



## **AGENDA**

# **ORDINARY MEETING OF COUNCIL WEDNESDAY 28 FEBRUARY 2018**





# SHIRE OF WONGAN-BALLIDU

## NOTICE OF AN ORDINARY COUNCIL MEETING

DEAR COUNCIL MEMBER

THE NEXT ORDINARY MEETING OF THE SHIRE OF WONGAN-BALLIDU WILL BE HELD ON WEDNESDAY 28 FEBRUARY 2018, IN THE COUNCIL CHAMBERS, CNR ELPHIN CRESCENT & QUINLAN STREET, WONGAN HILLS, COMMENCING 3.00PM.

STUART TAYLOR  
**CHIEF EXECUTIVE OFFICER**

### **DISCLAIMER**

THE RECOMMENDATIONS CONTAINED IN THE AGENDA ARE SUBJECT TO CONFIRMATION BY COUNCIL. THE SHIRE OF WONGAN-BALLIDU WARNS THAT ANY PERSON(S) WHO HAS AN APPLICATION LODGED WITH COUNCIL SHOULD RELY ONLY ON WRITTEN CONFIRMATION OF THE DECISION MADE AT THE COUNCIL MEETING. NO RESPONSIBILITY WHATSOEVER IS IMPLIED OR ACCEPTED BY THE SHIRE OF WONGAN-BALLIDU FOR ANY ACT, OMISSION, STATEMENT OR INTIMATION TAKING PLACE DURING A COUNCIL MEETING.

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# SHIRE OF WONGAN-BALLIDU

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

## 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

## 3. PUBLIC QUESTION TIME

## 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

## 5. PETITIONS AND PRESENTATIONS

## 6. APPLICATION/S FOR LEAVE OF ABSENCE

## 7. CONFIRMATION OF MINUTES

### 7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 13 DECEMBER 2017:

#### **STAFF RECOMMENDATION:**

**That the minutes of the Ordinary Meeting of Council held on Wednesday 13 December 2017 be confirmed as a true and correct record of the proceedings.**

### 7.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON TUESDAY 6 FEBRUARY 2018:

#### **STAFF RECOMMENDATION:**

**That the minutes of the Special Meeting of Council held on Tuesday 6 February 2018 be confirmed as a true and correct record of the proceedings.**

## 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

## 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 GOVERNANCE

#### 9.1.1 DELEGATED AUTHORITY

FILE REFERENCE:	A2.22 Local Government Act & Regulations
REPORT DATE:	1 February 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	Updated Delegations & Local Government Operational Guidelines – Delegations

#### PURPOSE OF REPORT:

To review and adopt the annual list of delegations.

#### BACKGROUND:

Under the Local Government Act 1995 Council is able to delegate some of its functions to its committees or the Chief Executive Officer. The Chief Executive Officer may also delegate to other employees. These delegations are required to be reviewed once each financial year.

#### COMMENT:

The Chief Executive Officer has reviewed the delegations in accordance with the Local Government Operational Guidelines – Delegations, and after thorough investigation several delegations have been deleted as they were either prohibited from being delegated or they can be 'acted through', others have been added in accordance with Councils Policy's.

The delegations which have been altered, added and deleted are listed below:

#### FINANCE & ADMINISTRATION

##### DELEGATED AUTHORITY 01

DELEGATION: PAYMENTS FROM MUNICIPAL AND TRUST FUNDS

SECTION/ACT: Local Government Act 1995, Section 6.7, 6.9 and 6.10

DELEGATION: That Council delegate authority to the Chief Executive Officer to authorise and make payments from the Municipal and Trust Funds manually and electronically, including transferring funds to and from the Reserve accounts as allowed for in the budget as per the following.

A listing of all payments made is to be presented to the next ordinary meeting of Council.

##### DELEGATED AUTHORITY 02

DELEGATION: DONATIONS

SECTION/ACT: Local Government Act 1995, Section 5.42

DELEGATION: That Council delegate authority to the Chief Executive Officer to grant requests for donations from Local Community Groups/Organizations, towards community based activities, up to an amount of \$500 per donation subject to the relevant budget allocation.

#### DELEGATED AUTHORITY 03

DELEGATION: WRITING OFF DEBTS

SECTION/ACT: Local Government Act 1995, Section 6.12(c)

DELEGATION:

1. Council delegates to the Chief Executive Office authority to write off debts wherein the individual debt is not more than \$500. In exercising this authority, the Chief Executive Officer is to take into consideration Council Policy and the prospects of recovering the debt.
2. Council delegates to the Chief Executive Office authority and power to write off any amount of money less than \$500, owed to the Shire of Wongan-Ballidu that in his opinion are a bad debt.
3. Council delegates to the Chief Executive Office authority to write off amounts raised in error on all debtor and rate accounts.

#### DELEGATED AUTHORITY 04

DELEGATION: AUTHORISED PERSONS

SECTION/ACT: Section 9.10(1) of the Local Government Act 1995, Bush Fires Act 1954 and the Control of Vehicles (Off Road Areas) Act 1978

DELEGATION: That the Ranger be appointed as an Authorised Officer under the Control of Vehicles (Off-road Areas) Act 1978  
Council delegates authority to the Chief Executive Officer under section 59(3) of the Bush Fires Act 1954 to institute and carry out proceedings for offences against the Bush Fires Act 1954  
Council delegates authority to the Ranger under section 59(3) of the Bush Fires Act 1954 to issue infringements under section 59a of the Bushfires Act 1954.

#### DELEGATED AUTHORITY 05

DELEGATION: APPOINTMENT OF AUTHORISED PERSONS

SECTION/ACT: Local Government Act 1995, Section 9.10

DELEGATION: Council delegates to the Chief Executive Office authority to appoint persons to exercise the powers of a Local Government under subdivisions 2, 3 and 4 of Division 3 of Part 3 and subdivisions 1 and 2 of Division 2, Part 9 of the Local Government Act 1995.

A person who is authorised to give infringement notices under Section 9.16 is not to be made an authorised person for the purposes of Section 9.17, 9.19 or 9.20. In this event the Chief Executive Officer is not an authorised person under Section 9.16 of the Local Government Act.

#### DELEGATED AUTHORITY 06

DELEGATION: ENFORCEMENT AND LEGAL PROCEEDINGS

SECTION/ACT: Local Government Act 1995, Section 3.39, 9.10, 5.42 and Litter Act 1979 Section 31 (2b)

DELEGATION: Council delegates to the Chief Executive Office authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions for the enforcement of provision of the various Acts and instigate legal proceedings accordingly.

#### DELEGATED AUTHORITY 07

DELEGATION: WITHDRAWAL OF INFRINGEMENT NOTICES

SECTION/ACT: Local Government Act 1995, Section 9.20

DELEGATION: Council delegates to the Chief Executive Office authority to withdraw infringement notices issued under the Local Government Act 1995, Dog Act 1976, Councils Local Laws and the Bushfire Act 1954.

**DELEGATED AUTHORITY 08**

**DELEGATION:** AUTHORISED OFFICERS – LITTER ACT 1979  
**SECTION/ACT:** Litter Act 1979, Section 26 (1) (c)  
**DELEGATION:** Council delegates to the Chief Executive Office authority to appoint “Authorised Officers” as detailed in the Litter Act 1979.

**DELEGATED AUTHORITY 09**

**DELEGATION:** IMPOUNDING OF GOODS  
**SECTION/ACT:** Local Government Act 1995, Section 3.39  
**DELEGATION:** Council delegates to the Chief Executive Office authority to remove and impound any goods that are involved in a contravention that can lead to impounding.

**DELEGATED AUTHORITY 10**

**DELEGATION:** DISPOSING OF CONFISCATED OR UNCOLLECTED GOODS  
**SECTION/ACT:** Local Government Act 1995, Section 3.47  
**DELEGATION:** Council delegates to the Chief Executive Office authority to dispose of any goods that have been impounded.

**DELEGATED AUTHORITY 11**

**DELEGATION:** VARIATION OF PROHIBITED BURNING TIMES, RESTRICTED BURNING TIMES AND/OR PRESCRIBED CONDITIONS  
**SECTION/ACT:** Bush Fires Act 1954, Section 17(10) and Section 18 (5)  
**OFFICER(S) UPON WHOM DELEGATION CONFERRED:** Shire President, Chief Bush Fire Control Officer (jointly)  
**DELEGATION:** To vary the prohibited burning times, restricted burning times and/or prescribed conditions.

**DELEGATED AUTHORITY 12**

**DELEGATION:** EXECUTION AND AFFIXING OF COMMON SEAL TO DOCUMENTS  
**SECTION/ACT:** Local Government Act 1995 – Section 9.49A(3)  
**DELEGATION:** Notwithstanding the provisions of Section 9.49 of the Local Government Act, Council delegates to the Chief Executive Office authority to affix the Common Seal to documents to be executed by the Shire where such documents are consistent and in accord with a resolution of Council, Council Policy G 48 or a delegated power.

**DELEGATED AUTHORITY 13**

**DELEGATION:** STAFF PAYMENTS OF GRATUITIES TO EMPLOYEES IN ADDITION TO CONTRACT OR AWARD  
**SECTION/ACT:** Local Government Act 1995 – sections 5.42 and 5.50  
**DELEGATION:** Council delegates the Chief Executive Officer authority to implement in accordance with Councils policy relating to gratuities to officers and employees who are retiring in accordance with Councils Policy.  
Conditions: Subject to Budget provision.

**DELEGATED AUTHORITY 14**

**DELEGATION:** DISPOSAL OF SURPLUS FURNITURE & EQUIPMENT  
**SECTION/ACT:** Local Government Act 1995 – Sections 3.58, 5.42 and 5.43 and Local Government (Functions and General  
**DELEGATION:** Council delegates its authority and power to the Chief Executive Officer to dispose of surplus furniture with a market value of less than \$20,000.

#### DELEGATED AUTHORITY 15

DELEGATION: CORPORATE CREDIT CARD

SECTION/ACT: Local Government Act 1995, Section 5.42, Section 5.44 and Section 6.5 and Regulation 11 of the Local Government (Financial Management) Regulations 1996. Sections 53 and 55 of the Financial Administration and Audit Act 1985.

DELEGATION: Council delegates to the Chief Executive Office authority to make payments via corporate credit card in accordance with Councils Policy – Fuel and Credit Cards.

#### DELEGATION AUTHORITY 16

DELEGATION TENDERS

SECTION/ACT: Local Government Act 1995, Section 3.57 and Section 5.8

DELEGATION: Council delegates to the Chief Executive Office authority to accept tenders up to \$100,000 and not exceeding budget allocation.

#### DELEGATED AUTHORITY 17

DELEGATION: DOG ACT

SECTION/ACT: Dog Act 1976, Section 10 (AA)

DELEGATION: Council delegates to the Chief Executive Office authority under section 10(AA) of the Dog Act 1976 to exercise any power or duty of the Local Government under any other provision of this Act.

#### DELEGATED AUTHORITY 18

DELEGATION: CAT ACT 2011

SECTION/ACT: Cat Act 2011 Section 44

DELEGATION: The Chief Executive Officer is authorised under Section 44 of the Cat Act 2011 to exercise any power or duty of the local government under any other provision of this Act.

### WORKS AND SERVICES

#### DELEGATED AUTHORITY 19

DELEGATION: TEMPORARY ROAD CLOSURES

SECTION/ACT: Local Government Act 1995, Section 3.50A, 3.50[1], 3.50[1a], 3.50[4].3.50[6] and 3.50[8] and Road Traffic (Events on Roads) Regulations 1991

DELEGATION:

1. Council delegates to the Chief Executive Office authority to temporarily close thoroughfares to vehicles.
2. Council delegates to the Chief Executive Office authority to determine applications for the temporary closure of roads for the purpose of conducting events.

#### DELEGATED AUTHORITY 20

DELEGATION: PAYMENT OF CROSSOVER CONTRIBUTION

SECTION/ACT: Local Government Act 1995 – Section 5.42

DELEGATION: Council delegates to the Chief Executive Office authority to pay Councils contribution to the construction of a crossover in accordance with Council's Policy - Vehicle Crossovers.

#### DELEGATED AUTHORITY 21

DELEGATION: PRIVATE WORKS ON, OVER, OR UNDER PUBLIC PLACES

SECTION/ACT: Local Government Act 1995 – Sections 9.1

DELEGATION: Council delegates its authority and power to the Chief Executive Officer to grant permission to construct anything on, over, or under a public thoroughfare or public place that is Local Government property and impose conditions in respect to the permission.

Conditions: Refer to Local Government (Uniform Local Provisions) Regulation 17.



**DELEGATED AUTHORITY 22**

**DELEGATION:** STREET VERGE TREATMENTS – INDIVIDUAL PROPERTIES  
**SECTION/ACT:** Local Government Act 1995 – Sections  
**DELEGATION:** Council delegates its authority and power to the Chief Executive Officer to authorise the installation of soft landscaping and/or hard paving within a road reserve.

**DELEGATED AUTHORITY 23**

**DELEGATION:** SEED COLLECTION – WILDFLOWER PICKING  
**SECTION/ACT:** Local Government Act 1995 – Sections  
**DELEGATION:** Council delegates to the Chief Executive Office authority to grant approval to pick wildflowers on Council controlled reserves; and approval to collect seeds on Council controlled reserves.

Conditions: All applications to be in writing; preference given to local land care groups/businesses.

**HEALTH, BUILDING & PLANNING**

**DELEGATED AUTHORITY 24**

**DELEGATION:** DEMOLITION LICENCES  
**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Section 374A  
**DELEGATION:** Council delegates to the Chief Executive Office authority to issue demolition licences.

**DELEGATED AUTHORITY 25**

**DELEGATION:** BUILDINGS – ISSUING NOTICES REQUIRING ALTERATIONS  
**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Section 401  
**DELEGATION:** Council delegates to the Chief Executive Office authority to issue a Notice requiring alterations where a breach of building requirements is considered sufficient to warrant the issue of a Notice.

**DELEGATED AUTHORITY 26**

**DELEGATION:** BUILDINGS – UNLAWFUL WORKS  
**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Section 401A  
**DELEGATION:** Council delegates to the Chief Executive Office authority to direct a survey of a building to be considered to be in a dangerous state and to issue a notice, requiring the owner or occupier to take it down, secure or repair it, as the case requires, if the survey confirms a building to be in a dangerous state.

**DELEGATED AUTHORITY 27**

**DELEGATION:** BUILDINGS – DANGEROUS  
**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Sections 403, 404  
**DELEGATION:** Council delegates to the Chief Executive Office authority to direct a survey of a building that is considered to be in a dangerous state.

If the Building Surveyor, or other competent person, certifies that the building is in a dangerous state, to cause the building to be shored up or otherwise secured and a proper hoarding or fence to be put up for the protection of the public from danger, and shall cause a written notice to be served on the owner or occupier of the building requiring him/her forthwith to take it down, secure, or repair it as the case requires.

#### DELEGATED AUTHORITY 28

DELEGATION: PRIVATE SWIMMING POOL INSPECTIONS

SECTION/ACT: Local Government Act, 1995 Sections 5.42 & 5.44 and Schedule 9.2(3) and Section 2, Section 245A (5), (6) and (7) of the Local Government (Miscellaneous Provisions) Act 1960

DELEGATION: Council delegates to the Chief Executive Office authority to appoint officer(s) of the Council as "Authorised Officers" as required in Section 245A (5), (6) & (7) of the Local Government (Miscellaneous Provisions) Act 1960 for the purposes of inspecting and enforcing private swimming pool local laws or regulations. The delegate(s) has the authority to deal with such matters relevant to this declaration.

#### DELEGATED AUTHORITY 29

DELEGATION: BUILDING LICENCES

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960 Section 374

DELEGATION: Council delegates to the Chief Executive Office authority to approve plans submitted and issue building licences.

CONDITIONS: A summary of building licenses issued to be submitted to Council monthly.

#### DELEGATED AUTHORITY 30

DELEGATION: SALE AND/OR CONSUMPTION OF LIQUOR – COUNCIL PROPERTY

SECTION/ACT: Not Applicable

DELEGATION: Council delegates to the Chief Executive Office authority to approve applications for the sale of liquor and/or the consumption of liquor on property under the care, control and management of Council.

#### DELEGATED AUTHORITY 31

DELEGATION: TOWN PLANNING FUNCTIONS

SECTION/ACT: Clause 8.7.1 of the Shire of Wongan-Ballidu Town Planning Scheme No. 4

DELEGATION: That Council delegates authority to the Chief Executive Officer in accordance with in respect of the Town Planning Functions of the Shire as detailed below;

- (a) Determination of applications for development approval, including applications involving:
  - (i) the variation of Scheme provisions, Planning Policy or provisions of the Residential Design Codes; or
  - (ii) the exercise of discretion under the Scheme, Planning Policy or the Residential Design Codes;
- (b) Refusal of all development applications where the proposed use is not permitted by the Scheme or where the development does not comply with the non-discretionary provisions of the Residential Design Codes or any mandatory statutory requirement or adopted Council policy;
- (c) Grant an extension of development approval for up to two (2) years;
- (d) Granting variations to relevant Planning Policies and provisions of the Residential Design Codes on Building Licence applications;
- (e) Determination of applications for development approval for buildings on land Zoned Rural Residential, including Dwellings, Sheds, Carports and other similar buildings, but excluding Transportable Buildings.
- (f) Deletion or modification of conditions of approval, whether imposed under delegated authority or not;
- (g) Making recommendations to the WA Planning Commission on:
  - i. applications for subdivision or amalgamation of land;
  - ii. minor variations to approved subdivisions;
  - iii. clearance of conditions of subdivision approval;
- (h) Determination of Applications for the relocation of Building Envelopes;
- (i) Provision of written and verbal responses to planning appeals, mediated settlements

- (j) resulting from appeals and WA Planning Commission requests for reconsideration; Taking all necessary action against owners or occupiers of properties to cease illegal uses or comply with conditions of Development Approval, including pursuing prosecution through Council's Solicitors; and
- (k) Formation of any opinion and consideration of any matter in the exercise of these delegated powers that would be required of Council under the Scheme, including, but not limited to, sufficient information required for the processing of applications, referral and advertising of applications, and interpretation of Scheme provisions, relevant Planning Policies and provisions of the Residential Design Codes.

### **Limits to delegated powers**

With the exception of delegated power 1.(b) above, all applications will be submitted to a meeting of Council for determination in the following circumstances:

- (a) Where the delegated decision would be contrary to the intent of a previous decision made at a Council meeting, or any law or regulation;
- (b) Where written objection is received to the proposal from any statutory agency;
- (c) Where the proposal is inconsistent with the intent of the Town Planning Scheme, relevant Policies, Residential Design Codes, or any Outline Development Plan or Local Planning Strategy adopted by Council;
- (d) Where notification has been given to adjoining and nearby owners or the general public for comment in accordance with the Town Planning Scheme or any Policy and written objections have been received within the time specified, unless in the opinion of the Chief Executive Officer:
  - (i) the proposal is for exercise of discretion under the R-Codes and is consistent with the intent of the Town Planning Scheme, Residential Design Codes and any relevant Policy; and
  - (ii) the objections can be overcome by imposing a condition(s) on the development approval, or modifying the design of the development; or
  - (iii) the objection does not relate to valid planning and development issues associated with the proposal.
- (e) Where, in the opinion of the Chief Executive Officer:
  - (i) Any of the requirements of this policy are not satisfied; or
  - (ii) There is insufficient certainty as to whether the application complies with the intent of the Scheme, Residential Design Codes or any relevant Council Policy; or
  - (iii) It would be in the public interest or consistent with the principles of administrative accountability for Council to determine the application; or
  - (iv) The decision involves a matter of principle which, in the opinion of the Chief Executive Officer, should be made by the Council; or
  - (v) A condition recommended by a statutory agency is unnecessary or impractical, or unreasonable to be enforced by the Shire.

### **Reporting of Use of Delegation**

All instances of the use of this delegation are to be reported to the Council in the monthly Information Bulletin.

#### **DELEGATED AUTHORITY 32**

**DELEGATION:** MANAGEMENT/AGREEMENT OR LEASE FOR COUNCIL OWNED BUILDINGS, FACILITIES AND RESERVES

**SECTION/ACT:** Local Government Act 1995

**DELEGATION:** Council delegates to the Chief Executive Office authority to enter into a management agreement or lease for the use of Council owned buildings, facilities and reserves.

**DELEGATED AUTHORITY 33**

**DELEGATION:** RESERVES UNDER CONTROL OF A LOCAL GOVERNMENT  
**SECTION/ACT:** Local Government Act 1995 – Sections  
**DELEGATION:** Council delegates its authority and power to the Chief Executive Officer to control and manage land that is vested or placed under the control and management of the Local Government.

**DELEGATED AUTHORITY 34**

**DELEGATION:** USE APPROVAL OF COUNCIL CONTROLLED BUILDINGS  
**SECTION/ACT:** Local Government Act 1995 – Sections  
**DELEGATION:** Council delegates to the Chief Executive Officer authority to approve functions and the 'use' of Council buildings, facilities and reserves.

