

Shire of Wongan-Ballidu



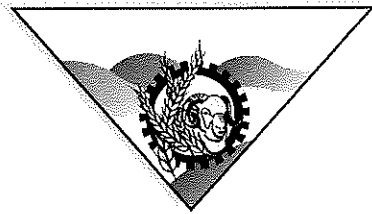
**MINUTES**

**ORDINARY MEETING OF  
COUNCIL  
WEDNESDAY 14 DECEMBER 2016**



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# SHIRE OF WONGAN-BALLIDU

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.01pm.

## 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

### Attendees:

Cr Peter Macnamara	Shire President
Cr Brad West	Deputy Shire President
Cr Alfreda Lyon	
Cr Jon Hasson	
Cr Norma Walton	
Cr Richard Morgan	

### Staff:

David Taylor	Deputy Chief Executive Officer
Karl Mickle	Manager Works and Services
Joanne Guest	Manager Community Services
Melissa Marcon	Building Services Coordinator
Alana Wigmore	Personal Assistant (Minutes)

### Apologies:

Cr Hugh Barrett-Lennard

### Leave of absence previously granted:

Nil

## 3. PUBLIC QUESTION TIME

Nil

## 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Annual Electors Meeting tonight  
Closing of Ballidu school function this weekend, approx. 400 people expected  
Friday night is the Council Christmas party

## 5. PETITIONS AND PRESENTATIONS

Peter Ducker attended the meeting to present a letter from himself and his wife Clare regarding Lot 200 Wongan Road, specifically McIntosh & Sons continued use of land zoned Rural Residential land for Commercial purposes.

## 6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

**7. CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION 23 NOVEMBER 2016**

**MOTION:** **MOVED: Cr Lyon / Cr Hasson**

**That the minutes of the Audit Committee of Council Meeting held on Wednesday 23 November 2016 be confirmed as a true and correct record of the proceedings.**

**CARRIED: 6/0  
RESOLUTION: 011216**

**7.1 CONFIRMATION 23 NOVEMBER 2016**

**MOTION:** **MOVED: Cr Walton / Cr Hasson**

**That the minutes of the Ordinary meeting of Council held on Wednesday 23 November 2016 be confirmed as a true and correct record of the proceedings.**

**CARRIED: 6/0  
RESOLUTION: 021216**

**8. MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil

**9. REPORTS OF OFFICERS AND COMMITTEES**

**9.1 GOVERNANCE**

Nil

## 9.2 ADMINISTRATION AND FINANCE SERVICES

### 9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	8 December 2016
APPLICANT/PROponent:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	November 2016

#### **PURPOSE OF REPORT:**

That the accounts as submitted be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposals.
- **Economic**  
There are no known environmental implications associated with the proposals.
- **Social**  
There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:  
ABSOLUTE MAJORITY REQUIRED: No**

**MOTION:                                  MOVED: Cr Morgan / Cr Hasson**

**That the accounts submitted from 1 November 2016 to 30 November 2016 totalling \$-391282.83 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**

**CARRIED: 6 / 0  
RESOLUTION: 031216**

**List of Accounts Due & Submitted to Council 1 November to 30 November 2016**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
Direct Debit	08/11/2016	CRC - FUJI XEROX AUSTRALIA PTY LTD	CRC Photocopier	-553.30
EFT14547	01/11/2016	ANZ BANK (NETT WAGES)	Termination Pay	-6207.06
EFT14549	04/11/2016	LANDGATE	Gross Rental Valuations Chargeable 27/8/16 To 23/9/16	-293.12
EFT14550	04/11/2016	BOEKEMAN NOMINEES PTY LTD	Maintenance Check To Hand Brake Light - Case Front Wheel Assist PTR8	-1754.57
EFT14551	04/11/2016	COURIER AUSTRALIA INTERNATIONAL	Freight Costs Ex Rbc Rural	-62.81
EFT14552	04/11/2016	MOORE STEPHENS	Nuts And Bolts Workshop - 2 Staff	-3128.40
EFT14553	04/11/2016	LANDMARK OPERATIONS	Supply 4 X Roundup For Dam/Water Catchment Management	-478.72
EFT14554	04/11/2016	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight Charges Ex Elliotts Irrigation	-51.90
EFT14555	04/11/2016	TRUCKLINE PARTS	Tow Eye 4 Bolt for Converter Twin Axle Trailer PTR14	-2118.11
EFT14556	04/11/2016	WALLIS COMPUTER SOLUTIONS	CRC - Office 365 Migration	-1155.00
EFT14557	04/11/2016	G R & N W WALTON	Swimming Pool - Change Code For Pool Pump Shut Off	-90.75
EFT14558	04/11/2016	MOORA GLASS SERVICE	Supply And Fit Windscreen To Cat Vibrating Roller PRO13 - Insurance Claim	-1116.50
EFT14559	04/11/2016	IXOM OPERATIONS PTY LTD	2 X Chlorine Gas Bottles	-862.40
EFT14560	04/11/2016	WONGAN HILLS TOURISM GROUP INC	Public Toilet Cleaning At CRC	-405.00
EFT14561	04/11/2016	WONGAN HILLS BETTA HOME LIVING	Supply Cable For Admin Office Tv	-9.95
EFT14562	04/11/2016	BALLIDU TRADING POST	Bulk Mail Costs	-18.80
EFT14563	04/11/2016	DALLIMORE NOMINEES PTY LTD	49 Quinlan St - Replace Carpet In Lounge, Hall & Dining	-3185.00
EFT14564	04/11/2016	T A MATTHEWS ELECTRICAL SERVICES	Swimming Pool - Replace Hws	-4773.11
EFT14565	04/11/2016	WHEATBELT VETERINARY SERVICE	Cat Spey, Microchip & Desexing - Voucher #104	-227.30
EFT14566	04/11/2016	DEPT OF ENVIRONMENT & REGULATION	Cadoux Tip Site - Annual Licence Fee	-835.16
EFT14567	04/11/2016	RBC RURAL	Meterplan Charges & Rental For Admin Photocopier	-4290.19
EFT14568	04/11/2016	OVERLAND FREIGHT	Freight Charges Ex Ixom For Swimming Pool	-1324.64
EFT14569	04/11/2016	LGIS RISK MANAGEMENT	LGIS Insurance - RRC Programme 1st Instalment 2016/17	-4693.70
EFT14570	04/11/2016	AAA TRIPLE A ASPHALT	Cold Mix Bitumen Patching Material for WH - Waddington Rd, Manmanning Rd, WH - Cadoux Rd, Yerecoin South East Rd, Dowerin - Kalannie Rd	-1928.85
EFT14571	04/11/2016	WONGAN MAIL SERVICE	Postage Costs For Admin Office	-1159.18
EFT14572	04/11/2016	LAM-VY PHAN	Chaplaincy Fees - October 2016	-1720.62
EFT14573	04/11/2016	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	Building Service Levy - October 2016	-56.65
EFT14574	04/11/2016	OPUS INTERNATIONAL CONSULTANTS (PCA) PTY LTD	Site Topographical Survey 70% Complete	-9313.70
EFT14575	04/11/2016	EMMI TAYLOR	Reimbursement Of Event Materials 'Seniors Week Grant'	-282.11
EFT14576	04/11/2016	BP AUSTRALIA	Fuel Supply For October 2016	-478.05
EFT14577	04/11/2016	LYNETTE HOOD	Reimbursement For Event Materials And Event Cleaning	-233.25
EFT14578	04/11/2016	YOSHI HIRO INOUE	Pre-Employment Medical - 1 Staff	-140.00
EFT14579	04/11/2016	A G JELLY	Dog Kennelling For Ranger Services - 7 Days @ \$20 Per Day	-140.00



EFT14580	04/11/2016	ANL LIGHTING PTY LTD	Admin Office - Supply 25 X 18w Led Tubes	-599.45
EFT14581	04/11/2016	YESTERDAY'S MEMORYS	Photography Session & Processing For 100 Year Celebration	-490.00
EFT14582	04/11/2016	SAFE AVON VALLEY INC.	Cats Impounded For Ranger Services	-200.00
EFT14583	08/11/2016	ANZ BANK (NETT WAGES)	Termination Pay	-2487.00
EFT14584	09/11/2016	CHILD SUPPORT	Payroll Deduction	-230.00
EFT14585	09/11/2016	AUSTRALIAN SERVICES UNION	Employee Union Fees	-52.70
EFT14586	09/11/2016	IOU SOCIAL CLUB	Employee Social Club Deductions	-245.00
EFT14587	09/11/2016	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT14588	09/11/2016	ANZ BANK (NETT WAGES)	Wages PPE 08.11.16	-56292.43
EFT14589	18/11/2016	BOEKEMAN NOMINEES PTY LTD	Separator For Frontend Loader PLDR7	-181.66
EFT14590	18/11/2016	COURIER AUSTRALIA INTERNATIONAL	Freight Charges For Dam Maintenance	-114.56
EFT14591	18/11/2016	MOORE STEPHENS	Roads To Recovery - Annual Return 2016	-2926.00
EFT14592	18/11/2016	KOMATSU AUSTRALIA PTY LTD	Supply Key For PG14 Grader	-16.63
EFT14593	18/11/2016	MCINTOSH & SON	Replacement Window And Fittings For New Holland Tractor PTRAG	-1449.76
EFT14594	18/11/2016	OFFICEWORKS BUSINESS DIRECT	CRC Bulk Order - A3 Paper	-193.09
EFT14595	18/11/2016	TRUCKLINE PARTS	Brake Drum 10 Stud 335 Pdc For Tip Trailer PTRL23	-1359.61
EFT14596	18/11/2016	WALLIS COMPUTER SOLUTIONS	CRC - Supply 4 X Screens And Mounting Arms	-1645.60
EFT14597	18/11/2016	WATER CORPORATION	Water Consumption At Tennis Courts	-57.33
EFT14598	18/11/2016	WESTRAC EQUIPMENT PTY LTD	Sample Bottles Box Of 10 For Cat Vibrating Roller PROL13	-574.88
EFT14599	18/11/2016	WHEATBELT TYRES	5 X Tyres For Volvo Side Tipper PTK28	-3283.10
EFT14600	18/11/2016	WONGAN NEWSAGENCY	CRC - Stationary Order For October 2016	-19.73
EFT14601	18/11/2016	WONGAN STEEL MANUFACTURERS	Supply And Cut Flatbar And Drill Holes For Cat Grader PG13	-219.19
EFT14602	18/11/2016	WILLIAMS & WILLIAMS	Wongan Hills Business Directory CRC	-231.00
EFT14603	18/11/2016	G R & N W WALTON	Service Aerial And Phones At Shire Administration	-165.00
EFT14604	18/11/2016	NEAT N TRIM UNIFORMS PTY LTD	Staff Uniforms - 1 Staff	-302.56
EFT14605	18/11/2016	IXOM OPERATIONS PTY LTD	Chlorine Service Fee For Swimming Pool	-268.71
EFT14606	18/11/2016	WESFARMERS KLEENHEAT GAS PTY LTD	CRC Building - Facility Fee / Cylinder Service Charge	-280.81
EFT14607	18/11/2016	T A MATTHEWS ELECTRICAL SERVICES	Installation Of Underground Power - Depot Building	-3550.00
EFT14608	18/11/2016	COVS	500g Rubber Grease for Dam/Water Catchment and Booster Cable for Sundry Plant PSP1	-236.20
EFT14609	18/11/2016	CANNON HYGIENE AUSTRALIA PTY LTD	Swimming Pool - Sanitary Unit Monthly Service	-505.46
EFT14610	18/11/2016	ROAD SAFETY AUDITING & WORKS MANAGEMENT	Safety Audit On Dowerin Kalannie Road For White Lines	-4510.00
EFT14611	18/11/2016	DEPT OF ENVIRONMENT & REGULATION	Annual Fee - Ballidu Tip Site	-835.07
EFT14612	18/11/2016	WESTERN DIAGNOSTIC PATHOLOGY	Drug & Alcohol Screening - 1 Staff	-35.04
EFT14613	18/11/2016	ESPLANADE HOTEL FREMANTLE	Accommodation, Meals & Realted Ancillary Charges 2016 LGMA Annual State Conference - 1 Staff	-937.00
EFT14614	18/11/2016	OVERLAND FREIGHT	Freight Ex Ixom	-369.55
EFT14615	18/11/2016	WONGAN HILLS HARDWARE	Supply Of Goods & Services For The Month Of October 2016	-3183.91
EFT14616	18/11/2016	METAL ARTWORK CREATIONS	CRC Staff Badges	-48.40
EFT14617	18/11/2016	TRUCK CENTRE (WA) PTY LTD	Latch Strap For Mack Truck PTK34	-222.76
EFT14618	18/11/2016	ROYAL LIFE SAVING (WA BRANCH)	Watch Around Water Registration 2016/17	-165.00

