



MINUTES 17 MAY 2012

**ORDINARY MEETING
OF COUNCIL**



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**SHIRE OF WONGAN-BALLIDU
MINUTES
FOR THE ORDINARY MEETING OF COUNCIL**

Held in the Council Chambers
on Thursday 17 May 2012



1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President Cr Michael Brennan declared the meeting opened at 3.00pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

ATTENDANCE:

Cr Michael I Brennan	Cr Norma Walton
Cr David Armstrong	Cr Brad West
Cr Alfreda Lyon	Cr Michael Godfrey
Cr Hugh Barrett-Lennard	Cr Tracey deGrussa

STAFF:

Stuart Taylor	Chief Executive Officer
Bob White	Manager Works & Services
Len deGrussa	Manager Building Services
Grace French	Deputy Chief Executive Officer
Irene Myring (Minutes)	Executive Assistant

APOLOGIES:

Cr David Brown

PUBLIC:

Rob Millsteed

3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

5. PETITIONS AND PRESENTATIONS

Mr Rob Millsteed presented Council with two books regarding members of the community and their involvement on Hollywood Hospital and Mrs Millsteed and how she came to settle in the area. Council then thanked Mr Millsteed and Mr Millsteed left the Chambers at 3.08pm

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON THURSDAY 19 APRIL 2012

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 ADMINISTRATION & FINANCIAL SERVICES

9.1.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	23 May 2012
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Grace French, Deputy Chief Executive Officer
ATTACHMENTS:	April 2012

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 requires the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

List of Accounts Paid & Submitted to Finance Committee
01/04/2012 - 30/04/2012

CHQ/EFT	Date	Name	Description	Amount
Chq/EFT	Date	Name	Description	Amount
EFT8199	04/04/2012	WALGS SUPERANNUATION PLAN	Superannuation contributions	-7734.66
EFT8200	04/04/2012	CHILD SUPPORT	Payroll deductions	-349.91
EFT8201	04/04/2012	AUSTRALIAN SERVICES UNION	Payroll deductions	-21.60
EFT8202	04/04/2012	IOU SOCIAL CLUB	Payroll deductions	-260.00
EFT8203	04/04/2012	HOSPITAL BENEFIT FUND	Payroll deductions	-229.80
EFT8204	04/04/2012	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-16.40
EFT8205	04/04/2012	COLONIAL FIRST STATE FIRSTCHOICE	Superannuation contributions	-151.91
EFT8206	04/04/2012	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-44.04
EFT8207	11/04/2012	TEKILLA PEST MANAGEMENT	Termite inspection	-1815.00
EFT8208	11/04/2012	A & S Lawn Supplies	10 x Slabs (250 shells each slab) of 36 gram No.2 shot shells	-1210.00
EFT8209	11/04/2012	Computer Essentials	CRC Computer Monthly Maintenance Contract Fee	-525.00
EFT8210	11/04/2012	Hot Gossip Caffe	Catering for Nagala Workshop 23/03/2012	-75.00
EFT8211	12/04/2012	Lam-Vy Phan	Wages Chaplaincy April 2012	-1720.62
EFT8212	12/04/2012	Orica Mining Services	350m roll of 10P Detonation Cord	-1143.85
EFT8213	19/04/2012	ANZ BANK (NETT WAGES)		-112518.00
	04/04/2012	ANZ BANK (NETT WAGES)	Salaries & Wages PPE 3/04/2012	56294.29
	19/04/2012	ANZ BANK (NETT WAGES)	Salaries & Wages PPE 17/04/2012	56223.71
EFT8214	19/04/2012	WALGS SUPERANNUATION PLAN	Superannuation contributions	-8119.60
EFT8215	19/04/2012	CHILD SUPPORT	Payroll deductions	-349.91
EFT8216	19/04/2012	AUSTRALIAN SERVICES UNION	Payroll deductions	-21.60
EFT8217	19/04/2012	IOU SOCIAL CLUB	Payroll deductions	-270.00
EFT8218	19/04/2012	HOSPITAL BENEFIT FUND	Payroll deductions	-229.80
EFT8219	19/04/2012	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-16.40
EFT8220	19/04/2012	COLONIAL FIRST STATE FIRSTCHOICE	Superannuation contributions	-148.81
EFT8221	19/04/2012	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-89.73
EFT8222	20/04/2012	AUSTRALIAN TAXATION OFFICE	PAYG	-4522.00
EFT8223	23/04/2012	CORPORATE EXPRESS	Reflex Copy Paper x 12 boxes CRC	-323.40
EFT8224	23/04/2012	AVON WASTE	507 Domestic Waste x 5 weeks, 182 Commercial Waste x 5 weeks and 689 Recycling services	-9887.15
EFT8225	23/04/2012	BOEKEMAN MACHINERY		-5790.00
	06/03/2012	BOEKEMAN MACHINERY	15,000km service for CEO vehicle	767.15
	30/03/2012	BOEKEMAN MACHINERY	70000 service MWS Vehicle	293.61
	29/03/2012	BOEKEMAN MACHINERY	Repairs to injector pump on PTR48	4729.24
EFT8226	23/04/2012	CJD EQUIPMENT PTY LTD		5874.81
	21/03/2012	CJD EQUIPMENT PTY LTD	4000 service on PLDR6	4957.13
	05/04/2012	CJD EQUIPMENT PTY LTD	Graphite Spray for PG11 & PG12	128.90
	30/03/2012	CJD EQUIPMENT PTY LTD	Cartridge for PG11	616.39
	30/03/2012	CJD EQUIPMENT PTY LTD	Sealing Kit for PG11	172.39
EFT8227	23/04/2012	COURIER AUSTRALIA INTERNATIONAL	Freight Corporate Express Stationery Admin	-59.27
EFT8228	23/04/2012	WONGAN HILLS IGA LIQUOR	Council Refreshments	-1245.00
	09/03/2012	WONGAN HILLS IGA LIQUOR	Monthly Account - Refreshments CRC	46.58
	02/03/2012	WONGAN HILLS IGA LIQUOR	Monthly Account - Refreshments Admin incl CMVROC Meeting, Brigade Meeting, CRC Manager Farewell, Waddington Road Debrief, Council Meeting, Depot Refreshments, coffee, sugar, milk, biscuits & cleaning products	1198.42
EFT8229	23/04/2012	HAINES NORTON	Audit Certification for Roads to Recovery Annual Return for year ended 30 June 2011	-1540.00
EFT8230	23/04/2012	JOLLY & SONS PTY LTD		-246.21
	09/03/2012	JOLLY & SONS PTY LTD	Flat Bell for J0011	46.21
	14/03/2012	JOLLY & SONS PTY LTD	Hire of Air Compressor 4 hours	200.00
EFT8231	23/04/2012	MCINTOSH & SON		-89.06
	07/03/2012	MCINTOSH & SON	Air Cleaner Hose PTR46	10.35

