

Shire of Wongan-Ballidu



MINUTES

**ORDINARY MEETING OF
COUNCIL
WEDNESDAY 28 JUNE 2017**



MINUTES INDEX

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SHIRE OF WONGAN-BALLIDU

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.00pm

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

| | |
|--------------------|------------------------|
| Cr Peter Macnamara | Shire President |
| Cr Brad West | Deputy Shire President |
| Cr Alfreda Lyon | |
| Cr Jon Hasson | |
| Cr Norma Walton | |
| Cr Richard Morgan | |

Staff:

| | |
|----------------|--------------------------------|
| Stuart Taylor | Chief Executive Officer |
| David Taylor | Deputy Chief Executive Officer |
| Karl Mickle | Manager Works and Services |
| Joanne Guest | Manager Community Services |
| Melissa Marcon | Building Services Coordinator |
| Alana Wigmore | Personal Assistant (Minutes) |

Apologies:

Nil

Leave of absence previously granted:

Nil

Public:

Nil

3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

- The President attended the WALGA Avon Zone meeting in Dalwallinu on Friday. Noted is a recent \$1.2m grant to Dalwallinu for a Pavilion upgrade, and Dalwallinu's latest land development release has nearly all sold.
- This week the Legislative Council passed a disallowance motion, meaning that Local Governments will retain an exemption from vehicle licence fees and stamp duty which was otherwise going to cease on Friday, 30 June.
- Welcome to new Deputy Chief Executive Officer Alan Hart. Alan comes to Wongan-Ballidu with a wealth of local government management and financial experience.

5. PETITIONS AND PRESENTATIONS

Nil

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 24 MAY 2017

MOTION: **MOVED: Cr Walton / Cr Lyon**

That the minutes of the Ordinary meeting of Council held on Wednesday 24 May 2017 be confirmed as a true and correct record of the proceedings.

**CARRIED: 6/0
RESOLUTION: 060617**

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 RISK ASSESSMENT REVIEW

FILE REFERENCE:

REPORT DATE: 10 June 2017

APPLICANT/PROPONENT:

OFFICER DISCLOSURE OF INTEREST NIL

PREVIOUS MEETING REFERENCES: NIL

AUTHOR: Stuart Taylor - Chief Executive Officer

ATTACHMENTS: Risk Management Report

PURPOSE OF REPORT:

To report to Council on Risk Management relating to the Shire of Wongan Ballidu.

BACKGROUND:

In 2013 the State Government inserted Regulation 17 into the Local Government (Audit) Regulations 1996 the requirement for the CEO to review the local government's system and procedures risk management, internal control and legislative compliance.

COMMENT:

Internal Control Reviews are currently undertaken biannually by an independent auditor, and the compliance return is completed annually which generally covers legislative compliance.

The CEO has previously advised the Council on the requirement for the CEO to undertake a review of risk management systems and to implement procedures and control mechanisms to manage risk.

LGIS has previously assisted the Shire by developing a very good framework to assist in identifying risks and the controls. This framework has been utilised to perform this review. The framework provides a dashboard report that is easy to follow and recognises the risks that face this particular Shire.

The CEO is satisfied that the Shire of Wongan-Ballidu systems are effective and appropriate.

The report is attached for the Committee's information.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

17. CEO TO REVIEW CERTAIN SYSTEMS AND PROCEDURES

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management;
 - (b) internal control; and

(c) legislative compliance.

- (2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.
- (3) The CEO is to report to the audit committee the results of that review.

[Regulation 17 inserted in Gazette 8 Feb 2013 p. 868.]

➤ **Environment**

Nil

➤ **Economic**

Nil

➤ **Social**

Nil

FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

MOTION: **MOVED: Cr West / Cr Hasson**

That Council adopts the Chief Executive Officer's Risk Management report in accordance with the Local Government (Audit) Regulations 1996.

**CARRIED BY ABSOLUTE MAJORITY
RESOLUTION: 070617**

9.1.2 STRATEGIC COMMUNITY PLAN

| | |
|--------------------------------|---|
| FILE REFERENCE: | A2.20.3 |
| REPORT DATE: | 10 June 2017 |
| APPLICANT/PROPONENT: | Stuart Taylor - Chief Executive Officer |
| OFFICER DISCLOSURE OF INTEREST | |
| PREVIOUS MEETING REFERENCES: | 26 June 2013: Resolution 050613 |
| AUTHOR: | Stuart Taylor - Chief Executive Officer |
| ATTACHMENTS: | Strategic Community Plan 2012-2021 |

PURPOSE OF REPORT:

That Council adopt the Strategic Community Plan.

BACKGROUND:

The Strategic Community Plan 2012-2021 was adopted by Council at the June 2013 Council meeting. Local Government Act Regulations state that the local government is to review the current strategic community plan for its district at least once every 4 years.

COMMENT:

The Shire undertook a review process in the period April - May 2017. This process included a series of workshops with senior staff, councillors and the community. The workshops uncovered changes in the community that have taken place since 2012. This in turn enabled the content of the plan to be updated. Feedback received will be considered and where appropriate, considered for inclusion in the Corporate Business Plan.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Sections 5.56 of the Local Government Act

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

The nature of the Strategic Community Plan is that it will impact on the environment in some form or fashion. The nature and extent will need to be assessed on an individual ad hoc basis

➤ **Economic**

The Strategic Community Plan guides the long term commitment of Council to fund much needed community projects and infrastructure. This contributes directly to economic growth and underlying sustainability.

➤ **Social**

The Strategic Community Plan addresses the infrastructure needs of the community and hence has positive social externalities.

FINANCIAL IMPLICATIONS:

The Strategic Community Plan is a high level document upon which the annual budget is based.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

MOTION: **MOVED: Cr Walton / Cr Morgan**

That Council adopts the Strategic Community Plan for a four year period 1 July 2017 to 30 June 2021.

**CARRIED BY ABSOLUTE MAJORITY
RESOLUTION: 080617**

9.1.3 CORPORATE BUSINESS PLAN

| | |
|--------------------------------|---|
| FILE REFERENCE: | A2.20.5 |
| REPORT DATE: | 12 June 2017 |
| APPLICANT/PROponent: | |
| OFFICER DISCLOSURE OF INTEREST | Nil |
| PREVIOUS MEETING REFERENCES: | 040913 |
| AUTHOR: | Stuart Taylor - Chief Executive Officer |
| ATTACHMENTS: | 2016/17 – 2019/20 Corporate Business Plan |

PURPOSE OF REPORT:

Adopt the 2016/17 – 2019/20 Corporate Business Plan.

BACKGROUND:

Section 5.56 of the Local Government Act 1995 requires local governments to prepare a plan for the future of the district.

In June 2013, the previous version of the Corporate Business Plan was adopted by Council.

COMMENT:

The Corporate Business Plan has been reviewed by Council and staff, and the minor changes incorporated into new reiteration of the document.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Sections 5.56 of the Local Government Act

SUSTAINABILITY IMPLICATIONS:

- **Environment**
The nature of the Corporate Business Plan and Informing Strategies is that they will impact on the environment in some form or fashion. The nature and extent will need to be assessed on an individual ad hoc basis
- **Economic**
The Corporate Business Plan and Informing Strategies guides the long term commitment of Council to fund much needed community projects and infrastructure. This contributes directly to economic growth and underlying sustainability.
- **Social**
The Corporate Business Plan and Informing Strategies addresses the infrastructure needs of the community and hence has positive social externalities.

FINANCIAL IMPLICATIONS:

The Corporate Business Plan is a high level document upon which the annual budget is based.

VOTING REQUIREMENTS

ABSOLUTE MAJORITY REQUIRED: Yes

MOTION: MOVED: Lyon / Hasson

That Council adopts the reviewed Corporate Business Plan 2016/17 – 2019/20.

**CARRIED BY ABSOLUTE MAJORITY
RESOLUTION: 090617**

9.1.4 POLICY REVIEW: ASSET MANAGEMENT

| | |
|--------------------------------|---|
| FILE REFERENCE: | A2.20.4 |
| REPORT DATE: | 10 June 2017 |
| APPLICANT/PROPONENT: | |
| OFFICER DISCLOSURE OF INTEREST | NIL |
| PREVIOUS MEETING REFERENCES: | Council Resolution 040614 |
| AUTHOR: | Stuart Taylor - Chief Executive Officer |
| ATTACHMENTS: | Council Policy 4.3: Asset Management |

PURPOSE OF REPORT:

For Council to adopt the reviewed and amended Asset Management Policy.

BACKGROUND:

The Shire has, through the Department of Local Government and Communities, been partnered with Asset Management Infrastructure (AIM) to undertake a review of Asset Management, in accordance with the he National Assessment Framework (NAF). The NAF helps Local Governments to evaluate their progress with implementation of the Local Government Financial Sustainability Nationally Consistent Frameworks (LGPMC Financial Sustainability Frameworks). The Frameworks were initiated by the Local Government and Planning Ministers' Council (LGPMC).

In the first NAF workshop with AIM, it was recommended that the Shire merge and simplify the two existing Asset Management Policies, Policy 4.3 and Policy 4.4.

COMMENT:

Review of both policies found that there were multiple duplications in policy wording, and little that was unique to either policy. Policy 4.3 was used as the foundational policy, with unique and specific material from Policy 4.4 then inserted into 4.3. The amended 4.3 was then grammatically simplified were necessary, to produce an efficient policy document.

POLICY REQUIREMENTS:

Repeal of Council Policy 4.4 (Asset Management Infrastructure) and amendment of Council Policy 4.3

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

The amended Policy 4.3 - Asset Management Policy broadly outlines why asset management is relevant, its purpose and what needs to be done in a particular organisation to achieve desired Asset Management outcomes.

The objective of an Asset Management Policy is to set the broad framework for decision making by Council in undertaking asset management in a structured and coordinated way.

Typical contents of an asset management policy are:

- Organisational context and importance of asset management.
- Organisation's vision and goals for asset management.

- Key principles upon which decisions will be based eg “renew before new”, “whole of life” cost approach.
- Asset management responsibilities and relationships between Council and the organisation.
- Broad timeframes and deadlines.
- Integration of asset management into the organisations business processes (procedures).

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no known financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

MOTION: MOVED: Morgan / Hasson

That Council repeal ‘Policy 4.4 – Asset Management Infrastructure’ and adopt the amended ‘Policy 4.3 - Asset Management’.

