



MINUTES

**ORDINARY MEETING OF
COUNCIL**

WEDNESDAY 25 OCTOBER 2017



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SHIRE OF WONGAN-BALLIDU

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chief Executive Officer declared the meeting opened at 3.10pm, following the Official Swearing In Ceremony for new Councillors.

1.1 Election of Shire President

Chief Executive Officer declared the position of Shire President vacant and called for nominations.

Cr West nominated Cr Macnamara to the position of Shire President, seconded by Cr Hasson. Cr Macnamara accepted the nomination.

The Chief Executive Officer called for other nominations. There being no further nominations the Chief Executive Officer declared Cr Macnamara elected to the position of Shire President of the Shire of Wongan-Ballidu for the ensuing two (2) years.

The Declaration by the Shire President before David Hood JP was read and duly signed and witnessed.

1.2 Election of Deputy Shire President

Shire President Cr Macnamara then took the chair.

The Shire President called for nominations for the position of Deputy Shire President.

Cr Macnamara nominated Cr Hasson to the position of Deputy Shire President, seconded by Cr West. Cr Hasson accepted the nomination.

The Shire President asked if there were any other nominations. There being no further nominations the Shire President declared Cr Hasson elected to the position of Deputy Shire President of the Shire of Wongan-Ballidu for the ensuing two (2) years.

The Declaration by the Deputy Shire President before the David Hood JP was read and duly signed and witnessed.

The Shire President thanked Mr David Hood JP for his attendance and undertaking the duties of swearing in the Councillors, Shire President and Deputy Shire President.

Mr David Hood congratulated the Shire President, Deputy Shire President and Councillors on their appointment.

1.3 Draw for Councillor Seating

A random draw was conducted to determine the Councillor seating places.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

Cr Peter Macnamara	Shire President
Cr Jon Hasson	Deputy Shire President
Cr Brad West	
Cr Eion Ganzer	
Cr Stuart Boekeman	
Cr Mandy Stephenson	
Cr Sue Falconer	

Staff:

Stuart Taylor	Chief Executive Officer
Alan Hart	Deputy Chief Executive Officer
Karl Mickle	Manager Works and Services
Kellie Anspach	Manager Community Services
Melissa Marcon	Building Services Coordinator
Alana Wigmore	Personal Assistant (Minutes)

Apologies:

Nil

Leave of absence previously granted:

Nil

Public:

David Hood JP

3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

- Welcome to the newly appointed Manager of Community Services, Mrs Kellie Anspach
- The Local Emergency Management Committee recently met and conducted a desktop exercise, a mock bushfire north of Wongan Hills. The desktop exercise went well, and provided a very valuable learning tool and knowledge sharing opportunity to local emergency action stakeholders. All parties are now working through the review and evaluation of this exercise.

5. PETITIONS AND PRESENTATIONS

Nil

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 APPOINTMENT OF COUNCILLORS TO COMMITTEES

FILE REFERENCE:	A1.2.1
REPORT DATE:	20 October 2017
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

That Council nominate its representatives to Council committees.

BACKGROUND:

Following the recent local government elections Council is required to renominate members to each of the Council's standing committees.

COMMENT:

Currently the Council has the following Committees:

- **Finance and Audit Review Committee**
This Committee currently comprises five elected members with the Chief Executive Officer and the Deputy Chief Executive Officer attending the meetings in an advisory capacity only.
- **Bush Fire Advisory Committee**
This Committee currently comprises one elected member, the Chief Bush Fire Control Officer, the Deputy Chief Bush Fire Control Officer, one representative from each Bush Fire Brigade and one representative from Wongan Hills with the Deputy Chief Executive Officer attending the meetings in an advisory capacity only. Council is therefore required to nominate one elected member to this Committee.
- **Local Emergency Management Committee**
This Committee currently comprises one elected member with the Deputy Chief Executive Officer attending the meetings in an advisory capacity only.

POLICY/LEGISLATIVE REQUIREMENTS:

Local Government Act Subdivision 2 – Committees and their meetings.
Council may establish committees of 3 or more persons being either,
Council members only,
Council members and employees,
Council members, employees and other persons,
Council members and other persons,
Employees and other persons, or
Other persons only.

At any given time each council member is entitled to be a member of a least one committee.

Council is to appoint the President to a committee (requiring council members) if he/she requests to be a member.

Council is to appoint the Chief Executive Officer or his/her representative to a committee (requiring employee members) if he/she requests to be a member.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

Nil

➤ **Economic**

Nil

➤ **Social**

Nil

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

FINANCIAL IMPLICATIONS:

Councillors attending Committee meetings are paid a sitting fee and travel allowance.

Finance and Audit Review Committee:

All Councillors nominated for the Finance and Audit Review Committee.

MOTION:

MOVED: Cr West / Cr Boekeman

That Council appoint the following Councillors to the Finance and Audit Review Committee:

- 1. Cr Macnamara**
- 2. Cr Hasson**
- 3. Cr West**
- 4. Cr Ganzer**
- 5. Cr Boekeman**
- 6. Cr Stephenson**
- 7. Cr Falconer**

**CARRIED BY ABSOLUTE MAJORITY
RESOLUTION: 021017**

9.1.2 APPOINTMENT OF COUNCIL REPRESENTATIVES TO GOVERNMENT / LOCAL GOVERNMENT ORGANISATIONS

FILE REFERENCE:	A1.2.1
REPORT DATE:	20 October 2017
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

That Council nominate its representatives to various organisations and committees.

BACKGROUND:

Following the recent local government elections, Council is required to renominate representatives to each of the organizations and committees that it has representation on.

COMMENT:

The list of organisations and committees is based on last year and may require additions and/or deletions.

POLICY/LEGISLATIVE REQUIREMENTS:

There are no Policy/Legislative Requirements in relation to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

Nil

➤ **Economic**

Nil

➤ **Social**

Nil

FINANCIAL IMPLICATIONS:

There are no Financial Implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

Avon Midland Zone of Western Australian Local Government Association:

Cr Macnamara and Cr Boekeman nominated for these positions.

MOTION: **MOVED: Cr West / Cr Hasson**

That Council appoint Cr Boekeman to the Avon Midland Zone of the Western Australia Local Government Association

**CARRIED 7/0
RESOLUTION: 051017**

MOTION: **MOVED: Cr Boekeman / Cr Stephenson**

That Council appoint Cr Macnamara to the Avon Midland Zone of the Western Australia Local Government Association

**CARRIED 7/0
RESOLUTION: 061017**

Innovation Central Midlands Inc:

Cr West nominated for this position.

Cr Ganzer nominated as Cr West's proxy for this position.

Council nominated Robert Sewell and David Hood JP to continue their positions on this committee.

MOTION: **MOVED: Cr Boekeman / Cr Stephenson**

That Council appoint Cr West, Robert Sewell and David Hood JP to Innovations Central Midlands Inc

**CARRIED 7/0
RESOLUTION: 071017**

MOTION: **MOVED: Cr West / Cr Falconer**

That Council appoint Cr Ganzer as a proxy for Cr West to Innovations Central Midlands Inc

**CARRIED 7/0
RESOLUTION: 081017**

Regional Road Group – Wheatbelt Northam Moora Subgroup:

Cr Macnamara and Cr Hasson nominated for these positions.

MOTION: **MOVED: Cr Boekeman / Cr West**

That Council appoint Cr Macnamara to Regional Road Group – Wheatbelt North Moora Subgroup

**CARRIED 7/0
RESOLUTION: 091017**

MOTION: **MOVED: Cr West / Cr Stephenson**

That Council appoint Cr Hasson to Regional Road Group – Wheatbelt North Moora Subgroup

**CARRIED 7/0
RESOLUTION: 101017**

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	17 October 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	September 2017

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION:

MOVED: Cr Ganzer / Cr Hasson

That the accounts submitted from 1 to 30 September 2017 totalling \$523,932.74 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