CHQ/EFT	Date	Name	Description	Amount
	19/03/2012	MCINTOSH & SON	Tapered Roll Bearing Cup & Cone & Seal	69.17
	12/03/2012	MCINTOSH & SON	Fuel Filter PRO10	9.54
EFT8232	23/04/2012	MULTIGROUP DISTRIBUTION SERVICES PTY	Freight from CJD Equipment - PG11	-25.60
EFT8233	23/04/2012	WESTERN AUSTRALIAN LOCAL GOVERNMENT	Local Government Directory	-191.60
EFT8234	23/04/2012	WALLIS COMPUTER SOLUTIONS	Upgrade to Microsoft Windows 7 Professional licences for office and depot	-2938.09
EFT8235	23/04/2012	WATER CORPORATION		-2241.95
	04/04/2012	WATER CORPORATION	Water Use Charge Swimming Pool 28/02/2012 to 3/04/2012	2150.85
	04/04/2012	WATER CORPORATION	Water Use Charge Sports Pavilion 28/02/2012 to 3/04/2012	91.10
EFT8236	23/04/2012	WESTRAC EQUIPMENT PTY LTD		-2979.34
	24/03/2012	WESTRAC EQUIPMENT PTY LTD	Transmission repairs PG12	1791.09
	24/03/2012	WESTRAC EQUIPMENT PTY LTD	Service Oils & Filters PG13	1188.25
EFT8237	23/04/2012	WONGAN NEWSAGENCY		-167.39
	31/03/2012	WONGAN NEWSAGENCY	Monthly Newsagency Account March 2012 Admin	113.54
	31/03/2012	WONGAN NEWSAGENCY	Monthly Newsagency Account March 2012 CRC	53.85
EFT8238	23/04/2012	WONGAN STEEL MANUFACTURERS		-2919.69
	21/03/2012	WONGAN STEEL MANUFACTURERS	Flat Bar, Gaunlet & Angle, PG11-PWT1 & AA199	382.52
	15/03/2012	WONGAN STEEL MANUFACTURERS	4 x Bushes	37.32
	01/03/2012	WONGAN STEEL MANUFACTURERS	Purlin Galv Mesh Sheep & Fence Panel U Clip	2499.85
EFT8239	23/04/2012	C FOLLETT & CO	Clear blockage to public toilet	-157.90
EFT8240	23/04/2012	J N & Y E PANTON	Secure ceiling at Railway Barracks	-1096.58
EFT8241	23/04/2012	ORICA/SPECTRUM AUSTRALIA PTY LTD	Service Fee Chlorine	-224.47
EFT8242	23/04/2012	WONGAN HILLS TOURISM GROUP INC		-270.00
	03/04/2012	WONGAN HILLS TOURISM GROUP INC	Cleaning Toilets Railway Station 4th - 26th February	120.00
	03/04/2012	WONGAN HILLS TOURISM GROUP INC	Cleaning Toilets Railway Station 3/04/2012 to 31/03/2012	150.00
EFT8243	23/04/2012	BALLIDU TRADING POST	Light globes for Alpha Park Ballidu	-21.50
EFT8244	23/04/2012	ALL TYPE ENGRAVING & SIGNS	2 x honour board updates Duncan Holme & Peter J MacNamara	-30.80
EFT8245	23/04/2012	AIR WELL PUMPS PTY LTD	Air well pump cable, probe & Valve - R0025	-482.08
EFT8246	23/04/2012	COVS		-190.38
	03/04/2012	COVS	T Taper - PTRL20	50.96
	29/03/2012	COVS	Greasing Coupler, Globe & Oil Filter Hourmeter - PG11-PG12 - PTK26 & VUT54	112.21
	29/03/2012	COVS	Indicator - VGEN & Torch Led - OH020	27.21
EFT8247	23/04/2012	RBC RURAL	Meterplan Charge Colour & B&W - CRC	-4657.18
EFT8248	23/04/2012	RELIANCE PETROLEUM	March Fuel for CEO, DCEO & MBS Vehicles	-923.11
EFT8249	23/04/2012	RNR CONTRACTING P/L	Carry out repair works on Dowerin-Kalannie Road 10mm Primerseal over 384 sq mt	-4600.32
EFT8250	23/04/2012	D J & P R HAWKINS	5 x Water Bottles - Admin	-60.00
EFT8251	23/04/2012	WORKFORCE CLOTHING PTY LTD	Size 82" Bisley bottle green cotton drill long trousers x 20 pairs	-682.00
EFT8252	23/04/2012	MCG ARCHITECTS PTY LTD	Contract Documeantation 100% Complete CRC Building	-16632.00
EFT8253	23/04/2012	WONGAN MAIL SERVICE		-259.74
	09/04/2012	WONGAN MAIL SERVICE	Monthly Account Mail Admin March 2012	239.34
	09/04/2012	WONGAN MAIL SERVICE	Monthly Account Mail Service CRC March 2012	20.40
EFT8254	23/04/2012	DUNNINGS FUEL DISTRIBUTORS	March fuel account including Managers, Team Leaders, Ranger, Horticulturist, BMO	-3137.60
EFT8255	23/04/2012	DAVINA ENTERPRISES (KYLIE DAVEY)	Supper for 70 People at the Citizen of the Year awards	-1470.00
EFT8256	23/04/2012	DR RICHARD WALKEY	Employment Medical - Works x 3	-405.90
EFT8257	23/04/2012	TKB MECHANICAL	Wheel alignment - PUT61	-55.00
EFT8258	23/04/2012	GROENEVELD ASUTRALIAS PTY.LTD	High pressure reusable hose fitting - PG13	-190.47
EFT8259	23/04/2012	TERPKOS ENGINEERING PTY.LTD	Progress Claim # 3 - Structural Design & Documentation 100%	-1650.00
EFT8260	23/04/2012	Dun Direct Pty Ltd	Bulk Diesel - March 2012 - 9000 litres	-28518.76
EFT8261	23/04/2012	CAM MANAGEMENT SOLUTIONS	Long Term Financial Plan	-39250.20
EFT8262	23/04/2012	SA & NH Auhl	Animal Sterilisation Refund	-20.00
19082	04/04/2012	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-165.00
19083	04/04/2012	AMP SUPERANNUATION LTD.	Superannuation contributions	-343.70
19084	04/04/2012	AUSTRALIAN SUPER	Superannuation contributions	-508.72
19085	04/04/2012	PRIME SUPER	Superannuation contributions	-347.45
19086	04/04/2012	CONSTRUCTION & BUILDING INDUSTRY	Superannuation contributions	-150.16

CHQ/EFT	Date	Name	Description	Amount
19087	11/04/2012	SYNERGY	Electricity Account 21/04/2011 to 24/02/2012 Medical Centre Wongan Hills	-8822.95
19088	19/04/2012	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-165.00
19089	19/04/2012	AMP SUPERANNUATION LTD.	Superannuation contributions	-338.00
19090	19/04/2012	AUSTRALIAN SUPER	Superannuation contributions	-571.75
19091	19/04/2012	PRIME SUPER	Superannuation contributions	-317.80
19092	19/04/2012	CONSTRUCTION & BUILDING INDUSTRY	Superannuation contributions	-148.81
19093	23/04/2012	LANDGATE		-148.78
	28/03/2012	LANDGATE	GRV Int Valuations	114.78
	28/03/2012	LANDGATE	Minimum Charges	34.00
19095	23/04/2012	ANGLICAN PARISH OF WONGAN HILLS-	Creche Services Provided for Ngala Workshop	-100.00
19096	23/04/2012	BETTY WILLIAMS	Reimbursement Pet sterilisation	-20.00
		Bank Code	Bank Name	
		1	Municipal Bank	\$295,236.31
		2	Trust Account	
			TOTAL	
			Partially Recoverable	\$ 5,024.81

9.1.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	23 May 2012
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Grace French, Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended April 2012 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget)
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Policy F64 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

1. Local Government Act 1995
2. Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

Ø Environment

There are no known environmental implications associated with the proposals.

Ø Economic

There are no known economic implications associated with the proposals.

Ø Social

There are no known social implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending April 2012 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

STAFF RECOMMENDATION:

That the following Statements and reports for the month ended April 2012 be received:

1. Monthly Statements as follows;
 - a. Statement of Financial Activity (by Nature and Type) FM Regs 34
 - b. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34
 - c. Statement of Capital Expenses by Program/Activity (Summary) FM Regs 34
 - d. Statement of Net Current Assets (NCA) FM Regs 34
 - e. Rate setting statement Discretionary
 - f. Disposal of Assets Discretionary
 - g. Bank Reconciliation Report Discretionary
 - h. Reserve Account Balances Report Discretionary
 - i. Loans Schedule Discretionary

COMMITTEE RECOMMENDATION:

That the following Statements and reports for the month ended April 2012 be received:

1. Monthly Statements as follows;
 - a. Statement of Financial Activity (by Nature and Type) FM Regs 34
 - b. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34
 - c. Statement of Capital Expenses by Program/Activity (Summary) FM Regs 34
 - d. Statement of Net Current Assets (NCA) FM Regs 34
 - e. Rate setting statement Discretionary
 - f. Disposal of Assets Discretionary
 - g. Bank Reconciliation Report Discretionary
 - h. Reserve Account Balances Report Discretionary

i. Loans Schedule

Discretionary

MOTION: MOVED Cr Armstrong/Cr Lyon

That the following Statements and reports for the month ended April 2012 be received:

1. Monthly Statements as follows;

- | | |
|---|----------------------|
| a. Statement of Financial Activity (by Nature and Type) | FM Regs 34 |
| b. Statement of Operating Activities by Programme/Activity (Summary) | FM Regs 34 |
| c. Statement of Capital Expenses by Program/Activity (Summary) | FM Regs 34 |
| d. Statement of Net Current Assets (NCA) | FM Regs 34 |
| e. Rate setting statement | Discretionary |
| f. Disposal of Assets | Discretionary |
| g. Bank Reconciliation Report | Discretionary |
| h. Reserve Account Balances Report | Discretionary |
| i. Loans Schedule | Discretionary |

