



AGENDA

ORDINARY MEETING OF COUNCIL WEDNESDAY 18 APRIL 2018





SHIRE OF WONGAN-BALLIDU

NOTICE OF AN ORDINARY COUNCIL MEETING

DEAR COUNCIL MEMBER

THE NEXT ORDINARY MEETING OF THE SHIRE OF WONGAN-BALLIDU WILL BE HELD ON WEDNESDAY 18 APRIL 2018, IN THE COUNCIL CHAMBERS, CNR ELPHIN CRESCENT & QUINLAN STREET, WONGAN HILLS, COMMENCING 3.00PM.

STUART TAYLOR
CHIEF EXECUTIVE OFFICER

DISCLAIMER

THE RECOMMENDATIONS CONTAINED IN THE AGENDA ARE SUBJECT TO CONFIRMATION BY COUNCIL. THE SHIRE OF WONGAN-BALLIDU WARNS THAT ANY PERSON(S) WHO HAS AN APPLICATION LODGED WITH COUNCIL SHOULD RELY ONLY ON WRITTEN CONFIRMATION OF THE DECISION MADE AT THE COUNCIL MEETING. NO RESPONSIBILITY WHATSOEVER IS IMPLIED OR ACCEPTED BY THE SHIRE OF WONGAN-BALLIDU FOR ANY ACT, OMISSION, STATEMENT OR INTIMATION TAKING PLACE DURING A COUNCIL MEETING.

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SHIRE OF WONGAN-BALLIDU

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

3. PUBLIC QUESTION TIME

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

5. PETITIONS AND PRESENTATIONS

6. APPLICATION/S FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON TUESDAY 6 FEBRUARY 2018:

STAFF RECOMMENDATION:

That the minutes of the Special Meeting of Council held on Tuesday 6 February 2018 be confirmed as a true and correct record of the proceedings.

7.2 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 28 MARCH 2018:

STAFF RECOMMENDATION:

That the minutes of the Ordinary Meeting of Council held on Wednesday 28 March 2018 be confirmed as a true and correct record of the proceedings.

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

Nil

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	12 April 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	March 2018

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That the accounts submitted from 1 to 31 March 2018 totalling \$466,565.44 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

LIST OF ACCOUNTS DUE AND SUBMITTED 1ST MARCH 2018 TO 31ST MARCH 2018				
Chq/EFT	Date	Name	Description	Amount
89	26/03/2018	C/CARD - CEO CREDIT CARD	CEO Credit Card	-768.02
89	16/03/2018	CRC - CRC PHOTOCOPIER LEASE	CRC Photocopier Lease	-557.70
1108	06/03/2018	DARREN SADLER	Mocardry Fire Meeting - Refreshments	-143.80
EFT16524	02/03/2018	JR & A HERSEY PTY LTD	Fuel Can, Shovel Handles, Broom Handles, Air Fresheners for Mechanical Services	-743.60
EFT16525	02/03/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Staples	-36.16
EFT16526	02/03/2018	IXOM OPERATIONS PTY LTD	Service fee for 3 x Chlorine Gas - Swimming Pool	-190.96
EFT16527	02/03/2018	WESTERN AUSTRALIAN TREASURY CORPORATION		-24461.51
	01/03/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 142 Interest payment - Community Housing	20592.79
	01/03/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 149 Fixed Component - Resurface Greens	3868.72
EFT16528	02/03/2018	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LIMITED	Licence fees due for the period 01/04/18 to 31/3/19	-71.73
EFT16529	02/03/2018	ADVANCED AUTOLOGIC PTY LTD	Supply 12 x 'Free it' aerosol cans for Works	-90.00
EFT16530	02/03/2018	TRUCK CENTRE (WA) PTY LTD	First warranty service with oil changes for Mack PTK36	-1227.51
EFT16531	02/03/2018	CAMMS	Quarterly Cloud Hosting Fee Jan 2018 to March 2018	-1980.00
EFT16532	02/03/2018	HDJ CONTRACTING	Cleaning of the CRC & Allied Health Side of Medical Centre from Mon 12/2/18 to Fri 23/2/18	-1193.50
EFT16533	02/03/2018	BP AUSTRALIA	Supply fuel for February 2018	-508.99
EFT16534	02/03/2018	NEWINS FAMILY TRUST	Call out fee	-100.00
EFT16535	02/03/2018	IRENA BIEL	Reimbursement for the purchase of Gardening Equipment from Bunnings	-36.40
EFT16536	02/03/2018	HENDOS PLUMBING & GAS SERVICES	Supply hot water system for 30 Wandoo Crescent Wongan Hills	-5507.26
EFT16537	02/03/2018	FEGAN BUILDING SURVEYING	Building Surveying	-764.50
EFT16538	02/03/2018	CENTRAL REGIONAL TAFE	Enrolment Fees for CRC Trainee - Certificate IV in Business	-910.00
EFT16539	02/03/2018	YOSHI HIRO INOUE	Pre-employment Medical	-154.00
EFT16540	02/03/2018	KYLIE NEAVES	EHO, Food & Public Health Services 27/2/18 & 28/02/18	-1040.00
EFT16541	02/03/2018	ALLWEST BUILDING APPROVALS	Wongan Hills Recreational Centre Preliminary site inspection, BCA compliance advice BCA compliance report	-1100.00
EFT16542	12/03/2018	BALLIDU PROGRESS GROUP	2017/18 Annual Council Donation - Australia Day	-200.00
EFT16543	12/03/2018	LANDMARK OPERATIONS	Supply 4 x 20L Roundup CT Broad acre for Verges	-475.20
EFT16544	12/03/2018	OFFICEWORKS BUSINESS DIRECT	Boomer paper for CRC Administration	-234.18
EFT16545	12/03/2018	WHEATBELT TYRES		-2055.80
	27/02/2018	WHEATBELT TYRES	Trailer tyres for various plant - PTRL13, 14, 23 & 25	1594.00
	27/02/2018	WHEATBELT TYRES	Supply O-ring and tyre for Loader PLDR6	60.50
	27/02/2018	WHEATBELT TYRES	Supply tube and fit tyre to trailer PSP4	21.50
	28/02/2018	WHEATBELT TYRES	Supply tube and fit tyre to Roller PROL14	47.00
	28/02/2018	WHEATBELT TYRES	Repair puncture and fit tyre to Trailer PTRL25	42.50
	28/02/2018	WHEATBELT TYRES	Supply & fit tyre to Roller PROL13	126.20
	28/02/2018	WHEATBELT TYRES	Repair puncture and fit tyre to Grader PG13	88.50
	27/02/2018	WHEATBELT TYRES	Patch rema & puncture repair to Loader PLDR6	36.10
	27/02/2018	WHEATBELT TYRES	Repair puncture & fit/balance tyre to VWC vehicle	39.50
EFT16546	12/03/2018	WONGAN-BALLIDU DEVELOPMENT GROUP		-9111.23
	27/02/2018	WONGAN-BALLIDU DEVELOPMENT GROUP	Deposit on Police block paid by Wongan Ballidu Development Group	7500.00
	27/02/2018	WONGAN-BALLIDU DEVELOPMENT GROUP	Mast rental from January 16 to December 17	1611.23
EFT16547	12/03/2018	WESTERN STABILISERS	Wet Mix 14472.00 m2 on Waddington Road	-16651.62
EFT16548	12/03/2018	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Kit for vehicle MAFS	-260.00
EFT16549	12/03/2018	WURTH AUSTRALIA PTY LTD	Supply galv washers for Wongan Hills Waddington Road & Mannanning Road. Supply assorted bolts & nuts for Bobcat PBC1	-262.08
EFT16550	12/03/2018	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning of various locations	-935.00
EFT16551	12/03/2018	MIDLAND TROPHIES	Supply of trophies for Wongan Hills Gymnastics	-72.00
EFT16552	12/03/2018	WIRTGEN AUSTRALIA PTY LTD	2065037 WGP special gear oil 20lt for Roller PROL14	-533.58
EFT16553	12/03/2018	CENTRAL REGIONAL TAFE	Textbooks for CRC Trainee	-289.85
EFT16554	12/03/2018	RE EWEN	1st Progress Payment - Install retain wall constructed in brick and concrete at Wongan Hills Museum	-9000.00
EFT16555	12/03/2018	KYLIE NEAVES	EHO, Food & Public Health Services 07.03.18 & 08.03.18	-1040.00
EFT16556	12/03/2018	WINC AUSTRALIA PTY LTD	Business cards for CRC Administration (Recoverable)	-75.04
EFT16557	14/03/2018	MASTER GROUP (AUST) PTY LTD	CRC Event Agrimaster Training (8x)	-5500.00
EFT16558	14/03/2018	ANZ BANK (NETT WAGES)	PPE 13.03.18	-57162.75
EFT16559	16/03/2018	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT16560	16/03/2018	IOU SOCIAL CLUB	Employee Social Club Deductions	-220.00
EFT16561	16/03/2018	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT16562	16/03/2018	LANDGATE	Land Enquiry	-25.30
EFT16563	16/03/2018	AVON WASTE	Waste Collection Services for Wongan Hills & Ballidu - February 2018	-9211.44

