUILDING SURVEYING	Building Surveying	-1633.50
EFT14404	30/09/2016	CDG ENGINEERING PTY LTD	Locking pin, pintle hook, cartridge for PTK33 & PTK34	-1561.00
EFT14405	30/09/2016	JOANNE GUEST	1 x Security Safe for CRC	-141.55
EFT14406	30/09/2016	DEPARTMENT OF TRANSPORT	DPI - SEPTEMBER 2016	-48636.20
20802	02/09/2016	AUSTRALIA POST	Postage	-5.85
20803	02/09/2016	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Mt OBrien Telstra Site	-56.00
20804	02/09/2016	A G JELLY	Dog Kenneling for Ranger Services	-20.00
20805	02/09/2016	IMPACT PANEL & PAINT	Excess insurance WB2	-300.00
20806	12/09/2016	TELSTRA CORPORATION LIMITED	August Account	-2625.95
20807	12/09/2016	SYNERGY		-14011.35
		SYNERGY	Electricity - Alpha Park	100.75
		SYNERGY	Electricity - Cadoux Toilets	34.00
		SYNERGY	Electricity - Ballidu Hall	46.25
		SYNERGY	Electricity - Burakin Hall	36.10
		SYNERGY	Electricity - Railway Dam	29.00
		SYNERGY	Electricity - 7 Wandoo Cres	518.00
		SYNERGY	Electricity - Quinlan St Gardens	29.15
		SYNERGY	Electricity - Admin Building	2118.65
		SYNERGY	Electricity - Street Lighting	4107.30
		SYNERGY	Electricity - A, 31 Quinlan St	106.20
		SYNERGY	Electricity - Museum	127.10
		SYNERGY	Electricity - Parks & Gardens	426.70
		SYNERGY	Electricity - Railway Dam	34.60
		SYNERGY	Electricity - Medical Centre	2258.70
		SYNERGY	Electricity - CRC	76.00
		SYNERGY	Electricity - Telecentre	63.30
		SYNERGY	Electricity - Aerodrome	43.55
		SYNERGY	Electricity - Parks & Gardens	58.45
		SYNERGY	Electricity - Civic Centre	811.05
		SYNERGY	Electricity - Depot	1217.80
		SYNERGY	Electricity - 30 Wandoo Cres	649.25
		SYNERGY	Electricity - TV Tower	1119.45
20808	12/09/2016	A G JELLY	Dog Kenneling for Ranger Services	-60.00
20809	13/09/2016	BROOKE CONWAY	Gratvity Payment	-56.09
20810	14/09/2016	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1365.00
20811	16/09/2016	TELSTRA CORPORATION LIMITED	CRC Telephone August Account 2016	-464.35
20812	16/09/2016	SHIRE OF WONGAN-BALLIDU	2016/17 Shire Rates	-12573.00
20813	22/09/2016	WESTNET PTY LTD	Internet - Admin	-329.79
20814	22/09/2016	BORAL CONSTRUCTION MATERIALS	2 Litres Emulsion	-7.70
20815	22/09/2016	SYNERGY		-3204.40
		SYNERGY	Sports Ground - W/Hills	1316.90





## 9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	20 October 2016
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

### PURPOSE OF REPORT:

That the following statements and reports for the month ended 30 September 2016 be received:

### BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### COMMENT:

Refer to attachment.