**CARRIED BY ABSOLUTE MAJORITY
RESOLUTION: 100617**

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED

| | |
|---------------------------------|--------------------------------|
| FILE REFERENCE: | F1.4 |
| REPORT DATE: | 22 June 2017 |
| APPLICANT/PROPONENT: | N/A |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Deputy Chief Executive Officer |
| ATTACHMENTS: | May 2017 |

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED: Lyon / West

That the accounts submitted from 1 to 31 May 2017 totalling \$533,279.95 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

CARRIED: 6/0
RESOLUTION: 110617

| List of Accounts Due & Submitted to Council 1 May to 31 May 2017 | | | | |
|--|------------|--|--|-----------|
| Chq/EFT | Date | Name | Description | Amount |
| Direct Debit | 29/05/2017 | C/CARD - CEO CREDIT CARD | CEO Credit Card | -4900.90 |
| Direct Debit | 08/05/2017 | CRC - FUJI XEROX AUSTRALIA PTY LTD - CRC PHOTOCOPIER | Fuji Xerox Australia P/L CRC Photocopier | -553.30 |
| EFT15258 | 05/05/2017 | COURIER AUSTRALIA INTERNATIONAL | Freight charges ex Truckline | -26.08 |
| EFT15259 | 05/05/2017 | KOMATSU AUSTRALIA PTY LTD | | -183.22 |
| | 20/04/2017 | KOMATSU AUSTRALIA PTY LTD | Supply 2 x belts for Grader PG14 | 172.44 |
| | 13/04/2017 | KOMATSU AUSTRALIA PTY LTD | Supply 3 x bolts for Grader PG14 | 10.78 |
| EFT15260 | 05/05/2017 | WCS CONCRETE | Installation of New Footpath Wandoo Crescent Wongan Hills | -14636.60 |
| EFT15261 | 05/05/2017 | MOORA GLASS SERVICE | Replace window at Shire Administration Office - costs include travel | -563.20 |
| EFT15262 | 05/05/2017 | BALLIDU TRADING POST | Bulk Postage | -47.10 |
| EFT15263 | 05/05/2017 | T A MATTHEWS ELECTRICAL SERVICES | | -3277.67 |
| | 01/05/2017 | T A MATTHEWS ELECTRICAL SERVICES | Replace damaged weather proof lights & mount higher to stop future damage at CRC Building/Information Bay | 696.67 |
| | 01/05/2017 | T A MATTHEWS ELECTRICAL SERVICES | Replace lights at gazebo area / Community Park Wongan Hills | 412.50 |
| | 01/05/2017 | T A MATTHEWS ELECTRICAL SERVICES | Replace smoke alarms at 27C Quinlan St, Unit 1&2 Stickland St Wongan Hills. Replace exhaust fan in kitchen & replace IXL at 27C Quinlan Street | 656.00 |
| | 01/05/2017 | T A MATTHEWS ELECTRICAL SERVICES | Replace out of date smoke alarms Light replacement in main bedroom, kitchen, carport at 30 Wandoo Crescent | 1155.00 |
| | 01/05/2017 | T A MATTHEWS ELECTRICAL SERVICES | Replace smoke alarms and exhaust fan at 27D Quinlan Street Wongan Hills | 275.00 |
| | 01/05/2017 | T A MATTHEWS ELECTRICAL SERVICES | Replace faulty exhaust fan at 27B Quinlan Street Wongan Hills | 82.50 |
| EFT15264 | 05/05/2017 | MARKETFORCE PRODUCTIONS | Advertising for TSO position | -1021.83 |
| EFT15265 | 05/05/2017 | MERCURY FIRESAFETY PTY LTD | 10 x 20 Litre drums bush hire fighting foam | -1595.00 |
| EFT15266 | 05/05/2017 | COLAS WA PTY LTD | Red & Black Sealcoat at Fenton Place Wongan Hills | -55039.04 |
| EFT15267 | 05/05/2017 | AAA TRIPLE A ASPHALT | Supply 20 tonnes of Coldmix for Waddington Road | -3850.00 |
| EFT15268 | 05/05/2017 | MCLEODS BARRISTERS & SOLICITORS | Legal Advice Pertaining to Boundary Fence - Lot 200 Suburban Road | -1702.23 |
| EFT15269 | 05/05/2017 | LAM-VY-PHAN | Chaplaincy Fees for May 2017 | -1720.62 |
| EFT15270 | 05/05/2017 | OPUS INTERNATIONAL CONSULTANTS (PCA) PTY LTD | Blackspot, Site Survey Investigations - Hospital Road | -3077.36 |
| EFT15271 | 05/05/2017 | FORRESTFIELD MOWER AND CHAINSAW CENTRE | Lower chute for Z242F zero turn for sundry plant PSP1 | -64.00 |
| EFT15272 | 05/05/2017 | BP AUSTRALIA | Unleaded fuel supply for April 2017 | -1186.77 |
| EFT15273 | 05/05/2017 | MARKET CREATIONS PTY LTD | | -1017.50 |
| | 30/04/2017 | MARKET CREATIONS PTY LTD | Back Up Solutions April 2017 | 445.72 |
| | 30/04/2017 | MARKET CREATIONS PTY LTD | Office 365 Licensing April 2017 | 571.78 |
| EFT15274 | 05/05/2017 | AVON VALLEY NISSAN | 90,000km Vehicle Service for Nissan Pathfinder WB2 | -281.00 |
| EFT15275 | 05/05/2017 | AFGRI EQUIPMENT AUSTRALIA | | -766.63 |
| | 27/04/2017 | AFGRI EQUIPMENT AUSTRALIA | Supply hydraulic hoses and air fittings for Dolly Trailer PTRL14 | 674.59 |
| | 05/04/2017 | AFGRI EQUIPMENT AUSTRALIA | Supply hydraulic hoses and air fittings for Dolly Trailer PTRL14 | 92.04 |
| EFT15276 | 05/05/2017 | FEGAN BUILDING SURVEYING | Building Surveying | -544.50 |
| EFT15277 | 05/05/2017 | RURAL RANGER SERVICES | Rural Ranger services from 07/04/17 to 28/04/17 | -837.50 |
| EFT15278 | 10/05/2017 | CHILD SUPPORT | Payroll Deduction | -270.00 |
| EFT15279 | 10/05/2017 | AUSTRALIAN SERVICES UNION | Employee Union Fees | -52.70 |
| EFT15280 | 10/05/2017 | IOU SOCIAL CLUB | Employee Social Club Deductions | -250.00 |
| EFT15281 | 10/05/2017 | MUNICIPAL EMPLOYEES UNION | Employee Union Fees | -19.40 |
| EFT15282 | 10/05/2017 | ANZ BANK (NETT WAGES) | Wages PPE 09.05.17 | -58596.08 |
| EFT15283 | 12/05/2017 | LANDGATE | | -5459.60 |
| | 27/04/2017 | LANDGATE | Gross Rental valuations Chargeable | 64.70 |
| | 01/05/2017 | LANDGATE | Rural Uv General Revaluation 2016/2017 | 5394.90 |
| EFT15284 | 12/05/2017 | AVON WASTE | Domestic & Commercial Collection Wongan Hills & Ballidu | -9286.48 |
| EFT15285 | 12/05/2017 | BOEKEMAN NOMINEES PTY LTD | Bus Hire for Councillors Road Inspection | -330.00 |
| EFT15286 | 12/05/2017 | CJD EQUIPMENT PTY LTD | | -160.50 |
| | 03/05/2017 | CJD EQUIPMENT PTY LTD | Supply hose for Loader PLDR6 | 80.25 |
| | 02/05/2017 | CJD EQUIPMENT PTY LTD | Supply hose for Loader PLDR6 | 80.25 |
| EFT15287 | 12/05/2017 | COURIER AUSTRALIA INTERNATIONAL | | -126.05 |
| | 21/04/2017 | COURIER AUSTRALIA INTERNATIONAL | Freight charges ex Komatsu | 10.30 |
| | 28/04/2017 | COURIER AUSTRALIA INTERNATIONAL | Freight charges ex Mercury Fire & Bullivants | 115.75 |
| EFT15288 | 12/05/2017 | WONGAN HILLS IGA | | -612.72 |
| | 30/04/2017 | WONGAN HILLS IGA | CRC Administration Refreshments April 2017 | 83.73 |
| | 30/04/2017 | WONGAN HILLS IGA | Shire Administration Refreshments April 2017 | 528.99 |
| EFT15289 | 12/05/2017 | MCINTOSH & SON | | -808.50 |
| | 26/04/2017 | MCINTOSH & SON | Supply parts for trailer PTRL23 | 676.50 |
| | 28/04/2017 | MCINTOSH & SON | Skip bin for Wongan-Ballidu Football Club | 132.00 |
| EFT15290 | 12/05/2017 | OFFICEWORKS BUSINESS DIRECT | CRC Administration Stationary order | -174.01 |
| EFT15291 | 12/05/2017 | TRUCKLINE PARTS | Supply torque multiplier wheel wrench kit for Loader PLDR6 | -93.50 |
| EFT15292 | 12/05/2017 | WATER CORPORATION | Water rates at Wongan Hills Recreation Complex | -57.33 |
| EFT15293 | 12/05/2017 | WHEATBELT TYRES | Supply & fit tyres to Trailer PTRL14 | -2609.10 |
| EFT15294 | 12/05/2017 | WONGAN NEWSAGENCY | | -190.79 |
| | 30/04/2017 | WONGAN NEWSAGENCY | CRC Administration supplies April 2017 | 21.14 |
| | 30/04/2017 | WONGAN NEWSAGENCY | Shire Administration supplies April 2017 | 169.65 |
| EFT15295 | 12/05/2017 | IT VISION AUSTRALIA PTY LTD | SynergySoft Database - Workgroup License - Additional 5 User License | -4118.62 |
| EFT15296 | 12/05/2017 | WONGAN HILLS PHARMACY | Shire Administration supplies April 2017 | -70.94 |
| EFT15297 | 12/05/2017 | ESPLANADE HOTEL FREMANTLE | | -1490.50 |
| | 05/05/2017 | ESPLANADE HOTEL FREMANTLE | Accommodation charges for 1 staff attending DLGC Service Delivery Workshop | 514.00 |
| | 05/05/2017 | ESPLANADE HOTEL FREMANTLE | Accommodation charges for 1 staff attending DLGC Service Delivery Workshop | 489.00 |
| | 05/05/2017 | ESPLANADE HOTEL FREMANTLE | Accommodation charges for 1 staff attending DLGC Service Delivery Workshop | 487.50 |