LIST OF ACCOUNTS DUE AND SUBMITTED 1ST MARCH 2018 TO 31ST MARCH 2018				
Chq/EFT	Date	Name	Description	Amount
EFT16564	16/03/2018	COURIER AUSTRALIA INTERNATIONAL		-36.98
	23/02/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Wirtgen Australia for Roller PROL14	26.54
	16/02/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges for Water exam for Parks & Gardens	10.44
EFT16565	16/03/2018	WONGAN HILLS IGA	CRC Refreshments for February 2018	-49.61
EFT16566	16/03/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2017/18 ESL	-23174.89
EFT16567	16/03/2018	MCINTOSH & SON		-2420.66
	27/02/2018	MCINTOSH & SON	Boom spray wings for sundry plant PSP1	1888.06
	28/02/2018	MCINTOSH & SON	Supply parts for bobcat PBC1	146.89
	06/02/2018	MCINTOSH & SON	supply 4 x bearings for sundry plant PSP4	28.20
	13/02/2018	MCINTOSH & SON	supply 6 x cotter pin for trailer PTRL20	2.57
	19/02/2018	MCINTOSH & SON	Supply STD duty ball top link plus freight for Mulchmaster PML2	135.71
	22/02/2018	MCINTOSH & SON	Supply spray nozzles for sundry PSP1	150.74
	28/02/2018	MCINTOSH & SON	Supply various filters for CTV Bus	68.49
EFT16568	16/03/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight Charges CRC	-31.07
EFT16569	16/03/2018	OFFICEWORKS BUSINESS DIRECT		-823.99
	04/02/2018	OFFICEWORKS BUSINESS DIRECT	Supply dymo label maker for CRC Administration	11.18
	01/02/2018	OFFICEWORKS BUSINESS DIRECT	Supply laminating paper & reflex paper for CRC Administration	812.81
EFT16570	16/03/2018	WCS CONCRETE	Supply, delivery and laying concrete for Rotary	-4146.78
EFT16571	16/03/2018	WONGAN NEWSAGENCY		-142.34
CRC	28/02/2018	WONGAN NEWSAGENCY	CRC Administration supplies for February	48.14
76	28/02/2018	WONGAN NEWSAGENCY	Shire Administration supplies for February	94.20
EFT16572	16/03/2018	BALLIDU TRADING POST	Meeting Flyer to Ballidu Residents	-19.90
EFT16573	16/03/2018	IT VISION AUSTRALIA PTY LTD	Reversal of asset transaction entry	-242.00
EFT16574	16/03/2018	WONGAN HILLS PHARMACY	Batteries and First Aid Supplies	-110.93
EFT16575	16/03/2018	WONGAN HILLS HARDWARE	Hardware Supplies for February 2018	-2463.52
	28/02/2018	WONGAN HILLS HARDWARE	Works account for February	1099.56
	28/02/2018	WONGAN HILLS HARDWARE	Building account for February	1363.96
EFT16576	16/03/2018	ROYAL LIFE SAVING (WA BRANCH)	Certificates for Swimming Lessons	-39.18
EFT16577	16/03/2018	WONGAN MAIL SERVICE	Postage for February 2018	-186.61
	28/02/2018	WONGAN MAIL SERVICE	Postage for CRC Administration	35.80
	28/02/2018	WONGAN MAIL SERVICE	Postage for Shire Administration	150.81
EFT16578	16/03/2018	PUBLIC TRANSPORT AUTHORITY OF WA	Transwa ticket sales	-25.50
EFT16579	16/03/2018	WONGAN HILLS HOTEL	Council Dinner 28/02/2018	-276.00
EFT16580	16/03/2018	LEN & TRACEY DEGRUSSA	Building inspection and report for 12 Elphin Crescent Wongan Hills	-400.00
EFT16581	16/03/2018	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL for February 2018	-113.30
EFT16582	16/03/2018	GREAT SOUTHERN FUEL SUPPLIES		-239.12
	28/02/2018	GREAT SOUTHERN FUEL SUPPLIES	12 x CA speherol grease for Trailer PTRL20	123.02
	28/02/2018	GREAT SOUTHERN FUEL SUPPLIES	Unleaded fuel for PUT70 - February 18	116.10
EFT16583	16/03/2018	HDJ CONTRACTING	Cleaning of the CRC Building & Allied Health side of Medical Centre from Mon 26/2/18 to Fri 09/03/18	-1039.50
EFT16584	16/03/2018	MARKET CREATIONS PTY LTD		-1215.06
	28/02/2018	MARKET CREATIONS PTY LTD	Office 365 Licenses	114.40
	28/02/2018	MARKET CREATIONS PTY LTD	Manage back up licenses	445.72
	28/02/2018	MARKET CREATIONS PTY LTD	Office 365 Licenses	654.94
EFT16585	16/03/2018	RURAL RANGER SERVICES	Ranger Services for February 2018	-1100.00
EFT16586	16/03/2018	KYLIE NEAVES	EHO, Food & Public Health Services 13.03.18 & 14.3.18	-1040.00
EFT16587	16/03/2018	RYLAN CONCRETE	Installation of new Kerbing - Johnston Street Wongan Hills	-12266.10
EFT16588	27/03/2018	BOEKEMAN NOMINEES PTY LTD		-28.48
	21/02/2018	BOEKEMAN NOMINEES PTY LTD	supply screw for Loader PTRAB	5.08
	07/02/2018	BOEKEMAN NOMINEES PTY LTD	Repairs and Maintenance to PTRL20 Howard Porter Pig Tipper Trailer	23.40
EFT16589	27/03/2018	EASTERN HILLS SAWS & MOWERS PTY LTD	gasket, filter & kit with needle for sundry plant PSP1	-33.50
EFT16590	27/03/2018	OFFICEWORKS BUSINESS DIRECT	Ink for Department of Transport Printer(Spare) CRC	-342.46
EFT16591	27/03/2018	TRUCKLINE PARTS		-338.80
6235287	13/03/2018	TRUCKLINE PARTS	various parts for Tipper PTRL20	217.80
6236595	14/03/2018	TRUCKLINE PARTS	nylon bush torque rod for tipper PTRL20	121.00
EFT16592	27/03/2018	IXOM OPERATIONS PTY LTD	2 x Chlorine Gas for Wongan Hills Swimming Pool	-930.60
EFT16593	27/03/2018	CANNON HYGIENE AUSTRALIA PTY LTD	Sanitary Unit Monthly Service I invoice for various locations	-605.69
EFT16594	27/03/2018	MARKETFORCE PRODUCTIONS		-791.14
20097	26/02/2018	MARKETFORCE PRODUCTIONS	Local public notice advertising of Annual Electors	334.40
20098	26/02/2018	MARKETFORCE PRODUCTIONS	Advertising of vacant MCS position	456.74
EFT16595	27/03/2018	N&I HOOPER & SON	Rates refund for assessment A211 1956 KOKARDINE EAST ROAD CADOUX W.A. 6466	-1026.11