**CARRIED: 7 / 0
RESOLUTION: 111017**

LIST OF ACCOUNTS DUE & SUBMITTED 1ST SEPTEMBER TO 30 SEPTEMBER 2017

Chq/EFT	Date	Name	Description	Amount
DIRECT DEBIT	18/09/2017	CRC - CRC PHOTOCOPIER LEASE	CRC Photocopier Lease	-557.70
DIRECT DEBIT	26/09/2017	C/CARD - CEO CREDIT CARD	CEO Credit Card	-1256.11
EFT15776	04/09/2017	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2017/18 ESL Quarter 1 Contribution	-22818.00
EFT15777	04/09/2017	G R & N W WALTON		-322.30
	21/08/2017	G R & N W WALTON	Repair phone socket in Shire Payroll Office	140.80
	21/08/2017	G R & N W WALTON	Rewiring of communications & cabling at the Shire Admin Office	181.50
EFT15778	04/09/2017	MOORA GLASS SERVICE	Supply & fit one way mesh double screen doors at 7 Wandoo Crescent, Wongan Hills incl travel	-1562.00
EFT15779	04/09/2017	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Legal Fees for Debt collection	-12021.35
EFT15780	04/09/2017	T A MATTHEWS ELECTRICAL SERVICES		-4423.57
	25/08/2017	T A MATTHEWS ELECTRICAL SERVICES	Change out hot water unit at 49 Quinlan St Wongan Hills	148.50
	25/08/2017	T A MATTHEWS ELECTRICAL SERVICES	Install hot water system at Shire Depot	176.00
	25/08/2017	T A MATTHEWS ELECTRICAL SERVICES	Lighting repairs at Airstrip	642.52
	25/08/2017	T A MATTHEWS ELECTRICAL SERVICES	CRC Building - Inspect freezer & light diagnose issue & repair	99.00
	25/08/2017	T A MATTHEWS ELECTRICAL SERVICES	CRC Building - Replace burnt out extraction fan	962.50
	25/08/2017	T A MATTHEWS ELECTRICAL SERVICES	Replace sensor light at 42 Mitchell St Wongan Hills	242.00
	25/08/2017	T A MATTHEWS ELECTRICAL SERVICES	Replace exit light in Shire Chambers	330.00
	25/08/2017	T A MATTHEWS ELECTRICAL SERVICES	Installation of outside PowerPoint at 7 Wandoo Crescent Wongan Hills	243.24
	25/08/2017	T A MATTHEWS ELECTRICAL SERVICES	Repair faulty lighting in at Depot workshop	1213.24
	25/08/2017	T A MATTHEWS ELECTRICAL SERVICES	Install power point for new hot water system at 27 Quinlan St Wongan Hills	366.57
EFT15781	04/09/2017	IT VISION AUSTRALIA PTY LTD	Tax Scale Update	-242.00
EFT15782	04/09/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2017/18 Membership	-521.00
EFT15783	04/09/2017	ALLMARK & ASSOCIATES PTY LTD	Pre Paid Credit of Name Badges - Shire Administration Office	-275.00
EFT15784	04/09/2017	SHIRE OF VICTORIA PLAINS	Traffic Management Course - 3 x staff attendance	-1200.00
EFT15785	04/09/2017	(KANYANA) WONGAN HILLS YOUTH & COMMUNITY DEVELOPMENT GROUP	bags of rags for Works Depot	-30.00
EFT15786	04/09/2017	TRUCK CENTRE (WA) PTY LTD	Supply Shock Absorber for Mack Truck PTK34	-517.31
EFT15787	04/09/2017	WURTH AUSTRALIA PTY LTD		-361.34
	28/08/2017	WURTH AUSTRALIA PTY LTD	Jumper leads for Truck PTK32	149.34
	25/08/2017	WURTH AUSTRALIA PTY LTD	Hose clamps, Battery & safety glasses for Truck PTK33	212.00
EFT15788	04/09/2017	LOCK, STOCK & FARRELL	Keys for various locations	-243.00
EFT15789	04/09/2017	WONGAN HILLS HOTEL		-654.59
	24/08/2017	WONGAN HILLS HOTEL	Council refreshments for Meeting dated 23/8/17	156.09
	24/08/2017	WONGAN HILLS HOTEL	Council Meeting Dinner Dated 23/8/17	498.50
EFT15790	04/09/2017	GREAT SOUTHERN FUEL SUPPLIES	11,000 Litres of Diesel supplied for August 2017	-12020.14
EFT15791	04/09/2017	T-QUIP	13kg lapping compound 80 grit for PMOW8	-130.00
EFT15792	04/09/2017	FEATHERSTONE ROOFING & BUILDING SERVICES		-21599.00
	28/08/2017	FEATHERSTONE ROOFING & BUILDING SERVICES	Deposit only - commence works to install 610 throat ventilation whirly birds 6 off & other remedial works at Wongan Sports Pavilion	8800.00
	28/08/2017	FEATHERSTONE ROOFING & BUILDING SERVICES	Deposit only - commence works to replace ridge cap flashing at Sports Rec Centre Basketball Court	1650.00
	28/08/2017	FEATHERSTONE ROOFING & BUILDING SERVICES	Deposit only - Roof works supply & fit QT69 Shire Administration Building	9900.00
	14/08/2017	FEATHERSTONE ROOFING & BUILDING SERVICES	Repairs of Roof - Admin Office, Civic Centre & Recreation Complex	1249.00
EFT15793	04/09/2017	HDJ CONTRACTING	Cleaning of CRC & Allied Health Side of Medical Centre	-1155.00
EFT15794	04/09/2017	NEWINS FAMILY TRUST	Managing of Refuse Site August 2017	-3758.33
EFT15795	04/09/2017	HENDOS PLUMBING & GAS SERVICES	Replaced hot relief valve on storage hot water unit.	-398.20
EFT15796	04/09/2017	LYNETTE HOOD	CRC Event - Laundry, Tablecloths	-70.00
EFT15797	04/09/2017	BLACKWELL PLUMBING & GAS PTY LTD	Backflow testing, Manmanning Road	-584.10
EFT15798	04/09/2017	RAMM SOFTWARE PTY LTD		-8618.32
	11/08/2017	RAMM SOFTWARE PTY LTD	RAMM training held at Shire of Vic Plains - Karl Mickle & Stephen Casey	660.00
	31/08/2017	RAMM SOFTWARE PTY LTD	RAMM Pocket RAMM Software & Annual support and maintenance for 2017/2018	7958.32
EFT15799	04/09/2017	JOHN STEPHEN CASEY	2017 Dowerin Field Day Entry Fee reimbursement	-25.00
EFT15800	04/09/2017	RURAL RANGER SERVICES	Ranger Services from 09/8/17 to 25/8/17	-875.00
EFT15801	04/09/2017	AG JELLY	Dog Kennelling 2 days	-40.00
EFT15802	04/09/2017	SRIVERS PLUMBING & GAS	Replacing of Filter Cartridges	-440.00
EFT15803	04/09/2017	MERCURE PERTH	Accommodation for staff training - Health & Safety -TSO	-1350.00
EFT15804	04/09/2017	SUSTAINABILITYWA PTY LTD	Commercial Energy Efficiency Report for Wongan Hills Rec Centre Development	-935.00
EFT15805	08/09/2017	STAPLES	Shire Administration Office Stationery Order	-170.04
EFT15806	08/09/2017	KOMATSU AUSTRALIA PTY LTD		-715.92
	01/09/2017	KOMATSU AUSTRALIA PTY LTD	Supply filters for Grader PG14 & PG15	595.67
	04/09/2017	KOMATSU AUSTRALIA PTY LTD	Supply filters for Grader PG15	120.25
EFT15807	08/09/2017	LANDMARK OPERATIONS	3 x 20 Litre Agri Supa Iron for Parks and Gardens	-962.67
EFT15808	08/09/2017	OFFICEWORKS BUSINESS DIRECT		-437.60
	18/08/2017	OFFICEWORKS BUSINESS DIRECT	CRC Administration - Laminating pouches & paper	82.93
	27/08/2017	OFFICEWORKS BUSINESS DIRECT	CRC Administration - Boomer Paper	319.87
	15/08/2017	OFFICEWORKS BUSINESS DIRECT	CRC Administration Stationery order	34.80

LIST OF ACCOUNTS DUE & SUBMITTED 1ST SEPTEMBER TO 30 SEPTEMBER 2017				
EFT15809	08/09/2017	WALLIS COMPUTER SOLUTIONS		-4189.83
	04/09/2017	WALLIS COMPUTER SOLUTIONS	Dratek 2860 VDSL Router for Shire Admin Office	757.00
	04/09/2017	WALLIS COMPUTER SOLUTIONS	Computer maintenance for Shire Admin Office	1947.83
	31/08/2017	WALLIS COMPUTER SOLUTIONS	Computer maintenance for Shire Admin Office	257.40
	31/08/2017	WALLIS COMPUTER SOLUTIONS	Install Drayter 2860 Router for Shire Office	1227.60
EFT15810	08/09/2017	WHEATBELT TYRES	New Tyres for DCEO Vehicle	-1590.00
EFT15811	08/09/2017	WONGAN NEWSAGENCY	CRC Administration supply for August 2017	-24.57
EFT15812	08/09/2017	IXOM OPERATIONS PTY LTD	5 x Service fee - chlorine, Parks & Gardens & Swimming Pool	-211.42
EFT15813	08/09/2017	ARROW BRONZE	Cast Bronze Plaque for customer	-756.41
EFT15814	08/09/2017	MARKETFORCE PRODUCTIONS	Advertising - Local Government notices amendment to fees and charges 2017/18	-2312.23
EFT15815	08/09/2017	PRIMARIES-WONGAN HILLS	150 x 20 kg Energy Turf fertiliser for parks and gardens	-6512.00
EFT15816	08/09/2017	DAVINA ENTERPRISES (KYLIE DAVEY)	CRC Catering Event - Morning tea and lunch for WA country health	-250.00
EFT15817	08/09/2017	LAM-VY PHAN	Chaplaincy fee for September 2017	-1720.62
EFT15818	08/09/2017	WIRTGEN AUSTRALIA PTY LTD	2160577 200hr service kit for Roller PROL14	-1180.93
EFT15819	08/09/2017	BP AUSTRALIA	Unleaded fuel supply for August 2017	-232.91
EFT15820	08/09/2017	MARKET CREATIONS PTY LTD		-1017.50
	31/08/2017	MARKET CREATIONS PTY LTD	Back up licence for August 2017	445.72
	31/08/2017	MARKET CREATIONS PTY LTD	Office 365 Licence August 2017	571.78
EFT15821	08/09/2017	FEGAN BUILDING SURVEYING	Building Surveying	-1094.50
EFT15822	08/09/2017	FIVE STAR BUSINESS & INNOVATION	CRC Photocopier	-1078.21
EFT15823	08/09/2017	AV MEDIA SYSTEMS WA	Epson Interactive Projector and Wall Mount - Shire Admin Office	-2618.00
EFT15824	08/09/2017	KYLIE NEAVES	EHO, Food & Public Health Services for 5th & 6th September 2017	-1040.00
EFT15825	08/09/2017	RHIANON MURRAY	Reimbursement for Parking costs - Training	-16.30
EFT15826	13/09/2017	ANZ BANK (NETT WAGES)	PPE 12th September 2017	-65046.88
EFT15827	13/09/2017	CHILD SUPPORT	Payroll Deduction	-270.00
EFT15828	13/09/2017	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT15829	13/09/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	-230.00
DEDUCTION REVERSAL	29/08/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	-10.00
DEDUCTION	12/09/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	10.00
DEDUCTION	12/09/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	230.00
EFT15830	13/09/2017	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT15831	14/09/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex T Quip	-34.37
EFT15832	14/09/2017	WATER CORPORATION	Water rates for Wongan Hills Recreation Centre	-60.77
EFT15833	14/09/2017	G R & N W WALTON	Liaise with NBN & Wallis to connect CRC & Shire Office. Test service	-302.50
EFT15834	14/09/2017	MOORA GLASS SERVICE	Supply grey glass for cat loader PG13	-513.70
EFT15835	14/09/2017	WESTERN AUSTRALIAN TREASURY CORPORATION		-24461.51
	06/09/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 142 Interest payment - Community Housing	20592.79
	06/09/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 149 Fixed Component - Resurface Greens	3868.72
EFT15836	14/09/2017	ARROW BRONZE	Supply and deliver plaque	-642.01
EFT15837	14/09/2017	CANNON HYGIENE AUSTRALIA PTY LTD	Sanitary unit monthly service for various locations	-605.69
EFT15838	14/09/2017	OVERLAND FREIGHT	Freight ex Track spares	-521.68
EFT15839	14/09/2017	MCLEODS BARRISTERS & SOLICITORS	Annual Audit 2017	-165.00
EFT15840	14/09/2017	WONGAN MAIL SERVICE		-1912.28
	04/09/2017	WONGAN MAIL SERVICE	Postage costs for 2017/18 rates notices	1901.28
	04/09/2017	WONGAN MAIL SERVICE	CRC Administration August 2017	11.00
EFT15841	14/09/2017	TERPKOS ENGINEERING PTY.LTD	Design & Documentation 100% complete - Sports Pavilion	-4235.00
EFT15842	14/09/2017	BORRELL RAFFERTY ASSOCIATES PTY.LTD.	To repair an elemental pre tender estimate cost plan on the proposed alterations & additions to the Wongan Hills Sports Pavilion	-5060.00
EFT15843	14/09/2017	T-QUIP	PEP0505125 shackle for Vertimower PVM2	-487.20
EFT15844	14/09/2017	HDJ CONTRACTING	Cleaning CRC & Allied Health side of Medical Centre from Mon 28/8/17 to Friday 08/09/17	-1155.00
EFT15845	14/09/2017	GLOBE AUSTRALIA PTY LTD	1kg Casper herbicide for Parks and Gardens	-165.00
EFT15846	14/09/2017	RURAL RANGER SERVICES	Ranger Services from 28/8/17 to 07/09/17	-700.00
EFT15847	14/09/2017	TIM FRANKLIN ENGINEERING	100% of contract documentation	-5500.00
EFT15848	14/09/2017	SCOPE BUSINESS IMAGING	CRC Photocopier - Installation, delivery & training	-759.00
EFT15849	14/09/2017	KYLIE NEAVES	EHO, food & public health services for 12/9/17 & 13/9/17	-1040.00
EFT15850	22/09/2017	LANDGATE		-719.36
	22/08/2017	LANDGATE	Rural Uv interim valuation shared	121.35
	24/08/2017	LANDGATE	Grant Int Vcals city & fesa	203.61
	31/08/2017	LANDGATE	Minimum charge	65.50
	01/09/2017	LANDGATE	11 x Land Enquiry for August 2017	328.90
EFT15851	22/09/2017	AVON WASTE	Domestic & recycle collection for Wongan Hills & Ballidu	-11476.95
EFT15852	22/09/2017	BOEKEMAN NOMINEES PTY LTD		-1022.23
	11/08/2017	BOEKEMAN NOMINEES PTY LTD	Supply filter assy, fuel for Hilux PUT72	81.99
	22/08/2017	BOEKEMAN NOMINEES PTY LTD	Supply mirror, filters, light rear combine for Backhoe PBH3	940.24