| List of Accounts Due & Submitted to Council 1 May to 31 May 2017 | | | | |
|--|------------|---|--|-----------|
| EFT15298 | 12/05/2017 | OVERLAND FREIGHT | Freight charges for April 2017 | -484.00 |
| EFT15299 | 12/05/2017 | WONGAN HILLS HARDWARE | | -2658.26 |
| | 30/04/2017 | WONGAN HILLS HARDWARE | Works Account April 2017 | 1515.03 |
| | 30/04/2017 | WONGAN HILLS HARDWARE | Building Account April 2017 | 1143.23 |
| EFT15300 | 12/05/2017 | MERCURY FIRESAFETY PTY LTD | 22 x 20 litre drums Bush Fire Fighting Foam | -3509.00 |
| EFT15301 | 12/05/2017 | BALLIDU TRADING POST - CLEANING ACCOUNT | | -2323.75 |
| | 30/04/2017 | BALLIDU TRADING POST - CLEANING ACCOUNT | Cleaning of multiple buildings in Ballidu from 03/04/17 to 30/04/17 | 1251.25 |
| | 27/03/2017 | BALLIDU TRADING POST - CLEANING ACCOUNT | Cleaning of multiple buildings in Ballidu from 06/03/17 to 27/03/17 | 1072.50 |
| EFT15302 | 12/05/2017 | WONGAN MAIL SERVICE | | -456.75 |
| | 01/05/2017 | WONGAN MAIL SERVICE | Postage costs for CRC Administration April 2017 | 7.00 |
| | 30/04/2017 | WONGAN MAIL SERVICE | Postage costs for Shire Administration April 2017 | 449.75 |
| EFT15303 | 12/05/2017 | DUNNINGS INVESTMENTS P/L | Supply of Fuel for April 2017 | -691.68 |
| EFT15304 | 12/05/2017 | PUBLIC TRANSPORT AUTHORITY OF WA | CRC Trans WA April 2017 | -62.10 |
| EFT15305 | 12/05/2017 | DAVINA ENTERPRISES (KYLIE DAVEY) | CRC Event - Darren West Catering | -180.00 |
| EFT15306 | 12/05/2017 | WONGAN HILLS CWA | Catering for Citizen of the Year Presentation night | -2080.00 |
| EFT15307 | 12/05/2017 | WONGAN HILLS HOTEL | | -537.09 |
| | 27/04/2017 | WONGAN HILLS HOTEL | Council Dinner dated 26/04/17 | 361.50 |
| | 27/04/2017 | WONGAN HILLS HOTEL | Council Refreshments | 175.59 |
| EFT15308 | 12/05/2017 | LEN & TRACEY DEGRUSSA | Termite and structure inspection at Ballidu Hall | -360.00 |
| EFT15309 | 12/05/2017 | DUN DIRECT PTY LTD | Fuel supply for April 2017 | -4211.08 |
| EFT15310 | 12/05/2017 | AUTOSWEEP WA | Road Sweeping Wongan Hills | -5074.25 |
| EFT15311 | 12/05/2017 | GREAT SOUTHERN FUEL SUPPLIES | | -12094.69 |
| | 30/04/2017 | GREAT SOUTHERN FUEL SUPPLIES | Fuel supply for April 2017 | 473.19 |
| | 30/04/2017 | GREAT SOUTHERN FUEL SUPPLIES | Bulk Diesel supplied for April 2017 | 11621.50 |
| EFT15312 | 12/05/2017 | HDJ CONTRACTING | Cleaning of the CRC & Allied Health Side from Monday 24/4/17 to Friday 05/05/17 | -1039.50 |
| EFT15313 | 12/05/2017 | CORE BUSINESS AUSTRALIA | AGRN 673 - Supervision - Claim 9 | -5062.97 |
| EFT15314 | 12/05/2017 | YOSHI HIRO INOUE | Flu Vaccine for 20 staff | -495.00 |
| EFT15315 | 12/05/2017 | WORKFORCE ROAD SERVICES PTY LTD | Supply and install white lines on Fenton Place Wongan Hills | -8891.16 |
| EFT15316 | 12/05/2017 | RED DUST HOLDINGS | AGRN 673 -Surface Trough and associated Flooding Works on Danubin Street | -20350.00 |
| EFT15317 | 12/05/2017 | TRUE PLUMBING AND GAS | 16 Moore Street Wongan Hills, service 2 sets of shower taps & clean out shower heads | -287.10 |
| EFT15318 | 22/05/2017 | CJD EQUIPMENT PTY LTD | | -951.88 |
| | 08/05/2017 | CJD EQUIPMENT PTY LTD | Supply bowl for Loader PLDR6 | 27.17 |
| | 08/05/2017 | CJD EQUIPMENT PTY LTD | Supply centre bearing kit for Loader PLDR6 | 622.47 |
| | 10/05/2017 | CJD EQUIPMENT PTY LTD | Supply dust cover for Loader PLDR6 | 14.96 |
| | 10/05/2017 | CJD EQUIPMENT PTY LTD | Supply universal joint for Loader PLDR6 | 287.28 |
| EFT15319 | 22/05/2017 | COURIER AUSTRALIA INTERNATIONAL | Freight charges ex Mercury Fire | -225.42 |
| EFT15320 | 22/05/2017 | LANDMARK OPERATIONS | Supply 1 x 20 Litre of Rustler for Wongan Hills Ovals | -447.98 |
| EFT15321 | 22/05/2017 | MULTIGROUP DISTRIBUTION SERVICES PTY LTD | Freight charges ex Pritchard Bookbinders for Council Minutes | -44.94 |
| EFT15322 | 22/05/2017 | OFFICEWORKS BUSINESS DIRECT | | -565.98 |
| | 01/05/2017 | OFFICEWORKS BUSINESS DIRECT | A3 paper and butchers paper for CRC administration | 198.50 |
| | 06/04/2017 | OFFICEWORKS BUSINESS DIRECT | Stationery and A3 paper for CRC administration | 367.48 |
| EFT15323 | 22/05/2017 | WONGAN RETRAVISION & COMFORTSTYLE FURNITURE | The supply of Anzac Wreath | -260.00 |
| EFT15324 | 22/05/2017 | WATER CORPORATION | | -5640.60 |
| | 09/05/2017 | WATER CORPORATION | Water consumption at Kondut West Road Ballidu | 2.26 |
| | 09/05/2017 | WATER CORPORATION | Water rates for Airport at Pioneer Road Wongan Hills | 39.48 |
| | 09/05/2017 | WATER CORPORATION | Water consumption & rates for Standpipe at Podmore Rd Koorda Buntine | 1234.62 |
| | 09/05/2017 | WATER CORPORATION | Water consumption & rates for Standpipe at Kondut East Road Koorda Buntine | 2279.69 |
| | 09/05/2017 | WATER CORPORATION | Water rates for Standpipe at Craig Road Ballidu | 39.48 |
| | 09/05/2017 | WATER CORPORATION | Water rates for Standpipe at Calingiri Wongan Hills Road | 39.48 |
| | 09/05/2017 | WATER CORPORATION | Water rates for Standpipe at Calingiri Wongan Hills Road | 39.48 |
| | 10/05/2017 | WATER CORPORATION | Water consumption & rates for Standpipe at Summers East Road Ballidu | 92.50 |
| | 09/05/2017 | WATER CORPORATION | Water consumption & rates for Standpipe at Kondut West Road Ballidu | 109.42 |
| | 08/05/2017 | WATER CORPORATION | Water consumption & rates for Standpipe at Davies Rd Koorda Buntine | 565.13 |
| | 08/05/2017 | WATER CORPORATION | Water consumption & rates for Standpipe at Manmanning Rd Ballidu | 1199.06 |
| EFT15325 | 22/05/2017 | WCS CONCRETE | Supply and deliver sand & concrete pipes for Waddington Road | -8199.99 |
| EFT15326 | 22/05/2017 | WONGAN STEEL MANUFACTURERS | | -58.08 |
| | 07/04/2017 | WONGAN STEEL MANUFACTURERS | Supply flat bar for trailer PTRL13 | 25.08 |
| | 03/04/2017 | WONGAN STEEL MANUFACTURERS | Repairs to Grader Blade PG14 | 33.00 |
| EFT15327 | 22/05/2017 | WILLIAMS & WILLIAMS | Shire Administration plain yellow receipting paper | -218.90 |
| EFT15328 | 22/05/2017 | MOORA GLASS SERVICE | Supply and fit 4 roller blinds at 27B Quinlan Street Wongan Hills | -858.00 |
| EFT15329 | 22/05/2017 | IXOM OPERATIONS PTY LTD | Service fee for Chlorine cylinders at Wongan Hills Swimming Pool | -204.60 |
| EFT15330 | 22/05/2017 | AUSTRALIAN TAXATION OFFICE | 2016/2017 FBT Return | -8721.00 |
| EFT15331 | 22/05/2017 | MIDDLEWICK JEWELLER | 4 x Year (2017) Plaques for Citizen of the year awards | -102.00 |
| EFT15332 | 22/05/2017 | WHEATBELT VETERINARY SERVICE | Female Cat Sterilisation | -250.00 |
| EFT15333 | 22/05/2017 | PRITCHARD BOOKBINDERS | Binding of 2014 & 2015 Council Minutes | -135.30 |
| EFT15334 | 22/05/2017 | CANNON HYGIENE AUSTRALIA PTY LTD | Sanitary Unit Monthly Service -multiple shire buildings | -926.66 |
| EFT15335 | 22/05/2017 | HILLS FIRE EQUIPMENT SERVICE | Fire Extinguisher Maintenance and Pressure test replacements at various locations | -2079.00 |
| EFT15336 | 22/05/2017 | BULLIVANTS HANDLING SAFETY | Supply parts for repairs to Trailer PTRL21 | -408.98 |