LIST OF ACCOUNTS DUE AND SUBMITTED 1ST MARCH 2018 TO 31ST MARCH 2018				
Chq/EFT	Date	Name	Description	Amount
EFT16596	27/03/2018	WESTERN DIAGNOSTIC PATHOLOGY	Pre-Employment Medical and Drug Test for Admin Trainee	-35.04
EFT16597	27/03/2018	RBC RURAL	Meter plan Charge for Shire Admin Photocopier- Colour	-1256.39
EFT16599	27/03/2018	METAL ARTWORK CREATIONS	4 x COTY plaques	-245.30
EFT16600	27/03/2018	SIAN ELLEN HEWTON	Caretaking of Burakin Hall between 01/01/2017-31/12/2017	-1040.00
EFT16601	27/03/2018	ELIZABETH TELFER BUILDING MANAGEMENT COMM. INC.	Payment of Annual Management Grant (May 2017 to May 2018)	-3000.00
EFT16602	27/03/2018	LIWA AQUATICS (INC)	Membership/ Accreditation fee for Natasha Auhl	-120.00
EFT16603	27/03/2018	PUBLIC TRANSPORT AUTHORITY OF WA	CRC Trans WA from 15/12/17 to 22/01/18	-103.20
EFT16604	27/03/2018	NORTHSIDE SEPTICS	Pump out CRC Grease Trap	-420.00
EFT16605	27/03/2018	TKB MECHANICAL	parts as per quote 61798. For CTV Bus, Exchange Brake Master Cylinder	-732.85
EFT16606	27/03/2018	DUN DIRECT PTY LTD	Bulk Diesel, 9000L	-13542.49
EFT16607	27/03/2018	TEAM DIGITAL	Supply 3 x Epson Replacement Maintenance Tank incl freight for CRC Admin	-151.00
EFT16608	27/03/2018	HDJ CONTRACTING	Cleaning of CRC & Allied Health side of Medical Centre between 19/03-23/03	-1155.00
EFT16609	27/03/2018	PAUL AND WENDYS CLEANING SERVICE	Management of Wongan Hills land fill site- March	-3758.33
EFT16610	27/03/2018	FEGAN BUILDING SURVEYING	Issue Permit for Lot 3001 Ballidu, East Ballidu. Contactable methods and enquiries inc.	-440.00
EFT16611	27/03/2018	RURAL RANGER SERVICES	Ranger services from 07/03/18 to 13/3/18	-800.00
EFT16612	27/03/2018	YOSHI HIRO INOUE	Pre-Employment Medical and Drug Test for 1 Staff	-154.00
EFT16613	27/03/2018	SECUREX SECURITY SYSTEMS & SERVICES	Security Monitoring Fee at CRC Building	-143.00
EFT16614	27/03/2018	PW GEE WELDING SERVICES		-587.55
	16/03/2018	PW GEE WELDING SERVICES	Duragal RHS 125x75x8. For Water Tank PWT1	506.97
	21/02/2018	PW GEE WELDING SERVICES	flat bar for Truck PTK32	41.75
	21/02/2018	PW GEE WELDING SERVICES	flat bar for Truck PTK32	29.13
	28/02/2018	PW GEE WELDING SERVICES	flat bar for Truck PTK32	9.70
EFT16615	27/03/2018	CIABARRI PAINTING		-17890.00
	19/03/2018	CIABARRI PAINTING	Painting of Interior and Exterior of 16 Moore Street Wongan Hills	11700.00
	20/03/2018	CIABARRI PAINTING	Painting of Interior and Exterior of 2B Patterson St Wongan Hills	6190.00
EFT16616	27/03/2018	RE EWEN	Install retaining wall constructed in brick and concrete at Wongan Hills Museum	-4117.20
EFT16617	27/03/2018	ALAN HART	PC Cabling Reimbursement	-290.60
EFT16618	27/03/2018	FIVE STAR BUSINESS & INNOVATION		-1585.27
	12/12/2017	FIVE STAR BUSINESS & INNOVATION	CRC Photocopier - Delivery fee for Toner	64.45
	13/03/2018	FIVE STAR BUSINESS & INNOVATION	CRC Photocopier - Delivery fee for Toner	20.90
	15/03/2018	FIVE STAR BUSINESS & INNOVATION	Billing period for March 18 Colour and Black	1499.92
EFT16619	27/03/2018	KYLIE NEAVES	EHO, Food & Public Health Services	-1040.00
EFT16620	27/03/2018	AMBER SEWELL	Refund on Swimming Lessons	-160.00
EFT16621	27/03/2018	DUN DIRECT PTY LTD	Unleaded fuel purchase - payment raised due to short payment processing	-30.00
EFT16622	28/03/2018	ANZ BANK (NETT WAGES)	PPE 27.03.18	-55788.44
EFT16623	28/03/2018	AUSTRALIAN SERVICES UNION	Employee Union Fees	-27.45
EFT16624	28/03/2018	IOU SOCIAL CLUB	Employee Social Club Deductions	-220.00
EFT16625	28/03/2018	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT16626	31/03/2018	DEPARTMENT OF TRANSPORT	March DPI Payment	-76896.95
21114	02/03/2018	TELSTRA CORPORATION LIMITED	Shire Administration phone account for January 2018	-2164.76
21115	02/03/2018	SHIRE OF WONGAN-BALLIDU PETTY CASH RE-IMBURSEMENT	WH Betta Home & Living - Network Switch for Shire Office	-209.30
21116	02/03/2018	AUSTRALIA POST		-499.00
	08/02/2018	AUSTRALIA POST	Renewal of Post Office Box 255	191.00
	08/02/2018	AUSTRALIA POST	Renewal of Post Office Box 84	308.00
21118	12/03/2018	WHEATBELT BOOMERS FOOTBALL CLUB INC	2017/18 Annual Council Donation - Masters Carnival	-1000.00
21126	16/03/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1365.00
21127	16/03/2018	WATER CORPORATION		-346.55
	07/03/2018	WATER CORPORATION	Trade Waste Permit- Fenton St Wongan Hills	142.89
	07/03/2018	WATER CORPORATION	Trade Waste Permit - Civic Centre Wongan Hills	142.89
	02/03/2018	WATER CORPORATION	Water consumption for Tennis Courts at Depot Road Wongan Hills	60.77
21128	16/03/2018	TELSTRA CORPORATION LIMITED	Telephone Account for CRC - February 2018	-502.12
21129	16/03/2018	SHIRE OF WONGAN-BALLIDU		-833.00
	06/03/2018	SHIRE OF WONGAN-BALLIDU	Boomer Advertising	573.00
	19/02/2018	SHIRE OF WONGAN-BALLIDU	Boomer Advertising	90.00
	06/03/2018	SHIRE OF WONGAN-BALLIDU	Boomer Advertising	170.00

LIST OF ACCOUNTS DUE AND SUBMITTED 1ST MARCH 2018 TO 31ST MARCH 2018

Chq/EFT	Date	Name	Description	Amount
21130	16/03/2018	SYNERGY		-11478.60
	02/03/2018	SYNERGY	Electricity consumption for Burakin Hall	42.80
	02/03/2018	SYNERGY	Electricity consumption for Cadoux toilets	37.80
	06/03/2018	SYNERGY	Electricity consumption for 151 Ninan St Wongan Hills	57.90
	06/03/2018	SYNERGY	Electricity consumption for Street Lighting	4003.65
	06/03/2018	SYNERGY	Electricity consumption for Alpha toilets	152.85
	08/03/2018	SYNERGY	Electricity consumption for Wongan Hills Medical Centre	1202.45
	08/03/2018	SYNERGY	Electricity consumption for CRC Building	79.65
	07/03/2018	SYNERGY	Electricity consumption for Quinlan St Gardens	58.85
	07/03/2018	SYNERGY	Electricity consumption for Wongan Hills Sports Complex	1351.30
	07/03/2018	SYNERGY	Electricity consumption for Wongan Hills Civic Centre	335.00
	07/03/2018	SYNERGY	Electricity consumption for Shire Administration Office	1734.20
	08/03/2018	SYNERGY	Electricity consumption for Wongan Hills Museum	119.85
	07/03/2018	SYNERGY	Electricity consumption for 2 Elphin Crescent Wongan Hills (Telecentre)	61.15
	07/03/2018	SYNERGY	Electricity consumption for Wongan Hills Water Catchment	63.80
	06/03/2018	SYNERGY	Electricity consumption for 30 Wandoo Crescent Wongan Hills	449.45
	06/03/2018	SYNERGY	Electricity consumption for 11 Wandoo Crescent Wongan Hills	75.35
	06/03/2018	SYNERGY	Electricity consumption for Wongan Hills Aerodrome	35.95
	06/03/2018	SYNERGY	Electricity consumption for Shire Depot	1022.90
	02/03/2018	SYNERGY	Electricity consumption for Cadoux Fire Shed	33.15
	07/03/2018	SYNERGY	Electricity consumption for Coomer St Wongan Hills (Parks & Gardens)	560.55
21131	16/03/2018	SHIRE OF WONGAN-BALLIDU WBBOOMER	Advertising for Swimming Pool Hours, Aqua Kids, aerobics etc	-519.00
21132	27/03/2018	WATER CORPORATION		-23781.59
	14/03/2018	WATER CORPORATION	Water consumption & rates for standpipe at Fairbank St Ballidu	190.09
	14/03/2018	WATER CORPORATION	Water consumption & rates for standpipe at Summers East Road Grass V Ballidu	110.00
	09/03/2018	WATER CORPORATION	Water consumption & rates for Standpipe at Davies Rd Koorda-Buntine	89.67
	09/03/2018	WATER CORPORATION	Water consumption & rates for Standpipe at Podmore Road Koorda-Buntine	206.83
	09/03/2018	WATER CORPORATION	Water consumption & rates for Standpipe at Manmanning Rd Grass V Ballidu	641.99
	12/03/2018	WATER CORPORATION	Water consumption & rates for Standpipe at Kondut East Road Koorda - Buntine	94.45
	13/03/2018	WATER CORPORATION	Water consumption & rates for Standpipe at Calingiri Wongan Hills Rd Grass V Ballidu Lot 342	53.81
	12/03/2018	WATER CORPORATION	Water rates for standpipe at Kondut West Road Grass V Ballidu	41.85
	15/03/2018	WATER CORPORATION	Water rates at 16 Moore St Wongan Hills	226.24
	15/03/2018	WATER CORPORATION	Water consumption & rates for Medical Centre at 27 Mitchell St Wongan Hills	262.88
	15/03/2018	WATER CORPORATION	Water consumption at Wongan Hills Sports Complex	107.60
	12/03/2018	WATER CORPORATION	Water consumption for reserve at Kondut West Road Grass V Ballidu	145.85
	15/03/2018	WATER CORPORATION	Water consumption at Wongan Hills Swimming Complex	4765.26
	15/03/2018	WATER CORPORATION	Water consumption at King St Koorda-Buntine	231.93
	15/03/2018	WATER CORPORATION	Water consumption for Median Strip at Rogers St Wongan Hills	432.77
	15/03/2018	WATER CORPORATION	Water rates at 5 Johnston St Wongan Hills (Elizabeth Telfer Building)	80.09
	15/03/2018	WATER CORPORATION	Water consumption for Median Strip at Fenton St Wongan Hills	2288.19
	15/03/2018	WATER CORPORATION	Water rates at Commercial Centre Quinlan St Wongan Hills	42.21
	15/03/2018	WATER CORPORATION	Water consumption & rates for Shire Administration Office	1189.89
	15/03/2018	WATER CORPORATION	Water consumption & rates for Wongan Hills Civic Centre	2397.78
	15/03/2018	WATER CORPORATION	Water rates for 3 Stickland St Wongan Hills (Cubbyhouse)	135.04
	15/03/2018	WATER CORPORATION	Water consumption & rates for Wongan Hills Museum	209.01
	14/03/2018	WATER CORPORATION	Water consumption & rates for Hall at Fairbank St Ballidu	58.59

