



MINUTES

**ORDINARY MEETING OF
COUNCIL**

WEDNESDAY 26 SEPTEMBER 2018



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SHIRE OF WONGAN-BALLIDU

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.00pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

Cr Peter Macnamara	Shire President
Cr Jon Hasson	
Cr Eion Ganzer	
Cr Mandy Stephenson	
Cr Sue Falconer	

Staff:

Stuart Taylor	Chief Executive Officer
Alan Hart	Deputy Chief Executive Officer
Karl Mickle	Manager Works and Services
Alana Wigmore	Manager Community Services
Sharon Walls-Sermon	Personal Assistant (Minutes)

Apologies:

Cr Stuart Boekeman
Cr Brad West
Pam Toster
Fiona Brown

Leave of absence previously granted:

Nil

Public:

Jarrood Hood
Dawn Vaughn
Ros Sutherland
Reg Phillips

3. PUBLIC QUESTION TIME

Jarrood Hood

Jarrood requested permission to do a controlled burn around the airport. This area is of concern to the local fire brigade as last year a fire jumped the airstrip and headed towards town and they want to ensure that this doesn't happen again.

The CEO advised that he is unable to give authorisation to Ballidu Volunteer Fire Brigade as they are not a Bush Fire Brigade and do not come under his jurisdiction and are therefore not covered by the Shire's insurance. Jarrood was advised to seek authorisation from DFES – Northam as they were their governing body.

Jarrold advised that there have been suspiciously lit fires in East Ballidu & Kirwan. Police have identified a vehicle that has been sighted in the area and Jarrold asked if everyone can be vigilant. The vehicle is a red F100 ute with white trays down the side and Harvey number plates. The CEO advised Jarrold that we could put this information on our Facebook page.

Jarrold advised that there was a Bushfire Brigade meeting being held this afternoon with the aim of better managing fire grounds. He asked if the Bushfire Brigade are able to use the Harvest Ban line to advise locals of happenings. The CEO stated that Ross Lane already has this authorisation and has the log in for the TIMS system.

Jarrold requested an update on the request for a new Bush Fire Truck. The local bush fire brigades are looking for assistance from the Shire with regard to funding from DFES. The CEO advised Jarrold that this truck will not be funded through DFES as the bush fire brigades did not come under their banner and it was raised as an item at their last regional meeting and they were pretty quick to shut it down.

The Shire President advised Jarrold that the Shire will not be buying the fire truck as they are unable to manage the responsibility of it with regards to the users of it. The Shire has previously agreed to contribute \$15K towards the truck with the local Bushfire Brigades to also contribute \$15K collectively.

This truck is totally outside of the ESL funding regime.

Jarrold stated that he would like to thank the Shire and Manager Community Services for the help they have given with the new BBQ in Alpha Park in Ballidu. Installation is almost complete and the community are looking forward to using this facility.

Jarrold advised that the Information Bay on the Northam-Pithara Road has been painted and the Progress Association are now looking at creating a history walk around town to encourage tourist to come in to Ballidu and they are seeking permission to do bollard displays around the town. The CEO advised that there is a grant available to help communities with History Walks and advised Jarrold that Manager Community Services would be able to assist with applying for this grant.

Jarrold advised that Progress Association was seeking permission to install lights under the new patio and on poles to illuminate the toilet area and the playground area and he has spoken to Building Services Coordinator to seek permission. The CEO advised that we require more information as to the type of lights and the place of installation.

Jarrold asked if Ballidu could have some new entry signs. The CEO advised that any approval for signs will need to come through Council and that Tidy Towns in Wongan Hills are in the process of doing them so he recommended that Jarrold make contact with them to find out the process that he will need to go through.

Jarrold asked where we were at with the Upgrading of the RAV Network on Ballidu East Road as himself and other Ballidu farmers were hoping to get the road rated RAV7 to enable them to use bigger rigs to cart grain during harvest.

Jarrold advised that he has received a reply from Main Roads to say it has been declined as the standard of the road is insufficient for it to be upgraded. Manager Works & Services confirmed this with Jarrold and said that the Shire will not be able to do the work needed for this road to be upgraded as the cost is very significant to bring the road up to the standard expected for a RAV 7 rating.