Conditions: All applications to be received in writing. All approval/rejections to be in writing.

**DELEGATED AUTHORITY 35**

**DELEGATION:** SUBDIVISION CLEARANCE  
**SECTION/ACT:** Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4  
**DELEGATION:** Council delegates to the Chief Executive Office authority to clear conditions on WAPC subdivision/amalgamation approvals in accordance with any relevant Council Policy, Specification, and Town Planning Scheme No 4, or other relevant Act or Regulation.

Conditions: the payment of bond in lieu or completion of works in order to clear a condition of subdivision.

**DELEGATED AUTHORITY 36**

**DELEGATION:** SALE OF SHIELDS CRESCENT  
**SECTION/ACT:** Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4  
**DELEGATION:** Council delegates to the Chief Executive Officer:  
1. Authority for the sale of Shire developed lots on Shields Crescent, Wongan Hills; and  
2. To review submissions received in accordance with Section 3.58(3) of the Local Government Act; and  
3. Declare that the valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.

**DELEGATED AUTHORITY 37**

**DELEGATION:** HEALTH ACT  
**SECTION/ACT:** Local Government Act 1995 – Sections 5.42, Health Act 1911 – Section 26  
**DELEGATION:** That Council delegate to the Chief Executive Officer the Functions and Powers of the Health Act 1911 as provided by Section 26 of the Health Act 1911.

**POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

## **LEGISLATIVE REQUIREMENTS:**

Under the Local Government Act 1995 Section 5.42 Council may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Local Government Act 1995 subject to limitations imposed by Section 5.43.

The Chief Executive Officer may delegate to any employee of the Council under the Local Government Act 1995 Section 5.44.

Under the Local Government Act 1995 Section 5.16 Council may delegate to a committee any of its powers and duties subject to limitations imposed under Section 5.17.

Local Government Act Section 5.103.

## **STRATEGIC IMPLICATIONS:**

There are no known strategic implications in relation to this item.

## **SUSTAINABILITY IMPLICATIONS:**

### ➤ **Environment**

There are no known environmental implications associated with the proposal.

### ➤ **Economic**

There are no known economic implications associated with the proposal.

### ➤ **Social**

There are no known social implications associated with the proposal.

## **FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this item.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**

## **STAFF RECOMMENDATION:**

**That Council delegate the following powers and authorities to the Chief Executive Officer**

### **FINANCE & ADMINISTRATION**

#### **DELEGATED AUTHORITY 01**

**DELEGATION: PAYMENTS FROM MUNICIPAL AND TRUST FUNDS**

**SECTION/ACT: Local Government Act 1995, Section 6.7, 6.9 and 6.10**

**DELEGATION: That Council delegate authority to the Chief Executive Officer to authorise and make payments from the Municipal and Trust Funds manually and electronically, including transferring funds to and from the Reserve accounts as allowed for in the budget as per the following.**

**A listing of all payments made is to be presented to the next ordinary meeting of Council.**

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**DELEGATION: That Council delegate authority to the Chief Executive Officer to grant requests for donations from Local Community Groups/Organizations,**

towards community based activities, up to an amount of \$500 per donation subject to the relevant budget allocation.

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**SECTION/ACT:** Local Government Act 1995, Section 6.12(c)

**DELEGATION:**

1. Council delegates to the Chief Executive Office authority to write off debts wherein the individual debt is not more than \$500. In exercising this authority, the Chief Executive Officer is to take into consideration Council Policy and the prospects of recovering the debt.
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**SECTION/ACT:** Litter Act 1979, Section 26 (1) (c)

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**DELEGATION:** Council delegates to the Chief Executive Office authority to remove and impound any goods that are involved in a contravention that can lead to impounding.

#### **DELEGATED AUTHORITY 10**

**DELEGATION:** DISPOSING OF CONFISCATED OR UNCOLLECTED GOODS

**SECTION/ACT:** Local Government Act 1995, Section 3.47

**DELEGATION:** Council delegates to the Chief Executive Office authority to dispose of any goods that have been impounded.

#### **DELEGATED AUTHORITY 11**

**DELEGATION:** VARIATION OF PROHIBITED BURNING TIMES, RESTRICTED BURNING TIMES AND/OR PRESCRIBED CONDITIONS

**SECTION/ACT:** Bush Fires Act 1954, Section 17(10) and Section 18 (5)

**OFFICER(S) UPON WHOM DELEGATION CONFERRED:**

Shire President, Chief Bush Fire Control Officer (jointly)

**DELEGATION:** To vary the prohibited burning times, restricted burning times and/or prescribed conditions.

#### **DELEGATED AUTHORITY 12**

**DELEGATION:** EXECUTION AND AFFIXING OF COMMON SEAL TO DOCUMENTS

**SECTION/ACT:** Local Government Act 1995 – Section 9.49A(3)

**DELEGATION:** Notwithstanding the provisions of Section 9.49 of the Local Government Act, Council delegates to the Chief Executive Office authority to affix the Common Seal to documents to be executed by the Shire where such documents are consistent and in accord with a resolution of Council, Council Policy G 48 or a delegated power.

#### **DELEGATED AUTHORITY 13**

**DELEGATION:** STAFF PAYMENTS OF GRATUITIES TO EMPLOYEES IN ADDITION TO CONTRACT OR AWARD

**SECTION/ACT:** Local Government Act 1995 – sections 5.42 and 5.50

**DELEGATION:** Council delegates the Chief Executive Officer authority to implement in accordance with Councils policy relating to gratuities to officers and employees who are retiring in accordance with Councils Policy.

**Conditions:** Subject to Budget provision.

#### **DELEGATED AUTHORITY 14**

**DELEGATION:** DISPOSAL OF SURPLUS FURNITURE & EQUIPMENT

**SECTION/ACT:** Local Government Act 1995 – Sections 3.58, 5.42 and 5.43 and Local Government (Functions and General

**DELEGATION:** Council delegates its authority and power to the Chief Executive Officer to dispose of surplus furniture with a market value of less than \$20,000.

#### **DELEGATED AUTHORITY 15**

**DELEGATION:** CORPORATE CREDIT CARD

**SECTION/ACT:** Local Government Act 1995, Section 5.42, Section 5.44 and Section 6.5 and Regulation 11 of the Local Government (Financial Management) Regulations 1996. Sections 53 and 55 of the Financial Administration and Audit Act 1985.

**DELEGATION:** Council delegates to the Chief Executive Office authority to make payments via corporate credit card in accordance with Councils Policy – Fuel and Credit Cards.

#### **DELEGATION AUTHORITY 16**

**DELEGATION** TENDERS

**SECTION/ACT:** Local Government Act 1995, Section 3.57 and Section 5.8

**DELEGATION:** Council delegates to the Chief Executive Office authority to accept tenders up to \$100,000 and not exceeding budget allocation.

#### **DELEGATED AUTHORITY 17**

**DELEGATION:** DOG ACT

**SECTION/ACT:** Dog Act 1976, Section 10 (AA)

**DELEGATION:** Council delegates to the Chief Executive Office authority under section 10(AA) of the Dog Act 1976 to exercise any power or duty of the Local Government under any other provision of this Act.

#### **DELEGATED AUTHORITY 18**

**DELEGATION:** CAT ACT 2011

**SECTION/ACT:** Cat Act 2011 Section 44

**DELEGATION:** The Chief Executive Officer is authorised under Section 44 of the Cat Act 2011 to exercise any power or duty of the local government under any other provision of this Act.

#### **WORKS AND SERVICES**

##### **DELEGATED AUTHORITY 19**

**DELEGATION:** TEMPORARY ROAD CLOSURES

**SECTION/ACT:** Local Government Act 1995, Section 3.50A, 3.50[1], 3.50[1a], 3.50[4].3.50[6] and 3.50[8] and Road Traffic (Events on Roads) Regulations 1991

**DELEGATION:**

1. Council delegates to the Chief Executive Office authority to temporarily close thoroughfares to vehicles.
2. Council delegates to the Chief Executive Office authority to determine applications for the temporary closure of roads for the purpose of conducting events.

##### **DELEGATED AUTHORITY 20**

**DELEGATION:** PAYMENT OF CROSSOVER CONTRIBUTION

**SECTION/ACT:** Local Government Act 1995 – Section 5.42

**DELEGATION:** Council delegates to the Chief Executive Office authority to pay Councils contribution to the construction of a crossover in accordance with Council's Policy - Vehicle Crossovers.

##### **DELEGATED AUTHORITY 21**

**DELEGATION:** PRIVATE WORKS ON, OVER, OR UNDER PUBLIC PLACES

**SECTION/ACT:** Local Government Act 1995 – Sections 9.1

**DELEGATION:** Council delegates its authority and power to the Chief Executive Officer to grant permission to construct anything on, over, or under a public thoroughfare or public place that is Local Government property and impose conditions in respect to the permission.

**Conditions:** Refer to Local Government (Uniform Local Provisions) Regulation 17.



#### **DELEGATED AUTHORITY 22**

**DELEGATION:** STREET VERGE TREATMENTS – INDIVIDUAL PROPERTIES  
**SECTION/ACT:** Local Government Act 1995 – Sections  
**DELEGATION:** Council delegates its authority and power to the Chief Executive Officer to authorise the installation of soft landscaping and/or hard paving within a road reserve.

#### **DELEGATED AUTHORITY 23**

**DELEGATION:** SEED COLLECTION – WILDFLOWER PICKING  
**SECTION/ACT:** Local Government Act 1995 – Sections  
**DELEGATION:** Council delegates to the Chief Executive Office authority to grant approval to pick wildflowers on Council controlled reserves; and approval to collect seeds on Council controlled reserves.

**Delegation conditions:** All applications to be in writing; preference given to local land care groups/businesses.

#### **HEALTH, BUILDING & PLANNING**

##### **DELEGATED AUTHORITY 24**

**DELEGATION:** DEMOLITION LICENCES  
**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Section 374A  
**DELEGATION:** Council delegates to the Chief Executive Office authority to issue demolition licences.

##### **DELEGATED AUTHORITY 25**

**DELEGATION:** BUILDINGS – ISSUING NOTICES REQUIRING ALTERATIONS  
**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Section 401  
**DELEGATION:** Council delegates to the Chief Executive Office authority to issue a Notice requiring alterations where a breach of building requirements is considered sufficient to warrant the issue of a Notice.

##### **DELEGATED AUTHORITY 26**

**DELEGATION:** BUILDINGS – UNLAWFUL WORKS  
**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Section 401A  
**DELEGATION:** Council delegates to the Chief Executive Office authority to direct a survey of a building to be considered to be in a dangerous state and to issue a notice, requiring the owner or occupier to take it down, secure or repair it, as the case requires, if the survey confirms a building to be in a dangerous state.

##### **DELEGATED AUTHORITY 27**

**DELEGATION:** BUILDINGS – DANGEROUS  
**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Sections 403, 404  
**DELEGATION:** Council delegates to the Chief Executive Office authority to direct a survey of a building that is considered to be in a dangerous state.

If the Building Surveyor, or other competent person, certifies that the building is in a dangerous state, to cause the building to be shored up or otherwise secured and a proper hoarding or fence to be put up for the protection of the public from danger, and shall cause a written notice to be served on the owner or occupier of the building requiring him/her forthwith to take it down, secure, or repair it as the case requires.

##### **DELEGATED AUTHORITY 28**

**DELEGATION:** PRIVATE SWIMMING POOL INSPECTIONS

**SECTION/ACT:** Local Government Act, 1995 Sections 5.42 & 5.44 and Schedule 9.2(3) and Section 2, Section 245A (5), (6) and (7) of the Local Government (Miscellaneous Provisions) Act 1960

**DELEGATION:** Council delegates to the Chief Executive Office authority to appoint officer(s) of the Council as "Authorised Officers" as required in Section 245A (5), (6) & (7) of the Local Government (Miscellaneous Provisions) Act 1960 for the purposes of inspecting and enforcing private swimming pool local laws or regulations. The delegate(s) has the authority to deal with such matters relevant to this declaration.

#### **DELEGATED AUTHORITY 29**

**DELEGATION:** BUILDING LICENCES

**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960 Section 374

**DELEGATION:** Council delegates to the Chief Executive Office authority to approve plans submitted and issue building licences.

**CONDITIONS:** A summary of building licenses issued to be submitted to Council monthly.

#### **DELEGATED AUTHORITY 30**

**DELEGATION:** SALE AND/OR CONSUMPTION OF LIQUOR – COUNCIL PROPERTY

**SECTION/ACT:** Not Applicable

**DELEGATION:** Council delegates to the Chief Executive Office authority to approve applications for the sale of liquor and/or the consumption of liquor on property under the care, control and management of Council.

#### **DELEGATED AUTHORITY 31**

**DELEGATION:** TOWN PLANNING FUNCTIONS

**SECTION/ACT:** Clause 8.7.1 of the Shire of Wongan-Ballidu Town Planning Scheme No. 4

**DELEGATION:** That Council delegates authority to the Chief Executive Officer in accordance with in respect of the Town Planning Functions of the Shire as detailed below;

- (a) Determination of applications for development approval, including applications involving:
  - (i) the variation of Scheme provisions, Planning Policy or provisions of the Residential Design Codes; or
  - (ii) the exercise of discretion under the Scheme, Planning Policy or the Residential Design Codes;
- (b) Refusal of all development applications where the proposed use is not permitted by the Scheme or where the development does not comply with the non-discretionary provisions of the Residential Design Codes or any mandatory statutory requirement or adopted Council policy;
- (c) Grant an extension of development approval for up to two (2) years;
- (d) Granting variations to relevant Planning Policies and provisions of the Residential Design Codes on Building Licence applications;
- (e) Determination of applications for development approval for buildings on land Zoned Rural Residential, including Dwellings, Sheds, Carports and other similar buildings, but excluding Transportable Buildings.
- (f) Deletion or modification of conditions of approval, whether imposed under delegated authority or not;
- (g) Making recommendations to the WA Planning Commission on:
  - i. applications for subdivision or amalgamation of land;
  - ii. minor variations to approved subdivisions;
  - iii. clearance of conditions of subdivision approval;
- (h) Determination of Applications for the relocation of Building Envelopes;

- (i) Provision of written and verbal responses to planning appeals, mediated settlements resulting from appeals and WA Planning Commission requests for reconsideration;
- (j) Taking all necessary action against owners or occupiers of properties to cease illegal uses or comply with conditions of Development Approval, including pursuing prosecution through Council's Solicitors; and
- (k) Formation of any opinion and consideration of any matter in the exercise of these delegated powers that would be required of Council under the Scheme, including, but not limited to, sufficient information required for the processing of applications, referral and advertising of applications, and interpretation of Scheme provisions, relevant Planning Policies and provisions of the Residential Design Codes.

#### Limits to delegated powers

With the exception of delegated power 1.(b) above, all applications will be submitted to a meeting of Council for determination in the following circumstances:

- (a) Where the delegated decision would be contrary to the intent of a previous decision made at a Council meeting, or any law or regulation;
- (b) Where written objection is received to the proposal from any statutory agency;
- (c) Where the proposal is inconsistent with the intent of the Town Planning Scheme, relevant Policies, Residential Design Codes, or any Outline Development Plan or Local Planning Strategy adopted by Council;
- (d) Where notification has been given to adjoining and nearby owners or the general public for comment in accordance with the Town Planning Scheme or any Policy and written objections have been received within the time specified, unless in the opinion of the Chief Executive Officer:
  - (i) the proposal is for exercise of discretion under the R-Codes and is consistent with the intent of the Town Planning Scheme, Residential Design Codes and any relevant Policy; and
  - (ii) the objections can be overcome by imposing a condition(s) on the development approval, or modifying the design of the development; or
  - (iii) the objection does not relate to valid planning and development issues associated with the proposal.
- (e) Where, in the opinion of the Chief Executive Officer:
  - (i) Any of the requirements of this policy are not satisfied; or
  - (ii) There is insufficient certainty as to whether the application complies with the intent of the Scheme, Residential Design Codes or any relevant Council Policy; or
  - (iii) It would be in the public interest or consistent with the principles of administrative accountability for Council to determine the application; or
  - (iv) The decision involves a matter of principle which, in the opinion of the Chief Executive Officer, should be made by the Council; or
  - (v) A condition recommended by a statutory agency is unnecessary or impractical, or unreasonable to be enforced by the Shire.

#### Reporting of Use of Delegation

All instances of the use of this delegation are to be reported to the Council in the monthly Information Bulletin.

#### DELEGATED AUTHORITY 32

DELEGATION: MANAGEMENT/AGREEMENT OR LEASE FOR COUNCIL OWNED BUILDINGS, FACILITIES AND RESERVES  
SECTION/ACT: Local Government Act 1995

**DELEGATION:** Council delegates to the Chief Executive Office authority to enter into a management agreement or lease for the use of Council owned buildings, facilities and reserves.

**DELEGATED AUTHORITY 33**

**DELEGATION:** RESERVES UNDER CONTROL OF A LOCAL GOVERNMENT

**SECTION/ACT:** Local Government Act 1995 – Sections

**DELEGATION:** Council delegates its authority and power to the Chief Executive Officer to control and manage land that is vested or placed under the control and management of the Local Government.

**DELEGATED AUTHORITY 34**

**DELEGATION:** USE APPROVAL OF COUNCIL CONTROLLED BUILDINGS

**SECTION/ACT:** Local Government Act 1995 – Sections

**DELEGATION:** Council delegates to the Chief Executive Officer authority to approve functions and the 'use' of Council buildings, facilities and reserves.

**Conditions:** All applications to be received in writing. All approval/rejections to be in writing.

**DELEGATED AUTHORITY 35**

**DELEGATION:** SUBDIVISION CLEARANCE

**SECTION/ACT:** Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4

**DELEGATION:** Council delegates to the Chief Executive Office authority to clear conditions on WAPC subdivision/amalgamation approvals in accordance with any relevant Council Policy, Specification, and Town Planning Scheme No 4, or other relevant Act or Regulation.

**Conditions:** the payment of bond in lieu or completion of works in order to clear a condition of subdivision.

**DELEGATED AUTHORITY 36**

**DELEGATION:** SALE OF SHIELDS CRESCENT

**SECTION/ACT:** Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4

**DELEGATION:** Council delegates to the Chief Executive Officer:

1. Authority for the sale of Shire developed lots on Shields Crescent, Wongan Hills; and
2. To review submissions received in accordance with Section 3.58(3) of the Local Government Act; and
3. Declare that the valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.

**DELEGATED AUTHORITY 37**

**DELEGATION:** HEALTH ACT

**SECTION/ACT:** Local Government Act 1995 – Sections 5.42, Health Act 1911 – Section 26

**DELEGATION:** That Council delegate to the Chief Executive Officer the Functions and Powers of the Health Act 1911 as provided by Section 26 of the Health Act 1911.

