



## **AGENDA**

# **ORDINARY MEETING OF COUNCIL WEDNESDAY 29 SEPTEMBER 2017**





# SHIRE OF WONGAN-BALLIDU

## NOTICE OF AN ORDINARY COUNCIL MEETING

DEAR COUNCIL MEMBER

THE NEXT ORDINARY MEETING OF THE SHIRE OF WONGAN-BALLIDU WILL BE HELD ON FRIDAY 29 SEPTEMBER, AT THE CADOUX SPORTS PAVILION, CADOUX, COMMENCING 3.00PM

STUART TAYLOR  
**CHIEF EXECUTIVE OFFICER**

### **DISCLAIMER**

THE RECOMMENDATIONS CONTAINED IN THE AGENDA ARE SUBJECT TO CONFIRMATION BY COUNCIL. THE SHIRE OF WONGAN-BALLIDU WARNS THAT ANY PERSON(S) WHO HAS AN APPLICATION LODGED WITH COUNCIL SHOULD RELY ONLY ON WRITTEN CONFIRMATION OF THE DECISION MADE AT THE COUNCIL MEETING. NO RESPONSIBILITY WHATSOEVER IS IMPLIED OR ACCEPTED BY THE SHIRE OF WONGAN-BALLIDU FOR ANY ACT, OMISSION, STATEMENT OR INTIMATION TAKING PLACE DURING A COUNCIL MEETING.

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# SHIRE OF WONGAN-BALLIDU

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

3. PUBLIC QUESTION TIME

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

5. PETITIONS AND PRESENTATIONS

6. APPLICATION/S FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 23 AUGUST 2017

**STAFF RECOMMENDATION:**

**That the minutes of the Ordinary meeting of Council held on Wednesday 23 August 2017 be confirmed as a true and correct record of the proceedings.**

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

## 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 GOVERNANCE

#### REVIEW OF CMC CONSTITUTION

FILE REFERENCE:	
REPORT DATE:	21 September 2017
APPLICANT/PROPONENT:	Central Midlands Construction
OFFICER DISCLOSURE OF INTEREST	
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor
ATTACHMENTS:	CMC Pty Ltd Constitution

#### PURPOSE OF REPORT:

To Review recommendations from the Board to amend the Constitution of Central Midlands Construction PTY LTD.

#### BACKGROUND:

As detailed in the attached letter. The Board of Central Midlands Construction Pty Ltd (CMC) has reviewed the Company's Constitution identifying some anomalies/errors within the document.

#### COMMENT:

All changes/amendments are shown in the Constitution "marked up". Summarily the main changes other than typographical changes are;

- Deletion of (WA) from the title, in conformity with the registered name of the Company;
- Amending the definition of a Special Resolution such that as well as 75% of the total votes cast in favour, there must be a majority of votes in favour by each class of shares (this amendment is critical to ensuring that the Shire's involvement as a shareholder is fully compliant with the requirements of the Local Government Act 1995);
- Clarifying the intention that only A Class shareholders receive dividends while only B Class shareholders participate in a distribution of capital; (**sought further clarification on this proposed amendment**)
- Inserting a provision to allow for the maximum term of any Alternate Directors to be fixed;
- Removing the stipulation that dividends can only be paid out of profits.

#### POLICY REQUIREMENTS:

There are no known Policy implications associated with this item.

#### LEGISLATIVE REQUIREMENTS:

Subject to Councils agreement to the changes as detailed as a 33.33% stake shareholder in CMC, any amendments to the CMC constitution must be approved by a Special Resolution of Shareholders (requiring 75% to vote in favour).

**STRATEGIC IMPLICATIONS:**

There are no known Strategic implications associated with this item.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

**FINANCIAL IMPLICATIONS:**

There are no known financial implications associated with this item.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:**

**STAFF RECOMMENDATION:**

**That Council approve the changes to the Constitution of Central Midlands Construction Pty Ltd as shown “marked up” in the attached Constitution circulated with the Agenda.**

## 9.2 ADMINISTRATION & FINANCIAL SERVICES

### 9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	19 September 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	August 2017

#### PURPOSE OF REPORT:

That the accounts as submitted be received.

#### BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### COMMENT:

Refer to attachment.

#### POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

#### LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

#### SUSTAINABILITY IMPLICATIONS:

##### ➤ Environment

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**STAFF RECOMMENDATION:**

**That the accounts submitted from 1 to 31 August 2017 totalling \$795,212.93 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**



<b>LIST OF ACCOUNTS DUE &amp; SUBMITTED 1ST AUGUST 2017 TO 31 AUGUST 2017</b>				
<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
82	28/08/2017	C/CARD - CEO CREDIT CARD	CEO Credit Card	-1643.67
EFT15639	02/08/2017	CHILD SUPPORT	Payroll Deduction	-270.00
EFT15640	02/08/2017	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT15641	02/08/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	-240.00
EFT15642	02/08/2017	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT15644	02/08/2017	ANZ BANK (NETT WAGES)	PPE 01/08/2017	-63925.80
EFT15645	04/08/2017	STAPLES	Shire Administration Office Stationary	-111.75
EFT15646	04/08/2017	MULTIGROUP DISTRIBUTION SERVICES P/L	Freight on Stationary Supplies	-31.78
EFT15647	04/08/2017	WATER CORPORATION		-4069.22
	18/07/2017	WATER CORPORATION	Standpipe Water Consumption at Rabbit Proof Fence Rd Koorda-Buntine	80.88
	18/07/2017	WATER CORPORATION	Standpipe water consumption at Railway St Koorda-Buntine	42.53
	14/07/2017	WATER CORPORATION	Standpipe Water Consumption at Depot Road Wongan Hills	568.18
	14/07/2017	WATER CORPORATION	Water consumption at Ninan Street Wongan Hills	42.53
	14/07/2017	WATER CORPORATION	Water consumption at Sports Ground Wongan Hills	157.92
	14/07/2017	WATER CORPORATION	Water consumption at Swimming Pool complex Wongan Hills	471.18
	14/07/2017	WATER CORPORATION	Water rates at 16 Moore St Wongan Hills	229.95
	14/07/2017	WATER CORPORATION	Water consumption at Wongan Hills Cemetery	29.33
	14/07/2017	WATER CORPORATION	Water rates at 162 Danubin St Wongan Hills	42.53
	14/07/2017	WATER CORPORATION	Water rates at Quinlan St Gardens Wongan Hills	230.72
	14/07/2017	WATER CORPORATION	Water consumption & rates at 30 Wandoo Crescent Wongan Hills	420.99
	14/07/2017	WATER CORPORATION	Water consumption & rates at 14 Ellis St Wongan Hills	269.05
	14/07/2017	WATER CORPORATION	Water consumption & rates at 8 Ellis St Wongan Hills	426.58
	14/07/2017	WATER CORPORATION	Water consumption & rates at 49 Quinlan St Wongan Hills	338.92
	14/07/2017	WATER CORPORATION	Water consumption for Parks & gardens Quinlan St Wongan Hills	101.52
	14/07/2017	WATER CORPORATION	Water consumption & rates at Shire Depot Wongan Hills	616.41
EFT15648	04/08/2017	WCS CONCRETE	Twin 450mm Headwall for Dowerin-Kalannie Rd AA193	-1625.80
EFT15649	04/08/2017	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Legal Charges for Rates Collection	-594.00
EFT15650	04/08/2017	MIDDLEWICK JEWELLER	Small & Large Silver Polished Engraved Plates for Honour Boards	-2576.60
EFT15651	04/08/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan 145C	-2530.28
EFT15652	04/08/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Joanne Guest - Age Friendly Communities PD	-35.00
EFT15653	04/08/2017	COVS		-538.28
	26/07/2017	COVS	Switch, globe & cab filter for PUT72, PTK33 & PUT69	57.23
	26/07/2017	COVS	Globes, switch, tail light, oil filters & cab filters for various plants	230.56
	27/07/2017	COVS	Globes, switch, tail light, oil filters & cab filters for various plants	250.49
EFT15654	04/08/2017	LGIS INSURANCE BROKING		-68257.13
	04/07/2017	LGIS INSURANCE BROKING	2017/18 Vehicle Insurance	68037.13
	04/07/2017	LGIS INSURANCE BROKING	2017/18 Marine Cargo Insurance	220.00
EFT15655	04/08/2017	LGIS PROPERTY	Property Insurance 2017/18	-50211.17
EFT15656	04/08/2017	RBC RURAL	Shire Administration Office - Meterplan and Rental Charges for Photocopier	-2242.61
EFT15657	04/08/2017	LOCAL HEALTH AUTHORITIES ANALYTICAL COMM.	Analytical Services	-500.50
EFT15658	04/08/2017	METAL ARTWORK CREATIONS	CRC Name Badges - 2 staff	-25.30
EFT15659	04/08/2017	HILLS FIRE EQUIPMENT SERVICE	Install fire extinguishers & fire blanket - WH Bowling Club	-489.50
EFT15660	04/08/2017	BULLIVANTS HANDLING SAFETY	Load binder, hook & links for Bobcat PBC1 & Load binder for Loader PLDR8	-447.15
EFT15661	04/08/2017	LIWA AQUATICS (INC)	LIWA Annual Conference - 1 Staff	-510.00
EFT15662	04/08/2017	WONGAN MAIL SERVICE	CRC July Mail Account	-41.05