The Shire President also stated that the Shire is very conscious of the size of vehicles being towed into a town with regards to school buses and local residents and this would not be looked at favourably.

Jarrold sent a letter to the Shire listing lot numbers of properties that required mowing & spraying and asked if fines can be issued. The CEO advised that if work is not done by the end of the Restricted Burning period then fines can be issued. All unallocated Crown Land is now the responsibility of DFES and Jarrold will need to contact them to carry out the burns.

Dawn Vaughn

Dawn advised that she was part of the Progress Association and has been involved with the repainting of the Information Bay. Dawn asked if it was possible for the Shire to erect parking signs and new Information Bay signs in this area. The CEO advised that this could be done.

Dawn asked about Ballidu Trail Walk and whether the Shire are prepared to do any work on it. The CEO stated that the Shire Management Team had been for a walk through there a few weeks ago and had identified items that needed attending to and the work on these items is almost complete.

Ros Sutherland

Ros asked what the status of the Bypass Road (Northam-Pithara/West Ballidu Road bypass alongside Ballidu Golf Club) is as there have been a number of trucks using this road and they are travelling at high speed and there have been a couple of near misses. Ros asked if this road could be signposted for 'Local Traffic Only'. The CEO advised that Manager Works & Services would investigate what our options are with this road.

Ros also asked who is responsible for clearing and keeping clean the road near the railway line at each end of town. The CEO advised Ros to contact Chad from CBH and let him know of any work that needed doing.

Reg Phillips

Reg asked why the Shire hasn't sprayed the verges and laneways in Ballidu this year and advised that he hadn't seen the road sweeper in Ballidu for a couple of years. Manager Works & Services advised that all spraying program had been done in Ballidu but there hasn't been a great success rate throughout all of the Shire due to the amount of rain this year. He will ask for the Parks & Gardens crew to recheck and get on top of the weeds. He also advised that the road sweeper had been through Ballidu within the past six months.

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Thanked Cr Falconer for attending the Fire Brigade Dinner on behalf of the Shire Council.

5. PETITIONS AND PRESENTATIONS

Nil

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 22 AUGUST 2018:

MOTION: **MOVED** Cr Ganzer / Cr Stephenson

That the minutes of the Ordinary Meeting of Council held on Wednesday 22 August 2018 be confirmed as a true and correct record of the proceedings.

CARRIED: 5 / 0
RESOLUTION: 010918

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

Nil

9.1 GOVERNANCE

9.1.1 APPOINTMENT OF COUNCILLORS TO COMMITTEES

FILE REFERENCE:	A1.2.1
REPORT DATE:	20 September 2018
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

That Council nominate its representatives to Council committees.

BACKGROUND:

Following the recent local government elections Council is required to renominate members to each of the Council's standing committees.

COMMENT:

Currently the Council has the following Committee:

➤ **Finance and Audit Review Committee**

This Committee currently comprises five elected members with the Chief Executive Officer and the Deputy Chief Executive Officer attending the meetings in an advisory capacity only.

Functions of Audit Committee

An audit committee has the following functions —

1. to guide and assist the local government in carrying out —
 - a. its functions under Part 6 of the Act; and
 - b. its functions relating to other audits and other matters related to financial management;
2. to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;
3. to review a report given to it by the CEO under regulation 17(3) (the **CEO's report**) and is to —
 - a. report to the council the results of that review; and
 - b. give a copy of the CEO's report to the council;
4. to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —
 - a. regulation 17(1); and

CEO to Review Certain Systems and Procedures

The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —

- i. risk management; and
- i. internal control; and
- ii. legislative compliance.

- b. the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c);

CEO's Duties as to Financial Management

The CEO is to —

- i. ensure that the resources of the local government are effectively and efficiently managed; and
- ii. assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and
- iii. undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.
- iv. to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;
- v. to oversee the implementation of any action that the local government —
 - 1. is required to take by section 7.12A(3); and
 - 2. has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and
 - 3. has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and
 - 4. has accepted should be taken following receipt of a report of a review conducted under the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c);
- vi. to perform any other function conferred on the audit committee by these regulations or another written law.