**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 SEPTEMBER 2016**

	Approved Budget 2016- 2017	Current Budget 2016-2017	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,707,294)	(2,707,294)	(2,597,908)	(2,497,569)		3.9%	✓
Grants Operating, Subsidies & Contributions	(2,324,395)	(2,324,395)	(750,500)	(725,092)		3.4%	✓
Non Operating Grants, Subsidies & Contributions	(1,265,892)	(1,265,892)	(275,800)	(272,375)		1.2%	✓
Fees & Charges & Service Charges	(1,014,544)	(1,014,544)	(265,000)	(258,166)		2.6%	✓
Other Revenue	(64,636)	(64,636)	(55,000)	(54,172)		1.5%	✓
Interest	(87,599)	(87,599)	(32,500)	(30,754)		5.4%	✓
Profit on sale of Assets	(2,000)	(2,000)	(200)	-		100.0%	⊖
<b>a: TOTAL INCOME</b>	<b>(7,466,360)</b>	<b>(7,466,360)</b>	<b>(3,976,908)</b>	<b>(3,838,128)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,308,197	2,308,197	550,000	535,238		(2.7%)	✓
Materials & Contracts	1,428,290	1,428,290	357,072	343,118		(3.9%)	✓
Utilities (Gas, Electricity) etc.	304,392	304,392	85,000	80,290		(5.5%)	✓
Interest #	37,113	37,113	16,500	15,648	11	(5.2%)	✓
Insurance	254,223	254,223	165,480	152,389		(7.9%)	✓
Other General	248,094	248,094	95,000	91,154		(4.0%)	✓
Loss on Asset Disposals	60,500	60,500	25,000	22,687		(9.3%)	✓
Depreciation	2,408,839	2,408,839	555,886	594,383		6.9%	✓
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,049,647</b>	<b>7,049,647</b>	<b>1,849,938</b>	<b>1,834,907</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>(416,713)</b>	<b>(416,713)</b>	<b>(2,126,970)</b>	<b>(2,003,221)</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	283,520	283,520	90,000	87,891		(2.3%)	✓
Furniture & Equipment	3,417	3,417	1,367	-		(100.0%)	⊖
Motor Vehicles	275,150	275,150	115,000	110,790		(3.7%)	✓
Plant	566,000	566,000	56,600	-		(100.0%)	⊖
Infrastructure Other	18,501	18,501	5,550	-		(100.0%)	⊖
Infrastructure Roads	2,601,977	2,601,977	300,000	280,451		(6.5%)	✓
<b>d: TOTAL CAPITAL</b>	<b>3,748,566</b>	<b>3,748,566</b>	<b>568,517</b>	<b>479,132</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>3,331,853</b>	<b>3,331,853</b>	<b>(1,558,453)</b>	<b>(1,524,089)</b>			b.
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(2,408,839)	(2,408,839)	(555,886)	(594,383)			
Profit on sale of assets	2,000	2,000	200	-	6		
Loss on sale of assets	(60,500)	(60,500)	(25,000)	(22,687)	6		
Proceeds from Sale of Assets	(200,000)	(200,000)	(16,667)	(91,818)	6		
Transfer from reserves	(320,000)	(320,000)	-	-	10		
Transfer to reserves	274,834	274,834	-	-	10		
Interest paid to reserves #	39,670	39,670	13,820	13,820	10		
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	52,699	52,699	4,392	22,796	11		
SSL Principal Reimbursements	(52,699)	(52,699)	(4,392)	(22,796)	11		
Less (Surplus)/deficit B/Fwd	(659,018)	(659,018)	(659,018)	(659,018)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>(2,801,004)</b>	<b>(2,878,176)</b>			

\*\* This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

**Key** Within budget tolerance of 10% ✓  
Over budget tolerance of 10% ✗  
Under budget tolerance of 10% ⊖

**Shire of Wongan-Ballidu**  
**Variance Report for September 2016**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
①	Profit on Sale of Assets	This asset has not been traded.
	Operating Expenditure	
	Nil	Nil
	Capital	
①	Furniture and Equipment	Delayed commencement of projects.
①	Plant	Plant have not yet been traded.
①	Infrastructure Other	Project has not yet been commenced.