EFT14619	18/11/2016	WONGAN HILLS ROTARY CLUB	Wongan Seniors Christmas Function Donation	-1000.00
EFT14620	18/11/2016	WONGAN MAIL SERVICE	CRC Charges October 2016	-86.24
EFT14621	18/11/2016	DUNNINGS INVESTMENTS P/L	Fuel Consumption For October 2016	-1095.58
EFT14622	18/11/2016	PUBLIC TRANSPORT AUTHORITY OF WA	Transwa Account for October 2016	-120.21
EFT14623	18/11/2016	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering DRD Regional Workshop	-1050.00
EFT14624	18/11/2016	ELLIOTTS IRRIGATION PTY LTD	Hunter Sprinklers For Wongan Hills Ovals	-1408.00
EFT14625	18/11/2016	BRYAN RURAL SERVICE	Railway Barracks - Pest & Termite Inspection	-1133.00
EFT14626	18/11/2016	WONGAN HILLS HOTEL	Council Dinner	-399.49
EFT14627	18/11/2016	WONGAN HILLS BAKERY AND CAFE	Afternoon Tea For Police	-106.95
EFT14628	18/11/2016	FUJI XEROX AUSTRALIA PTY LTD	Boomer Printing	-5014.34
EFT14629	18/11/2016	GREAT SOUTHERN FUEL SUPPLIES	9500L Diesel Fuel Supply For October 2016	-11209.27
EFT14630	18/11/2016	HDJ CONTRACTING	Cleaning Of CRC - Monday 24/10 - Friday 28/10 & Monday 31/10 - Friday 04/11	-1155.00
EFT14631	18/11/2016	CENTRAL MIDLANDS CONSTRUCTION PTY LTD	Consultancy Services For Sports Complex	-1275.67
EFT14632	18/11/2016	FEGAN BUILDING SURVEYING	Building Surveying	-2073.50
EFT14633	18/11/2016	ACTION OUTDOORS MOORA	12 Bay Carport For Depot - 60% Of Final Payment	-10515.00
EFT14634	18/11/2016	JOHN STEPHEN CASEY	Reimbursement For Parking Fees For Training Course	-32.00
EFT14635	18/11/2016	DMB QUARRIES PTY LTD	Supply & Deliver 200t Armor Rock - Danubin Street	-5720.00
EFT14636	18/11/2016	LG ASSIST AUSTRALIA	Advertising For Plant Operator Position On Lg Assist	-302.50
EFT14637	18/11/2016	PHILLIP ADEN	Bond Refund - Hall Hire 15/10/16	-140.00
EFT14638	23/11/2016	CHILD SUPPORT	Payroll Deduction	-230.00
EFT14639	23/11/2016	AUSTRALIAN SERVICES UNION	Employee Union Fees	-52.70
EFT14640	23/11/2016	IOU SOCIAL CLUB	Employee Social Club Deductions	-245.00
EFT14641	23/11/2016	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT14642	23/11/2016	ANZ BANK (NETT WAGES)	Wages PPE 22.11.2016	-57319.53
EFT14643	25/11/2016	AVON WASTE	Domestic Collection Wongan Hills	-9070.72
EFT14644	25/11/2016	BOEKEMAN NOMINEES PTY LTD	Purchase Of 2016 Toyota Prius Petrol Sedan (Vdr)	-24185.55
EFT14645	25/11/2016	COURIER AUSTRALIA INTERNATIONAL	Liswa	-30.28
EFT14646	25/11/2016	WONGAN HILLS IGA	Council Supplies For Month Of October 2016	-802.11
EFT14647	25/11/2016	MOORE STEPHENS	Nuts And Bolts Workshop - 1 Staff	-1564.20
EFT14648	25/11/2016	JR & A HERSEY PTY LTD	Supply Sundry Items (Hose Clamps, Cut Off Discs, Thread Tape)	-653.67
EFT14649	25/11/2016	KOMATSU AUSTRALIA PTY LTD	Parts Supplied For PG14 Komatsu Grader	-569.88
EFT14650	25/11/2016	WATER CORPORATION	Standpipe Charges For Davey Road	-9225.00
EFT14651	25/11/2016	WONGAN NEWSAGENCY	Supply Goods And Services For Month Of October 2016	-410.86
EFT14652	25/11/2016	WHEATBELT VETERINARY SERVICE	Additional Charge For Cat Spey - Voucher 104	-7.00
EFT14653	25/11/2016	COMMUNITY RESOURCE CENTRE - DALWALLINU	Trainee Advert	-60.00
EFT14654	25/11/2016	DUN DIRECT PTY LTD	Bulk Diesel Supplied - 11,353L	-13903.72
EFT14655	25/11/2016	OPUS INTERNATIONAL CONSULTANTS (PCA) PTY LTD	34% Complete - Review Technical Report Mocardy Dam Project & Reengineer Plan And Site Visit @ Wongan Hills	-2692.80
EFT14656	25/11/2016	AIR LIQUIDE WA PTY LTD	Cylinder Fee For Medical Centre	-41.37
EFT14657	25/11/2016	HDJ CONTRACTING	Cleaning Of The CRC Mon 7/11/16 To Friday 11/11/16	-1155.00

EFT14658	25/11/2016	WONGAN HILLS & DISTRICTS BASKETBALL ASSOC.	Kids Sports Grant	-286.00
EFT14659	25/11/2016	WIRTGEN AUSTRALIA PTY LTD	Service Kit For PROL14 Tyre Roller	-436.74
EFT14660	25/11/2016	NEWINS FAMILY TRUST	Managing Of The Wongan Hills Land Fill Site For The Month Of November 2016	-3758.33
EFT14661	25/11/2016	AFGRI EQUIPMENT AUSTRALIA	Supply Hydraulic Hose For PG13 Cat Grader	-143.30
EFT14662	25/11/2016	RURAL RANGER SERVICES	Ranger Services For The Month Of October 2016	-800.00
EFT14663	25/11/2016	BUBBLE SPORTS WA	CRC Event - Bubble Soccer	-740.00
EFT14664	25/11/2016	ANL LIGHTING PTY LTD	Supply Globes For Admin Building - x 10	-252.95
EFT14665	25/11/2016	NATASHA AUHL	Reimbursement For Mobile Phone Repairs	-118.00
EFT14666	25/11/2016	YVETTE PRIDEAUX	Reimbursement Of Swimming Lessons	-67.50
EFT14667	30/11/2016	DEPARTMENT OF TRANSPORT	November DPI Payment	-35403.35
20841	01/11/2016	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-950.00
20842	04/11/2016	TELSTRA CORPORATION LIMITED	Telephone Account For October 2016	-2001.66
20843	04/11/2016	WONGAN HILLS BAKERY	Lunch Of Training Course (RSC)	-285.80
20844	04/11/2016	SYNERGY	Electricity Consumption At 7 Wandoo Crescent	-835.90
20845	04/11/2016	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Licence Renewal For Moningarín, Mt Obrien Sites	-142.00
20846	09/11/2016	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1015.00
20847	18/11/2016	WESTNET PTY LTD	Internet Usage Administration	-329.79
20848	18/11/2016	TELSTRA CORPORATION LIMITED	CRC Telephone Account October 2016	-477.49
20849	18/11/2016	SYNERGY	Electricity Consumption At Medical Centre	-8731.70
20850	18/11/2016	HILLS FIRE EQUIPMENT SERVICE TRUST	Fire Equipment Service - Administration	-3439.70
20851	18/11/2016	MAIN ROADS WESTERN AUSTRALIA	Oversize Permit For PTK33 Mack Truck	-150.00
20852	23/11/2016	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1015.00
20853	25/11/2016	DAIMLER TRUCKS PERTH	Parts Supplied For PTK31 Fuso Truck Urea Filter	-210.44
Direct Debit	08/11/2016	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7516.42
Direct Debit	08/11/2016	CONCEPT ONE SUPERANNUATION PLAN	Payroll Deductions	-221.38
Direct Debit	08/11/2016	BT SUPER FOR LIFE	Superannuation Contributions	-80.55
Direct Debit	08/11/2016	AUSTRALIAN SUPER	Superannuation Contributions	-79.80
Direct Debit	08/11/2016	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-1522.17
Direct Debit	08/11/2016	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation Contributions	-301.79
Direct Debit	08/11/2016	REST SUPERANNUATION	Superannuation Contributions	-76.03
Direct Debit	08/11/2016	AMP SUPERANNUATION LTD.	Superannuation Contributions	-218.32
Direct Debit	08/11/2016	PRIME SUPER	Superannuation Contributions	-592.57
Direct Debit	22/11/2016	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7668.93
Direct Debit	22/11/2016	CONCEPT ONE SUPERANNUATION PLAN	Payroll Deductions	-221.38
Direct Debit	22/11/2016	BT SUPER FOR LIFE	Superannuation Contributions	-71.28
Direct Debit	22/11/2016	AUSTRALIAN SUPER	Superannuation Contributions	-79.80
Direct Debit	22/11/2016	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-1521.22

Direct Debit	22/11/2016	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation Contributions	-301.79
Direct Debit	22/11/2016	REST SUPERANNUATION	Superannuation Contributions	-47.52
Direct Debit	22/11/2016	AMP SUPERANNUATION LTD.	Superannuation Contributions	-220.40
Direct Debit	22/11/2016	PRIME SUPER	Superannuation Contributions	-592.43
Direct Debit	08/11/2016	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-196.78
Direct Debit	08/11/2016	HOSTPLUS SUPERANNUATION FUND	Superannuation Contributions	-149.94
Direct Debit	22/11/2016	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-194.71
Direct Debit	22/11/2016	HOSTPLUS SUPERANNUATION FUND	Superannuation Contributions	-149.94

Municipal	-355759.27
Trust	-35523.56
<b>Total</b>	<b>-391282.83</b>
Recoverable	
Partially Recoverable	10741.43

## 9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	8 December 2016
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

***NB: This item was laid on the table at the November Council Meeting.***

### **PURPOSE OF REPORT:**

That the following statements and reports for the month ended 31 October 2016 be received:

### **BACKGROUND:**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### **Financial activity statement report**

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### **COMMENT:**

Refer to attachment.

**POLICY REQUIREMENTS:**

Policy F64 - Monthly Financial Reporting Requirements

**LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

**STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposals.
- **Economic**  
There are no known economic implications associated with the proposals.
- **Social**  
There are no known social implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

The financial reports for the periods ending 31 October 2016 are attached to the Council agenda.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOTION: MOVED: Cr West / Cr Morgan**

**That the following Statements and reports for the months ended 31 October 2016 be received:**

**1. Monthly Statements as follows;**

a. Statement of Financial Activity (by Nature and Type)	FM Regs 34
b. Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c. Statement of Net Current Assets (NCA)	FM Regs 34
d. Rate setting statement	Discretionary
e. Disposal of Assets	Discretionary
f. Rates Outstanding Report	Discretionary
g. Debtors Outstanding Report	Discretionary
h. Bank Reconciliation Report	Discretionary
i. Investment Report	Discretionary
j. Reserve Account Balances Report	Discretionary
k. Loans Schedule	Discretionary

**CARRIED: 6 / 0  
RESOLUTION: 041216**

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 OCTOBER 2016**

	Approved Budget 2016- 2017	Current Budget 2016-2017	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,707,294)	(2,707,294)	(2,597,908)	(2,513,044)		3.3%	✓
Grants Operating, Subsidies & Contributions	(2,324,395)	(2,324,395)	(750,500)	(736,332)		1.9%	✓
Non Operating Grants, Subsidies & Contributions	(1,265,892)	(1,265,892)	(275,800)	(272,375)		1.2%	✓
Fees & Charges & Service Charges	(1,014,544)	(1,014,544)	(265,000)	(289,567)		(9.3%)	✓
Other Revenue	(64,636)	(64,636)	(64,636)	(70,097)		(8.4%)	✓
Interest	(87,599)	(87,599)	(35,500)	(37,479)		(5.6%)	✓
Profit on sale of Assets	(2,000)	(2,000)	(400)	-		100.0%	⊖
<b>a: TOTAL INCOME</b>	<b>(7,466,360)</b>	<b>(7,466,360)</b>	<b>(3,989,744)</b>	<b>(3,918,894)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,308,197	2,308,197	700,154	694,472		(0.8%)	✓
Materials & Contracts	1,428,290	1,428,290	385,421	373,237		(3.2%)	✓
Utilities (Gas, Electricity) etc.	304,392	304,392	85,000	90,658		6.7%	✓
Interest #	37,113	37,113	16,500	15,648	11	(5.2%)	✓
Insurance	254,223	254,223	225,000	218,465		(2.9%)	✓
Other General	248,094	248,094	141,000	135,808		(3.7%)	✓
Loss on Asset Disposals	60,500	60,500	35,640	32,778		(8.0%)	✓
Depreciation	2,408,839	2,408,839	741,181	748,445		1.0%	✓
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,049,647</b>	<b>7,049,647</b>	<b>2,329,896</b>	<b>2,309,512</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>(416,713)</b>	<b>(416,713)</b>	<b>(1,659,848)</b>	<b>(1,609,383)</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	283,520	283,520	125,000	123,454		(1.2%)	✓
Furniture & Equipment	3,417	3,417	1,500	-		(100.0%)	⊖
Motor Vehicles	275,150	275,150	145,000	142,072		(2.0%)	✓
Plant	566,000	566,000	56,600	-		(100.0%)	⊖
Infrastructure Other	18,501	18,501	7,400	-		(100.0%)	⊖
Infrastructure Roads	2,601,977	2,601,977	425,000	405,361		(4.6%)	✓
<b>d: TOTAL CAPITAL</b>	<b>3,748,566</b>	<b>3,748,566</b>	<b>760,500</b>	<b>670,888</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>3,331,853</b>	<b>3,331,853</b>	<b>(899,348)</b>	<b>(938,495)</b>			
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(2,408,839)	(2,408,839)	(741,181)	(748,445)			
Profit on sale of assets	2,000	2,000	400	-	6		
Loss on sale of assets	(60,500)	(60,500)	(35,640)	(32,778)	6		
Proceeds from Sale of Assets	(200,000)	(200,000)	(97,727)	(97,727)	6		
Transfer from reserves	(320,000)	(320,000)	-	-	10		
Transfer to reserves	274,834	274,834	-	-	10		
Interest paid to reserves #	39,670	39,670	14,490	14,490	10		
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	52,699	52,699	22,796	22,796	11		
SSL Principal Reimbursements	(52,699)	(52,699)	(22,796)	(22,796)	11		
Less (Surplus)/deficit B/Fwd	(659,018)	(659,018)	(659,018)	(627,833)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>(2,418,024)</b>	<b>(2,430,787)</b>			

\*\* This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

**Key** Within budget tolerance of 10% ✓  
Over budget tolerance of 10% ✗  
Under budget tolerance of 10% ⊖

**Shire of Wongan-Ballidu**  
**Variance Report for October 2016**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
ⓘ	Profit on Sale of Assets	This asset has not been traded.
	Operating Expenditure	
	Nil	Nil
	Capital	
ⓘ	Furniture and Equipment	Delayed commencement of projects.
ⓘ	Plant	Plant have not yet been traded.
ⓘ	Infrastructure Other	Project has not yet been commenced.