LIST OF ACCOUNTS DUE & SUBMITTED 1ST SEPTEMBER TO 30 SEPTEMBER 2017				
EFT15853	22/09/2017	COURIER AUSTRALIA INTERNATIONAL		-121.62
255	08/09/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Westrac, Komatsu, T Quip & Globe Australia	43.36
254	01/09/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Westrac, Komatsu, T Quip & Wirtgen	78.26
EFT15854	22/09/2017	CUTTING EDGES PTY LTD	Supply Grader Blades for PG13	-1584.00
EFT15855	22/09/2017	WONGAN HILLS IGA		-450.67
ADMIN-AUG17	31/08/2017	WONGAN HILLS IGA	Shire Administration supplies for August 2017	352.55
CRC-AUG17	31/08/2017	WONGAN HILLS IGA	CRC Administration supplies for August 2017	98.12
EFT15856	22/09/2017	MCINTOSH & SON		-1008.93
	30/08/2017	MCINTOSH & SON	Supply lube & fuel filter for Tractor PTR46	31.37
	02/08/2017	MCINTOSH & SON	Supply wheel bearing seal for Trailer PSP4	55.77
	05/08/2017	MCINTOSH & SON	Supply coupling female & male poppet 3/4" for Backhoe trailer PTRL21	204.31
	11/08/2017	MCINTOSH & SON	Supply bearing, bronze brush incl freight for PSP1	92.18
	29/08/2017	MCINTOSH & SON	Skip bin for the Wongan Hills football club 13th and 20th of August 2017	264.00
	11/08/2017	MCINTOSH & SON	Supply bearing set & wheel bearing seal for Trailers PSP4	140.23
	14/08/2017	MCINTOSH & SON	Supply bearing set & wheel bearing seal for Trailers PSP4	55.45
	21/08/2017	MCINTOSH & SON	Supply remote O-ring kit 3/4" for Mack Truck PTK33	19.42
	29/08/2017	MCINTOSH & SON	Supply break away spray can, bearing cup & cone for Roller PROL10	146.20
EFT15857	22/09/2017	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Staples Stationery	-123.21
EFT15858	22/09/2017	WATER CORPORATION	Water consumption for Standpipe at Kondut East Road Koorda-Buntine	-2568.96
	11/09/2017	WATER CORPORATION	Water rates for standpipe at Manmanning Rd	41.85
	11/09/2017	WATER CORPORATION	Water rates & consumption at Davies Rd Koorda-Buntine	335.94
	11/09/2017	WATER CORPORATION	Water rates & consumption at Podmore Rd Koorda-Buntine	44.24
	12/09/2017	WATER CORPORATION	Water rates & consumption for standpipe at Kondut East Road Koorda-Buntine	1483.62
	12/09/2017	WATER CORPORATION	Water rates for standpipe at Craig Rd Grass V Ballidu	41.85
	12/09/2017	WATER CORPORATION	Water rates for standpipe at Calingiri Wongan Hills Road	41.85
	12/09/2017	WATER CORPORATION	Water rates for standpipe at Kondut West Rd Grass V Ballidu	41.85
	12/09/2017	WATER CORPORATION	Water rates for standpipe at Calingiri Wongan Hills Road Lot 342	41.85
	13/09/2017	WATER CORPORATION	Water rates for standpipe at Summers East Road Grass V Ballidu	83.70
	12/09/2017	WATER CORPORATION	Water rates & consumption at Pioneer Road Wongan Hills	412.21
EFT15859	22/09/2017	WESTRAC EQUIPMENT PTY LTD	326-1644 fuel filter for Roller PROL13	-112.85
EFT15860	22/09/2017	WHEATBELT TYRES		-4749.45
	31/08/2017	WHEATBELT TYRES	Puncture repair, fit & balance to Tipping Tray Truck PUT71	39.50
	30/08/2017	WHEATBELT TYRES	Tyre repairs to Backhoe PBH3	77.25
	30/08/2017	WHEATBELT TYRES	Tyre repairs to Backhoe PBH3	149.10
	30/08/2017	WHEATBELT TYRES	Air fittings to VMSC vehicle	52.75
	29/08/2017	WHEATBELT TYRES	Supply & fit 2 new trailer tyres PSP4	175.20
	29/08/2017	WHEATBELT TYRES	Repairs to truck tyre PTRL23	42.50
	29/08/2017	WHEATBELT TYRES	Supply and fit 2 x Grader Tyres PG14 + oring	2117.70
	29/08/2017	WHEATBELT TYRES	Supply and fit grader tyre PG13	1252.50
	28/08/2017	WHEATBELT TYRES	Supply and fit trailer tyre PSP4	84.60
	28/08/2017	WHEATBELT TYRES	Supply tube and fit tyre to trailer PSP4	47.00
	28/08/2017	WHEATBELT TYRES	Supply, fit & balance truck tyre PTK31	492.90
	28/08/2017	WHEATBELT TYRES	Supply air fitting and gauge to grader PG14	218.45
EFT15861	22/09/2017	WONGAN NEWSAGENCY	Supply stationery for the month of August 2017	-107.54
EFT15862	22/09/2017	WONGAN STEEL MANUFACTURERS		-1163.67
	21/08/2017	WONGAN STEEL MANUFACTURERS	Make up washer for planetary gears for Roller PROL10	63.67
	18/09/2017	WONGAN STEEL MANUFACTURERS	Repair roller axles for Free Roller PROL11	1100.00
EFT15863	22/09/2017	MOORA GLASS SERVICE	Swimming Pool - Supply and fit laminated safety glass to club room.	-429.00
EFT15864	22/09/2017	THE WORKWEAR GROUP P/L		-1532.92
	04/09/2017	THE WORKWEAR GROUP P/L	Staff Uniform Allowance	66.30
	30/08/2017	THE WORKWEAR GROUP P/L	Staff Uniform Allowance	350.35
	04/09/2017	THE WORKWEAR GROUP P/L	Staff Uniform Allowance	73.95
	04/09/2017	THE WORKWEAR GROUP P/L	Staff Uniform Allowance	33.14
	12/09/2017	THE WORKWEAR GROUP P/L	Staff Uniform Allowance	16.50
	30/08/2017	THE WORKWEAR GROUP P/L	Staff Uniform Allowance	477.67
	17/08/2017	THE WORKWEAR GROUP P/L	Staff Uniform Allowance	383.01
	23/08/2017	THE WORKWEAR GROUP P/L	Staff Uniform Allowance	79.20
	01/09/2017	THE WORKWEAR GROUP P/L	Staff Uniform Allowance	52.80
EFT15865	22/09/2017	AUSTRALIAN TAXATION OFFICE	BAS for August 2017	-31636.00