| List of Accounts Due & Submitted to Council 1 May to 31 May 2017 | | | | |
|--|------------|---|--|-----------|
| EFT15337 | 22/05/2017 | FUJI XEROX AUSTRALIA PTY LTD | | -5826.48 |
| | 30/04/2017 | FUJI XEROX AUSTRALIA PTY LTD | CRC boomer printing for March 2017 | 2451.05 |
| | 30/04/2017 | FUJI XEROX AUSTRALIA PTY LTD | CRC boomer printing for April 2017 | 1277.66 |
| | 30/04/2017 | FUJI XEROX AUSTRALIA PTY LTD | CRC boomer printing for February 2017 | 2097.77 |
| EFT15338 | 22/05/2017 | AIR LIQUIDE WA PTY LTD | Rental fee for cylinder at Medical Centre | -40.03 |
| EFT15339 | 22/05/2017 | MELISSA MARCON | | -383.01 |
| | 09/05/2017 | MELISSA MARCON | Training Reimbursement | 33.00 |
| | 09/05/2017 | MELISSA MARCON | Uniform Reimbursement | 350.01 |
| EFT15340 | 22/05/2017 | A G JELLY | Dog Kennelling from 04/05/17 to 13/05/17 | -180.00 |
| EFT15341 | 22/05/2017 | SAJID JOHN GUERRA RIVERA | Reimbursement of 50% of cost for Crossover Installation | -1199.00 |
| EFT15342 | 24/05/2017 | CHILD SUPPORT | Payroll Deduction | -270.00 |
| EFT15343 | 24/05/2017 | AUSTRALIAN SERVICES UNION | Employee Union Fees | -52.70 |
| EFT15344 | 24/05/2017 | IOU SOCIAL CLUB | Employee Social Club Deductions | -240.00 |
| EFT15345 | 24/05/2017 | MUNICIPAL EMPLOYEES UNION | Employee Union Fees | -19.40 |
| EFT15346 | 24/05/2017 | ANZ BANK (NETT WAGES) | Wages PPE 23.05.17 | -64747.36 |
| EFT15347 | 26/05/2017 | STAPLES | Stationery for Shire Administration Office | -89.34 |
| EFT15348 | 26/05/2017 | LANDGATE | Service Fee - Extraction of Cadastral Data | -201.30 |
| EFT15349 | 26/05/2017 | COURIER AUSTRALIA INTERNATIONAL | | -86.42 |
| | 12/05/2017 | COURIER AUSTRALIA INTERNATIONAL | Freight charges ex CJD Equipment, Truckline & Pathwest | 56.14 |
| | 19/05/2017 | COURIER AUSTRALIA INTERNATIONAL | CRC LISWA | 30.28 |
| EFT15350 | 26/05/2017 | DEPARTMENT OF FIRE & EMERGENCY SERVICES | 2016/17 ESL Quarter 4 contribution | -7225.07 |
| EFT15351 | 26/05/2017 | KOMATSU AUSTRALIA PTY LTD | | -585.71 |
| | 17/05/2017 | KOMATSU AUSTRALIA PTY LTD | Supply cartridge, o-rings, belt, nozzle assey for Grader PG15 | 574.71 |
| | 17/05/2017 | KOMATSU AUSTRALIA PTY LTD | Freight charges for parts supplied | 11.00 |
| EFT15352 | 26/05/2017 | MULTIGROUP DISTRIBUTION SERVICES PTY LTD | Freight charges ex Staples | -41.24 |
| EFT15353 | 26/05/2017 | WALLIS COMPUTER SOLUTIONS | Supply and Install New Printer for Shire Administration | -501.60 |
| EFT15354 | 26/05/2017 | WATER CORPORATION | | -5223.77 |
| | 16/05/2017 | WATER CORPORATION | Water consumption & rates for standpipe at Depot Rd Wongan Hills | 842.62 |
| | 12/05/2017 | WATER CORPORATION | Water consumption & rates for Standpipe at Fairbank St Ballidu | 242.52 |
| | 12/05/2017 | WATER CORPORATION | Water consumption & rates for Standpipe at James St Koorda Buntine | 93.62 |
| | 19/05/2017 | WATER CORPORATION | Water consumption for Standpipe at Railway St Koorda Buntine | 57.53 |
| | 19/05/2017 | WATER CORPORATION | Water consumption for Standpipe at Rabbit Proof Fence Rd Koorda Buntine | 3987.48 |
| EFT15355 | 26/05/2017 | WONGAN HILLS TOURISM GROUP INC | Public Toilet Cleaning at CRC for February, March & April 2017 | -450.00 |
| EFT15356 | 26/05/2017 | LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA | Econnect subscription 2016/17 | -660.00 |
| EFT15357 | 26/05/2017 | BENARA NURSERIES | Supply Plants for Mocardy Centre Wongan Hills | -1065.80 |
| EFT15358 | 26/05/2017 | RBC RURAL | Shire Administration Office photocopier Meterplan Charge | -1077.83 |
| EFT15359 | 26/05/2017 | LOCK, STOCK & FARRELL | Supply K16 key for CRC switchboard | -54.00 |
| EFT15360 | 26/05/2017 | MCG ARCHITECTS PTY LTD | Sports complex - Contract documentation | -15840.00 |
| EFT15361 | 26/05/2017 | DAVINA ENTERPRISES (KYLIE DAVEY) | CRC Event Catering | -450.00 |
| EFT15362 | 26/05/2017 | SHIRE WONGAN-BALLIDU (TRUST ACCOUNT) | Discover Golden Horizons Annual Contribution 2016/17 | -1500.00 |
| EFT15363 | 26/05/2017 | KAHLIA HARDER | Reimbursement on Moore Stephens Training - Parking | -38.50 |
| EFT15364 | 26/05/2017 | DAVID TAYLOR | Reimbursement for Telephone Usage | -492.45 |
| EFT15365 | 26/05/2017 | FORRESTFIELD MOWER AND CHAINSAW CENTRE | Billy goat vacuum bag for PSP1 Sundry Plant | -346.85 |
| EFT15366 | 26/05/2017 | NEWINS FAMILY TRUST | Managing of Wongan Hills Landfill Site - May 2017 | -3758.33 |
| EFT15367 | 26/05/2017 | PAGODA RESORT AND SPA | Staff Training Accommodation | -262.85 |
| EFT15368 | 26/05/2017 | JOANNE GUEST | Reimbursement for Training Course expense | -33.07 |
| EFT15369 | 26/05/2017 | SAFE AVON VALLEY INC. | Cat impound - three days | -60.00 |
| EFT15370 | 26/05/2017 | CENTRAL REGIONAL TAFE - MOORA OFFICE | CRC traineeship Certificate II Enrolment | -455.00 |
| EFT15371 | 26/05/2017 | THE GREEN EMU | Supply Plants for CRC Gardens | -303.00 |
| EFT15372 | 26/05/2017 | PRACSYS (SYSTEM EDGE MANAGEMENT SERVICES P/L) | Final Invoice - Colocation | -10951.88 |
| EFT15373 | 30/05/2017 | HDJ CONTRACTING | Cleaning of the CRC & Allied Health Side from Monday 08/05/17 to Friday 19/05/17 | -1155.00 |
| EFT15374 | 31/05/2017 | DEPARTMENT OF TRANSPORT | DPI Payment April 2017 | -76473.50 |
| 20951 | 05/05/2017 | TELSTRA CORPORATION LIMITED | Shire Administration Telephone usage costs for April 2017 | -2498.58 |
| 20952 | 05/05/2017 | SYNERGY | | -4180.85 |
| | 18/04/2017 | SYNERGY | Electricity consumption at 11 Wandoo Crescent Wongan Hills | 306.15 |
| | 02/05/2017 | SYNERGY | Electricity consumption for Street Lights in Wongan Hills | 3874.70 |
| 20953 | 10/05/2017 | SHIRE OF WONGAN-BALLIDU - PAYROLL | Payroll Deduction | -1405.00 |
| 20954 | 12/05/2017 | BORAL CONSTRUCTION MATERIALS GROUP LIMITED | Bitumen Emulsion for Waddington Road | -2970.00 |
| 20955 | 12/05/2017 | SYNERGY | | -1980.30 |
| | 08/05/2017 | SYNERGY | Electricity consumption at Quinlan Street Gardens | 31.10 |
| | 08/05/2017 | SYNERGY | Electricity consumption at 24A Quinlan Street Wongan Hills | 31.10 |
| | 08/05/2017 | SYNERGY | Electricity consumption at 53 Quinlan Street Wongan Hills (Communication Services) | 1161.00 |
| | 05/05/2017 | SYNERGY | Electricity consumption at Ballidu Hall | 92.45 |
| | 05/05/2017 | SYNERGY | Electricity consumption at 151 Ninan Street Wongan Hills | 33.80 |
| | 05/05/2017 | SYNERGY | Electricity consumption at Alpha Toilets Ballidu | 225.20 |
| | 04/05/2017 | SYNERGY | Electricity consumption at Burakin Hall | 41.35 |
| | 04/05/2017 | SYNERGY | Electricity consumption at Cadoux Toilets | 37.70 |
| | 04/05/2017 | SYNERGY | Electricity consumption at Railway Dam Wongan Hills | 28.60 |
| | 05/05/2017 | SYNERGY | Electricity consumption at 7 Wandoo Crescent Wongan Hills | 298.00 |
| 20956 | 22/05/2017 | TELSTRA CORPORATION LIMITED | April CRC Account | -390.83 |
| 20957 | 22/05/2017 | SYNERGY | | -8324.05 |
| | 10/05/2017 | SYNERGY | Electricity consumption for Wongan Hills Recreation Complex | 1627.35 |
| | 09/05/2017 | SYNERGY | Electricity consumption at Medical Centre | 907.55 |
| | 09/05/2017 | SYNERGY | Electricity consumption at Lot 1 Wongan Road (CRC) | 79.35 |
| | 10/05/2017 | SYNERGY | Electricity consumption at CRC Building Utilities | 1209.90 |
| | 04/05/2017 | SYNERGY | Electricity consumption at Cadoux Fire Shed | 33.45 |