**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 OCTOBER 2016**

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<b>INCOME</b>				
General Purpose Funding	03	(4,706,525)	(4,706,525)	(3,031,446)
Governance	04	(24,300)	(24,300)	(20,157)
Law, Order & Public Safety	05	(32,300)	(32,300)	(16,649)
Health	07	(19,200)	(19,200)	(12,083)
Education & Welfare	08	(4,381)	(4,381)	(2,054)
Housing	09	(75,362)	(75,362)	(28,642)
Community Amenities	10	(174,810)	(174,810)	(171,415)
Recreation & Culture	11	(78,170)	(78,170)	(16,875)
Transport	12	(2,035,957)	(2,035,957)	(465,252)
Economic Services	13	(11,750)	(11,750)	(12,422)
Other Property & Services	14	(303,605)	(303,605)	(141,900)
<b>a: TOTAL INCOME</b>		<b>(7,466,360)</b>	<b>(7,466,360)</b>	<b>(3,918,894)</b>
<b>OPERATING EXPENSES</b>				
General Purpose Funding	03	110,782	110,782	37,773
Governance	04	250,140	250,140	136,795
Law, Order & Public Safety	05	191,581	191,581	83,385
Health	07	201,133	201,133	140,801
Education & Welfare	08	216,382	216,382	70,394
Housing	09	224,226	224,226	68,095
Community Amenities	10	442,171	442,171	115,504
Recreation & Culture	11	1,642,245	1,642,245	568,842
Transport	12	2,611,044	2,611,044	879,647
Economic Services	13	244,239	244,239	84,669
Other Property & Services #	14	915,705	915,705	123,606
<b>b: TOTAL OPERATING EXPENSES</b>		<b>7,049,647</b>	<b>7,049,647</b>	<b>2,309,512</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>		<b>(416,713)</b>	<b>(416,713)</b>	<b>(1,609,383)</b>
<b>CAPITAL EXPENSES</b>				
General Purpose Funding	23	-	-	-
Governance	24	100,251	100,251	61,800
Law, Order & Public Safety	25	-	-	-
Health	27	45,000	45,000	-
Education & Welfare	28	-	-	-
Housing	29	15,167	15,167	-
Community Amenities	30	25,000	25,000	-
Recreation & Culture	31	230,885	230,885	107,081
Transport	32	3,287,312	3,287,312	460,725
Economic Services	33	-	-	-
Other Property & Services	34	44,950	44,950	41,282
<b>d: TOTAL CAPITAL EXPENSES</b>		<b>3,748,566</b>	<b>3,748,566</b>	<b>670,888</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>		<b>3,331,853</b>	<b>3,331,853</b>	<b>(938,495)</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 31 OCTOBER 2016**

**NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22**

	2015-2016	BUDGET	2016-2017
SURPLUS / (DEFICIT)	627,833	36,703	2,430,787
<b>COMPRISES</b>			
Cash (including reserves)	3,313,938	2,970,312	4,619,041
Current rates	118,335	14,988	796,492
Sundry debtors	212,167	95,710	78,521
Tax receivables	59,495	2,728	(21,471)
Other debtors	5,713	18,428	23,698
A: SSL debtors (are excluded see D: adj)	67,258	41,314	44,487
Inventories	9,521	32,203	11,257
<b>Less:</b>			
Reserves	(2,643,507)	(2,638,011)	(2,657,997)
Sundry creditors	-	-	(286)
Accrued interest	(27,780)	(27,780)	(27,780)
ESL Levy Owed	(26,019)	(72,752)	(72,752)
PAYG/GST Due To ATO	(68,726)	(49,668)	(6,880)
B: Other - (are excluded see D: adj)	-	-	-
LSL Cash backed Reserve	76,444	77,591	76,444
Tax liabilities	(9,588)	13,102	13,102
Other - EOY adjustments	-	-	-
C: Loan liability (are excluded see D: adj)	(52,993)	(27,049)	(30,223)
Current employee benefits provisions	(392,162)	(400,148)	(400,603)
D: Adjustments (see above A to C)	(14,265)	(14,265)	(14,265)
	-	-	-
Surplus / (Deficit) Variance	627,833	36,703	2,430,787

**NOTE 1B: CLOSING FUNDS alternate format to Note 1 above**

	2015-2016	BUDGET	YTD
<b>Current assets</b>			
Cash & cash equivalents	3,313,938	2,970,312	4,619,041
Sundry debtors	462,968	173,167	921,728
Inventories	9,521	32,203	11,257
<b>Total current assets</b>	3,786,427	3,175,683	5,552,025
<b>Current liabilities</b>			
Creditors and accounts payable	(132,112)	(59,507)	(94,595)
Current loan liability	(52,993)	(27,049)	(30,223)
Provisions	(392,162)	(400,148)	(400,603)
<b>Total current liability</b>	(577,267)	(486,704)	(525,421)
<b>Net current assets</b>	3,209,160	2,688,978	5,026,605
Less: restricted reserves	(2,643,507)	(2,638,011)	(2,657,997)
Less: SSL principal repayments	(67,258)	(41,314)	(44,487)
Add back: Current loan liability	52,993	27,049	30,223
Add back: LSL Cash backed Reserve	76,444	-	76,444
Surplus / (Deficit) Variance	627,833	36,703	2,430,787

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 31 OCTOBER 2016**

	2016-2017 APPROVED BUDGET	2016-2017 CURRENT BUDGET	2016-2017 ACTUAL
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,999,231)	(1,999,231)	(518,401)
Governance	(24,300)	(24,300)	(20,157)
Law, Order & Public Safety	(32,300)	(32,300)	(16,649)
Health	(19,200)	(19,200)	(12,083)
Education & Welfare	(4,381)	(4,381)	(2,054)
Housing	(75,362)	(75,362)	(28,642)
Community Amenities	(174,810)	(174,810)	(171,415)
Recreation & Culture	(78,170)	(78,170)	(16,875)
Transport	(2,035,957)	(2,035,957)	(465,252)
Economic Services	(11,750)	(11,750)	(12,422)
Other Property & Services	(303,605)	(303,605)	(141,900)
<b>A</b>	<b>(4,759,066)</b>	<b>(4,759,066)</b>	<b>(1,405,850)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	110,782	110,782	37,773
Governance	250,140	250,140	136,795
Law, Order & Public Safety	191,581	191,581	83,385
Health	201,133	201,133	140,801
Education & Welfare	216,382	216,382	70,394
Housing	224,226	224,226	68,095
Community Amenities	442,171	442,171	115,504
Recreation & Culture	1,642,245	1,642,245	568,842
Transport	2,611,044	2,611,044	879,647
Economic Services	244,239	244,239	84,669
Other Property & Services	915,705	915,705	123,606
<b>B</b>	<b>7,049,647</b>	<b>7,049,647</b>	<b>2,309,512</b>
<b>C= A and B</b>	<b>2,290,581</b>	<b>2,290,581</b>	<b>903,662</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<b><u>Non-Cash Expenditure and Revenue</u></b>			
Depreciation on Assets	(2,408,839)	(2,408,839)	(748,445)
Profit/(Loss) on Asset Sales	(58,500)	(58,500)	(32,778)
<b><u>Capital Expenditure &amp; Income</u></b>			
Purchase of land & buildings #	283,520	283,520	123,454
Purchase of furniture & equipment	3,417	3,417	-
Purchase of motor vehicles #	275,150	275,150	142,072
Purchase of plant & machinery #	566,000	566,000	-
Purchase of other infrastructure #	18,501	18,501	-
Purchase of roads infrastructure #	2,601,977	2,601,977	405,361
Proceeds from sale of assets	(200,000)	(200,000)	(97,727)
<b><u>Financing Activities</u></b>			
Repayment of Loan Principal*	52,699	52,699	22,796
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(52,699)	(52,699)	(22,796)
<b><u>Reserve Movements</u></b>			
Transfers to Reserves	274,834	274,834	-
Interest paid to Reserves	39,670	39,670	14,490
Transfer from Reserves	(320,000)	(320,000)	-
LSL Provsion in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(659,018)	(659,018)	(627,833)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(2,430,787)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,707,294</b>	<b>2,707,294</b>	<b>82,257</b>
<b>TOTAL RATES RAISED</b>	<b>2,707,294</b>	<b>2,707,294</b>	<b>2,513,044</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 31 OCTOBER 2016**

	Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss	
<b>By Class</b>								
<b>Motor Vehicles</b>								
	CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
	Doctor Vehicle		22,000	(18,000)	4,000			-
	MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
<b>Plant &amp; Equipment</b>								
	Parks Single Cab Utility		11,000	(8,000)	3,000			-
	Building Utility		7,500	(6,500)	1,000	16,000	(5,909)	10,091
	Parks Tipper Truck		26,000	(9,000)	17,000			-
	Volvo Tip Truck		70,000	(45,000)	25,000			-
	Cat 924G Loader		23,000	(25,000)	(2,000)			-
<b>TOTAL</b>			<b>258,500</b>	<b>(200,000)</b>	<b>58,500</b>	<b>130,505</b>	<b>(97,727)</b>	<b>32,778</b>
<b>By Program</b>								
<b>Governance</b>								
	CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
<b>Health</b>								
	Doctor Vehicle		22,000	(18,000)	4,000			-
<b>Transport</b>								
	Parks Single Cab Utility		11,000	(8,000)	3,000			-
	Building Utility		7,500	(6,500)	1,000	16,000	(5,909)	10,091
	Parks Tipper Truck		26,000	(9,000)	17,000			-
	Volvo Tip Truck		70,000	(45,000)	25,000			-
	Cat 924G Loader		23,000	(25,000)	(2,000)			-
<b>Other Property &amp; Services</b>								
	MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
<b>TOTAL</b>			<b>258,500</b>	<b>(200,000)</b>	<b>58,500</b>	<b>130,505</b>	<b>(97,727)</b>	<b>32,778</b>
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>								
			Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>								
	CEO Vehicle		69,000	(64,000)	5,000	61,800	(60,000)	1,800
	Doctor Vehicle		45,000	(18,000)	27,000			-
	MWS Vehicle		45,200	(24,500)	20,700	48,990	(31,818)	17,172
<b>Plant &amp; Equipment</b>								
	Parks Single Cab Utility		36,000	(8,000)	28,000			-
	Building Utility		34,950	(6,500)	28,450	31,282	(5,909)	25,373
	Parks Tipper Truck		45,000	(9,000)	36,000			-
	Volvo Tip Truck		260,000	(45,000)	215,000			-
	Cat 924G Loader		276,000	(25,000)	251,000			-
<b>TOTAL</b>			<b>811,150</b>	<b>(200,000)</b>	<b>611,150</b>	<b>142,072</b>	<b>(97,727)</b>	<b>44,345</b>

**SHIRE OF WONGAN - BALLIDU  
RATES OUTSTANDING 31 OCTOBER 2016**

Rates Raised for 2016-2017	\$	2,719,794.32	
<b>Rates Outstanding Breakdown</b>			
Total Amount Outstanding	\$	796,377.58	29%
Outstanding same time last year	\$	676,189.06	25%

**SUNDRY DEBTORS OUTSTANDING 31 OCTOBER 2016**

<b>Debtors Ageing Summary</b>			
Accounts 90 Days & Over:	Date	Dr No.	Amount
Current			\$ 10,900.52
30 Days			\$ 11,769.46
60 Days			\$ 22,469.72
90 Days & Over			\$ 18,003.78
Credit Balance			\$ (570.57)
<b>Total Outstanding</b>			<b>\$ 62,562.91</b>
Accounts 90 Days & Over:	Date	Dr No.	Comments
	2/11/2013	794	Rent & damages
	7/05/2015	907	Rent
	17/09/2015	1066	Private Works
	20/11/2015	1007	Standpipe water
	2/05/2016	314	Boomer Advertising
	15/04/2016	336	Private Works
	20/04/2016	194	Workers Compensation Claim
	2/05/2016	1088	CRC Small Office Hire
	27/06/2016	1114	Boomer Advertising
	27/06/2016	1172	CRC Small Office Hire
	27/06/2016	1077	Boomer Advertising
	15/06/2016	316	MC Driver's Training
	27/06/2016	889	Boomer Advertising
	28/06/2016	623	Boomer Advertising
	6/07/2016	820	Aged Friendly Bus
	15/07/2016	995	Health License
	31/05/2016	871	Rubbish Tip Fees
	15/07/2016	101	Aerodrome Rental
<b>Total</b>			<b>\$ 18,003.78</b>