LIST OF ACCOUNTS DUE & SUBMITTED 1ST SEPTEMBER TO 30 SEPTEMBER 2017				
EFT15866	22/09/2017	COVS	Z230000 spillfix for Cat Roller PROL13	-271.18
	06/09/2017	COVS	Supply various parts to PTK33, PROL13, PSP1, PUT68, PTK30	244.34
	07/09/2017	COVS	Supply CA1255LL H7 12v globe to Truck PTK33	26.84
EFT15867	22/09/2017	GILBERT MAURICE PHILLIPS	To clean and replace family plaque at Alpha Park	-20.00
EFT15868	22/09/2017	ADVANCED AUTOLOGIC PTY LTD	Supply Grease, window cleaner & free it for Loader PLDR8	-354.00
EFT15869	22/09/2017	RBC RURAL	Meter plan Charge - Colour	-1441.92
EFT15870	22/09/2017	WONGAN HILLS HARDWARE		-5489.49
	31/08/2017	WONGAN HILLS HARDWARE	Building account for August 2017	2614.43
	31/08/2017	WONGAN HILLS HARDWARE	Works account for August 2017	2875.06
EFT15871	22/09/2017	PRIMARIES-WONGAN HILLS	Supply Ball valve, clamp and tape for Water Tank	-138.93
EFT15872	22/09/2017	DUNNINGS INVESTMENTS P/L		-13853.25
	31/08/2017	DUNNINGS INVESTMENTS P/L	Unleaded fuel supply for August 2017	1177.08
	31/08/2017	DUNNINGS INVESTMENTS P/L	11,000 Litres of Diesel Purchase for August 2017	12676.17
EFT15873	22/09/2017	KLEEN WEST DISTRIBUTORS		-819.01
	19/09/2017	KLEEN WEST DISTRIBUTORS	Cleaning consumables for Railway Centre toilets	198.00
	28/08/2017	KLEEN WEST DISTRIBUTORS	Cleaning Consumables for various locations	621.01
EFT15874	22/09/2017	CAMMS	Cloud Hosting Fee	-1980.00
EFT15875	22/09/2017	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	Application B503, B504, B505	-591.89
EFT15876	22/09/2017	TAYLOR MICKLE	Reimbursement for the purchase of National Police Certificate Application	-52.60
EFT15877	22/09/2017	GREAT SOUTHERN FUEL SUPPLIES	Unleaded fuel supply for August 2017	-750.40
EFT15878	22/09/2017	T-QUIP	Verticut Blade (tungsten tip) Hammer-HD (slotted hole) Bolt holed ring for bolt for Vertimower PVM2	-2194.72
EFT15879	22/09/2017	FEATHERSTONE ROOFING & BUILDING SERVICES	Final Payment for works carried out at Wongan Hills Sports Pavilion	-5727.39
EFT15880	22/09/2017	FEGAN BUILDING SURVEYING	Building Surveying	-979.00
EFT15881	22/09/2017	A G JELLY	6 Days Dog Kennelling and Food supply	-120.00
EFT15882	22/09/2017	SAFE AVON VALLEY INC.	Cat impound 3 x days @ \$20 ea	-60.00
EFT15883	22/09/2017	SECUREX SECURITY SYSTEMS & SERVICES	Monitoring Fee at CRC Building - 13 weeks	-143.00
EFT15884	22/09/2017	RACHAEL WATERS	Reimbursement for the purchase of Unleaded Fuel for Admin Car	-40.00
EFT15885	22/09/2017	FIVE STAR BUSINESS & INNOVATION	Administration & postage fee for CRC Administration	-33.00
EFT15886	27/09/2017	ANZ BANK (NETT WAGES)	PPE 26/09/2017	-57533.94
EFT15887	27/09/2017	CHILD SUPPORT	Payroll Deduction	-270.00
EFT15888	27/09/2017	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT15889	27/09/2017	IYOU SOCIAL CLUB	Employee Social Club Deductions	-220.00
EFT15890	27/09/2017	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT15891	29/09/2017	WATER CORPORATION		-673.64
	14/09/2017	WATER CORPORATION	Water rates & consumption for standpipe at James St Koorda-Buntine	87.28
	14/09/2017	WATER CORPORATION	Water rates & consumption for standpipe at Fairbank St Ballidu	147.05
	15/09/2017	WATER CORPORATION	Water rates & consumption for Standpipe at Depot Road Wongan Hills	439.31
EFT15892	29/09/2017	WONGAN STEEL MANUFACTURERS	Make up washer for planatry gears for Roller PROL10	-78.52
	07/09/2017	WONGAN STEEL MANUFACTURERS	16mm forged hook eye turn for Water Tank PWT1	14.85
	28/08/2017	WONGAN STEEL MANUFACTURERS	Make up washer for planatry gears for Roller PROL10	63.67
EFT15893	29/09/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2017/2018 Membership - Stuart Taylor	-521.00
EFT15894	29/09/2017	PUBLIC TRANSPORT AUTHORITY OF WA	Trans WA August Account	-73.82
EFT15895	29/09/2017	KLEEN WEST DISTRIBUTORS	Cleaning Consumables - Admin Office	-774.40
EFT15896	29/09/2017	KARL MICKLE	Reimbursement for the purchase of Unleaded Fuel	-45.00
EFT15897	29/09/2017	HDJ CONTRACTING	Cleaning of the CRC & Allied Health side of Medical Centre Mon 11/9 to Fri 22/9	-1155.00
EFT15898	29/09/2017	NEWINS FAMILY TRUST	Managing of Wongan Hills land fill site from 1st Sept to 30th Sept 2017	-4058.38
EFT15899	29/09/2017	HENDOS PLUMBING & GAS SERVICES	Supply and Install Rheem Hot Water Unit at 7 Wandoo Crescent Wongan Hills	-1360.48
EFT15900	29/09/2017	LYNETTE HOOD	Tablecloth Laundering for CRC Event	-21.00
EFT15901	29/09/2017	QUREMED PTY LTD	Oxygen Tank Repair and Service for Swimming Pool	-162.05
EFT15902	29/09/2017	ALAN HART	Reimbursement for excess on motor vehicle claim - Nissan Pathfinder WB02	-565.80
EFT15903	29/09/2017	FIVE STAR BUSINESS & INNOVATION	CRC Administration photocopier for September 2017	-1399.60
EFT15904	29/09/2017	KYLIE NEAVES	EHO, Food & Public Health Services - 19/09/17	-1040.00
EFT15905	30/09/2017	DEPARTMENT OF TRANSPORT	DPI payment September 2017	-45154.95
21008	04/09/2017	TELSTRA CORPORATION LIMITED	Telephone Usage for August 2017	-2718.28
21009	04/09/2017	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Kit Consumables	-878.00
21010	08/09/2017	SHIRE OF WONGAN-BALLIDU PETTY CASH RE-IMBURSEMENT	Petty cash re-imburement for Shire Administration	-235.85
21011	08/09/2017	SYNERGY		-5661.85
916422710	04/09/2017	SYNERGY	Electricity consumption for Railway Dam Wongan Hills	29.95
361042250	04/09/2017	SYNERGY	Electricity consumption for 53 Quinlan St Wongan Hills	1217.20
264202250	04/09/2017	SYNERGY	Electricity consumption for 27A Quinlan St Wongan Hills	57.20
593328810	31/08/2017	SYNERGY	Electricity consumption for Lot 8 King St Cadoux	37.00
107472510	31/08/2017	SYNERGY	Electricity consumption for Burakin Hall	39.65
338806510	01/09/2017	SYNERGY	Electricity consumption for Wongan Hills Street Lights	3984.20
953398670	01/09/2017	SYNERGY	Electricity consumption at Alpha Rd Ballidu	182.95
272017450	01/09/2017	SYNERGY	Electricity consumption at 151 Ninan St Wongan Hills	56.75