List of Accounts Due & Submitted to Council 1 May to 31 May 2017

| | | | | |
|-----------|------------|---|---|----------|
| | 08/05/2017 | SYNERGY | Electricity consumption at Telecentre | 56.80 |
| | 08/05/2017 | SYNERGY | Electricity consumption for Lot 139 Commer St Wongan Hills | 463.10 |
| | 08/05/2017 | SYNERGY | Electricity Consumption at Fenton Place Wongan Hills | 61.05 |
| | 08/05/2017 | SYNERGY | Electricity consumption at Shire Administration Centre | 1046.75 |
| | 08/05/2017 | SYNERGY | Electricity consumption at Civic Centre Wongan Hills | 586.90 |
| | 05/05/2017 | SYNERGY | Electricity consumption at Wongan Hills Aerodrome | 46.95 |
| | 05/05/2017 | SYNERGY | Electricity consumption at Depot Office | 1025.95 |
| | 05/05/2017 | SYNERGY | Electricity consumption at 11 Wandoo Crescent Wongan Hills | 42.80 |
| | 05/05/2017 | SYNERGY | Electricity consumption at 30 Wandoo Crescent Wongan Hills | 434.85 |
| | 09/05/2017 | SYNERGY | Electricity consumption at Museum | 119.00 |
| | 16/05/2017 | SYNERGY | Electricity consumption at Swimming Pool Wongan Hills | 582.30 |
| 20958 | 24/05/2017 | SHIRE OF WONGAN-BALLIDU - PAYROLL | Payroll Deduction | -1405.00 |
| 20959 | 26/05/2017 | DAVID TAYLOR | Gratuity Payment | -530.01 |
| 20960 | 26/05/2017 | TELSTRA CORPORATION LIMITED | Telephone usage for Tim Platform (Harvest Ban Line) | -550.55 |
| 20961 | 26/05/2017 | SHIRE OF WONGAN-BALLIDU | Boomer Advertising and Function Room Hire | -135.00 |
| 20962 | 26/05/2017 | SYNERGY | Electricity consumption at 2A Patterson Street Wongan Hills | -109.15 |
| DD8423.1 | 09/05/2017 | WALGS SUPERANNUATION PLAN | Employee Superannuation | -7958.12 |
| DD8423.2 | 09/05/2017 | BT SUPER FOR LIFE | Superannuation contributions | -75.91 |
| DD8423.3 | 09/05/2017 | AUSTRALIAN SUPER | Payroll deductions | -368.51 |
| DD8423.4 | 09/05/2017 | HESTA SUPER FUND | Superannuation contributions | -167.87 |
| DD8423.5 | 09/05/2017 | COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER | Superannuation contributions | -1671.22 |
| DD8423.6 | 09/05/2017 | ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND) | Superannuation contributions | -301.79 |
| DD8423.7 | 09/05/2017 | REST SUPERANNUATION | Superannuation contributions | -47.52 |
| DD8423.8 | 09/05/2017 | AMP SUPERANNUATION LTD. | Superannuation contributions | -220.06 |
| DD8423.9 | 09/05/2017 | PRIME SUPER | Superannuation contributions | -591.65 |
| DD8432.1 | 23/05/2017 | WALGS SUPERANNUATION PLAN | Employee Superannuation | -8141.71 |
| DD8432.2 | 23/05/2017 | BT SUPER FOR LIFE | Superannuation contributions | -40.57 |
| DD8432.3 | 23/05/2017 | AUSTRALIAN SUPER | Payroll deductions | -366.49 |
| DD8432.4 | 23/05/2017 | HESTA SUPER FUND | Superannuation contributions | -167.87 |
| DD8432.5 | 23/05/2017 | COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER | Superannuation contributions | -1671.12 |
| DD8432.6 | 23/05/2017 | ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND) | Superannuation contributions | -301.79 |
| DD8432.7 | 23/05/2017 | REST SUPERANNUATION | Superannuation contributions | -47.52 |
| DD8432.8 | 23/05/2017 | AMP SUPERANNUATION LTD. | Superannuation contributions | -219.89 |
| DD8432.9 | 23/05/2017 | PRIME SUPER | Superannuation contributions | -589.47 |
| DD8423.10 | 09/05/2017 | AXA RETIREMENT SECURITY PLAN | Superannuation contributions | -197.31 |
| DD8423.11 | 09/05/2017 | HSTPLUS SUPERANNUATION FUND | Superannuation contributions | -149.94 |
| DD8432.10 | 23/05/2017 | AXA RETIREMENT SECURITY PLAN | Superannuation contributions | -197.31 |
| DD8432.11 | 23/05/2017 | HSTPLUS SUPERANNUATION FUND | Superannuation contributions | -149.94 |

| | |
|-----------------------|-----------|
| Municipal | 456806.45 |
| Trust | 76473.50 |
| Total | 533279.95 |
| Recoverable | 21843.00 |
| Partially Recoverable | 907.55 |

9.2.2 FINANCIAL REPORTS

| | |
|---------------------------------|--------------------------------|
| FILE REFERENCE: | F1.4 |
| REPORT DATE: | 22 June 2017 |
| APPLICANT/PROPONENT: | N/A |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Deputy Chief Executive Officer |
| ATTACHMENTS: | Financial Reports |

PURPOSE OF REPORT:

That the following statements and reports for the month ended May 2017 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Policy F64 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with the proposals.
- **Economic**
There are no known economic implications associated with the proposals.
- **Social**
There are no known social implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending May 2017 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: **MOVED: Lyon / West**

That the following Statements and reports for the month ended April 2017 be received:

- 1. Monthly Statements as follows;**

| | |
|---|----------------------|
| a. Statement of Financial Activity (by Nature and Type) | FM Regs 34 |
| b. Statement of Operating Activities by Programme/Activity (Summary) | FM Regs 34 |
| c. Statement of Net Current Assets (NCA) | FM Regs 34 |
| d. Rate setting statement | Discretionary |
| e. Disposal of Assets | Discretionary |
| f. Rates Outstanding Report | Discretionary |
| g. Debtors Outstanding Report | Discretionary |
| h. Bank Reconciliation Report | Discretionary |
| i. Investment Report | Discretionary |
| j. Reserve Account Balances Report | Discretionary |
| k. Loans Schedule | Discretionary |

CARRIED:6 /0
RESOLUTION: 120617

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 MAY 2017

| | Approved Budget 2016- 2017 | Current Budget 2016-2017 | YTD BUDGET * | YTD Actual | Page | Variance Over or Under | 10% |
|---|----------------------------------|-----------------------------|--------------------|--------------------|------|---------------------------|-----|
| INCOME | | | | | | | |
| Rates | (2,707,294) | (2,707,294) | (2,597,908) | (2,513,509) | | 3.2% | ✓ |
| Grants Operating, Subsidies & Contributions | (2,324,395) | (2,324,395) | (2,324,395) | (2,307,526) | | 0.7% | ✓ |
| Non Operating Grants, Subsidies & Contributions | (1,265,892) | (1,265,892) | (1,035,730) | (970,191) | | 6.3% | ✓ |
| Fees & Charges & Service Charges | (1,014,544) | (1,014,544) | (500,587) | (496,693) | | 0.8% | ✓ |
| Other Revenue | (64,636) | (64,636) | (64,636) | (591,020) | | (814.4%) | ✗ |
| Interest | (87,599) | (87,599) | (87,599) | (99,224) | | (13.3%) | ✗ |
| Profit on sale of Assets | (2,000) | (2,000) | (2,000) | - | | 100.0% | ⊖ |
| a: TOTAL INCOME | (7,466,360) | (7,466,360) | (6,612,855) | (6,978,163) | | | |
| OPERATING EXPENSES | | | | | | | |
| Employee Costs | 2,308,197 | 2,308,197 | 1,850,500 | 1,844,037 | | (0.3%) | ✓ |
| Materials & Contracts | 1,428,290 | 1,979,774 | 1,428,290 | 1,542,019 | | 8.0% | ✓ |
| Utilities (Gas, Electricity) etc. | 304,392 | 304,392 | 304,392 | 312,197 | | 2.6% | ✓ |
| Interest # | 37,113 | 37,113 | 37,113 | 33,917 | 11 | (8.6%) | ✓ |
| Insurance | 254,223 | 254,223 | 254,223 | 218,756 | | (14.0%) | ⊖ |
| Other General | 248,094 | 248,094 | 248,094 | 269,644 | | 8.7% | ✓ |
| Loss on Asset Disposals | 60,500 | 60,500 | 60,500 | 102,873 | | 70.0% | ✗ |
| Depreciation | 2,408,839 | 2,408,839 | 2,015,155 | 2,161,632 | | 7.3% | ✓ |
| b: TOTAL OPERATING EXPENSES | 7,049,647 | 7,601,131 | 6,198,267 | 6,485,073 | | | |
| c: NET OPERATING (SURPLUS) / DEFICIT | (416,713) | 134,771 | (414,589) | (493,090) | | | |
| CAPITAL EXPENSES | | | | | | | |
| Land & Buildings | 283,520 | 283,520 | 283,520 | 352,225 | | 24.2% | ✗ |
| Furniture & Equipment | 3,417 | 3,417 | 3,417 | - | | (100.0%) | ⊖ |
| Motor Vehicles | 275,150 | 275,150 | 215,500 | 207,988 | | (3.5%) | ✓ |
| Plant | 566,000 | 566,000 | 550,000 | 503,643 | | (8.4%) | ✓ |
| Infrastructure Other | 18,501 | 18,501 | 18,501 | - | | (100.0%) | ⊖ |
| Infrastructure Roads | 2,601,977 | 2,050,493 | 2,050,493 | 1,876,077 | | (8.5%) | ✓ |
| d: TOTAL CAPITAL | 3,748,566 | 3,197,082 | 3,121,432 | 2,939,933 | | | |
| e: TOTAL OPERATING & CAPITAL | 3,331,853 | 3,331,853 | 2,706,843 | 2,446,842 | | | |
| ADJUST - NON CASH ITEMS | | | | | | | |
| Depreciation | (2,408,839) | (2,408,839) | (2,015,155) | (2,161,632) | | | |
| Profit on sale of assets | 2,000 | 2,000 | 2,000 | - | 6 | | |
| Loss on sale of assets | (60,500) | (60,500) | (60,500) | (102,873) | 6 | | |
| Proceeds from Sale of Assets | (200,000) | (200,000) | (205,682) | (205,682) | 6 | | |
| Transfer from reserves | (320,000) | (320,000) | - | - | 10 | | |
| Transfer to reserves | 274,834 | 274,834 | - | - | 10 | | |
| Interest paid to reserves # | 39,670 | 39,670 | 50,687 | 50,687 | 10 | | |
| LSL Provision in reserves | - | - | - | - | | | |
| Loan proceeds | - | - | - | - | | | |
| Loan principal repayment | 52,699 | 52,699 | 49,467 | 49,467 | 11 | | |
| SSL Principal Reimbursements | (52,699) | (52,699) | (49,467) | (49,467) | 11 | | |
| Less (Surplus)/deficit B/Fwd | (659,018) | (659,018) | (659,018) | (627,833) | 5 | | |
| ADJUSTED CLOSING (SURPLUS) / DEFICIT | 0 | 0 | (180,825) | (600,490) | | | |

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key Within budget tolerance of 10% ✓
Over budget tolerance of 10% ✗
Under budget tolerance of 10% ⊖

Shire of Wongan-Ballidu
Variance Report for May 2017

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

| Code | Report Section | Comments |
|------|-------------------------|---|
| | Operating Income | |
| x | Other Revenue | This balance is higher due to more reimbursements, flood damage claim and diesel fuel rebates being received. |
| x | Interest | This is higher due to more interest received with Investments |
| 0 | Profit on Sale | Vehicle traded resulted in a loss on sale. This is in relation to the CAT loader. |
| | Operating Expenditure | |
| 0 | Insurance | Savings achieved on annual insurance costs. |
| x | Loss on Sale | Loss on sale is higher due to higher written down values. |
| | Capital | |
| x | Land and Buildings | This is expenditure related to costs for Sports Co-Location. As noted in the budget review, these costs are offset through additional transfer from reserves. |
| 0 | Furniture and Equipment | Project has not yet been commenced. |
| 0 | Infrastructure Other | Project has not yet been commenced. |