**CARRIED: 8/0
RESOLUTION NO: 040512**

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 APRIL 2012

	Approved Budget 2011-2012	Current Budget 2011/2012	YTD Budget	YTD Actual	Variance Over or Under 10%	
Rates	(\$2,250,090)	(\$2,250,090)	(\$1,875,020)	(\$2,097,599)	(11.9%)	⓪
Grants Operating, Subsidies & Contributions	(\$1,801,896)	(\$1,801,896)	(\$1,501,480)	(\$1,323,527)	11.9%	⓪
Non Operating Grants, Subsidies & Contributions	(\$3,652,366)	(\$3,652,366)	(\$3,043,610)	(\$1,177,082)	61.3%	⓪
Fees & Charges	(\$435,057)	(\$435,057)	(\$415,850)	(\$451,822)		
Other Revenue	(\$397,693)	(\$397,693)	(\$115,800)	(\$197,872)	(70.9%)	⓪
Interest	(\$93,163)	(\$93,163)	(\$77,610)	(\$160,173)	(106.4%)	⓪
Profit on sale of Assets	(\$19,299)	(\$19,299)	(\$16,070)	(\$10,579)	34.2%	⓪
Subtotal	(8,649,564)	(8,649,564)	(7,045,440)	(5,418,654)		
Operating Expenditure						
Employee Costs	1,838,515	1,838,515	1,531,180	1,339,380	(12.5%)	⓪
Materials & Contracts	1,144,834	1,166,834	976,028	745,107	(23.7%)	⓪
Utilities (Gas, Electricity) etc.	233,951	233,951	194,710	232,706	19.5%	⓪
Interest	132,023	132,023	109,980	34,372	(68.7%)	⓪
Insurance	242,734	242,734	202,050	186,776		
Other General	233,844	233,844	194,780	208,897		
Loss on Asset Disposals	262,025	262,025	218,340	166,871	(23.6%)	⓪
Depreciation	2,312,469	2,312,469	1,927,040	1,968,701		
Subtotal	6,400,395	6,422,395	5,354,108	4,882,810		
Capital Expenditure						
Buildings	3,510,745	3,555,745	2,972,250	327,537	(89.0%)	⓪
Furniture & Equipment	93,946	122,446	104,090	82,207	(21.0%)	⓪
Infrastructure Other	479,674	462,174	385,130	50,539	(86.9%)	⓪
Infrastructure Roads	1,714,454	1,714,454	1,428,680	1,532,968		
Land	0	0	0	0		
Motor Vehicles	295,000	302,500	259,150	128,464	(50.4%)	⓪
Plant	493,932	493,932	411,600	360,803	(12.3%)	⓪
Subtotal	6,587,751	6,651,251	5,560,900	2,482,519		
Total Operating & Capital	4,338,582	4,424,082	3,869,568	1,946,675		
ADJUST - NON CASH ITEMS						
Depreciation		(2,312,469)	(1,927,040)	(1,968,701)		
Profit on Sale of Assets		19,299	16,070	10,579		
Loss on Sale of Assets		(262,025)	(218,340)	(166,871)		
Transfer from Reserves		(1,043,627)	(1,043,627)	0		
Transfer to Reserves		317,850	317,850	64,651		
Proceeds from Sale of Assets		(261,000)	(261,000)	(350,910)		
Loan Proceeds		(70,000)	(70,000)			
Loan Principal Repayment		70,005	42,592			
Loan to SSL Parties		70,000	70,000			
SSL Principal Reimbursements		(42,592)	(35,493)			
Less Surplus/(deficit) B/Fwd		(824,384)	(824,384)	(504,351)		
Transfer from Current to Non-Current Land Held for Resale				469,365		
Closing (Surplus)/DeficitC/F		85,139	(63,804)	(499,564)		

**Shire of Wongan-Ballidu
Variance Report for 30 April 2012**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. It is proposed that all variances in excess of the specified percentage will have details reported. All variances calculated are a comparison of year to date actual vs. Year to date budget.

In order to provide more details regarding significant variations in the attached report, the following summary is provided.

Report Section	Comments
Operating Income	
Rates	YTD Budget Profile incorrect.
Grants Operating, Subsidies & Contributions	Pathways, Centenary and history books grants not yet received.
Non Operating Grants, Subsidies & Contributions	Projects grants not yet received.
Other Revenue	Greater than expected on Diesel Fuel Tax Credit, reimbursements and ATO refund.
Interest	Muni & Reserve interest funds received greater than budgeted. This is because some capital grant received not expended and reserve funds not yet expended on capital projects.
Profit on sale of Assets	Profit on sale under budget due to Plant and motor vehicle change over not yet occurred.
Operating Expenditure	
Employee Costs	Less than anticipated because staff numbers down and difficulty in recruitment.
Materials & Contracts	Less than anticipated on Finance and Admin, Asset Management Plan, Parks & gardens and sporting complexes
Utilities	Higher than anticipated due to impact on Government utilities charges increases.
Interest	Interest on SSL paid and yet to be recovered.
Loss on Asset Disposals	No material variance from previous reporting on YTD Actual.
Capital Expenditure	
Buildings	CRC Building, Office Extension and Staff housing yet to commence. No material variance from previous reporting
Furniture & Equipment	Less than expected on Admin & CRC Equipment
Infrastructure Others	Mocardy Dam, and Bowling synthetic green, projects yet to commence. No material variance from previous reporting
Motor Vehicles	Motor Vehicles yet to be purchased.
Plant	No material variance from previous reporting on YTD Actual.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF OPERATING FOR THE PERIOD ENDING 30 APRIL 2012

	APPROVED BUDGET	CURRENT BUDGET	YTD BUDGET	YTD ACTUAL
By Program				
OPERATING INCOME				
General Purpose Funding	(4,784,971)	(4,784,971)	(3,987,370)	(3,880,506)
Governance	(224,076)	(224,076)	(186,680)	(210,459)
Law, Order & Public Safety	(33,530)	(33,530)	(27,920)	(36,433)
Health	(12,729)	(12,729)	(10,580)	(27,112)
Education & Welfare	(8,103)	(8,103)	(6,740)	(5,497)
Housing	(99,082)	(99,082)	(82,550)	(85,912)
Community Amenities	(147,156)	(147,156)	(122,660)	(163,972)
Recreation & Culture	(1,645,738)	(1,645,738)	(1,371,420)	(88,168)
Transport	(1,034,657)	(1,034,657)	(862,190)	(555,557)
Economic Services	(14,993)	(14,993)	(12,470)	(37,093)
Other Property & Services	(644,529)	(644,529)	(536,970)	(347,945)
TOTAL OPERATING INCOME	(8,649,564)	(8,649,564)	(7,207,450)	(5,418,654)
OPERATING EXPENSES				
General Purpose Funding	95,595	95,595	79,640	71,458
Governance	377,592	377,592	314,400	294,661
Law, Order & Public Safety	88,676	88,676	72,060	83,186
Health	169,328	191,328	163,858	255,700
Education & Welfare	135,808	135,808	113,050	111,096
Housing	229,647	229,647	191,280	154,486
Community Amenities	341,668	341,668	284,520	263,388
Recreation & Culture	1,243,979	1,243,979	1,036,120	1,128,824
Transport	2,690,974	2,690,974	2,242,220	1,975,996
Economic Services	175,715	175,715	146,210	120,612
Other Property & Services	853,413	853,413	710,750	423,404
TOTAL OPERATING EXPENSES	6,400,395	6,422,395	5,354,108	4,882,810
NET OPERATING (SURPLUS)/DEFICIT	(2,249,169)	(2,227,169)	(1,853,342)	(535,844)

SHIRE OF WONGAN-BALLIDU
STATEMENT OF CAPITAL FOR 30 APRIL 2012

By Program				
	Approved Budget	Current Budget	YTD Budget	YTD Actual
General Purpose Funding	0	0	0	0
Governance	433,766	439,766	366,450	86,757
Law, Order and Public Safety	9,000	9,000	7,500	10,326
Health	37,900	57,900	57,410	2,850
Education and Welfare	2,562,000	2,552,000	2,126,670	182,398
Housing	534,395	534,395	445,310	0
Community Amenities	294,500	277,000	230,820	31,287
Recreation and Culture	370,784	370,784	308,970	112,153
Transport	2,333,076	2,333,076	1,944,180	1,981,185
Economic Services	3,800	3,800	3,160	2,199
Other Property and Services	8,530	73,530	70,430	73,364
	6,587,751	6,651,251	5,560,900	2,482,519

SHIRE OF WONGAN-BALLIDU
STATEMENT OF NET CURRENT ASSETS FOR 30 April 2012

	Actual	Comments
CURRENT ASSETS		
CASH ASSETS		
Cash on Hand	750	
Cash at Bank (Excluding Overdraft)	441,138	
At Call Investments	500,000	
Reserves & Other Restricted Cash	1,821,372	
TOTAL CASH ASSETS	2,763,260	
RECEIVABLES		
Sundry Debtors	64,331	
Rates & Rubbish Debtors	60,663	Includes Excess Rates
TOTAL RECEIVABLES	124,994	
OTHER ASSETS		
Sundry Provisions and Accruals		
Stock on Hand	23,590	
Land held for Resale	-	
Accrued Interest		
TOTAL OTHER ASSETS	23,590	
TOTAL CURRENT ASSETS	2,911,845	
ADJUSTMENTS FOR EXCLUDED ASSETS		
Reserves & Other Restricted Cash	1,821,372	
TOTAL EXCLUDED ASSETS	1,821,372	
TOTAL CURRENT ASSETS	1,090,472	
CURRENT LIABILITIES		
CASH LIABILITIES		
Overdraft (Excluding Restricted Cash)	0	
Loan Principal Repayable	20,546	
TOTAL CASH LIABILITIES	20,546	
CREDITORS & PAYABLES		
Sundry Creditors		
Other payables	(301,762)	
TOTAL CREDITOR & PAYABLES	(301,762)	
PROVISIONS		
Employee Provisions	(309,691)	
Other Provisions and Accruals		
TOTAL PROVISIONS	(309,691)	
TOTAL CURRENT LIABILITIES	(590,908)	
NET CURRENT ASSETS/(LIABILITIES)	499,564	

**SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT FOR 30 APRIL 2012**

	2011/2012	2011/2012	2011/2012
	APPROVED BUDGET	CURRENT BUDGET	ACTUAL
OPERATING INCOME			
General Purpose Funding	(2,534,881)	(2,534,881)	(1,782,906)
Governance	(224,076)	(224,076)	(210,459)
Law, Order & Public Safety	(33,530)	(33,530)	(36,433)
Health	(12,729)	(12,729)	(27,112)
Education & Welfare	(8,103)	(8,103)	(5,497)
Housing	(99,082)	(99,082)	(85,912)
Community Amenities	(147,156)	(147,156)	(163,972)
Recreation & Culture	(1,645,738)	(1,645,738)	(68,166)
Transport	(1,034,657)	(1,034,657)	(555,557)
Economic Services	(14,993)	(14,993)	(37,093)
Other Property & Services	(644,529)	(644,529)	(347,945)
	(6,399,474)	(6,399,474)	(3,321,054)
OPERATING EXPENSES			
General Purpose Funding	95,595	95,595	71,458
Governance	377,592	377,592	294,661
Law, Order & Public Safety	86,676	86,676	83,186
Health	169,328	191,328	255,700
Education & Welfare	135,808	135,808	111,096
Housing	229,647	229,647	154,486
Community Amenities	341,668	341,668	263,388
Recreation & Culture	1,243,979	1,243,979	1,128,824
Transport	2,690,974	2,690,974	1,975,996
Economic Services	175,715	175,715	120,612
Other Property & Services	853,413	853,413	423,404
	6,400,395	6,422,395	4,882,810
ADJUSTMENTS FOR CASH BUDGET REQUIREMENTS:			
Depreciation on Assets	(\$2,312,469)	(2,312,469)	(1,968,701)
Profit/(Loss) on Asset Sales	(\$242,726)	(242,726)	(156,292)
	(2,555,195)	(2,555,195)	(2,124,993)
Capital Expenditure & Income			
Purchase of Land & Buildings	3,555,745	3,555,745	327,537
Purchase of Furniture & Equipment	122,446	122,446	82,207
Purchase of Infrastructure	2,176,628	2,176,628	1,583,507
Purchase of Motor Vehicles	302,500	302,500	128,464
Purchase of Plant & Machinery	493,932	493,932	360,803
	6,651,251	6,651,251	2,482,519
Proceeds from Disposal of Assets	(261,000)	(261,000)	(350,910)
Asset Sales	(261,000)	(261,000)	(350,910)
Financing Activities			
Repayment of Loan Principal	70,005	70,005	
Proceeds from New Debentures	(70,000)	(70,000)	0
Loans paid to SSL parties	70,000	70,000	
Self Supporting Loan Income	(42,592)	(42,592)	
Net Proceeds from Financing Activities	27,413	27,413	0
Transfers to Reserves	317,850	317,850	64,651
Transfer from Reserves	(1,043,627)	(1,043,627)	0
Net Movement in Reserve Surplus	(725,777)	(725,777)	64,651
ADD Estimated Muni (Surplus/Deficit) July 1 B/Fwd.	(824,384)	(824,384)	(504,351)
LESS Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	(361)	(361)	(499,564)
Transfer from Current to Non-Current Land Held for Resale			469,365
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,313,590	2,335,590	1,128,670
TOTAL RATES RAISED	2,260,090	2,260,090	2,097,599

**SHIRE OF WONGAN-BALLIDU
DISPOSAL OF ASSETS FOR 30 APRIL 2012**

Asset No	Net Book Value Budget	Sale Proceeds Budget	(Profit) / Loss Budget	Sale Proceeds Actual	Net Book Value Actual	(Profit)/ Loss Actual
By Class						
Motor Vehicles						
CEO Vehicle	MV0064	37,866	48,000	(10,134) \$	37,466.25 \$	37,035.95 -\$ 430.30
MAFS Vehicle	MV0062	26,509	25,000	1,509		\$ -
MBS Vehicle	MV0063	23,631	18,000	5,631 \$	25,363.63 \$	20,868.55 -\$4,495.08
MWS Vehicle	UT63	37,889	30,000	7,889		\$ -
Doctors Vehicle	MV0032	12,624	15,000	(2,376)		\$ -
Single Cab Tipper Ute (P&G)	MV0052	8,370	10,000	(1,630)		\$ -
4*2 Extra Cab Ute (MSS)	MV0056	9,841	10,000	(159) \$	13,700.09 \$	8,046.49 -\$ 5,653.60
Plant & Equipment						
Isuzu NPR400 Tip Truck	PTK29	41,163	15,000	26,163		\$ -
Volvo Grader 720B	P0011	305,833	85,000	220,833 \$	75,000.00 \$	145,565.87 \$ 70,565.87
Verimower	E0114		5,000	(5,000)		\$ -
Building						
Doctor's Surgery & Residence	B0022			\$ 199,380.42	\$ 260,704.45	\$ 61,324.03
Doctor's Surgery & Residence Ba	B0100			\$ -	-\$ 19.14	-\$ 19.14
Land						
Doctor's Surgery & Residence La	L0025			\$ -	\$ 35,000.00	\$ 35,000.00
						\$ -
TOTAL		503,726	261,000	242,726	350,910	507,202 156,292

By Program						
Governance						
CEO Vehicle	MV0064	37,866	48,000	(10,134) \$	37,466.25 \$	37,035.95 -\$ 430.30
MAFS Vehicle	MV0062	26,509	25,000	1,509		
Health						
Doctos Vehicle	MV0032	12,624	15,000	(2,376)		
Transport						
Isuzu NPR400 Tip Truck	PTK29	41,163	15,000	26,163		
Volvo Grader 720B	P0011	305,833	85,000	220,833 \$	75,000.00 \$	145,565.87 \$ 70,565.87
MWS Vehicle	UT63	37,889	30,000	7,889		
Economic Services						
MBS Vehicle	MV0063	23,631	18,000	5,631 \$	25,363.63 \$	20,868.55 -\$4,495.08
Recreation and Culture						
Single Cab Tipper Ute (P&G)	MV0052	8,370	10,000	(1,630)		
Other Property & Services						
Verimower	E0114	0	5,000	(5,000)		
4*2 Extra Cab Ute (MSS)	MV0056	9,841	10,000	(159) \$	13,700.09 \$	8,046.49 -\$ 5,653.60
Building						
Doctor's Surgery & Residence	B0022			\$ 199,380.42	\$ 260,704.45	\$ 61,324.03
Doctor's Surgery & Residence Ba	B0100			\$ -	-\$ 19.14	-\$ 19.14
Land						
Doctor's Surgery & Residence La	L0025			\$ -	\$ 35,000.00	\$ 35,000.00
TOTAL		503,726	261,000	242,726	350,910	507,202 156,292

	Budget Purchase Price	Budget Trade	Change-Over Budget	Purchase	Trade	Change-Over
Change-Over Details						
Motor Vehicles						
CEO Vehicle	55,000	48,000	7,000	48,578	37,466	11,112
MAFS Vehicle	40,000	22,000	18,000			0
MBS Vehicle	35,000	18,000	17,000	34,453	25,364	9,089
Doctors Vehicle	35,000	14,000	21,000			0
MWS Vehicle	45,000	30,000	15,000			0
TOTAL	210,000	132,000	78,000	83,031	62,830	20,201

Plant & Equipment							
Fuso Canter Truck - (MSS)		45,000	10,000	35,000	45,433	13,700	18,799
Volvo Grader 720B	P0011	375,000	85,000	290,000	358,000	75,000	144,614
Isuzu NPR400 Tip Truck		90,000	15,000	75,000			
Single Cab Tipper Ute (P&G)		30,000	10,000	20,000			
Verimower		20,000	5,000	15,000			
TOTAL		560,000	125,000	435,000	403,433	88,700	163,413

GRAND TOTAL		770,000	257,000	513,000	486,464	151,530	183,614
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**SHIRE OF WONGAN - BALLIDU
RATES OUTSTANDING 30 APRIL 2012**

Rates Statistics

Total rates outstanding	30-Apr-12	2.54%
Outstanding same time last year	30-Apr-11	2.69%

Rates Outstanding Breakdown

Total Amount Outstanding	63,513.32
Total Rates Outstanding	63,513.32

SUNDRY DEBTORS OUTSTANDING 30 APRIL 2012

Debtors Ageing Summary

Current	7,921.95
30 Days	14,614.05
60 Days	750.70
90 Days & Over	324.20
Total Outstanding	23,610.90

Accounts 90 Days & Over:

Debtor No	Date	Dr No.	Comments	Amount
31/01/2012		526	Rental Property	324.20
Total				324.20

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATION FOR 30 APRIL 2012

	Total	Municipal	Trust	Reserve	Muni Investments
Opening Balance	2,929,450.81	\$140,971.17	12,234.78	1,776,244.86	1,000,000.00
Incorrect JNL - reallocated to correct act	(454.91)			(454.91)	
Add:	683,351.38	668,529.87		3.79	14,817.72
Receipts	45,578.61			45,578.61	
Less:	(795,236.31)	(295,236.31)			(500,000.00)
Payments - EFT & Cheques	(885.84)	(885.84)			
Payments - Bank fees and Rounding	(77,245.00)	(77,245.00)			
Transport Payments	-				
Journal Adjustments/Corrections					
Balance as per General Ledger	2,784,558.74	\$436,133.89	\$12,234.78	\$1,821,372.35	\$514,817.72
Balance as per Bank Statement	1,008,336.30	441,317.30	\$7,462.78	44,738.50	514,817.72
TD/Investments	1,776,633.85			1,776,633.85	
Add:	4,257.40	4,257.40			
Outstanding Deposits	(835.58)	(835.58)			
Payroll Repayments	4,852.00		4,852.00		
Tenancy Bonds - Separate Bank Accounts	-				
Less:	(2,084.58)	(2,004.58)	(80.00)		
Adjustments - payments yet to go through bank	(6,600.65)	(6,600.65)			
Unpresented Cheques					
Transport payments pending					
Balance as per Cash Book	2,784,558.74	\$436,133.89	\$12,234.78	\$1,821,372.35	\$514,817.72
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00