## 9.2 ADMINISTRATION & FINANCIAL SERVICES

### 9.2.1 ACCOUNTS SUBMITTED – DECEMBER 2017

FILE REFERENCE:	F1.4
REPORT DATE:	23 February 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	December 2017

#### **PURPOSE OF REPORT:**

That the accounts as submitted be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**STAFF RECOMMENDATION:**

**That the accounts submitted from 1 to 31 December 2017 totalling \$711,507.31 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**

List of Accounts submitted to Council 1st December 2017 to 31st December 2017				
Chq/EFT	Date	Name	Description	Amount
86	18/12/2017	CRC - CRC PHOTOCOPIER LEASE	CRC Photocopier Lease	-557.70
86	27/12/2017	C/CARD - CEO CREDIT CARD	CEO Credit Card	-2593.19
EFT16186	01/12/2017	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2017/18 ESL Quarter 2	-23531.78
EFT16187	01/12/2017	WHEATBELT TYRES		-5381.50
	31/10/2017	WHEATBELT TYRES	Supply and fit tyres to Prime Mover PTK30	2646.40
	30/10/2017	WHEATBELT TYRES	Supply Grader tyre for PG14	58.50
	30/10/2017	WHEATBELT TYRES	Supply slime tubeless	25.40
	31/10/2017	WHEATBELT TYRES	Supply & fit tyre for Trailer PTRL21	49.00
	31/10/2017	WHEATBELT TYRES	Supply 3 new tyres for Ranger Shire Vehicle PUT72	678.00
	31/10/2017	WHEATBELT TYRES	Supply & fit tube to Trailer PTRL21	49.00
	31/10/2017	WHEATBELT TYRES	Supply & fit 2 tyres for Trailer PSP4	169.60
	31/10/2017	WHEATBELT TYRES	Supply & fit tyres for Trailer PTRL21	426.80
	31/10/2017	WHEATBELT TYRES	Supply & fit trailer tyre PSP4	86.80
	31/10/2017	WHEATBELT TYRES	Supply tyre for Grader PG13	1192.00
EFT16188	01/12/2017	WILLIAMS & WILLIAMS	Print & supply 2500 Shire Letterheads	-1180.30
EFT16189	01/12/2017	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Legal costs for Debt collections	-357.94
EFT16190	01/12/2017	WONGAN HILLS BETTA HOME LIVING	Supply Dishwasher for 14 Ellis St Wongan Hills	-636.00
EFT16191	01/12/2017	WESTERN DIAGNOSTIC PATHOLOGY	Drug screen test for new staff member	-35.04
EFT16192	01/12/2017	CADOUX SPORTS COUNCIL INC.	Sports Club Grant	-8512.00
EFT16193	01/12/2017	TRUCK CENTRE (WA) PTY LTD	Mack - Granit 500 inc GST	-211090.00
EFT16194	01/12/2017	WONGAN HILLS SPORT & RECREATION COUNCIL INC.	Annual payment as per lease agreement	-8512.00
EFT16195	01/12/2017	WURTH AUSTRALIA PTY LTD	Supply bolts, washers, clips for Grader PG13 & 3/8" torque wrench for OH020	-338.37
EFT16196	01/12/2017	KELLY MARIE EDMONDS	Refund of original family season pass & discounted amount	-150.00
EFT16197	01/12/2017	WONGAN HILLS HOTEL		-1100.59
	29/11/2017	WONGAN HILLS HOTEL	Supply catering for Fire Brigade meeting	588.00
	24/11/2017	WONGAN HILLS HOTEL	Refreshments for Council meeting dated 22.11.17	189.09
	24/11/2017	WONGAN HILLS HOTEL	Council Dinner dated 22.11.17	323.50
EFT16198	01/12/2017	WONGAN HILLS BAKERY AND CAFE		-310.50
	21/11/2017	WONGAN HILLS BAKERY AND CAFE	Supply catering for VFAC radio training	183.00
	30/11/2017	WONGAN HILLS BAKERY AND CAFE	supply meals to fire officers attending a callout 15/11/17	127.50
EFT16199	01/12/2017	METRO HOTELS - SOUTH PERTH	Accommodation for Training Course - 1 staff	-427.50
EFT16200	01/12/2017	FORRESTFIELD MOWER AND CHAINSAW CENTRE	Supply Billy Goat Vac & Husqvarna Zero Turn Parts for sundry plant PSP1	-635.85
EFT16201	01/12/2017	RURAL RANGER SERVICES	Ranger Services from 06/11/17 to 15/11/17	-787.50
EFT16202	01/12/2017	KYLIE NEAVES		-2080.00
	29/11/2017	KYLIE NEAVES	EHO, Food & Public Health Service 22/11/17 & 24/11/17	1040.00
	23/11/2017	KYLIE NEAVES	EHO, Food & Public Health Service 28/11/17 & 29/11/17	1040.00
EFT16203	01/12/2017	WINC AUSTRALIA PTY LTD	Pens for Shire Office (Back Order PO9358)	-37.74
EFT16204	01/12/2017	CHEMSOL AUSTRALIA PTY LTD	PURGEN20 Gen X1 fuel stabiliser for Grader PG13	-803.00
EFT16205	01/12/2017	ALEISHA COAD	Refund customer difference between original family season pass & discounted amount	-150.00
EFT16206	01/12/2017	TRACY SIEVEWRIGHT	Refund of Swimming Lessons	-90.00
EFT16207	01/12/2017	ELOISE DEAN	Refund of Swimming Lessons	-95.00
EFT16208	01/12/2017	SHEREE CHASLAND	Refund difference on concession season pass to match discounted rate	-40.00
EFT16209	06/12/2017	ANZ BANK (NETT WAGES)	PPE 05.12.17	-65901.97
EFT16210	06/12/2017	CHILD SUPPORT	Payroll Deduction	-270.00
EFT16211	06/12/2017	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT16212	06/12/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	-250.00
EFT16213	06/12/2017	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT16214	08/12/2017	LANDGATE	Land Enquiry	-75.90
EFT16215	08/12/2017	BOEKEMAN NOMINEES PTY LTD	Supply 6 x Grease for Trailer PTRL14	-46.79
EFT16216	08/12/2017	CJD EQUIPMENT PTY LTD		-2224.47
	29/11/2017	CJD EQUIPMENT PTY LTD	Insurance Claim for windscreen damage on PLDR6	2213.50
	29/11/2017	CJD EQUIPMENT PTY LTD	supply eye bolt for Loader PLDR8	10.97
EFT16217	08/12/2017	LANDMARK OPERATIONS	Supply 1 x 5 litre Stex pyrethrum concentrate for town centre gardens	-1567.92
EFT16218	08/12/2017	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges for the delivery of Fire Brigade Clothing	-88.76
EFT16219	08/12/2017	WALLIS COMPUTER SOLUTIONS		-34326.60
	29/11/2017	WALLIS COMPUTER SOLUTIONS	Setup remote desktop with synergy app	950.40
	29/11/2017	WALLIS COMPUTER SOLUTIONS	Altus synergy server set up	788.70
	07/12/2017	WALLIS COMPUTER SOLUTIONS	GOLD Annual Billing Managed Services for 2017-2018	32587.50
EFT16220	08/12/2017	WONGAN NEWSAGENCY	Shire Administration newspapers & stationery supplies for November 2017	-102.43
EFT16221	08/12/2017	WONGAN STEEL MANUFACTURERS	Repair truck door to Mack Truck PTK33	-503.53
EFT16222	08/12/2017	STEWART & HEATON CLOTHING CO PTY LTD	10 x Kit bag Large Navy Fire Fighter	-1251.93
	28/11/2017	STEWART & HEATON CLOTHING CO PTY LTD	10 x Kit bag Navy Fire Fighter	953.37
	01/12/2017	STEWART & HEATON CLOTHING CO PTY LTD	Various supplies for Bush fire brigade	298.56
EFT16223	08/12/2017	BALLIDU TRADING POST	Delivery of Household Mail	-19.90
EFT16224	08/12/2017	T A MATTHEWS ELECTRICAL SERVICES		-2816.14
	30/11/2017	T A MATTHEWS ELECTRICAL SERVICES	Swimming Pool - Installation and supply of LED floodlights.	1200.25
		T A MATTHEWS ELECTRICAL SERVICES	Replace contactor and overload for pump at the Wongan Hills Swimming Pool post chlorine service	
	30/11/2017	T A MATTHEWS ELECTRICAL SERVICES	Replace faulty pump at 2A Patterson St Wongan Hills	154.55
	30/11/2017	T A MATTHEWS ELECTRICAL SERVICES	Replace hallway light at Shire Admin Office	187.00
	30/11/2017	T A MATTHEWS ELECTRICAL SERVICES	Replace of sensor light at the Visitors Centre	450.00



	30/11/2017	T A MATTHEWS ELECTRICAL SERVICES	Replace smoke alarm at Medical Centre	231.00
<b>List of Accounts submitted to Council 1st December 2017 to 31st December 2017</b>				
	30/11/2017	T A MATTHEWS ELECTRICAL SERVICES	Re-run cable on top of Shire Admin building under new roof	147.84
	30/11/2017	T A MATTHEWS ELECTRICAL SERVICES	Electrical work for new pump install at Swimming Pool	445.50
EFT16225	08/12/2017	IT VISION AUSTRALIA PTY LTD		<b>-1787.50</b>
	30/11/2017	IT VISION AUSTRALIA PTY LTD	Setup & config of Altus Finance enquiry module	550.00
	30/11/2017	IT VISION AUSTRALIA PTY LTD	Install mapping update after hours	1237.50
EFT16226	08/12/2017	CANNON HYGIENE AUSTRALIA PTY LTD	Sanitary Unit yearly service for CRC	<b>-692.21</b>
EFT16227	08/12/2017	WONGAN HILLS HARDWARE	Building Account for November 2017	<b>-1762.11</b>
EFT16228	08/12/2017	TRUCK CENTRE (WA) PTY LTD	Supply various filters, plugs for Trucks PTK33, PTK34 & PTK35	<b>-1079.00</b>
EFT16229	08/12/2017	WURTH AUSTRALIA PTY LTD	Back Order - supply parts for PG13	<b>-5.79</b>
EFT16230	08/12/2017	LOCK, STOCK & FARRELL	2 x Keys for Civic Centre incl postage	<b>-53.00</b>
EFT16231	08/12/2017	WESTERN AUSTRALIAN ELECTORAL COMMISSION	Conduct of 2017 Local Government Elections (Postal)	<b>-12521.35</b>
EFT16232	08/12/2017	PRIMARIES-WONGAN HILLS	K44 Pusi fuel meter for PSP4 Trailers	<b>-234.00</b>
EFT16233	08/12/2017	WONGAN MAIL SERVICE	Shire Administration postage costs for November 2017	<b>-354.94</b>
EFT16234	08/12/2017	LAM-VY PHAN	Chaplaincy fees for December 2017	<b>-1720.62</b>
EFT16235	08/12/2017	TKB MECHANICAL		<b>-719.99</b>
	23/11/2017	TKB MECHANICAL	supply and fit windscreen to PTK33 - Insurance Claim	499.99
	24/11/2017	TKB MECHANICAL	Carry out wheel alignment for Truck PTK32	220.00
EFT16236	08/12/2017	DAVE WATSON CONTRACTING PTY.LTD	Tree Pruning RV Friendly Parks, Johnston & Stickland St	<b>-1746.25</b>
EFT16237	08/12/2017	DAIMLER TRUCKS PERTH	Replace injectors on Patching Truck PTK31	<b>-4513.75</b>
EFT16238	08/12/2017	GREAT SOUTHERN FUEL SUPPLIES		<b>-11604.14</b>
	30/11/2017	GREAT SOUTHERN FUEL SUPPLIES	9000 Litres Diesel supplied for November 2017	11043.45
	30/11/2017	GREAT SOUTHERN FUEL SUPPLIES	Unleaded fuel supply for November 2017	560.69
EFT16239	08/12/2017	HDJ CONTRACTING	Cleaning of the CRC & Allied Health Side of Medical Centre 20/11 to Fri 01/12	<b>-1155.00</b>
EFT16240	08/12/2017	BP AUSTRALIA	Unleaded fuel supply for November 2017	<b>-860.14</b>
EFT16241	08/12/2017	AFGRI EQUIPMENT AUSTRALIA	Supply Fittings and hose for PTRL26	<b>-236.41</b>
EFT16242	08/12/2017	HENDOS PLUMBING & GAS SERVICES	14 Ellis St Wongan Hills - Labour on replacing kitchen mixer tap. Tap replaced on warranty	<b>-110.00</b>
EFT16243	08/12/2017	RURAL RANGER SERVICES	Ranger services from 22/11/17 to 30/11/17	<b>-925.00</b>
EFT16244	08/12/2017	MARTIN'S TRAILER PARTS	Supply of trailer parts PSP4	<b>-357.18</b>
EFT16245	08/12/2017	KYLIE NEAVES	EHO, Food & Public Health Services 05/12/17 & 06/12/17	<b>-1040.00</b>
EFT16246	15/12/2017	AVON WASTE	Domestic Collection for Wongan Hills and Ballidu	<b>-11543.61</b>
EFT16247	15/12/2017	BOEKEMAN NOMINEES PTY LTD		<b>-1923.66</b>
	30/11/2017	BOEKEMAN NOMINEES PTY LTD	Replace Towbar to Isuzu Truck PTK32	1534.50
	28/11/2017	BOEKEMAN NOMINEES PTY LTD	Vehicle service on Toyota Kluger	389.16
EFT16248	15/12/2017	CJD EQUIPMENT PTY LTD		<b>-1345.05</b>
	29/11/2017	CJD EQUIPMENT PTY LTD	Supply various parts for Loaders PLDR8 & PLDR6	1324.99
	20/11/2017	CJD EQUIPMENT PTY LTD	supply flange nut for Loader PLDR6	20.06
EFT16249	15/12/2017	COURIER AUSTRALIA INTERNATIONAL		<b>-200.89</b>
	01/12/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex various suppliers for Works Dept.	112.62
	24/11/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Truck centre, pathwest & CJD	51.60
	17/11/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Vinindex, AAP Industrial & RBC Rural	36.67
EFT16250	15/12/2017	WONGAN HILLS IGA		<b>-755.46</b>
	30/11/2017	WONGAN HILLS IGA	Shire Administration Supplies December 2017	543.62
	30/11/2017	WONGAN HILLS IGA	CRC Administration supplies December 2017	211.84
EFT16251	15/12/2017	KOMATSU AUSTRALIA PTY LTD	421-54-52610 mirror for Grader PG15	<b>-315.36</b>
EFT16252	15/12/2017	WESTRAC EQUIPMENT PTY LTD	338-3540 hyd filter for Grader PG13	<b>-397.80</b>
EFT16253	15/12/2017	WHEATBELT TYRES		<b>-1469.20</b>
	13/11/2017	WHEATBELT TYRES	Supply century battery for Loader PLDR6	316.00
	13/11/2017	WHEATBELT TYRES	Supply 3 truck trailer tyres for PTRL25	956.40
	30/11/2017	WHEATBELT TYRES	Supply 25" oring & fit tyre to Grader PG13	60.50
	30/11/2017	WHEATBELT TYRES	Repairs to truck tyre PTRL26	42.50
	30/11/2017	WHEATBELT TYRES	Repairs to 24" Grader Tyre PG15	93.80
EFT16254	15/12/2017	IXOM OPERATIONS PTY LTD	Chlorine cylinder service charge for Swimming Pool	<b>-242.79</b>
EFT16255	15/12/2017	WESFARMERS KLEENHEAT GAS PTY LTD		<b>-446.53</b>
	01/12/2017	WESFARMERS KLEENHEAT GAS PTY LTD	Cylinder service charge for 27C Quinlan St Wongan Hills	75.90
	01/12/2017	WESFARMERS KLEENHEAT GAS PTY LTD	Cylinder service charge for 8 Ellis St Wongan Hills	75.90
	01/12/2017	WESFARMERS KLEENHEAT GAS PTY LTD	Cylinder service charge for 27A Quinlan St Wongan Hills	75.90
	01/12/2017	WESFARMERS KLEENHEAT GAS PTY LTD	Cylinder service charge for 27D Quinlan St Wongan Hills	75.90
	01/12/2017	WESFARMERS KLEENHEAT GAS PTY LTD	Cylinder service charge for 2B Patterson St Wongan Hills	75.90
	01/12/2017	WESFARMERS KLEENHEAT GAS PTY LTD	Cylinder service charge for 27B Quinlan St Wongan Hills	67.03
EFT16256	15/12/2017	WONGAN HILLS BETTA HOME LIVING	Phantom Lamp supplied for Depot	<b>-79.95</b>
EFT16257	15/12/2017	CANNON HYGIENE AUSTRALIA PTY LTD	Sanitary Unit monthly service for various locations	<b>-259.58</b>
EFT16258	15/12/2017	CADOUX SPORTS COUNCIL INC.	Donation to Cadoux Christmas Tree 2017	<b>-200.00</b>
EFT16259	15/12/2017	OVERLAND FREIGHT		<b>-1878.03</b>
	30/11/2017	OVERLAND FREIGHT	Freight charges ex Sigma chemicals, Ixom, Wirtgen, Elite Pool Covers, Komatsu, Vinindex, HR Products, APP	1173.47
	30/11/2017	OVERLAND FREIGHT	Refresh Water for Shire Admin Office	72.00
	15/12/2017	OVERLAND FREIGHT	Refresh Water for Shire Admin Office	72.00
	30/11/2017	OVERLAND FREIGHT	Freight charges ex Sigma chemicals, GRS laser tools, truckline, APS rewind, Ixom & Worldwide printing	560.56
EFT16260	15/12/2017	WONGAN HILLS HARDWARE	Works Account for December 2017	<b>-6882.62</b>
EFT16261	15/12/2017	METAL ARTWORK CREATIONS	24 x Fibreglass Badges - Councillors and Executive Staff	<b>-275.00</b>



EFT16262	15/12/2017	DUNNINGS INVESTMENTS P/L		-1827.99
<b>List of Accounts submitted to Council 1st December 2017 to 31st December 2017</b>				
	30/11/2017	DUNNINGS INVESTMENTS P/L	Diesel & unleaded fuel supply for December 2017	1129.49
EFT16263	15/12/2017	TKB MECHANICAL	Fit windscreen to PROL14 (Insurance Claim)	-880.00
EFT16264	15/12/2017	DUN DIRECT PTY LTD	Diesel Fuel for November 2017	-1669.44
EFT16265	15/12/2017	BASHAM HOLDINGS PTY LTD	Fixing of local Radio Station in Wongan Hills	-220.00
EFT16266	15/12/2017	HENDOS PLUMBING & GAS SERVICES	Cleared paper blockage to disabled toilet at Swimming Pool, travel incl	-286.00
EFT16267	15/12/2017	YESTERDAY'S MEMORYS	Reimbursement for the supply of xmas decorations	-289.33
EFT16268	15/12/2017	CIABARRI PAINTING		-8140.00
	11/12/2017	CIABARRI PAINTING	Repaint previously painted exterior at 7 Wandoo Crescent Wongan Hills	4070.00
	11/12/2017	CIABARRI PAINTING	Repaint previously painted exterior at 11 Wandoo Crescent Wongan Hills	4070.00
EFT16269	15/12/2017	KYLIE NEAVES	EHO, Food & Public Health Services 12.12.17 & 13.12.17	-1040.00
EFT16270	15/12/2017	GO DOORS PTY LTD		-1793.00
	12/12/2017	GO DOORS PTY LTD	Travel & maintenance on Medical centre front door	693.00
	12/12/2017	GO DOORS PTY LTD	Parts and Repair for Medical Centre Door - replace controller	1100.00
EFT16271	15/12/2017	ROSEMARY POWER	Reimbursement for the purchase of 12 x Gift Cards	-671.40
EFT16272	15/12/2017	GROVE CONSTRUCTION PTY LTD	Refund customer for the overpayment of invoice 8784 Debtor 1270	-988.77
EFT16273	20/12/2017	CHILD SUPPORT	Payroll Deduction	-270.00
EFT16274	20/12/2017	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT16275	20/12/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	-230.00
EFT16276	20/12/2017	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT16277	20/12/2017	ANZ BANK (NETT WAGES)	PPE 19.12.17	-66224.57
EFT16278	21/12/2017	BOEKEMAN NOMINEES PTY LTD	Purchase Toyota Hilux Workmate 2WD	-15979.05
EFT16279	21/12/2017	COURIER AUSTRALIA INTERNATIONAL		-24.30
	21/11/2017	COURIER AUSTRALIA INTERNATIONAL	Freight Charges for Komatsu Grader PG15	10.44
	07/12/2017	COURIER AUSTRALIA INTERNATIONAL	Freight Charges for Komatsu Grader PG15	13.86
EFT16280	21/12/2017	MOORE STEPHENS		-20421.50
305210	14/12/2017	MOORE STEPHENS	Final Billing in respect of the audit for the year ended 30/6/17 includes travel and additional audit work	19871.50
305294	18/12/2017	MOORE STEPHENS	Deferred pensioner rates for the year ended 30/6/17	550.00
EFT16281	21/12/2017	KOMATSU AUSTRALIA PTY LTD	17M-911-3530 Element	-87.67
EFT16282	21/12/2017	MCINTOSH & SON		-554.91
	28/11/2017	MCINTOSH & SON	Hose clamp for Depot	8.51
	27/11/2017	MCINTOSH & SON	Supply solenoid coil for Mack Truck PTK33	68.93
	22/11/2017	MCINTOSH & SON	Supply crimp swivel & hose wire for JBC Backhoe	73.88
	22/11/2017	MCINTOSH & SON	Steel hose clamp for Depot	5.79
	15/11/2017	MCINTOSH & SON	Parts for Komatsu Grader PG15	282.19
	28/11/2017	MCINTOSH & SON	Suttle valve incl freight for Grader PG13	115.61
EFT16283	21/12/2017	MULTIGROUP DISTRIBUTION SERVICES PTY LTD		-102.43
	06/12/2017	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Stewart & Heaton	36.82
	22/11/2017	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	freight charges ex staples & Stewart & Heaton	65.61
EFT16284	21/12/2017	WHEATBELT TYRES	Fit tyres to Mack Truck PTK33	-751.70
EFT16285	21/12/2017	G R & N W WALTON	Booster for Administration TV Tidy Cabling in Administration Office prior to painting	-425.00
EFT16286	21/12/2017	MOORA GLASS SERVICE	Reglaze Laundry Window - 4mm clear 460mm x 1003mm at 16 Moore Street Wongan Hills	-253.00
EFT16287	21/12/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 149 Fixed Component - Resurface Greens	-3868.72
EFT16288	21/12/2017	IT VISION AUSTRALIA PTY LTD	Edit Click Super XML file for payroll	-242.00
EFT16289	21/12/2017	CR. PETER MACNAMARA	Sitting fees for Council Meetings held October, November & December	-1007.40
EFT16290	21/12/2017	RBC RURAL	Meter plan charge Colour - Shire Office Photocopier	-633.42
EFT16291	21/12/2017	METAL ARTWORK CREATIONS	10 x Staff Name Badges for Shire & CRC Staff	-118.80
EFT16292	21/12/2017	SIGMA CHEMICALS	Repair and Test Dolphin Wave Belt Wheel for Wave Caddy and Bearing	-947.19
EFT16293	21/12/2017	BJ & SW DRISCOLL	4272 cbm Gravel	-4344.00
EFT16294	21/12/2017	JJ & PA KALAJIC	1247 cbm Gravel	-1277.00
EFT16295	21/12/2017	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering for Councillor & Staff Christmas Party 64 adults @ \$38.00 15 kids @ \$10.00	-2582.00
EFT16296	21/12/2017	CR BRAD WEST	Sitting fees for Council Meetings held October, November & December 2017	-638.44
EFT16297	21/12/2017	WONGAN HILLS HOTEL		-833.13
	14/12/2017	WONGAN HILLS HOTEL	Council Dinner Dated 13/12/17	488.50
	14/12/2017	WONGAN HILLS HOTEL	Council Refreshments	344.63
EFT16298	21/12/2017	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	November 2017	-113.30
EFT16299	21/12/2017	FEATHERSTONE ROOFING & BUILDING SERVICES		-1182.50
	19/12/2017	FEATHERSTONE ROOFING & BUILDING SERVICES	Investigate and Fix minor flashing works on Administration Roof	962.50
	19/12/2017	FEATHERSTONE ROOFING & BUILDING SERVICES	Assess & measure for re-roof and asbestos removal at Burakin Hall	220.00
EFT16300	21/12/2017	HDJ CONTRACTING		-1303.50
	18/12/2017	HDJ CONTRACTING		148.50
	18/12/2017	HDJ CONTRACTING	Cleaning of the CRC & Allied Health Side of Medical Centre Mon 4/12/17 to Fri 15/12/17	1155.00
EFT16301	21/12/2017	NEWINS FAMILY TRUST	Managing of Wongan Hills Landfill site from 1st Dec to 31st Dec 2017	-3758.33