**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 31 OCTOBER 2016**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	5,002,984.22	2,319,720.58	25,087.50	2,657,326.14	850.00
Add:	213,691.41	141,652.33	71,368.40	670.68	
Investment - Income	593.66	593.66			
Less:	(570,283.50)	(499,375.20)	(70,908.30)		
Payments - EFT & Cheques					
Payments - Bank Fees and Rounding	(2,397.61)	(2,397.61)			
Investment - Transfers	-	-			
<b>Balance as per General Ledger</b>	<b>4,644,588.18</b>	<b>1,960,193.76</b>	<b>25,547.60</b>	<b>2,657,996.82</b>	<b>850.00</b>
Balance as per Bank Statements	996,753.74	970,424.58	24,594.53	884.63	850.00
Balance as per Bank Deposit Certificates	1,432,598.38	300,738.67		1,131,859.71	
Balance as per Holder Certificates	2,226,403.32	701,150.84		1,525,252.48	
Add:	1,204.32	251.25	953.07		
Outstanding Deposits					
Adjustments	(1,189.19)	(1,189.19)			
Less:	(11,182.39)	(11,182.39)			
Unpresented Payments					
<b>Balance as per Cash Book</b>	<b>4,644,588.18</b>	<b>1,960,193.76</b>	<b>25,547.60</b>	<b>2,657,996.82</b>	<b>850.00</b>
Figure should equal same as Creditor Payment List	\$ 0.00	\$ -	\$ -	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU  
INVESTMENT REPORT FOR 31 OCTOBER 2016

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	BANK TO INVESTMENT	
Muni Online Saver	2234-48021	Cash at Bank						\$ 600,000.00		\$(600,000.00)	\$ -	NO	
Muni Online Saver	4580-17867	Cash at Bank						\$ 1,000,000.00		\$(999,944.47)	\$ 55.53	NO	
<b>Total of matured municipal investments</b>													
								1,600,000.00		-1,599,944.47		55.53	

Current Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Muni Online Saver	016820-407450767	Cash at Bank				2.30%		\$ 300,222.93		\$ 515.74	\$ 300,738.67	\$ 515.74
Muni Online Saver	016820-462207911	Cash at Bank				2.30%		\$ 700,000.00		\$ 1,150.84	\$ 701,150.84	\$ 1,150.84
<b>Total of current municipal investments</b>												
								\$1,000,222.93	-	\$ 1,666.58	\$ 1,001,889.51	\$ 1,666.58

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Interest last Placed	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
016820-973938684	Term Deposit			1-May-16	1-Aug-16	92	2.90%	\$ 1,514,149.68	\$ 1,514,149.68			YES
<b>Total of matured reserve investments</b>												
								1,514,149.68	0.00	0.00	0.00	

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investr	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
016820-973938684	TD		1/08/2016	1/11/2016	92	2.6%	\$1,525,252.48		\$ -	\$ 1,525,252.48	\$ -
016820-223448048	ANZ Online Saver						\$1,127,362.00	470.00	\$ 4,027.71	\$ 1,131,859.71	\$ 4,027.71
Reserve Saver	2527-63397	Cash at bank					\$ 884.63		\$ -	\$ 884.63	\$ -
<b>Total of reserve investments and cash</b>											
								\$2,653,499.11	\$ 4,027.71	\$ 2,657,996.82	\$ 4,027.71

Total of matured municipal and reserve investment

							\$ -	\$ 3,114,149.68	\$ (1,599,944.47)	\$ 55.53	\$ -
--	--	--	--	--	--	--	------	-----------------	-------------------	----------	------

Total of current municipal and reserve investment and cash

							\$ 3,659,886.33	\$ 5,694.29	\$ 3,659,886.33	\$ 5,694.29
--	--	--	--	--	--	--	-----------------	-------------	-----------------	-------------

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 OCTOBER 2016

		ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 OCTOBER 2016				
Reserve Description	GL Acct.	Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925													
Community Resource Centre Reserve	01989	12,613	189			12,802	189			12,802	69,15			12,682
Depot Improvement Reserve	01940	6,027	90			6,117	90			6,117	33,06			6,060
Historical Publications Reserve	01965	6,597	99			6,696	99			6,696	36,16			6,633
Housing Reserve	01955	1,728	44			1,772	44			1,772	9,47			1,737
Land & Buildings Reserve	01930													
Loan Principal Reserve	01950	500,121	7,502			507,623	7,502			507,623	2,741,38			502,863
LSL Reserve	01935	76,444	1,147			77,591	1,147			77,591	419,02			76,863
Medical Facilities & R4R Special Projects Reserve	01975	400,097	6,001			406,098	6,001			406,098	2,193,11			402,290
Patterson Street JV Housing Reserve	01988	21,929	329		5,000	27,258	329		5,000	27,258	120,20			22,049
Plant Reserve	01945	570,994	8,565	(250,000)	224,000	553,559	8,565	(250,000)	224,000	553,559	3,129,89			574,124
Quinlan Street JV Housing Reserve	01987	32,257	484		5,000	37,741	484		5,000	37,741	176,82			32,434
Stickland JV Housing Reserve	01986	30,481	457	(10,000)	5,000	25,938	457	(10,000)	5,000	25,938	167,08			30,648
Swimming Pool Reserve	01970	100,274	1,504		30,000	131,778	1,504		30,000	131,778	549,65			100,823
Waste Management Reserve	01920	22,863	343		5,000	28,206	343		5,000	28,206	125,32			22,988
WH Industrial/LIA Park Reserve	01985													
Sporting Co-Location Reserve	01990	861,082	12,916	(60,000)	834	814,832	12,916	(60,000)	834	814,832	4,719,95			865,802
<b>TOTALS</b>		<b>2,643,507</b>	<b>39,670</b>	<b>(320,000)</b>	<b>274,834</b>	<b>2,638,011</b>	<b>39,670</b>	<b>(320,000)</b>	<b>274,834</b>	<b>2,638,011</b>	<b>14,490</b>			<b>2,657,996.82</b>



**SHIRE OF WONGAN - BALLIDU  
REPORT ON BORROWINGS AS AT 31 OCTOBER 2016**

Existing Loans \* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Oct 16	Accrued Int. Due as at 31 October	YTD Interest Paid	Loan Balance @ July 2016	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Oct 16
142	Housing Construction	WB Community Association*	Mar-2020	400,000		1,115	(4,425)	144,129		(16,182)	127,947
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000		4,591	(8,550)	500,000			500,000
147	Aged Persons	Ninan House*	Jul-2022	100,000		942	(1,930)	55,860		(3,476)	52,384
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		335	(743)	48,406		(3,138)	45,268
<b>TOTAL EXISTING LOANS</b>				<b>1,115,000</b>	<b>-</b>	<b>6,983</b>	<b>(15,648)</b>	<b>748,395</b>	<b>-</b>	<b>(22,796)</b>	<b>725,599</b>

500,000	-	4,591	(8,550)	500,000	-	-	500,000
615,000	-	2,392	(7,098)	248,395	-	(22,796)	225,599
1,115,000	-	6,983	(15,648)	748,395	-	(22,796)	725,599

Shire Loan Summary  
Self Supporting Loan Summary

SSL	Shire	Total
(30,223)	-	(30,223)
(195,377)	(500,000)	(695,377)
(225,599)	(500,000)	(725,599)

Current loan liability  
Non current liability  
Total Loan Liability

### 9.2.3 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	8 December 2016
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

#### **PURPOSE OF REPORT:**

That the following statements and reports for the month ended 30 November 2016 be received:

#### **BACKGROUND:**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

#### **Financial activity statement report**

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget)  
Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:—

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

#### **COMMENT:**

Refer to attachment.

**POLICY REQUIREMENTS:**

Policy F64 - Monthly Financial Reporting Requirements

**LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

**STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposals.
- **Economic**  
There are no known economic implications associated with the proposals.
- **Social**  
There are no known social implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

The financial reports for the periods ending 30 November 2016 are attached to the Council agenda.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOTION:                      MOVED: Cr Lyon / Cr Walton**

**That the following Statements and reports for the months ended 30 November 2016 be received:**

**2. Monthly Statements as follows;**

- |   |                      |
|---|----------------------|
| <b>l. Statement of Financial Activity (by Nature and Type)</b>              | <b>FM Regs 34</b>    |
| <b>m. Statement of Operating Activities by Programme/Activity (Summary)</b> | <b>FM Regs 34</b>    |
| <b>n. Statement of Net Current Assets (NCA)</b>                             | <b>FM Regs 34</b>    |
| <b>o. Rate setting statement</b>  | <b>Discretionary</b> |
| <b>p. Disposal of Assets</b>  | <b>Discretionary</b> |
| <b>q. Rates Outstanding Report</b>  | <b>Discretionary</b> |
| <b>r. Debtors Outstanding Report</b>  | <b>Discretionary</b> |
| <b>s. Bank Reconciliation Report</b>  | <b>Discretionary</b> |
| <b>t. Investment Report</b>   | <b>Discretionary</b> |
| <b>u. Reserve Account Balances Report</b>                                   | <b>Discretionary</b> |
| <b>v. Loans Schedule</b>  | <b>Discretionary</b> |

**CARRIED: 6 / 0  
RESOLUTION: 051216**

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 NOVEMBER 2016**

	Approved Budget 2016- 2017	Current Budget 2016-2017	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,707,294)	(2,707,294)	(2,597,908)	(2,513,044)		3.3%	✓
Grants Operating, Subsidies & Contributions	(2,324,395)	(2,324,395)	(1,355,897)	(1,252,104)		7.7%	✓
Non Operating Grants, Subsidies & Contributions	(1,265,892)	(1,265,892)	(605,250)	(553,325)		8.6%	✓
Fees & Charges & Service Charges	(1,014,544)	(1,014,544)	(350,500)	(342,226)		2.4%	✓
Other Revenue	(64,636)	(64,636)	(64,636)	(100,721)		(55.8%)	✗
Interest	(87,599)	(87,599)	(50,000)	(51,504)		(3.0%)	✓
Profit on sale of Assets	(2,000)	(2,000)	(400)	-		100.0%	⊙
<b>a: TOTAL INCOME</b>	<b>(7,466,360)</b>	<b>(7,466,360)</b>	<b>(5,024,591)</b>	<b>(4,812,926)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,308,197	2,308,197	850,500	836,341		(1.7%)	✓
Materials & Contracts	1,428,290	1,428,290	410,526	438,834		6.9%	✓
Utilities (Gas, Electricity) etc.	304,392	304,392	124,203	127,196		2.4%	✓
Interest #	37,113	37,113	16,500	15,648	11	(5.2%)	✓
Insurance	254,223	254,223	235,416	220,586		(6.3%)	✓
Other General	248,094	248,094	148,695	144,377		(2.9%)	✓
Loss on Asset Disposals	60,500	60,500	35,500	46,264		30.3%	✗
Depreciation	2,408,839	2,408,839	926,476	926,267		(0.0%)	✓
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,049,647</b>	<b>7,049,647</b>	<b>2,747,816</b>	<b>2,755,514</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>(416,713)</b>	<b>(416,713)</b>	<b>(2,276,775)</b>	<b>(2,057,412)</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	283,520	283,520	162,520	151,473		(6.8%)	✓
Furniture & Equipment	3,417	3,417	1,500	-		(100.0%)	⊙
Motor Vehicles	275,150	275,150	185,500	180,842		(2.5%)	✓
Plant	566,000	566,000	92,450	-		(100.0%)	⊙
Infrastructure Other	18,501	18,501	9,251	-		(100.0%)	⊙
Infrastructure Roads	2,601,977	2,601,977	550,000	557,501		1.4%	✓
<b>d: TOTAL CAPITAL</b>	<b>3,748,566</b>	<b>3,748,566</b>	<b>1,001,221</b>	<b>889,816</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>3,331,853</b>	<b>3,331,853</b>	<b>(1,275,554)</b>	<b>(1,167,596)</b>			b.
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(2,408,839)	(2,408,839)	(926,476)	(926,267)			
Profit on sale of assets	2,000	2,000	400	-	6		
Loss on sale of assets	(60,500)	(60,500)	(35,500)	(46,264)	6		
Proceeds from Sale of Assets	(200,000)	(200,000)	(114,773)	(114,773)	6		
Transfer from reserves	(320,000)	(320,000)	-	-	10		
Transfer to reserves	274,834	274,834	-	-	10		
Interest paid to reserves #	39,670	39,670	25,135	25,135	10		
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	52,699	52,699	22,796	22,796	11		
SSL Principal Reimbursements	(52,699)	(52,699)	(22,796)	(22,796)	11		
Less (Surplus)/deficit B/Fwd	(659,018)	(659,018)	(659,018)	(627,833)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>(2,985,786)</b>	<b>(2,857,597)</b>			

\*\* This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

**Key**      Within budget tolerance of 10%  
                  Over budget tolerance of 10%  
                  Under budget tolerance of 10%

**Shire of Wongan-Ballidu**  
**Variance Report for November 2016**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	<b>Operating Income</b>	
×	Other Revenue	This balance is higher due to more reimbursements and diesel fuel rebates being received.
⊗	Profit on Sale of Assets	This asset has not been traded.
	<b>Operating Expenditure</b>	
×	Loss on Asset Disposals	Implementation of fair value has affected the written down values for each of the assets being disposed which is affecting the profit and loss on disposal.
	<b>Capital</b>	
⊗	Furniture and Equipment	Delayed commencement of projects.
⊗	Plant	Plant have not yet been traded.
⊗	Infrastructure Other	Project has not yet been commenced.