SHIRE OF WONGAN - BALIIDU
INVESTMENT REPORT FOR 30 APRIL 2012

MUNICIPAL INVESTMENTS

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Placed	Investment Redeemed	Current Investment	Accrued Interest	Interest Earned	Closing Balance	Back into Muni
Current Investments														
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Investment Redeemed	Current Investment	Accrued Interest	Interest Forecast	Closing Balance	Back into Muni
9975-18951	Term Deposit - ANZ	Current	ANZ	15-Mar-12	15-Jun-12	92	5.30%	250,000	257,408.86	257,408.86	1719.35	3,438.70	260,847.56	
9975-19073	Term Deposit - ANZ	Current	ANZ	15-Mar-12	15-Jun-12	92	5.30%	250,000	257,408.86	257,408.86	1719.35	3,438.70	260,847.56	
Municipal Investments Total								500,000.00	514,817.72	0.00	3,438.70	6,877.40	521,695.12	

RESERVE INVESTMENTS

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Placed	Investment Redeemed	Current Investment	Accrued Interest	Interest Earned	Closing Balance	Back into Muni
Matured Investments														
9977-63199	Term Deposit - ANZ	Current	ANZ	25-Jan-12	25-Apr-12	91	5.70%	250,000.00		250,000.00		6,509.31	256,509.31	
9977-63172	Term Deposit - ANZ	Current	ANZ	25-Jan-12	25-Apr-12	91	5.70%	250,000.00		250,000.00		7,493.99	257,493.99	

Current Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Investment Placed	Investment Redeemed	Current Investment	Accrued Interest	Interest Forecast	Closing Balance	Back into Muni
9811-62903	Term Deposit - ANZ	Current	ANZ	02-Mar-12	02-Jun-12	92	5.30%	712,534.26	742,909.67		742,909.67	6364.60	9,924.46	752,834	
9661-83335	Term Deposit - ANZ	Current	ANZ	20-Mar-12	20-Jun-12	92	5.30%	154,328.14	160,907.16		160,907.16	957.95	2,149.54	163,057	
9655-39186	Term Deposit - ANZ	Current	ANZ	03-Mar-12	03-Jun-12	92	5.80%	218,028.94	227,323.53		227,323.53	2095.11	3,323.28	230,647	
9815-83724	Term Deposit - ANZ	Current	ANZ	29-Jan-12	29-May-12	121	5.70%	129,029.68	132,813.35		132,813.35	1908.15	2,509.63	135,323	
036177-139993	Term Deposit - Westpac	Current	Westpac	15-Jan-12	15-Jun-12	152	5.75%	500,000.00	512,680.14		512,680.14	8561.06	12,276.23	524,956	
Bank Account Balance Cash at bank 44,738.50															
Reserve Account								1,713,921.02	1,776,633.85		1,821,372.35	19,886.86	30,183.14	1,806,816.99	
TOTALS								2,213,921.02	2,291,451.57		2,336,190.07	23,325.56	37,060.54	2,328,512.11	

Drawn Down Early
Current Municipal Investments
Current Reserve Investments

SHIRE OF WONGAN - BALLIDU

RESERVE ACCOUNT BALANCES FOR 30 April 2012

Reserve Description	GL Acct.	Opening Balance	Budget Interest	YTD Interest Allocated	Transfer to Muni - Current Budget	Transfer to Muni Actual	Transfer from		Budget EOY Balance	YTD Actual Balance
							Muni - Current Budget	Muni Actual		
Centenary Celebrations Reserve	01112	49,303	1,233	1,810	(10,000)				48,828	51,113
Community Resource Centre Reserve	01128	10,699	267	389					10,600	11,088
Depot Improvement Reserve	01115	5,158	129	162	0				5,115	5,319
Historical Publications Reserve	01120	5,605	140	194	(3,194)				5,562	5,799
Housing Reserve	01119	82,706	2,068	3,039	(80,000)				81,531	85,745
Land & Buildings Reserve	01113	122,322	3,058	4,526	0				121,723	126,848
Loan Principal Reserve	01117	85,234	2,131	3,136	0		33,850		121,215	88,369
LSL Reserve	01114	64,737	1,618	2,392	0				64,212	67,129
Medical Facilities & R4R Special Projects Reserve	01122	527,640	13,191	19,525	(403,900)				461,500	547,164
Patterson Street JV Housing Reserve	01127	6,377	159	226	0		5,000		6,253	6,603
Plant Reserve	01116	723,060	18,077	26,572	(546,533)		254,000		376,530	749,632
Quinlan Street JV Housing Reserve	01126	12,639	316	453	0		5,000		12,505	13,092
Stickland JV Housing Reserve	01125	8,323	208	291	0		5,000		8,303	8,614
Swimming Pool Reserve	01121	1,685	42	62	0		5,000		1,672	1,748
Waste Management Reserve	01111	42,116	1,053	1,552	0		10,000		41,781	43,667
WH Industrial/LIA Park Reserve	01124	9,117	228	324	0		0		9,045	9,440
TOTALS		1,756,722	43,918	64,651	(1,043,627)	0	317,850	0	1,376,375	\$1,821,372

**SHIRE OF WONGAN - BALLIDU
LOANS REPORT FOR 30 APRIL 2012**

Existing Loans

Loan No.	Lender	Particulars	Recipient	Years	Maturity Date	Amount Borrowed	Principal July 2011	Repayments this month	Shire Repayments YTD	Balance YTD
140	Country Housing Authority	Housing Construction*	Wongan-Ballidu Development	15	Feb-2014	430,000	430,000		-	430,000
142	WATC	Housing Construction*	WB Community Association	15	Mar-2020	400,000	281,554		11,949	269,605
143	WATC	Land Purchase	Shire of Wongan-Ballidu	10	Jul-2016	270,000	155,927		20,437	135,490
144	WATC	Resurface Tennis Courts*	Ballidu Tennis Club	5	Oct-2011	12,000	1,378		694	684
145	WATC	Land Development	Shire of Wongan-Ballidu	4	Jul-2012	1,000,000	1,000,000		-	1,000,000
147	WATC	Aged Persons*	Ninan House	15	Jun-2022	100,000	84,839		2,561	82,278
149	WATC	Resurface Bowling Greens*	Wongan Hills Bowling Club	10	Dec-2019	115,000	101,885		4,645	97,240
TOTAL EXISTING LOANS						2,327,000	2,055,583	0	40,286	2,015,297

New Loans 11/12

Loan No.	Lender	Particulars	Recipient	Years	Amount to be Borrowed	Amount Borrowed	Principal	Repayments YTD	Principal YTD
New Loans 1	WATC	Sports Facilities	Wongan Hills Sports Council	10	70,000	-	-	-	-
TOTAL NEW LOANS						70,000	-	-	-
TOTAL ALL LOANS						2,327,000	2,055,583	40,286	2,015,297

* Denotes Self Supporting Loan

9.2 GENERAL PURPOSES

Nil

9.3 HEALTH, PLANNING & BUILDING COMMITTEE

Nil

9.4 WORKS & SERVICES

9.3.1 2011/2012 CAPITAL WORKS BUDGET REALLOCATION

FILE REFERENCE:	T3.1
REPORT DATE:	7 May 2012
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Bob White – Manager Works & Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

The purpose of this report is to request that Council reallocate two projects within the framework of the current adopted budget to accommodate for savings derived from various bitumen application projects.

BACKGROUND:

Council currently receives an allocation of \$382,520 per annum as part of the Federal Government's "Roads to Recovery" funding programme (**R2R**).

This funding is provided specifically for road infrastructure improvement and preservation projects.

During the 2011/2012 budget process six (6) R2R projects were approved, being:

- B0006 Manmanning Road final seal (\$11,340.00)
- B0007 Moonijin West Road final seal (\$4,136.00)
- B0139 Oliver Road final seal (\$46,778.00)
- B0195 Hospital Road final seal (\$250,520.00)
- BA195 Hospital Road final seal (\$14,900.00)
- B0197 Wongan-Cadoux Road final seal (\$54,846.00)

The total allocation for these R2R projects was \$382,520.00

As all six projects involved the application of final seals, the amounts submitted during the budget process was based on estimates, as the formal 2011/2012 bitumen tender had yet to be finalised.

At its August 2011 Ordinary meeting, Council accepted a tender form R^NR which reflected significant savings between the budgeted and the actual amount for the supply and spreading of bitumen.

All six (6) projects have now been completed, realising an under expenditure of \$71,562 ex GST.

However, in order to acquit the full R2R funding for 2011/2012, Council needs to have fully expended the annual allocation (\$382,520).

COMMENT:

The above reallocations are for legislative purposes only and have no adverse impact on the overall Capital Works expenditure.

Council is requested to reallocation two (2) existing uncompleted projects from COA "EROAD" (Capital Road Construction - Preservation works – Councils own funds) to COA "BROAD" (Capital Road Construction – Roads To Recovery Funding) to reflect saving made on the cost of bitumen.

Currently all approved BROAD projects have been completed, realising a saving of \$71,562 ex GST.