LIST OF ACCOUNTS DUE AND SUBMITTED 1ST MARCH 2018 TO 31ST MARCH 2018

Chq/EFT	Date	Name	Description	Amount
	15/03/2018	WATER CORPORATION	Water consumption & rates for Park at Fenton St Wongan Hills - Lot 139 & 140	154.17
	15/03/2018	WATER CORPORATION	Water consumption for Park at Fenton St Wongan Hills - Lot 138	1377.22
	15/03/2018	WATER CORPORATION	Water consumption & rates for Shire Depot	707.54
	15/03/2018	WATER CORPORATION	Water rates for amenities at Commercial St Wongan Hills	41.85
	15/03/2018	WATER CORPORATION	Water consumption for Park at Ninan St Wongan Hills	59.78
	15/03/2018	WATER CORPORATION	Water consumption for Saleyard at Commercial St Wongan Hills	97.90
	15/03/2018	WATER CORPORATION	Water consumption & rates at 11 Wandoo Crescent Wongan Hills	430.17
	15/03/2018	WATER CORPORATION	Water consumption & rates for Centre at Fenton St Wongan Hills	299.54
	15/03/2018	WATER CORPORATION	Water consumption for Wongan Hills Cemetery	121.94
	14/03/2018	WATER CORPORATION	Water consumption for Park at Federation St Ballidu	124.33
	15/03/2018	WATER CORPORATION	Water consumption & rates for units at 11 Stickland St Wongan Hills	564.76
	15/03/2018	WATER CORPORATION	Water rates for Lot 151 Ninan St Wongan Hills	41.85
	15/03/2018	WATER CORPORATION	Water rates for 162 Danubin St Wongan Hills	41.85
	15/03/2018	WATER CORPORATION	Water consumption & rates for add service at 27 Quinlan St Wongan Hills	324.22
	15/03/2018	WATER CORPORATION	Water rates at 27C Quinlan St Wongan Hills	226.24
	15/03/2018	WATER CORPORATION	Water rates at 27B Quinlan St Wongan Hills	226.99
	15/03/2018	WATER CORPORATION	Water rates at 27A Quinlan St Wongan Hills	226.24
	15/03/2018	WATER CORPORATION	Water rates at 28 Patterson St Wongan Hills	212.47
	15/03/2018	WATER CORPORATION	Water consumption & rates at 30 Wandoo Crescent Wongan Hills	390.96
	15/03/2018	WATER CORPORATION	Water rates at 14 Shields Crescent Wongan Hills (Wongan Hills Development Group)	226.24
	14/03/2018	WATER CORPORATION	Water consumption for Park at Federation St Ballidu (Lot 18)	777.08
	15/03/2018	WATER CORPORATION	Water rates at 31A Quinlan St Wongan Hills	226.24
	15/03/2018	WATER CORPORATION	Water rates at 2A Patterson St Wongan Hills	212.47
	15/03/2018	WATER CORPORATION	Water rates at 42 Mitchell St Wongan Hills	231.25
	15/03/2018	WATER CORPORATION	Water consumption & rates at 14 Ellis St Wongan Hills	530.47
	15/03/2018	WATER CORPORATION	Water consumption & rates at 31B Quinlan St Wongan Hills	371.91
	15/03/2018	WATER CORPORATION	Water rates at 27D Quinlan St Wongan Hills	226.24
	15/03/2018	WATER CORPORATION	Water consumption & rates at 7 Wandoo Crescent Wongan Hills	381.99
	13/03/2018	WATER CORPORATION	Water consumption & rates for airport at Pioneer Rd Wongan Hills	49.73
	15/03/2018	WATER CORPORATION	Water consumption & rates at 49 Quinlan St Wongan Hills	333.82
	15/03/2018	WATER CORPORATION	Water consumption & rates at 8 Ellis St Wongan Hills	336.05
	15/03/2018	WATER CORPORATION	Water consumption & rates at Wongan Hills Masonic Lodge	206.06
21133	27/03/2018	SYNERGY		-6131.85
	14/03/2018	SYNERGY	Electricity consumption for CRC Building utilities	1333.60
	15/03/2018	SYNERGY	Electricity consumption for Wongan Hills Railway Dam	21.80
	14/03/2018	SYNERGY	Electricity consumption for Wongan Hills Recreation Complex	2378.00
	20/03/2018	SYNERGY	Electricity consumption for Wongan Hills Swimming Pool	2398.45
21134	28/03/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1365.00
DD8771.1	13/03/2018	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7759.43
DD8771.2	13/03/2018	AUSTRALIAN SUPER	Payroll deductions	-417.49
DD8771.3	13/03/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-356.91
DD8771.4	13/03/2018	REST SUPERANNUATION	Superannuation contributions	-174.36
DD8771.5	13/03/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-226.93
DD8771.6	13/03/2018	PRIME SUPER	Superannuation contributions	-433.50
DD8771.7	13/03/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-202.24
DD8771.8	13/03/2018	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-48.91
DD8771.9	13/03/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-66.03
DD8793.1	27/03/2018	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7884.74
DD8793.2	27/03/2018	AUSTRALIAN SUPER	Payroll deductions	-400.75
DD8793.3	27/03/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-356.91
DD8793.4	27/03/2018	REST SUPERANNUATION	Superannuation contributions	-174.36
DD8793.5	27/03/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-226.86

LIST OF ACCOUNTS DUE AND SUBMITTED 1ST MARCH 2018 TO 31ST MARCH 2018

Chq/EFT	Date	Name	Description	Amount
DD8793.6	27/03/2018	PRIME SUPER	Superannuation contributions	-434.36
DD8793.7	27/03/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-201.70
DD8793.8	27/03/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-77.44
DD8793.9	27/03/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-66.03

Municipal	389524.69
Trust	77040.75
Total	466565.44
Recoverable	6072.54
Partially Recoverable	4546.52

9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	12 April 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended March 2018 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with the proposals.
- **Economic**
There are no known economic implications associated with the proposals.
- **Social**
There are no known social implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending March 2018 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That the following Statements and reports for the month ended March 2018 be received:

- **Monthly Statements as follows;**

a. Statement of Financial Activity (by Nature and Type)	FM Regs 34
b. Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c. Statement of Net Current Assets (NCA)	FM Regs 34
d. Rate setting statement	Discretionary
e. Disposal of Assets	Discretionary
f. Rates Outstanding Report	Discretionary
g. Debtors Outstanding Report	Discretionary
h. Bank Reconciliation Report	Discretionary
i. Investment Report	Discretionary
j. Reserve Account Balances Report	Discretionary
k. Loans Schedule	Discretionary

**SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 MARCH 2018**

	Approved Budget 2017- 2018	Current Budget 2017-2018	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,796,594)	(2,796,594)	(2,483,916)	(2,483,916)		0.0%	✓
Grants Operating, Subsidies & Contributions	(1,979,732)	(1,979,732)	(1,285,003)	(1,109,072)		13.7%	0
Non Operating Grants, Subsidies & Contributions	(1,414,387)	(1,414,387)	(1,243,864)	(958,579)		22.9%	0
Fees & Charges & Service Charges	(504,859)	(504,859)	(422,765)	(420,876)		0.4%	✓
Other Revenue	(122,300)	(122,300)	(98,541)	(245,126)		(148.8%)	✗
Interest	(86,426)	(86,426)	(66,446)	(66,066)		0.6%	✓
Profit on sale of Assets	-	-	-	(82)		0.0%	✓
a: TOTAL INCOME	(6,904,298)	(6,904,298)	(5,600,535)	(5,283,717)			
OPERATING EXPENSES							
Employee Costs	2,082,329	2,082,329	1,546,749	1,473,228		(4.8%)	✓
Materials & Contracts	1,484,430	1,484,430	1,109,003	809,764		(27.0%)	0
Utilities (Gas, Electricity) etc.	304,603	304,603	238,035	264,168		11.0%	✗
Interest #	33,470	33,470	13,403	12,713	11	(5.1%)	✓
Insurance	246,761	246,761	225,024	228,871		1.7%	✓
Other General	323,874	323,874	280,561	242,176		(13.7%)	0
Loss on Asset Disposals	165,176	165,176	120,915	90,277		(25.3%)	0
Depreciation	2,573,155	2,573,155	1,929,843	1,176,066		(39.1%)	0
b: TOTAL OPERATING EXPENSES	7,213,798	7,213,798	5,463,533	4,297,264			
c: NET OPERATING (SURPLUS) / DEFICIT	309,500	309,500	(137,002)	(986,452)			
CAPITAL EXPENSES							
Land & Buildings	502,382	526,582	138,672	187,863		35.5%	✗
Furniture & Equipment	-	-	-	-			✓
Motor Vehicles	198,000	198,000	198,000	175,649		(11.3%)	0
Plant	650,400	650,400	275,400	246,400		(10.5%)	0
Infrastructure Other	26,530	26,530	8,774	-		(100.0%)	0
Infrastructure Roads	2,954,620	2,954,620	1,942,530	1,327,242		(31.7%)	0
d: TOTAL CAPITAL	4,331,932	4,356,132	2,563,376	1,937,154			
e: TOTAL OPERATING & CAPITAL	4,641,432	4,665,632	2,426,374	950,702			
ADJUST - NON CASH ITEMS							
Depreciation	(2,573,155)	(2,573,155)	(1,929,843)	(1,176,066)			
Profit on sale of assets	-	-	-	82	6		
Loss on sale of assets	(165,176)	(165,176)	(120,915)	(90,277)	6		
Proceeds from Sale of Assets	(246,500)	(246,500)	(246,500)	(132,045)	6		
Transfer from reserves	(1,013,867)	(1,013,867)	(1,013,867)	(511,317)	10		
Transfer to reserves	349,087	349,087	349,087	11,317	10		
Interest paid to reserves #	32,523	32,523	32,523	24,635	10		
Net Movement in LSL Reserve				(900)			
LSL Provision in reserves							
Loan proceeds	(400,000)	(400,000)	(400,000)	(400,000)			
Loan principal repayment	576,800	576,800	576,800	552,570	11		
Loan to SSL Parties	400,000	400,000	400,000	400,000			
SSL Principal Reimbursements	(76,800)	(76,800)	(76,800)	(52,570)	11		
Less (Surplus)/deficit B/Fwd	(1,524,344)	(1,548,544)	(1,548,544)	(1,785,732)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	0	(1,551,684)	(2,209,600)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key Within budget tolerance of 10% ✓
Over budget tolerance of 10% ✗
Under budget tolerance of 10% 0

Shire of Wongan-Ballidu
Variance Report for March 2018

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget.