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 NOVEMBER 2016**

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<b>INCOME</b>				
General Purpose Funding	03	(4,706,525)	(4,706,525)	(3,524,050)
Governance	04	(24,300)	(24,300)	(39,912)
Law, Order & Public Safety	05	(32,300)	(32,300)	(18,412)
Health	07	(19,200)	(19,200)	(12,999)
Education & Welfare	08	(4,381)	(4,381)	(2,886)
Housing	09	(75,362)	(75,362)	(32,942)
Community Amenities	10	(174,810)	(174,810)	(174,018)
Recreation & Culture	11	(78,170)	(78,170)	(65,991)
Transport	12	(2,035,957)	(2,035,957)	(750,322)
Economic Services	13	(11,750)	(11,750)	(13,673)
Other Property & Services	14	(303,605)	(303,605)	(177,721)
<b>a: TOTAL INCOME</b>		<b>(7,466,360)</b>	<b>(7,466,360)</b>	<b>(4,812,926)</b>
<b>OPERATING EXPENSES</b>				
General Purpose Funding	03	110,782	110,782	44,025
Governance	04	250,140	250,140	167,769
Law, Order & Public Safety	05	191,581	191,581	115,811
Health	07	201,133	201,133	152,423
Education & Welfare	08	216,382	216,382	97,448
Housing	09	224,226	224,226	83,950
Community Amenities	10	442,171	442,171	150,925
Recreation & Culture	11	1,642,245	1,642,245	682,791
Transport	12	2,611,044	2,611,044	1,029,266
Economic Services	13	244,239	244,239	102,134
Other Property & Services #	14	915,705	915,705	128,972
<b>b: TOTAL OPERATING EXPENSES</b>		<b>7,049,647</b>	<b>7,049,647</b>	<b>2,755,514</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>		<b>(416,713)</b>	<b>(416,713)</b>	<b>(2,057,412)</b>
<b>CAPITAL EXPENSES</b>				
General Purpose Funding	23	-	-	-
Governance	24	100,251	100,251	61,800
Law, Order & Public Safety	25	-	-	-
Health	27	45,000	45,000	38,770
Education & Welfare	28	-	-	-
Housing	29	15,167	15,167	-
Community Amenities	30	25,000	25,000	-
Recreation & Culture	31	230,885	230,885	125,541
Transport	32	3,287,312	3,287,312	622,423
Economic Services	33	-	-	-
Other Property & Services	34	44,950	44,950	41,282
<b>d: TOTAL CAPITAL EXPENSES</b>		<b>3,748,566</b>	<b>3,748,566</b>	<b>889,816</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>		<b>3,331,853</b>	<b>3,331,853</b>	<b>(1,167,596)</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 30 NOVEMBER 2016**

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2015-2016	BUDGET	2016-2017
SURPLUS / (DEFICIT)	627,833	25,858	2,857,597
<b>COMPRISES</b>			
Cash (including reserves)	3,313,938	2,959,467	5,368,668
Current rates	118,335	14,988	577,117
Sundry debtors	212,167	95,710	93,711
Tax receivables	59,495	2,728	2,728
Other debtors	5,713	18,428	18,597
A: SSL debtors (are excluded see D: adj)	67,258	41,314	44,487
Inventories	9,521	32,203	32,203
<b>Less:</b>			
Reserves	(2,643,507)	(2,638,011)	(2,668,642)
Sundry creditors	-	-	(106,080)
Accrued interest	(27,780)	(27,780)	(27,780)
ESL Levy Owed	(26,019)	(72,752)	(72,752)
PAYG/GST Due To ATO	(68,726)	(49,668)	(49,570)
B: Other - (are excluded see D: adj)	-	-	-
LSL Cash backed Reserve	76,444	77,591	76,444
Tax liabilities	(9,588)	13,102	13,102
Other - EOY adjustments	-	-	-
C: Loan liability (are excluded see D: adj)	(52,993)	(27,049)	(30,223)
Current employee benefits provisions	(392,162)	(400,148)	(400,148)
D: Adjustments (see above A to C)	(14,265)	(14,265)	(14,265)
	-	-	-
Surplus / (Deficit) Variance	627,833	25,858	2,857,597

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2015-2016	BUDGET	YTD
<b>Current assets</b>			
Cash & cash equivalents	3,313,938	2,959,467	5,368,668
Sundry debtors	462,968	173,167	736,640
Inventories	9,521	32,203	32,203
<b>Total current assets</b>	3,786,427	3,164,838	6,137,511
<b>Current liabilities</b>			
Creditors and accounts payable	(132,112)	(59,507)	(243,080)
Current loan liability	(52,993)	(27,049)	(30,223)
Provisions	(392,162)	(400,148)	(400,148)
<b>Total current liability</b>	(577,267)	(486,704)	(673,451)
<b>Net current assets</b>	3,209,160	2,678,133	5,464,060
Less: restricted reserves	(2,643,507)	(2,638,011)	(2,668,642)
Less: SSL principal repayments	(67,258)	(41,314)	(44,487)
Add back: Current loan liability	52,993	27,049	30,223
Add back: LSL Cash backed Reserve	76,444	-	76,444
Surplus / (Deficit) Variance	627,833	25,858	2,857,597

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 30 NOVEMBER 2016**

	2016-2017 APPROVED BUDGET	2016-2017 CURRENT BUDGET	2016-2017 ACTUAL
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,999,231)	(1,999,231)	(1,011,006)
Governance	(24,300)	(24,300)	(39,912)
Law, Order & Public Safety	(32,300)	(32,300)	(18,412)
Health	(19,200)	(19,200)	(12,999)
Education & Welfare	(4,381)	(4,381)	(2,886)
Housing	(75,362)	(75,362)	(32,942)
Community Amenities	(174,810)	(174,810)	(174,018)
Recreation & Culture	(78,170)	(78,170)	(65,991)
Transport	(2,035,957)	(2,035,957)	(750,322)
Economic Services	(11,750)	(11,750)	(13,673)
Other Property & Services	(303,605)	(303,605)	(177,721)
<b>A</b>	<b>(4,759,066)</b>	<b>(4,759,066)</b>	<b>(2,299,881)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	110,782	110,782	44,025
Governance	250,140	250,140	167,769
Law, Order & Public Safety	191,581	191,581	115,811
Health	201,133	201,133	152,423
Education & Welfare	216,382	216,382	97,448
Housing	224,226	224,226	83,950
Community Amenities	442,171	442,171	150,925
Recreation & Culture	1,642,245	1,642,245	682,791
Transport	2,611,044	2,611,044	1,029,266
Economic Services	244,239	244,239	102,134
Other Property & Services	915,705	915,705	128,972
<b>B</b>	<b>7,049,647</b>	<b>7,049,647</b>	<b>2,755,514</b>
<b>C= A and B</b>	<b>2,290,581</b>	<b>2,290,581</b>	<b>455,633</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<b><u>Non-Cash Expenditure and Revenue</u></b>			
Depreciation on Assets	(2,408,839)	(2,408,839)	(926,267)
Profit/(Loss) on Asset Sales	(58,500)	(58,500)	(46,264)
<b><u>Capital Expenditure &amp; Income</u></b>			
Purchase of land & buildings #	283,520	283,520	151,473
Purchase of furniture & equipment	3,417	3,417	-
Purchase of motor vehicles #	275,150	275,150	180,842
Purchase of plant & machinery #	566,000	566,000	-
Purchase of other infrastructure #	18,501	18,501	-
Purchase of roads infrastructure #	2,601,977	2,601,977	557,501
Proceeds from sale of assets	(200,000)	(200,000)	(114,773)
<b><u>Financing Activities</u></b>			
Repayment of Loan Principal*	52,699	52,699	22,796
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(52,699)	(52,699)	(22,796)
<b><u>Reserve Movements</u></b>			
Transfers to Reserves	274,834	274,834	-
Interest paid to Reserves	39,670	39,670	25,135
Transfer from Reserves	(320,000)	(320,000)	-
LSL Provsion in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(659,018)	(659,018)	(627,833)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(2,857,597)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,707,294</b>	<b>2,707,294</b>	<b>(344,553)</b>
<b>TOTAL RATES RAISED</b>	<b>2,707,294</b>	<b>2,707,294</b>	<b>2,513,044</b>



**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 30 NOVEMBER 2016**

	Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss	
<b>By Class</b>								
<b>Motor Vehicles</b>								
	CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
	Doctor Vehicle	1436	22,000	(18,000)	4,000	30,532	(17,045)	13,486
	MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
<b>Plant &amp; Equipment</b>								
	Parks Single Cab Utility		11,000	(8,000)	3,000			
	Building Utility		7,500	(6,500)	1,000	16,000	(5,909)	10,091
	Parks Tipper Truck		26,000	(9,000)	17,000			
	Volvo Tip Truck		70,000	(45,000)	25,000			
	Cat 924G Loader		23,000	(25,000)	(2,000)			
<b>TOTAL</b>			<b>258,500</b>	<b>(200,000)</b>	<b>58,500</b>	<b>161,037</b>	<b>(114,773)</b>	<b>46,264</b>
<b>By Program</b>								
<b>Governance</b>								
	CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
<b>Health</b>								
	Doctor Vehicle	1436	22,000	(18,000)	4,000	30,532	(17,045)	13,486
<b>Transport</b>								
	Parks Single Cab Utility		11,000	(8,000)	3,000			
	Building Utility		7,500	(6,500)	1,000	16,000	(5,909)	10,091
	Parks Tipper Truck		26,000	(9,000)	17,000			
	Volvo Tip Truck		70,000	(45,000)	25,000			
	Cat 924G Loader		23,000	(25,000)	(2,000)			
<b>Other Property &amp; Services</b>								
	MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
<b>TOTAL</b>			<b>258,500</b>	<b>(200,000)</b>	<b>58,500</b>	<b>161,037</b>	<b>(114,773)</b>	<b>46,264</b>
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>								
		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over	
<b>Motor Vehicles</b>								
	CEO Vehicle	69,000	(64,000)	5,000	61,800	(60,000)	1,800	
	Doctor Vehicle	45,000	(18,000)	27,000	38,770	(17,045)	21,725	
	MWS Vehicle	45,200	(24,500)	20,700	48,990	(31,818)	17,172	
<b>Plant &amp; Equipment</b>								
	Parks Single Cab Utility	36,000	(8,000)	28,000				
	Building Utility	34,950	(6,500)	28,450	31,282	(5,909)	25,373	
	Parks Tipper Truck	45,000	(9,000)	36,000				
	Volvo Tip Truck	260,000	(45,000)	215,000				
	Cat 924G Loader	276,000	(25,000)	251,000				
<b>TOTAL</b>		<b>811,150</b>	<b>(200,000)</b>	<b>611,150</b>	<b>180,842</b>	<b>(114,773)</b>	<b>66,070</b>	

**SHIRE OF WONGAN - BALLIDU  
RATES OUTSTANDING 30 NOVEMBER 2016**

Rates Raised for 2016-2017	\$ 2,719,794.32
<b>Rates Outstanding Breakdown</b>	
Total Amount Outstanding	\$ 588,699.47
Outstanding same time last year	\$ 612,432.40
	22%
	23%

**SUNDRY DEBTORS OUTSTANDING 30 NOVEMBER 2016**

<b>Debtors Ageing Summary</b>			
<b>Accounts 90 Days &amp; Over:</b>	<b>Date</b>	<b>Dr No.</b>	<b>Amount</b>
	2/11/2013	794	\$ 6,130.97
			Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bailiff ceasing goods to the value of debt.
	7/05/2015	907	\$ 500.00
			BSC spoken to debtor and advised urgent payment.
	17/09/2015	1066	\$ 360.26
			Unable to contact debtor, will be processed to legal to follow up outstanding debts. Debtors new address found and invoice and statement have been resent for urgent payment.
	20/11/2015	1007	\$ 140.07
			Company went into Receivership 2016. Have received updated mailing details and will continue to follow up debt.
	15/04/2016	336	\$ 239.09
			Statement and Invoice re-sent to follow up outstanding account
	27/06/2016	1172	\$ 75.00
			MCS advised debtor to be written off as incorrectly charged for room hire.
	15/06/2016	316	\$ 3,293.93
			Debtor advised payment will be made when Grain payment is received - approx week beginning 21/11
	6/07/2016	820	\$ 2,300.00
			Account emailed 17/11/2016
<b>Total</b>			\$ 13,039.32

**SHIRE OF WONGAN-BALLIDU  
BANK RECONCILIATIONS FOR 30 NOVEMBER 2016**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	4,643,749.48	1,959,355.06	25,547.60	2,657,996.82	850.00
Add:	1,139,462.33	1,096,416.08	32,401.20	10,645.05	
Receipts					
Investment - Income	574.85	574.85			
Less:	(391,282.83)	(355,879.48)	(35,403.35)		
Payments - EFT & Cheques					
Payments - Bank Fees and Adjustments	(1,290.23)	(1,290.23)			
Investment - Transfers	-	-			
<b>Balance as per General Ledger</b>	<b>5,391,213.60</b>	<b>2,699,176.28</b>	<b>22,545.45</b>	<b>2,668,641.87</b>	<b>850.00</b>
Balance as per Bank Statements	1,720,286.15	1,695,449.39	23,102.13	884.63	850.00
Balance as per Bank Deposit Certificates	1,836,159.32	300,911.22		1,535,248.10	
Balance as per Holder Certificates	1,834,062.28	701,553.14		1,132,509.14	
Add:	547.70	547.70			
Outstanding Deposits					
Adjustments	4,836.56	4,836.56			
Less:	(4,678.41)	(4,121.73)	(556.68)		
Unpresented Payments					
<b>Balance as per Cash Book</b>	<b>5,391,213.60</b>	<b>2,699,176.28</b>	<b>22,545.45</b>	<b>2,668,641.87</b>	<b>850.00</b>
Figure should equal same as Creditor Payment List	\$ -	\$ -	\$ -	\$ -	\$ -