POLICY/LEGISLATIVE REQUIREMENTS:

Local Government Act Subdivision 2 – Committees and their meetings.
Council may establish committees of 3 or more persons being either,
Council members only,
Council members and employees,
Council members, employees and other persons,
Council members and other persons,
Employees and other persons, or
Other persons only.

At any given time each council member is entitled to be a member of a least one committee.

Council is to appoint the President to a committee (requiring council members) if he/she requests to be a member.

Council is to appoint the Chief Executive Officer or his/her representative to a committee (requiring employee members) if he/she requests to be a member.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
Nil
- **Economic**
Nil
- **Social**
Nil

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

FINANCIAL IMPLICATIONS:

Councillors attending Committee meetings are paid a sitting fee and travel allowance.

Finance and Audit Review Committee:

Councillor nominations for this committee called for.

MOTION:

MOVED Cr Stephenson / Cr Hasson

That Council appoint the following Councillors to the Finance and Audit Review Committee:

- 1. Cr Eion Ganzer**
- 2. Cr Brad West**
- 3. Cr Jon Hasson**

**CARRIED: 5 / 0
ABSOLUTE MAJORITY
RESOLUTION: 020918**

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	16 August 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	August 2018

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION:

MOVED

Cr Falconer / Cr Hasson

That the accounts submitted from 1 to 31 August 2018 totalling \$768,756.48 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