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 MAY 2017

| | | APPROVED BUDGET | CURRENT BUDGET | YTD ACTUAL |
|---|----|--------------------|--------------------|--------------------|
| INCOME | | | | |
| General Purpose Funding | 03 | (4,706,525) | (4,706,525) | (4,525,599) |
| Governance | 04 | (24,300) | (24,300) | (67,853) |
| Law, Order & Public Safety | 05 | (32,300) | (32,300) | (33,386) |
| Health | 07 | (19,200) | (19,200) | (130,681) |
| Education & Welfare | 08 | (4,381) | (4,381) | (5,406) |
| Housing | 09 | (75,362) | (75,362) | (70,706) |
| Community Amenities | 10 | (174,810) | (174,810) | (182,334) |
| Recreation & Culture | 11 | (78,170) | (78,170) | (83,936) |
| Transport | 12 | (2,035,957) | (2,035,957) | (1,472,454) |
| Economic Services | 13 | (11,750) | (11,750) | (28,568) |
| Other Property & Services | 14 | (303,605) | (303,605) | (377,241) |
| a: TOTAL INCOME | | (7,466,360) | (7,466,360) | (6,978,163) |
| OPERATING EXPENSES | | | | |
| General Purpose Funding | 03 | 110,782 | 110,782 | 94,932 |
| Governance | 04 | 250,140 | 250,140 | 268,825 |
| Law, Order & Public Safety | 05 | 191,581 | 191,581 | 197,718 |
| Health | 07 | 201,133 | 201,133 | 240,056 |
| Education & Welfare | 08 | 216,382 | 216,382 | 187,039 |
| Housing | 09 | 224,226 | 224,226 | 169,809 |
| Community Amenities | 10 | 442,171 | 442,171 | 344,072 |
| Recreation & Culture | 11 | 1,642,245 | 1,642,245 | 1,414,444 |
| Transport | 12 | 2,611,044 | 3,162,528 | 2,771,230 |
| Economic Services | 13 | 244,239 | 244,239 | 237,821 |
| Other Property & Services # | 14 | 915,705 | 915,705 | 559,127 |
| b: TOTAL OPERATING EXPENSES | | 7,049,647 | 7,601,131 | 6,485,073 |
| c: NET OPERATING (SURPLUS)/DEFICIT | | (416,713) | 134,771 | (493,090) |
| CAPITAL EXPENSES | | | | |
| General Purpose Funding | 23 | - | - | - |
| Governance | 24 | 100,251 | 100,251 | 61,800 |
| Law, Order & Public Safety | 25 | - | - | - |
| Health | 27 | 45,000 | 45,000 | 38,770 |
| Education & Welfare | 28 | - | - | - |
| Housing | 29 | 15,167 | 15,167 | - |
| Community Amenities | 30 | 25,000 | 25,000 | 22,565 |
| Recreation & Culture | 31 | 230,885 | 230,885 | 303,727 |
| Transport | 32 | 3,287,312 | 2,735,828 | 2,471,788 |
| Economic Services | 33 | - | - | - |
| Other Property & Services | 34 | 44,950 | 44,950 | 41,282 |
| d: TOTAL CAPITAL EXPENSES | | 3,748,566 | 3,197,082 | 2,939,933 |
| e: TOTAL OPERATING & CAPITAL | | 3,331,853 | 3,331,853 | 2,446,842 |

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 MAY 2017

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

| | 2015-2016 | BUDGET | 2016-2017 |
|---|-------------|-------------|-------------|
| SURPLUS / (DEFICIT) | 627,833 | (0) | 600,490 |
| COMPRISES | | | |
| Cash (including reserves) | 3,313,938 | 2,396,635 | 3,279,439 |
| Current rates | 118,335 | 88,322 | 90,316 |
| Sundry debtors | 212,167 | 559,020 | 364,821 |
| Tax receivables | 59,495 | 41,206 | 30,283 |
| Other debtors | 5,713 | 7,909 | 7,909 |
| A: SSL debtors (are excluded see D: adj) | 67,258 | 14,545 | 17,816 |
| Inventories | 9,521 | 15,436 | 15,436 |
| Less: | | | |
| Reserves | (2,643,507) | (2,638,011) | (2,694,193) |
| Sundry creditors | - | - | (35,381) |
| Accrued interest | (27,780) | (27,780) | (27,780) |
| ESL Levy Owed | (26,019) | (66,289) | (51,077) |
| PAYG/GST Due To ATO | (68,726) | (56,447) | (56,262) |
| B: Other - (are excluded see D: adj) | - | - | - |
| LSL Cash backed Reserve | 76,444 | 77,591 | 76,444 |
| Tax liabilities | (9,588) | - | - |
| Other - Trust adjustments | - | - | - |
| C: Loan liability (are excluded see D: adj) | (52,993) | (280) | (3,551) |
| Current employee benefits provisions | (392,162) | (397,593) | (399,466) |
| D: Adjustments (see above A to C) | (14,265) | (14,265) | (14,265) |
| | - | - | - |
| Surplus / (Deficit) Variance | 627,833 | (0) | 600,490 |

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

| | 2015-2016 | BUDGET | YTD |
|-------------------------------------|-------------|-------------|-------------|
| Current assets | | | |
| Cash & cash equivalents | 3,313,938 | 2,396,635 | 3,279,439 |
| Sundry debtors | 462,968 | 711,001 | 511,146 |
| Inventories | 9,521 | 15,436 | 15,436 |
| Total current assets | 3,786,427 | 3,123,073 | 3,806,021 |
| Current liabilities | | | |
| Creditors and accounts payable | (132,112) | (72,925) | (170,499) |
| Current loan liability | (52,993) | (280) | (3,551) |
| Provisions | (392,162) | (397,593) | (399,466) |
| Total current liability | (577,267) | (470,798) | (573,517) |
| Net current assets | 3,209,160 | 2,652,275 | 3,232,504 |
| Less: restricted reserves | (2,643,507) | (2,638,011) | (2,694,193) |
| Less: SSL principal repayments | (67,258) | (14,545) | (17,816) |
| Add back: Current loan liability | 52,993 | 280 | 3,551 |
| Add back: LSL Cash backed Reserve | 76,444 | - | 76,444 |
| Surplus / (Deficit) Variance | 627,833 | (0) | 600,490 |

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 MAY 2017

| | 2016-2017 APPROVED BUDGET | 2016-2017 CURRENT BUDGET | 2016-2017 ACTUAL |
|---|---------------------------------|-----------------------------|---------------------|
| <u>OPERATING INCOME</u> | | | |
| General Purpose Funding | (1,999,231) | (1,999,231) | (2,012,089) |
| Governance | (24,300) | (24,300) | (67,853) |
| Law, Order & Public Safety | (32,300) | (32,300) | (33,386) |
| Health | (19,200) | (19,200) | (130,681) |
| Education & Welfare | (4,381) | (4,381) | (5,406) |
| Housing | (75,362) | (75,362) | (70,706) |
| Community Amenities | (174,810) | (174,810) | (182,334) |
| Recreation & Culture | (78,170) | (78,170) | (83,936) |
| Transport | (2,035,957) | (2,035,957) | (1,472,454) |
| Economic Services | (11,750) | (11,750) | (28,568) |
| Other Property & Services | (303,605) | (303,605) | (377,241) |
| A | (4,759,066) | (4,759,066) | (4,464,654) |
| <u>OPERATING EXPENSES</u> | | | |
| General Purpose Funding | 110,782 | 110,782 | 94,932 |
| Governance | 250,140 | 250,140 | 268,825 |
| Law, Order & Public Safety | 191,581 | 191,581 | 197,718 |
| Health | 201,133 | 201,133 | 240,056 |
| Education & Welfare | 216,382 | 216,382 | 187,039 |
| Housing | 224,226 | 224,226 | 169,809 |
| Community Amenities | 442,171 | 442,171 | 344,072 |
| Recreation & Culture | 1,642,245 | 1,642,245 | 1,414,444 |
| Transport | 2,611,044 | 3,162,528 | 2,771,230 |
| Economic Services | 244,239 | 244,239 | 237,821 |
| Other Property & Services | 915,705 | 915,705 | 559,127 |
| B | 7,049,647 | 7,601,131 | 6,485,073 |
| C= A and B | 2,290,581 | 2,842,065 | 2,020,419 |
| <u>ADJUST FOR CASH BUDGET REQUIREMENTS</u> | | | |
| <u>Non-Cash Expenditure and Revenue</u> | | | |
| Depreciation on Assets | (2,408,839) | (2,408,839) | (2,161,632) |
| Profit/(Loss) on Asset Sales | (58,500) | (58,500) | (102,873) |
| <u>Capital Expenditure & Income</u> | | | |
| Purchase of land & buildings # | 283,520 | 283,520 | 352,225 |
| Purchase of furniture & equipment | 3,417 | 3,417 | - |
| Purchase of motor vehicles # | 275,150 | 275,150 | 207,988 |
| Purchase of plant & machinery # | 566,000 | 566,000 | 503,643 |
| Purchase of other infrastructure # | 18,501 | 18,501 | - |
| Purchase of roads infrastructure # | 2,601,977 | 2,050,493 | 1,876,077 |
| Proceeds from sale of assets | (200,000) | (200,000) | (205,682) |
| <u>Financing Activities</u> | | | |
| Repayment of Loan Principal* | 52,699 | 52,699 | 49,467 |
| Loan proceeds / refinancing CL to NCL adj | - | - | - |
| Self Supporting Loan Income | (52,699) | (52,699) | (49,467) |
| <u>Reserve Movements</u> | | | |
| Transfers to Reserves | 274,834 | 274,834 | - |
| Interest paid to Reserves | 39,670 | 39,670 | 50,687 |
| Transfer from Reserves | (320,000) | (320,000) | - |
| LSL Provsion in reserves | - | - | - |
| Estimated Muni (Surplus)/Deficit July 1 B/Fwd. | (659,018) | (659,018) | (627,833) |
| Estimated Muni (Surplus)/Deficit June 30 C/Fwd. | - | - | (600,490) |
| AMOUNT REQUIRED TO BE RAISED FROM RATES | 2,707,294 | 2,707,294 | 1,913,019 |
| TOTAL RATES RAISED | 2,707,294 | 2,707,294 | 2,513,509 |

**SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 MAY 2017**

| Asset No | Budget Net Book Value | Budget Sale Proceeds | Budget (Profit) / Loss | Actual Net Book Value | Actual Sale Proceeds | Actual (Profit) / Loss | |
|--|--------------------------------------|----------------------------|-----------------------------------|------------------------|----------------------|------------------------|----------------|
| By Class | | | | | | | |
| Motor Vehicles | | | | | | | |
| CEO Vehicle | 1456 | 65,000 | (64,000) | 1,000 | 72,000 | (60,000) | 12,000 |
| Doctor Vehicle | 1436 | 22,000 | (18,000) | 4,000 | 30,532 | (17,045) | 13,486 |
| MWS Vehicle | 1440 | 34,000 | (24,500) | 9,500 | 42,505 | (31,818) | 10,687 |
| Parks Single Cab Utility | 1422 | 11,000 | (8,000) | 3,000 | 14,616 | (10,909) | 3,707 |
| Building Utility | | 7,500 | (6,500) | 1,000 | 16,000 | (5,909) | 10,091 |
| Parks Tipper Truck | | 26,000 | (9,000) | 17,000 | | | - |
| Plant & Equipment | | | | | | | |
| Volvo Tip Truck | | 70,000 | (45,000) | 25,000 | 61,753 | (40,000) | 21,753 |
| Cat 924G Loader | | 23,000 | (25,000) | (2,000) | 71,149 | (40,000) | 31,149 |
| TOTAL | | 258,500 | (200,000) | 58,500 | 308,555 | (205,682) | 102,873 |
| By Program | | | | | | | |
| Governance | | | | | | | |
| CEO Vehicle | 1456 | 65,000 | (64,000) | 1,000 | 72,000 | (60,000) | 12,000 |
| Health | | | | | | | |
| Doctor Vehicle | 1436 | 22,000 | (18,000) | 4,000 | 30,532 | (17,045) | 13,486 |
| Transport | | | | | | | |
| Parks Single Cab Utility | 1422 | 11,000 | (8,000) | 3,000 | 14,616 | (10,909) | 3,707 |
| Building Utility | | 7,500 | (6,500) | 1,000 | 16,000 | (5,909) | 10,091 |
| Parks Tipper Truck | | 26,000 | (9,000) | 17,000 | | | - |
| Volvo Tip Truck | | 70,000 | (45,000) | 25,000 | 61,753 | (40,000) | 21,753 |
| Cat 924G Loader | | 23,000 | (25,000) | (2,000) | 71,149 | (40,000) | 31,149 |
| Other Property & Services | | | | | | | |
| MWS Vehicle | 1440 | 34,000 | (24,500) | 9,500 | 42,505 | (31,818) | 10,687 |
| TOTAL | | 258,500 | (200,000) | 58,500 | 308,555 | (205,682) | 102,873 |
| Motor Vehicle and Plant & Equipment Change Over | | | | | | | |
| | Current Budget Purchase Price | Current Budget Sale | Current Change-Over Budget | Actual Purchase | Actual Sale | Change-Over | |
| Motor Vehicles | | | | | | | |
| CEO Vehicle | 69,000 | (64,000) | 5,000 | 61,800 | (60,000) | 1,800 | |
| Doctor Vehicle | 45,000 | (18,000) | 27,000 | 38,770 | (17,045) | 21,725 | |
| MWS Vehicle | 45,200 | (24,500) | 20,700 | 48,990 | (31,818) | 17,172 | |
| Parks Single Cab Utility | 36,000 | (8,000) | 28,000 | 27,146 | (10,909) | 16,237 | |
| Building Utility | 34,950 | (6,500) | 28,450 | 31,282 | (5,909) | 25,373 | |
| Parks Tipper Truck | 45,000 | (9,000) | 36,000 | | | - | |
| Plant & Equipment | | | | | | | |
| Mack Tip Truck | 260,000 | (45,000) | 215,000 | 232,550 | (40,000) | 192,550 | |
| New Loader | 276,000 | (25,000) | 251,000 | 271,093 | (40,000) | 231,093 | |
| TOTAL | 811,150 | (200,000) | 611,150 | 711,631 | (205,682) | 505,950 | |

**SHIRE OF WONGAN - BALLIDU
RATES OUTSTANDING 31 MAY 2017**

| Rates Raised for 2016-2017 | | \$ 2,719,794.32 | |
|---|---------------|-------------------------|--------------------|
| Rates Outstanding Breakdown | | | |
| Total Amount Outstanding | 31-May-17 | \$ 92,545.46 | 3% |
| Outstanding same time last year | 31-May-16 | \$ 97,084.50 | 4% |
| SUNDRY DEBTORS OUTSTANDING 31 MAY 2017 | | | |
| Debtors Ageing Summary | | | |
| Current | | \$ 351,434.26 | |
| 30 Days | | \$ 8,025.95 | |
| 60 Days | | \$ 637.40 | |
| 90 Days & Over | | \$ 6,961.66 | |
| Credit Balance | | \$ (2,238.70) | |
| Total Outstanding | | \$ 364,820.57 | |
| Accounts 90 Days & Over: | | | |
| Date | Dr No. | Comments | Amount |
| 2/11/2013 | 794 | Rent & damages | \$ 6,130.97 |
| 17/09/2015 | 1066 | Private Works | \$ 360.26 |
| 20/11/2015 | 1007 | Standpipe water | \$ 140.07 |
| 15/04/2016 | 336 | Private Works | \$ 239.09 |
| 8/12/2016 | 444 | Water Account - Housing | \$ 14.27 |
| 23/11/2016 | 834 | Boomer Advertising | \$ 77.00 |
| Total | | | \$ 6,961.66 |

Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bailiff seizing goods to the value of debt.

Unable to contact debtor, will be processed to legal to follow up outstanding debts. Debtors new address found and invoice and statement have been resent for urgent payment.

Company went into Receivership 2016. Have received updated mailing details and will continue to follow up debt.

Statement and Invoice re-sent to follow up outstanding account.

Statement and Invoice re-sent to follow up outstanding account.

Statement and Invoice re-sent to follow up outstanding account.

**SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 31 MAY 2017**

| | Total | Municipal (01100+01102) | Trust (21100) | Reserve (01105) | Cash On Hand (01101) |
|---|--------------|-------------------------|---------------|-----------------|----------------------|
| Opening Balance | 3,119,069.12 | 387,939.08 | 45,039.47 | 2,685,340.57 | 750.00 |
| Add: | 738,898.90 | 654,090.04 | 75,956.25 | 8,852.61 | |
| Receipts | | | | | |
| Investment - Income | - | | | | |
| Payments - EFT & Cheques | (533,279.95) | (456,806.45) | (76,473.50) | | |
| Payments - Bank Fees and Adjustments | (726.61) | (726.61) | | | |
| Less: | | | | | |
| Balance as per General Ledger | 3,323,961.46 | 584,496.06 | 44,522.22 | 2,694,193.18 | 750.00 |
| Balance as per Bank Statements | 433,015.26 | 387,924.82 | 43,455.81 | 884.63 | 750.00 |
| Balance as per Bank Deposit Certificates | 2,893,308.55 | 200,000.00 | | 2,693,308.55 | |
| Balance as per Holder Certificates | - | | | | |
| Add: | 2,640.89 | 480.79 | 2,160.10 | | |
| Outstanding Deposits | | | | | |
| Adjustments | 3,262.07 | 3,262.07 | | | |
| Less: | (6,437.72) | (5,717.72) | (720.00) | | |
| Unpresented Payments | | | | | |
| Adjustments | (1,827.59) | (1,453.90) | (373.69) | | |
| Balance as per Cash Book | 3,323,961.46 | 584,496.06 | 44,522.22 | 2,694,193.18 | 750.00 |
| Figure should equal same as Creditor Payment List | \$ - | \$ - | \$ - | \$ - | \$ - |

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 MAY 2017

MUNICIPAL INVESTMENTS

Matured Municipal Investments

| Invest No. | Name | Maturity | Particulars | From | To | Days | Interest Rate | Investment Last Placed | Interest/Transfers | Closing Balance | BANK TO INVESTMENT |
|------------|---|--------------|-------------|------|----|------|---------------|------------------------|--------------------|-----------------|--------------------|
| | Muni Online Saver | Cash at Bank | | | | | | 600,000.00 | (600,000.00) | \$ | NO |
| | 2234-48021 | Cash at Bank | | | | | | 1,000,000.00 | (999,944.47) | \$ | 55.53 |
| | 4580-17867 | Cash at Bank | | | | | | 500,000.00 | (500,531.65) | \$ | NO |
| | 016820-976692109 | | | | | | | 500,000.00 | (500,000.00) | \$ | NO |
| | 016820-976692096 | | | | | | | 300,222.93 | (300,922.73) | \$ | NO |
| | 016820-407450767 | Cash at Bank | | | | | | 700,000.00 | (701,579.98) | \$ | YES |
| | 016820-462207911 | Cash at Bank | | | | | | 1,002,464.36 | (1,008,917.51) | \$ | YES |
| | 016820-976691739 | | | | | | | 308,955.86 | (309,096.36) | \$ | NO |
| | 4643-16337 | Cash at Bank | | | | | | 300,000.00 | (300,037.49) | \$ | NO |
| | 9770-46926 | | | | | | | 200,000.00 | (200,060.14) | \$ | NO |
| | 9770-46651 | | | | | | | 5,411,643.15 | (5,421,150.33) | \$ | 55.53 |
| | Total of matured municipal investments | | | | | | | | | | |

Current Municipal Investments

| Invest No. | Name | Maturity | Particulars | From | To | Days | Interest Rate | Opening Investment | Transfers in/out | YTD Interest | Closing Balance | Interest Realised |
|------------|---|----------|-------------|------|----|------|---------------|--------------------|------------------|--------------|-----------------|-------------------|
| | Muni Term Deposit | | | | | | | 200,000.00 | | \$ | 200,000.00 | \$ |
| | 9770-46811 | | | | | | | \$ 200,000.00 | | \$ | 200,000.00 | \$ |
| | Total of current municipal investments | | | | | | | | | | | |

RESERVE INVESTMENTS

Matured Reserve Investments

| Invest No. | Name | Maturity | Particulars | From | To | Days | Interest Rate | Investment last Placed | Interest/Transfer Realised | Closing Balance | BANK TO INVESTMENT | |
|------------|---|----------|-------------|------|----|------|---------------|------------------------|----------------------------|-----------------|--------------------|-----|
| | Term Deposit | | | | | | | 1,514,149.68 | 11,102.80 | \$ | 1,525,252.48 | YES |
| | 016820-973398684 | | | | | | | 1,525,252.48 | 9,995.62 | \$ | 1,535,248.10 | YES |
| | Term Deposit | | | | | | | 1,535,248.10 | 9,674.16 | \$ | 1,544,922.26 | YES |
| | 016820-973398684 | | | | | | | 1,132,509.14 | 6,981.22 | \$ | 1,139,490.36 | YES |
| | Term Deposit | | | | | | | 5,707,159.40 | 37,753.80 | \$ | 5,744,913.20 | |
| | 016820-976691886 | | | | | | | | | | | |
| | Total of matured reserve investments | | | | | | | | | | | |