Code	Report Section	Comments
Operating Income		
①	Grants Operating, Subsidies & Contributions	The Shire projected that grant funds for the Mocardy Dam project would start flowing through by this time in the financial year. It is more likely that funds will be received later this year and next financial year.
①	Non Operating Grants, Subsidies & Contributions	This is a timing issue, it was projected that all claims for Main Roads WA projects will be lodged by the 31 st March. Roads to Recovery and Blackspot funding claims for projects are still to be lodged with Main Roads WA
✘	Other Revenue	The Shire has received re-imbursments that were not budgeted for or planned for this financial year. (eg workers compensation). This type of income is offset by expenditure.
Operating Expenditure		
①	Materials & Contracts	There are some individual line items that are under-budget mainly because of the timing of programmed works or activities. There are minor variances within many accounts in this category, adding up to a under budget variance.
✘	Utilities (Gas, Electricity) etc	Water usage charges are over budget. Water use should now start to decrease as we head into the cooler months of the year and watering of gardens decreases.
①	Other General	There are some individual line items that are under-budget as expenditure has not occurred as predicted. This category of expenditure may remain under budget for the rest of the financial year.
①	Loss on Asset Disposals	The Vehicle and Plant replacement program for this financial year has nearly been completed with the final acquisition being the grader. Losses on disposal are under budget and it is expected that once the transaction for the grader purchase has been completed, it will remain underbudget.
①	Depreciation	When preparing the 2017/18 budget, depreciation was estimated on the value of the assets at the time (some classes of assets were revalued at the 30 th June to reflect their fair value) and with the change in values, and updated depreciation rates the monthly charge is different to the budget.

Code	Report Section	Comments
Capital		
x	Land & Buildings	The Capital program for the 2017/18 year has commenced. The difference in the actual expenditure to budget is a timing issue.
0	Motor Vehicles	The replacement program has been completed for the 2017/18 year and the total acquisitions were less than budget.
0	Plant	This is underbudget due to the savings that were achieved in the purchase of the Truck. Expenditure on plant will be under budget in the 2017/18 year.
0	Infrastructure Other	This is for the construction of a water pipe to the airport and the purchase of street furniture. These projects have not commenced as yet.
0	Infrastructure Roads	The road construction program has commenced and this difference to budget is a timing issue only.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 MARCH 2018

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<u>INCOME</u>				
General Purpose Funding	03	(3,836,594)	(3,836,594)	(3,255,442)
Governance	04	(78,350)	(78,350)	(69,340)
Law, Order & Public Safety	05	(33,700)	(33,700)	(23,033)
Health	07	(22,600)	(22,600)	(26,865)
Education & Welfare	08	(4,743)	(4,743)	(3,243)
Housing	09	(75,306)	(75,306)	(80,144)
Community Amenities	10	(178,680)	(178,680)	(183,236)
Recreation & Culture	11	(78,977)	(78,977)	(40,555)
Transport	12	(2,263,744)	(2,263,744)	(1,247,083)
Economic Services	13	(41,950)	(41,950)	(22,783)
Other Property & Services	14	(289,655)	(289,655)	(331,993)
a: TOTAL INCOME		(6,904,299)	(6,904,299)	(5,283,717)
<u>OPERATING EXPENSES</u>				
General Purpose Funding	03	113,582	113,582	98,968
Governance	04	450,916	450,916	298,201
Law, Order & Public Safety	05	276,130	276,130	100,642
Health	07	147,535	147,535	132,518
Education & Welfare	08	222,292	222,292	147,602
Housing	09	182,511	182,511	137,412
Community Amenities	10	444,782	444,782	286,036
Recreation & Culture	11	1,685,850	1,685,850	1,168,015
Transport	12	2,452,331	2,452,331	1,302,205
Economic Services	13	252,172	252,172	127,361
Other Property & Services #	14	985,697	985,697	498,305
b: TOTAL OPERATING EXPENSES		7,213,798	7,213,798	4,297,264
c: NET OPERATING (SURPLUS)/DEFICIT		309,499	309,499	(986,452)
<u>CAPITAL EXPENSES</u>				
General Purpose Funding	23	-	-	-
Governance	24	188,000	188,000	172,161
Law, Order & Public Safety	25	-	-	-
Health	27	20,000	20,000	-
Education & Welfare	28	-	-	-
Housing	29	110,844	110,844	37,057
Community Amenities	30	29,200	29,200	-
Recreation & Culture	31	229,738	229,738	74,723
Transport	32	3,718,150	3,718,150	1,629,783
Economic Services	33	-	-	-
Other Property & Services	34	36,000	60,200	23,431
d: TOTAL CAPITAL EXPENSES		4,331,932	4,356,132	1,937,154
e: TOTAL OPERATING & CAPITAL		4,641,431	4,665,631	950,702

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 MARCH 2018

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2016-2017	BUDGET	2017-2018
SURPLUS / (DEFICIT)	1,785,732	(0)	2,209,600
COMPRISES			
Cash (including reserves)	4,427,258	2,427,189	4,278,460
Current rates	144,475	103,402	236,983
Sundry debtors	252,793	252,792	130,444
Tax receivables	5,916	39,550	35,690
Other debtors	7,903	7,218	10,513
A: SSL debtors (are excluded see D: adj)	56,047	75,786	3,477
Inventories	11,262	11,212	15,184
Less:			
Reserves	(2,636,854)	(2,004,597)	(2,161,489)
Sundry creditors	(102,162)	(338,800)	-
Accrued interest	(10,997)	(10,905)	(0)
ESL Levy Owed	(36,178)	(85,654)	(59,634)
PAYG/GST Due To ATO	(14,622)	(42,778)	(42,378)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	78,142	79,314	79,041
Tax liabilities	12,972	14,836	38,918
Other -Trust Bank Fees	-	-	(163)
C: Loan liability (are excluded see D: adj)	(556,007)	(81,923)	(3,437)
Current employee benefits provisions	(354,176)	(452,779)	(351,969)
D: Adjustments (see above A to C)	499,960	6,137	(40)
	-		
Surplus / (Deficit) Variance	1,785,732	(0)	2,209,600

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2016-2017	BUDGET	YTD
Current assets			
Cash & cash equivalents	4,427,258	2,427,189	4,278,460
Sundry debtors	467,134	478,748	417,107
Inventories	11,262	11,212	15,184
Total current assets	4,905,654	2,917,149	4,710,750
Current liabilities			
Creditors and accounts payable	(150,987)	(383,987)	(63,093)
Current loan liability	(556,007)	(81,923)	(3,437)
Provisions	(354,176)	(452,779)	(351,969)
Total current liability	(1,061,170)	(918,689)	(418,499)
Net current assets	3,844,483	1,998,460	4,292,251
Less: restricted reserves	(2,636,854)	(2,004,597)	(2,161,489)
Less: SSL principal repayments	(56,047)	(75,786)	(3,477)
Add back: Current loan liability	556,007	81,923	3,437
Add back: LSL Cash backed Reserve	78,142	-	79,041
Other - Trust Bank Fees	-	-	(163)
Surplus / (Deficit) Variance	1,785,732	(0)	2,209,600