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 SEPTEMBER 2016**

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<b>INCOME</b>				
General Purpose Funding	03	(4,706,525)	(4,706,525)	(3,005,755)
Governance	04	(24,300)	(24,300)	(19,057)
Law, Order & Public Safety	05	(32,300)	(32,300)	(5,187)
Health	07	(19,200)	(19,200)	(12,083)
Education & Welfare	08	(4,381)	(4,381)	(1,977)
Housing	09	(75,362)	(75,362)	(24,527)
Community Amenities	10	(174,810)	(174,810)	(170,901)
Recreation & Culture	11	(78,170)	(78,170)	(6,169)
Transport	12	(2,035,957)	(2,035,957)	(463,165)
Economic Services	13	(11,750)	(11,750)	(11,843)
Other Property & Services	14	(303,605)	(303,605)	(117,465)
<b>a: TOTAL INCOME</b>		<b>(7,466,360)</b>	<b>(7,466,360)</b>	<b>(3,838,128)</b>
<b>OPERATING EXPENSES</b>				
General Purpose Funding	03	110,782	110,782	29,558
Governance	04	250,140	250,140	118,923
Law, Order & Public Safety	05	191,581	191,581	66,415
Health	07	201,133	201,133	128,460
Education & Welfare	08	216,382	216,382	49,666
Housing	09	224,226	224,226	55,194
Community Amenities	10	442,171	442,171	81,730
Recreation & Culture	11	1,642,245	1,642,245	409,840
Transport	12	2,611,044	2,611,044	734,314
Economic Services	13	244,239	244,239	58,574
Other Property & Services #	14	915,705	915,705	102,231
<b>b: TOTAL OPERATING EXPENSES</b>		<b>7,049,647</b>	<b>7,049,647</b>	<b>1,834,907</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>		<b>(416,713)</b>	<b>(416,713)</b>	<b>(2,003,221)</b>
<b>CAPITAL EXPENSES</b>				
General Purpose Funding	23	-	-	-
Governance	24	100,251	100,251	61,800
Law, Order & Public Safety	25	-	-	-
Health	27	45,000	45,000	-
Education & Welfare	28	-	-	-
Housing	29	15,167	15,167	-
Community Amenities	30	25,000	25,000	-
Recreation & Culture	31	230,885	230,885	87,891
Transport	32	3,287,312	3,287,312	329,441
Economic Services	33	-	-	-
Other Property & Services	34	44,950	44,950	-
<b>d: TOTAL CAPITAL EXPENSES</b>		<b>3,748,566</b>	<b>3,748,566</b>	<b>479,132</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>		<b>3,331,853</b>	<b>3,331,853</b>	<b>(1,524,089)</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 30 SEPTEMBER 2016**

**NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22**

	2015-2016	BUDGET	2016-2017
SURPLUS / (DEFICIT)	659,018	(0)	2,878,176
<b>COMPRISES</b>			
Cash (including reserves)	3,313,938	2,909,500	4,977,897
Current rates	118,335	45,676	859,749
Sundry debtors	212,167	57,005	65,901
Tax receivables	59,495	58,239	47,005
Other debtors	5,713	24,117	23,917
A: SSL debtors (are excluded see D: adj)	67,258	(8,212)	(8,212)
Inventories	9,521	17,584	7,576
<b>Less:</b>			
Reserves	(2,643,507)	(2,638,011)	(2,657,326)
Sundry creditors	-	(4,190)	-
Accrued interest	(27,780)	(27,780)	(21,775)
ESL Levy Owed	(26,019)	(72,207)	(72,207)
PAYG/GST Due To ATO	(68,726)	(71,689)	(54,173)
B: Other - DOT (are excluded see D: adj)	-	-	-
LSL Cash backed Reserve	72,265	76,844	76,844
Tax liabilities	(9,588)	1,757	1,757
Other	-	-	-
C: Loan liability (are excluded see D: adj)	(52,993)	(30,223)	(30,223)
Current employee benefits provisions	(356,798)	(376,846)	(376,988)
D: Adjustments (see above A to C)	(14,265)	38,434	38,434
	-	-	-
Surplus / (Deficit) Variance	659,018	(0)	2,878,176

**NOTE 1B: CLOSING FUNDS alternate format to Note 1 above**

	2014-2015	BUDGET	YTD
<b>Current assets</b>			
Cash & cash equivalents	3,313,938	2,909,500	4,977,897
Sundry debtors	462,968	176,825	988,359
Inventories	9,521	17,584	7,576
<b>Total current assets</b>	3,786,427	3,103,909	5,973,832
<b>Current liabilities</b>			
Creditors and accounts payable	(59,847)	(97,265)	(146,397)
Current loan liability	(52,993)	(30,223)	(30,223)
Provisions	(356,798)	(376,846)	(376,988)
<b>Total current liability</b>	(469,638)	(504,333)	(553,608)
<b>Net current assets</b>	3,316,789	2,599,576	5,420,224
Less: restricted reserves	(2,643,507)	(2,638,011)	(2,657,326)
Less: SSL principal repayments	(67,258)	8,212	8,212
Add back: Current loan liability	52,993	30,223	30,223
Add back: LSL Cash backed Reserve	-	-	76,844
Surplus / (Deficit) Variance	659,018	(0)	2,878,176