Current Reserve Investments

| Invest No. | Name | Maturity | From | To | Days | Interest Rate | Opening Investr | Transfers in/out | YTD Interest | Closing Balance | Interest Realised | |
|------------|--|----------|------|----|------|---------------|-----------------|------------------|--------------|-----------------|-------------------|-----------|
| | Term Deposit | | | | | | | 8,852.61 | \$ | 1,553,774.87 | \$ | 8,852.61 |
| | 016820-973398684 | | | | | | | \$1,127,362.00 | \$ | 43.32 | \$ | 5,660.46 |
| | Term Deposit | | | | | | | \$1,139,490.36 | \$ | 1,139,490.36 | \$ | |
| | 016820-223448048 | | | | | | | \$ 884.63 | \$ | 884.63 | \$ | |
| | Term Deposit | | | | | | | \$3,812,659.25 | \$ | 2,694,193.18 | \$ | 14,513.07 |
| | 016820-976691886 | | | | | | | | | | | |
| | Reserve Saver | | | | | | | | | | | |
| | 2527-63397 | | | | | | | | | | | |
| | Total of reserve investments and cash | | | | | | | | | | | |

Total of matured municipal and reserve investment

| | | | | | | | | | | | | |
|--|---|--|--|--|--|--|--|---------------|----|--------------|----|--|
| | | | | | | | | 11,118,802.55 | \$ | 5,744,968.73 | \$ | |
| | Total of current municipal and reserve investment and cash | | | | | | | | | | | |

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 MAY 2017

| | | ADOPTED FULL YEAR'S BUDGET | | | | CURRENT FULL YEAR'S BUDGET | | | | ACTUAL YTD AT 31 MAY 2017 | | | | |
|---|----------|----------------------------|------------------------|------------------|--------------------|----------------------------|------------------------|------------------|--------------------|---------------------------|------------------------|------------------|--------------------|---------------------|
| Reserve Description | GL Acct. | Opening Balance | Transfer in / Interest | Transfer to Muni | Transfer from Muni | EOY Balance | Transfer in / Interest | Transfer to Muni | Transfer from Muni | EOY Balance | Transfer in / Interest | Transfer to Muni | Transfer from Muni | Actual Balance |
| Centenary Celebrations Reserve | 01925 | | | | | | | | | | | | | |
| Community Resource Centre Reserve | 01989 | 12,613 | 189 | | | 12,802 | 189 | | | 12,802 | 241.86 | | | 12,855 |
| Depot Improvement Reserve | 01940 | 6,027 | 90 | | | 6,117 | 90 | | | 6,117 | 115.61 | | | 6,143 |
| Historical Publications Reserve | 01965 | 6,597 | 99 | | | 6,696 | 99 | | | 6,696 | 126.49 | | | 6,724 |
| Housing Reserve | 01955 | 1,728 | 44 | | | 1,772 | 44 | | | 1,772 | 33.13 | | | 1,761 |
| Land & Buildings Reserve | 01930 | | | | | | | | | | | | | |
| Loan Principal Reserve | 01950 | 500,121 | 7,502 | | | 507,623 | 7,502 | | | 507,623 | 9,589.32 | | | 509,710 |
| LSL Reserve | 01935 | 76,444 | 1,147 | | | 77,591 | 1,147 | | | 77,591 | 1,465.73 | | | 77,910 |
| Medical Facilities & R4R Special Projects Reserve | 01975 | 400,097 | 6,001 | | | 406,098 | 6,001 | | | 406,098 | 7,671.46 | | | 407,768 |
| Patterson Street JV Housing Reserve | 01988 | 21,929 | 329 | (250,000) | 5,000 | 27,258 | 329 | (250,000) | 5,000 | 27,258 | 420.45 | | | 22,349 |
| Plant Reserve | 01945 | 570,994 | 8,565 | | | 553,559 | 8,565 | | 224,000 | 553,559 | 10,948.27 | | | 581,943 |
| Quinlan Street JV Housing Reserve | 01987 | 32,257 | 484 | (10,000) | 5,000 | 37,741 | 484 | (10,000) | 5,000 | 37,741 | 618.50 | | | 32,875 |
| Strickland JV Housing Reserve | 01986 | 30,481 | 457 | (10,000) | 5,000 | 25,938 | 457 | (10,000) | 5,000 | 25,938 | 584.44 | | | 31,065 |
| Swimming Pool Reserve | 01970 | 100,274 | 1,504 | | 30,000 | 131,778 | 1,504 | | 30,000 | 131,778 | 1,922.65 | | | 102,196 |
| Waste Management Reserve | 01920 | 22,863 | 343 | | 5,000 | 28,206 | 343 | | 5,000 | 28,206 | 438.37 | | | 23,301 |
| WH Industrial/LIA Park Reserve | 01985 | | | (60,000) | | | | (60,000) | | | | | | |
| Sporting Co-Location Reserve | 01990 | 861,082 | 12,916 | (60,000) | 834 | 814,832 | 12,916 | (60,000) | 834 | 814,832 | 16,510.34 | | | 877,592 |
| TOTALS | | 2,643,507 | 39,670 | (320,000) | 274,834 | 2,638,011 | 39,670 | (320,000) | 274,834 | 2,638,011 | 50,687 | | | 2,694,193.18 |

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 MAY 2017

| Existing Loans | | | | | | | | | | | |
|-----------------------------|--------------------------|----------------------------|---------------|------------------|---------------------|------------------|-------------------|--------------------------|-------------|--------------------------|--------------------------|
| Loan No. | Particulars | Recipient | Maturity Date | Amount Borrowed | Loan Paid in May 17 | Accrued Int. Due | YTD Interest Paid | Loan Balance @ July 2016 | Refinancing | Principal Repayments YTD | Loan Balance @ 31 May 17 |
| 142 | Housing Construction | WB Community Association* | Mar-2020 | 400,000 | (16,667) | 410 | (6,805) | 144,129 | | (32,872) | 111,257 |
| 145C | Land Development | Shire of Wongan-Ballidu | Jul-2017 | 500,000 | | 3,045 | (17,100) | 500,000 | | | 500,000 |
| 147 | Aged Persons | Ninan House* | Jul-2022 | 100,000 | | 573 | (3,371) | 55,860 | | (7,073) | 48,787 |
| 149 | Resurface Bowling Greens | Wongan Hills Bowling Club* | Dec-2019 | 115,000 | (3,223) | 91 | (2,381) | 48,406 | | (9,522) | 38,884 |
| TOTAL EXISTING LOANS | | | | 1,115,000 | (19,890) | 4,119 | (29,657) | 748,395 | - | (49,467) | 698,928 |

* Denotes (SSL) Self Supporting Loan

| | | | | | | | |
|------------------|-----------------|--------------|-----------------|----------------|----------|-----------------|----------------|
| 500,000 | - | 3,045 | (17,100) | 500,000 | - | - | 500,000 |
| 615,000 | (19,890) | 1,074 | (12,557) | 248,395 | - | (49,467) | 198,928 |
| 1,115,000 | (19,890) | 4,119 | (29,657) | 748,395 | - | (49,467) | 698,928 |

Shire Loan Summary
Self Supporting Loan Summary

| SSL | Shire | Total |
|------------------|------------------|------------------|
| (3,551) | - | (3,551) |
| (195,377) | (500,000) | (695,377) |
| (198,928) | (500,000) | (698,928) |

Current loan liability
Non current liability
Total Loan Liability

9.2.3 RATES ERROR

| | |
|---------------------------------|---|
| FILE REFERENCE: | |
| REPORT DATE: | 28 June 2017 |
| APPLICANT/PROPONENT: | N/A |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Stuart Taylor – Chief Executive Officer |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

For Council to determine if back rating should be applied to five (5) properties that have been incorrectly rated for the past five (5) years due to an administrative error.

BACKGROUND:

An error has been discovered in the application of GRV Rates on five properties within the Shire of Wongan Ballidu.

This error came about due to the incorrect application of the 2012 revaluation figures.

This resulted in these properties being under rated at the minimum rate.

COMMENT:

Issuing a back-rate notice for the properties in question will bring the overall rates payable for the previous five years to that determined at each relevant Council budget.

Under the Local Government Act 1995 rates can only be imposed in three circumstances;

1. When adopting the annual budget under Section 6.32 (1).
2. In an emergency where a supplementary rate can be imposed for the unexpired portion of the financial year under Section 6.32(3)(a).
3. After SAT or a court has quashed a rate or general revaluation under Section 6.32 (3)(b).

However, under Section 6.39 Council can amend the rate record for a period of up to five years prior to the current financial year.

POLICY/LEGISLATIVE REQUIREMENTS:

Section 6.39(2) of the Local Government Act 1995 states;

A local government —

- (a) is required, from time to time, to amend a rate record for the current financial year to ensure that the information contained in the record is current and correct and that the record is in accordance with this Act; and
- (b) may amend the rate record for the 5 years preceding the current financial year.

SUSTAINABILITY IMPLICATIONS:

➤ ***Environment***

There are no environmental impacts associated to this item.

➤ ***Economic***

There are no economic impacts associated to this item.

➤ ***Social***

There are no economic impacts associated to this item.

FINANCIAL IMPLICATIONS:

The error will have no impact on the upcoming 2017/18 rates budget as the correct valuations will be applied to the properties in question.

Should a full five (5) years of backrating be applied to the properties in question, an additional income of approximately \$24,000 will be generated from the 2017/18 rates budget.

MOTION: **MOVED: Cr Walton / Cr Hasson**

That Council does not apply a back rate to the five (5) properties that have been incorrectly rated at the minimum value since 2012 due to an administrative error.

**CARRIED: 4/2
RESOLUTION: 160617**

9.3 WORKS AND SERVICES

Nil

9.4 HEALTH, BUILDING AND PLANNING

Nil

9.5 COMMUNITY SERVICES

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

MOTION: **MOVED: Cr Morgan / Cr Walton**

That Late Item 11.1 "No Through Road - Central Road" be introduced to the meeting.

**CARRIED: 6/0
RESOLUTION: 130617**

Councillors have been approached with a request to investigate mitigation of dust from traffic on Central Road.

MOTION: **MOVED: Cr Macnamara / Cr Walton**

That the Shire give notification to all residents of Central Road and Avon Road advising the following –

- 1) the Shire's proposal to create a No Through Road of Central Road by blocking the entrance to Central Road from Manmanning Road and installing 'No Through Road' signs at the Avon Road intersection;**
- 2) seeking feedback on the proposal to the creation of a No Through Road on Central Road prior to July Council Meeting;**
- 3) advising that if community feedback supports the proposal, the closure will be trialled for a twelve month period**

**CARRIED: 6/0
RESOLUTION: 140617**

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business, the Shire President, Cr Macnamara declared the meeting closed at 3.25pm.

These minutes were confirmed at a meeting on 26 July 2017.

Signed _____
President