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 MARCH 2018

	2017-2018 APPROVED BUDGET	2017-2018 CURRENT BUDGET	2017-2018 ACTUAL
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,040,000)	(1,040,000)	(771,526)
Governance	(78,350)	(78,350)	(69,340)
Law, Order & Public Safety	(33,700)	(33,700)	(23,033)
Health	(22,600)	(22,600)	(26,865)
Education & Welfare	(4,743)	(4,743)	(3,243)
Housing	(75,306)	(75,306)	(80,144)
Community Amenities	(178,680)	(178,680)	(183,236)
Recreation & Culture	(78,976)	(78,976)	(40,555)
Transport	(2,263,744)	(2,263,744)	(1,247,083)
Economic Services	(41,950)	(41,950)	(22,783)
Other Property & Services	(289,655)	(289,655)	(331,993)
A	(4,107,704)	(4,107,704)	(2,799,801)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	113,582	113,582	98,968
Governance	450,916	450,916	298,201
Law, Order & Public Safety	276,130	276,130	100,642
Health	147,535	147,535	132,518
Education & Welfare	222,292	222,292	147,602
Housing	182,511	182,511	137,412
Community Amenities	444,782	444,782	286,036
Recreation & Culture	1,685,850	1,685,850	1,168,015
Transport	2,452,331	2,452,331	1,302,205
Economic Services	252,172	252,172	127,361
Other Property & Services	985,697	985,697	498,305
B	7,213,798	7,213,798	4,297,264
C= A and B	3,106,094	3,106,094	1,497,463
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Revenue</u>			
Depreciation on Assets	(2,573,155)	(2,573,155)	(1,176,066)
Profit/(Loss) on Asset Sales	(165,176)	(165,176)	(90,195)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings #	502,382	526,582	187,863
Purchase of furniture & equipment	-	-	-
Purchase of motor vehicles #	198,000	198,000	175,649
Purchase of plant & machinery #	650,400	650,400	246,400
Purchase of other infrastructure #	26,530	26,530	-
Purchase of roads infrastructure #	2,954,620	2,954,620	1,327,242
Proceeds from sale of assets	(246,500)	(246,500)	(132,045)
<u>Financing Activities</u>			
Repayment of Loan Principal*	576,800	576,800	552,570
Loan proceeds / refinancing CL to NCL adj	(400,000)	(400,000)	(400,000)
Loans paid to SSL parties	400,000	400,000	400,000
Self Supporting Loan Income	(76,800)	(76,800)	(52,570)
<u>Reserve Movements</u>			
Transfers to Reserves	349,087	349,087	11,317
Interest paid to Reserves	32,523	32,523	24,635
Transfer from Reserves	(1,013,867)	(1,013,867)	(511,317)
Net Movement in LSL Reserve			(900)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,524,344)	(1,548,544)	(1,785,732)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(2,209,600)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,796,594	2,796,594	274,315
TOTAL RATES RAISED	2,796,594	2,796,594	2,483,916

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 MARCH 2018

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss	
By Class							
Motor Vehicles							
CEO Vehicle	1496	55,655	(48,000)	7,655	53,780	(36,364)	17,417
DCEO Vehicle	1458	40,883	(18,000)	22,883	39,724	(18,182)	21,542
Grader Ute	1437	15,388	(10,000)	5,388	15,471	(11,818)	3,653
Works Co-ordinator	1439	23,549	(18,000)	5,549	22,795	(18,182)	4,613
Plant & Equipment							
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600	88,052	(45,000)	43,052
Cat Grader	1373	183,086	(105,000)	78,086			-
Howard Mulcher		2,515	(2,500)	15	2,418	(2,500)	(82)
TOTAL		411,676	(246,500)	165,176	222,240	(132,045)	90,195
By Program							
Governance							
CEO Vehicle	1496	# 55,655	(48,000)	7,655	53,780	(36,364)	17,417
DCEO Vehicle	1458	40,883	(18,000)	22,883	39,724	(18,182)	21,542
Health							
Transport							
Grader Ute	1437	15,388	(10,000)	5,388	15,471	(11,818)	3,653
Works Co-ordinator	1439	23,549	(18,000)	5,549	22,795	(18,182)	4,613
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600	88,052	(45,000)	43,052
Cat Grader	1373	183,086	(105,000)	78,086			-
Howard Mulcher		2,515	(2,500)	15	2,418	(2,500)	(82)
Other Property & Services							
TOTAL		411,676	(246,500)	165,176	222,240	(132,045)	90,195
Motor Vehicle and Plant & Equipment Change Over							
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over	
Motor Vehicles							
CEO Vehicle	69,000	(48,000)	21,000	67,263	(36,364)	30,899	
DCEO Vehicle	52,000	(18,000)	34,000	43,047	(18,182)	24,865	
Grader Ute	34,000	(10,000)	24,000	26,116	(11,818)	14,298	
Works Co-ordinator	43,000	(18,000)	25,000	39,525	(18,182)	21,344	
Plant & Equipment							
Prime Mover Side Tipper	250,000	(45,000)	205,000	236,900	(45,000)	191,900	
Grader	375,000	(105,000)	270,000			-	
Howard Mulcher	10,400	(2,500)	7,900	9,500	(2,500)	7,000	
Bushfire Truck	15,000	-	15,000			-	
	-	-	-			-	
TOTAL	848,400	(246,500)	601,900	422,351	(132,045)	290,306	

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 31 MARCH 2018

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	4,542,447.88	2,319,363.70	61,176.70	2,161,057.48	850.00
Add:					
Receipts	242,022.71	174,934.01	66,657.35	431.35	
Investment - Income	10,965.43	10,965.43			
	-				
Less:					
Payments - EFT & Cheques	(465,539.34)	(388,498.59)	(77,040.75)		
Payments - Bank Fees and Adjustments	(643.74)	(643.74)			
Investment - Transfers In/Out	-				
	-				
Balance as per General Ledger	4,329,252.94	2,116,120.81	50,793.30	2,161,488.83	850.00
Balance as per Bank Statements	435,980.04	390,129.33	44,116.08	884.63	850.00
Balance as per Bank Deposit Certificates	2,289,963.28	1,215,592.08		1,074,371.20	
Balance as per Holder Certificates	1,588,631.20	502,398.20		1,086,233.00	
Add:					
Outstanding Deposits	21,551.13	15,055.00	6,496.13		
Adjustments - Bank Transfers	4,025.61	3,582.12	443.49		
Adjustments - Click Super	10,173.60	10,173.60			
Less:					
Unpresented Payments	(20,505.13)	(20,361.33)	(143.80)		
Adjustments - Bank transfer from receipting	(74.99)	(74.99)			
Adjustments - Bank Fees	(491.80)	(373.20)	(118.60)		
	-				
Balance as per Cash Book	4,329,252.94	2,116,120.81	50,793.30	2,161,488.83	850.00
Figure should equal same as Creditor Payment List	\$ -	\$ -	\$ -	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 MARCH 2018

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
Muni Term Deposit	9770-46811			9/06/2017	9/09/2017		1.65%	\$ 200,000.00	\$ 2,021.36	\$ 202,021.36	YES
9778-06147	Muni Term Deposit			18/09/2017	18/12/2017	91	2.25	\$ 500,000.00	\$ 2,804.79	\$ 502,804.79	YES
9778-06155	Muni Term Deposit			18/09/2017	18/12/2017	91	2.25	\$ 500,000.00	\$ 2,804.79	\$ 502,804.79	NO
9770-46811	Muni Term Deposit			9/03/2018	9/09/2018	184	2.30%	\$ 202,021.36	\$ 2,304.15	\$ 204,325.51	YES
9778-06147	Muni Term Deposit			19/03/2018	19/06/2018	92	2.20%	\$ 502,804.79	\$ 2,727.54	\$ 505,532.33	YES
9778-06163	Muni Term Deposit			19/03/2018	19/06/2018	92	2.30%	\$ 500,000.00	\$ 5,734.24	\$ 505,734.24	YES
Total of matured municipal investments								1,200,000.00	7,630.94	2,423,223.02	

Current Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9770-46811	Muni Term Deposit			9/03/2018	9/09/2018	2.20%	\$ 204,325.51	\$ -	\$ -	\$ 204,325.51	\$ -
9778-06147	Muni Term Deposit			19/03/2018	19/06/2018	2.20%	\$ 505,532.33	\$ -	\$ -	\$ 505,532.33	\$ -
9778-06163	Muni Term Deposit			19/03/2018	19/06/2018	2.20%	\$ 505,734.24	\$ -	\$ -	\$ 505,734.24	\$ -
2299-32615	ANZ Online Saver						\$ 500,000.00	0	\$ 2,398.20	\$ 502,398.20	\$ 2,398.20
Total of current municipal investments							\$ 1,715,592.08	\$ -	\$ 2,398.20	\$ 1,717,990.28	\$ 2,398.20

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
016820-973398684	Term Deposit			1/05/2017	1/08/2017	92	2.25%	\$ 1,544,922.26	\$ (482,335.58)	\$ 1,062,586.68	YES
016820-973398684	Term Deposit			1/08/2017	1/02/2018	184	2.20%	\$ 1,062,586.68	\$ 11,784.52	\$ 1,074,371.20	YES
Total of matured reserve investments								2,607,508.94	-470,551.06	2,136,957.88	

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
016820-973398684	Term Deposit		1/02/2018	1/06/2018	120	2.40%	\$ 1,074,371.20	\$ -	\$ -	\$ 1,074,371.20	\$ -
016820-223448048	ANZ Online Saver						\$ 1,127,362.00	\$ 1,132,979.14	\$ 5,660.48	\$ 43.32	\$ 5,660.48
016820-410648838	ANZ Online Saver		6/06/2017				\$ 1,146,447.15	\$ (65,166.00)	\$ 4,908.53	\$ 1,086,189.68	\$ 4,908.53
Reserve Saver	2527-63397	Cash at bank					\$ 884.63	\$ -	\$ -	\$ 884.63	\$ -
Total of reserve investments and cash							\$ 3,349,064.98	\$ 1,067,813.14	\$ 10,569.01	\$ 2,161,488.83	\$ 10,569.01

Total of matured municipal and reserve investment

								\$ 3,807,508.94	\$ (462,920.12)	\$ 4,560,180.90	\$ -
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Total of current municipal and reserve investment and cash

							\$ 5,064,657.06	\$ 1,067,813.14	\$ 12,967.21	\$ 3,879,479.11	\$ 12,967.21
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SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 MARCH 2018