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 30 SEPTEMBER 2016**

	2016-2017 APPROVED BUDGET	2016-2017 CURRENT BUDGET	2016-2017 ACTUAL
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,999,231)	(1,999,231)	(508,186)
Governance	(24,300)	(24,300)	(19,057)
Law, Order & Public Safety	(32,300)	(32,300)	(5,187)
Health	(19,200)	(19,200)	(12,083)
Education & Welfare	(4,381)	(4,381)	(1,977)
Housing	(75,362)	(75,362)	(24,527)
Community Amenities	(174,810)	(174,810)	(170,901)
Recreation & Culture	(78,170)	(78,170)	(6,169)
Transport	(2,035,957)	(2,035,957)	(463,165)
Economic Services	(11,750)	(11,750)	(11,843)
Other Property & Services	(303,605)	(303,605)	(117,465)
<b>A</b>	<b>(4,759,066)</b>	<b>(4,759,066)</b>	<b>(1,340,559)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	110,782	110,782	29,558
Governance	250,140	250,140	118,923
Law, Order & Public Safety	191,581	191,581	66,415
Health	201,133	201,133	128,460
Education & Welfare	216,382	216,382	49,666
Housing	224,226	224,226	55,194
Community Amenities	442,171	442,171	81,730
Recreation & Culture	1,642,245	1,642,245	409,840
Transport	2,611,044	2,611,044	734,314
Economic Services	244,239	244,239	58,574
Other Property & Services	915,705	915,705	102,231
<b>B</b>	<b>7,049,647</b>	<b>7,049,647</b>	<b>1,834,907</b>
<b>C= A and B</b>	<b>2,290,581</b>	<b>2,290,581</b>	<b>494,348</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<b><u>Non-Cash Expenditure and Revenue</u></b>			
Depreciation on Assets	(2,408,839)	(2,408,839)	(594,383)
Profit/(Loss) on Asset Sales	(58,500)	(58,500)	(22,687)
<b><u>Capital Expenditure &amp; Income</u></b>			
Purchase of land & buildings #	283,520	283,520	87,891
Purchase of furniture & equipment	3,417	3,417	-
Purchase of motor vehicles #	275,150	275,150	110,790
Purchase of plant & machinery #	566,000	566,000	-
Purchase of other infrastructure #	18,501	18,501	-
Purchase of roads infrastructure #	2,601,977	2,601,977	280,451
Proceeds from sale of assets	(200,000)	(200,000)	(91,818)
<b><u>Financing Activities</u></b>			
Repayment of Loan Principal*	52,699	52,699	22,796
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(52,699)	(52,699)	(22,796)
<b><u>Reserve Movements</u></b>			
Transfers to Reserves	274,834	274,834	-
Interest paid to Reserves	39,670	39,670	13,820
Transfer from Reserves	(320,000)	(320,000)	-
LSL Provsion in resreves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(659,018)	(659,018)	(659,018)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(2,878,176)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,707,294</b>	<b>2,707,294</b>	<b>(380,606)</b>
<b>TOTAL RATES RAISED</b>	<b>2,707,294</b>	<b>2,707,294</b>	<b>2,497,569</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 30 SEPTEMBER 2016**

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss	
<b>By Class</b>							
<b>Motor Vehicles</b>							
CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
Doctor Vehicle		22,000	(18,000)	4,000			-
MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
<b>Plant &amp; Equipment</b>							
Parks Single Cab Utility		11,000	(8,000)	3,000			-
Building Utility		7,500	(6,500)	1,000			-
Parks Tipper Truck		26,000	(9,000)	17,000			-
Volvo Tip Truck		70,000	(45,000)	25,000			-
Cat 924G Loader		23,000	(25,000)	(2,000)			-
<b>TOTAL</b>		<b>258,500</b>	<b>(200,000)</b>	<b>58,500</b>	<b>114,505</b>	<b>(91,818)</b>	<b>22,687</b>