LIST OF ACCOUNTS DUE & SUBMITTED 1ST SEPTEMBER TO 30 SEPTEMBER 2017

023907350	04/09/2017	SYNERGY	Electricity consumption at Quinlan St Gardens Wongan Hills	56.95
21012	08/09/2017	DEPARTMENT OF LANDS	Deposit for the purchase of lot 366 Elphin Crescent Wongan Hills	-2420.00
21013	08/09/2017	SCOTT PRINTERS PTY LTD	1400 window faced envelopes for 2017 rates guides	-344.30
21014	13/09/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1380.00
21015	14/09/2017	SHIRE OF WONGAN-BALLIDU	2017/18 Rates	-12847.75
21016	14/09/2017	SYNERGY	Electricity consumption at Shire Admin Office	-7356.40
	31/08/2017	SYNERGY	Electricity consumption at Alpha Rd Ballidu	35.35
	01/09/2017	SYNERGY	Electricity consumption at Shire Depot Office	1149.10
	01/09/2017	SYNERGY	Electricity consumption at Wongan Hills Areodrome	41.75
	04/09/2017	SYNERGY	Electricity consumption at Elphin Cres Wongan Hills	59.15
	04/09/2017	SYNERGY	Electricity consumption at Coomer St Wongan Hills	615.50
	04/09/2017	SYNERGY	Electricity consumption at Fenton Place Wongan Hills	52.80
	04/09/2017	SYNERGY	Electricity consumption at Civic Centre Wongan Hills	643.50
	01/09/2017	SYNERGY	Electricity consumption at 30 Wandoo Cres Wongan Hills	634.40
	01/09/2017	SYNERGY	Electricity consumption at 11 Wandoo Cres Wongan Hills	100.95
	04/09/2017	SYNERGY	Electricity consumption at Shire Admin Office	1482.35
	05/09/2017	SYNERGY	Electricity consumption at Wongan Hills Medical Centre	1132.65
	05/09/2017	SYNERGY	Electricity consumption at CRC Building	85.15
	07/09/2017	SYNERGY	Electricity consumption at Ballidu Hall	50.00
	09/08/2017	SYNERGY	Electricity consumption at Wongan Hills Rec Centre	1141.20
	05/09/2017	SYNERGY	Electricity consumption	132.55
21017	22/09/2017	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Bitumen Emulsion AA193	-5940.00
21018	22/09/2017	SYNERGY		-2110.20
	19/09/2017	SYNERGY	Electricity consumption at Wongan Hills Swimming Pool	683.90
	13/09/2017	SYNERGY	Electricity consumption for CRC Building	1426.30
21019	27/09/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1380.00
21020	29/09/2017	TELSTRA CORPORATION LIMITED	Telephone usage for CRC Administration	-421.06
21021	29/09/2017	WONGAN HILLS & DISTRICTS MUSEUM & HISTORICAL SOCIETY	Gardening Maintenance Contract July 2016 to June 2017	-2900.00
DD8566.2	12/09/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-101.08
DD8579.1	12/09/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-8055.75
DD8579.2	12/09/2017	AUSTRALIAN SUPER	Payroll deductions	-397.32
DD8579.3	12/09/2017	HESTA SUPER FUND	Superannuation contributions	-170.74
DD8579.4	12/09/2017	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-156.62
DD8579.5	12/09/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-2721.06
DD8579.6	12/09/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-354.14
DD8579.7	12/09/2017	REST SUPERANNUATION	Superannuation contributions	-49.09
DD8579.8	12/09/2017	AMP SUPERANNUATION LTD.	Superannuation contributions	-226.82
DD8579.9	12/09/2017	PRIME SUPER	Superannuation contributions	-1406.54
DD8589.1	26/09/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-8072.08
DD8589.2	26/09/2017	BT SUPER FOR LIFE	Superannuation contributions	-56.89
DD8589.3	26/09/2017	AUSTRALIAN SUPER	Payroll deductions	-400.12
DD8589.4	26/09/2017	HESTA SUPER FUND	Superannuation contributions	-173.41
DD8589.5	26/09/2017	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-156.62
DD8589.6	26/09/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-2792.26
DD8589.7	26/09/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-382.39
DD8589.8	26/09/2017	REST SUPERANNUATION	Superannuation contributions	-49.09
DD8589.9	26/09/2017	AMP SUPERANNUATION LTD.	Superannuation contributions	-226.73
DD8579.10	12/09/2017	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-203.32
DD8579.11	12/09/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-154.89
DD8589.10	26/09/2017	PRIME SUPER	Superannuation contributions	-630.14
DD8589.11	26/09/2017	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-201.83
DD8589.12	26/09/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-129.09

Municipal	478777.79
Trust	45154.95
Total	523932.74
Recoverable	-10297.42
Partially Recoverable	262.70

9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	17 October 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended September 2017 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:–

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 SEPTEMBER 2017

	Approved Budget 2017- 2018	Current Budget 2017-2018	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,796,594)	(2,796,594)	(2,483,765)	(2,483,765)		0.0%	✓
Grants Operating, Subsidies & Contributions	(1,979,732)	(1,979,732)	(533,514)	(602,132)		(12.9%)	✗
Non Operating Grants, Subsidies & Contributions	(1,414,387)	(1,414,387)	(284,904)	(461,403)		(62.0%)	✗
Fees & Charges & Service Charges	(504,859)	(504,859)	(255,454)	(251,819)		1.4%	✓
Other Revenue	(122,300)	(122,300)	(41,470)	(101,019)		(143.6%)	✗
Interest	(86,426)	(86,426)	(23,426)	(18,135)		22.6%	⊖
Profit on sale of Assets	-	-	-	-		0.0%	✓
a: TOTAL INCOME	(6,904,298)	(6,904,298)	(3,622,533)	(3,918,272)			
OPERATING EXPENSES							
Employee Costs	2,082,329	2,082,329	511,264	546,598		6.9%	✓
Materials & Contracts	1,484,430	1,484,430	359,790	268,040		(25.5%)	⊖
Utilities (Gas, Electricity) etc.	304,603	304,603	87,212	71,811		(17.7%)	⊖
Interest #	33,470	33,470	12,210	5,732	11	(53.1%)	⊖
Insurance	246,761	246,761	119,563	156,595		31.0%	✗
Other General	323,874	323,874	165,828	113,111		(31.8%)	⊖
Loss on Asset Disposals	165,176	165,176	47,098	-		(100.0%)	⊖
Depreciation	2,573,155	2,573,155	643,281	-		(100.0%)	⊖
b: TOTAL OPERATING EXPENSES	7,213,798	7,213,798	1,946,246	1,161,887			
c: NET OPERATING (SURPLUS) / DEFICIT	309,500	309,500	(1,676,287)	(2,756,385)			
CAPITAL EXPENSES							
Land & Buildings	502,382	502,382	25,119	76,614		205.0%	✗
Furniture & Equipment	-	-	-	-			✓
Motor Vehicles	198,000	198,000	66,000	-		(100.0%)	⊖
Plant	650,400	650,400	92,450	4,434		(95.2%)	⊖
Infrastructure Other	26,530	26,530	7,959	-		(100.0%)	⊖
Infrastructure Roads	2,954,620	2,954,620	295,462	289,016		(2.2%)	✓
d: TOTAL CAPITAL	4,331,932	4,331,932	486,990	370,065			
e: TOTAL OPERATING & CAPITAL	4,641,432	4,641,432	(1,189,297)	(2,386,320)			b.
ADJUST - NON CASH ITEMS							
Depreciation	(2,573,155)	(2,573,155)	(643,281)	-			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(165,176)	(165,176)	(47,098)	-	6		
Proceeds from Sale of Assets	(246,500)	(246,500)	(246,500)	-	6		
Transfer from reserves	(1,013,867)	(1,013,867)	(1,013,867)	(511,317)	10		
Transfer to reserves	349,087	349,087	349,087	11,317	10		
Interest paid to reserves #	32,523	32,523	32,523	10,161	10		
Net Movement in LSL Reserve				(370)			
LSL Provision in reserves							
Loan proceeds	(400,000)	(400,000)	(400,000)				
Loan principal repayment	576,800	576,800	576,800	524,219	11		
Loan to SSL Parties	400,000	400,000	400,000				
SSL Principal Reimbursements	(76,800)	(76,800)	(76,800)	(24,219)	11		
Less (Surplus)/deficit B/Fwd	(1,524,344)	(1,524,344)	(1,524,344)	(1,736,255)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	0	(3,782,776)	(4,112,784)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key		
Within budget tolerance of 10%		✓
Over budget tolerance of 10%		✗
Under budget tolerance of 10%		⊖

Shire of Wongan-Ballidu
Variance Report for September 2017

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
✘	Grants Operating, Subsidies & Contributions	Grants and other contributions are starting to be received by the Shire and not all grants were expected to be received as yet. This is a timing issue and the budget will be updated to reflect actual income in October.
✘	Non-Operating Grants, Subsidies & Contributions	The Shire has received the majority of the Regional Road Group Funding for the 2017/18 year in July. The Shire did not expect to receive these funds this early in the financial year. The budget will be updated to reflect actual income in October.
✘	Other Revenue	The Shire has received re-imbursments that were not budgeted for or planned for this financial year.
⊙	Interest	Interest Received on Investments is always recognised as income when the term deposit matures. The monthly budget is 1/12 of the Annual Budget. The Variance is due to the year-to-date budget not accurately reflecting the timing of receiving the interest earnings on investments.
	Operating Expenditure	
⊙	Materials & Contracts	There are some individual line items that are under-budget mainly because programmed works or activities have not commenced or have just begun. There are minor variances within many accounts in this category, adding up to a underbudget variance.
⊙	Utilities (Gas, Electricity) etc	This is a timing issue which is resulting in a variance between the budget and actual expenditure.
⊙	Interest	The shire had budgeted for interest expenditure for the new self-supporting loan that was budgeted for this financial year. This loan was only drawn down in October. This will be corrected in the mid-year budget review.
✘	Insurance	The shire budgets for insurance instalments to be paid in 2 instalments, the first in July and the second in October. Motor Vehicle insurance premiums were fully paid in July and the YTD budget does not reflect this.
⊙	Other General	The line item for Community Grants is under budget. The budget planned on making all payments in August, this has not occurred as yet. This is a timing issue.
⊙	Loss on Asset Disposals	No vehicles or plant and equipment has been disposed of this financial year as yet.
⊙	Depreciation	Depreciation has not yet been charged due to the annual accounts for the 30 th June not being finalised and audited.