Reserve Description	GL Acct.	ADOPTED FULL YEAR'S BUDGET					CURRENT FULL YEAR'S BUDGET					ACTUAL YTD AT 31 MARCH 2018			
		Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance	
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-	-	-	
Community Resource Centre Reserve	01989	(12,893)	(193)	-	-	(13,087)	(193.40)	-	-	(13,087)	(148.45)	-	-	(13,041.74)	
Depot Improvement Reserve	01940	(6,161)	(92)	-	-	(6,254)	(92.42)	-	-	(6,254)	(70.93)	-	-	(6,232.02)	
Historical Publications Reserve	01965	(6,744)	(101)	-	-	(6,845)	(101.15)	-	-	(6,845)	(77.64)	-	-	(6,821.20)	
Housing Reserve	01955	(1,766)	(26)	-	-	(1,793)	(26.49)	-	-	(1,793)	(20.40)	-	-	(1,786.68)	
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	
Loan Principal Reserve	01950	(511,228)	(639)	511,867	-	0	(639.03)	511,867	-	0	(89.09)	511,317	-	-	
LSL Reserve	01935	(78,142)	(1,172)	-	-	(79,314)	(1,172.13)	-	-	(79,314)	(899.55)	-	-	(79,041.29)	
Medical Facilities & R4R Special Projects Reserve	01975	(408,982)	(6,135)	230,000	(36,720)	(221,837)	(6,134.73)	230,000	(36,720)	(221,837)	(4,708.11)	-	-	(413,690.38)	
Patterson Street JV Housing Reserve	01988	(27,430)	(411)	-	(5,000)	(32,842)	(411.46)	-	(5,000)	(32,842)	(315.78)	-	-	(27,746.22)	
Plant Reserve	01945	(657,895)	(9,868)	247,000	(224,000)	(644,764)	(9,868.43)	247,000	(224,000)	(644,764)	(7,573.57)	-	-	(665,468.96)	
Quinlan Street JV Housing Reserve	01987	(27,958)	(419)	-	(5,000)	(33,378)	(419.38)	-	(5,000)	(33,378)	(321.77)	-	-	(28,280.17)	
Stickland JV Housing Reserve	01986	(36,173)	(543)	-	(5,000)	(41,715)	(542.59)	-	(5,000)	(41,715)	(416.41)	-	-	(36,589.11)	
Swimming Pool Reserve	01970	(132,590)	(1,989)	-	-	(134,579)	(1,988.85)	-	-	(134,579)	(1,526.35)	-	-	(134,116.14)	
Waste Management Reserve	01920	(28,386)	(426)	-	(5,000)	(33,811)	(425.79)	-	(5,000)	(33,811)	(326.79)	-	-	(28,712.46)	
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sporting Co-Location Reserve	01990	(700,505)	(10,508)	25,000	(68,367)	(754,380)	(10,507.58)	25,000	(68,367)	(754,380)	(8,140.31)	(11,317)	(11,317)	(719,962.46)	
TOTALS		(2,636,853.68)	(32,523)	1,013,867	(349,087)	(2,004,597)	(32,523)	1,013,867	(349,087)	(2,004,597)	(24,635)	511,317	(11,317)	(2,161,488.83)	

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 MARCH 2018

Existing Loans

* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Mar 18	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2017	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Mar 18
142	Housing Construction	WB Community Association*	Mar-2020	400,000		283	(6,306)	111,297		(34,879)	76,418
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000			(8,550)	500,000		(500,000)	-
147	Aged Persons	Ninan House*	Jul-2022	100,000		484	(3,243)	48,787		(7,570)	41,217
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		60	(1,486)	35,612		(10,120)	25,492
151	Aged Persons	Ninan House*	Oct-2032	300,000		5,370		-			300,000
151B	Aged Persons	Ninan House*	Nov-2032	100,000		1,707					100,000
TOTAL EXISTING LOANS				1,515,000	-	7,903	(19,585)	695,696	-	(552,570)	543,126

Shire Loan Summary
Self Supporting Loan Summary

500,000	-	-	(8,550)	500,000	-	(500,000)	-
1,015,000	-	7,903	(11,035)	195,696	-	(52,570)	543,126
1,515,000	-	7,903	(19,585)	695,696	-	(552,570)	543,126

Current loan liability
Non current liability
Total Loan Liability

SSL	Shire	Total
(3,477)	-	(3,477)
(539,649)	-	(539,649)
(543,126)	-	(543,126)

**SHIRE OF WONGAN - BALLIDU
RATES OUTSTANDING 31 MARCH 2018**

		Rates Raised for 2017-2018	\$ 2,808,574.00	
Rates Outstanding Breakdown				
Total Amount Outstanding		31-Mar-18	\$ 211,038.91	8%
Outstanding same time last year		31-Mar-17	\$ 131,457.41	5%

SUNDRY DEBTORS OUTSTANDING 31 MARCH 2018

Debtors Ageing Summary				
Current			\$ 100,287.37	
30 Days			\$ 1,978.85	
60 Days			\$ -	
90 Days & Over			\$ 30,624.73	
Credit Balance			\$ (2,446.94)	
Total Outstanding			\$ 130,444.01	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
2/11/2013	794	Rent & damages	\$ 6,871.55	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bailiff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Debtor has advised financial hardship and will be making monthly payments to pay debt off with council.
20/11/2015	1007	Standpipe water	\$ 140.07	Company went into Receivership 2016. Have received updated mailing details and will continue to follow up debt.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
1/06/2017	1261	Private Works	\$ 560.00	Debtor has advised financial hardship and will be making monthly payments commencing November to pay debt off with council.
30/06/2017	1056	CRC - Boomer Advertising, Boomer Sales and HR Training and Assessment	\$ 273.50	Debtor has been contacted and will be sorting out with HR Assessor the final payment of this account.
5/05/2017	1192	Medicare PIP & Wages Reimbursement	\$ 21,936.88	Set up on monthly payment plan till paid in full.
13/07/2017	1062	CRC - Boomer Advertising	\$ 57.00	Resent Invoice with Statement.
29/11/2017	1176	Medical Centre Room Hire	\$ 65.00	Resent Invoice with Statement.
9/11/2017	834	CRC Boomer Advertising	\$ 10.00	Resent Invoice with Statement.
30/11/2017	1085	CRC - Small Office Hire	\$ 111.38	Resent Invoice with Statement.
Total			\$ 30,624.73	

9.2.3 BUDGET REVIEW 2017-2018

FILE REFERENCE:	F1.3.2
REPORT DATE:	26 March 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	NIL
PREVIOUS MEETING REFERENCES:	BUDGET 2017-2018
AUTHOR:	Alan Hart – Deputy Chief Executive Officer
ATTACHMENTS:	Separate Attachment - Budget Review 2017-18

PURPOSE OF REPORT:

To consider and adopt the Budget Review for the period of 1st July 2017 to 28th February 2018.

BACKGROUND:

Local Governments are required to conduct a budget review between 1st January and 31st March each financial year. The budget review is to be submitted to Council within 30 days of the review for Council to consider and determine whether or not to adopt the review and any recommendations made within the review.

The budget review is a comparison of the year to date actual results with the adopted or amended budget. The original budget was adopted in July 2017. The purpose of the budget review in accordance with the legislation is to;

1. Consider the financial performance of the Council for the 2017/18 financial year to-date;
2. Consider the Council's financial position at the date of review and
3. Review the estimated financial position at the end of the financial year.

COMMENT:

There is no statutory format to present the budget review to Council, the report together with the standard monthly financial report, with another column added detailing the amended budget forms the budget review. The use of the standard monthly reports is to ensure consistency in reporting to Council in a format that is familiar to the Council.

The 2017/18 budget remains within overall original estimates. Management forecasts an end of year surplus to remain the same as the adopted budget. A summary of changes to the annual budget are as follows:

1. Surplus funds carried forward from the 2016/17 financial year was \$261,388 more than budget forecasts.
2. Operating Income will reduce by \$8,000,
3. Operating Expenditure will increase by \$65,000,
4. Capital/Infrastructure Expenditure will increase by \$110,200 (Incorporating \$86,000 in the attached report and \$24,200 as per Council resolution in August 2017),
5. Proceeds from the Sale of Assets will increase by \$70,000,
6. The balance of the surplus funds (\$148,188) to be transferred to the Sporting Co-Location Reserve.

A copy of the review and Council decision is to be provided to the Department of Local Government and Regional Development within 30 days of the decision by Council.

POLICY REQUIREMENTS:

There is no policy requirements in relation to this item

LEGISLATIVE REQUIREMENTS:

Regulation 33A Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

The budget review helps determine and document any significant variations to the adopted annual budget.

This is necessary to facilitate appropriate financial control and to ensure that Council's financial resources are allocated in the most effective manner.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal

➤ **Economic**

The Budget review process provides a timely indication of ability of the local government to achieve the budget performance for the year and timing allows corrective actions if required prior to 30th June.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

The purpose of the budget review is to ensure that the Income and Expenditure for the current year is monitored in line with the adopted budget and to make amendments to the budget or scope of works as required.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

COMMITTEE RECOMMENDATION:

It is recommended that Council accept the attached 2017-2018 Budget review.

9.3 WORKS AND SERVICES

9.3.1 2017/2018 DISPOSAL OF PLANT AND EQUIPMENT (GRADER PG13)

FILE REFERENCE:
REPORT DATE: 18/04/2018
APPLICANT/PROPONENT: N/A
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Karl Mickle (MWS)
ATTACHMENTS: Tender Submissions

PURPOSE OF REPORT:

The purpose of this report is to summarise the results of the tender submissions for the disposal of a CAT 12M Grader as part of the 2017/2018 Plant Replacement Program.