**SHIRE OF WONGAN - BALLIDU**  
**INVESTMENT REPORT FOR 30 NOVEMBER 2016**

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	BANK TO INVESTMENT
Muni Online Saver	2234-48021	Cash at Bank					2.30%	\$ 300,222.93	\$ 688.29	\$ (600,000.00)	\$ -	NO
Muni Online Saver	4580-17867	Cash at Bank					2.30%	\$ 700,000.00	\$ 1,553.14	\$ (999,944.47)	\$ 55.53	NO
<b>Total of matured municipal investments</b>											<b>55.53</b>	

**Current Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Muni Online Saver	016820-407450767	Cash at Bank					2.30%	\$ 300,222.93	\$ 688.29	\$	\$ 300,911.22	\$ 688.29
Muni Online Saver	016820-462207911						2.30%	\$ 700,000.00	\$ 1,553.14	\$	\$ 701,553.14	\$ 1,553.14
<b>Total of current municipal investments</b>											<b>2,241.43</b>	<b>2,241.43</b>

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
016820-973398684	Term Deposit			1-May-16	1-Aug-16	92	2.90%	\$ 1,514,149.68	\$ 1,102.80	\$ 1,525,252.48	\$ 1,535,248.10	YES
016820-973398684	Term Deposit			01-Aug-16	01-Nov-16	92	2.60%	\$ 1,525,252.48	\$ 9,995.62	\$ 1,535,248.10	\$ 1,535,248.10	
<b>Total of matured reserve investments</b>											<b>3,060,500.58</b>	<b>0.00</b>

**Current Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investri	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
016820-973398684	TD			1/11/2016	1/02/2017	92	1.65%	\$ 1,535,248.10	\$	\$	\$ 1,535,248.10	\$ -
016820-223448048	ANZ Online Saver							\$ 1,127,362.00	\$ 470.00	\$ 4,677.14	\$ 1,132,509.14	\$ 4,677.14
Reserve Saver	2527-63397	Cash at bank						\$ 884.63	\$	\$	\$ 884.63	\$ -
<b>Total of reserve investments and cash</b>											<b>2,668,641.87</b>	<b>4,677.14</b>

**Total of matured municipal and reserve investment**

											\$ 3,060,556.11	\$ -
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**Total of current municipal and reserve investment and cash**

											\$ 3,671,106.23	\$ 6,918.57
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SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 30 NOVEMBER 2016

Reserve Description	GL Acct.	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 NOVEMBER 2016				
		Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925					12,802	189			12,802	119.94			12,733
Community Resource Centre Reserve	01989	12,613	189			6,117	90			6,117	57.33			6,085
Depot Improvement Reserve	01940	6,027	90			6,696	99			6,696	62.73			6,660
Historical Publications Reserve	01965	6,597	99			1,772	44			1,772	16.43			1,744
Housing Reserve	01955	1,728	44											
Land & Buildings Reserve	01930													
Loan Principal Reserve	01950	500,121	7,502			507,623	7,502			507,623	4,755.30			504,876
LSL Reserve	01935	76,444	1,147			77,591	1,147			77,591	726.85			77,171
Medical Facilities & R4R Special Projects Reserve	01975	400,097	6,001			406,098	6,001			406,098	3,804.25			403,901
Patterson Street JV Housing Reserve	01968	21,929	329		5,000	27,258	329		5,000	27,258	208.50			22,137
Plant Reserve	01945	570,994	8,565	(250,000)	224,000	553,559	8,565	(250,000)	224,000	553,559	5,429.21			576,424
Quinlan Street JV Housing Reserve	01987	32,257	484		5,000	37,741	484		5,000	37,741	306.71			32,564
Stickland JV Housing Reserve	01986	30,481	457	(10,000)	5,000	25,938	457	(10,000)	5,000	25,938	289.82			30,771
Swimming Pool Reserve	01970	100,274	1,504		30,000	131,778	1,504		30,000	131,778	953.44			101,227
Waste Management Reserve	01920	22,863	343		5,000	28,206	343		5,000	28,206	217.39			23,080
WH Industrial/LIA Park Reserve	01985			(60,000)	834	814,832	12,916	(60,000)	834	814,832	8,187.41			869,269
Sporting Co-Location Reserve	01990	861,082	12,916	(60,000)	834	814,832	12,916	(60,000)	834	814,832	8,187.41			869,269
<b>TOTALS</b>		<b>2,643,507</b>	<b>39,670</b>	<b>(320,000)</b>	<b>274,834</b>	<b>2,638,011</b>	<b>39,670</b>	<b>(320,000)</b>	<b>274,834</b>	<b>2,638,011</b>	<b>25,135</b>			<b>2,668,641.87</b>

**SHIRE OF WONGAN - BALLIDU**  
**REPORT ON BORROWINGS AS AT 30 NOVEMBER 2016**

Existing Loans											
Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Nov 16	Accrued Int. Due as at	YTD Interest Paid	Loan Balance @ July 2016	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Nov 16
142	Housing Construction	WB Community Association*	Mar-2020	400,000		1,115	(4,425)	144,129		(16,182)	127,947
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000		4,591	(8,550)	500,000			500,000
147	Aged Persons	Ninan House*	Jul-2022	100,000		942	(1,930)	55,860		(3,476)	52,384
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		335	(743)	48,406		(3,138)	45,268
<b>TOTAL EXISTING LOANS</b>				<b>1,115,000</b>	<b>-</b>	<b>6,983</b>	<b>(15,648)</b>	<b>748,395</b>	<b>-</b>	<b>(22,796)</b>	<b>725,599</b>

\* Denotes (SSL) Self Supporting Loan

Accrued Int. Due as at 30 November

500,000	-	4,591	(8,550)	500,000	-	-	500,000
615,000	-	2,392	(7,098)	248,395	-	(22,796)	225,599
<b>1,115,000</b>	<b>-</b>	<b>6,983</b>	<b>(15,648)</b>	<b>748,395</b>	<b>-</b>	<b>(22,796)</b>	<b>725,599</b>

Shire Loan Summary  
Self Supporting Loan Summary

SSL	Shire	Total
(30,223)	-	(30,223)
(195,377)	(500,000)	(695,377)
<b>(225,599)</b>	<b>(500,000)</b>	<b>(725,599)</b>

Current loan liability

Non current liability

Total Loan Liability

## 9.2.4 ASSET RENEWAL FUNDING RATIOS

FILE REFERENCE:	
REPORT DATE:	8 <sup>th</sup> December 2016
APPLICANT/PROPONENT:	Nil
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer – David Taylor
ATTACHMENTS:	Letter of response

### PURPOSE OF REPORT:

For Council to endorse a letter of response to the Department of Local Government and Communities in relation to the Shire of Wongan-Ballidu's Asset Management Planning.

### BACKGROUND:

A letter was received by the Shire in June 2016 raising concerns about the Shire of Wongan-Ballidu not having calculated the Asset Renewal Funding Ratio for the 2012/13, 2013/14 and 2014/15 financial years. This reason this ratio was not able to be calculated was because the Shire did not have an adopted Asset Management Plan.

### COMMENT:

Council adopted the Strategic Resource Management Plan in August 2016; which is the asset management planning integrated with the long term financial planning document. The ratio has been calculated and published in the 30 June 2016 Annual Financial report.

### POLICY REQUIREMENTS:

Nil

### LEGISLATIVE REQUIREMENTS:

Local Government Act 1995.

Local Government (Administration) Regulations 1996.

### STRATEGIC IMPLICATIONS:

Nil

### SUSTAINABILITY IMPLICATIONS:

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this proposal.
- **Social**  
There are no known social implications associated with this item.

### FINANCIAL IMPLICATIONS:

Nil

**VOTING REQUIREMENTS:**  
**ABSOLUTE MAJORITY REQUIRED: No**

**MOTION:** **MOVED: Cr Hasson / Cr Walton**

**That Council endorse the letter of response to the Department of Local Government and Communities regarding the current status of the Shire of Wongan-Ballidu's asset management planning.**

**CARRIED: 6 / 0**  
**RESOLUTION: 061216**



## 9.3 WORKS AND SERVICES

### 9.3.1 2016/2017 LOADER PURCHASE

#### FILE REFERENCE:

REPORT DATE: 8 December 2016  
 APPLICANT/PROPONENT: Shire of Wongan-Ballidu  
 OFFICER DISCLOSURE OF INTEREST: Nil  
 PREVIOUS MEETING REFERENCES: Nil  
 AUTHOR: Karl Mickle (MWS)  
 ATTACHMENTS: Individual Pricing

#### PURPOSE OF REPORT:

The purpose of this report is to provide sufficient information summarising the results of the submissions called for a new Loader for the 2016/2017 financial year. This will enable Council to award the contract for this service.

#### BACKGROUND:

As the Shire's proposed plant replacement programme for the 2016/2017 financial year exceeds \$100,000.00 it was necessary to call individual pricing for the service.

This process was done with WALGA preferred supplier, e-Quotes, which allows us to submit requirements on line.

The submission called for the purchase of a new Loader and trade of the existing Cat 924G Loader  
 Twelve (12) Quotations were received eight (8) vendors for the supply and delivery.

Submission closed at 3pm Thursday 24<sup>th</sup> November 2016.

**The 2016/2017 Budget changeover cost was \$251,000**

Shire Of Wongan Ballidu							Budget Change-Over								
Replacement Loader							\$ 251,000								
													Optional Equipment		
Supply & Trade	Make	Model	Purchase Price (Inc GST)	Purchase Price (Exc GST)	Trade Price (Net GST)	Changeover Price (Net GST)	Total Change-over Cost With Optional (Net GST)	Budget Changeover (Net GST)	Under / (Over) Budget	Standard Warranty	Standard Power Train Warranty	Delivery Date	Auto Lube	Reverse Camera	Payload System
Tutt Bryant Equipment	Kawasaki	67Z 7	\$231,000	\$210,000	\$28,500	\$181,500	\$205,100	\$251,000	\$45,900	2000 Hours	48 Months	3-4 Weeks	\$ 13,850	\$ 850	\$ 8,900
CJD	Volvo	L70F	\$248,000	\$225,455	\$40,000	\$185,455	\$208,548	\$251,000	\$42,452	2500 Hours	36 Months	3-6 Weeks	\$ 12,980	Included	\$10,113
Hitachi	Hitachi	ZW 150-5	\$225,500	\$205,000	\$10,000	\$195,000	\$216,389	\$251,000	\$34,611	5000 Hours	60 months	3-6 Weeks	\$ 12,500		\$ 8,889
Hitachi	Hitachi	ZW180-5	\$246,400	\$224,000	\$10,000	\$214,000	\$235,389	\$251,000	\$15,611	5000 Hours	60 months	3-6 Weeks	\$ 12,500		\$ 8,889
Komatsu	Komatsu	WA329PZ	\$286,000	\$260,000	\$20,000	\$240,000	\$249,100	\$251,000	\$1,900	6000 Hours	36 Months	3-6 Weeks	Standard	Included	\$ 9,100
Komatsu	Komatsu	WA320PZ	\$304,700	\$277,000	\$20,000	\$257,000	\$266,100	\$251,000	-\$15,100	6000 Hours	36 Months	3-6 Weeks	Standard	Included	\$ 9,100
Liebherr	Liebherr	L 538 IIB	\$234,850	\$213,500	\$22,000	\$191,500	\$200,278	\$251,000	\$50,722	2000 Hours	36 Months	3-6 Weeks	Standard	Standard	\$ 8,778
Liebherr	Liebherr	L 538 IIA(2013)	\$208,450	\$189,500	\$22,000	\$167,500	\$176,278	\$251,000	\$74,722	2000 Hours	36 Months	3-6 Weeks	Standard	Standard	\$ 8,778
JCB	JCB	426HT	\$233,750	\$212,500	\$28,000	\$184,500	\$206,450	\$251,000	\$44,550	5000 Hours	5 Years	2-4 Weeks	\$ 13,550	\$ 500	\$ 8,400
Mcintosh & Son	Case	62F	\$222,750	\$202,500	\$11,520	\$190,980	\$206,880	\$251,000	\$44,120	5000 Hours	36 Months	4 Weeks	\$ 7,900	\$ 500	\$ 7,500
Clark Equipment	Doosan	DL250TC	\$246,787	\$224,352	\$26,000	\$198,352	\$198,352	\$251,000	\$52,648	2000 Hours	36 Months	4 Weeks	Including in Cost		
Westrac	Cat	930K	\$314,050	\$285,500	\$36,000	\$249,500	\$259,580	\$251,000	-\$8,580	5000 Hours	36 Months	8 Weeks	Standard		\$10,080

**COMMENT:**

**Loaders Demonstrated**

Caterpillar 324K (930K wasn't off the boat)

Excellent machine, demonstrated machine had 2000 engine hours and everything seemed like new. Showed a lot of technology and leading the way as far as wheeled loaders.

Kawasaki 70Z7

Excellent machine, demonstrated good pushing power and ideal for what we are looking for.

Volvo L90F

Reliable machine as we already have one. Everything is pretty much as our existing L70F, just the next size up.

Komatsu 320PZ

Very loud transmission noise and very basic. Driver comfort was not as good as other machines demoed.

Case 712

Very comfortable machine, interesting engine layout with the motor sat at the rear and radiators sat between the cab and engine. This leads to a smaller counter weight, improving visibility.

Lui Gong

Very basic machine, was too large for what we were looking for.

Doosan DL250TC

Very basic machine, simple layout.

Hitachi ZW150

Good machine, only 4 cylinder which may not generate enough power for what we would need. Same as the Kawasaki just a different brand.

JCB 426HT

Basic machine, demonstrated good pushing power with very little wheel slip.