CARRIED: 5 / 0

RESOLUTION: 030918

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2018 TO 31ST AUGUST 2018

Chq/EFT	Date	Name	Description	Amount
94	01/08/2018	WESTNET - WESTNET - INTERNET ACCOUNT	Westnet Internet Account	-414.83
94	17/08/2018	CRC - CRC PHOTOCOPIER LEASE	CRC Photocopier Lease	-557.70
94	20/08/2018	WESTNET - WESTNET - INTERNET ACCOUNT	Westnet Internet Account	-117.35
EFT17119	01/08/2018	AUSTRALIAN SERVICES UNION	Payroll deductions	-27.45
EFT17120	01/08/2018	IOU SOCIAL CLUB	Payroll deductions	-230.00
EFT17121	01/08/2018	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT17122	01/08/2018	ANZ BANK (NETT WAGES)	Wages PPE 31.07.18	-57810.59
EFT17124	03/08/2018	COURIER AUSTRALIA INTERNATIONAL	CRC Library freight charges	-31.06
EFT17125	03/08/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD		-346.50
	20/07/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex	135.29
	31/07/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Winc Stationery	211.21
EFT17126	03/08/2018	OFFICEWORKS BUSINESS DIRECT	CRC Admin supplies	-437.19
EFT17127	03/08/2018	BALLIDU CONTEMPORARY ARTS SOCIETY	2018/19 Council Donation	-4500.00
EFT17128	03/08/2018	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Commissions and Charges for Rates Collections	-453.35
EFT17129	03/08/2018	WONGAN HILLS TOURISM GROUP INC	2018/19 Council Donation	-10000.00
EFT17130	03/08/2018	BUNNINGS	Supply Masonary Drill and attachments for Shire Depot	-332.22
EFT17131	03/08/2018	BALLIDU GREATER SPORTS COUNCIL	2018/19 Council Donation	-8682.00
EFT17133	03/08/2018	CADOUX SPORTS COUNCIL INC.	2018/19 Council Donation	-8682.00
EFT17134	03/08/2018	DEPARTMENT OF LOCAL GOVERNMENT	CRC Administration - Unexpended Kidsport Grant 2017/18	-1441.00
EFT17135	03/08/2018	WONGAN HILLS SPORT & RECREATION COUNCIL INC	2018/19 Council Donation	-8682.00
EFT17136	03/08/2018	ELIZABETH TELFER BUILDING MANAGEMENT COMM. INC.	2018/19 Council Donation	-3060.00
EFT17137	03/08/2018	WONGAN HILLS ROTARY CLUB	2018/19 Council donation for Seniors Christmas lunch	-1400.00
EFT17138	03/08/2018	WONGAN HILLS HOTEL		-378.99
	26/07/2018	WONGAN HILLS HOTEL	Council refreshments	99.99
	26/07/2018	WONGAN HILLS HOTEL	Council dinner dated 25/7/18	279.00
EFT17139	03/08/2018	HDJ CONTRACTING	Cleaning of the CRC Building and Allied Health Side of Medical Centre from Mon 16/7/18 to Fri 27/7/18	-1155.00
EFT17140	03/08/2018	MARKET CREATIONS PTY LTD		-1244.65
	29/07/2018	MARKET CREATIONS PTY LTD	Manage back up licences	445.72
	29/07/2018	MARKET CREATIONS PTY LTD	Office 365 Enterprise ES Licence	798.93
EFT17141	03/08/2018	FEGAN BUILDING SURVEYING	Building Surveying	-220.00
EFT17142	03/08/2018	YOSHI HIRO INOUE	Employment Medical for various staff members	-154.00
EFT17143	03/08/2018	ALAN HART	The reimbursement for the purchase of computer keyboards, adaptors, TV wall mount & parking	-470.35
EFT17144	03/08/2018	FIVE STAR BUSINESS & INNOVATION		-2291.89
	20/07/2018	FIVE STAR BUSINESS & INNOVATION	CRC Photocopier - colour & black meter reading charge	2253.74
	27/07/2018	FIVE STAR BUSINESS & INNOVATION	CRC photocopier - Admin/postage/handling & delivery charge	38.15
EFT17145	03/08/2018	WONGAN ARTS SOCIETY	Bond Refund	-150.00
EFT17147	06/08/2018	WONGAN CUBBYHOUSE INC.	Bond Refund	-140.00
EFT17148	07/08/2018	CPS & STATEWIDE FIBREGLASS PTY LTD	Wongan Hills Swimming Pool - Fibreglass line the balance tank, replace suction pipeline between the pump & value. Fit flow control centre unit	-19360.00
EFT17149	08/08/2018	ANZ BANK (NETT WAGES)	Termination pay - 1 Staff	-781.41
EFT17150	10/08/2018	JOEL PAWSEY	Bond Refund	-820.00
EFT17151	10/08/2018	CATHOLIC EDUCATION OFFICE WA	Bond Refund	-150.00
EFT17152	10/08/2018	LANDGATE	9 x Land Enquires for Rates Department	-154.20
EFT17153	10/08/2018	BOEKEMAN NOMINEES PTY LTD	Supply 2 x pad street rubber and 2 x bolts for Backhoe PBH3	-617.86
	04/07/2018	BOEKEMAN NOMINEES PTY LTD	Supply wiper blades for Hilux PUT70	11.02
	30/07/2018	BOEKEMAN NOMINEES PTY LTD	Supply bolts & pad street rubber for backhoe	604.74
	17/07/2018	BOEKEMAN NOMINEES PTY LTD	Supply reducing bush for Roller PROL14	2.10
EFT17154	10/08/2018	WONGAN HILLS IGA	Refreshments	-709.73
	31/07/2018	WONGAN HILLS IGA	Shire Administration - Supply of goods for the month of July 2018	595.30
	31/07/2018	WONGAN HILLS IGA	CRC Administration - Supply of good for the month of July 2018	114.43
EFT17155	10/08/2018	LANDMARK OPERATIONS		-1127.78
	09/07/2018	LANDMARK OPERATIONS	Supply 5 x 20 litres of Round up for Parks & Gardens	878.90
	23/07/2018	LANDMARK OPERATIONS	Supply 25 kg of Genf Mancozeb 750 for Parks & Gardens	248.88
EFT17156	10/08/2018	MCINTOSH & SON		-1484.42
	26/06/2018	MCINTOSH & SON	Supply hydraulic hose & clamps for Truck PTK33	176.26
	26/06/2018	MCINTOSH & SON	Supply car radio aerial for Roller PROL10	22.28
	31/07/2018	MCINTOSH & SON	Deliver & empty skip bins for the Sports Pavilion for the 22nd July 2018	132.00
	19/07/2018	MCINTOSH & SON	Supply coolant, bolt screw cap & freight cost for Loader PTR6	115.19
	28/06/2018	MCINTOSH & SON	Deliver & empty skip bins for the Sports Pavilion for the 10th, 16th & 30th June 2018	396.00
	25/07/2018	MCINTOSH & SON	Supply hydraulic filter for Loader PTR6	19.89