It is recommended that the following projects be reallocated from COA "EROAD" to COA "BROAD" to allow the acquittal of the 2011/2012 R2R funding allocation:

- Job No. E0022 (Kirwan Road gravel resheet (\$28,801.00) be reallocated to B0022
- Job No. E0035 (Old Wongan-Koorda gravel resheet (\$45,002.00) be reallocated to B0035

POLICY REQUIREMENTS:

There are no identified policy implications relating to this proposal.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 requires Council to approve any budget amendments.

STRATEGIC IMPLICATIONS:

This project meets the objective of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

SUSTAINABILITY IMPLICATIONS:

- Ø **Environment**
There are no significant environmental implications.
- Ø **Economic**
There are no significant economic implications.
- Ø **Social**
There are no significant social implications.

FINANCIAL IMPLICATIONS:

The recommended changes are for legislative purposes only and have no negative impact on the overall Capital Works expenditure.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

STAFF RECOMMENDATION:

That Council amend the 2011/2012 Capital Works budget as follows:

1. Reallocate Job E0022 (Kirwan Road gravel resheet \$28,801.00) to Job No. B0022 (Kirwan Road gravel resheet \$28,801.00)
2. Reallocate Job No. E0035 (Old Wongan-Koorda Road gravel resheet \$45,002.00) to Job No. B0035 (Old Wongan-Koorda Road gravel resheet \$45,002.00)

COMMITTEE RECOMMENDATION:

That Council amend the 2011/2012 Capital Works budget as follows:

1. Reallocate Job E0022 (Kirwan Road gravel resheet \$28,801.00) to Job No. B0022 (Kirwan Road gravel resheet \$28,801.00)

2. Reallocate Job No. E0035 (Old Wongan-Koorda Road gravel resheet \$45,002.00) to Job No. B0035 (Old Wongan-Koorda Road gravel resheet \$45,002.00)

MOTION: MOVED Cr Barrett-Lennard/Cr Lyon

That Council amend the 2011/2012 Capital Works budget as follows:

1. Reallocate Job E0022 (Kirwan Road gravel resheet \$28,801.00) to Job No. B0022 (Kirwan Road gravel resheet \$28,801.00)
2. Reallocate Job No. E0035 (Old Wongan-Koorda Road gravel resheet \$45,002.00) to Job No. B0035 (Old Wongan-Koorda Road gravel resheet \$45,002.00)

**CARRIED: 8/0
RESOLUTION NO: 050512**

9.3.2 WORKS & SERVICES - POLICY REVIEW

FILE REFERENCE:	A2.20.4
REPORT DATE:	8 May 2012
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Bob White – Manager Works & Services
ATTACHMENTS:	Copy of current policies

PURPOSE OF REPORT:

The purpose of this report is to present sufficient information to Council to enable a detailed review of existing policies to be carried out.

BACKGROUND:

The purpose of policy documents is to enable the effective and efficient management of Council resources and to assist staff and Council achieve an equitable decision making process. Written policies also enable the community to be aware of the reasoning behind administrative and Council decisions and to thus be familiar with the philosophy behind individual decisions. Policy statements enable much of the day-to-day business of Council to be handled by the Administration, freeing up the time of the Elected Members to better focus their resources on major policy items and formulation of strategic direction.

An up-to-date policy manual of any organisation proves to be a valuable tool in improving the decision making process. Policies contained within the manual are those that project a corporate image and are not controlled by individual directorates. The development of the policies involves input from staff across the organisation and elected members.

A policy statement is not binding on Council but provides a guideline for Elected Members and staff in determining individual applications or requests. Generally, policies evolve as issues come before Council and should continue to evolve through a process of review and refinement. For this reason, it is important that a review process is in place. It is also possible for members of the community to seek an early review of a specific policy.

Each policy is developed in order to address specific matters. They relate to objectives to the Shire of Wongan-Ballidu, and, in some instances, as required by legislation. The principles behind the policies are directly related to the Shire's values as an organisation.

It is important to note that the manual should only contain the policy statement of the Council and should not refer to operational, staff or procedural matters.

In accordance with Council's Policy Review Process, the entire policy manual is to be reviewed at least every two years.

COMMENT:

Council has a total of thirty three (33) policies relating to the Works & Services directorate. Most of these are due for review in accordance with the "Policy Review Process".

The Chief Executive Officer is responsible for the coordination of this review and has instructed staff to implement a sequenced review of all policies.

With those policies pertaining to Works & Services, a rigorous review of all thirty three (33) policies will be conducted over a six (6) month period, which would involve at addressing at least five (5) or six (6) policies per month.

The policies selected for the May 2012 review are:

- Fines and Infringements
- Service Provider Road Reinstatements
- Water Crossing on Gazetted Roads
- Soil Conservation Drainage
- Standpipe Water Charges
- Road Intersections

Not all of the above policies meet the requirements as set out by Council, as outline below:

- **Fines and Infringements**
In the opinion of the author, this policy continues to meet the objectives of Council
- **Service Provider Road Reinstatements**
In the opinion of the author, this policy continues to meet the objectives of Council
- **Water Crossings on Gazetted Roads**
In the opinion of the author, this policy continues to meet the objectives of Council
- **Soil Conservation Drainage**
In the opinion of the author, this policy continues to meet the objectives of Council
- **Standpipe Water Charges**
In the opinion of the author, this policy continues to meet the objectives of Council
- **Road Intersections**
In the opinion of the author, this policy is deemed unnecessary as all design works, by default, should reflect current best practice. It is recommended that this policy should be revoked

POLICY REQUIREMENTS:

The Policy Manual has been developed over time to enable the effective and efficient management of Council resources and to assist staff and Council achieve an equitable decision making process.

The Policy Manual should not relate to operational or staff related matters.

The Policy Manual is a fluid document and should be reviewed in it's entirety at least every 2 years.

LEGISLATIVE REQUIREMENTS:

The Local Government Act 1995 outlines the roles of Council and the CEO.

STRATEGIC IMPLICATIONS:

Ongoing review and refinement of the Policy Manual is in line with Council's strategic direction on Governance (Implement and develop policy based on economic, social, cultural, governance and environmental elements).

SUSTAINABILITY IMPLICATIONS:

- Ø **Environment**
There are no significant environmental implications.
- Ø **Economic**
There are no significant economic implications.
- Ø **Social**
There are no significant social implications.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this agenda item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

STAFF RECOMMENDATION:

That Council:

1. Adopt the following policies without variation:
 - Fines and Infringements
 - Service Provider Road Reinstatements
 - Water Crossings on Gazetted Roads
 - Soil Conservation Drainage
 - Standpipe Water Charges
2. Revoke the following policy
 - Road Intersections

COMMITTEE RECOMMENDATION:

That Council:

1. Adopt the following policies without variation:
 - Fines and Infringements
 - Service Provider Road Reinstatements
 - Water Crossings on Gazetted Roads
 - Soil Conservation Drainage
 - Standpipe Water Charges
2. Revoke the following policy
 - Road Intersections

MOTION: MOVED Cr deGrussa/Cr Walton

That Council:

1. Adopt the following policies without variation:

- **Fines and Infringements**
- **Service Provider Road Reinstatements**
- **Water Crossings on Gazetted Roads**
- **Soil Conservation Drainage**
- **Standpipe Water Charges**

2. Revoke the following policy

- **Road Intersections**

**CARRIED: 8/0
RESOLUTION NO: 060512**

Title:	FINES AND INFRINGEMENTS
Policy Owner:	Works Committee
File No:	ST6.2
Resolution No:	
Date:	17 May 2012
Scheduled Review:	May 2014

OBJECTIVE

To ensure that Council clearly states that it does not condone any action that does not conform to the Road Traffic Act 1974 and associated codes and regulations, including Local Authority or other Agencies Parking Local Laws.

POLICY

Council does not condone any action that does not conform to the Road Traffic Act 1974, associated codes and regulations including parking or other infringements against other local authorities or agencies local laws, and accordingly do not pay any subsequent fines.

Title:	SERVICE PROVIDER ROAD REINSTATEMENTS
Policy Owner:	Works Committee
File No:	T8.1
Resolution No:	
Date:	17 May 2012
Scheduled Review:	May 2014

OBJECTIVE

To provide costing guidelines when Telstra, Western Power, Alinta Gas, Water Corporation or their Contractor make application to put in new services or put in new services, upgrade existing services or repair existing services on or in land owned or under control of the Shire of Wongan-Ballidu.

POLICY

Reinstatement works are to be undertaken to a high standard. Roads, footpaths and any other land where services have put in are to be reinstated to their original condition.

When Council undertakes the reinstatement charges are to be raised on standard Private Works/Plant Hire rate and a further 50% provisional component be added to the charge to compensate for remedial work associated with the reinstatement and Councils exposure to additional liability.

Title:	SOIL CONSERVATION DRAINAGE
Policy Owner:	Works Committee
File No:	T3.2
Resolution No:	
Date:	17 May 2012
Scheduled Review:	May 2014

OBJECTIVE

To provide financial support for placement of culverts beneath Council roads where a landholder carries out deep drainage for the purpose of soil conservation.

POLICY

If approval is granted by Council for a landholder to install a culvert for the purposes of soil/land conservation/rehabilitation beneath a Shire controlled road, Council may fund up all of the culvert and headwall material costs, within the Councils allocated budget total.

Applications to be submitted on the form appendixes.