BACKGROUND:

The Local Government Act and regulations require any disposal greater than \$75,000 to be disposed of by way of public tender

The tender was advertised in the West Australian newspaper on the 30th of March and the 7th of April 2018.

Submission closed at 9am on Monday the 9th of April 2018.

COMMENT:

We have received three tenders for the purchase of the Shires CAT 12M Grader (PG13).

Pricing below:

Company	Offer (Exc GST)	Disposal Budget	Variance
Komatsu	\$ 135,000.00	\$ 103,000	\$ 32,000.00
WesTrac	\$ 145,000.00	\$ 103,000	\$ 42,000.00
Manheim Auctions	\$ 127,272.72	\$ 103,000	\$ 24,272.72

POLICY REQUIREMENTS:

- Plant and Equipment Replacement – to provide for the optimum and timely replacement of Council's major road and parks & gardens(works) Plant and Equipment (P&E).

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995
- Local Government (Functions and General) Regulations 1996

STRATEGIC IMPLICATIONS:

This disposal complements Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no significant environmental implications.

➤ **Economic**

There are no significant economic implications.

➤ **Social**

There are no significant social implications.

FINANCIAL IMPLICATIONS:

The 2017/18 Budget for the disposal of this asset is \$103,000. The highest tender was \$145,000.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That Council accept the tender from WesTrac WA Pty Ltd for the purchase of the a 12M Cat Grader with a price of \$145,000 (ex GST)

9.3.2 2017/2018 GRADER PURCHASE

FILE REFERENCE:	
REPORT DATE:	18/04/2018
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle (MWS)
ATTACHMENTS:	Individual Pricing

PURPOSE OF REPORT:

The purpose of this report is to recommend to Council to purchase a new Grader from the recommended supplier in accordance with the plant replacement program as outlined in the 2017/2018 Budget.

BACKGROUND:

As the Shire's proposed plant replacement program for the 2017/2018 financial year exceeds \$150,000.00 it was necessary to go to market for the purchase of this item of Plant.

This process was done through the WALGA preferred supplier system "e-Quotes", which allows WALGA Preferred Suppliers to submit quotations on line.

Submission closed at 4pm Wednesday the 27th February 2018.

COMMENT:

A total of 5 responses for the supply of a new Grader were received. The table below details each of the quotes that were received.

The prices below exclude GST and the 2017/18 budget to purchase this item of Plant was \$386,250.

Make	Model	Purchase Price (Exc GST)	Discount	Total Cost With Discount (Ex GST)	Budget Saving	Standard Warranty	Standard Power Train Warranty	Delivery Date
Case	865B	\$ 360,000	\$ -	\$ 360,000	\$ 26,250	60	60 m/8000hr	8 WEEKS
JOHN DEERE	670G	\$ 370,000	\$ -	\$ 370,000	\$ 16,250	60/6,000	60 m/8000hr	8 WEEKS
CAT	12M	\$ 371,900	\$ 8,000.00	\$ 363,900	\$ 22,350	60	60 m/8000hr	4 WEEKS
KOMATSU	GD555-5	\$ 349,000	\$ -	\$ 349,000	\$ 37,250	60/6,000	60 m/8000hr	4 WEEKS
KOMATSU	GD655-5	\$ 359,000	\$ -	\$ 359,000	\$ 27,250	60/6,000	60 m/8000hr	4 WEEKS

The ergonomic layout of the Cat 12M is better than the Komatsu GD655 GD555 and the Case and John Deere Models.

Cat has been operating the joystick system for almost 10 years. Other suppliers such as Komatsu are only releasing a similar product in the coming year. The conventional level operated graders are now becoming outdated.

Our current Cat 12M has never had any major mechanical or electrical issues which one would fear with a joystick layout. The ability for the Cat grader to hold its value is reflected in the trade in prices offered by all manufactures (as reflected in the Disposal Tender).

Our current operator has driven our Cat 12M from new, performing duties mainly on maintenance grading but recently has joined the construction team with the Cat grader.

He is proficient in its operation and we believe a change to the conventional lever operated grader would lead to down time on construction projects as well as a lack of quality in the finish until he can operate a standard machine again.

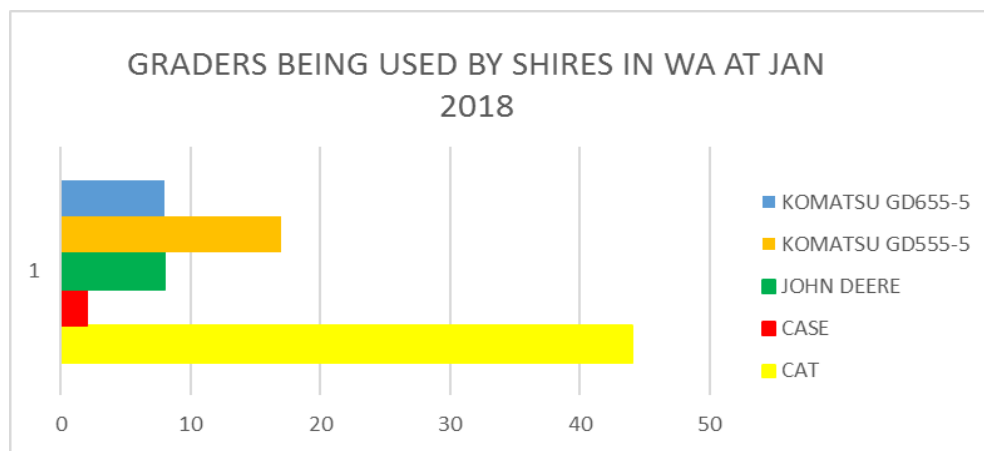
Existing employees have found it easier to transition to a joystick-controlled machine than back to a levered machine.

We also need to look to the future and with the down turn in mining, skilled grader operators will be coming more available. These operators will have been operating the highest quality of equipment with a joystick layout.

The potential to attract new employees will be made easier through the seamless transition between machines.

STAFF RECOMMENDATION:

We recommend the purchase of a Cat 12M Grader to replace our existing 12M grader. The new 12M grader now runs a bigger C7 engine which will accommodate a 14ft mouldboard. The current 12M lacked the power for a 14ft mouldboard. A 14ft mouldboard is essential for carrying out shoulder grading during winter as it allows the gravel to be pulled out of the drains in one cut.



POLICY REQUIREMENTS:

- Regional Purchasing Policy – maximising opportunities for local businesses
- Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government.

LEGISLATIVE REQUIREMENTS:

The use of WALGA’s “Preferred Supplier Process” exempts Local Authorities having to call tenders under the Local Government (Functions and General) Regulations 1996.

STRATEGIC IMPLICATIONS:

This purchase complements Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no significant environmental implications.

➤ **Economic**

There are no significant economic implications.

➤ **Social**

There are no significant social implications.

FINANCIAL IMPLICATIONS:

The purchase of this item of Plant for \$363,900 is less than the 2017/2018 budget by \$22,350.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That Council accept the quotation from WesTrac WA Pty Ltd for the purchase of one 12M Cat Grader with a Purchase Price of \$363,900.

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 TENDER 01/18 – SUPPLY OF SERVICES TO MANAGE THE WONGAN HILLS WASTE FACILITY

FILE REFERENCE:	CA1.2.1
REPORT DATE:	11 April 2018
APPLICANT/PROPONENT:	Melissa Marcon
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

The purpose of this report is to award a contract to the successful tenderer to manage and operate the Wongan Hills Waste Facility for a three (3) year period from 1 July 2018 to 30 June 2021.

BACKGROUND:

The Shire requires a Contractor to operate the facility for a three (3) year contract and as such are obligated to call for tenders for the service as the contract price would exceed \$150,000.

The successful tenderer will collect tip fees on behalf of the Shire.

The successful tenderer will supply their own front end loader, at no expense to the Shire.

The successful tenderer will have the salvage rights to all waste deposited at the site.

The Shire has advertised in the 'West Australian' and the 'Wonga-Balli Boomer' newspapers for interested parties to submit a tender for the position with the end result being one (1) received tender.

COMMENT:

The tender received was from PJ & WD Newins for the three (3) year period.

The tenderer quoted three price schedules (excluding GST) –

- a) Fixed price \$49,920 per year for three years with Shire loader all inclusive servicing, breakdowns, diesel and tyres
- b) Fixed price \$74,920 per year for three years with Shire loader without the servicing, breakdowns, diesel and tyres
- c) Fixed price \$64,920 per year for three years with own loader

PJ & WD Newins are the current Contractor's of the Waste Facility. The annual price for the last three (3) years has been \$41,000.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 – Part 3 Division 3 S3.55

STRATEGIC IMPLICATIONS:

There are no immediate strategic implications particular to the Shire.

SUSTAINABILITY IMPLICATIONS:**➤ Environment**

The operator is obliged to maintain the facility in accordance with guidelines contained in Licence No. L6953/1997/8 issued by Department of Water and Environment Regulation.

➤ Economic

There are no known economic implications associated with this proposal.

➤ Social

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

The cost of Management of the Waste Facility will be included in the annual budget.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That Council accept the tender of \$64,920 per year excluding GST from PJ & WD Newins to operate the Wongan Hills Waste Management facility for the three (3) year period from 1 July 2018 to 30 June 2021.

9.5 COMMUNITY SERVICES

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

13. CLOSURE