EFT16302	21/12/2017	PETER BOASE	Back pay - Missed meal allowances	-60.56
<b>List of Accounts submitted to Council 1st December 2017 to 31st December 2017</b>				
EFT16304	21/12/2017	CR JON A HASSON	Sitting Fees for Council Meetings held 25 October, 22 November & 13 December	-678.83
EFT16305	21/12/2017	FEGAN BUILDING SURVEYING	Surveying	-654.50
EFT16306	21/12/2017	RURAL RANGER SERVICES	Ranger Services from 05/12/17 to 12/12/17	-872.85
EFT16307	21/12/2017	J&B SAWYER	18 cbm Gravel	-24.00
EFT16308	21/12/2017	WHEATBELT ICE	Ice and Eskies for Councillor & Staff Christmas Party	-115.00
EFT16309	21/12/2017	CR MANDY STEPHENSON	Sitting fees for Council Meetings held October, November & December 2017	-550.00
EFT16310	21/12/2017	CR EION GANZER	Sitting fees for Council Meetings held October, November & December 2017	-550.00
EFT16311	21/12/2017	CR SUE FALCONER	Sitting fees for Council Meetings held October & November 2017	-450.00
EFT16312	21/12/2017	CR STUART BOEKEMAN	Sitting fees for Council Meetings held October, November & December 2017	-550.00
EFT16313	21/12/2017	GARY LYNN	Seniors Week High Tea Entertainer- Gary Lynn	-300.00
EFT16314	21/12/2017	GRANTS EMPIRE	Development of BBRF R2 Application for Sports Co Location	-3300.00
EFT16315	21/12/2017	ABLE SALES	LP7K1 Diesel Generator for the Wongan Hills Tip	-2990.00
EFT16316	21/12/2017	KATE WHYTE	Refund of Swimming Lessons for 3 children	-230.00
EFT16317	21/12/2017	RICOH FINANCE	Shire Administration Photocopier 27/7/17 to 26/1/18	-1661.76
EFT16318	31/12/2017	DEPARTMENT OF TRANSPORT	DPI payment December 2017	-58629.75
21068	01/12/2017	WATER CORPORATION		-4134.05
	21/11/2017	WATER CORPORATION	Water consumption & rates for Standpipe at Rabbit Proof Fence Rd	4056.34
	21/11/2017	WATER CORPORATION	Water rates for standpipe at Railway St Koorda-Buntine	41.85
	21/11/2017	WATER CORPORATION	Water consumption for standpipe at Robinson St Koorda-Buntine	35.86
21069	01/12/2017	TELSTRA CORPORATION LIMITED	Telephone usage for November 2017	-2209.21
21070	01/12/2017	BALLIDU TIDY TOWNS	Annual Subsidy	-500.00
21071	01/12/2017	WONGAN HILLS TIDY TOWNS COMMITTEE	Annual Subsidy	-500.00
21072	01/12/2017	WESTERN POWER NETWORKS	Revision Fee for Western Power Transformer - Sports Colocation Project	-550.00
21073	01/12/2017	WONGAN HILLS CRICKET CLUB	Annual Subsidy	-750.00
21074	06/12/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1510.00
21075	15/12/2017	SHIRE OF WONGAN-BALLIDU	Boomer advertisements	-627.00
21076	15/12/2017	SYNERGY	Street Lighting	-4202.60
21077	20/12/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1510.00
21078	21/12/2017	SYNERGY		-3839.90
	13/12/2017	SYNERGY	Electricity consumption for Wongan Hills Recreation Centre	2112.10
	13/12/2017	SYNERGY	Electricity consumption for CRC Building	1727.80
21079	21/12/2017	RAC	Community Bus Road Side Assist	-298.00
21080	21/12/2017	NARRA FARMS T/AS JJ REYNOLDS & SON	450 cbm Gravel	-450.00
21081	21/12/2017	MICHAEL HENDERSON	Gratuity Payment	-102.29
DD8677.1	05/12/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-8280.00
DD8677.2	05/12/2017	AUSTRALIAN SUPER	Payroll deductions	-402.70
DD8677.3	05/12/2017	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-156.62
DD8677.4	05/12/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-311.75
DD8677.5	05/12/2017	REST SUPERANNUATION	Superannuation contributions	-174.36
DD8677.6	05/12/2017	AMP SUPERANNUATION LTD.	Superannuation contributions	-226.82
DD8677.7	05/12/2017	PRIME SUPER	Superannuation contributions	-630.48
DD8677.8	05/12/2017	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-203.86
DD8677.9	05/12/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-792.30
DD8690.1	19/12/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-8451.43
DD8690.2	19/12/2017	AUSTRALIAN SUPER	Payroll deductions	-404.98
DD8690.3	19/12/2017	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-156.62
DD8690.4	19/12/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-311.75
DD8690.5	19/12/2017	REST SUPERANNUATION	Superannuation contributions	-174.36
DD8690.6	19/12/2017	AMP SUPERANNUATION LTD.	Superannuation contributions	-225.74
DD8690.7	19/12/2017	PRIME SUPER	Superannuation contributions	-629.75
DD8690.8	19/12/2017	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-202.24
DD8690.9	19/12/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-132.05
DD8677.10	05/12/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-66.03
DD8690.10	19/12/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-66.03

Municipal	652877.56
Trust	58629.75
Total	711507.31
Recoverable	2604.39
Partially Recoverable	422.74

## 9.2.2 FINANCIAL REPORTS – DECEMBER 2017

FILE REFERENCE:	F1.4
REPORT DATE:	23 February 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

### **PURPOSE OF REPORT:**

That the following statements and reports for the month ended December 2017 be received:

### **BACKGROUND:**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### **Financial activity statement report**

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:–

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### **COMMENT:**

Refer to attachment.

## **POLICY REQUIREMENTS:**

Council Policy 4.8 - Monthly Financial Reporting Requirements

## **LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

## **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposals.
- **Economic**  
There are no known economic implications associated with the proposals.
- **Social**  
There are no known social implications associated with the proposals.

## **FINANCIAL IMPLICATIONS:**

The financial reports for the period ending December 2017 are attached to the Council agenda.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

## **STAFF RECOMMENDATION:**

**That the following Statements and reports for the month ended December 2017 be received:**

### **1. Monthly Statements as follows;**

<b>a. Statement of Financial Activity (by Nature and Type)</b>	<b>FM Regs 34</b>
<b>b. Statement of Operating Activities by Programme/Activity (Summary)</b>	<b>FM Regs 34</b>
<b>c. Statement of Net Current Assets (NCA)</b>	<b>FM Regs 34</b>
<b>d. Rate setting statement</b>	<b>Discretionary</b>
<b>e. Disposal of Assets</b>	<b>Discretionary</b>
<b>f. Rates Outstanding Report</b>	<b>Discretionary</b>
<b>g. Debtors Outstanding Report</b>	<b>Discretionary</b>
<b>h. Bank Reconciliation Report</b>	<b>Discretionary</b>
<b>i. Investment Report</b>	<b>Discretionary</b>
<b>j. Reserve Account Balances Report</b>	<b>Discretionary</b>
<b>k. Loans Schedule</b>	<b>Discretionary</b>

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 DECEMBER 2017**

	Approved Budget 2017- 2018	Current Budget 2017-2018	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,796,594)	(2,796,594)	(2,483,916)	(2,483,916)		0.0%	✓
Grants Operating, Subsidies & Contributions	(1,979,732)	(1,979,732)	(932,334)	(832,743)		10.7%	⊖
Non Operating Grants, Subsidies & Contributions	(1,414,387)	(1,414,387)	(763,359)	(816,666)		(7.0%)	✓
Fees & Charges & Service Charges	(504,859)	(504,859)	(337,970)	(348,917)		(3.2%)	✓
Other Revenue	(122,300)	(122,300)	(65,178)	(204,286)		(213.4%)	✗
Interest	(86,426)	(86,426)	(43,473)	(36,694)		15.6%	⊖
Profit on sale of Assets	-	-	-	-		0.0%	✓
<b>a: TOTAL INCOME</b>	<b>(6,904,298)</b>	<b>(6,904,298)</b>	<b>(4,626,230)</b>	<b>(4,723,221)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,082,329	2,082,329	1,018,298	1,003,982		(1.4%)	✓
Materials & Contracts	1,484,430	1,484,430	756,621	611,361		(19.2%)	⊖
Utilities (Gas, Electricity) etc.	304,603	304,603	148,080	161,981		9.4%	✓
Interest #	33,470	33,470	12,670	6,228	11	(50.8%)	⊖
Insurance	246,761	246,761	201,438	225,908		12.1%	✗
Other General	323,874	323,874	243,856	179,759		(26.3%)	⊖
Loss on Asset Disposals	165,176	165,176	52,847	90,277		70.8%	✗
Depreciation	2,573,155	2,573,155	1,286,562	792,837		(38.4%)	⊖
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,213,798</b>	<b>7,213,798</b>	<b>3,720,372</b>	<b>3,072,332</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>309,500</b>	<b>309,500</b>	<b>(905,858)</b>	<b>(1,650,888)</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	502,382	502,382	240,666	167,996		(30.2%)	⊖
Furniture & Equipment	-	-	-	-			✓
Motor Vehicles	198,000	198,000	164,000	175,649		7.1%	✓
Plant	650,400	650,400	650,400	247,494		(61.9%)	⊖
Infrastructure Other	26,530	26,530	26,016	-		(100.0%)	⊖
Infrastructure Roads	2,954,620	2,954,620	1,089,108	708,937		(34.9%)	⊖
<b>d: TOTAL CAPITAL</b>	<b>4,331,932</b>	<b>4,331,932</b>	<b>2,170,190</b>	<b>1,300,077</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>4,641,431</b>	<b>4,641,432</b>	<b>1,264,332</b>	<b>(350,812)</b>			
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(2,573,155)	(2,573,155)	(1,286,562)	(792,837)			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(165,176)	(165,176)	(52,847)	(90,277)	6		
Proceeds from Sale of Assets	(246,500)	(246,500)	(246,500)	(129,545)	6		
Transfer from reserves	(1,013,867)	(1,013,867)	(1,013,867)	(511,317)	10		
Transfer to reserves	349,087	349,087	349,087	11,317	10		
Interest paid to reserves #	32,523	32,523	32,523	11,513	10		
Net Movement in LSL Reserve				(420)			
LSL Provision in reserves							
Loan proceeds	(400,000)	(400,000)	(400,000)	(400,000)			
Loan principal repayment	576,800	576,800	576,800	527,592	11		
Loan to SSL Parties	400,000	400,000	400,000	400,000			
SSL Principal Reimbursements	(76,800)	(76,800)	(76,800)	(27,592)	11		
Less (Surplus)/deficit B/Fwd	(1,524,344)	(1,524,344)	(1,524,344)	(1,785,732)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>(1,978,177)</b>	<b>(3,138,110)</b>			

\*\* This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

**Key**

Within budget tolerance of 10%	✓
Over budget tolerance of 10%	✗
Under budget tolerance of 10%	⊖

**Shire of Wongan-Ballidu**  
**Variance Report for December 2017**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
0	Grants Operating, Subsidies & Contributions	Operating Grants received is lower than what Council expected to receive at this time of the year. This variance is a timing variance.
x	Other Revenue	The Shire has received re-imburements that were not budgeted for or planned for this financial year. (eg workers compensation) The budget will be amended in the mid-year budget review to reflect the income that has been received.
0	Interest	Interest Received on Investments is always recognised as income when the term deposit matures. The monthly budget is 1/12 of the Annual Budget. The Variance is due to the year-to-date budget not accurately reflecting the timing of receiving the interest earnings on investments and it is very difficult to predict interest earnings as term deposit maturity dates are determined at the time of investment.
	Operating Expenditure	
0	Materials & Contracts	There are some individual line items that are under-budget mainly because of the timing of programmed works or activities. There are minor variances within many accounts in this category, adding up to a under budget variance.
0	Interest	The shire had budgeted for interest expenditure for the new self-supporting loan that was budgeted for this financial year. This loan was only drawn down in October and November. This will be corrected in the mid-year budget review.
x	Insurance	The shire pays its insurance instalments in 2 instalments, the first in July and the second instalment in November. This variance is a timing issue and will be corrected in the mid-year budget review.
0	Other General	The line item for Community Grants is under budget. The budget predicted that more payments would have been made by the end of December. This is a timing issue as payments are being made to community groups.
x	Loss on Asset Disposals	This is a timing variance, changeovers of fleet and plant have commenced and there are always variations to budget due to many factors including timing in the budget, trade in variances to budget etc. The overall program is in-line with budget expectations and this will be reviewed in the mid-year budget review.
0	Depreciation	When preparing the 2017/18 budget, depreciation was estimated on the value of the assets at the time (some classes of assets were revalued at the 30 <sup>th</sup> June to reflect their fair value) and with the change in values, and updated depreciation rates the monthly charge is different to the budget. This will need to be reviewed and updated in the mid-year budget review.

Code	Report Section	Comments
Capital		
0	Land & Buildings	The Capital program for the 2017/18 year has commenced. The difference in the actual expenditure to budget is a timing issue.
0	Plant	The plant replacement program has commenced with the acquisition of the Prime Mover. There has been unbudgeted expenditure on the refurbishment of a water tank (carried forward from 16/17) and the replacement of the pump and motor at the Swimming Pool. These unbudgeted items will be included in the mid-year budget review.
0	Infrastructure Other	This is for the construction of a water pipe to the airport and the purchase of street furniture. These projects have not commenced as yet.
0	Infrastructure Roads	The road construction program has commenced and this difference to budget is a timing issue only.

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 DECEMBER 2017**

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<b>INCOME</b>				
General Purpose Funding	03	(3,836,594)	(3,836,594)	(2,998,445)
Governance	04	(78,350)	(78,350)	(60,270)
Law, Order & Public Safety	05	(33,700)	(33,700)	(16,227)
Health	07	(22,600)	(22,600)	(25,210)
Education & Welfare	08	(4,743)	(4,743)	(1,686)
Housing	09	(75,306)	(75,306)	(56,144)
Community Amenities	10	(178,680)	(178,680)	(177,591)
Recreation & Culture	11	(78,977)	(78,977)	(20,957)
Transport	12	(2,263,744)	(2,263,744)	(1,098,125)
Economic Services	13	(41,950)	(41,950)	(8,568)
Other Property & Services	14	(289,655)	(289,655)	(259,998)
<b>a: TOTAL INCOME</b>		<b>(6,904,299)</b>	<b>(6,904,299)</b>	<b>(4,723,221)</b>
<b>OPERATING EXPENSES</b>				
General Purpose Funding	03	113,582	113,582	78,118
Governance	04	450,916	450,916	212,601
Law, Order & Public Safety	05	276,130	276,130	76,684
Health	07	147,535	147,535	96,169
Education & Welfare	08	222,292	222,292	115,678
Housing	09	182,511	182,511	92,432
Community Amenities	10	444,782	444,782	189,938
Recreation & Culture	11	1,685,850	1,685,850	862,043
Transport	12	2,452,331	2,452,331	933,749
Economic Services	13	252,172	252,172	91,138
Other Property & Services #	14	985,697	985,697	323,784
<b>b: TOTAL OPERATING EXPENSES</b>		<b>7,213,798</b>	<b>7,213,798</b>	<b>3,072,332</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>		<b>309,499</b>	<b>309,499</b>	<b>(1,650,888)</b>
<b>CAPITAL EXPENSES</b>				
General Purpose Funding	23	-	-	-
Governance	24	188,000	188,000	152,420
Law, Order & Public Safety	25	-	-	-
Health	27	20,000	20,000	-
Education & Welfare	28	-	-	-
Housing	29	110,844	110,844	11,215
Community Amenities	30	29,200	29,200	-
Recreation & Culture	31	229,738	229,738	97,098
Transport	32	3,718,150	3,718,150	1,015,913
Economic Services	33	-	-	-
Other Property & Services	34	36,000	36,000	23,431
<b>d: TOTAL CAPITAL EXPENSES</b>		<b>4,331,932</b>	<b>4,331,932</b>	<b>1,300,077</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>		<b>4,641,431</b>	<b>4,641,431</b>	<b>(350,812)</b>



**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 31 DECEMBER 2017**

**NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22**

	2016-2017	BUDGET	2017-2018
SURPLUS / (DEFICIT)	1,785,732	(0)	3,138,110
<b>COMPRISES</b>			
Cash (including reserves)	4,427,258	2,427,189	5,017,879
Current rates	144,475	103,402	485,931
Sundry debtors	252,793	252,792	94,703
Tax receivables	5,916	39,550	15,529
Other debtors	7,903	7,218	17,536
A: SSL debtors (are excluded see D: adj)	56,047	75,786	28,455
Inventories	11,262	11,212	5,279
<b>Less:</b>			
Reserves	(2,636,854)	(2,004,597)	(2,148,366)
Sundry creditors	(102,162)	(338,800)	-
Accrued interest	(10,997)	(10,905)	(0)
ESL Levy Owed	(36,178)	(85,654)	(32,420)
PAYG/GST Due To ATO	(14,622)	(42,778)	(64,468)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	78,142	79,314	78,561
Tax liabilities	12,972	14,836	25,945
Other -Trust Bank Fees	-	-	(163)
C: Loan liability (are excluded see D: adj)	(556,007)	(81,923)	(28,415)
Current employee benefits provisions	(354,176)	(452,779)	(357,836)
D: Adjustments (see above A to C)	499,960	6,137	(40)
	-		
Surplus / (Deficit) Variance	1,785,732	(0)	3,138,110

**NOTE 1B: CLOSING FUNDS alternate format to Note 1 above**

	2016-2017	BUDGET	YTD
<b>Current assets</b>			
Cash & cash equivalents	4,427,258	2,427,189	5,017,879
Sundry debtors	467,134	478,748	642,154
Inventories	11,262	11,212	5,279
<b>Total current assets</b>	4,905,654	2,917,149	5,665,312
<b>Current liabilities</b>			
Creditors and accounts payable	(150,987)	(383,987)	(70,943)
Current loan liability	(556,007)	(81,923)	(28,415)
Provisions	(354,176)	(452,779)	(357,836)
<b>Total current liability</b>	(1,061,170)	(918,689)	(457,194)
<b>Net current assets</b>	3,844,483	1,998,460	5,208,118
Less: restricted reserves	(2,636,854)	(2,004,597)	(2,148,366)
Less: SSL principal repayments	(56,047)	(75,786)	(28,455)
Add back: Current loan liability	556,007	81,923	28,415
Add back: LSL Cash backed Reserve	78,142	-	78,561
Other - Trust Bank Fees	-	-	(163)
Surplus / (Deficit) Variance	1,785,732	(0)	3,138,110