**COMMENT:**

Caterpillar 930k

The Caterpillar 930K is a far superior machine than the other machines demonstrated. Caterpillar have redesigned the machine from the ground up with the operator as the main priority. The cab was the quietest of all the machines we operated. Excellent visibility from the operator's seat including a reversing camera. The cab is very comfortable and user friendly has easy access to the vital machine Parameters and Diagnostics. Included is 'On the Go' machine adjustment for the bucket kick out, engine speed RPM lock, Ground speed and Wheel slip control.

Radiators have large fin spacing to prevent plugging, which also make them easier to clean. Ground level access for servicing and daily checks. The 930K has a steel radiator guard. This is superior compared to a few of the other machines which have a plastic guard which could be damaged when clearing road verges.

The hydraulics have been redesigned to last longer by installing a load sensing system which slows the ram speed at the end of the hydraulic ram stroke giving it a cushion like effect. It also removes the sudden stop of the ram at the end of its stroke. No other machine had this feature. This feature made for better control and use of the hydraulics and will show a benefit in longer component life.

Hydrostatic transmission with electronic speed control is adjustable from the console. When working in a gravel pit the operator can select 1st gear, and this gives the machine the power to fill the new design bucket easily, and then travel up to a pre-selected speed in that gear to load the truck. First gear can be set from crawling to 7km/hr.

In conclusion the operators that went to Perth to demo all the machines all concluded that the Cat was the best machine to operate and had the best design and latest technology compared to the other machines

### **Recommendation for New Loader**

#### **Cat 930K**

Standard Warranty 5000 Hours

Budget for Loader \$251,000

Total Nett Price 259,580

Over Budget \$8,580

#### **POLICY REQUIREMENTS:**

- Regional Purchasing Policy – maximising opportunities for local businesses
- Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government

#### **LEGISLATIVE REQUIREMENTS:**

The use of WALGA's "Preferred Supplier Process" exempts Local Authorities having to call tenders under the Function and General Regulations 1996 of the Local Government Act 1995.

#### **STRATEGIC IMPLICATIONS:**

This purchase compliment Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

#### **SUSTAINABILITY IMPLICATIONS:**

##### **➤ Environment**

There are no significant environmental implications.

##### **➤ Economic**

There are no significant economic implications.

##### **➤ Social**

There are no significant social implications.

#### **FINANCIAL IMPLICATIONS:**

The purchase of the Cat 930K loader would put us over budget based on the 2016/2017 budgetary estimate of \$251,000.00 by \$8,580

**VOTING REQUIREMENTS:**  
**ABSOLUTE MAJORITY REQUIRED: No**

**STAFF RECOMMENDATION:**

**That Council accept the quotation from Westrac for the purchase of a Cat 930K Loader from Westrac Australia for a Nett changeover price for \$259,580, and uses budget saving of \$8,580 from 2016/17 Truck purchase.**

The Staff Recommended Motion was not accepted for voting due to price. An alternative Member Motion was put:

**MEMBER MOTION:                      MOVED: Cr Hasson / Cr West**

**That Council accept the quotation from CJD for the purchase of a Volvo Loader for a Nett changeover price for \$208,548 realising a budget saving of \$42,452.**

**CARRIED: 6 / 0**  
**RESOLUTION: 071216**

### 9.3.2 2016/2017 TRUCKS PURCHASE

FILE REFERENCE:	
REPORT DATE:	8 December 2016
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle (MWS)
ATTACHMENTS:	Individual Pricing

#### **PURPOSE OF REPORT:**

The purpose of this report is to provide sufficient information summarising the results of the submissions called for new Trucks for the 2016/2017 financial year. This will enable Council to award the contract for this service.

#### **BACKGROUND:**

As the Shire's proposed plant replacement programme for the 2016/2017 financial year exceeds \$100,000.00 it was necessary to call individual pricing for the service.

This process was done with WALGA preferred supplier-e-Quotes which allows us to submit requirements on line.

The submission called for a New 6x4 Tipper Truck and trade of old 2006 Model Volvo FM9 6x4 Tipper Truck.

Submission closed at 5pm Monday 21<sup>th</sup> November 2016.

#### **COMMENT:**

Over the last four weeks we have received 6 response for the new 6x4 truck replacements for the 2016/17 budget

Truck evaluations below.

#### **Mack Granite MP500 compared to Current Hino 700 Series**

##### **Current Macks**

- Easy to drive
- Drivers are familiar with driving the trucks
- Good A/C
- Good parts availability
- Easy to service
- Having all the same trucks we can hold less parts on the shelf as in filters etc as 1 filter would fit all 3 trucks

Since introducing 2 Mack Granites to our fleet last year, we have been very happy with them.

Operators are very happy with the drivability and comfort of the Macks. We never have issues with overheating or dust clogging up the air cleaners and cab filters.

Already having two trucks, serviceability would be made easier by again being able to hold less parts on the shelf and having one supplier.

## **Current Hino**

- Over heats, truck more suited to bitumen roads
- Constantly cleaning radiators due to blocking up with dust
- A/C not efficient
- Gearbox problems
- Some parts only from Japan

The major issue we have with the Hino Prime Mover is overheating. The radiator is constantly clogging up and having to be blown out. The A/C also causes problems and cannot handle our conditions, thus leading to operators not being satisfied and a dusty cab environment to compensate.

### **The current Hino truck dust issues this has been partially resolved:**

The current Hino truck is a flat nose. The issues we have had with this have partly been resolved with a snorkel, but the snorkel has not resolved issues with the air conditioning and radiators consistently blocking up on a weekly basis

We have also had gearbox problems on the Hino. It has a 13 speed Eaton which has been repaired once already. The truck had only travelled 150,000 km's when the clutch needed replacing (Incorrect operating gearbox).

## **Hino**

**Pros:** Unfortunately they haven't got any 700s in stock for us to look at or demo at the moment, the only major difference is a bit more horse power-Compared to the model we currently have.

They haven't seemed to address any of the issues that we are having with the current model.

**Cons:** The Hino is a flat nose truck. The problems we have encountered with this include that the dust from the gravel road swirls around and blocks up the air con filters and radiators, and when the road is wet it sprays mud all over the mirrors and windows. We have also had wheel alignment problems.

The cab has to be lifted to service the engine and air filters. A snorkel has had to be fitted to reduce the amount times per week the air filter had to be cleaned.

### **DAF 360**

The DAF is a cab over and is a European truck, which may lead to over-heating issues. Only 460 horse power. Interior is well appointed.

### **Volvo FMx-500**

The Volvo is a cab over, similar to the Volvo we are trading although it is automatic. Has disc brakes, 7.5 tonne front axle, designed for European conditions.

### **Kenworth T409SAR**

The Kenworth is a well-known truck in the Australian industry for its strength and longevity. They are built for country roads, 510hp long nose.

### **Iveco 6400**

The Iveco is Australian made long nose with 500hp, air bag suspension, 7.5tonne front axle, simple interior to the cab.

### **Mack MP-500**

500hp 13lt, air bag suspension, good pulling power, easy to use transmission, comfortable interior.

The Mack has proven itself to our Shire over the last year with their service and no problems with the trucks. The drivers are happy to drive them with no complaints regarding the usability of the trucks.

I would like to keep all the trucks the same brand and model to make the servicing and repairs a lot easier in the workshop. This will also help the drivers as they can jump from one truck to another without having to remember the different controls and transmission sequences of a different type of truck.

**Staff Evaluation Below:**

Shire of Wongan-Ballidu																								
Truck Evaluation - December 2016																								
		70%				10%						10%				10%				Total Score				
		Price (Budget Consideration)	Resale value	Warranty	Whole of Life Running Costs	Parts Availability	After Sales Back-up and service	Delivery Date / Availability	Proven performance and reliability	Quality of Workmanship	Maintenance / Service Costs	Engine (Power & Torque)	Engine Design and Serviceability	Transmission & Guards	Electrics	Differentials	Hydraulics	User Friendliness	Operators Serviceability	Visibility	Ergonomics	Attachments / Extras	Operator Comfort / Preference	
W.A.Hino	Hino	5	5	2	4	3	2	3	3	2	2	3	3	3	3	4	3	2	3	4	3	3	2	183.0
Mack Trucks	Mack	4	3	5	3	4	4	5	5	5	4	5	4	4	4	4	4	5	4	4	5	4	5	213.0
Iveco Trucks	IVECO	3	3	3	4	3	3	3	3	4	3	3	4	3	4	3	3	3	3	4	3	4	3	171.0
Volvo Trucks	VOLVO	3	3	4	4	4	4	5	2	5	5	3	4	3	4	4	4	4	3	4	4	4	4	196.0
Kenworth DAF	DAF	3	4	3	4	3	3	3	3	4	3	4	3	4	4	4	3	3	3	4	3	4	3	180.0
Kenworth	Kenworth	1	4	4	4	3	3	3	4	5	3	5	3	4	4	4	4	4	3	4	4	4	4	180.0

Grading: 5 = Excellent  
4 = Good  
3 = Average  
2 = Fair  
1 = Poor

Budget Purchase = \$215,000 (ex GST)  
Budget Trade = \$45,000 (ex GST)

Shire Of Wongan Ballidu		Replacement Truck		Budget-Change-Over										Opional Equipment	
Supply & Trade	Make	Model	Purchase Price (Inc GST)	Purchase Price (Exc GST)	Trade Price (Net GST)	Changeover (Net GST)	Total Change-over Cost With Opional (Net GST)	Budget Changeover (Net GST)	Under / (Over) Budget	Standard Warranty	Standard Power Train Warranty	Delivery Date	Bull Bar	Parts Book	
W.A.Hino	Hino	700 S Fs 2848	\$ 213,437.70	\$194,034	\$ 72,000.00	\$122,034	\$131,034	\$251,000	\$119,966	3Yr/5000 km	5 Year	9 Weeks	\$6,900	\$ 2,100	
Mack Trucks	Mack	MP8-500	\$ 255,805.0	\$232,550	\$ 40,000.00	\$192,550	\$192,550	\$251,000	\$58,450	2500 Hours	36 Months	4-6 Weeks			
Iveco Trucks	IVECO	AD500HP	\$ 275,445.00	\$250,405	\$ 40,000.00	\$210,405	\$219,305	\$251,000	\$31,695	5000 Hours	60 months	8-10 Weeks	\$7,500	\$ 1,400	
Volvo Trucks	VOLVO	FMx-500	\$ 266,805.00	\$242,550	\$ 40,000.00	\$202,550	\$211,250	\$251,000	\$39,750	5000 Hours	60 months	16-20 Weeks	\$6,950	\$ 1,750	
Kenworth DAF	DAF	FAT CF85	\$ 271,881.10	\$247,165	\$ 44,520.36	\$202,644	\$202,644	\$251,000	\$48,356	6000 Hours	36 Months	12-14 Weeks	\$5,445		
Kenworth	Kenworth	T409SAR	\$ 320,650.00	\$291,500	\$ 44,520.36	\$246,980	\$246,980	\$251,000	\$4,020	6000 Hours	36 Months	12-14 Weeks	\$3,750		

Budget for Tipper Truck \$215,000

**Mack costing**

Total Nett Price for (1) Mack Granite \$192,550  
Budget saving \$58,450

Mack Trucks Warranty:  
The Standard Warranty is 48months/800,000 km.  
Power train 36months/200,000 km.

**Resale Value**

Expected trade value on the Mack Granite tipper after five years would be between \$110,000 - \$140,000.

The Hino is around \$65,000- \$90,000.

- This depends on the kilometres, condition of the truck and the market at the time.
- It all comes down to the exchange rate of the Australian dollar and the market.
- Mack recently has had a price increase of 5% which was the first one in 2 years.
- In general you can expect a price rise of about 5 - 7% over 5 years.

**STAFF RECOMMENDATION**

Staff recommendation is to purchase a Mack truck with automatic transmission.

- Ease of access for serviceability
- Safety benefits with the long nose bonnets with daily pre-starts (OHS)
- Less down time for weekly maintenance
- Built for the Australia conditions
- Automatic transmission will reduce operating error
- Better resale price when disposing of vehicle

**POLICY REQUIREMENTS:**

- Regional Purchasing Policy – maximising opportunities for local businesses
- Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government.

**LEGISLATIVE REQUIREMENTS:**

The use of WALGA's "Preferred Supplier Process" exempts Local Authorities having to call tenders under the Function and General Regulations 1996 of the Local Government Act 1995.

**STRATEGIC IMPLICATIONS:**

This purchase complements Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

**SUSTAINABILITY IMPLICATIONS:****➤ Environment**

There are no significant environmental implications.

**➤ Economic**

There are no significant economic implications.



➤ **Social**

There are no significant social implications.

**FINANCIAL IMPLICATIONS:**

The purchase of one (1) Mack Tipper Truck for \$192,550. This would put us under budget \$58,450 based on the 2016/2017 budgetary estimate of \$ 215,000.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOTION:                                      MOVED: Cr West / Cr Morgan**

**That Council accept the quotation from Truck Centre WA Pty Ltd for the purchase of one Mack Tipper Truck with a Nett changeover price of \$192,550 (ex GST)**

**CARRIED: 6 / 0  
RESOLUTION: 081216**

## 9.4 HEALTH, BUILDING AND PLANNING

### 9.4.1 ITINERANT FOOD VENDOR LICENCE REVIEW

FILE REFERENCE:	H2.9
REPORT DATE:	9 December 2016
APPLICANT/PROPONENT:	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	Nil

#### **PURPOSE OF REPORT:**

To create a policy position and/or review fees and charges for itinerant food vendors and possibly extend this to other businesses that come to the Shire of Wongan Ballidu in competition to local business.

#### **BACKGROUND:**

A discussion was held within Council following an approach to Councillors by a local business in relation to a licensed itinerant food vendor that was given approval to operate in the Wongan Hills Townsite. It would appear that the main issue is the license fee imposed compared to annual rates that a local business is required to pay for having a shop front. Following the above discussion, Council requested an agenda item be prepared to enable formal discussion on the issue.