<b>By Program</b>							
<b>Governance</b>							
CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
<b>Health</b>							
Doctor Vehicle		22,000	(18,000)	4,000			-
<b>Transport</b>							
Parks Single Cab Utility		11,000	(8,000)	3,000			-
Building Utility		7,500	(6,500)	1,000			-
Parks Tipper Truck		26,000	(9,000)	17,000			-
Volvo Tip Truck		70,000	(45,000)	25,000			-
Cat 924G Loader		23,000	(25,000)	(2,000)			-
<b>Other Property &amp; Services</b>							
MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
<b>TOTAL</b>		<b>258,500</b>	<b>(200,000)</b>	<b>58,500</b>	<b>114,505</b>	<b>(91,818)</b>	<b>22,687</b>

Motor Vehicle and Plant & Equipment Change Over	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>						
CEO Vehicle	69,000	(64,000)	5,000	61,800	(60,000)	1,800
Doctor Vehicle	45,000	(18,000)	27,000			-
MWS Vehicle	45,200	(24,500)	20,700	48,990	(31,818)	17,172
<b>Plant &amp; Equipment</b>						
Parks Single Cab Utility	36,000	(8,000)	28,000			-
Building Utility	34,950	(6,500)	28,450			-
Parks Tipper Truck	45,000	(9,000)	36,000			-
Volvo Tip Truck	260,000	(45,000)	215,000			-
Cat 924G Loader	276,000	(25,000)	251,000			-
<b>TOTAL</b>	<b>811,150</b>	<b>(200,000)</b>	<b>611,150</b>	<b>110,790</b>	<b>(91,818)</b>	<b>18,972</b>





**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 30 SEPTEMBER 2016**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	4,170,188.39	1,484,727.07	27,933.85	2,656,677.47	850.00
<b>Add:</b>	1,492,827.04	1,445,888.52	46,289.85	648.67	
Receipts					
Investment - Interest	1,072.92				
<b>Less:</b>	(660,141.25)	(611,005.05)	(49,136.20)		
Payments - EFT & Cheques					
Payments - Bank Fees and Rounding	(962.88)				
Investment - Transfers					
<b>Balance as per General Ledger</b>	<b>5,002,984.22</b>	<b>2,319,720.58</b>	<b>25,087.50</b>	<b>2,657,326.14</b>	<b>850.00</b>
<b>Balance as per Bank Statements</b>	1,437,331.06	1,412,643.95	22,952.48	884.63	850.00
<b>Balance as per Bank Deposit Certificates</b>	1,431,749.50	300,560.47		1,131,189.03	
<b>Balance as per Holder Certificates</b>	2,225,987.86	700,735.38		1,525,252.48	
<b>Add:</b>	3,182.17	1,782.53	1,399.64		
Outstanding Deposits					
Adjustments	4,732.83	3,997.45	735.38		
<b>Less:</b>	(99,999.20)	(99,999.20)			
Unpresented Payments					
<b>Balance as per Cash Book</b>	<b>5,002,984.22</b>	<b>2,319,720.58</b>	<b>25,087.50</b>	<b>2,657,326.14</b>	<b>850.00</b>
<b>Figure should equal same as Creditor Payment List</b>					
	\$ 0.00	\$ -	\$ -	\$ -	\$ -



SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 30 SEPTEMBER 2016

		ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 SEPTEMBER 2016				
Reserve Description	GL Acct.	Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925													
Community Resource Centre Reserve	01989	12,813	189			12,802	189			12,802	65.95			12,679
Depot Improvement Reserve	01940	6,027	90			6,117	90			6,117	31.51			6,059
Historical Publications Reserve	01965	6,597	99			6,696	99			6,696	34.49			6,632
Housing Reserve	01955	1,728	44			1,772	44			1,772	9.03			1,737
Land & Buildings Reserve	01930													
Loan Principal Reserve	01950	500,121	7,502			507,623	7,502			507,623	2,614.50			502,736
LSL Reserve	01935	76,444	1,147			77,591	1,147			77,591	399.63			76,844
Medical Facilities & R4R Special Projects Reserve	01975	400,097	6,001			406,098	6,001			406,098	2,091.60			402,189
Patterson Street JV Housing Reserve	01988	21,929	329	5,000	5,000	27,258	329		5,000	27,258	114.64			22,043
Plant Reserve	01945	570,994	8,585	(250,000)	224,000	553,559	8,585	(250,000)	224,000	553,559	2,985.02			573,979
Quinlan Street JV Housing Reserve	01987	32,257	484		5,000	37,741	484		5,000	37,741	168.64			32,426
Stickland JV Housing Reserve	01986	30,481	457	(10,000)	5,000	25,938	457	(10,000)	5,000	25,938	159.35			30,640
Swimming Pool Reserve	01970	100,274	1,504		30,000	131,778	1,504		30,000	131,778	524.21			100,798
Waste Management Reserve	01920	22,863	343		5,000	28,206	343		5,000	28,206	119.52			22,983
WH Industrial/LIA, Park Reserve	01965			(60,000)				(60,000)						
Sporting Co-Location Reserve	01990	861,082	12,916	(320,000)	834	814,832	12,916	(60,000)	834	814,832	4,501.49			865,583
<b>TOTALS</b>		<b>2,643,507</b>	<b>39,670</b>	<b>(320,000)</b>	<b>274,834</b>	<b>2,638,011</b>	<b>39,670</b>	<b>(320,000)</b>	<b>274,834</b>	<b>2,638,011</b>	<b>13,820</b>			<b>2,657,326.14</b>

**SHIRE OF WONGAN - BALLIDU  
REPORT ON BORROWINGS AS AT 30 SEPTEMBER 2016**

\* Denotes (SSL) Self Supporting Loan

Existing Loans	Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Sep 16	Accrued Int. Due as at 30 September	YTD Interest Paid	Loan Balance @ July 2016	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Sep 16
	142	Housing Construction	WB Community Association*	Mar-2020	400,000		450	(8,268)	144,129		(16,182)	127,947
	145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000		3,139	(17,100)	500,000			500,000
	147	Aged Persons	Ninan House*	Jul-2022	100,000		635	(3,620)	55,860		(3,476)	52,384
	149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		99	(2,843)	48,406		(3,138)	45,268
	<b>TOTAL EXISTING LOANS</b>				<b>1,115,000</b>	<b>-</b>	<b>4,323</b>	<b>(31,831)</b>	<b>748,395</b>	<b>-</b>	<b>(22,796)</b>	<b>725,599</b>

Shire Loan Summary	500,000	-	3,139	(17,100)	500,000	-	-	500,000
Self Supporting Loan Summary	615,000	-	1,184	(14,731)	248,395	-	(22,796)	225,599
	<b>1,115,000</b>	<b>-</b>	<b>4,323</b>	<b>(31,831)</b>	<b>748,395</b>	<b>-</b>	<b>(22,796)</b>	<b>725,599</b>

Shire Loan Summary  
Self Supporting Loan Summary

SSL	Shire	Total
(30,223)	-	(30,223)
(195,377)	(500,000)	(695,377)
<b>(225,599)</b>	<b>(500,000)</b>	<b>(725,599)</b>

Current loan liability  
Non current liability  
**Total Loan Liability**

### 9.2.3 APPLICATION TO KEEP THREE DOGS

FILE REFERENCE:	
REPORT DATE:	18 October 2016
APPLICANT/PROPONENT:	Sally Laundy
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Chief Executive Officer – Stuart Taylor
ATTACHMENTS:	Ranger Report

#### PURPOSE OF REPORT:

That Council approve the application for three dogs to be housed at 9 Rogers Street, Wongan Hills.

#### BACKGROUND:

Council has received an application from Sally Laundy to house three dogs permanently at the property.

#### COMMENT:

The property is approximately 1000 sqm in size and surrounded by residential houses.

#### POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

#### LEGISLATIVE REQUIREMENTS:

The Dog Act and Councils Dog Local Law that only two dogs can ordinarily be kept on a townsite lot (less than 10,000). The Dog Act permits Council to approve application in excess of the Council maximum under its local laws. The process is to determine whether there are any valid objections or submissions and consider approval with or without conditions.