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 31 DECEMBER 2017**

	2017-2018 APPROVED BUDGET	2017-2018 CURRENT BUDGET	2017-2018 ACTUAL
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,040,000)	(1,040,000)	(514,530)
Governance	(78,350)	(78,350)	(60,270)
Law, Order & Public Safety	(33,700)	(33,700)	(16,227)
Health	(22,600)	(22,600)	(25,210)
Education & Welfare	(4,743)	(4,743)	(1,686)
Housing	(75,306)	(75,306)	(56,144)
Community Amenities	(178,680)	(178,680)	(177,591)
Recreation & Culture	(78,976)	(78,976)	(20,957)
Transport	(2,263,744)	(2,263,744)	(1,098,125)
Economic Services	(41,950)	(41,950)	(8,568)
Other Property & Services	(289,655)	(289,655)	(259,998)
<b>A</b>	<b>(4,107,704)</b>	<b>(4,107,704)</b>	<b>(2,239,305)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	113,582	113,582	78,118
Governance	450,916	450,916	212,601
Law, Order & Public Safety	276,130	276,130	76,684
Health	147,535	147,535	96,169
Education & Welfare	222,292	222,292	115,678
Housing	182,511	182,511	92,432
Community Amenities	444,782	444,782	189,938
Recreation & Culture	1,685,850	1,685,850	862,043
Transport	2,452,331	2,452,331	933,749
Economic Services	252,172	252,172	91,138
Other Property & Services	985,697	985,697	323,784
<b>B</b>	<b>7,213,798</b>	<b>7,213,798</b>	<b>3,072,332</b>
<b>C= A and B</b>	<b>3,106,094</b>	<b>3,106,094</b>	<b>833,027</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<b><u>Non-Cash Expenditure and Revenue</u></b>			
Depreciation on Assets	(2,573,155)	(2,573,155)	(792,837)
Profit/(Loss) on Asset Sales	(165,176)	(165,176)	(90,277)
<b><u>Capital Expenditure &amp; Income</u></b>			
Purchase of land & buildings #	502,382	526,582	167,996
Purchase of furniture & equipment	-	-	-
Purchase of motor vehicles #	198,000	198,000	175,649
Purchase of plant & machinery #	650,400	650,400	247,494
Purchase of other infrastructure #	26,530	26,530	-
Purchase of roads infrastructure #	2,954,620	2,954,620	708,937
Proceeds from sale of assets	(246,500)	(246,500)	(129,545)
<b><u>Financing Activities</u></b>			
Repayment of Loan Principal*	576,800	576,800	527,592
Loan proceeds / refinancing CL to NCL adj	(400,000)	(400,000)	(400,000)
Loans paid to SSL parties	400,000	400,000	400,000
Self Supporting Loan Income	(76,800)	(76,800)	(27,592)
<b><u>Reserve Movements</u></b>			
Transfers to Reserves	349,087	349,087	11,317
Interest paid to Reserves	32,523	32,523	11,513
Transfer from Reserves	(1,013,867)	(1,013,867)	(511,317)
Net Movement in LSL Reserve	-	-	(420)
LSL Provsion in resreves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,524,344)	(1,524,344)	(1,785,732)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(3,138,110)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,796,594</b>	<b>2,796,594</b>	<b>(654,195)</b>
<b>TOTAL RATES RAISED</b>	<b>2,796,594</b>	<b>2,796,594</b>	<b>2,483,916</b>

**SHIRE OF WONGAN-BALLIDU  
ANALYSIS OF DISPOSED ASSETS AS AT 31 DECEMBER 2017**

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss	
<b>By Class</b>							
<b>Motor Vehicles</b>							
CEO Vehicle	1496	55,655	(48,000)	7,655	53,780	(36,364)	17,417
DCEO Vehicle	1458	40,883	(18,000)	22,883	39,724	(18,182)	21,542
Grader Ute	1437	15,388	(10,000)	5,388	15,471	(11,818)	3,653
Works Co-ordinator	1439	23,549	(18,000)	5,549	22,795	(18,182)	4,613
<b>Plant &amp; Equipment</b>							
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600	88,052	(45,000)	43,052
Cat Grader	1373	183,086	(105,000)	78,086			-
Howard Mulcher		2,515	(2,500)	15			-
<b>TOTAL</b>		<b>411,676</b>	<b>(246,500)</b>	<b>165,176</b>	<b>219,823</b>	<b>(129,545)</b>	<b>90,277</b>
<b>By Program</b>							
<b>Goverance</b>							
CEO Vehicle	1496	# 55,655	(48,000)	7,655	53,780	(36,364)	17,417
DCEO Vehicle	1458	40,883	(18,000)	22,883	39,724	(18,182)	21,542
<b>Health</b>							
<b>Transport</b>							
Grader Ute	1437	15,388	(10,000)	5,388	15,471	(11,818)	3,653
Works Co-ordinator	1439	23,549	(18,000)	5,549	22,795	(18,182)	4,613
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600	88,052	(45,000)	43,052
Cat Grader	1373	183,086	(105,000)	78,086			-
Howard Mulcher		2,515	(2,500)	15			-
<b>TOTAL</b>		<b>411,676</b>	<b>(246,500)</b>	<b>165,176</b>	<b>219,823</b>	<b>(129,545)</b>	<b>90,277</b>
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>							
	<b>Current Budget Purchase Price</b>	<b>Current Budget Sale</b>	<b>Current Change-Over Budget</b>	<b>Actual Purchase</b>	<b>Actual Sale</b>	<b>Change-Over</b>	
<b>Motor Vehicles</b>							
CEO Vehicle	69,000	(48,000)	21,000	67,263	(36,364)	30,899	
DCEO Vehicle	52,000	(18,000)	34,000	43,047	(18,182)	24,865	
Grader Ute	34,000	(10,000)	24,000	26,116	(11,818)	14,298	
Works Co-ordinator	43,000	(18,000)	25,000	39,525	(18,182)	21,344	
<b>Plant &amp; Equipment</b>							
Prime Mover Side Tipper	250,000	(45,000)	205,000	236,900	(45,000)	191,900	
Grader	375,000	(105,000)	270,000				
Howard Mulcher	10,400	(2,500)	7,900				
Bushfire Truck	15,000	-	15,000				
Swimming Pool Plant (P&E)- CAPEX	-	-	-			6,160	
Water & Fuel Tankers - CAPEX	-	-	-			4,434	
<b>TOTAL</b>	<b>848,400</b>	<b>(246,500)</b>	<b>601,900</b>	<b>412,851</b>	<b>(129,545)</b>	<b>293,900</b>	

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**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 31 DECEMBER 2017**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	5,351,248.92	3,159,894.31	42,569.15	2,147,935.46	850.00
<b>Add:</b> Receipts	415,599.22	358,964.17	56,204.25	430.80	
Investment - Income	5,646.88	5,646.88			
	-				
<b>Less:</b> Payments - EFT & Cheques	(713,471.31)	(654,841.56)	(58,629.75)		
Payments - Bank Fees and Adjustments	(1,000.65)	(1,000.65)			
Investment - Transfers In/Out	-				
	-				
<b>Balance as per General Ledger</b>	<b>5,058,023.06</b>	<b>2,868,663.15</b>	<b>40,143.65</b>	<b>2,148,366.26</b>	<b>850.00</b>
<b>Balance as per Bank Statements</b>	1,196,733.39	1,155,858.97	39,096.49	927.93	850.00
<b>Balance as per Bank Deposit Certificates</b>	1,564,366.00	501,779.32		1,062,586.68	
<b>Balance as per Holder Certificates</b>	2,289,677.80	1,204,826.15		1,084,851.65	
<b>Add:</b> Outstanding Deposits	13,623.06	12,575.90	1,047.16		
Adjustments -	-				
<b>Less:</b> Unpresented Payments	(6,377.19)	(6,377.19)			
Adjustments - Bank Fees (Trust)	-				
	-				
	-				
<b>Balance as per Cash Book</b>	<b>5,058,023.06</b>	<b>2,868,663.15</b>	<b>40,143.65</b>	<b>2,148,366.26</b>	<b>850.00</b>
Figure should equal same as Creditor Payment List	\$ -	\$ -	\$ -	\$ -	\$ -

**SHIRE OF WONGAN - BALLIDU**  
**INVESTMENT REPORT FOR 31 DECEMBER 2017**

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
Muni Term Deposit	9770-46811			9/06/2017	9/09/2017		1.65%	\$ 200,000.00	\$ 2,021.36	\$ 202,021.36	YES
9778-06147	Muni Term Deposit			18/09/2017	18/12/2017	91	2.25	\$ 500,000.00	\$ 2,804.79	\$ 502,804.79	YES
9778-06155	Muni Term Deposit			18/09/2017	18/12/2017	91	2.25	\$ 500,000.00	\$ 2,804.79	\$ 502,804.79	NO
<b>Total of matured municipal investments</b>								<b>1,200,000.00</b>	<b>7,630.94</b>	<b>1,207,630.94</b>	

**Current Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised	
9770-46811	Muni Term Deposit			9/09/2017	9/03/2018	2.30%	\$ 202,021.36		\$	202,021.36	\$ -	
9778-06147	Muni Term Deposit			18/12/2017	18/03/2018	2.20%	\$ 502,804.79		\$	502,804.79	\$ -	
9778-06163	Muni Term Deposit			18/09/2017	19/03/2018	2.30%	\$ 500,000.00		\$	500,000.00	\$ -	
2299-32615	ANZ Online Saver						\$ 500,000.00	0	\$ 1,779.32	\$ 501,779.32	\$ 1,779.32	
<b>Total of current municipal investments</b>								<b>\$1,704,826.15</b>	<b>\$ -</b>	<b>\$ 1,779.32</b>	<b>\$ 1,706,605.47</b>	<b>\$ 1,779.32</b>

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
016820-973398684	Term Deposit			1/05/2017	1/08/2017	92	2.25%	\$ 1,544,922.26	\$ (482,335.58)	\$ 1,062,586.68	YES
<b>Total of matured reserve investments</b>								<b>1,544,922.26</b>	<b>-482,335.58</b>	<b>1,062,586.68</b>	

**Current Reserve Investments**

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investn	Transfers in/out	YTD Interest	Closing Balance	Interest Realised	
016820-973398684	Term Deposit		1/08/2017	1/02/2018	184	2.20%	\$1,062,586.68		\$	1,062,586.68	\$ -	
016820-223448048	ANZ Online Saver						\$1,127,362.00	\$ 1,132,979.14	\$ 5,660.48	\$ 43.32	\$ 5,660.48	
016820-410648838	ANZ Online Saver		6/06/2017				\$1,146,447.15	\$ (65,166.00)	\$ 3,570.50	\$ 1,084,851.65	\$ 3,570.50	
Reserve Saver	2527-63397	Cash at bank					\$ 884.63		\$	\$ 884.63	\$ -	
<b>Total of reserve investments and cash</b>								<b>\$3,337,280.46</b>	<b>\$ 1,067,813.14</b>	<b>\$ 9,230.98</b>	<b>\$ 2,148,366.28</b>	<b>\$ 9,230.98</b>

**Total of matured municipal and reserve investment**

								\$ 2,744,922.26	\$ (474,704.64)	\$ 2,270,217.62	\$ -
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**Total of current municipal and reserve investment and cash**

								\$5,042,106.61	\$ 1,067,813.14	\$ 11,010.30	\$ 3,854,971.75	\$ 11,010.30
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SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 DECEMBER 2017

		ADOPTED FULL YEAR'S BUDGET					CURRENT FULL YEAR'S BUDGET					ACTUAL YTD AT 31 DECEMBER 2017			
Reserve Description	GL Acct.	Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance	
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-	-	-	
Community Resource Centre Reserve	01989	(12,893)	(193)	-	-	(13,087)	(193.40)	-	-	(13,087)	(69.26)	-	-	(12,962.55)	
Depot Improvement Reserve	01940	(6,161)	(92)	-	-	(6,254)	(92.42)	-	-	(6,254)	(33.08)	-	-	(6,194.17)	
Historical Publications Reserve	01965	(6,744)	(101)	-	-	(6,845)	(101.15)	-	-	(6,845)	(36.23)	-	-	(6,779.79)	
Housing Reserve	01955	(1,766)	(26)	-	-	(1,793)	(26.49)	-	-	(1,793)	(9.55)	-	-	(1,775.83)	
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	
Loan Principal Reserve	01950	(511,228)	(639)	511,867	-	0	(639.03)	511,867	-	0	(89.09)	511,317	-	-	
LSL Reserve	01935	(78,142)	(1,172)	-	-	(79,314)	(1,172.13)	-	-	(79,314)	(419.69)	-	-	(78,561.43)	
Medical Facilities & R4R Special Projects Reserve	01975	(408,982)	(6,135)	230,000	(36,720)	(221,837)	(6,134.73)	230,000	(36,720)	(221,837)	(2,196.57)	-	-	(411,178.84)	
Patterson Street JV Housing Reserve	01988	(27,430)	(411)	-	(5,000)	(32,842)	(411.46)	-	(5,000)	(32,842)	(147.33)	-	-	(27,577.77)	
Plant Reserve	01945	(657,895)	(9,868)	247,000	(224,000)	(644,764)	(9,868.43)	247,000	(224,000)	(644,764)	(3,533.45)	-	-	(661,428.84)	
Quinlan Street JV Housing Reserve	01987	(27,958)	(419)	-	(5,000)	(33,378)	(419.38)	-	(5,000)	(33,378)	(150.08)	-	-	(28,108.48)	
Stickland JV Housing Reserve	01986	(36,173)	(543)	-	(5,000)	(41,715)	(542.59)	-	(5,000)	(41,715)	(194.27)	-	-	(36,366.97)	
Swimming Pool Reserve	01970	(132,590)	(1,989)	-	-	(134,579)	(1,988.85)	-	-	(134,579)	(712.12)	-	-	(133,301.91)	
Waste Management Reserve	01920	(28,386)	(426)	-	(5,000)	(33,811)	(425.79)	-	(5,000)	(33,811)	(152.48)	-	-	(28,538.15)	
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sporting Co-Location Reserve	01990	(700,505)	(10,508)	25,000	(68,367)	(754,380)	(10,507.58)	25,000	(68,367)	(754,380)	(3,769.38)	(11,317)	-	(715,591.53)	
<b>TOTALS</b>		<b>(2,636,853.68)</b>	<b>(32,523)</b>	<b>1,013,867</b>	<b>(349,087)</b>	<b>(2,004,597)</b>	<b>(32,523)</b>	<b>1,013,867</b>	<b>(349,087)</b>	<b>(2,004,597)</b>	<b>(11,513)</b>	<b>511,317</b>	<b>(11,317)</b>	<b>(2,148,366.26)</b>	

**SHIRE OF WONGAN - BALLIDU  
REPORT ON BORROWINGS AS AT 31 DECEMBER 2017**

**Existing Loans**

\* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Dec 17	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2017	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Dec 17
142	Housing Construction	WB Community Association*	Mar-2020	400,000		1,789	(3,417)	111,297		(17,176)	94,121
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000			(8,500)	500,000		(500,000)	-
147	Aged Persons	Ninan House*	Jul-2022	100,000		1,331	(1,686)	48,787		(3,721)	45,066
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		68	(1,042)	35,612		(6,695)	28,917
151	Aged Persons	Ninan House*	Oct-2032	300,000		2,670		-			300,000
151B	Aged Persons	Ninan House*	Nov-2032	100,000		849					100,000
<b>TOTAL EXISTING LOANS</b>				<b>1,515,000</b>	<b>-</b>	<b>6,707</b>	<b>(14,645)</b>	<b>695,696</b>	<b>-</b>	<b>(527,592)</b>	<b>568,104</b>

Shire Loan Summary  
Self Supporting Loan Summary

500,000	-	-	(8,500)	500,000	-	(500,000)	-
1,015,000	-	6,707	(6,145)	195,696	-	(27,592)	568,104
1,515,000	-	6,707	(14,645)	695,696	-	(527,592)	568,104

Current loan liability  
Non current liability  
**Total Loan Liability**

SSL	Shire	Total
(28,454)	-	(28,454)
(539,649)	-	(539,649)
<b>(568,104)</b>	<b>-</b>	<b>(568,104)</b>

**SHIRE OF WONGAN - BALLIDU  
RATES OUTSTANDING 31 DECEMBER 2017**

		Rates Raised for 2017-2018	\$ 2,808,574.00	
<b>Rates Outstanding Breakdown</b>				
Total Amount Outstanding		31-Dec-17	\$ 508,986.27	<b>18%</b>
Outstanding same time last year		31-Dec-16	\$ 515,313.11	<b>18%</b>

**SUNDRY DEBTORS OUTSTANDING 31 DECEMBER 2017**

<b>Debtors Ageing Summary</b>				
Current			\$ 18,349.55	
30 Days			\$ 26,056.59	
60 Days			\$ 315.00	
90 Days & Over			\$ 51,459.67	
Credit Balance			\$ (1,478.18)	
<b>Total Outstanding</b>			<b>\$ 94,702.63</b>	
<b>Accounts 90 Days &amp; Over:</b>				
Date	Dr No.	Comments	Amount	
2/11/2013	794	Rent & damages	\$ 6,328.97	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Debtor has advised financial hardship and will be making monthly payments to pay debt off with council.
20/11/2015	1007	Standpipe water	\$ 140.07	Company went into Receivership 2016. Have received updated mailing details and will continue to follow up debt.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
1/06/2017	1261	Private Works	\$ 560.00	Debtor has advised financial hardship and will be making monthly payments commencing November to pay debt off with council.
30/06/2017	1056	CRC - Boomer Advertising, Boomer Sales and HR Training and Assessment	\$ 1,322.00	Debtor has been contacted to make payment and advised she didn't think she needed to as she didn't pass her test. Advised payment needs to be made in full or account will be on hold.
5/05/2017	1192	Medicare PIP & Wages Reimbursement	\$ 41,936.88	Set up on monthly payment plan till paid in full.
3/08/2017	612	CRC - Boardroom Hire and Printing	\$ 440.40	Resent Invoice with Statement.
13/07/2017	1062	CRC - Boomer Advertising	\$ 57.00	Resent Invoice with Statement.
1/09/2017	1225	Hire of Rooms - Medical Centre	\$ 65.00	Since Paid
12/09/2017	158	CRC - Boomer Advertising	\$ 10.00	Since Paid
<b>Total</b>			<b>\$ 51,459.67</b>	



### 9.2.3 ACCOUNTS SUBMITTED – JANUARY 2018

FILE REFERENCE:	F1.4
REPORT DATE:	23 February 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	January 2018

#### **PURPOSE OF REPORT:**

That the accounts as submitted be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known environmental implications associated with the proposals.

##### ➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**STAFF RECOMMENDATION:**

That the accounts submitted from 1 to 31 January 2018 totalling \$733,697.25 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

LIST OF ACCOUNTS DUE AND SUMMITTED FROM 1ST JANUARY TO 31 JANUARY 2018				
Chq/EFT	Date	Name	Description	Amount
87	18/01/2018	CRC - CRC PHOTOCOPIER LEASE	CRC photocopier lease	-557.70
87	29/01/2018	C/CARD - CEO CREDIT CARD	CEO Credit Card	-600.00
EFT16319	03/01/2018	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT16320	03/01/2018	IOU SOCIAL CLUB	Employee Social Club Deductions	-230.00
EFT16321	03/01/2018	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT16322	03/01/2018	ANZ BANK (NETT WAGES)	PPE 02.01.18	-55436.47
EFT16323	05/01/2018	LANDGATE	Land enquiry for December	-101.20
EFT16324	05/01/2018	COURIER AUSTRALIA INTERNATIONAL		-73.60
	20/09/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges for swimming pool	32.65
	06/12/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges for Radio/TV Transmission	30.51
	12/12/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges for Komatsu Grader PG15	10.44
EFT16325	05/01/2018	KOMATSU AUSTRALIA PTY LTD		-1404.64
	19/12/2017	KOMATSU AUSTRALIA PTY LTD	O-ring and packing for Komatsu Grader PG15	106.74
	23/10/2017	KOMATSU AUSTRALIA PTY LTD	Air compressor for Komatsu Grader PG14	1297.90
EFT16326	05/01/2018	MCINTOSH & SON		-148.29
	23/12/2017	MCINTOSH & SON	Supply various parts for Roller PROL13	17.01
	12/12/2017	MCINTOSH & SON	Supply bolt zinc unc for Mack Truck PTK34	4.75
	22/12/2017	MCINTOSH & SON	Supply grease gun, antenna & repair kit for Cat Roller PROL13	126.53
EFT16327	05/01/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Staples Stationery	-187.54
EFT16328	05/01/2018	WESTRAC EQUIPMENT PTY LTD	Supply seal, coolant, aydo adv 20L, sos kit i/r for Cat Grader PG13	-531.33
EFT16329	05/01/2018	WONGAN NEWSAGENCY	Shire Administration December 2018	-89.59
EFT16330	05/01/2018	WONGAN STEEL MANUFACTURERS	Aluminium Sheet x 3 for Mack Truck PTK34	-21.18
EFT16331	05/01/2018	G R & N W WALTON	Installation of Pool Alarm Dialler	-2054.36
EFT16332	05/01/2018	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Fees for legal service - debt collection - rates	-48.25
EFT16333	05/01/2018	WONGAN HILLS TOURISM GROUP INC	Tourism group cleaning toilets	-315.00
EFT16334	05/01/2018	WESTERN STABILISERS	Wet mix 23,500 SQM on Hospital Road	-29231.84
EFT16335	05/01/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan 151A	-1594.81
EFT16336	05/01/2018	WONGAN MAIL SERVICE	Shire administration mail account - December	-414.97
EFT16337	05/01/2018	BRYAN RURAL SERVICE	Spraying for Spiders at the Civic Centre & 7 Wandoo Crescent Wongan Hills	-572.00
EFT16338	05/01/2018	COERCO	SBB355 large ball baffles for PWT1 & PTRL26	-2200.00
EFT16339	05/01/2018	HDI CONTRACTING	Cleaning CRC & Allied Health side of Medical Centre from 18/12/17 to 29/12/17	-577.50
EFT16340	05/01/2018	BP AUSTRALIA	Unleaded fuel for December 2017	-891.86
EFT16341	05/01/2018	MARKET CREATIONS PTY LTD		-2110.57
	29/12/2017	MARKET CREATIONS PTY LTD	Back Up Licence - December	445.72
	30/11/2017	MARKET CREATIONS PTY LTD	Back Up Licence - November	445.72
	30/11/2017	MARKET CREATIONS PTY LTD	Office 365 licence - November	571.78
	27/12/2017	MARKET CREATIONS PTY LTD	Office 365 licence - December	647.35
EFT16342	05/01/2018	KYLIE NEAVES	EHO Food and Public Health Services 02.01.18 & 03.01.18	-1040.00
EFT16343	05/01/2018	WINC AUSTRALIA PTY LTD		-498.74
	20/12/2017	WINC AUSTRALIA PTY LTD	Ink for Depot Printer	216.33
	20/12/2017	WINC AUSTRALIA PTY LTD	Stationary for Administration Office	282.41
EFT16344	12/01/2018	AVON WASTE	Domestic collection Wongan Hills & Ballidu	-9211.44
EFT16345	12/01/2018	WONGAN HILLS IGA		-2398.98
	31/12/2017	WONGAN HILLS IGA	Shire Administration January 2018	68.30
	31/12/2017	WONGAN HILLS IGA	Refreshments - Christmas Party	2330.68
EFT16346	12/01/2018	MCINTOSH & SON		-8962.27
	01/12/2017	MCINTOSH & SON	New Berends 2100 Cyclonic Mulcher after trade in	7700.00
	29/12/2017	MCINTOSH & SON	Repair electrical faults to New Holland Tractor PTR6	1262.27
EFT16347	12/01/2018	OFFICEWORKS BUSINESS DIRECT		-1297.47
	15/12/2017	OFFICEWORKS BUSINESS DIRECT	Stationery for CRC Administration	15.40
	11/12/2017	OFFICEWORKS BUSINESS DIRECT	Boomer paper & office supplies for CRC administration	258.63
	29/11/2017	OFFICEWORKS BUSINESS DIRECT	Boomer paper, A# paper & office supplies for CRC administration	235.18
	31/12/2017	OFFICEWORKS BUSINESS DIRECT	Toner, pens & boomer paper for CRC administration	578.74
	31/12/2017	OFFICEWORKS BUSINESS DIRECT	Boomer paper & office supplies for CRC administration	209.52
EFT16348	12/01/2018	THE WORKWEAR GROUP P/L		-719.20
	31/12/2017	THE WORKWEAR GROUP P/L	Uniform Order	61.60
	31/12/2017	THE WORKWEAR GROUP P/L	Uniform Order	435.95
	18/12/2017	THE WORKWEAR GROUP P/L	Uniform Order	221.65
EFT16349	12/01/2018	IXOM OPERATIONS PTY LTD		-1214.80
	20/12/2017	IXOM OPERATIONS PTY LTD	Chlorine Gas for Swimming Pool	888.80
	31/12/2017	IXOM OPERATIONS PTY LTD	Service fee for swimming pool & parks & gardens	326.00
EFT16350	12/01/2018	WONGAN HILLS BETTA HOME LIVING	Supply Westinghousing Wall Oven at 27C Quinlan Street & 7 Wandoo Crescent, Wongan Hills	-3307.00
EFT16351	12/01/2018	BALLIDU TRADING POST	Bulk mail delivery - Australia Day flyers	-19.90

LIST OF ACCOUNTS DUE AND SUMMITTED FROM 1ST JANUARY TO 31 JANUARY 2018				
EFT16352	12/01/2018	OVERLAND FREIGHT		-635.26
	31/12/2017	OVERLAND FREIGHT	Freight charges for swimming pool, refuse site & Loader PLDR6	491.26
	31/12/2017	OVERLAND FREIGHT	Refresh Water for Shire administration office	144.00
EFT16353	12/01/2018	WONGAN HILLS HARDWARE		-3281.65
	31/12/2017	WONGAN HILLS HARDWARE	Works Account for December 2017	2133.12
	31/12/2017	WONGAN HILLS HARDWARE	Building Account for December 2017	1148.53
EFT16354	12/01/2018	LOCK, STOCK & FARRELL	Replacement lock housing for Medical Centre Door	-97.00
EFT16355	12/01/2018	WONGAN MAIL SERVICE	CRC postage costs for December 2017	-6.20
EFT16356	12/01/2018	DUNNINGS INVESTMENTS P/L	Diesel fuel supply for December 2017	-1550.78
EFT16357	12/01/2018	DAVINA ENTERPRISES (KYLIE DAVEY)	Boomer Volunteers Lunch. 15 Adults @ \$20.00 each.	-300.00
EFT16358	12/01/2018	KLEEN WEST DISTRIBUTORS	Cleaning Materials for various buildings	-823.08
EFT16359	12/01/2018	TKB MECHANICAL	fit windscreen for PLDR6	-700.00
EFT16360	12/01/2018	DUN DIRECT PTY LTD	Bulk Diesel supply for December 2017	-8292.41
EFT16361	12/01/2018	GREAT SOUTHERN FUEL SUPPLIES	December Fuel	-1528.26
EFT16362	12/01/2018	LYNETTE HOOD	Reimbursement for laundering 22 table cloths plus 1 bottle of spray	-159.12
EFT16363	12/01/2018	RURAL RANGER SERVICES	Ranger Services from 20/12/17 to 05/01/18	-887.50
EFT16364	12/01/2018	TOPP DOGG (PG & JH WALSH)		-957.60
	14/12/2017	TOPP DOGG (PG & JH WALSH)	Digitisation of CRC logo for Staff uniforms	45.00
	14/12/2017	TOPP DOGG (PG & JH WALSH)	Men's & ladies tasman Polos - Royal/Red & Black/Teal	912.60
EFT16365	12/01/2018	FIVE STAR BUSINESS & INNOVATION	Handling Fee for consumables supplied to CRC for photocopier	-26.30
EFT16366	12/01/2018	KYLIE NEAVES	EHO, Food & Public Health Services 10.01.18 & 11.01.18	-1040.00
EFT16367	12/01/2018	WINC AUSTRALIA PTY LTD		-642.67
	05/01/2018	WINC AUSTRALIA PTY LTD	Stationary for Administration office and ink for Depot	334.92
	31/12/2017	WINC AUSTRALIA PTY LTD	Shire administration stationery order	307.75
EFT16368	12/01/2018	SHELLY BOOTH	Refund for incorrect charge of printing	-37.80
EFT16369	17/01/2018	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT16370	17/01/2018	IQU SOCIAL CLUB	Employee Social Club Deductions	-230.00
EFT16371	17/01/2018	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT16372	17/01/2018	ANZ BANK (NETT WAGES)	PPE 16.01.18	-58895.59
EFT16373	19/01/2018	BOEKEMAN NOMINEES PTY LTD		-53.90
	07/12/2017	BOEKEMAN NOMINEES PTY LTD	Heater hose for CTV Bus VCTV1	21.02
	21/12/2017	BOEKEMAN NOMINEES PTY LTD	Lens for rear of JCB Backhoe PBH3	32.88
EFT16374	19/01/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges for Cat Grader PG13	-101.36
EFT16375	19/01/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges for Fire clothing	-26.35
EFT16376	19/01/2018	WALLIS COMPUTER SOLUTIONS	Uninterruptable Power Supply	-696.30
EFT16377	19/01/2018	IXOM OPERATIONS PTY LTD	5 x Chlorine Bottles for Swimming Pool & Parks and Gardens	-263.25
EFT16378	19/01/2018	WESFARMERS KLEENHEAT GAS PTY LTD		-303.60
	01/01/2018	WESFARMERS KLEENHEAT GAS PTY LTD	Cylinder service charge - 2A Patterson St Wongan Hills	75.90
	01/01/2018	WESFARMERS KLEENHEAT GAS PTY LTD	Cylinder service charge - 14 Ellis St Wongan Hills	75.90
	01/01/2018	WESFARMERS KLEENHEAT GAS PTY LTD	Cylinder service charge - Burakin Hall	75.90
	01/01/2018	WESFARMERS KLEENHEAT GAS PTY LTD	Cylinder service charge - 30 Wandoo Crescent Wongan Hills	75.90
EFT16379	19/01/2018	COVS		-143.90
1690025508	08/01/2018	COVS	Cable clamps, cable ties for Hilux PUT73	108.88
1690025540	09/01/2018	COVS	spark plug & cable clamps for Hilux PUT73 & PSP1	35.02
EFT16380	19/01/2018	TRUCK CENTRE (WA) PTY LTD		-522.96
	12/01/2018	TRUCK CENTRE (WA) PTY LTD	Supply value kit, silencer, fuel filter cap, air cleaner, connector & fittings for Tip Truck PTK35	499.15
	16/01/2018	TRUCK CENTRE (WA) PTY LTD	Supply connector, fittings & freight for Truck PTK35	23.81
EFT16381	19/01/2018	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BCITF Payment - December 2017	-56.65
EFT16382	19/01/2018	FEGAN BUILDING SURVEYING	Building Surveying	-654.50
EFT16383	19/01/2018	CIABARRI PAINTING	Painting in Admin and foyer area of administration office	-5215.10
EFT16384	19/01/2018	FIVE STAR BUSINESS & INNOVATION		-3653.24
	24/11/2017	FIVE STAR BUSINESS & INNOVATION	Meter reading - CRC Photocopier	3570.74
	09/11/2017	FIVE STAR BUSINESS & INNOVATION	Admin & handling fee for CRC photocopier	82.50
EFT16385	19/01/2018	KYLIE NEAVES	EHO Services - 17.01.18 and 18.01.18	-1040.00
EFT16386	24/01/2018	CJD EQUIPMENT PTY LTD		-4444.92
	12/01/2018	CJD EQUIPMENT PTY LTD	Supply filters, oil filters & service Loader PLDR6	3729.92
	12/01/2018	CJD EQUIPMENT PTY LTD	1000 hour service for Loader PLDR8	715.00
EFT16387	24/01/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges for FUSO Tray Truck PTK31	-20.88
EFT16388	24/01/2018	WCS CONCRETE	Manhole Installation, McIntosh's - Danubin St	-1580.15
EFT16389	24/01/2018	MOORA GLASS SERVICE	Supply and Fit Sliding Door at 16 Moore St Wongan Hills	-699.60
EFT16390	24/01/2018	WESTWATER ENTERPRISES PTY LTD	2 x orange chlorine windsock 900 x 300 for Swimming Pool & Parks & Gardens	-1082.40

LIST OF ACCOUNTS DUE AND SUBMITTED FROM 1ST JANUARY TO 31 JANUARY 2018				
EFT16391	24/01/2018	N-COM PTY LTD	Site Attendance - Satellite Dish Realignment for SBS Travelling Costs	-3502.40
EFT16392	24/01/2018	HDJ CONTRACTING	Cleaning of CRC & Allied Health Side of Medical Centre 02/01/18 to 12/01/18	-1039.50
EFT16393	24/01/2018	NEWINS FAMILY TRUST	Tip Management - January 2018	-3758.33
EFT16394	24/01/2018	HENDOS PLUMBING & GAS SERVICES	Repair tap in ladies toilets- Admin Office	-176.00
EFT16395	24/01/2018	ALAN HART	IT Consumables - Monitors, speakers, display port and surface pro docking station	-1280.93
EFT16396	24/01/2018	KYLIE NEAVES	EHO Services - 23.01.18 and 24.01.18	-1040.00
EFT16397	24/01/2018	A PLUS TRAINING SOLUTIONS PTY LTD	Chainsaw Safety and Maintenance Course - 18/01/2018	-2520.00
EFT16398	24/01/2018	INDUSTRIAL AUTOMATION GROUP	Repairs and upgrade to Ballidu Standpipe	-7399.70
EFT16399	24/01/2018	RURAL RANGER SERVICES	Ranger Services - 8/1, 11/1, 12/1, 16/1, 19/1	-775.00
EFT16400	31/01/2018	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT16401	31/01/2018	IOU SOCIAL CLUB	Employee Social Club Deductions	-220.00
EFT16402	31/01/2018	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT16403	31/01/2018	ANZ BANK (NETT WAGES)	PPE 30.01.18	-56392.63
EFT16426	31/01/2018	DEPARTMENT OF TRANSPORT	January DPI Payment	-61798.50
21082	03/01/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1510.00
21083	05/01/2018	TELSTRA CORPORATION LIMITED	Telephone usage for Shire administration December 2017	-2221.55
21084	05/01/2018	SYNERGY		-6777.45
	02/01/2018	SYNERGY	Electricity consumption for Burakin Hall	42.45
	03/01/2018	SYNERGY	Electricity consumption for Ninan St Wongan Hills	59.80
	03/01/2018	SYNERGY	Electricity consumption for Alpha Park	156.35
	19/12/2017	SYNERGY	Electricity consumption for Swimming Pool	2606.60
	02/01/2018	SYNERGY	Electricity consumption for Wongan Hills Street Lighting	3874.45
	02/01/2018	SYNERGY	Electricity consumption for Cadoux toilets	37.80
21085	05/01/2018	CHADSON ENGINEERING BALCATT	200mm Foot Valve for Wongan Hills Swimming Pool	-2695.00
21086	12/01/2018	BORAL CONSTRUCTION MATERIALS GROUP LIMITED		-30235.57
	30/12/2017	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	10mm re seal crumbed rubber on Bindi Bindi Rd Ballidu	23098.79
	30/12/2017	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	10mm re seal crumber rubber on Ballidu East Road	7136.78
21087	12/01/2018	SYNERGY		-2263.05
110893500	05/01/2018	SYNERGY	Electricity consumption for Medical Centre	1025.15
207563180	05/01/2018	SYNERGY	Electricity consumption for CRC Building	76.50
361042250	04/01/2018	SYNERGY	Electricity consumption for Wongan Hills Recreation Centre	1104.45
2008390543	04/01/2018	SYNERGY	Electricity consumption for Quinlan St Gardens	56.95
21089	17/01/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1510.00
21090	19/01/2018	WESTNET PTY LTD	Internet usage for Shire, CRC, Depot & Swimming Pool	-724.68
21091	19/01/2018	WATER CORPORATION		-4013.76
	03/01/2018	WATER CORPORATION	Water consumption for Wongan Hills Tennis Club	58.78
	09/01/2018	WATER CORPORATION	Water consumption & rates for Standpipe at Davies Rd Koorda-Buntine	2441.03
	10/01/2018	WATER CORPORATION	Water consumption & Rates for Standpipe at Kondut West Road	42.86
	10/01/2018	WATER CORPORATION	Water consumption for standpipe at Wongan Hills Road Calingiri	40.47
	10/01/2018	WATER CORPORATION	Water consumption for standpipe at Wongan Hills Road Calingiri	40.47
	10/01/2018	WATER CORPORATION	Water consumption for standpipe at Craig Road	40.47
	10/01/2018	WATER CORPORATION	Water consumption & rates for Standpipe at Kondut East Road Koorda Buntine	97.85
	09/01/2018	WATER CORPORATION	Water consumption for standpipe at Manmanning Road	40.47
	09/01/2018	WATER CORPORATION	Water consumption & rates for Standpipe at Podmore Road Koorda Buntine	652.57
	12/01/2018	WATER CORPORATION	Water consumption for standpipe at Railway St Koorda Buntine	40.47
	11/01/2018	WATER CORPORATION	Water consumption & rates for Standpipe at Summers East Road	475.46
	12/01/2018	WATER CORPORATION	Water consumption & rates for Standpipe at Fairbank St	42.86
21092	19/01/2018	TELSTRA CORPORATION LIMITED	Telstra Account - CRC - December and January	-1011.22
21093	19/01/2018	BORAL CONSTRUCTION MATERIALS GROUP LTD	Primer & 14mm seal around 19,000SQM @\$4.08 for Hospital Road	-82252.56
21094	19/01/2018	SYNERGY		-8037.20
	03/01/2018	SYNERGY	Electricity consumption for 30 Wandoo Crescent Wongan Hills	335.40

LIST OF ACCOUNTS DUE AND SUBMITTED FROM 1ST JANUARY TO 31 JANUARY 2018				
	03/01/2018	SYNERGY	Electricity consumption for 11 Wandoo Crescent Wongan Hills	79.10
	03/01/2018	SYNERGY	Electricity consumption for Wongan Hills Aerodrome	48.30
	03/01/2018	SYNERGY	Electricity consumption for Shire Depot	971.60
	02/01/2018	SYNERGY	Electricity consumption for Cadoux Fire Shed	31.45
	04/01/2018	SYNERGY	Electricity consumption for Comer St Parks & Gardens	538.10
	04/01/2018	SYNERGY	Electricity consumption for 2 Ephlin Crescent (Telecentre)	58.80
	04/01/2018	SYNERGY	Electricity consumption for Fenton St Water Catchment	85.50
	04/01/2018	SYNERGY	Electricity consumption for Civic Centre	673.55
	10/01/2018	SYNERGY	Electricity consumption for Railway Dam	37.55
	04/01/2018	SYNERGY	Electricity consumption for Shire Admin Office	1039.75
	10/01/2018	SYNERGY	Electricity consumption for Ballidu Hall	111.00
	10/01/2018	SYNERGY	Electricity consumption for Wongan Hills Recreation Centre	2231.25
	10/01/2018	SYNERGY	Electricity consumption for Railway Shed	555.05
	10/01/2018	SYNERGY	Electricity consumption for CRC Building	1102.95
	05/01/2018	SYNERGY	Electricity consumption for Wongan Hills Museum	137.85
21095	19/01/2018	DEPARTMENT OF LANDS	Land Lease - Annual Charge as per agreement	-500.00
21096	23/01/2018	P & WM KELLY	Christmas Lights winner awards 2017	-25.00
21097	23/01/2018	WONGAN HILLS PROGRESS ASSOCIATION	Christmas Lights winner awards 2017	-100.00
21098	23/01/2018	DL & KL COUTTS	Christmas lights winner awards 2017	-75.00
21099	23/01/2018	ASHLEY & SANDRA DOWSETT	Christmas Lights winner awards 2017	-100.00
21100	23/01/2018	TERRY AND JOY LEETE	Christmas Lights winner awards 2017	-100.00
21101	24/01/2018	WATER CORPORATION		-22560.82
	15/01/2018	WATER CORPORATION	Water consumption for Standpipe at Depot	291.53
	16/01/2018	WATER CORPORATION	Water consumption for 162 Danubin Street	40.47
	16/01/2018	WATER CORPORATION	Water consumption for Wongan Hills Cemetery	88.47
	15/01/2018	WATER CORPORATION	Water rates for Doctor's residence	221.68
	15/01/2018	WATER CORPORATION	Water rates for 27D Quinlan St Wongan Hills	242.07
	15/01/2018	WATER CORPORATION	Water rates for 151 Ninan St Wongan Hills	40.47
	15/01/2018	WATER CORPORATION	Water consumption & rates for Shire Depot	704.17
	15/01/2018	WATER CORPORATION	Water rates for Commercial St (CRC Building)	40.47
	15/01/2018	WATER CORPORATION	Water consumption for Park at Ninan St	76.51
	12/01/2018	WATER CORPORATION	Water consumption for toilets at King Street	47.82
	15/01/2018	WATER CORPORATION	Water rates for Saleyard	94.69
	15/01/2018	WATER CORPORATION	Water consumption & rates for CRC Building	301.47
	15/01/2018	WATER CORPORATION	Water consumption & rates for Park on Fenton St	144.96
	15/01/2018	WATER CORPORATION	Water rates for Telecentre	40.82
	15/01/2018	WATER CORPORATION	Water rates for Wongan Hills Cubbyhouse	130.61
	15/01/2018	WATER CORPORATION	Water rates for Elizabeth Telfer Centre	76.74
	15/01/2018	WATER CORPORATION	Water consumption & rates for Units 1, 2 & 3 Stickland St Wongan Hills	536.98
	15/01/2018	WATER CORPORATION	Water rates for 16 Moore St Wongan Hills	218.82
	15/01/2018	WATER CORPORATION	Water rates for 2A Patterson St Wongan Hills	205.50
	15/01/2018	WATER CORPORATION	Water rates for 2B Patterson St Wongan Hills	205.50
	12/01/2018	WATER CORPORATION	Water consumption & rates for Wongan Hills Museum	199.85
	15/01/2018	WATER CORPORATION	Water consumption for Median Strip	298.88
	15/01/2018	WATER CORPORATION	Water rates for 27A Quinlan St Wongan Hills	218.82
	15/01/2018	WATER CORPORATION	Water rates for 27B Quinlan St Wongan Hills	218.82
	15/01/2018	WATER CORPORATION	Water rates for 27C Quinlan St Wongan Hills	218.82
	10/01/2018	WATER CORPORATION	Water consumption & rates for Wongan Hills Aerodrome	64.11
	10/01/2018	WATER CORPORATION	Water consumption for Kondut Park	2.39
	15/01/2018	WATER CORPORATION	Water consumption for Wongan Hills Sports Complex	76.51
	15/01/2018	WATER CORPORATION	Water consumption for 31A Quinlan St Wongan Hills	218.82
	15/01/2018	WATER CORPORATION	Water consumption & rates for Add service 27 Quinlan St Wongan Hills	238.27
	15/01/2018	WATER CORPORATION	Water consumption & rates for Masonic Lodge	81.52
	12/01/2018	WATER CORPORATION	Water consumption & rates for Ballidu Hall	78.73
	15/01/2018	WATER CORPORATION	Water consumption & rates for UB 31 Quinlan St Wongan Hills	343.21
	15/01/2018	WATER CORPORATION	Water consumption & rates for 30 Wandoo Crescent Wongan Hills	388.60
	15/01/2018	WATER CORPORATION	Water consumption & rates for 14 Ellis St Wongan Hills	351.62
	15/01/2018	WATER CORPORATION	Water consumption & rates for 8 Ellis St Wongan Hills	360.57