LIST OF ACCOUNTS DUE & SUBMITTED 1ST AUGUST 2017 TO 31 AUGUST 2017				
EFT15663	04/08/2017	LAM YV	Chaplaincy Fees for August 2017	-1720.62
EFT15664	04/08/2017	WONGAN HILLS HOTEL		-334.20
	28/07/2017	WONGAN HILLS HOTEL	Council Meeting Dinner Dated 26/7/17	238.00
	27/07/2017	WONGAN HILLS HOTEL	Council Meeting Refreshments Dated 26/7/17	96.20
EFT15665	04/08/2017	FUJI XEROX AUSTRALIA PTY LTD	Boomer Printing	-1423.93
EFT15666	04/08/2017	GREAT SOUTHERN FUEL SUPPLIES	11000 Litres of Diesel June 2017	-12463.00
EFT15667	04/08/2017	HDJ CONTRACTING	Cleaning of CRC	-1155.00
EFT15668	04/08/2017	WONGAN HILLS PROGRESS ASSOCIATION	Wongan Directory Advert 2018	-277.20
EFT15669	04/08/2017	WIRTGEN AUSTRALIA PTY LTD	Supply and fit windscreen	-2186.20
EFT15670	04/08/2017	BP AUSTRALIA	Unleaded Fuel Supply for July 2017	-528.22
EFT15671	04/08/2017	LG ASSIST AUSTRALIA	Advertising for Manager Community Services position	-302.50
EFT15672	04/08/2017	PW GEE WELDING SERVICES	Steel supplies for Water Tank JWT2	-30.35
EFT15673	04/08/2017	MANTRA ON MURRAY	Excel training course accommodation - 1 Staff	-637.00
EFT15674	04/08/2017	N&M RUSSELL PLUMBING & GAS	Supply and Install Bosch Hydro power Hot Water System at 27D Quinlan St Wongan Hills	-1210.00
EFT15675	04/08/2017	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Office Furniture as per Quote for DCEO, MWS, BSC & Payroll Offices at the Shire of Wongan-Ballidu	-9240.00
EFT15676	11/08/2017	WONGAN HILLS IGA	Shire Administration Office Refreshments for July	-584.44
EFT15677	11/08/2017	OFFICEWORKS BUSINESS DIRECT	9 x Floortex mats for Shire Admin Office	-986.95
EFT15678	11/08/2017	WONGAN NEWSAGENCY		-160.14
	01/08/2017	WONGAN NEWSAGENCY	Stationery for Shire Administration	155.74
	31/07/2017	WONGAN NEWSAGENCY	Stationery for CRC Administration	4.40
EFT15679	11/08/2017	THE WORKWEAR GROUP P/L	Staff Uniform - 1 Staff	-504.83
EFT15680	11/08/2017	WONGAN HILLS BETTA HOME LIVING		-274.60
	08/08/2017	WONGAN HILLS BETTA HOME LIVING	1TB external hard drive for Shire Administration Office	99.95
	04/08/2017	WONGAN HILLS BETTA HOME LIVING	Telephone cable, USB A Male, Audio lead for Shire Admin Office	114.75
	09/08/2017	WONGAN HILLS BETTA HOME LIVING	DVI-D 5m cable for Shire Administration Office	59.90
EFT15681	11/08/2017	DALLIMORE NOMINEES PTY LTD		-34515.00
	09/08/2017	DALLIMORE NOMINEES PTY LTD	Supply & Install carpet at 7 Wandoo Crescent Wongan Hills	6837.00
	09/08/2017	DALLIMORE NOMINEES PTY LTD	Supply and Install floor coverings at Shire Administration Office	27678.00
EFT15682	11/08/2017	WONGAN HILLS PHARMACY	Batteries and cleaning products for Shire Administration Office	-19.94
EFT15683	11/08/2017	LGIS WORKCARE	LGIS Workcare 2017/18	-27880.60
EFT15684	11/08/2017	LGIS INSURANCE BROKING	Salary continuance insurance 2017/18	-5049.78
EFT15685	11/08/2017	MARKETFORCE PRODUCTIONS	Advertising for Manager Community Services	-1704.63
EFT15686	11/08/2017	WONGAN HILLS HARDWARE	Building account for July 2017	-1532.44
EFT15687	11/08/2017	WONGAN MAIL SERVICE	Shire Administration postage costs for July 2017	-452.15
EFT15688	11/08/2017	PUBLIC TRANSPORT AUTHORITY OF WA	CRC Trans WA July Account	-70.06
EFT15689	11/08/2017	EMMI TAYLOR	Reimbursement for CRC grant supplies	-129.00
EFT15690	11/08/2017	MARKET CREATIONS PTY LTD		-1017.50
	31/07/2017	MARKET CREATIONS PTY LTD	Back up licenses - Just 2017	445.72
	31/07/2017	MARKET CREATIONS PTY LTD	Office 365 Licensing - July 2017	571.78
EFT15691	11/08/2017	RURAL RANGER SERVICES	Ranger Services from 13/7/17 to 25/7/17	-775.00
EFT15692	11/08/2017	YOSHI HIRO INOUE	CRC Staff Pre employment Medical	-154.00
EFT15693	11/08/2017	SAFE AVON VALLEY INC.	Cats impounded between 16/5/17 to 03/07/17	-120.00
EFT15694	11/08/2017	CIABARRI PAINTING	Final invoice for painting interior at 11 Wandoo Crescent Wongan Hills	-6041.00
EFT15695	11/08/2017	UNIONS WA INCORPORATED	Health & Safety Representative 5 Day Course - 1 Staff	-995.00
EFT15696	11/08/2017	RURAL HEALTH WEST	Membership for the period 1 July 2017 to 30 June 2018	-100.00
EFT15697	16/08/2017	ANZ BANK (NETT WAGES)	PPE 15th August 2017	-67409.65
EFT15698	16/08/2017	CHILD SUPPORT	Payroll Deduction	-270.00
EFT15699	16/08/2017	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT15700	16/08/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	-240.00
EFT15701	16/08/2017	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT15702	21/08/2017	STAPLES	Printer Ink & File Tab dividers for Shire Admin Office	-575.85
EFT15703	21/08/2017	AVON WASTE	Domestic collection for Wongan Hills & Ballidu	-9203.40
EFT15704	21/08/2017	CJD EQUIPMENT PTY LTD		-619.73
	04/08/2017	CJD EQUIPMENT PTY LTD	Gear selector control for Loader PLDR6	517.15
	03/08/2017	CJD EQUIPMENT PTY LTD	Gear selector control .gas strut .ball stud. lock for Loader	23.83
	02/08/2017	CJD EQUIPMENT PTY LTD	Gear selector control .gas strut .ball stud. lock for Loader	78.75

<b>LIST OF ACCOUNTS DUE &amp; SUBMITTED 1ST AUGUST 2017 TO 31 AUGUST 2017</b>				
EFT15705	21/08/2017	COURIER AUSTRALIA INTERNATIONAL		<b>-182.04</b>
	17/07/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex RBC Rural, WA Hino, Truckline & Eastern Saws & Mowers	54.18
	04/07/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Path West & Eastern Saws & Mowers	31.75
	25/07/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Westrac & Bullivants	34.02
	04/08/2017	COURIER AUSTRALIA INTERNATIONAL	LISWA - CRC	38.54
	04/08/2017	COURIER AUSTRALIA INTERNATIONAL	Freight ex Globe Australia & CJD Equipment	23.55
EFT15706	21/08/2017	CUTTING EDGES PTY LTD	Grader blades for PG13	<b>-1072.50</b>
EFT15707	21/08/2017	WONGAN HILLS IGA	CRC admin materials July 2017	<b>-135.81</b>
EFT15708	21/08/2017	JASON SIGNMAKERS	Guideposts & signs for various locations	<b>-7516.30</b>
EFT15709	21/08/2017	LANDMARK OPERATIONS	Roundup for Verge Spraying	<b>-548.90</b>
EFT15710	21/08/2017	MCINTOSH & SON		<b>-816.49</b>
	31/07/2017	MCINTOSH & SON	Skin bin for the Wongan Hills Football Club	132.00
	28/07/2017	MCINTOSH & SON	Supply bearing cup & cone for Roller PRO10	152.66
	28/07/2017	MCINTOSH & SON	Supply dust caps for Case Loader PTR8	44.00
	12/07/2017	MCINTOSH & SON	Supply bolt, washer for plant repairs on White Well Road	4.62
	14/07/2017	MCINTOSH & SON	Supply cable & wiper motor for Trailer PSP4	462.53
	14/07/2017	MCINTOSH & SON	Freight charges for the supply of cable & wiper motor	19.80
	26/07/2017	MCINTOSH & SON	Supply nut nylon insert for sundry plant PSP1	0.88
EFT15711	21/08/2017	MULTIGROUP DISTRIBUTION SERVICES P/L	Freight Charges - Westrac PRO13	<b>-30.31</b>
EFT15712	21/08/2017	OFFICEWORKS BUSINESS DIRECT	DRD Grants supplies for CRC	<b>-1753.72</b>
EFT15713	21/08/2017	WESTRAC EQUIPMENT PTY LTD		<b>-611.29</b>
	02/08/2017	WESTRAC EQUIPMENT PTY LTD	Supply steering lock, wash, O-ring & oil filter for Roller	482.13
	25/07/2017	WESTRAC EQUIPMENT PTY LTD	Supply mirror, nut, washer & striker for Cat Roller PRO13	129.16
EFT15714	21/08/2017	WHEATBELT TYRES		<b>-1781.60</b>
	29/07/2017	WHEATBELT TYRES	Supply & fit tyres to Grader PG14	1240.55
	30/07/2017	WHEATBELT TYRES	Supply battery for Crew Truck PTK32	262.00
	30/07/2017	WHEATBELT TYRES	Tyre repairs for PG13	95.80
	30/07/2017	WHEATBELT TYRES	Tyre repairs for PG14	84.45
	30/07/2017	WHEATBELT TYRES	Supply tyre for Roller PRO10	98.80
EFT15715	21/08/2017	IXOM OPERATIONS P/L	Chlorine Service Fee for Swimming Pool & Parks & Gardens	<b>-211.42</b>
EFT15716	21/08/2017	WONGAN HILLS TOURISM GROUP INC		<b>-10405.00</b>
	10/08/2017	WONGAN HILLS TOURISM GROUP INC	Advertising contribution 2017/18	10000.00
	10/08/2017	WONGAN HILLS TOURISM GROUP INC	Public toilet cleaning for May, June and July 2017	405.00
EFT15717	21/08/2017	WONGAN HILLS BETTA HOME LIVING	Gas Delivery freight charge for CRC Administration	<b>-27.50</b>
EFT15718	21/08/2017	WONGAN-BALLIDU & DISTRICTS MENS SHED INC	Council Donated Grant for the purchase of DVD, TV & Monitor	<b>-1200.00</b>
EFT15719	21/08/2017	WONGAN HILLS NETBALL ASSOC.,	Kids Sports Grant 2017 - 1 student	<b>-200.00</b>
EFT15720	21/08/2017	W.H.D.H.S. P & C ASSOCIATION (INC)	1 x Bulk bag Lupin Mulch for Shire Gardens	<b>-340.00</b>
EFT15721	21/08/2017	ESPLANADE HOTEL FREMANTLE	Accommodation for 2 nights, Meals and parking for LIWA Conference - 1 staff	<b>-408.00</b>
EFT15722	21/08/2017	OVERLAND FREIGHT	Freight Charges for July 2017	<b>-300.56</b>
EFT15723	21/08/2017	WONGAN HILLS HARDWARE		<b>-2023.87</b>
	31/07/2017	WONGAN HILLS HARDWARE	Works Account for July 2017	1497.47
	31/07/2017	WONGAN HILLS HARDWARE	Rapid set cement for various locations	526.40
EFT15724	21/08/2017	WONGAN SCHOOL OF DANCE INC	Kids Sports Grant 2017 - 1 Student	<b>-200.00</b>
EFT15725	21/08/2017	DUNNINGS INVESTMENTS P/L	Fuel for July 2017	<b>-1163.65</b>
EFT15726	21/08/2017	PUBLIC TRANSPORT AUTHORITY OF WA	CRC Administration July 2017	<b>-70.06</b>
EFT15727	21/08/2017	STATE LIBRARY OF WA	CRC Administration - lost and damaged items	<b>-220.00</b>
EFT15728	21/08/2017	DRIVE STRAIGHT ALIGNMENT & BRAKE	Wheel alignment & axle camber & castor correction for	<b>-584.10</b>
EFT15729	21/08/2017	DUN DIRECT P/L	11,000 litres of Diesel	<b>-13464.75</b>
EFT15730	21/08/2017	TRACKSPARES (AUSTRALIA) PTY LTD	Supply Grader Blades for PG13	<b>-1045.00</b>
EFT15731	21/08/2017	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL Payment July 2016	<b>-226.60</b>
EFT15732	21/08/2017	WONGAN BALLIDU JUNIOR FOOTBALL CLUB INC	Kids Sports Grant 2017 - 1 student	<b>-90.00</b>
EFT15733	21/08/2017	GEM-CLEAN CARPET CLEANING		<b>-1255.00</b>
	11/08/2017	GEM-CLEAN CARPET CLEANING	Cleaning of tiles at Shire Administration Office	561.00
	10/08/2017	GEM-CLEAN CARPET CLEANING	Cleaning of Tiles in both bathrooms and front Carpet at Wongan Hills Civic Centre	694.00
EFT15734	21/08/2017	HDJ CONTRACTING	Cleaning of the CRC Monday 31/7/17 to Friday 4/8/17	<b>-1155.00</b>