#### 26. LIMITATION AS TO NUMBERS

- (1) *The provisions of this Part shall not operate to prevent the keeping on any premises of 2 dogs over the age of 3 months and the young of those dogs under that age.*
- (2) *Subject to subsection (1), a local government, pursuant to local laws, may limit the number of dogs over the age of 3 months, or the number of such dogs of any specified breed or kind, that may be kept on any premises situate in a specified area to which those local laws apply unless those premises are licensed as an approved kennel establishment or are exempt.*
- (3) *Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —*
  - (a) *may be made subject to conditions, including a condition that it applies only to the dogs specified therein;*
  - (b) *shall not operate to authorise the keeping of more than 6 dogs on those premises; and*
  - (c) *may be revoked or varied at any time.*
- (4) *Subject to the provisions of subsection (3), a person who keeps on any premises, not being premises licensed as an approved kennel establishment, dogs over the age of 3 months in numbers exceeding any limit imposed in relation to those dogs by a local law made under subsection (2) commits an offence.*

Penalty: \$1 000 and a daily penalty of \$100.

(5) Any person who is aggrieved —

- (a) by the conditions imposed in relation to any exemption from the provisions of a local law placing a limitation on the number of dogs that may be kept on any premises; or
- (b) by the refusal of a local government to grant such an exemption, or by the revocation of an exemption,
- (c) may apply to the State Administrative Tribunal for a review of the decision.

(6) An application under subsection (5) cannot be made later than the expiry of a period of 28 days after the day on which a notice of the decision is served on the person affected by that decision.

[Section 26 amended by No. 23 of 1987 s. 22; No. 14 of 1996 s. 4; No. 24 of 1996 s. 16; No. 55 of 2004 s. 256 and 268.]

#### **STRATEGIC IMPLICATIONS:**

Nil

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

The applicant seeks to house three dogs at a residential lot in the townsite. If the dogs are of a disposition that create undue nuisance, the communities expectation of enjoying a rural townsite environment could be compromised.

##### ➤ **Economic**

There are no known economic implications associated with this proposal.

##### ➤ **Social**

The dogs if a nuisance could create neighbourhood tension and conflict.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this matter.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: NO**

#### **MOTION:                      MOVED: Cr Hasson / Cr Walton**

**That Council approve the application for three dogs to be housed at 9 Rogers Street, Wongan Hills, in accordance with s26.3 of the Dog Act 1976 with the following conditions;**

- 1. The approval being placed on the condition that the dogs do not prove to be a nuisance (to the satisfaction of Council) to adjoining or adjacent neighbours in terms of barking, aggressive behaviours and / or wandering.**
- 2. The exemption applies only to the Tenterfield dog named Mischief, the Tenterfield dog named Mohawk and the Beagle dog named Fred and once any of the dogs are deceased, sold or otherwise disposed of, the exemption ceases to have effect.**
- 3. The exemption will cease to have effect on the date of any conviction for an offence relating to the Dog Act 1976 in respect of any the dogs, or any person in charge of those dogs.**
- 4. The subject property must be kept clear of all animal excreta using proper disposal methods.**
- 5. Adequate cover and protection is to be available for the dogs at all times.**
- 6. The dogs are to be adequately confined in accordance with the Dog Act 1976.**

7. Access is to be given to the Council for an annual inspection of them or more regularly if the Council so determines.

CARRIED:7/0  
RESOLUTION:061016



## 9.2.4 APPLICATION TO KEEP THREE DOGS

FILE REFERENCE:	
REPORT DATE:	18 October 2016
APPLICANT/PROPONENT:	Analice Lyon
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Chief Executive Officer – Stuart Taylor
ATTACHMENTS:	Ranger Report

### PURPOSE OF REPORT:

That Council approve the application for three dogs to be housed at 95 Fairbank Street, Ballidu.

### BACKGROUND:

Council has received an application from Mrs Analice Lyon to house three dogs permanently at the property.

### COMMENT:

The property is approximately 1000 sqm in size and surrounded by residential houses.

### POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

### LEGISLATIVE REQUIREMENTS:

The Dog Act and Councils Dog Local Law that only two dogs can ordinarily be kept on a townsite lot (less than 10,000). The Dog Act permits Council to approve application in excess of the Council maximum under its local laws. The process is to determine whether there are any valid objections or submissions and consider approval with or without conditions.