Code	Report Section	Comments
	Capital	
x	Land & Buildings	The Capital program for the 2017/18 year has commenced. The year to date budget will be amended in October to reflect actual expenditure to date and the cashflow for the works program for the rest of the financial year.
0	Motor Vehicles	The Fleet and Plant Replacement program for this financial year has not commenced.
0	Plant	The Fleet and Plant Replacement program for this financial year has not commenced.
0	Infrastructure Other	Capital Expenditure at the airport was budgeted to commence in August 2017. These works have not commenced as yet.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 SEPTEMBER 2017

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
INCOME				
General Purpose Funding	03	(3,836,594)	(3,836,594)	(2,746,710)
Governance	04	(78,350)	(78,350)	(12,787)
Law, Order & Public Safety	05	(33,700)	(33,700)	(2,512)
Health	07	(22,600)	(22,600)	(19,488)
Education & Welfare	08	(4,743)	(4,743)	(1,686)
Housing	09	(75,306)	(75,306)	(28,677)
Community Amenities	10	(178,680)	(178,680)	(173,950)
Recreation & Culture	11	(78,977)	(78,977)	(4,468)
Transport	12	(2,263,744)	(2,263,744)	(797,755)
Economic Services	13	(41,950)	(41,950)	(6,987)
Other Property & Services	14	(289,655)	(289,655)	(123,253)
a: TOTAL INCOME		(6,904,299)	(6,904,299)	(3,918,272)
OPERATING EXPENSES				
General Purpose Funding	03	113,582	113,582	44,887
Governance	04	450,916	450,916	78,255
Law, Order & Public Safety	05	276,130	276,130	52,211
Health	07	147,535	147,535	46,010
Education & Welfare	08	222,292	222,292	62,535
Housing	09	182,511	182,511	43,284
Community Amenities	10	444,782	444,782	86,063
Recreation & Culture	11	1,685,850	1,685,850	306,685
Transport	12	2,452,331	2,452,331	300,248
Economic Services	13	252,172	252,172	30,207
Other Property & Services #	14	985,697	985,697	111,503
b: TOTAL OPERATING EXPENSES		7,213,798	7,213,798	1,161,887
c: NET OPERATING (SURPLUS)/DEFICIT		309,499	309,499	(2,756,385)
CAPITAL EXPENSES				
General Purpose Funding	23	-	-	-
Governance	24	188,000	188,000	34,162
Law, Order & Public Safety	25	-	-	-
Health	27	20,000	20,000	-
Education & Welfare	28	-	-	-
Housing	29	110,844	110,844	11,215
Community Amenities	30	29,200	29,200	-
Recreation & Culture	31	229,738	229,738	28,817
Transport	32	3,718,150	3,718,150	293,450
Economic Services	33	-	-	-
Other Property & Services	34	36,000	36,000	2,420
d: TOTAL CAPITAL EXPENSES		4,331,932	4,331,932	370,065
e: TOTAL OPERATING & CAPITAL		4,641,431	4,641,431	(2,386,320)

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 30 SEPTEMBER 2017

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2016-2017	BUDGET	2017-2018
SURPLUS / (DEFICIT)	1,736,255	(0)	4,112,784
COMPRISES			
Cash (including reserves)	4,427,258	2,427,189	5,663,889
Current rates	144,475	103,402	848,678
Sundry debtors	252,793	252,792	141,670
Tax receivables	5,916	39,550	10,901
Other debtors	7,903	7,218	27,310
A: SSL debtors (are excluded see D: adj)	70,592	75,786	46,373
Inventories	11,262	11,212	10,398
Less:			
Reserves	(2,636,854)	(2,004,597)	(2,147,015)
Sundry creditors	(102,162)	(338,800)	-
Accrued interest	(10,997)	(10,905)	(0)
ESL Levy Owed	(85,654)	(85,654)	(128,322)
PAYG/GST Due To ATO	(14,622)	(42,778)	(51,191)
B: Other - (are excluded see D: adj)	-	-	-
LSL Cash backed Reserve	78,142	79,314	78,512
Tax liabilities	12,972	14,836	12,972
Other - Rounding	-	-	-
C: Loan liability (are excluded see D: adj)	(556,007)	(81,923)	(31,788)
Current employee benefits provisions	(354,176)	(452,779)	(355,017)
D: Adjustments (see above A to C)	485,415	6,137	(14,585)
	-	-	-
Surplus / (Deficit) Variance	1,736,255	(0)	4,112,784

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2016-2017	BUDGET	YTD
Current assets			
Cash & cash equivalents	4,427,258	2,427,189	5,663,889
Sundry debtors	481,678	478,748	1,074,932
Inventories	11,262	11,212	10,398
Total current assets	4,920,198	2,917,149	6,749,218
Current liabilities			
Creditors and accounts payable	(200,464)	(383,987)	(166,541)
Current loan liability	(556,007)	(81,923)	(31,788)
Provisions	(354,176)	(452,779)	(355,017)
Total current liability	(1,110,647)	(918,689)	(553,346)
Net current assets	3,809,552	1,998,460	6,195,872
Less: restricted reserves	(2,636,854)	(2,004,597)	(2,147,015)
Less: SSL principal repayments	(70,592)	(75,786)	(46,373)
Add back: Current loan liability	556,007	81,923	31,788
Add back: LSL Cash backed Reserve	78,142	-	78,512
Other - Rounding	-	-	-
Surplus / (Deficit) Variance	1,736,255	(0)	4,112,784

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 30 SEPTEMBER 2017

	2017-2018 APPROVED BUDGET	2017-2018 CURRENT BUDGET	2017-2018 ACTUAL
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,040,000)	(1,040,000)	(262,945)
Governance	(78,350)	(78,350)	(12,787)
Law, Order & Public Safety	(33,700)	(33,700)	(2,512)
Health	(22,600)	(22,600)	(19,488)
Education & Welfare	(4,743)	(4,743)	(1,686)
Housing	(75,306)	(75,306)	(28,677)
Community Amenities	(178,680)	(178,680)	(173,950)
Recreation & Culture	(78,976)	(78,976)	(4,468)
Transport	(2,263,744)	(2,263,744)	(797,755)
Economic Services	(41,950)	(41,950)	(6,987)
Other Property & Services	(289,655)	(289,655)	(123,253)
A	(4,107,704)	(4,107,704)	(1,434,508)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	113,582	113,582	44,887
Governance	450,916	450,916	78,255
Law, Order & Public Safety	276,130	276,130	52,211
Health	147,535	147,535	46,010
Education & Welfare	222,292	222,292	62,535
Housing	182,511	182,511	43,284
Community Amenities	444,782	444,782	86,063
Recreation & Culture	1,685,850	1,685,850	306,685
Transport	2,452,331	2,452,331	300,248
Economic Services	252,172	252,172	30,207
Other Property & Services	985,697	985,697	111,503
B	7,213,798	7,213,798	1,161,887
C= A and B	3,106,094	3,106,094	(272,620)
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Revenue</u>			
Depreciation on Assets	(2,573,155)	(2,573,155)	-
Profit/(Loss) on Asset Sales	(165,176)	(165,176)	-
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings #	502,382	502,382	76,614
Purchase of furniture & equipment	-	-	-
Purchase of motor vehicles #	198,000	198,000	-
Purchase of plant & machinery #	650,400	650,400	4,434
Purchase of other infrastructure #	26,530	26,530	-
Purchase of roads infrastructure #	2,954,620	2,954,620	289,016
Proceeds from sale of assets	(246,500)	(246,500)	-
<u>Financing Activities</u>			
Repayment of Loan Principal*	576,800	576,800	524,219
Loan proceeds / refinancing CL to NCL adj	(400,000)	(400,000)	-
Self Supporting Loan Income	(76,800)	(76,800)	(24,219)
<u>Reserve Movements</u>			
Transfers to Reserves	349,087	349,087	11,317
Interest paid to Reserves	32,523	32,523	10,161
Transfer from Reserves	(1,013,867)	(1,013,867)	(511,317)
Net Movement in LSL Reserve			(370)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,524,344)	(1,524,344)	(1,736,255)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(4,112,784)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,796,594	2,796,594	(1,629,020)
TOTAL RATES RAISED	2,796,594	2,796,594	2,483,765

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 SEPTEMBER 2017

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class						
Motor Vehicles						
CEO Vehicle	1496	55,655	(48,000)	7,655		
DCEO Vehicle	1458	40,883	(18,000)	22,883		
Grader Ute	1437	15,388	(10,000)	5,388		
Works Co-ordinator	1439	23,549	(18,000)	5,549		
Plant & Equipment						
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600		-
Cat Grader	1373	183,086	(105,000)	78,086		
Howard Mulcher		2,515	(2,500)	15		
TOTAL		411,676	(246,500)	165,176	-	-
By Program						
Governance						
CEO Vehicle	1496	# 55,655	(48,000)	7,655		
DCEO Vehicle	1458	40,883	(18,000)	22,883		
Health						
Transport						
Grader Ute	1437	15,388	(10,000)	5,388		-
Works Co-ordinator	1439	23,549	(18,000)	5,549		
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600		
Cat Grader	1373	183,086	(105,000)	78,086		
Howard Mulcher		2,515	(2,500)	15		
Other Property & Services						
TOTAL		411,676	(246,500)	165,176	-	-
Motor Vehicle and Plant & Equipment Change Over						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
CEO Vehicle	69,000	(48,000)	21,000			
DCEO Vehicle	52,000	(18,000)	34,000			
Grader Ute	34,000	(10,000)	24,000			
Works Co-ordinator	43,000	(18,000)	25,000			
Plant & Equipment						
Hino Prime Mover Side Tipper	250,000	(45,000)	205,000			-
Cat Grader	375,000	(105,000)	270,000			
Howard Mulcher	10,400	(2,500)	7,900			
TOTAL	833,400	(246,500)	586,900	-	-	-

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 30 SEPTEMBER 2017

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	4,464,114.85	2,275,868.46	40,911.62	2,146,584.77	750.00
Add: Receipts	1,766,936.83	1,719,463.92	47,042.65	430.26	
Investment - Income	1,009.99	1,009.99			
Less: Payments - EFT & Cheques	(524,410.44)	(479,255.49)	(45,154.95)		
Payments - Bank Fees and Adjustments	(963.23)	(963.23)			
Investment - Transfers In/Out	-				
Balance as per General Ledger	5,706,688.00	3,516,123.65	42,799.32	2,147,015.03	750.00
Balance as per Bank Statements	1,374,603.12	1,330,413.70	42,554.81	884.61	750.00
Balance as per Bank Deposit Certificates	1,583,717.02	500,173.28		1,083,543.74	
Balance as per Holder Certificates	2,764,608.04	1,702,021.36		1,062,586.68	
Add: Outstanding Deposits	5,646.38	5,401.87	244.51		
Adjustments	-				
Less: Unpresented Payments	(21,886.56)	(21,886.56)			
Adjustments	-				
Balance as per Cash Book	5,706,688.00	3,516,123.65	42,799.32	2,147,015.03	750.00
Figure should equal same as Creditor Payment List	\$ (0.00)	\$ -	\$ -	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 30 SEPTEMBER 2017