LIST OF ACCOUNTS DUE & SUBMITTED 1ST AUGUST 2017 TO 31 AUGUST 2017				
EFT15735	21/08/2017	AFGRI EQUIPMENT AUSTRALIA		-1923.93
	04/07/2017	AFGRI EQUIPMENT AUSTRALIA	Supply Mower blade kit for sundry plant PSP1	94.30
	07/07/2017	AFGRI EQUIPMENT AUSTRALIA	Supply dipstick transit for PUT71	48.14
	10/07/2017	AFGRI EQUIPMENT AUSTRALIA	Supply Mower blade kit for Water Tank JWT2	78.16
	14/07/2017	AFGRI EQUIPMENT AUSTRALIA	Supply parts for Water Tank JWT2	730.48
	20/07/2017	AFGRI EQUIPMENT AUSTRALIA	Supply parts for Water Tank JWT2	16.39
	26/07/2017	AFGRI EQUIPMENT AUSTRALIA	100,000 km service of VMAFS	956.46
EFT15736	21/08/2017	FEGAN BUILDING SURVEYING	Building Surveying	-1089.00
EFT15737	21/08/2017	RURAL RANGER SERVICES	Rural Ranger services from 27/7/17 to 7/8/17	-887.50
EFT15738	21/08/2017	PW GEE WELDING SERVICES	Steel Supplies for Water Tank	-211.88
EFT15739	21/08/2017	YOUTHCARE - WHDC	Council annual subsidy 2017 - Chaplaincy	-14850.00
EFT15740	21/08/2017	FOCUS NETWORKS	Supply 2 x HP Elite Display E230t 23inch Touch Monitor for Shire Administration Office	-915.20
EFT15741	21/08/2017	MERCURE PERTH		-2863.95
	11/08/2017	MERCURE PERTH	CRC accommodation for Training Course - 1 staff	1424.95
	11/08/2017	MERCURE PERTH	CRC accommodation for Training Course - 1 staff	1439.00
EFT15742	21/08/2017	KELSEY FOX	Reimbursement for the supply of Materials - CRC Adhoc Grants	-83.30
EFT15743	21/08/2017	RHONDA COLE	Refund customer for the overcharge of Licensing	-275.00
EFT15744	25/08/2017	JR & A HERSEY PTY LTD		-832.14
	18/08/2017	JR & A HERSEY PTY LTD	PPE Consumables, Safety Specs, Ear Plugs etc - Works Depot	403.28
	18/08/2017	JR & A HERSEY PTY LTD	Workshop consumables & Garden Tools	428.86
EFT15745	25/08/2017	MULTIGROUP DISTRIBUTION SERVICES P/L	Freight charges ex Staples	-32.49
EFT15746	25/08/2017	WALLIS COMPUTER SOLUTIONS		-1287.00
	14/08/2017	WALLIS COMPUTER SOLUTIONS	2 x Adobe Pro DC (Perpetual) for Shire Admin Office	1029.60
	14/08/2017	WALLIS COMPUTER SOLUTIONS	Conputer maintenance for Shire Administration Office	257.40
EFT15747	25/08/2017	WONGAN STEEL MANUFACTURERS	Supply 3 x Pipe h/wall black for sundry plant PSP1	-94.67
EFT15748	25/08/2017	BALLIDU CONTEMPORARY ARTS SOCIETY	2017/18 Arts Society subsidy	-4500.00
EFT15749	25/08/2017	WONGAN HILLS TOURISM GROUP INC	2017/18 Reynoldson Reserve Wildflower Festival Grant	-10000.00
EFT15750	25/08/2017	WONGAN HILLS BETTA HOME LIVING	Supply 1 x 4GX USB + Wi-Fi plus model 746 for Shire Administration Office	-49.95
EFT15751	25/08/2017	AUSTRALIAN TAXATION OFFICE	BAS - July 2017	-37622.00
EFT15752	25/08/2017	ADVANCED AUTOLOGIC PTY LTD		-825.00
	21/08/2017	ADVANCED AUTOLOGIC PTY LTD	Supply electrical cleaner for Grader PG15 & 20kg grease for Grader OG14	200.00
	23/08/2017	ADVANCED AUTOLOGIC PTY LTD	Supply Degreaser 205 litre for Patching Truck PTK31	625.00
EFT15753	25/08/2017	RBC RURAL	Shire Office Photocopier Meterplan Charge - Colour & Black	-567.73
EFT15754	25/08/2017	WONGAN-BALLIDU BUSH CARE	2017/18 Annual events council donation	-300.00
EFT15755	25/08/2017	ROYAL LIFE SAVING (WA BRANCH)		-680.00
	23/08/2017	ROYAL LIFE SAVING (WA BRANCH)	Staff Training - Advanced first aid - Wongan Hills Swimming Pool Staff	200.00
	10/08/2017	ROYAL LIFE SAVING (WA BRANCH)	Staff Training - Requal Couse - Wongan Hills Swimming Pool Staff	140.00
	23/08/2017	ROYAL LIFE SAVING (WA BRANCH)	Staff Training - Advanced first aid - Wongan Hills Swimming Pool Staff	200.00
	14/08/2017	ROYAL LIFE SAVING (WA BRANCH)	Staff Training - Requal Couse - Wongan Hills Swimming Pool Staff	140.00
EFT15756	25/08/2017	SIGMA CHEMICALS	Swimming Pool supplies - Purex Long Term Algae Winteriser 20ltr x 2	-239.80
EFT15757	25/08/2017	WONGAN HILLS ROTARY CLUB	2017/18 Storage Shed - community donated grant	-6000.00
EFT15758	25/08/2017	WONGAN CUBBYHOUSE INC.	2017/18 Community subside grant	-18000.00
EFT15759	25/08/2017	MCG ARCHITECTS PTY LTD	Contract Documentation - 95% complete, 85% previous claimed, 10% this claim	-15840.00
EFT15760	25/08/2017	WA HINO SALES & SERVICE	Pressure switch for Prime Mover PTK30	-92.42
EFT15761	25/08/2017	WONGAN GYMNASTICS CLUB INC	Kidsport fees 2017- 1 Student	-200.00
EFT15762	25/08/2017	AUTOSWEEP WA	Road Sweeper Hire for Wongan Hills & Ballidu	-3592.25
EFT15763	25/08/2017	GREAT SOUTHERN FUEL SUPPLIES	Supply 10,900 Litres of diesel for the month of August 2017	-12142.27
EFT15764	25/08/2017	IGNITE	2017/18 Community Donated Grant	-3000.00
EFT15765	25/08/2017	AG JELLY		-260.00
	16/08/2017	AG JELLY	Dog food and kennelling	120.00
	20/08/2017	AG JELLY	Dog food and kennelling	140.00
EFT15766	25/08/2017	SRIVERS PLUMBING & GAS	Repairs and Maintenance to Ballidu Hall	-8263.29
EFT15767	25/08/2017	SEM ENGINEERING CONSULTANTS	Building Services Engineering Consultancy	-3861.00
EFT15768	25/08/2017	NASH BROS (WA) PTY LTD	Dozer Hire	-21474.20
EFT15769	30/08/2017	ANZ BANK (NETT WAGES)	PPE 29/08/17	-64310.61

LIST OF ACCOUNTS DUE & SUBMITTED 1ST AUGUST 2017 TO 31 AUGUST 2017				
EFT15770	30/08/2017	CHILD SUPPORT	Payroll Deduction	-270.00
EFT15771	30/08/2017	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT15772	30/08/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	-240.00
EFT15773	30/08/2017	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT15774	30/08/2017	ANZ BANK (NETT WAGES)	PPE290817 Correction	-3044.00
EFT15775	31/08/2017	DEPARTMENT OF TRANSPORT	DPI - August 2017	-49980.55
20993	02/08/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1435.00
20997	04/08/2017	TELSTRA CORPORATION LIMITED	Telephone account July 2017	-2608.47
20998	04/08/2017	ST JOHN AMBULANCE AUSTRALIA	DRD Grant- Defibrillator	-2000.00
20999	04/08/2017	INFRINGEMENT PAYMENT CENTRE	Exceeded allowed heavy vehicle axle - WB033	-300.00
21000	10/08/2017	EMMI TAYLOR	Gratuity Payment	-180.00
21001	11/08/2017	SYNERGY	Electricity consumption for Street Lighting Wongan Hills	-3834.50
21002	16/08/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1435.00
21003	21/08/2017	TELSTRA CORPORATION LIMITED	Telephone Account for CRC Administration	-441.50
21004	25/08/2017	SYNERGY		-1706.80
	09/08/2017	SYNERGY	Electricity consumption for CRC Building	1152.85
	15/08/2017	SYNERGY	Electricity consumption for Wongan Hills Swimming Pool	553.95
21005	25/08/2017	SCOTT PRINTERS PTY LTD		-4561.70
111,077	17/08/2017	SCOTT PRINTERS PTY LTD	2017 Wongan Ballidu Rates Guide - A5 - 1400	3985.30
111,078	17/08/2017	SCOTT PRINTERS PTY LTD	Attach magnet to Rates Guide	576.40
21006	31/08/2017	JOANNE GUEST	Gratuity Payment	-100.00
21007	30/08/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1450.00
DD8521.1	01/08/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7835.90
DD8521.2	01/08/2017	AUSTRALIAN SUPER	Payroll deductions	-396.42
DD8521.3	01/08/2017	HESTA SUPER FUND	Superannuation contributions	-173.41
DD8521.4	01/08/2017	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-140.96
DD8521.5	01/08/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-3056.47
DD8521.6	01/08/2017	ANZ SMART CHOICE SUPER (ONE PATH)	Superannuation contributions	-311.75
DD8521.7	01/08/2017	REST SUPERANNUATION	Superannuation contributions	-49.09
DD8521.8	01/08/2017	AMP SUPERANNUATION LTD.	Superannuation contributions	-226.64
DD8521.9	01/08/2017	PRIME SUPER	Superannuation contributions	-613.06
DD8545.1	15/08/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-8194.87
DD8545.2	15/08/2017	AUSTRALIAN SUPER	Payroll deductions	-455.41
DD8545.3	15/08/2017	HESTA SUPER FUND	Superannuation contributions	-173.41
DD8545.4	15/08/2017	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-99.33
DD8545.5	15/08/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-3472.44
DD8545.6	15/08/2017	ANZ SMART CHOICE SUPER (ONE PATH)	Superannuation contributions	-311.75
DD8545.7	15/08/2017	REST SUPERANNUATION	Superannuation contributions	-49.09
DD8545.8	15/08/2017	AMP SUPERANNUATION LTD.	Superannuation contributions	-224.11
DD8545.9	15/08/2017	PRIME SUPER	Superannuation contributions	-612.23
DD8559.1	29/08/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-8766.05
DD8559.2	29/08/2017	BT SUPER FOR LIFE	Superannuation contributions	-52.69
DD8559.3	29/08/2017	AUSTRALIAN SUPER	Payroll deductions	-401.58
DD8559.4	29/08/2017	HESTA SUPER FUND	Superannuation contributions	-173.41
DD8559.5	29/08/2017	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-156.62
DD8559.6	29/08/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-3347.38
DD8559.7	29/08/2017	ANZ SMART CHOICE SUPER (ONE PATH)	Superannuation contributions	-311.75
DD8559.8	29/08/2017	REST SUPERANNUATION	Superannuation contributions	-49.09
DD8559.9	29/08/2017	AMP SUPERANNUATION LTD.	Superannuation contributions	-227.36
DD8566.1	29/08/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-421.16
DEDUCTION REVERSAL	29/08/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-101.08
DD8521.10	01/08/2017	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-202.78
DD8521.11	01/08/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-154.89
DD8545.10	15/08/2017	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-203.32
DD8545.11	15/08/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-154.89
DD8559.10	29/08/2017	PRIME SUPER	Superannuation contributions	-612.48
DD8559.11	29/08/2017	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-203.87
DD8559.12	29/08/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-154.89