#### **COMMENT:**

There is significant comment regarding the operation of itinerant food vendors in rural communities, in particular the competition issue, with (1) the view that itinerant vendors take trade away from local business; and (2) the issue of rates being paid by local business vs no rates paid by the itinerant vendors.

In the late 1990's to early 2000's, a national economic review was undertaken with the Commonwealth Government introducing in the National Competition policy. This policy had many parts to it, but its underlying principal was to increase competition and remove impediments such as government legislation that restricted competition, and restricted consumer choice.

NCP is based on an explicit recognition that competitive markets will generally serve the interests of consumers and the wider community, by providing strong incentives for suppliers to operate efficiently and be price competitive and innovative. A key principle of NCP is that arrangements that detract from competition should be retained only if they can be shown to be in the public interest.

A Legislation Review Program was introduced to assess whether regulatory restrictions on competition are in the public interest and, if not, what changes are required. The legislation covered by the program spans a wide range of areas, including: the professions and occupations; statutory marketing of agricultural products; fishing and forestry; retail trading; transport; communications; insurance and superannuation; child care; gambling; and planning and development services, Local Government Local laws and policies where a part of this review and received NCP payments to assist with costs associated with the review process.

A core principle of NCP is a presumption in favour of competition, notwithstanding that competition is seen as a means to an end rather than an end in itself. Hence, in the case of the LRP, the public interest test places the onus of proof on those benefiting from a restriction on competition to demonstrate that it should be retained. An evidence-based approach to reform is consistent with good public policy and should be seen as a strength of NCP.

## The public interest test

The guiding principle under the NCP is that competition will generally enhance community welfare by encouraging greater efficiency. Governments are given the flexibility, however, to deal with circumstances where competition is considered to be inconsistent with social, environmental, equity and/or regional objectives. Where the CPA calls for the benefits of a particular policy or action to be balanced against its costs; the merits of a particular policy or action to be determined; or for an assessment of the most effective means of achieving a policy objective — a non-exhaustive list of public interest factors shall (where relevant) be taken into account.

These include:

- laws and policies relating to ecologically sustainable development;
- social welfare and equity considerations, including community service obligations;
- laws and policies relating to matters such as occupational health and safety, industrial relations, access and equity;
- economic and regional development, including employment and investment growth;
- the interests of consumers generally or a class of consumers;
- the competitiveness of Australian business; and
- the efficient allocation of resources.

In addition, a 2000 CoAG directive to enhance the public interest test requires governments to consider reform impacts, in particular industry sectors and community groups. However, this directive has not been codified in the public interest test. Apart from recourse to the public interest test, governments can also secure exemptions for anti-competitive arrangements through authorisation of anti-competitive conduct by the ACCC on public benefit grounds; and statutory exemptions for certain conduct provided for under Section 51 of the TPA.

Therefore, the Shire of Wongan Ballidu is required to consider the benefits of competition to its community and what it will bring to its citizens, such as lower prices, greater quality and range of products and services. Any local law, policy or pricing mechanism should be to strengthen not restrict competition for the benefit of its community, it is extremely unlikely that any public interest test applied would receive support through section 51 of the Trade Practices Act

The Shire of Wongan Ballidu, like many local governments, impose a fee and charge for a license to for these vendors to operate within the Shire. Examples of an itinerant food vender are an ice cream van, West Coast Seafood van and the Vege Truck.

There is no particular methodology to the determination of a fee and charge other than the cost of inspection of the itinerant food vendor for health reasons, and to ensure the Shire has a record of who is operating within the townsite. If required, the Shire can impose conditions on where and when they operate should the need arise.

The fees and charges are not used as an anticompetitive mechanism by creating an environment to restrict options to its community for additional suppliers of goods and services. There are itinerant vendors that provide goods and services that are not provided or provide a wider variety to local business and in some instances provide their goods to shop front business houses, these businesses' would be subject to any policy change as well, Council would not be able to discriminate.

The better policy stance is to allow the community to vote with its dollars. If an itinerant food vender or supplier seeks to operate within the district and is approved, it will be the consumers that determine if that itinerant vendor has a long term future as a viable enterprise within the district, as service, quality, price and reliability will be the key factors of the survival of that business. Further to this, if the vendor is in competition to local business, the local business has the ability to address any competitive challenges by changing its business model to overcome any change in its business, and not through the policy or pricing mechanisms of the local government.

The discussion on rates, while on the surface appears to be valid, one must first understand that the Gross Rental Value determined for a shop front for the purposes of rating is based on many factors, including size of shop, age of building, value of shop to determine rent, and turnover. To attempt to make a direct comparison even against another shop front small business would be difficult.

#### Examples of Rates Per Annum (including FESA Levy) on Fenton Place

Landmark	\$8,933
Supermarket	\$9,797
Shopping centre	\$7,838
Hardware	\$1,703 Second block \$675
Bank	\$2,997
Coffee Shop	\$1,066
Bank	\$5,533
Furniture	\$1,990
Newsagent	\$ 984
House	\$ 680
Minimum rate	\$ 675

To determine a fee structure based on rates levied, on a structure in place for 365 days and trading on either a 7 day, 5.5 day or 5 day or on a half day basis and the services provided would be extremely difficult.

The far bigger consideration is the potential for the expansion of a future policy and or principle to other areas or services that are not based in the district but conduct business here, such as electrician, plumbers and other services or service providers that come to the district on a regular basis in competition to local business

Council Fees and charges are in the higher range of surrounding local governments.

Please refer to the table overleaf:

Shire	Annual Food Vendor Fee	Fee and Charge Description
Wongan Ballidu	\$300.00	Itinerant Food Vendor Licence
Cunderdin	\$110	Itinerant Vendor's Licence
Dalwallinu	\$239.50	Itinerant Food Vendor Licence
Victoria Plains	<i>No fee and charge listed</i>	
Moora	\$1072	Itinerant Food Vendor Licence
Northam	\$173	Mobile Food Vendor
Yilgarn	\$180	Itinerant Food Vendor Licence
Morowa	\$100	Itinerant Food Vendor Licence
Gingin	\$385	Itinerant Food Vendor Licence
Koorda; Wyalkatchem; Mt Marshall; Trayning; Mukinbudin; Nungarin	\$120	Itinerant Food Vendor Licence
Chittering	\$190	Traders Permit
Carnamah	<i>No fee and charge listed</i>	
Coorow	\$500	Trading in Public Places Traders Permit
Dowerin	<i>No fee and charge listed</i>	

**POLICY REQUIREMENTS:**

Nil

**LEGISLATIVE REQUIREMENTS:**

Trade Practices Act, Local Government Act 1996

**STRATEGIC IMPLICATIONS:**

Nil

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

Nil

➤ **Economic**

It can be argued that there is an economic impact on the community both for and against. It can be argued that if a service or supply is not available, or pricing and quality are not to consumer requirements or standards, that people will shop out of town. Conversely, if what is missing is provided by others and the consumer then stays in town then local business will benefit overall.

➤ **Social**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOTION:                      MOVED: Cr Lyon / Cr Walton**

**That status quo remain.**

**CARRIED: 4 / 2  
RESOLUTION: 091216**

*Cr West requested that his name be recorded as voting against the Motion.*

**9.5 COMMUNITY SERVICES**

Nil

**10. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

## 11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

**MOTION:** **MOVED: Cr West / Cr Walton**

**That Late Item 11.1 "Tender RFT/1 For AGRN673 – Wongan-Ballidu Flood Recovery Minor Works be introduced to the meeting."**

**CARRIED: 6 / 0**  
**RESOLUTION: 101216**

### 11.1 TENDER RFT1/2016 FOR AGRN673 – WONGAN-BALLIDU FLOOD RECOVERY MINOR WORKS

#### FILE REFERENCE:

REPORT DATE: 13 December 2016

#### APPLICANT/PROPONENT:

OFFICER DISCLOSURE OF INTEREST Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Karl Mickle (Manager Works & Services)

ATTACHMENTS: Tender Report

#### PURPOSE OF REPORT:

To consider received tenders for Tender No. RFT 1 / 2016 for AGRN673 – Wongan – Ballidu Flood Recovery Minor Works.

#### BACKGROUND:

Over the period 30-31 July 2015, a rain band with embedded thunderstorms produced heavy rainfall over the Central Wheat Belt District, southern parts of the Central West District and northern parts of the Lower West District. The Bureau of Meteorology also reported an associated low pressure system that produced heavy rainfall over the South West District. The result of this heavy rainfall is that significant widespread flooding was experienced in these areas.

As a result of the event, Western Australia Natural Disaster Relief and Recovery Arrangements (WANDRRA) was proclaimed pursuant to Section 4.2 of the Natural Disaster Relief and Recovery Arrangements Determination 2012 Version 1, issued by the Commonwealth Government Attorney-General. As a result, the State Government provides financial assistance to those local governments (including the Shire of Wongan – Ballidu) which have been affected through joint State and Commonwealth disaster relief and recovery arrangements.

The financial assistance is to cover the eligible costs for this event and were anticipated to be largely associated with the restoration and replacement of essential public assets, mainly the local and state road network infrastructure. It was also anticipated that some costs may be incurred for the clean-up of local and state government owned property. The allowable time limit for eligible claims expires on 30 June 2018.

On Saturday, November 21 2016 the Shire of Wongan - Ballidu advertised statewide in the West Australian newspaper to invite tenders from suitably qualified and experienced Civil Contractors for the supply of civil works plant, equipment and labour to undertake flood restoration work associated with the WANDRRA activated event, AGRN 673 – Heavy Rainfall and Associated Flooding (30-31 July 2015), at several locations of the Shire's local road network.

The Shire engaged the services of Core Business Australia Pty Ltd (CORE) to prepare the tender documentation and compile the tender specification as part of the work to supervise



WANDRRA restoration works. CORE also ran the tender process on behalf of the Shire utilising CORE's secure Tenderlink portal.

Tenders closed at 2pm WST, Wednesday December 9th 2016.  
There were twenty-four (24) requests for tender documents.  
There were two (2) questions regarding the tender asked and responded to.  
Eight (8) tenders were received at the time of closing.  
All eight tenders were assessed as compliant.

**COMMENT:**

Officer comment is contained within the attached confidential tender assessment panel report.

**POLICY REQUIREMENTS:**

The tender has been run in accordance with the Shire's Purchasing Policy and the Shire's Regional Price Preference policy.

**LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995.  
Local Government (Administration) Regulations 1996.

**STRATEGIC IMPLICATIONS:**

This purchase complements Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

All work will be undertaken on the existing road network.

➤ **Economic**

The successful contractor will be encouraged to purchase fuel, accommodation and other supplies wherever possible within the Shire.

➤ **Social**

There are no significant social implications.

**FINANCIAL IMPLICATIONS:**

The 2016/17 adopted budget contains \$551,484 (ex GST) for work associated with AGRN 673. The work is Schedule of Rates works under the approved WANDRRA project. Provided the work falls within the WANDRRA guidelines, 75% of work undertake (up to the local government contribution cap) is recoverable from WANDRRA and 100% of work is recoverable once the local government funding cap has been exceeded.

**VOTING REQUIREMENTS:****ABSOLUTE MAJORITY REQUIRED: No**

**MOTION: Cr Hasson / Cr Walton**  
**That Council award Tender RFT 1 / 2016 AGRN673 Wongan – Ballidu Flood Recovery Minor Works to Red Dust Holdings Pty Ltd ABN 82 428 834 120 and authorises the Chief Executive Officer to finalise and execute a contract to complete the works in accordance with the tender specification and following schedule of rates.**

Item	Description	Red Dust Holdings Pty Ltd
<b>1.0</b>	<b>Large Plant</b>	
1.1	Grader (Cat 140G or equivalent)	\$ 148.00
1.2	Water Truck (10,000 litre)	\$ 110.00
1.3.1	Tipper 1 (10m <sup>3</sup> )	\$ 110.00
1.3.2	Tipper 2 (10m <sup>3</sup> )	\$ 110.00
1.4.1	Side Tipper 1 (17m <sup>3</sup> )	\$ 130.00
1.4.2	Side Tipper 2 (17m <sup>3</sup> )	\$ 130.00
1.5	Vib steel Roller (7t)	\$ 100.00
1.6	Multi rubber tyre (11t)	\$ 100.00
1.7	Loader (Cat 936 or equivalent)	\$ 120.00
1.8.1	Excavator (~3t)	\$ 90.00
1.8.2	Excavator (~14 - 20t)	\$ 110.00
<b>2.0</b>	<b>Small Plant</b>	
2.1	Plate Compactor	\$ 100.00
2.2	Post Hole Digger	\$ 100.00
2.3	Cement Mixer	\$ 100.00
<b>3.0</b>	<b>Labour</b>	
3.1	Supervisor with Vehicle	\$ 80.00
3.3	Traffic Control Unsealed Roads	\$ 75.00
3.4	Traffic Control Sealed Roads	\$ 75.00
<b>4.0</b>	<b>Preliminaries</b>	
4.1	Comply with contract	\$ 3,000.00
4.2	Mobilisation to Wongan Hills	\$ 3,000.00
4.3	Demobilisation from Wongan Hills	\$ 0.00
4.4	Other Costs 1	\$ 0.00
4.5	Other Costs 2	\$ 0.00

**CARRIED: 6 / 0**  
**RESOLUTION: 111216**

**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**13. CLOSURE**

There being no further business, the Shire President, Cr Macnamara declared the meeting closed at 4.19pm.

These minutes were confirmed at a meeting on 22 February 2017.

Signed \_\_\_\_\_  
President