#### 26. LIMITATION AS TO NUMBERS

- (1) *The provisions of this Part shall not operate to prevent the keeping on any premises of 2 dogs over the age of 3 months and the young of those dogs under that age.*
- (2) *Subject to subsection (1), a local government, pursuant to local laws, may limit the number of dogs over the age of 3 months, or the number of such dogs of any specified breed or kind, that may be kept on any premises situate in a specified area to which those local laws apply unless those premises are licensed as an approved kennel establishment or are exempt.*
- (3) *Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —*
  - (c) *may be made subject to conditions, including a condition that it applies only to the dogs specified therein;*
  - (d) *shall not operate to authorise the keeping of more than 6 dogs on those premises; and*
  - (c) *may be revoked or varied at any time.*
- (4) *Subject to the provisions of subsection (3), a person who keeps on any premises, not being premises licensed as an approved kennel establishment, dogs over the age of 3 months in numbers exceeding any limit imposed in relation to those dogs by a local law made under subsection (2) commits an offence.*

Penalty: \$1 000 and a daily penalty of \$100.

(5) Any person who is aggrieved —

(d) by the conditions imposed in relation to any exemption from the provisions of a local law placing a limitation on the number of dogs that may be kept on any premises; or

(e) by the refusal of a local government to grant such an exemption, or by the revocation of an exemption,

(f) may apply to the State Administrative Tribunal for a review of the decision.

(6) An application under subsection (5) cannot be made later than the expiry of a period of 28 days after the day on which a notice of the decision is served on the person affected by that decision.

[Section 26 amended by No. 23 of 1987 s. 22; No. 14 of 1996 s. 4; No. 24 of 1996 s. 16; No. 55 of 2004 s. 256 and 268.]

#### **STRATEGIC IMPLICATIONS:**

Nil

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

The applicant seeks to house three dogs at a residential lot in the townsite. If the dogs are of a disposition that create undue nuisance, the communities expectation of enjoying a rural townsite environment could be compromised.

##### ➤ **Economic**

There are no known economic implications associated with this proposal.

##### ➤ **Social**

The dogs if a nuisance could create neighbourhood tension and conflict.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this matter.

#### **VOTING REQUIREMENTS:**

#### **ABSOLUTE MAJORITY REQUIRED:**

#### **MOTION:                      MOVED: Cr Walton / Cr Hasson**

**That Council approve the application for three dogs to be housed at 95 Fairbank Street, Ballidu in accordance with s26.3 of the Dog Act 1976 with the following conditions;**

- 1. The approval being placed on the condition that the dogs do not prove to be a nuisance (to the satisfaction of Council) to adjoining or adjacent neighbours in terms of barking, aggressive behaviours and / or wandering.**
- 2. The exemption applies only to the Maltese dog named Boof, the Labrador/Kelpie dog named Tinkabell and the Kelpie dog named Brutus and once any of the dogs are deceased, sold or otherwise disposed of, the exemption ceases to have effect.**
- 3. The exemption will cease to have effect on the date of any conviction for an offence relating to the Dog Act 1976 in respect of any the dogs, or any person in charge of those dogs.**
- 4. The subject property must be kept clear of all animal excreta using proper disposal methods.**
- 5. Adequate cover and protection is to be available for the dogs at all times.**
- 6. The dogs are to be adequately confined in accordance with the Dog Act 1976.**

**7. Access is to be given to the Council for an annual inspection of them or more regularly if the Council so determines.**

**CARRIED:7/0  
RESOLUTION:071016**

**9.3 WORKS AND SERVICES**

Nil

**9.4 HEALTH, BUILDING AND PLANNING**

Nil

**9.5 COMMUNITY SERVICES**

Nil

**10. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**11.1 COUNCILLOR NOTICE OF INTENT TO RESIGN**

Cr Barrett-Lennard indicated his intent to Resign from his position as Councillor.

The President acknowledged the service of Cr Barrett-Lennard to Council and the community and wished him all the best for the future.

**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**13. CLOSURE**

There being no further business, the Shire President, Cr Macnamara declared the meeting closed at 3.54pm.

These minutes were confirmed at a meeting on 23 November 2016.

Signed \_\_\_\_\_  
President