Municipal	745232.38
Trust	49980.55
Total	795212.93
Recoverable	43591.08
Partially Recoverable	

## 9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	19 September 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

### **PURPOSE OF REPORT:**

That the following statements and reports for the month ended August 2017 be received:

### **BACKGROUND:**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### **Financial activity statement report**

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### **COMMENT:**

Refer to attachment.

## **POLICY REQUIREMENTS:**

Council Policy 4.8 - Monthly Financial Reporting Requirements

## **LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

## **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposals.
- **Economic**  
There are no known economic implications associated with the proposals.
- **Social**  
There are no known social implications associated with the proposals.

## **FINANCIAL IMPLICATIONS:**

The financial reports for the period ending August 2017 are attached to the Council agenda.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

## **STAFF RECOMMENDATION:**

**That the following Statements and reports for the month ended August 2017 be received:**

### **1. Monthly Statements as follows;**

<b>a. Statement of Financial Activity (by Nature and Type)</b>	<b>FM Regs 34</b>
<b>b. Statement of Operating Activities by Programme/Activity (Summary)</b>	<b>FM Regs 34</b>
<b>c. Statement of Net Current Assets (NCA)</b>	<b>FM Regs 34</b>
<b>d. Rate setting statement</b>	<b>Discretionary</b>
<b>e. Disposal of Assets</b>	<b>Discretionary</b>
<b>f. Rates Outstanding Report</b>	<b>Discretionary</b>
<b>g. Debtors Outstanding Report</b>	<b>Discretionary</b>
<b>h. Bank Reconciliation Report</b>	<b>Discretionary</b>
<b>i. Investment Report</b>	<b>Discretionary</b>
<b>j. Reserve Account Balances Report</b>	<b>Discretionary</b>
<b>k. Loans Schedule</b>	<b>Discretionary</b>

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 AUGUST 2017**

	Approved Budget 2017- 2018	Current Budget 2017-2018	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,796,594)	(2,796,594)	(2,509,796)	(2,509,796)		0.0%	✓
Grants Operating, Subsidies & Contributions	(1,979,732)	(1,979,732)	(468,833)	(602,132)		(28.4%)	✗
Non Operating Grants, Subsidies & Contributions	(1,414,387)	(1,414,387)	(113,678)	(461,403)		(305.9%)	✗
Fees & Charges & Service Charges	(504,859)	(504,859)	(169,488)	(219,673)		(29.6%)	✗
Other Revenue	(122,300)	(122,300)	(19,038)	(81,404)		(327.6%)	✗
Interest	(86,426)	(86,426)	(13,040)	(4,701)		64.0%	⊖
Profit on sale of Assets	-	-	-	-		0.0%	✓
<b>a: TOTAL INCOME</b>	<b>(6,904,298)</b>	<b>(6,904,298)</b>	<b>(3,293,873)</b>	<b>(3,879,108)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,082,329	2,082,329	340,265	401,173		17.9%	✗
Materials & Contracts	1,484,430	1,484,430	229,227	192,456		(16.0%)	⊖
Utilities (Gas, Electricity) etc.	304,603	304,603	44,895	41,434		(7.7%)	✓
Interest #	33,470	33,470	8,550	1,768	11	(79.3%)	⊖
Insurance	246,761	246,761	111,701	155,562		39.3%	✗
Other General	323,874	323,874	49,764	103,787		108.6%	✗
Loss on Asset Disposals	165,176	165,176	30,538	-		(100.0%)	⊖
Depreciation	2,573,155	2,573,155	428,854	-		(100.0%)	⊖
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,213,798</b>	<b>7,213,798</b>	<b>1,243,794</b>	<b>896,180</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>309,500</b>	<b>309,500</b>	<b>(2,050,079)</b>	<b>(2,982,928)</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	502,382	502,382	25,119	67,881		170.2%	✗
Furniture & Equipment	-	-	-	-			✓
Motor Vehicles	198,000	198,000	16,500	-		(100.0%)	⊖
Plant	650,400	650,400	92,450	4,129		(95.5%)	⊖
Infrastructure Other	26,530	26,530	5,306	-		(100.0%)	⊖
Infrastructure Roads	2,954,620	2,954,620	295,462	198,469		(32.8%)	⊖
<b>d: TOTAL CAPITAL</b>	<b>4,331,932</b>	<b>4,331,932</b>	<b>434,837</b>	<b>270,479</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>4,641,432</b>	<b>4,641,432</b>	<b>(1,615,242)</b>	<b>(2,712,449)</b>			
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(2,573,155)	(2,573,155)	(428,854)	-			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(165,176)	(165,176)	(30,538)	-	6		
Proceeds from Sale of Assets	(246,500)	(246,500)	(246,500)	-	6		
Transfer from reserves	(1,013,867)	(1,013,867)	(1,013,867)	(500,000)	10		
Transfer to reserves	349,087	349,087	349,087	-	10		
Interest paid to reserves #	32,523	32,523	32,523	9,731	10		
LSL Provision in reserves							
Loan proceeds	(400,000)	(400,000)	(400,000)				
Loan principal repayment	576,800	576,800	576,800	503,721	11		
Loan to SSL Parties	400,000	400,000	400,000				
SSL Principal Reimbursements	(76,800)	(76,800)	(76,800)	(3,721)	11		
Less (Surplus)/deficit B/Fwd	(1,524,344)	(1,524,344)	(1,524,344)	(1,740,044)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>(3,977,735)</b>	<b>(4,442,761)</b>			

\*\* This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

<b>Key</b>	Within budget tolerance of 10%	✓
	Over budget tolerance of 10%	✗
	Under budget tolerance of 10%	⊖



**Shire of Wongan-Ballidu**  
**Variance Report for August 2017**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
✘	Grants Operating, Subsidies & Contributions	The Shire has budgeted to receive a Road Grant in July. These funds as yet have not been received by the Shire.
✘	Non-Operating Grants, Subsidies & Contributions	The Shire has received the majority of the Regional Road Group Funding for the 2017/18 year in July. The Shire did not expect to receive these funds this early in the financial year.
✘	Fees & Charges & Service Charges	The Shire raised the Annual Rates and Rubbish Charges in July 2017
✘	Other Revenue	The Shire has received re-imbursements that were not budgeted for or planned
○	Interest	Interest Received on Investments is always recognised as income when the term deposit matures. The monthly budget is 1/12 of the Annual Budget. The Variance is due to the year-to-date budget not accurately reflecting the timing of receiving the interest earnings on investments.
	Operating Expenditure	
✘	Employee Costs	Employee costs are higher than expected due to the works staff doing additional hours over the last 2 months. They have been doing winter grading and stock piling gravel for the maintenance program.
○	Materials & Contracts	Many of the monthly budgets are 2/12 of the annual budget and as we are only 2 months into the financial year, invoices for expenditure incurred this financial year have not been processed and therefore variances are being reported.
○	Interest	The budget for interest payments on loans are still to be allocated to each month that the payments are due. Currently the annual budget is allocated to the month of July.
✘	Insurance	Insurance premiums were paid in August and the next instalment is due in in September/October. This is a timing issue and will be corrected when the next instalment is paid.
✘	Other General	The annual donations/community grants were paid in August. The monthly budget has not reflect the early payment of these amounts.
○	Loss on Asset Disposals	No vehicles or plant and equipment has been disposed of this financial year as yet.
○	Depreciation	Depreciation for July has not yet been charged due to the annual accounts for the 30 <sup>th</sup> June not being finalised.