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
Muni Term Deposit	9770-46811			9/06/2017	9/09/2017		1.65%	\$ 200,000.00	\$ 2,021.36	\$ 202,021.36	YES
Total of matured municipal investments								200,000.00	2,021.36	202,021.36	

Current Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9770-46811	Muni Term Deposit			9/09/2017	9/03/2018	2.30%	\$ 202,021.36			\$ 202,021.36	\$ -
9778-06147	Muni Term Deposit			18/09/2017	18/12/2017	2.25%	\$ 500,000.00			\$ 500,000.00	\$ -
9778-06155	Muni Term Deposit			18/09/2017	18/12/2017	2.25%	\$ 500,000.00			\$ 500,000.00	\$ -
9778-06163	Muni Term Deposit			18/09/2017	19/03/2018	2.30%	\$ 500,000.00			\$ 500,000.00	\$ -
2299-32615	ANZ Online Saver						\$ 500,000.00		\$ 173.28	\$ 500,173.28	\$ 173.28
Total of current municipal investments							\$2,202,021.36	\$ -	\$ 173.28	\$ 2,202,194.64	\$ 173.28

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
016820-973398684	Term Deposit			1/05/2017	1/08/2017	92	2.25%	\$ 1,544,922.26	\$ (482,335.58)	\$ 1,062,586.68	YES
Total of matured reserve investments								1,544,922.26	-482,335.58	1,062,586.68	

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investn	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
016820-973398684	Term Deposit		1/08/2017	1/02/2018	184	2.20%	\$1,062,586.68			\$ 1,062,586.68	\$ -
016820-223448048	ANZ Online Saver						\$1,127,362.00	\$ 1,132,979.14	\$ 5,660.46	\$ 43.32	\$ 5,660.46
016820-410648838	ANZ Online Saver		6/06/2017				\$1,146,447.15	\$ (65,166.00)	\$ 2,219.27	\$ 1,083,500.42	\$ 2,219.27
Reserve Saver	2527-63397	Cash at bank					\$ 884.63			\$ 884.63	\$ -
Total of reserve investments and cash							\$3,337,280.46	\$ 1,067,813.14	\$ 7,879.73	\$ 2,147,015.05	\$ 7,879.73

Total of matured municipal and reserve investment

								\$ 1,744,922.26	\$ (480,314.22)	\$ 1,264,608.04	\$ -
Total of current municipal and reserve investment and cash							\$5,539,301.82	\$ 1,067,813.14	\$ 8,053.01	\$ 4,349,209.69	\$ 8,053.01

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 30 SEPTEMBER 2017

Reserve Description	GL Acct.	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 SEPTEMBER 2017				
		Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Resource Centre Reserve	01989	(12,893)	(193)	-	-	(13,087)	(193.40)	-	-	(13,087)	(61.10)	-	-	(12,954.39)
Depot Improvement Reserve	01940	(6,161)	(92)	-	-	(6,254)	(92.42)	-	-	(6,254)	(29.19)	-	-	(6,190.28)
Historical Publications Reserve	01965	(6,744)	(101)	-	-	(6,845)	(101.15)	-	-	(6,845)	(31.96)	-	-	(6,775.52)
Housing Reserve	01955	(1,766)	(26)	-	-	(1,793)	(26.49)	-	-	(1,793)	(8.37)	-	-	(1,774.65)
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan Principal Reserve	01950	(511,228)	(639)	511,867	-	0	(639.03)	511,867	-	0	(89.09)	511,317	-	-
LSL Reserve	01935	(78,142)	(1,172)	-	-	(79,314)	(1,172.13)	-	-	(79,314)	(370.28)	-	-	(78,512.02)
Medical Facilities & R4R Special Projects Reserve	01975	(408,982)	(6,135)	230,000	(36,720)	(221,837)	(6,134.73)	230,000	(36,720)	(221,837)	(1,937.96)	-	-	(410,920.23)
Patterson Street JV Housing Reserve	01988	(27,430)	(411)	-	(5,000)	(32,842)	(411.46)	-	(5,000)	(32,842)	(129.98)	-	-	(27,560.42)
Plant Reserve	01945	(657,895)	(9,868)	247,000	(224,000)	(644,764)	(9,868.43)	247,000	(224,000)	(644,764)	(3,117.44)	-	-	(661,012.83)
Quinlan Street JV Housing Reserve	01987	(27,958)	(419)	-	(5,000)	(33,378)	(419.38)	-	(5,000)	(33,378)	(132.48)	-	-	(28,090.88)
Stickland JV Housing Reserve	01986	(36,173)	(543)	-	(5,000)	(41,715)	(542.59)	-	(5,000)	(41,715)	(171.40)	-	-	(36,344.10)
Swimming Pool Reserve	01970	(132,590)	(1,989)	-	-	(134,579)	(1,988.85)	-	-	(134,579)	(628.28)	-	-	(133,218.07)
Waste Management Reserve	01920	(28,386)	(426)	-	(5,000)	(33,811)	(425.79)	-	(5,000)	(33,811)	(134.51)	-	-	(28,520.18)
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-
Sporting Co-Location Reserve	01990	(700,505)	(10,508)	25,000	(68,367)	(754,380)	(10,507.58)	25,000	(68,367)	(754,380)	(3,319.31)	-	(11,317)	(715,141.46)
TOTALS		(2,636,853.68)	(32,523)	1,013,867	(349,087)	(2,004,597)	(32,523)	1,013,867	(349,087)	(2,004,597)	(10,161)	511,317	(11,317)	(2,147,015.03)

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 30 SEPTEMBER 2017**

Existing Loans

* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Sep 17	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2017	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Sep 17
142	Housing Construction	WB Community Association*	Mar-2020	400,000		332	(5,779)	111,297		(17,176)	94,121
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000				500,000		(500,000)	-
147	Aged Persons	Ninan House*	Jul-2022	100,000		546	(3,114)	48,787		(3,721)	45,066
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		71	(1,983)	35,612		(3,322)	32,290
TOTAL EXISTING LOANS				1,115,000	-	949	(10,876)	695,696	-	(524,219)	171,477

Shire Loan Summary

Self Supporting Loan Summary

500,000	-	-	-	500,000	-	(500,000)	-
615,000	-	949	(10,876)	195,696	-	(24,219)	171,477
1,115,000	-	949	(10,876)	695,696	-	(524,219)	171,477

Current loan liability
Non current liability
Total Loan Liability

SSL	Shire	Total
(31,788)	-	(31,788)
(139,649)	-	(139,649)
(171,438)	-	(171,438)

**SHIRE OF WONGAN - BALLIDU
RATES OUTSTANDING 30 SEPTEMBER 2017**

		Rates Raised for 2017-2018	\$ 2,808,574.00	
Rates Outstanding Breakdown				
Total Amount Outstanding		30-Sep-17	\$ 859,013.27	31%
Outstanding same time last year		30-Sep-16	\$ 852,221.99	30%

SUNDRY DEBTORS OUTSTANDING 30 SEPTEMBER 2017

Debtors Ageing Summary				
Current			\$ 20,853.78	
30 Days			\$ 3,399.70	
60 Days			\$ 66,321.60	
90 Days & Over			\$ 51,995.99	
Credit Balance			\$ (900.84)	
Total Outstanding			\$ 141,670.23	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
2/11/2013	794	Rent & damages	\$ 6,130.97	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Unable to contact debtor, will be processed to legal to follow up outstanding debts. Debtors new address found and invoice and statement have been resent for urgent payment.
20/11/2015	1007	Standpipe water	\$ 140.07	Company went into Receivership 2016. Have received updated mailing details and will continue to follow up debt.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
9/05/2017	377	CRC - Function Room Hire	\$ 510.00	Resent Invoice with Statement.
1/06/2017	1261	Private Works	\$ 660.00	Resent Invoice with Statement.
1/05/2017	158	Waste Site Invoice	\$ 10.00	Resent Invoice with Statement.
19/06/2017	1220	Standpipe water	\$ 58.22	Resent Invoice with Statement.
30/06/2017	1168	CRC - Boomer Sales	\$ 65.00	Resent Invoice with Statement.
30/06/2017	1056	CRC - Boomer Advertising and Boomer Sales	\$ 1,885.50	Resent Invoice with Statement.
5/05/2017	1192	Medicare PIP & Wages Reimbursement	\$ 41,936.88	Set up on monthly payment plan till paid in full.
Total			\$ 51,995.99	

9.3 WORKS AND SERVICES

9.3.1 POLICY REVIEW: REVEGETATION

FILE REFERENCE:	ES1.3.3
REPORT DATE:	16 October 2017
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle – Manager Works and Services
ATTACHMENTS:	Council Policy 10.14: Retention of Native Vegetation Council Policy 10.17: Rural Road Reserves Revegetation Draft Amended Council Policy 10.14

PURPOSE OF REPORT:

For Council to adopt the reviewed and amended Revegetation for Rural Roads and Reserves Policy.

BACKGROUND:

Through review of the Council Policy Manual, it has been noted that there existed an opportunity to merge and simplify the two existing Revegetation Policies, Policy 10.14 and Policy 10.17.

COMMENT:

Review of both policies found that there were multiple duplications in policy wording. Policy 10.14 was used as the foundational policy, with unique and specific material from Policy 10.17 then inserted into 10.14. The amended 10.14 was then grammatically simplified where necessary, to produce an efficient policy document.

POLICY REQUIREMENTS:

Repeal of Council Policy 10.17 (Rural Road Reserves Revegetation) and amendment of Council Policy 10.14.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

The amended Policy 10.14 – Revegetation for Rural Roads and Reserves Policy acknowledges and broadly outlines the benefits accorded to the Shire by virtue of retaining native vegetation.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are social, economic and environmental benefits associated with this item.
- **Economic**
There are social, economic and environmental benefits associated with this item.