Note: This policy should be read in conjunction with Policy 'Water Crossing on Gazetted Roads'.

Title:	WATER CROSSING ON GAZETTED ROADS
Policy Owner:	Works Committee
File No:	T3.2
Resolution No:	
Date:	17 May 2012
Scheduled Review:	May 2014

OBJECTIVE

To ensure that earthworks carried out by landholders does not create water hazards on roads and problems for downstream landowners.

POLICY

It is the responsibility of the landowner to advise the Shire of Wongan-Ballidu of any earthworks near or adjacent to a gazetted road that may contribute in creating water hazard on any part of the gazetted road. Such hazard may be as a result of water being concentrated at a point, or as a result of increased total flow, or a more rapid flow of water.

Where such earthworks are likely to create the need for one or more culverts or floodways to alleviate water hazards, Council will only permit the construction of those earthworks provided:

1. The downstream landowner provides documentation that indicates he or she is willing to accept any water that may cross the road as a result of such earthworks.
2. The upstream landholder agrees to meet all costs associated with the provision of the materials for and the construction of such floodways or culverts, as the Council shall deem necessary;
3. Construction of the culverts or floodways is carried out to an approved design, at Councils convenience, and if the landowner, under Council supervision.

Note: This policy should be read in conjunction with Policy 'Soil Conservation Drainage'.

Title: STANDPIPE WATER CHARGES

Policy Owner: Works Committee

File No: CA5.3.1

Resolution No:

Date: 17 May 2012

Scheduled Review: May 2014

OBJECTIVE

To provide guidelines as to charges that can be levied for those organisations/persons using water from Council's Standpipes.

POLICY

That charges be raised for all standpipe water consumption as follows:

That Council erect signs on all of the Council standpipes on road reserve around the Shire stating:



Shire of Wongan-Ballidu Emergency Fire Standpipe
Fees apply for all use
For enquiries, reporting of damage or quantity taken (for billing)
contact the Shire Office on 9761 1011
during normal office hours

The rate of charge per litre be determined by Council annually as part of the budget process.

Title: ROAD INTERSECTIONS

Policy Owner: Works Committee

File No: T3.1

Resolution No:

Date: 17 May 2012

Scheduled Review: May 2014

OBJECTIVE

To ensure that all roads are constructed in accordance with Main Roads – Western Australia specifications and best practice.

POLICY

That the construction of all future road intersections must conform to Main Roads – Western Australia specifications (“T” junctions).

revoke

9.5 BUSH FIRE ADVISORY COMMITTEE

The Bush Fire Brigades Local Law requires each brigade to hold an Annual General Meeting prior to the first Bush Fire Advisory Committee Meeting each year. At the AGM of a bush fire brigade, up to two brigade members are to be nominated to the Bush Fire Advisory Committee to serve as Fire Control Officer for the brigade area until the next AGM.

The Bush Fire Advisory Committee is to recommend two of these members to the Shire of Wongan-Ballidu to be Fire Control Officer for the brigade area.

EN BLOC RESOLUTION NO 1

MOTION: **MOVED** **Cr deGrussa/Cr Godfrey**

That the followings items 9.5.1, 9.5.2, 9.5.3, 9.5.4, 9.5.5, 9.5.6, 9.5.7, 9.5.8, 9.5.9, 9.5.10, 9.5.11, 9.5.12 and 9.5.13 be moved en bloc.

CARRIED: 8/0
RESOLUTION NO: 070512

9.5.1 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE BURAKIN BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officers for the Burakin Bush Fire Brigade for a one year term:

Ross Lane
Larry Mincherton

MOTION: **MOVED** **Cr deGrussa/Cr Godfrey**

That the following persons be appointed as Fire Control Officers for the Burakin Bush Fire Brigade for a one year term:

Ross Lane
Larry Mincherton

CARRIED BY EN BLOC RESOLUTION NO 1

9.5.2 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE CADOUX/MANMANNING BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officers for the Cadoux/Manmanning Bush Fire Brigade for a one year term:

Ken Booth
Dale Mincherton

MOTION: **MOVED** **Cr deGrussa/Cr Godfrey**

That the following persons be appointed as Fire Control Officers for the Cadoux/Manmanning Bush Fire Brigade for a one year term:

Ken Booth
Dale Mincherton

CARRIED BY EN BLOC RESOLUTION NO 1

9.5.3 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE LAKE NINAN/HINDS BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officers for the Lake Ninan/Hinds Bush Fire Brigade for a one year term:

Chris Wilding
John Stewart

MOTION: MOVED Cr deGrussa/Cr Godfrey

That the following persons be appointed as Fire Control Officers for the Lake Ninan/Hinds Bush Fire Brigade for a one year term:

**Chris Wilding
John Stewart**

CARRIED BY EN BLOC RESOLUTION NO 1

9.5.4 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE MOCARDY BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officers for the Mocardy Bush Fire Brigade for a one year term:

Eric Ganzer
Ashley Booth

MOTION: MOVED Cr deGrussa/Cr Godfrey

That the following persons be appointed as Fire Control Officers for the Mocardy Bush Fire Brigade for a one year term:

**Eric Ganzer
Ashley Booth**

CARRIED BY EN BLOC RESOLUTION NO 1

9.5.5 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE BALLIDU FIRE SERVICE BRIGADE

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officer for the Ballidu Fire Service Brigade for a one year term:

Jamie Hood
Steve Whyte

MOTION: MOVED Cr deGrussa/Cr Godfrey

That the following persons be appointed as Fire Control Officer for the Ballidu Fire Service Brigade for a one year term:

**Jamie Hood
Steve Whyte**

CARRIED BY EN BLOC RESOLUTION NO 1

9.5.6 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE WONGAN HILLS TOWNSITE

There is no bush fire brigade in the Wongan Hills townsite as the town falls within the responsibility of the Wongan Hills Fire and Rescue Service. Two Fire Control Officers are required to enforce the provisions of the Bush Fires Act in the town.

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officers for the Wongan Hills townsite for a one year term:

Ben Milton
Regan Meldrum

MOTION: MOVED Cr deGrussa/Cr Godfrey

That the following persons be appointed as Fire Control Officers for the Wongan Hills townsite for a one year term:

**Ben Milton
Regan Meldrum**

CARRIED BY EN BLOC RESOLUTION NO 1

9.5.7 ELECTION OF THE CHIEF BUSH FIRE CONTROL OFFICER

One position for the Chief Bush Fire Control Officer to be filled.
Eric Ganzer is the current holder of this position.

COMMITTEE RECOMMENDATION:

That Eric Ganzer be appointed to the position of Chief Bush Fire Control Officer for a one year term.

MOTION: MOVED Cr deGrussa/Cr Godfrey

That Eric Ganzer be appointed to the position of Chief Bush Fire Control Officer for a one year term.

CARRIED BY EN BLOC RESOLUTION NO 1

9.5.8 ELECTION OF THE DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

One position for the Deputy Chief Bush Fire Control to be filled.
Jamie Hood is the current holder of this position.

COMMITTEE RECOMMENDATION:

That Jamie Hood be appointed to the position of Deputy Chief Bush Fire Control Officer for a one year term.

MOTION: MOVED Cr deGrussa/Cr Godfrey

That Jamie Hood be appointed to the position of Deputy Chief Bush Fire Control Officer for a one year term.

CARRIED BY EN BLOC RESOLUTION NO 1

COMMITTEE RECOMMENDATION:

That Jamie Hood be appointed as authorised Deputy Fire Weather Officer for the Shire of Wongan-Ballidu for a one year

MOTION: **MOVED** **Cr deGrussa/Cr Godfrey**

That Jamie Hood be appointed as authorised Deputy Fire Weather Officer for the Shire of Wongan-Ballidu for a one year:

CARRIED BY EN BLOC RESOLUTION NO 1

9.5.12 APPOINTMENT OF TRAINING OFFICER

The immediate past officer bear is: Vicki Booth

COMMITTEE RECOMMENDATION:

That Vicki Booth be appointed as Training Officer for the Shire of Wongan-Ballidu for a one year:

MOTION: **MOVED** **Cr deGrussa/Cr Godfrey**

That Vicki Booth be appointed as Training Officer for the Shire of Wongan-Ballidu for a one year.

CARRIED BY EN BLOC RESOLUTION NO 1

9.5.13 REVIEW OF DRAFT 2012/2013 FIREBREAK ORDER

Attached is a draft of the 2012/2013 Firebreak Order. The following dates will be gazetted for the restricted and prohibited burning periods:

- Restricted Burning Period – 13 October 2012 to 14 November 2012
- Prohibited Burning Period – 15 November 2012 to 13 February 2013
- Restricted Burning Period – 14 February 2013 to 31 March 2013

COMMITTEE RECOMMENDATION:

That the proposed 2012/2013 Firebreak Order and the following dates be endorsed for the restricted and prohibited burning periods:

- Restricted Burning Period – 13 October 2012 to 14 November 2012
- Prohibited Burning Period – 15 November 2012 to 13 February 2013
- Restricted Burning Period – 14 February 2013 to 31 March 2013

MOTION: **MOVED** **Cr deGrussa/Cr Godfrey**

That the proposed 2012/2013 Firebreak Order and the following dates be endorsed for the restricted and prohibited burning periods:

- **Restricted Burning Period – 13 October 2012 to 14 November 2012**
- **Prohibited Burning Period – 15 November 2012 to 13 February 2013**
- **Restricted Burning Period – 14 February 2013 to 31 March 2013**

CARRIED BY EN BLOC RESOLUTION NO 1

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

MOTION: **MOVED** **Cr Godfrey/Cr Lyon**

That Council allow new business of an urgent nature to be considered.