Code	Report Section	Comments
	Capital	
x	Land & Buildings	The Capital program for the 2017/18 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year
0	Motor Vehicles	The Fleet and Plant Replacement program for this financial year has not commenced.
0	Plant	The Fleet and Plant Replacement program for this financial year has not commenced.
0	Infrastructure Other	The Capital program for the 2017/18 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year
0	Infrastructure Roads	The Capital program for the 2017/18 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 AUGUST 2017**

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<b>INCOME</b>				
General Purpose Funding	03	(3,836,594)	(3,836,594)	(2,757,824)
Governance	04	(78,350)	(78,350)	(8,819)
Law, Order & Public Safety	05	(33,700)	(33,700)	(1,682)
Health	07	(22,600)	(22,600)	(13,816)
Education & Welfare	08	(4,743)	(4,743)	(1,686)
Housing	09	(75,306)	(75,306)	(17,900)
Community Amenities	10	(178,680)	(178,680)	(170,854)
Recreation & Culture	11	(78,977)	(78,977)	(3,136)
Transport	12	(2,263,744)	(2,263,744)	(795,227)
Economic Services	13	(41,950)	(41,950)	(4,712)
Other Property & Services	14	(289,655)	(289,655)	(103,453)
<b>a: TOTAL INCOME</b>		<b>(6,904,299)</b>	<b>(6,904,299)</b>	<b>(3,879,108)</b>
<b>OPERATING EXPENSES</b>				
General Purpose Funding	03	113,582	113,582	34,086
Governance	04	450,916	450,916	83,079
Law, Order & Public Safety	05	276,130	276,130	46,954
Health	07	147,535	147,535	30,525
Education & Welfare	08	222,292	222,292	48,711
Housing	09	182,511	182,511	29,065
Community Amenities	10	444,782	444,782	59,072
Recreation & Culture	11	1,685,850	1,685,850	215,120
Transport	12	2,452,331	2,452,331	217,802
Economic Services	13	252,172	252,172	23,320
Other Property & Services #	14	985,697	985,697	108,448
<b>b: TOTAL OPERATING EXPENSES</b>		<b>7,213,798</b>	<b>7,213,798</b>	<b>896,180</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>		<b>309,499</b>	<b>309,499</b>	<b>(2,982,928)</b>
<b>CAPITAL EXPENSES</b>				
General Purpose Funding	23	-	-	-
Governance	24	188,000	188,000	34,162
Law, Order & Public Safety	25	-	-	-
Health	27	20,000	20,000	-
Education & Welfare	28	-	-	-
Housing	29	110,844	110,844	11,215
Community Amenities	30	29,200	29,200	-
Recreation & Culture	31	229,738	229,738	22,504
Transport	32	3,718,150	3,718,150	202,598
Economic Services	33	-	-	-
Other Property & Services	34	36,000	36,000	-
<b>d: TOTAL CAPITAL EXPENSES</b>		<b>4,331,932</b>	<b>4,331,932</b>	<b>270,479</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>		<b>4,641,431</b>	<b>4,641,431</b>	<b>(2,712,449)</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 31 AUGUST 2017**

**NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22**

	2016-2017	BUDGET	2017-2018
SURPLUS / (DEFICIT)	1,740,044	(0)	4,442,761
<b>COMPRISES</b>			
Cash (including reserves)	4,427,258	85,215	4,423,203
Current rates	144,475	2,095,714	2,441,476
Sundry debtors	252,793	199,333	172,838
Tax receivables	5,916	34,959	29,419
Other debtors	7,903	57,345	69,567
A: SSL debtors (are excluded see D: adj)	14,545	(9,674)	10,824
Inventories	12,514	21,951	21,951
<b>Less:</b>			
Reserves	(2,636,854)	(2,004,597)	(2,146,585)
Sundry creditors	(102,162)	-	(100,786)
Accrued interest	(10,997)	(0)	(0)
ESL Levy Owed	(85,654)	(149,302)	(128,256)
PAYG/GST Due To ATO	(14,620)	(78,689)	(77,999)
B: Other - (are excluded see D: adj)	-	-	-
LSL Cash backed Reserve	78,142	79,314	78,496
Tax liabilities	12,973	12,973	12,973
Other - EOY Adjustments	2,534	-	2,180
C: Loan liability (are excluded see D: adj)	(556,007)	(31,788)	(52,286)
Current employee benefits provisions	(354,176)	(354,216)	(355,717)
D: Adjustments (see above A to C)	541,462	41,462	41,462
	-	-	-
Surplus / (Deficit) Variance	1,740,044	(0)	4,442,761

**NOTE 1B: CLOSING FUNDS alternate format to Note 1 above**

	2016-2017	BUDGET	YTD
<b>Current assets</b>			
Cash & cash equivalents	4,427,258	85,215	4,423,203
Sundry debtors	425,631	2,377,677	2,724,124
Inventories	12,514	21,951	21,951
<b>Total current assets</b>	4,865,403	2,484,843	7,169,278
<b>Current liabilities</b>			
Creditors and accounts payable	(200,461)	(135,704)	(294,067)
Current loan liability	(556,007)	(31,788)	(52,286)
Provisions	(354,176)	(354,216)	(355,717)
<b>Total current liability</b>	(1,110,644)	(521,709)	(702,071)
<b>Net current assets</b>	3,754,759	1,963,134	6,467,208
Less: restricted reserves	(2,636,854)	(2,004,597)	(2,146,585)
Less: SSL principal repayments	(14,545)	9,674	(10,824)
Add back: Current loan liability	556,007	31,788	52,286
Add back: LSL Cash backed Reserve	78,142	-	78,496
Other - EOY Adjustments	2,534	-	2,180
Surplus / (Deficit) Variance	1,740,044	(0)	4,442,761

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 31 AUGUST 2017**

	2017-2018 APPROVED BUDGET	2017-2018 CURRENT BUDGET	2017-2018 ACTUAL
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,040,000)	(1,040,000)	(248,027)
Governance	(78,350)	(78,350)	(8,819)
Law, Order & Public Safety	(33,700)	(33,700)	(1,682)
Health	(22,600)	(22,600)	(13,816)
Education & Welfare	(4,743)	(4,743)	(1,686)
Housing	(75,306)	(75,306)	(17,900)
Community Amenities	(178,680)	(178,680)	(170,854)
Recreation & Culture	(78,976)	(78,976)	(3,136)
Transport	(2,263,744)	(2,263,744)	(795,227)
Economic Services	(41,950)	(41,950)	(4,712)
Other Property & Services	(289,655)	(289,655)	(103,453)
<b>A</b>	<b>(4,107,704)</b>	<b>(4,107,704)</b>	<b>(1,369,312)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	113,582	113,582	34,086
Governance	450,916	450,916	83,079
Law, Order & Public Safety	276,130	276,130	46,954
Health	147,535	147,535	30,525
Education & Welfare	222,292	222,292	48,711
Housing	182,511	182,511	29,065
Community Amenities	444,782	444,782	59,072
Recreation & Culture	1,685,850	1,685,850	215,120
Transport	2,452,331	2,452,331	217,802
Economic Services	252,172	252,172	23,320
Other Property & Services	985,697	985,697	108,448
<b>B</b>	<b>7,213,798</b>	<b>7,213,798</b>	<b>896,180</b>
<b>C= A and B</b>	<b>3,106,094</b>	<b>3,106,094</b>	<b>(473,132)</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<b><u>Non-Cash Expenditure and Revenue</u></b>			
Depreciation on Assets	(2,573,155)	(2,573,155)	-
Profit/(Loss) on Asset Sales	(165,176)	(165,176)	-
<b><u>Capital Expenditure &amp; Income</u></b>			
Purchase of land & buildings #	502,382	502,382	67,881
Purchase of furniture & equipment	-	-	-
Purchase of motor vehicles #	198,000	198,000	-
Purchase of plant & machinery #	650,400	650,400	4,129
Purchase of other infrastructure #	26,530	26,530	-
Purchase of roads infrastructure #	2,954,620	2,954,620	198,469
Proceeds from sale of assets	(246,500)	(246,500)	-
<b><u>Financing Activities</u></b>			
Repayment of Loan Principal*	576,800	576,800	503,721
Loan proceeds / refinancing CL to NCL adj	(400,000)	(400,000)	-
Self Supporting Loan Income	(76,800)	(76,800)	(3,721)
<b><u>Reserve Movements</u></b>			
Transfers to Reserves	349,087	349,087	-
Interest paid to Reserves	32,523	32,523	9,731
Transfer from Reserves	(1,013,867)	(1,013,867)	(500,000)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,524,344)	(1,524,344)	(1,740,044)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(4,442,761)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,796,594</b>	<b>2,796,594</b>	<b>(1,932,965)</b>
<b>TOTAL RATES RAISED</b>	<b>2,796,594</b>	<b>2,796,594</b>	<b>2,509,796</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 31 AUGUST 2017**

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>By Class</b>						
<b>Motor Vehicles</b>						
CEO Vehicle	1496	55,655	(48,000)	7,655		
DCEO Vehicle	1458	40,883	(18,000)	22,883		
Grader Ute	1437	15,388	(10,000)	5,388		
Works Co-ordinator	1439	23,549	(18,000)	5,549		
<b>Plant &amp; Equipment</b>						
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600		-
Cat Grader	1373	183,086	(105,000)	78,086		
Howard Mulcher		2,515	(2,500)	15		
<b>TOTAL</b>		<b>411,676</b>	<b>(246,500)</b>	<b>165,176</b>	-	-
<b>By Program</b>						
<b>Governance</b>						
CEO Vehicle	1496	55,655	(48,000)	7,655		
DCEO Vehicle	1458	40,883	(18,000)	22,883		
<b>Health</b>						
<b>Transport</b>						
Grader Ute	1437	15,388	(10,000)	5,388		
Works Co-ordinator	1439	23,549	(18,000)	5,549		
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600		
Cat Grader	1373	183,086	(105,000)	78,086		
Howard Mulcher		2,515	(2,500)	15		
<b>Other Property &amp; Services</b>						
<b>TOTAL</b>		<b>411,676</b>	<b>(246,500)</b>	<b>165,176</b>	-	-
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>						
CEO Vehicle	69,000	(48,000)	21,000			
DCEO Vehicle	52,000	(18,000)	34,000			
Grader Ute	34,000	(10,000)	24,000			
Works Co-ordinator	43,000	(18,000)	25,000			
<b>Plant &amp; Equipment</b>						
Hino Prime Mover Side Tipper	250,000	(45,000)	205,000			
Cat Grader	375,000	(105,000)	270,000			
Howard Mulcher	10,400	(2,500)	7,900			
<b>TOTAL</b>	<b>833,400</b>	<b>(246,500)</b>	<b>586,900</b>	-	-	-

**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 31 AUGUST 2017**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	4,109,538.41	1,428,132.12	43,343.07	2,637,313.22	750.00
<b>Add:</b> Receipts	1,150,582.44	1,093,761.79	47,549.10	9,271.55	
Investment - Income	-				
<b>Less:</b> Payments - EFT & Cheques	(795,212.93)	(745,232.38)	(49,980.55)		
Payments - Bank Fees and Adjustments	(793.07)	(793.07)			
Investment - Transfers In/Out	-	500,000.00		(500,000.00)	
	-				
<b>Balance as per General Ledger</b>	<b>4,464,114.85</b>	<b>2,275,868.46</b>	<b>40,911.62</b>	<b>2,146,584.77</b>	<b>750.00</b>
<b>Balance as per Bank Statements</b>	2,117,862.26	2,070,353.02	45,874.61	884.63	750.00
<b>Balance as per Bank Deposit Certificates</b>	1,263,771.33	201,184.65		1,062,586.68	
<b>Balance as per Holder Certificates</b>	1,083,113.46			1,083,113.46	
<b>Add:</b> Outstanding Deposits	6,551.50	5,918.94	632.56		
Adjustments	1,296.10	1,296.10			
<b>Less:</b> Unpresented Payments	(2,884.25)	(2,884.25)			
Adjustments	(5,595.55)		(5,595.55)		
	-				
	-				
<b>Balance as per Cash Book</b>	<b>4,464,114.85</b>	<b>2,275,868.46</b>	<b>40,911.62</b>	<b>2,146,584.77</b>	<b>750.00</b>
Figure should equal same as Creditor Payment List	\$ 0.00	\$ -	\$ -	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU  
INVESTMENT REPORT FOR 31 AUGUST 2017