9.3.2 2017/2018 PRIME MOVER PURCHASE

FILE REFERENCE:	
REPORT DATE:	20/10/2017
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle (MWS)
ATTACHMENTS:	Individual Pricing

PURPOSE OF REPORT:

The purpose of this report is to provide sufficient information summarising the results of the submissions called for one new Prime Mover truck for the 2017/2018 financial year and to enable Council to award the contract for this service.

BACKGROUND:

As the Shire's proposed plant replacement program for the 2017/2018 financial year exceeds \$100,000.00 it was necessary to call individual pricing for the service.

This process was done with WALGA preferred supplier-e-Quotes which allows us to submit requirements on line.

The submission called for a New Prime Mover Truck and trade of old 2010 Model Primer Mover Hino 700Series –on Tuesday 22th August 2017

Submission closed at 4pm Tuesday 22th September 2017.

COMMENT:

Over the last four weeks we have received 8 responses for the new Prime Mover replacement for the 2017/18 budget

Truck evaluations below.

Prime Mover Evaluation - 2017

		70%				10%					10%					10%					Total Score				
		Price (Budget Consideration)	Trade Price	Resale value	Warranty	Horse Power	Parts Availability	After Sales Back-up and service	Delivery Date / Availability	Proven performance and reliability	Quality of Workmanship	Maintenance / Service Costs	Engine (Power & Torque)	Engine Design and Serviceability	Transmission & Guards	Electrics	Differentials	Hydraulics	User Friendliness	Operators Serviceability		Visibility	Cab-Over-Long Nose	Country roads-Bitumen roads	Operator Comfort / Preference
MACK	GRANITE 500 (Trident)	4	3	4	4	5	4	4	5	5	5	5	5	4	4	4	4	4	4	5	4	5	5	5	221.0
VOLVO	FM500	4	3	3	4	4	4	3	3	4	4	4	4	4	4	4	4	4	4	4	5	4	4	3	196.0
SCANIA	G480 LAX4MMA	4	1	3	3	4	3	3	3	4	4	3	4	4	4	4	4	4	4	4	5	4	4	3	173.0
KENWORTH	T610	4	3	4	3	5	3	3	2	4	5	3	5	4	4	4	4	4	4	5	4	5	5	4	205.0
MERCEDES-BENZ	ACTROS	4	4	3	3	4	2	3	3	4	4	3	4	4	4	4	4	4	4	4	5	4	4	3	193.0
Iveco	Stralis AT500	5	4	3	3	4	3	3	3	3	3	3	4	3	3	4	4	4	4	4	4	4	4	3	196.0
HINO	700 Series Ss 2848	5	5	3	3	3	3	3	3	3	3	3	4	3	4	4	4	4	4	4	5	4	4	3	198.0
ISUZU	EXY 260	4	4	3	3	1	3	3	2	3	3	3	4	3	4	4	4	4	4	4	4	4	4	3	168.0
ISUZU	EXY 520	4	4	3	3	4	3	3	2	3	3	3	4	3	4	4	4	4	4	4	4	4	4	3	189.0

Grading: 5 = Excellent
 4 = Good
 3 = Average
 2 = Fair
 1 = Poor

Budget Purchase = \$250,000 (ex GST)
 Budget Trade = \$45,000 (ex GST)

Budget for Prime Mover \$205,000 (Change Over Price)

Shire Of Wongan Ballidu														
Replacement Truck														
											\$ 205,000			
Supply & Trade	Make	Model	Purchase Price (Inc GST)	Purchase Price (Exc GST)	Trade Price (Inc GST)	Trade Price (Exc GST)	Total Changeover (Inc GST)	Total Changeover (Exc GST)	Total Change-over Cost With Optional (Ext GST)	Budget Savings (BUDGET-\$250,00)	Standard Warranty	Standard Power Train Warranty	Delivery Date	
TRUCK CENTRE	MACK	GRANITE 500 (Trident)	\$260,590	\$236,900	\$49,500	\$45,000	\$211,090	\$191,900	\$191,900	\$ 13,100	48M	36M	4-6 Weeks	
TRUCK CENTRE	VOLVO	FM500	\$263,450	\$239,500	\$49,500	\$45,000	\$213,950	\$194,500	\$194,500	\$ 10,500	12M	36M	Feb-18	
SCANIA AUSTRALIA	SCANIA	G480 LAX4MMA	\$255,890	\$225,000	\$38,500	\$35,000	\$217,390	\$194,890	\$194,890	\$ 10,110	12M	24M	Feb-18	
KENWORTH	KENWORTH	T610	\$271,179	\$246,526	\$52,800	\$48,000	\$323,979	\$198,526	\$198,526	\$ 6,474	12M	24M	Mar-18	
DAIMLER TRUCKS	MERCEDES-BENZ	ACTROS	\$237,457	\$215,870	\$55,000	\$50,000	\$182,457	\$165,870	\$165,870	\$ 39,130	12M	24M	Jan-18	
GOLDFIELDS TRUCK POWER	Iveco	Stralis AT500	\$216,733	\$197,030	\$60,500	\$55,000	\$156,233	\$142,030	\$142,030	\$ 62,970	12M	24M	Feb-18	
WA HINO SERVICE	HINO	700 Series Ss 2848	\$225,819	\$205,290	\$70,000	\$63,640	\$295,819	\$141,650	\$141,650	\$ 63,350	12M	24M	Feb-18	
MAJOR MOTORS	ISUZU	EXY 260-520 PRIME MOVER	\$235,378	\$231,980	\$58,000	\$52,727	\$177,378	\$161,253	\$178,104	\$ 26,896	12M	36M	Mar-18	

As indicated on the evaluation above the Mack truck scored the highest points.

The Mack scored more points on, horsepower, parts availability, delivery time of new truck, proven performance and reliability, maintenance and serviceability, designed for country roads, operators preference.

Other Shires with Mack Trucks

Shire of Moora
Shire of Dalwallinu
Shire of Laverton
Shire of Broomehill
Shire of Corrigin
Shire of Narembeen
Shire of Leonora
Shire of East Pilbara
Shire of Lake Grace

Mack Granite MP500 compared to Current Prime Mover- Hino 700 Series

Current Macks

- Easy to drive
- Drivers are familiar with driving the trucks
- Good A/C
- Good parts availability
- Easy to service

Since introducing 3 Mack Granite's to our fleet over the last 2 years we have been very happy with them. Operators are very happy with the drivability and comfort of the Mack's. We never have issues with overheating or dust clogging up the air cleaners and cab filters.

Already having three trucks, serviceability would be made easier by again being able to hold less parts on the shelf and having one supplier.

Current Prime Mover-Hino 700 Series

- Over heats, truck more suited to bitumen roads
- Constantly cleaning radiators due to blocking up with dust
- A/C not efficient
- Gearbox problems
- Some parts only available from Japan

The major issue we have with the Hino Prime Mover is overheating. The radiator is constantly clogging up and having to be blown out. The A/C also causes problems and cannot handle our conditions, thus leading to operators not being satisfied and a dusty cab environment to compensate.

The current Hino truck is a Cab-over. The issues we have had with this have partly been resolved with a snorkel but this has not resolved issues with the air conditioning and radiators consistently blocking up on a weekly basis.

We have also had gearbox problems on the Hino, it has a 13 speed eaton. The truck had only travelled 80 000 km's and the gearbox needed replacing and the clutch will need replacing soon.

The three Macks we currently operate have proven themselves over the last year with only a few minor issues, the serviceability of them is excellent, the drivers are happy to drive them with no complaints regarding the usability of the trucks.

I would like to keep all the trucks to the same brand and model to make the servicing and repairs a lot easier in the workshop.

It also helps the drivers as they can jump from one truck to another without having to remember the different controls and transmission sequences of a different type of truck.

Our local supplier of Mack Trucks has just informed us, that because of the demand of the Mack Granite, they are unable to supply one until February/March next year, but have offered us an upgrade to the Trident for the same price.

Main differences between the Trident and the Granite:

535hp (Granite is max 500hp) same engine as the Granite different software
Mack (Volvo – group) diffs with 8 bag airbag suspension and cross lock and diff locks
Same 13 litre MP8 engine but the Trident does have a bigger bonnet.
Trident has got raised air intakes.

Mack costing

Total Nett Price for (1) Mack Trident \$191,900
Budget saving \$13,100

Mack Trucks Warranty:

The Standard Warranty is 48months/800,000 km.
Power train 36months/200,000 km.

STAFF RECOMMENDATION

Purchase a Mack truck with automatic transmission, they have ease of access, for serviceability. There are safety benefits with the long nose bonnets with daily pre-starts (OHS) , less down time for weekly maintenance, they are built for the Australian conditions, automatic transmission will reduce operating error.

POLICY REQUIREMENTS:

1. Regional Purchasing Policy – maximising opportunities for local businesses
2. Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government.

LEGISLATIVE REQUIREMENTS:

The use of WALGA's "Preferred Supplier Process" exempts Local Authorities having to call tenders under the Function and General Regulations 1996 of the Local Government Act 1995.

STRATEGIC IMPLICATIONS:

This purchase complements Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no significant environmental implications.

➤ **Economic**

There are no significant economic implications.

➤ **Social**

There are no significant social implications.

FINANCIAL IMPLICATIONS:

The purchase of one Mack Trident trucks for \$191,900 would put us under budget \$13,100 based on the 2017/2018 budgetary estimate of \$ 205,000

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED: Cr Hasson / Cr Ganzer

That Council:

Accept the quotation from Truck Centre WA Pty Ltd for the purchase of one Mack Trident Truck with a Nett changeover price of \$191,900 (ex GST).

**CARRIED: 7 / 0
RESOLUTION: 141017**

9.4 HEALTH, BUILDING AND PLANNING

Nil

9.5 COMMUNITY SERVICES

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business the President, Cr Peter Macnamara declared the meeting closed at 4.28pm.

These minutes were confirmed at a meeting on 22 November 2017.

Signed _____
President