LIST OF ACCOUNTS DUE AND SUBMITTED FROM 1ST JANUARY TO 31 JANUARY 2018				
	15/01/2018	WATER CORPORATION	Water consumption & rates for 49 Quinlan St Wongan Hills	299.51
	15/01/2018	WATER CORPORATION	Water consumption & rates for 7 Wandoo Crescent Wongan Hills	351.62
	15/01/2018	WATER CORPORATION	Water consumption for Park on Fenton St	1575.67
	15/01/2018	WATER CORPORATION	Water consumption for Median Strip on Fenton St	2367.09
	15/01/2018	WATER CORPORATION	Water consumption & rates for Civic Centre	2589.94
	15/01/2018	WATER CORPORATION	Water consumption & rates for Shire Admin Office	1771.90
	12/01/2018	WATER CORPORATION	Water consumption for Bunyip Park	78.90
	15/01/2018	WATER CORPORATION	Water consumption for Swimming Pool	4715.05
	15/01/2018	WATER CORPORATION	Water consumption & rates for 11 Wandoo Crescent Wongan Hills	384.12
	15/01/2018	WATER CORPORATION	Water rates for 14 Shields Crescent Wongan Hills	218.82
	11/01/2018	WATER CORPORATION	Water consumption for Alpha Park	822.50
	12/01/2018	WATER CORPORATION	Water consumption & Rates for Medical Centre	276.41
21102	24/01/2018	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Primer seal & 14mm Seal on the Dowerin Kalannie Road	-165944.90
21103	31/01/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1425.00
DD8699.1	02/01/2018	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7871.52
DD8699.2	02/01/2018	AUSTRALIAN SUPER	Payroll deductions	-391.02
DD8699.3	02/01/2018	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-156.62
DD8699.4	02/01/2018	ANZ SMART CHOICE SUPER	Superannuation contributions	-311.75
DD8699.5	02/01/2018	REST SUPERANNUATION	Superannuation contributions	-174.36
DD8699.6	02/01/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-223.57
DD8699.7	02/01/2018	PRIME SUPER	Superannuation contributions	-622.04
DD8699.8	02/01/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-198.45
DD8699.9	02/01/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-132.05
DD8710.1	16/01/2018	WALGS SUPERANNUATION PLAN	Employee Superannuation	-8185.87
DD8710.2	16/01/2018	AUSTRALIAN SUPER	Payroll deductions	-397.48
DD8710.3	16/01/2018	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-189.73
DD8710.4	16/01/2018	ANZ SMART CHOICE SUPER	Superannuation contributions	-311.75
DD8710.5	16/01/2018	REST SUPERANNUATION	Superannuation contributions	-174.36
DD8710.6	16/01/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-225.41
DD8710.7	16/01/2018	PRIME SUPER	Superannuation contributions	-630.73
DD8710.8	16/01/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-202.05
DD8710.9	16/01/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-132.05
DD8724.1	30/01/2018	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7808.38
DD8724.2	30/01/2018	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-360.72
DD8724.3	30/01/2018	ANZ SMART CHOICE SUPER	Superannuation contributions	-311.75
DD8724.4	30/01/2018	AUSTRALIAN SUPER	Superannuation contributions	-399.60
DD8724.5	30/01/2018	REST SUPERANNUATION	Superannuation contributions	-191.74
DD8724.6	30/01/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-226.82
DD8724.7	30/01/2018	PRIME SUPER	Superannuation contributions	-627.48
DD8724.8	30/01/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-202.78
DD8724.9	30/01/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-66.03
DD8699.10	02/01/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-66.03
DD8710.10	16/01/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-66.03

Municipal	671898.75
Trust	61798.50
Total	733697.25
Recoverable	1415.00
Partially Recoverable	308690.02



## 9.2.4 FINANCIAL REPORTS – JANUARY 2018

FILE REFERENCE:	F1.4
REPORT DATE:	23 February 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

### **PURPOSE OF REPORT:**

That the following statements and reports for the month ended January 2018 be received:

### **BACKGROUND:**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### **Financial activity statement report**

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:–

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### **COMMENT:**

Refer to attachment.



## **POLICY REQUIREMENTS:**

Council Policy 4.8 - Monthly Financial Reporting Requirements

## **LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

## **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposals.
- **Economic**  
There are no known economic implications associated with the proposals.
- **Social**  
There are no known social implications associated with the proposals.

## **FINANCIAL IMPLICATIONS:**

The financial reports for the period ending January 2018 are attached to the Council agenda.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

## **STAFF RECOMMENDATION:**

**That the following Statements and reports for the month ended January 2018 be received:**

### **2. Monthly Statements as follows;**

<b>l. Statement of Financial Activity (by Nature and Type)</b>	<b>FM Regs 34</b>
<b>m. Statement of Operating Activities by Programme/Activity (Summary)</b>	<b>FM Regs 34</b>
<b>n. Statement of Net Current Assets (NCA)</b>	<b>FM Regs 34</b>
<b>o. Rate setting statement</b>	<b>Discretionary</b>
<b>p. Disposal of Assets</b>	<b>Discretionary</b>
<b>q. Rates Outstanding Report</b>	<b>Discretionary</b>
<b>r. Debtors Outstanding Report</b>	<b>Discretionary</b>
<b>s. Bank Reconciliation Report</b>	<b>Discretionary</b>
<b>t. Investment Report</b>	<b>Discretionary</b>
<b>u. Reserve Account Balances Report</b>	<b>Discretionary</b>
<b>v. Loans Schedule</b>	<b>Discretionary</b>

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 JANUARY 2018**

	Approved Budget 2017- 2018	Current Budget 2017-2018	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,796,594)	(2,796,594)	(2,483,916)	(2,483,916)		0.0%	✓
Grants Operating, Subsidies & Contributions	(1,979,732)	(1,979,732)	(1,004,733)	(837,501)		16.6%	⊖
Non Operating Grants, Subsidies & Contributions	(1,414,387)	(1,414,387)	(820,198)	(875,013)		(6.7%)	✓
Fees & Charges & Service Charges	(504,859)	(504,859)	(365,324)	(371,116)		(1.6%)	✓
Other Revenue	(122,300)	(122,300)	(72,461)	(212,400)		(193.1%)	✗
Interest	(86,426)	(86,426)	(49,993)	(37,813)		24.4%	⊖
Profit on sale of Assets	-	-	-	(82)		0.0%	✓
<b>a: TOTAL INCOME</b>	<b>(6,904,298)</b>	<b>(6,904,298)</b>	<b>(4,796,625)</b>	<b>(4,817,841)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,082,329	2,082,329	1,197,391	1,239,553		3.5%	✓
Materials & Contracts	1,484,430	1,484,430	866,838	689,687		(20.4%)	⊖
Utilities (Gas, Electricity) etc.	304,603	304,603	183,919	208,590		13.4%	✗
Interest #	33,470	33,470	29,845	7,822	11	(73.8%)	⊖
Insurance	246,761	246,761	209,300	226,544		8.2%	✓
Other General	323,874	323,874	257,498	183,968		(28.6%)	⊖
Loss on Asset Disposals	165,176	165,176	52,847	90,277		70.8%	✗
Depreciation	2,573,155	2,573,155	1,500,989	926,962		(38.2%)	⊖
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,213,798</b>	<b>7,213,798</b>	<b>4,298,627</b>	<b>3,573,404</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>309,500</b>	<b>309,500</b>	<b>(497,998)</b>	<b>(1,244,436)</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	502,382	502,382	241,577	172,737		(38.2%)	⊖
Furniture & Equipment	-	-	-	-			✓
Motor Vehicles	198,000	198,000	164,000	175,649		7.1%	✓
Plant	650,400	650,400	650,400	256,994		(60.5%)	⊖
Infrastructure Other	26,530	26,530	26,102	-		(100.0%)	⊖
Infrastructure Roads	2,954,620	2,954,620	1,267,876	1,029,850		(18.8%)	⊖
<b>d: TOTAL CAPITAL</b>	<b>4,331,932</b>	<b>4,331,932</b>	<b>2,349,955</b>	<b>1,635,230</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>4,641,432</b>	<b>4,641,432</b>	<b>1,851,957</b>	<b>390,794</b>			
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(2,573,155)	(2,573,155)	(1,500,989)	(926,962)			
Profit on sale of assets	-	-	-	82	6		
Loss on sale of assets	(165,176)	(165,176)	(52,847)	(90,277)	6		
Proceeds from Sale of Assets	(246,500)	(246,500)	(246,500)	(132,045)	6		
Transfer from reserves	(1,013,867)	(1,013,867)	(1,013,867)	(511,317)	10		
Transfer to reserves	349,087	349,087	349,087	11,317	10		
Interest paid to reserves #	32,523	32,523	32,523	12,003	10		
Net Movement in LSL Reserve				(438)			
LSL Provision in reserves							
Loan proceeds	(400,000)	(400,000)	(400,000)	(400,000)			
Loan principal repayment	576,800	576,800	576,800	531,442	11		
Loan to SSL Parties	400,000	400,000	400,000	400,000			
SSL Principal Reimbursements	(76,800)	(76,800)	(76,800)	(31,442)	11		
Less (Surplus)/deficit B/Fwd	(1,524,344)	(1,524,344)	(1,524,344)	(1,785,732)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>(1,604,979)</b>	<b>(2,532,575)</b>			

\*\* This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

**Key** Within budget tolerance of 10% ✓  
Over budget tolerance of 10% ✗  
Under budget tolerance of 10% ⊖

**Shire of Wongan-Ballidu**  
**Variance Report for January 2018**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
0	Grants Operating, Subsidies & Contributions	Operating Grants received is lower than what Council expected to receive at this time of the year. This variance is a timing variance.
x	Other Revenue	The Shire has received re-imbursments that were not budgeted for or planned for this financial year. (eg workers compensation). This type of income is offset by expenditure.
0	Interest	Interest Received on Investments is always recognised as income when the term deposit matures. The monthly budget is 1/12 of the Annual Budget. The Variance is due to the year-to-date budget not accurately reflecting the timing of receiving the interest earnings on investments and it is very difficult to predict interest earnings as term deposit maturity dates are determined at the time of investment.
	Operating Expenditure	
0	Materials & Contracts	There are some individual line items that are under-budget mainly because of the timing of programmed works or activities. There are minor variances within many accounts in this category, adding up to a under budget variance.
x	Utilities (Gas, Electricity) etc	Utility charges are slightly over budget, this is timing variance.
0	Interest	The shire had budgeted for interest expenditure for the new self-supporting loan that was budgeted for this financial year. This loan was only drawn down in October and November.
0	Other General	The line item for Community Grants is under budget. The budget predicted that more payments would have been made by the end of January. This is a timing issue as payments are being made to community groups.
x	Loss on Asset Disposals	This is a timing variance, changeovers of fleet and plant have commenced and there are always variations to budget due to many factors including timing in the budget, trade in variances to budget etc. The overall program is in-line with budget expectations.
0	Depreciation	When preparing the 2017/18 budget, depreciation was estimated on the value of the assets at the time (some classes of assets were revalued at the 30 <sup>th</sup> June to reflect their fair value) and with the change in values, and updated depreciation rates the monthly charge is different to the budget.

Code	Report Section	Comments
	Capital	
0	Land & Buildings	The Capital program for the 2017/18 year has commenced. The difference in the actual expenditure to budget is a timing issue.
0	Plant	The plant replacement program has commenced with the acquisition of the Prime Mover. It was expected that by the end of the year that the purchase of the Grader has occurred. As yet, this has not happened so this variance is timing variance.
0	Infrastructure Other	This is for the construction of a water pipe to the airport and the purchase of street furniture. These projects have not commenced as yet.
0	Infrastructure Roads	The road construction program has commenced and this difference to budget is a timing issue only.

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 JANUARY 2018**

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<b>INCOME</b>				
General Purpose Funding	03	(3,836,594)	(3,836,594)	(2,999,564)
Governance	04	(78,350)	(78,350)	(62,988)
Law, Order & Public Safety	05	(33,700)	(33,700)	(21,914)
Health	07	(22,600)	(22,600)	(25,920)
Education & Welfare	08	(4,743)	(4,743)	(1,686)
Housing	09	(75,306)	(75,306)	(63,334)
Community Amenities	10	(178,680)	(178,680)	(179,888)
Recreation & Culture	11	(78,977)	(78,977)	(24,686)
Transport	12	(2,263,744)	(2,263,744)	(1,158,701)
Economic Services	13	(41,950)	(41,950)	(9,287)
Other Property & Services	14	(289,655)	(289,655)	(269,875)
<b>a: TOTAL INCOME</b>		<b>(6,904,299)</b>	<b>(6,904,299)</b>	<b>(4,817,841)</b>
<b>OPERATING EXPENSES</b>				
General Purpose Funding	03	113,582	113,582	86,339
Governance	04	450,916	450,916	225,526
Law, Order & Public Safety	05	276,130	276,130	84,269
Health	07	147,535	147,535	110,690
Education & Welfare	08	222,292	222,292	128,057
Housing	09	182,511	182,511	112,040
Community Amenities	10	444,782	444,782	224,427
Recreation & Culture	11	1,685,850	1,685,850	1,004,885
Transport	12	2,452,331	2,452,331	1,071,053
Economic Services	13	252,172	252,172	111,337
Other Property & Services #	14	985,697	985,697	414,783
<b>b: TOTAL OPERATING EXPENSES</b>		<b>7,213,798</b>	<b>7,213,798</b>	<b>3,573,404</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>		<b>309,499</b>	<b>309,499</b>	<b>(1,244,436)</b>
<b>CAPITAL EXPENSES</b>				
General Purpose Funding	23	-	-	-
Governance	24	188,000	188,000	157,161
Law, Order & Public Safety	25	-	-	-
Health	27	20,000	20,000	-
Education & Welfare	28	-	-	-
Housing	29	110,844	110,844	11,215
Community Amenities	30	29,200	29,200	-
Recreation & Culture	31	229,738	229,738	106,598
Transport	32	3,718,150	3,718,150	1,336,825
Economic Services	33	-	-	-
Other Property & Services	34	36,000	36,000	23,431
<b>d: TOTAL CAPITAL EXPENSES</b>		<b>4,331,932</b>	<b>4,331,932</b>	<b>1,635,230</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>		<b>4,641,431</b>	<b>4,641,431</b>	<b>390,794</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 31 JANUARY 2018**

**NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22**

	2016-2017	BUDGET	2017-2018
SURPLUS / (DEFICIT)	1,785,732	(0)	2,532,575
<b>COMPRISES</b>			
Cash (including reserves)	4,427,258	2,427,189	4,555,243
Current rates	144,475	103,402	363,680
Sundry debtors	252,793	252,792	108,275
Tax receivables	5,916	39,550	56,406
Other debtors	7,903	7,218	14,844
A: SSL debtors (are excluded see D: adj)	56,047	75,786	28,455
Inventories	11,262	11,212	10,884
<b>Less:</b>			
Reserves	(2,636,854)	(2,004,597)	(2,148,857)
Sundry creditors	(102,162)	(338,800)	(25,320)
Accrued interest	(10,997)	(10,905)	(0)
ESL Levy Owed	(36,178)	(85,654)	(32,420)
PAYG/GST Due To ATO	(14,622)	(42,778)	(119,544)
B: Other - (are excluded see D: adj)		-	
LSL Cash backed Reserve	78,142	79,314	78,579
Tax liabilities	12,972	14,836	25,945
Other -Trust Bank Fees	-	-	(163)
C: Loan liability (are excluded see D: adj)	(556,007)	(81,923)	(28,415)
Current employee benefits provisions	(354,176)	(452,779)	(354,977)
D: Adjustments (see above A to C)	499,960	6,137	(40)
	-		
Surplus / (Deficit) Variance	1,785,732	(0)	2,532,575

**NOTE 1B: CLOSING FUNDS alternate format to Note 1 above**

	2016-2017	BUDGET	YTD
<b>Current assets</b>			
Cash & cash equivalents	4,427,258	2,427,189	4,555,243
Sundry debtors	467,134	478,748	571,660
Inventories	11,262	11,212	10,884
<b>Total current assets</b>	4,905,654	2,917,149	5,137,787
<b>Current liabilities</b>			
Creditors and accounts payable	(150,987)	(383,987)	(151,339)
Current loan liability	(556,007)	(81,923)	(28,415)
Provisions	(354,176)	(452,779)	(354,977)
<b>Total current liability</b>	(1,061,170)	(918,689)	(534,732)
<b>Net current assets</b>	3,844,483	1,998,460	4,603,055
Less: restricted reserves	(2,636,854)	(2,004,597)	(2,148,857)
Less: SSL principal repayments	(56,047)	(75,786)	(28,455)
Add back: Current loan liability	556,007	81,923	28,415
Add back: LSL Cash backed Reserve	78,142	-	78,579
Other - Trust Bank Fees	-	-	(163)
Surplus / (Deficit) Variance	1,785,732	(0)	2,532,575

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 31 JANUARY 2018**

	2017-2018 APPROVED BUDGET	2017-2018 CURRENT BUDGET	2017-2018 ACTUAL
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,040,000)	(1,040,000)	(515,648)
Governance	(78,350)	(78,350)	(62,988)
Law, Order & Public Safety	(33,700)	(33,700)	(21,914)
Health	(22,600)	(22,600)	(25,920)
Education & Welfare	(4,743)	(4,743)	(1,686)
Housing	(75,306)	(75,306)	(63,334)
Community Amenities	(178,680)	(178,680)	(179,888)
Recreation & Culture	(78,976)	(78,976)	(24,686)
Transport	(2,263,744)	(2,263,744)	(1,158,701)
Economic Services	(41,950)	(41,950)	(9,287)
Other Property & Services	(289,655)	(289,655)	(269,875)
<b>A</b>	<b>(4,107,704)</b>	<b>(4,107,704)</b>	<b>(2,333,925)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	113,582	113,582	86,339
Governance	450,916	450,916	225,526
Law, Order & Public Safety	276,130	276,130	84,269
Health	147,535	147,535	110,690
Education & Welfare	222,292	222,292	128,057
Housing	182,511	182,511	112,040
Community Amenities	444,782	444,782	224,427
Recreation & Culture	1,685,850	1,685,850	1,004,885
Transport	2,452,331	2,452,331	1,071,053
Economic Services	252,172	252,172	111,337
Other Property & Services	985,697	985,697	414,783
<b>B</b>	<b>7,213,798</b>	<b>7,213,798</b>	<b>3,573,404</b>
<b>C= A and B</b>	<b>3,106,094</b>	<b>3,106,094</b>	<b>1,239,479</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<b><u>Non-Cash Expenditure and Revenue</u></b>			
Depreciation on Assets	(2,573,155)	(2,573,155)	(926,962)
Profit/(Loss) on Asset Sales	(165,176)	(165,176)	(90,195)
<b><u>Capital Expenditure &amp; Income</u></b>			
Purchase of land & buildings #	502,382	502,382	172,737
Purchase of furniture & equipment	-	-	-
Purchase of motor vehicles #	198,000	198,000	175,649
Purchase of plant & machinery #	650,400	650,400	256,994
Purchase of other infrastructure #	26,530	26,530	-
Purchase of roads infrastructure #	2,954,620	2,954,620	1,029,850
Proceeds from sale of assets	(246,500)	(246,500)	(132,045)
<b><u>Financing Activities</u></b>			
Repayment of Loan Principal*	576,800	576,800	531,442
Loan proceeds / refinancing CL to NCL adj	(400,000)	(400,000)	(400,000)
Loans paid to SSL parties	400,000	400,000	400,000
Self Supporting Loan Income	(76,800)	(76,800)	(31,442)
<b><u>Reserve Movements</u></b>			
Transfers to Reserves	349,087	349,087	11,317
Interest paid to Reserves	32,523	32,523	12,003
Transfer from Reserves	(1,013,867)	(1,013,867)	(511,317)
Net Movement in LSL Reserve	-	-	(438)
LSL Provsion in resreves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,524,344)	(1,524,344)	(1,785,732)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(2,532,575)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,796,594</b>	<b>2,796,594</b>	<b>(48,660)</b>
<b>TOTAL RATES RAISED</b>	<b>2,796,594</b>	<b>2,796,594</b>	<b>2,483,916</b>