CARRIED: 8/0
RESOLUTION NO: 080512

11.1 NEW CRC BUILDING PROJECT

FILE REFERENCE:	RC4.4.2
REPORT DATE:	15 June 2012
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	NIL
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor Chief Executive Officer
ATTACHMENTS:	

PURPOSE OF REPORT:

To accept a Tender for the construction of the new Community Resource Centre

BACKGROUND:

The Shire has called for tenders for the construction of the new Community Resource Centre. Tenders closed on Tuesday 01st May 2012

COMMENT:

Eight tenders were received from builders to construct the CRC Building and they are listed below

Builders	Inc GST	Ex GST
National Build Plan Group	\$3,687,542.00	\$ 3,352,320.00
CPD Group	\$3,832,110.00	\$ 3,483,736.00
Sanpro Construction	\$4,022,418.00	\$ 3,656,744.00
Briklay Builders	\$4,068,901.00	\$3,699,000.00
Austec Building and Construction	\$4,163,651.00	\$ 3,785,138.00
JN & YE Panton (Development Group)	\$4,191,454.00	\$ 3,810,413.00
Matera Construction	\$4,455,700.00	\$ 4,050,636.00
Esslemont Cockram	\$4,678,720.00	\$ 4,253,382.00

The architect will sit down with the successful tenderer to ensure that everything is included in the tender, that the prices fairly represent what has been requested within the tender and generally go through the project to ensure that everyone is on the same page.

POLICY REQUIREMENTS:

The Shire of Wongan Ballidu has a Regional Purchasing Policy; the principles of the policy have been applied.

All Tenderers were advised during the tender process of the Regional Purchasing Policy.

The impact of the policy on the outcome of this tender is minimal.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 and the Local Government Function and General Regulations apply in this instance.

STRATEGIC IMPLICATIONS:

This project has been included in Council Strategic Plan

SUSTAINABILITY IMPLICATIONS:

Ø **Environment**
Nil

Ø **Economic**
Nil

Ø **Social**
Nil

FINANCIAL IMPLICATIONS:

The Tenders far exceed the budget of the project of \$2,540,000 budgeted, and it is extremely unlikely that any other grants funds will be available to assist in the progressing of this project, except the reallocation of the 2011/2012 Country Local Government Fund that has been allocated to other projects.

Therefore in the first instance Council has to determine whether they would consider proceeding with the project, and if they are prepared to defer projects that have been allocated funding and redistribute those funds to the CRC Building Project. Thirdly to accept a tender and work with the Tenderer to review potential savings with a view of accepting a tender that is within the Shire of Wongan Ballidu's capacity to deliver the project.

The new budget would consist of the following

Tender	\$ 3,352,320.00	\$3,037,520.00
Grass Roots	\$ 103,500.00	\$ 103,500.00
Architect	\$ 49,040.00	\$ 49,040.00
Engineers Electrical	\$ 8,500.00	\$ 8,500.00
Engineers Structural	\$ 17,000.00	\$ 17,000.00
Engineers Hydraulic and Plumbing	\$ 12,100.00	\$ 12,100.00

Surveying	\$ 3,048.00	\$ 3,048.00
Shire	\$ 380.00	\$ 380.00
Other	\$ 3,950.00	\$ 3,950.00
Cost	\$ 3,549,838.00	\$3,235,038.00

Additional Costs for the Project to Continue

Additional Costs

Architect	\$ 31,487.00	\$ 31,487.00
Engineers	\$ 14,780.00	\$ 14,780.00
Fitout	\$ 100,000.00	\$ 100,000.00
Total Additional Costs	\$ 146,267.00	\$ 146,267.00

TOTAL PROJECT COSTS	\$ 3,696,105.00	\$3,381,305.00
Total Possible Funding	\$3,605,765.00	\$3,605,765.00
Balance of Funds (-deficit/ safety Margin)	-\$ 90,340.00	\$ 224,460.00

To fund this project the following projects would need to be deferred and the funds to provide the projects reallocated to the CRC Building Project

Income

Community	\$ 100,000.00	\$ 100,000.00
Reserves	\$ 421,000.00	\$ 421,000.00
Sale of assets	\$ 335,000.00	\$ 335,000.00
2011/2012 CLGF	\$ 393,365.00	\$ 393,365.00
2010/2011 CLGF	\$ 445,000.00	\$ 445,000.00
201/2011 Regional CLGF	\$ 461,400.00	\$ 461,400.00
RDL CRN	\$ 250,000.00	\$ 250,000.00
WDC R4R	\$ 450,000.00	\$ 450,000.00
Lotteries	\$ 750,000.00	\$ 750,000.00
	\$ 3,605,765.00	\$3,605,765.00

This means that the following projects will be deferred should Council agree to continue with the CRC Building Project

Mocardy Dam
Staff Housing Units
Shire Office Extensions

Options:

The lowest Tenderer has indicated potential savings with minor changes to the specifications of approx \$318,400 (ex GST) that would bring the tender price to \$3 037 520.00 which would provide a buffer should variations be required, this was a very quick review to the time frame of presenting to Committee and Council, that there may be more savings that could not have been identified within the very small timeframe.

The alternative is to defer the decision, review the total specifications and either give the opportunity to the tenders to re tender on a substantially modified Tender specification or reject all tenders and recall tenders on the new specification.

**VOTING REQUIREMENTS:
ABSOLUTE MAJORITY REQUIRED: NO**

COMMITTEE RECOMMENDATION:

That Council

- a. Proceed with the CRC Building Project and the 2011-2012 budget be amended to reflect the increased project cost of \$3,381,305
- b. Defer the Mocardy Dam Project, Staff Housing units project and the Office Extension Project
- c. Amend the Shire of Wongan Ballidu Forward Capital Works Program to reflect the deferment of the above projects and to include the CRC Precinct in the 2011/2012 year
- d. Amend the Shire of Wongan Ballidu 2011/2012 Budget to reflect the removal of the Mocardy Dam, Shire Housing units and the extension to the Shire office and reallocate the funding for these projects to the CRC Building Project
- e. Authorise the CEO to review the tender submitted with the Tenderer to confirm savings within the project and,
- f. Providing that the savings are confirmed, the grants and funding is in place sufficiently to enable the project to proceed, Council accept the Tender of National Build Plan Group

Cr Barrett-Lennard foreshadowed that he would move that the CEO negotiate with the preferred tenderer and present the results at the June meeting if the motion under debate was defeated.

MOTION: MOVED Cr Godfrey/Cr Lyon

That Council

- a. **Proceed with the CRC Building Project and the 2011-2012 budget be amended to reflect the increased project cost of \$3,381,305**
- b. **Defer the Mocardy Dam Project, Staff Housing units project and the Office Extension Project**
- c. **Amend the Shire of Wongan Ballidu Forward Capital Works Program to reflect the deferment of the above projects and to include the CRC Precinct in the 2011/2012 year**
- d. **Amend the Shire of Wongan Ballidu 2011/2012 Budget to reflect the removal of the Mocardy Dam, Shire Housing units and the extension to the Shire office and reallocate the funding for these projects to the CRC Building Project**
- e. **Authorise the CEO to review the tender submitted with the Tenderer to confirm savings within the project and,**
- f. **Providing that the savings are confirmed, the grants and funding is in place sufficiently to enable the project to proceed, Council accept the Tender of National Build Plan Group**

**LOST: 5/3
RESOLUTION NO: 090512**

MOTION: MOVED Cr Armstrong/Cr Lyon

That Council adjourn the meeting at 4.05pm for a 15 minute break.

**CARRIED: 8/0
RESOLUTION: 100512**

The meeting reconvened at 4.22pm with all those present at the start of the meeting present in the Chambers after the adjournment. Cr Michael I Brennan, Cr Norma Walton, Cr David Armstrong, Cr Brad West, Cr Alfreda Lyon, Cr Hugh Barrett-Lennard, Cr Tracey deGrussa, Cr Michael Godfrey, Grace French DCEO, Bob White Manager Works & Services, Len deGrussa Manager Building Services, Irene Myring Executive Assistant.

MOTION: **MOVED** **Cr Barrett-Lennard/Cr West**

That the Chief Executive Officer negotiate with the preferred tenderer to provide and confirm savings and total costings to enable the project to better reflect Councils project budget and present the report to Council at the June 2012 Ordinary Council meeting.

CARRIED: 8/0
RESOLUTION: 110512

11.2 COUNCILLOR RESIGNATION

The Shire President advised Council that Cr Norma Walton had an announcement to make.

Cr Norma Walton announced that she had tendered her resignation from the Shire effective as of 18 May 2012.

Cr Walton thanked Council for their support for the last nine years and was sad to be leaving.

The Shire President acknowledge the service of Cr Walton to Council and the community and wished her all the best for the future.

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business the President, Cr Brennan declared the meeting closed at 4.36pm.

These minutes were confirmed at a meeting on June 2012.

Signed _____
 President
Date June 2012