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2018 TO 31ST AUGUST 2018

	25/07/2018	MCINTOSH & SON	Supply bolt cap screws & freight for sundry plant PSP3	90.64
	27/07/2018	MCINTOSH & SON	Supply 2 x Bush reducing brass for Roller PROL14	8.51
	27/07/2018	MCINTOSH & SON	Supply turbo hose clamp & globe for PLDR6	72.82
	06/06/2018	MCINTOSH & SON	Supply seals coupler for Water Tanker PWT1	6.60
	18/06/2018	MCINTOSH & SON	Supply crimps & hydraulic hose for Trailer PTRL13	424.80
	21/06/2018	MCINTOSH & SON	Supply belt for roller PROL14	19.43
EFT17157	10/08/2018	OFFICEWORKS BUSINESS DIRECT	CRC & Shire Office equipment & reflex paper	-734.54
EFT17158	10/08/2018	WONGAN NEWSAGENCY	Shire Administration Mail Service for July	-68.40
EFT17159	10/08/2018	IXOM OPERATIONS PTY LTD	Service fee for 2x Chlorine Gas for Swimming Pool & Parks & Gardens	-169.14
EFT17160	10/08/2018	WONGAN HILLS BETTA HOME LIVING	Supply 2 x Telstra 4G Wi-Fi internet device for solar systems	-119.00
EFT17161	10/08/2018	WHEATBELT VETERINARY SERVICE	Cat Euthanasia	-15.00
EFT17162	10/08/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2018-2019 CEO Membership	-531.00
EFT17163	10/08/2018	WONGAN HILLS PHARMACY	Cleaning Materials for Shire office	-23.97
EFT17164	10/08/2018	MARKETFORCE PRODUCTIONS	Advertising of Tenders - Sheep Sale Yards and Telecentre	-456.29
EFT17165	10/08/2018	DIRECT COMMUNICATIONS	Supply 5 x antenna midband with spring base for graders,	-990.00
EFT17166	10/08/2018	RELIANCE PETROLEUM	Unleaded fuel supply for July 2018	-565.18
EFT17167	10/08/2018	LIWA AQUATICS (INC)	LIWA State Conference and Trade display for Pool Manager	-255.00
EFT17168	10/08/2018	WONGAN MAIL SERVICE		-210.56
	31/07/2018	WONGAN MAIL SERVICE	CRC Administration account for July 2018	27.00
	31/07/2018	WONGAN MAIL SERVICE	Shire Administration account for July 2018	183.56
EFT17169	10/08/2018	PUBLIC TRANSPORT AUTHORITY OF WA	TRANSWA Services for July	-220.30
EFT17170	10/08/2018	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BCITF for July 2018	-396.55
EFT17171	10/08/2018	DAVE WATSON CONTRACTING PTY LTD	Prune street trees in Ballidu to Western Power specifications	-825.00
EFT17172	10/08/2018	DAIMLER TRUCKS PERTH		-516.39
	31/07/2018	DAIMLER TRUCKS PERTH	Supply wire heater control for Truck PTK31	27.41
	26/07/2018	DAIMLER TRUCKS PERTH	Supply fuel filter, gasket, valve & seat cover for Truck PTK31	488.98
EFT17173	10/08/2018	GREAT SOUTHERN FUEL SUPPLIES	Diesel & unleaded fuel supply for July 2018	-819.15
EFT17174	10/08/2018	HENDOS PLUMBING & GAS SERVICES	Annual Backflow Testing of Meters including travel and labour	-1091.75
EFT17175	10/08/2018	AIR & POWER PTY LTD		-980.99
	23/07/2018	AIR & POWER PTY LTD	Wongan Hills Sports Ground, service two air compressors & report for two air receivers	586.69
	23/07/2018	AIR & POWER PTY LTD	Works Depot, service two air compressors & report for two air	394.30
EFT17176	10/08/2018	RURAL RANGER SERVICES	Rural Ranger Services from 24/7/18 to 02/8/18	-837.50
EFT17177	10/08/2018	RE EWEN	Repair Pillar at Wongan Hills Cemetery	-1045.00
EFT17178	10/08/2018	FIVE STAR BUSINESS & INNOVATION	Supply staples for CRC Boomer consumables	-163.10