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
<b>Total of matured municipal investments</b>									0.00	0.00	0.00

Current Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised	
Muni Term Deposit	9770-46811			9/06/2017	9/09/2017	1.65%	\$ 200,000.00		\$ 1,184.65	\$ 201,184.65	\$ 1,184.65	
<b>Total of current municipal investments</b>								\$ 200,000.00	\$ -	\$ 1,184.65	\$ 201,184.65	\$ 1,184.65

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
016820-973398684	Term Deposit			1/05/2017	1/08/2017	92	2.25%	\$ 1,544,922.26	\$ (482,335.58)	\$ 1,062,586.68	YES
<b>Total of matured reserve investments</b>								1,544,922.26	-482,335.58	1,062,586.68	

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investn	Transfers in/out	YTD Interest	Closing Balance	Interest Realised	
016820-973398684	Term Deposit		1/08/2017	1/02/2018	184	2.20%	\$ 1,062,586.68		\$	\$ 1,062,586.68	\$ -	
016820-223448048	ANZ Online Saver						\$ 1,127,362.00	\$ 1,132,979.14	\$ 5,660.46	\$ 43.32	\$ 5,660.46	
016820-410648838	ANZ Online Saver		6/06/2017				\$ 1,146,447.15	\$ (65,166.00)	\$ 1,789.01	\$ 1,083,070.16	\$ 1,789.01	
Reserve Saver	2527-63397	Cash at bank					\$ 884.63		\$	\$ 884.63	\$ -	
<b>Total of reserve investments and cash</b>								\$ 3,337,280.46	\$ 1,067,813.14	\$ 7,449.47	\$ 2,146,584.79	\$ 7,449.47
<b>Total of matured municipal and reserve investment</b>								\$	\$ 1,544,922.26	\$ (482,335.58)	\$ 1,062,586.68	\$ -
<b>Total of current municipal and reserve investment and cash</b>								\$ 3,537,280.46	\$ 1,067,813.14	\$ 8,634.12	\$ 2,347,769.44	\$ 8,634.12



**SHIRE OF WONGAN - BALLIDU  
RATES OUTSTANDING 31 AUGUST 2017**

		Rates Raised for 2017-2018	\$ 2,808,574.00	
<b>Rates Outstanding Breakdown</b>				
Total Amount Outstanding		31-Aug-17	\$ 2,496,178.18	<b>89%</b>
Outstanding same time last year		31-Aug-16	\$ 2,186,551.01	<b>78%</b>

**SUNDRY DEBTORS OUTSTANDING 31 AUGUST 2017**

<b>Debtors Ageing Summary</b>				
Current			\$ 41,219.81	
30 Days			\$ 68,761.60	
60 Days			\$ 5,299.02	
90 Days & Over			\$ 59,987.27	
Credit Balance			\$ (902.86)	
<b>Total Outstanding</b>			<b>\$ 174,364.84</b>	
<b>Accounts 90 Days &amp; Over:</b>				
Date	Dr No.	Comments	Amount	
2/11/2013	794	Rent & damages	\$ 6,130.97	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Unable to contact debtor, will be processed to legal to follow up outstanding debts. Debtors new address found and invoice and statement have been resent for urgent payment.
20/11/2015	1007	Standpipe water	\$ 140.07	Company went into Receivership 2016. Have received updated mailing details and will continue to follow up debt.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
9/05/2017	377	CRC - Function Room Hire	\$ 510.00	Resent Invoice with Statement.
1/06/2017	1261	Private Works	\$ 660.00	Resent Invoice with Statement.
1/05/2017	158	Waste Site Invoice	\$ 10.00	Resent Invoice with Statement.
5/05/2017	1192	Medicare PIP & Wages Reimbursement	\$ 51,936.88	Resent Invoice with Statement.
<b>Total</b>			<b>\$ 59,987.27</b>	

## SHIRE OF WONGAN - BALLIDU

## ANALYSIS OF RESERVE ACCOUNTS AS AT 31 AUGUST 2017

		ADOPTED FULL YEAR'S BUDGET					CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 AUGUST 2017			
Reserve Description	GL Acct.	Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Resource Centre Reserve	01989	(12,893)	(193)	-	-	(13,087)	(193.40)	-	-	(13,087)	(58.49)	-	-	(12,951.78)
Depot Improvement Reserve	01940	(6,161)	(92)	-	-	(6,254)	(92.42)	-	-	(6,254)	(27.94)	-	-	(6,189.03)
Historical Publications Reserve	01965	(6,744)	(101)	-	-	(6,845)	(101.15)	-	-	(6,845)	(30.59)	-	-	(6,774.15)
Housing Reserve	01955	(1,766)	(26)	-	-	(1,793)	(26.49)	-	-	(1,793)	(8.01)	-	-	(1,774.29)
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan Principal Reserve	01950	(511,228)	(639)	511,867	-	0	(639.03)	511,867	-	0	(89.09)	500,000	-	(11,316.93)
LSL Reserve	01935	(78,142)	(1,172)	-	-	(79,314)	(1,172.13)	-	-	(79,314)	(354.46)	-	-	(78,496.20)
Medical Facilities & R4R Special Projects Reserve	01975	(408,982)	(6,135)	230,000	(36,720)	(221,837)	(6,134.73)	230,000	(36,720)	(221,837)	(1,855.18)	-	-	(410,837.45)
Patterson Street JV Housing Reserve	01988	(27,430)	(411)	-	(5,000)	(32,842)	(411.46)	-	(5,000)	(32,842)	(124.43)	-	-	(27,554.87)
Plant Reserve	01945	(657,895)	(9,868)	247,000	(224,000)	(644,764)	(9,868.43)	247,000	(224,000)	(644,764)	(2,984.27)	-	-	(660,879.66)
Quinlan Street JV Housing Reserve	01987	(27,958)	(419)	-	(5,000)	(33,378)	(419.38)	-	(5,000)	(33,378)	(126.82)	-	-	(28,085.22)
Stickland JV Housing Reserve	01986	(36,173)	(543)	-	(5,000)	(41,715)	(542.59)	-	(5,000)	(41,715)	(164.08)	-	-	(36,336.78)
Swimming Pool Reserve	01970	(132,590)	(1,989)	-	-	(134,579)	(1,988.85)	-	-	(134,579)	(601.44)	-	-	(133,191.23)
Waste Management Reserve	01920	(28,386)	(426)	-	(5,000)	(33,811)	(425.79)	-	(5,000)	(33,811)	(128.76)	-	-	(28,514.43)
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-
Sporting Co-Location Reserve	01990	(700,505)	(10,508)	25,000	(68,367)	(754,380)	(10,507.58)	25,000	(68,367)	(754,380)	(3,177.53)	-	-	(703,682.75)
<b>TOTALS</b>		<b>(2,636,853.68)</b>	<b>(32,523)</b>	<b>1,013,867</b>	<b>(349,087)</b>	<b>(2,004,597)</b>	<b>(32,523)</b>	<b>1,013,867</b>	<b>(349,087)</b>	<b>(2,004,597)</b>	<b>(9,731)</b>	<b>500,000</b>	<b>-</b>	<b>(2,146,584.77)</b>

**SHIRE OF WONGAN - BALLIDU  
REPORT ON BORROWINGS AS AT 31 AUGUST 2017**

**Existing Loans**

\* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Aug 17	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2017	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Aug 17
142	Housing Construction	WB Community Association*	Mar-2020	400,000		3,276	(6,834)	111,297			111,297
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000				500,000		(500,000)	-
147	Aged Persons	Ninan House*	Jul-2022	100,000		290	(3,114)	48,787		(3,721)	45,066
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		449	(2,187)	35,612			35,612
<b>TOTAL EXISTING LOANS</b>				<b>1,115,000</b>	<b>-</b>	<b>4,016</b>	<b>(12,134)</b>	<b>695,696</b>	<b>-</b>	<b>(503,721)</b>	<b>191,975</b>

Shire Loan Summary  
Self Supporting Loan Summary

500,000	-	-	-	500,000	-	(500,000)	-
615,000	-	4,016	(12,134)	195,696	-	(3,721)	191,975
1,115,000	-	4,016	(12,134)	695,696	-	(503,721)	191,975

Current loan liability

Non current liability

**Total Loan Liability**

SSL	Shire	Total
(52,286)	-	(52,286)
(139,649)	-	(139,649)
<b>(191,936)</b>	<b>-</b>	<b>(191,936)</b>

## 9.3 WORKS AND SERVICES

### 2017/2018 BITUMEN

#### FILE REFERENCE:

REPORT DATE: 15/9/2017  
 APPLICANT/PROPONENT: Shire of Wongan-Ballidu  
 OFFICER DISCLOSURE OF INTEREST: Nil  
 PREVIOUS MEETING REFERENCES: Nil  
 AUTHOR: Karl Mickle (MWS)  
 ATTACHMENTS: Individual Pricing

#### PURPOSE OF REPORT:

The purpose of this report is to provide sufficient information summarising the results of the submissions called for the supply and laying of bitumen products for the 2017/2018 financial year to enable Council to award the contract for this service.

#### BACKGROUND:

As the Shire's proposed bitumen sealing programme for the 2017/2018 financial year exceeds \$150,000.00 it was necessary to call tenders for the service.

This process was done with WALGA preferred supplier-e-Quotes which allows us to submit tender requirements on line.

The submission called for a complete bitumen service, which included the supply/spray of bitumen, the supply/spread of aggregate, rolling, sweeping and traffic management within the Shire of Wongan-Ballidu up to 30<sup>th</sup> June 2018.

Submission closed at 12pm Thursday 31<sup>th</sup> August 2017.