**SHIRE OF WONGAN-BALLIDU  
ANALYSIS OF DISPOSED ASSETS AS AT 31 JANUARY 2018**

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss	
<b>By Class</b>							
<b>Motor Vehicles</b>							
CEO Vehicle	1496	55,655	(48,000)	7,655	53,780	(36,364)	17,417
DCEO Vehicle	1458	40,883	(18,000)	22,883	39,724	(18,182)	21,542
Grader Ute	1437	15,388	(10,000)	5,388	15,471	(11,818)	3,653
Works Co-ordinator	1439	23,549	(18,000)	5,549	22,795	(18,182)	4,613
<b>Plant &amp; Equipment</b>							
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600	88,052	(45,000)	43,052
Cat Grader	1373	183,086	(105,000)	78,086			
Howard Mulcher		2,515	(2,500)	15	2,418	(2,500)	(82)
<b>TOTAL</b>		<b>411,676</b>	<b>(246,500)</b>	<b>165,176</b>	<b>222,240</b>	<b>(132,045)</b>	<b>90,195</b>
<b>By Program</b>							
<b>Governance</b>							
CEO Vehicle	1496	# 55,655	(48,000)	7,655	53,780	(36,364)	17,417
DCEO Vehicle	1458	40,883	(18,000)	22,883	39,724	(18,182)	21,542
<b>Health</b>							
<b>Transport</b>							
Grader Ute	1437	15,388	(10,000)	5,388	15,471	(11,818)	3,653
Works Co-ordinator	1439	23,549	(18,000)	5,549	22,795	(18,182)	4,613
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600	88,052	(45,000)	43,052
Cat Grader	1373	183,086	(105,000)	78,086			
Howard Mulcher		2,515	(2,500)	15	2,418	(2,500)	(82)
<b>Other Property &amp; Services</b>							
<b>TOTAL</b>		<b>411,676</b>	<b>(246,500)</b>	<b>165,176</b>	<b>222,240</b>	<b>(132,045)</b>	<b>90,195</b>
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>							
	<b>Current Budget Purchase Price</b>	<b>Current Budget Sale</b>	<b>Current Change-Over Budget</b>	<b>Actual Purchase</b>	<b>Actual Sale</b>	<b>Change-Over</b>	
<b>Motor Vehicles</b>							
CEO Vehicle	69,000	(48,000)	21,000	67,263	(36,364)	30,899	
DCEO Vehicle	52,000	(18,000)	34,000	43,047	(18,182)	24,865	
Grader Ute	34,000	(10,000)	24,000	26,116	(11,818)	14,298	
Works Co-ordinator	43,000	(18,000)	25,000	39,525	(18,182)	21,344	
<b>Plant &amp; Equipment</b>							
Prime Mover Side Tipper	250,000	(45,000)	205,000	236,900	(45,000)	191,900	
Grader	375,000	(105,000)	270,000				
Howard Mulcher	10,400	(2,500)	7,900	9,500	(2,500)	7,000	
Bushfire Truck	15,000	-	15,000				
Swimming Pool Plant (P&E)- CAPEX	-	-	-			6,160	
Water & Fuel Tankers - CAPEX	-	-	-			4,434	
<b>TOTAL</b>	<b>848,400</b>	<b>(246,500)</b>	<b>601,900</b>	<b>422,351</b>	<b>(132,045)</b>	<b>300,900</b>	



**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 31 JANUARY 2018**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	5,058,023.06	2,868,663.15	40,143.65	2,148,366.26	850.00
<b>Add:</b> Receipts	274,951.27	209,751.71	64,709.15	490.41	
Investment - Income	226.83	226.83			
	-				
<b>Less:</b> Payments - EFT & Cheques	(733,697.29)	(671,898.79)	(61,798.50)		
Payments - Bank Fees and Adjustments	(1,206.36)	(1,206.36)			
Investment - Transfers In/Out	-				
	-				
<b>Balance as per General Ledger</b>	<b>4,598,297.51</b>	<b>2,405,536.54</b>	<b>43,054.30</b>	<b>2,148,856.67</b>	<b>850.00</b>
<b>Balance as per Bank Statements</b>	810,087.10	765,909.57	42,442.92	884.61	850.00
<b>Balance as per Bank Deposit Certificates</b>	1,587,391.53	502,006.15		1,085,385.38	
<b>Balance as per Holder Certificates</b>	2,267,412.83	1,204,826.15		1,062,586.68	
<b>Add:</b> Outstanding Deposits	7,791.75	7,180.37	611.38		
Adjustments -	-				
<b>Less:</b> Unpresented Payments	(74,096.65)	(74,096.65)			
Adjustments - Bank transfer from receipting	(289.05)	(289.05)			
	-				
	-				
<b>Balance as per Cash Book</b>	<b>4,598,297.51</b>	<b>2,405,536.54</b>	<b>43,054.30</b>	<b>2,148,856.67</b>	<b>850.00</b>
Figure should equal same as Creditor Payment List	\$ (0.00)	\$ -	\$ -	\$ -	\$ -

**SHIRE OF WONGAN - BALLIDU**  
**INVESTMENT REPORT FOR 31 JANUARY 2018**

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
Muni Term Deposit	9770-46811			9/06/2017	9/09/2017		1.65%	\$ 200,000.00	\$ 2,021.36	\$ 202,021.36	YES
9778-06147	Muni Term Deposit			18/09/2017	18/12/2017	91	2.25%	\$ 500,000.00	\$ 2,804.79	\$ 502,804.79	YES
9778-06155	Muni Term Deposit			18/09/2017	18/12/2017	91	2.25%	\$ 500,000.00	\$ 2,804.79	\$ 502,804.79	NO
<b>Total of matured municipal investments</b>								<b>1,200,000.00</b>	<b>7,630.94</b>	<b>1,207,630.94</b>	

**Current Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised	
9770-46811	Muni Term Deposit			9/09/2017	9/03/2018	2.30%	\$ 202,021.36		\$	202,021.36	\$ -	
9778-06147	Muni Term Deposit			18/12/2017	18/03/2018	2.20%	\$ 502,804.79		\$	502,804.79	\$ -	
9778-06163	Muni Term Deposit			18/09/2017	19/03/2018	2.30%	\$ 500,000.00		\$	500,000.00	\$ -	
2299-32615	ANZ Online Saver						\$ 500,000.00	0	\$ 2,006.15	\$ 502,006.15	\$ 2,006.15	
<b>Total of current municipal investments</b>								<b>\$1,704,826.15</b>	<b>\$ -</b>	<b>\$ 2,006.15</b>	<b>\$ 1,706,832.30</b>	<b>\$ 2,006.15</b>

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
016820-973398684	Term Deposit			1/05/2017	1/08/2017	92	2.25%	\$ 1,544,922.26	\$ (482,335.58)	\$ 1,062,586.68	YES
<b>Total of matured reserve investments</b>								<b>1,544,922.26</b>	<b>-482,335.58</b>	<b>1,062,586.68</b>	

**Current Reserve Investments**

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investn	Transfers in/out	YTD Interest	Closing Balance	Interest Realised	
016820-973398684	Term Deposit		1/08/2017	1/02/2018	184	2.20%	\$1,062,586.68		\$	1,062,586.68	\$ -	
016820-223448048	ANZ Online Saver						\$1,127,362.00	\$ 1,132,979.14	\$ 5,660.48	\$ 43.32	\$ 5,660.48	
016820-410648838	ANZ Online Saver		6/06/2017				\$1,146,447.15	\$ (65,166.00)	\$ 4,060.91	\$ 1,085,342.06	\$ 4,060.91	
Reserve Saver	2527-63397	Cash at bank					\$ 884.63		\$	\$ 884.63	\$ -	
<b>Total of reserve investments and cash</b>								<b>\$3,337,280.46</b>	<b>\$ 1,067,813.14</b>	<b>\$ 9,721.39</b>	<b>\$ 2,148,856.69</b>	<b>\$ 9,721.39</b>

**Total of matured municipal and reserve investment**

								\$ 2,744,922.26	\$ (474,704.64)	\$ 2,270,217.62	\$ -
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**Total of current municipal and reserve investment and cash**

								\$5,042,106.61	\$ 1,067,813.14	\$ 11,727.54	\$ 3,855,688.99	\$ 11,727.54
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## SHIRE OF WONGAN - BALLIDU

## ANALYSIS OF RESERVE ACCOUNTS AS AT 31 JANUARY 2018

		ADOPTED FULL YEAR'S BUDGET					CURRENT FULL YEAR'S BUDGET					ACTUAL YTD AT 31 JANUARY 2018			
Reserve Description	GL Acct.	Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance	
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-	-	-	
Community Resource Centre Reserve	01989	(12,893)	(193)	-	-	(13,087)	(193.40)	-	-	(13,087)	(72.22)	-	-	(12,965.51)	
Depot Improvement Reserve	01940	(6,161)	(92)	-	-	(6,254)	(92.42)	-	-	(6,254)	(34.49)	-	-	(6,195.58)	
Historical Publications Reserve	01965	(6,744)	(101)	-	-	(6,845)	(101.15)	-	-	(6,845)	(37.78)	-	-	(6,781.34)	
Housing Reserve	01955	(1,766)	(26)	-	-	(1,793)	(26.49)	-	-	(1,793)	(9.96)	-	-	(1,776.24)	
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	
Loan Principal Reserve	01950	(511,228)	(639)	511,867	-	0	(639.03)	511,867	-	0	(89.09)	511,317	-	-	
LSL Reserve	01935	(78,142)	(1,172)	-	-	(79,314)	(1,172.13)	-	-	(79,314)	(437.62)	-	-	(78,579.36)	
Medical Facilities & R4R Special Projects Reserve	01975	(408,982)	(6,135)	230,000	(36,720)	(221,837)	(6,134.73)	230,000	(36,720)	(221,837)	(2,290.43)	-	-	(411,272.70)	
Patterson Street JV Housing Reserve	01988	(27,430)	(411)	-	(5,000)	(32,842)	(411.46)	-	(5,000)	(32,842)	(153.63)	-	-	(27,584.07)	
Plant Reserve	01945	(657,895)	(9,868)	247,000	(224,000)	(644,764)	(9,868.43)	247,000	(224,000)	(644,764)	(3,684.44)	-	-	(661,579.83)	
Quinlan Street JV Housing Reserve	01987	(27,958)	(419)	-	(5,000)	(33,378)	(419.38)	-	(5,000)	(33,378)	(156.50)	-	-	(28,114.90)	
Stickland JV Housing Reserve	01986	(36,173)	(543)	-	(5,000)	(41,715)	(542.59)	-	(5,000)	(41,715)	(202.57)	-	-	(36,375.27)	
Swimming Pool Reserve	01970	(132,590)	(1,989)	-	-	(134,579)	(1,988.85)	-	-	(134,579)	(742.55)	-	-	(133,332.34)	
Waste Management Reserve	01920	(28,386)	(426)	-	(5,000)	(33,811)	(425.79)	-	(5,000)	(33,811)	(158.99)	-	-	(28,544.66)	
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sporting Co-Location Reserve	01990	(700,505)	(10,508)	25,000	(68,367)	(754,380)	(10,507.58)	25,000	(68,367)	(754,380)	(3,932.72)	-	(11,317)	(715,754.87)	
<b>TOTALS</b>		<b>(2,636,853.68)</b>	<b>(32,523)</b>	<b>1,013,867</b>	<b>(349,087)</b>	<b>(2,004,597)</b>	<b>(32,523)</b>	<b>1,013,867</b>	<b>(349,087)</b>	<b>(2,004,597)</b>	<b>(12,003)</b>	<b>511,317</b>	<b>(11,317)</b>	<b>(2,148,856.67)</b>	

**SHIRE OF WONGAN - BALLIDU  
REPORT ON BORROWINGS AS AT 31 JANUARY 2018**

**Existing Loans**

\* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Jan 18	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2017	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Jan 18
142	Housing Construction	WB Community Association*	Mar-2020	400,000		2,280	(5,779)	111,297		(17,176)	94,121
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000				500,000		(500,000)	-
147	Aged Persons	Ninan House*	Jul-2022	100,000	(3,849)	23	(2,848)	48,787		(7,570)	41,217
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		219	(1,776)	35,612		(6,695)	28,917
151	Aged Persons	Ninan House*	Oct-2032	300,000		3,600	(10,950)	-			300,000
151B	Aged Persons	Ninan House*	Nov-2032	100,000		1,144	(3,480)				100,000
<b>TOTAL EXISTING LOANS</b>				<b>1,515,000</b>	<b>(3,849)</b>	<b>7,266</b>	<b>(24,833)</b>	<b>695,696</b>	<b>-</b>	<b>(531,442)</b>	<b>564,254</b>

Shire Loan Summary  
Self Supporting Loan Summary

500,000	-	-	-	500,000	-	(500,000)	-
1,015,000	(3,849)	7,266	(24,833)	195,696	-	(31,442)	564,254
1,515,000	(3,849)	7,266	(24,833)	695,696	-	(531,442)	564,254

Current loan liability  
Non current liability  
**Total Loan Liability**

SSL	Shire	Total
(24,605)	-	(24,605)
(539,649)	-	(539,649)
<b>(564,254)</b>	<b>-</b>	<b>(564,254)</b>

**SHIRE OF WONGAN - BALLIDU  
RATES OUTSTANDING 31 JANUARY 2018**

		Rates Raised for 2017-2018	\$ 2,808,574.00	
<b>Rates Outstanding Breakdown</b>				
Total Amount Outstanding		31-Jan-18	\$ 374,521.01	<b>13%</b>
Outstanding same time last year		31-Jan-17	\$ 362,262.74	<b>13%</b>

**SUNDRY DEBTORS OUTSTANDING 31 JANUARY 2018**

<b>Debtors Ageing Summary</b>				
Current			\$ 68,526.57	
30 Days			\$ 4,059.16	
60 Days			\$ 8,115.37	
90 Days & Over			\$ 31,074.27	
Credit Balance			\$ (2,980.33)	
<b>Total Outstanding</b>			<b>\$ 108,795.04</b>	
<b>Accounts 90 Days &amp; Over:</b>				
Date	Dr No.	Comments	Amount	
2/11/2013	794	Rent & damages	\$ 6,328.97	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Debtor has advised financial hardship and will be making monthly payments to pay debt off with council.
20/11/2015	1007	Standpipe water	\$ 140.07	Company went into Receivership 2016. Have received updated mailing details and will continue to follow up debt.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
1/06/2017	1261	Private Works	\$ 560.00	Debtor has advised financial hardship and will be making monthly payments commencing November to pay debt off with council.
30/06/2017	1056	CRC - Boomer Advertising, Boomer Sales and HR Training and Assessment	\$ 1,452.00	Debtor has been contacted to make payment and advised she didn't think she needed to as she didn't pass her test. Advised payment needs to be made in full or account will be on hold.
5/05/2017	1192	Medicare PIP & Wages Reimbursement	\$ 21,936.88	Set up on monthly payment plan till paid in full.
13/07/2017	1062	CRC - Boomer Advertising	\$ 57.00	Resent Invoice with Statement.
<b>Total</b>			<b>\$ 31,074.27</b>	

**9.3 WORKS AND SERVICES**

Nil

## 9.4 HEALTH, BUILDING AND PLANNING

### 9.4.1 RESPONSE TO WALGA: THIRD PARTY APPEAL RIGHTS IN PLANNING

FILE REFERENCE:	D1.1
REPORT DATE:	21 February 2018
APPLICANT/PROPONENT:	WALGA
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Chief Executive Officer – Stuart Taylor
ATTACHMENTS:	Letter – Consultation with Members – Third Party Appeal Rights in Planning

#### PURPOSE OF REPORT:

Council's consideration is requested for its stance on the introduction of Third Party Appeal Rights in WA Development Applications. Traditionally, only the applicant has a right to appeal a determination for an application for development approval. In November 2017, WALGA initiated consultation via workshops where additional feedback from WALGA members was gained. The feedback culminated into a single preferred model, that WALGA "Support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels.

This report is referred to Council for its consideration as WALGA requests Council Resolutions as feedback rather than officer/staff feedback.

#### BACKGROUND:

Third Party Appeal Rights in Planning has been an ongoing discussion in Western Australia for many years. Third Party Appeal Rights were considered in 2001 during debate on the new planning appeal system and again the following year during the State Government's consolidation and development of the new Planning and Development Legislation.

In 2007, a private Member's Bill was proposed by the then Member for Alfred Cove, which was modelled on Victoria's Planning and Development Act 1987. The justification for the introduction of the Bill was primarily based on Western Australia being the only state without third party appeals. The Bill however failed to acknowledge that significant differences exist between the Victorian and Western Australian planning systems.

At the February 2008 meeting of State Council, WALGA formed a Policy position against the introduction of Third Party Appeal Rights. The report noted that the main arguments against the proposal were:

- (a) The current strategic and statutory planning processes, and consideration of applications by Councils, already takes into account the views of affected parties and the community generally;
- (b) Third party appeals could be lodged because of vexatious or commercial interests, not because of genuine planning matters;
- (c) Such appeals would cause significant delays and additional costs for development, as even lodgement of an appeal would put a development on hold; and
- (d) Additional planning appeals would place a further burden on already stretched Local Government resources. Local Governments would incur additional costs for new administrative steps in processing development applications, preparing for and responding to appeals lodged with the State Administrative Appeals Tribunal (SAT) and legal representation. This is particularly the case since the establishment of the State

Administrative Tribunal which has (seen) planning appeals become more legalistic, costly and resource intensive for Local Governments.

The current State Administrative Tribunal (SAT) system was considered to be an efficient means to reconsidering the merits of planning applications and there were existing ways for a third party to participate in a planning matter being considered by SAT, namely;

- (i) Being called as a witness by the respondent;
- (ii) Making a submission under section 242 of the *Planning and Development Act 2005*;
- (iii) Intervening under section 37(3) of the *State Administrative Tribunal Act 2004*, where by the third party acquires rights and responsibilities as a party under the Act; and
- (iv) Possible participation in mediation.

Given this consideration the Bill was not supported and Third Party Appeal Rights have continued to be not supported.

With the advent of Development Assessment Panels (DAP's) in WA, a general disregard for community wellbeing has been reported. This is likely because the majority of applications made to DAPs have been significant beyond community expectations (though primarily still within statutory limitations), a lack of understanding of the planning framework, and generally involve the replacement of small scale buildings with large scale buildings. Hence with minimal local representation, many local authorities consider the process not forthcoming with community engagement expectations.

Therefore, WALGA have committed to providing Government with a recommendation for the introduction of Third Party Appeal Rights in WA following the advent and review of DAP's.

#### **COMMENT:**

The introduction of Third Party Appeal Rights is not the ultimate answer to the reduction of community values within the planning process.

If the issue is with the DAP process, this should be rectified within DAP's legislation.

The introduction of Third Party Appeal Rights is unlikely to significantly improve the DAP process.

WALGA's request for feedback relates typically to whether a particular model of Third Party Appeal Rights should be introduced for DAPs determinations. This seems a straight forward request, though is limiting because it apparently does not reflect the previous vote. The previous vote, which is referenced in the attached document, was skewed to not being in favour at all of Third Party Appeal Rights.

Council is recommended to support WALGA's position, with additional advice recommending WALGA to review alternatives to Third Party Appeal Rights.

#### **POLICY REQUIREMENTS:**

There are no policy requirements in relation to the item.

#### **LEGISLATIVE REQUIREMENTS:**

Planning and Development Act 2005

#### **STRATEGIC IMPLICATIONS:**

There are no immediate strategic implications particular to the Shire.



## **SUSTAINABILITY IMPLICATIONS:**

### ➤ **Environment**

There are no known environmental implications associated with this item

### ➤ **Economic**

There are no known economic implications associated with this proposal.

### ➤ **Social**

There are no known social implications associated with this item.

## **FINANCIAL IMPLICATIONS:**

There are no known financial implications in relation to this item.

## **VOTING REQUIREMENTS:**

### **ABSOLUTE MAJORITY REQUIRED:**

### **STAFF RECOMMENDATION:**

**That Council, having considered the report and recommendations from WALGA in reference to the introduction of Third Party Appeal Rights in Western Australia, provide the following feedback:**

- 1. Advises WALGA that it supports the introduction in a limited capacity for Third Party Appeal Rights to be provided against decisions made by Development Assessment Panels.**

**9.5 COMMUNITY SERVICES**

Nil

**10. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**13. CLOSURE**