EFT17179	10/08/2018	RURAL HEALTH WEST	Annual Corporate Membership for Stuart Taylor 1st July 2018	-100.00
EFT17180	10/08/2018	WINC AUSTRALIA PTY LTD	Shire Administration stationery order	-68.21
EFT17181	10/08/2018	VERITY JAYNE WHITSED	Training Reimbursement	-396.23
EFT17182	10/08/2018	JASMIN CORBY	Training Reimbursement	-409.59
EFT17183	10/08/2018	JOEL PAWSEY	Debtor Account in Credit for rent at 27D Quinlan St Wongan	-303.19
EFT17184	15/08/2018	ANZ BANK (NETT WAGES)	Wages PPE 14.08.2018	-57936.94
EFT17185	15/08/2018	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT17186	15/08/2018	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT17187	15/08/2018	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT17188	17/08/2018	SARAH HENDERSON	Refund of Key and Room Bond for Civic Centre Hire	-470.00
EFT17189	17/08/2018	LANDGATE	Rural UV Interim Valuation Shared	-82.10
EFT17190	17/08/2018	AVON WASTE	Domestic & recycle collection for Wongan Hills & Ballidu	-9298.34
EFT17191	17/08/2018	EASTERN HILLS SAWS & MOWERS PTY LTD	Supply blade for Husqvarna PSP1	-47.60
EFT17192	17/08/2018	OFFICEWORKS BUSINESS DIRECT	Supply reflex copy paper for CRC Administration	-270.03
EFT17193	17/08/2018	WCS CONCRETE	3 X 375 pipes for new crossover on Stonestreet Way Wongan	-666.60
EFT17194	17/08/2018	G R & N W WALTON	Repair data point in BSC Office	-198.39
EFT17195	17/08/2018	THE WORKWEAR GROUP P/L	1 x Staff Uniform order	-491.96
EFT17196	17/08/2018	WONGAN HILLS BETTA HOME LIVING	Wireless Internet Devices (3) for Shire Admin Office	-59.00
EFT17197	17/08/2018	SHIRE OF MOORA	Septic Tank pump out at the Wongan Hills Sports Pavilion	-793.42
EFT17198	17/08/2018	WESTERN DIAGNOSTIC PATHOLOGY		-175.18
	29/07/2018	WESTERN DIAGNOSTIC PATHOLOGY	Drug screen charges for various staff	140.14
	29/07/2018	WESTERN DIAGNOSTIC PATHOLOGY	Drug screen charges for 1 x staff	35.04
EFT17199	17/08/2018	LOCAL HEALTH AUTHORITIES ANALYTICAL COMM.	2018/19 Analytical Services	-504.90
EFT17200	17/08/2018	WONGAN HILLS HARDWARE		-3881.27
	31/07/2018	WONGAN HILLS HARDWARE	Works account for July 2018	1700.91
	31/07/2018	WONGAN HILLS HARDWARE	Supply Absco economy shed - grey (School) for Mocardy Dam	699.00
	31/07/2018	WONGAN HILLS HARDWARE	Building account for July	1481.36
EFT17201	17/08/2018	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning of various locations for Ballidu Townsite	-1223.75
EFT17202	17/08/2018	STATE LIBRARY OF WA	Delivery of Better Beginnings program 18/19	-93.50
EFT17203	17/08/2018	DUN DIRECT PTY LTD	Fuel Supply for various plant and vehicles for July 2018	-4653.77
EFT17204	17/08/2018	HDJ CONTRACTING	Cleaning of the CRC Building & Allied Health Side of Medical Centre from Mon 30/7/18 to Fri 10/8/18	-1155.00
EFT17205	17/08/2018	WIRTGEN AUSTRALIA PTY LTD	Supply parts for Roller PROL14	-464.76
EFT17206	17/08/2018	HENDOS PLUMBING & GAS SERVICES	Clear blockage in septic line at Wongan Hills Recreation	-286.00
EFT17207	17/08/2018	SAFE AVON VALLEY INC.	Cats Impounded between 06/07/2018 to 24/07/2018	-60.00
EFT17208	17/08/2018	FIVE STAR BUSINESS & INNOVATION	CRC Photocopier supplies & postage	-13.20