#### SCHEDULE OF RATES

TREATMENT	Budget	Fulton/Hogan				Colas				Downer				Boral			
		\$ per / m2 (Inc GST)	\$ per / m2 (Inc GST)	Fulton/Hogan	\$ per / m2 (Inc GST)	\$ per / m2 (Inc GST)	Colas	\$ per / m2 (Inc GST)	\$ per / m2 (Inc GST)	Downer	\$ per / m2 (Inc GST)	\$ per / m2 (Inc GST)	Boral	\$ per / m2 (Inc GST)	\$ per / m2 (Inc GST)	Boral	
	Budget	Fixed Price	Rise & Fall	FIXED	RISE & FALL	Fixed Price	Rise & Fall	FIXED	RISE & FALL	Fixed Price	Rise & Fall	FIXED	RISE & FALL	Fixed Price	Rise & Fall	FIXED	Rise & Fall
primer & 14mm seal	\$ 136,500	\$ 5.00	\$ 4.96	\$ 155,000	\$ 153,760	\$ 4.35	\$ 4.24	\$ 134,850	\$ 131,440	\$ 4.50	\$ 4.50	\$ 139,500	\$ 139,500	\$ 3.73	\$ 3.61	\$ 115,630	\$ 111,910
primer & 14mm seal	\$ 91,000	\$ 5.35	\$ 5.31	\$ 90,950	\$ 90,270	\$ 4.68	\$ 4.57	\$ 79,560	\$ 77,690	\$ 4.50	\$ 4.50	\$ 76,500	\$ 76,500	\$ 4.08	\$ 3.96	\$ 69,360	\$ 67,320
primer & 14mm seal	\$ 91,000	\$ 5.39	\$ 5.35	\$ 91,630	\$ 90,950	\$ 4.68	\$ 4.57	\$ 79,560	\$ 77,690	\$ 4.50	\$ 4.50	\$ 76,500	\$ 76,500	\$ 4.08	\$ 3.96	\$ 69,360	\$ 67,320
10mm Final seal	\$ 87,000	\$ 3.61	\$ 3.58	\$ 61,370	\$ 60,860	\$ 3.84	\$ 3.73	\$ 65,280	\$ 63,410	\$ 3.11	\$ 3.11	\$ 52,870	\$ 52,870	\$ 3.21	\$ 3.11	\$ 54,570	\$ 52,870
Primer-Two coat 14mm & 7mm- S5R Crumbed Rubber	\$ 59,500	\$ 8.34	\$ 8.28	\$ 66,720	\$ 66,240	\$ 7.99	\$ 7.79	\$ 63,920	\$ 62,320	\$ 6.83	\$ 6.83	\$ 54,640	\$ 54,640	\$ 7.69	\$ 7.49	\$ 61,520	\$ 59,920
10mm reseal-S5R Crumbed Rubber	\$ 36,000	\$ 4.32	\$ 4.29	\$ 25,920	\$ 25,740	\$ 4.20	\$ 4.08	\$ 25,200	\$ 24,480	\$ 4.21	\$ 4.21	\$ 25,260	\$ 25,260	\$ 4.15	\$ 4.04	\$ 24,900	\$ 24,240
Asphalt	\$ 25,000	\$ 27.25	\$ 27.25	\$ 27,250	\$ 27,250	\$ 26.09	\$ 23.90	\$ 26,090	\$ 23,900	\$ 33.87	\$ 33.87	\$ 33,870	\$ 33,870	\$ 34.33	\$ 34.33	\$ 34,330	\$ 34,330
Two coat 14mm & 7mm- S5R Crumbed Rubber	\$ 166,600	\$ 7.29	\$ 7.25	\$ 198,288	\$ 197,200	\$ 7.00	\$ 6.80	\$ 190,400	\$ 184,960	\$ 6.83	\$ 6.83	\$ 185,776	\$ 185,776	\$ 7.10	\$ 6.91	\$ 193,120	\$ 187,952
Primer-Two coat 14mm & 7mm- S5R Crumbed Rubber	\$ 72,590	\$ 7.65	\$ 7.61	\$ 151,470	\$ 150,678	\$ 7.67	\$ 7.47	\$ 151,866	\$ 147,906	\$ 6.83	\$ 6.83	\$ 135,234	\$ 135,234	\$ 7.14	\$ 6.94	\$ 141,372	\$ 137,412
10mm/7mm reseal- S5R Crumbed Rubber	\$ 57,200	\$ 6.57	\$ 6.53	\$ 6,570	\$ 6,530	\$ 5.20	\$ 5.04	\$ 5,200	\$ 5,040	\$ 11.25	\$ 11.25	\$ 11,250	\$ 11,250	\$ 5.61	\$ 5.45	\$ 5,610	\$ 5,450
10mm reseal- S5R Crumbed Rubber	\$ 8,925	\$ 8.81	\$ 8.78	\$ 13,215	\$ 13,170	\$ 4.20	\$ 4.08	\$ 6,300	\$ 6,120	\$ 4.21	\$ 4.21	\$ 6,315	\$ 6,315	\$ 4.69	\$ 4.58	\$ 7,035	\$ 6,870
Two coat 14mm & 7mm- S5R Crumbed Rubber	\$ 20,825	\$ 7.29	\$ 7.25	\$ 25,515	\$ 25,375	\$ 7.00	\$ 6.80	\$ 24,500	\$ 23,800	\$ 6.83	\$ 6.83	\$ 23,905	\$ 23,905	\$ 7.99	\$ 6.91	\$ 27,965	\$ 24,185
10mm/7mm reseal- S5R Crumbed Rubber	\$ 18,029	\$ 9.59	\$ 9.55	\$ 33,565	\$ 33,425	\$ 8.06	\$ 7.87	\$ 28,210	\$ 27,545	\$ 6.69	\$ 6.83	\$ 23,415	\$ 23,905	\$ 7.14	\$ 6.95	\$ 24,990	\$ 24,325
<b>Total</b>	<b>\$870,168.50</b>			<b>\$ 947,463</b>	<b>\$ 941,448</b>			<b>\$ 880,936</b>	<b>\$ 856,301</b>			<b>\$ 845,035</b>	<b>\$ 845,525</b>			<b>\$ 829,762</b>	<b>\$ 804,104</b>

**COMMENT:**

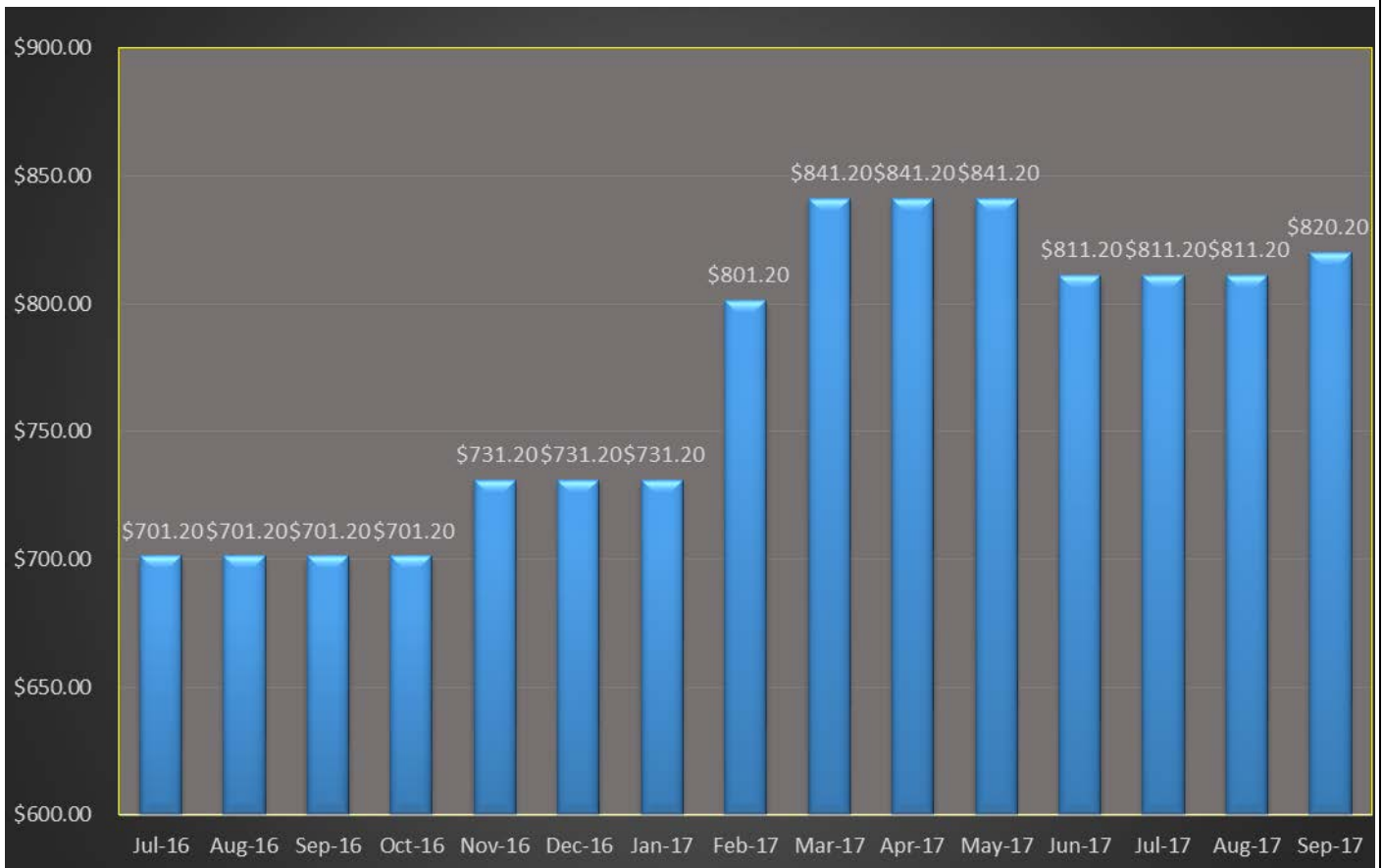
As can be seen, there is a significant variation between the (4) tenderers, both in relation to the total tender price and the variance between the "fixed" price and the "rise & fall" price.

Colas has previously contracted to the Shire of Wongan-Ballidu on several occasions, they have a pretty good track record with only a few minor issues with quality and service delivery at times.

Boral have been very keen over the last couple of years to work with the local Shires. I have been in contact with the local reps for some time discussing products. We currently purchase all emulsion products and stone from Boral for road patching around the Shire.

With relation to the pricing options, Council has two choices. The first is to eliminate any risk associated with bitumen price fluctuations (**GMP**) and choose the "fixed" tender price, whilst the second is to take the risk and chose the "rise & fall" price.

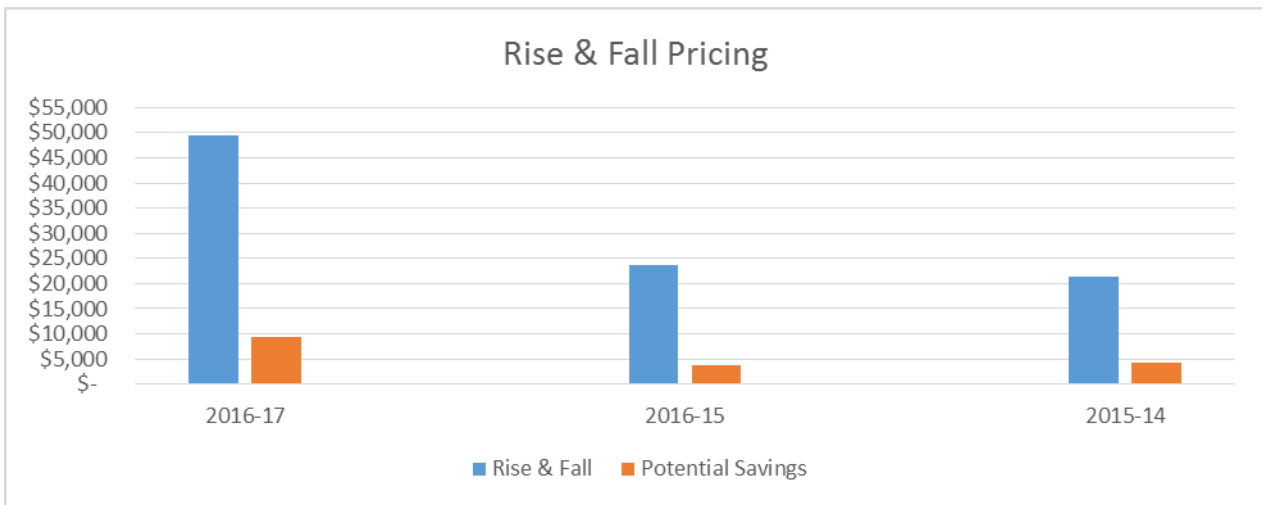
Bitumen prices have increased from \$701 to \$820 per tonne over the last 12 months. But my sources have told me they are expecting bitumen prices to reduce over the next three months as this is the normal trend before they start to rise again around February, March.



If Council were to select the rise and fall option there is the potential of additional savings as indicated in graphs below, the trend over the last three years has indicated potential savings with rise & fall option.

The risk associated with this is if the bitumen prices (GMP) increase above the current trends this would effect potential savings with the rise and fall option, the worst-case scenario is that this would also affect any budget savings.

I have done a comparison of rise and fall pricing over the last three financial years as displayed in the graph below.

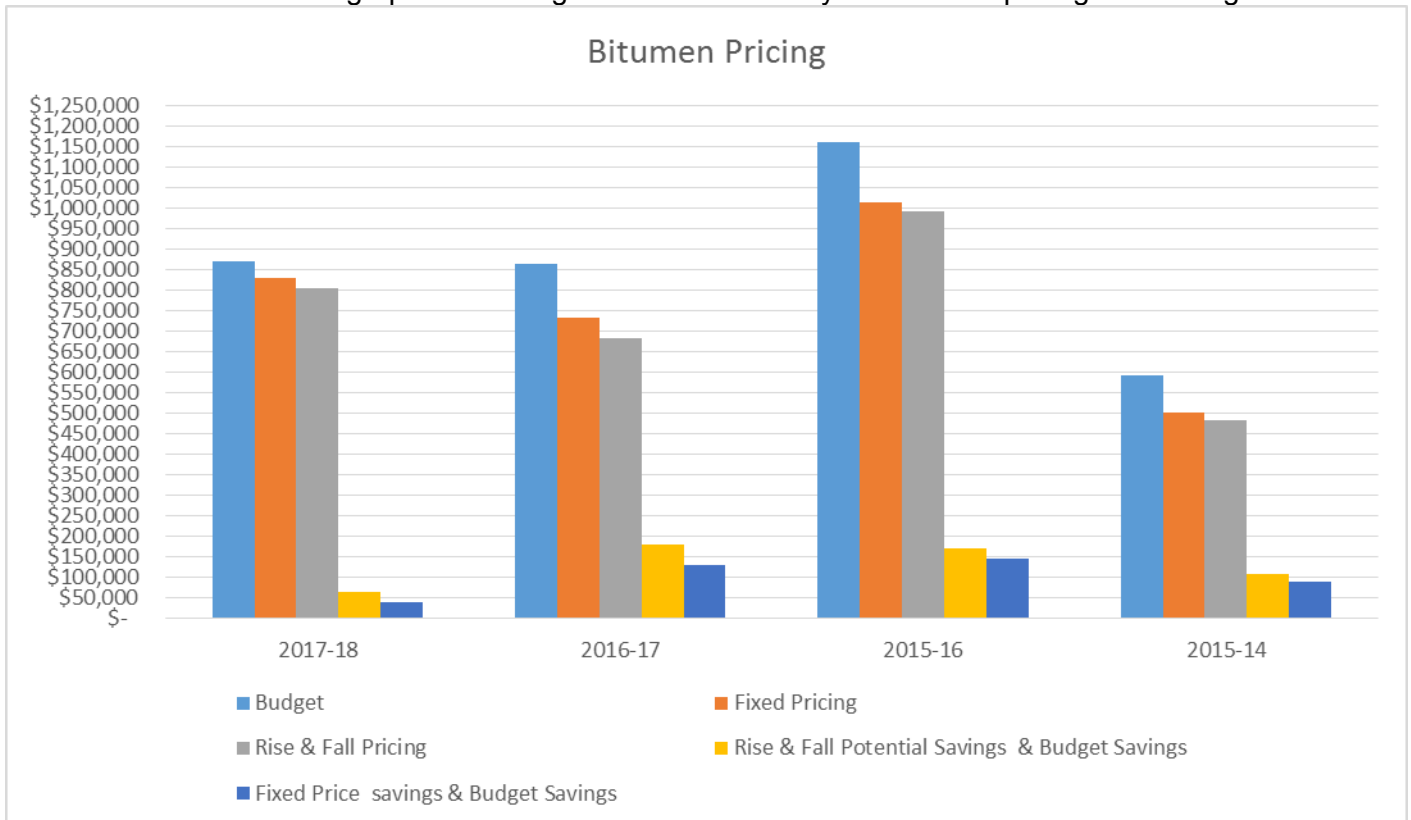


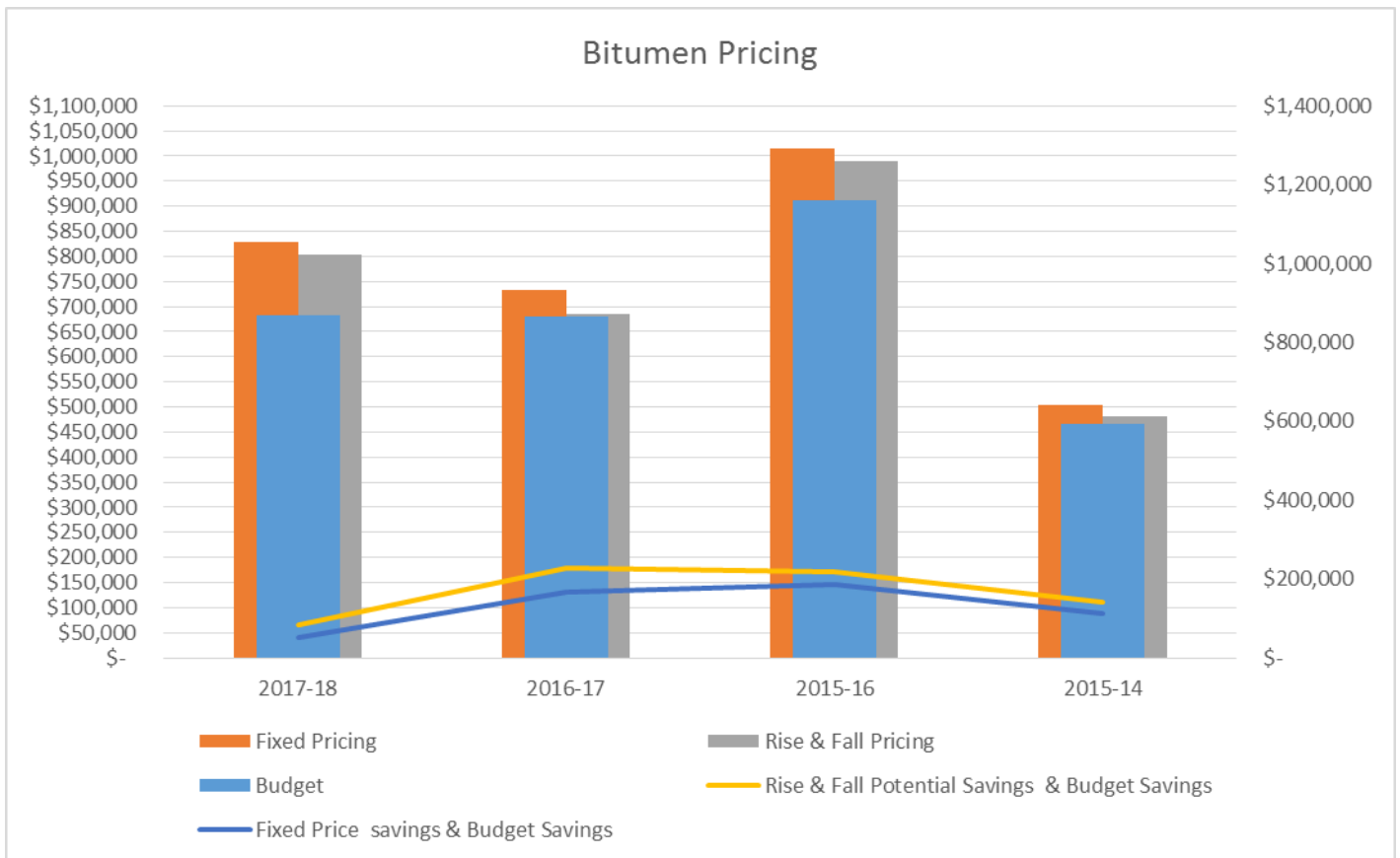
We have had chosen to have fixed Bitumen pricing for the last three financial years.

For example: 2015-16 if we had gone with rise and fall pricing there was the potential of saving an extra \$49,464 but with the fluctuation in bitumen pricing over the year the final saving would have been an extra \$9282 , as indicated in red, most of the Shire's seal works is completed in peak bitumen pricing.

As displayed in the graph above over the last three financial years there was potential savings with the "rise & fall" option.

Have also attached a graphs indicating last three financial years of fixed pricing and savings





Based on the above information, the staff recommendation would be to accept the tender from Boral Asphalt (WA) for a Rise & Fall price contract to supply and lay bitumen products within the Shire of Wongan-Ballidu for 2017/2018. Based on the past three financial years there has been the potential of extra savings if we had gone with the rise and fall option.

In relation to potential savings based on budget estimates, selecting Boral on a Rise & Fall price tender would realise a budgetary savings of approx. \$66,000 inc GST.

**POLICY REQUIREMENTS:**

- Purchasing and Procurement Policy

**LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995 – 3.57 – Tenders for providing goods or services.
- Local Government (Function and General) Regulations 1996 – Part 4.

**STRATEGIC IMPLICATIONS:**

Ensuring the most reliable and cost efficient service is provided is in line with Council’s strategic direction of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

## **SUSTAINABILITY IMPLICATIONS:**

### ➤ **Environment**

There are no significant environmental implications.

### ➤ **Economic**

There are no significant economic implications.

### ➤ **Social**

There are no significant social implications.

## **FINANCIAL IMPLICATIONS**

### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: NO**

## **STAFF RECOMMENDATION:**

**That Council accept the Quote from Boral Asphalt (WA) for a Rise & Fall price contract to supply and lay bitumen products within the Shire of Wongan-Ballidu for 2017/2018 in accordance with the attached pricing structure.**



**9.4 HEALTH, BUILDING AND PLANNING**

Nil

**9.5 COMMUNITY SERVICES**

Nil

**10. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**13. CLOSURE**