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2018 TO 31ST AUGUST 2018				
EFT17209	17/08/2018	CEMETERIES & CREMATORIA ASSOC OF WA	Shire of Wongan Ballidu Ordinary Membership	-120.00
EFT17210	17/08/2018	ST PETERS ANGLICAN LADIES	18/19 Community Development Fund Grant	-500.00
EFT17211	17/08/2018	GEORGIANA LEAHY	Reimbursement for Working with Children Check	-85.00
EFT17212	24/08/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges for CRC Library expenses	-55.45
EFT17213	24/08/2018	JASON SIGNMAKERS	posts, brackets, bolts & nuts for Hosiptal Road A0195	-435.16
EFT17214	24/08/2018	JR & A HERSEY PTY LTD		-2089.32
	20/07/2018	JR & A HERSEY PTY LTD	Supply 1 x In line electronic fuel meter for Holden Ute PUT67	310.00
	06/08/2018	JR & A HERSEY PTY LTD	Supply gloves, earplugs, spray & marker, cable ties, spectacle	642.40
	06/08/2018	JR & A HERSEY PTY LTD	Supply cable ties, sunscreen, red road delineator, brick line	621.90
	06/08/2018	JR & A HERSEY PTY LTD	Supply Olive kit	64.02
	14/08/2018	JR & A HERSEY PTY LTD	Supply carry 3000 24V for Truck PTK32	451.00
EFT17215	24/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION		-3214.00
	15/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2018 WA Local Government Convention - Shire President	1651.00
	15/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2019 WA Local Government Convention - CEO attendance	1563.00
EFT17216	24/08/2018	WHEATBELT TYRES		-2065.40
	31/07/2018	WHEATBELT TYRES	Supply loader tyre for PLDR6	1830.30
	31/07/2018	WHEATBELT TYRES	Ute tyre repair for PUT68	39.50
	31/07/2018	WHEATBELT TYRES	Balancing of tyre for CTV Bus	22.00
	31/07/2018	WHEATBELT TYRES	Replace & fit tyre to Trailer PSP4	86.80
	31/07/2018	WHEATBELT TYRES	Replace & fit tyre to Trailer PSP5	86.80
EFT17217	24/08/2018	WCS CONCRETE	Supply yellow sand for Mocardy Dam project	-2052.60
EFT17218	24/08/2018	BOC LIMITED	2 x Annual Container service charge from 01.07.18 to 30.06.19	-828.55
EFT17219	24/08/2018	THE WORKWEAR GROUP P/L	Uniforms for 1 x staff	-251.62
EFT17220	24/08/2018	AUSTRALIAN TAXATION OFFICE	PAYG Tax Withheld	-21924.00
EFT17221	24/08/2018	COAD COMMUNICATIONS	8 Ellis Street Wongan Hills - Drill 11 post holes for retaining	-429.00
EFT17222	24/08/2018	ADVANCED AUTOLOGIC PTY LTD	Supply degreaser, truck broom & grease for PG16, PG15 &	-625.00
EFT17223	24/08/2018	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	License renewal notice	-57.00
EFT17224	24/08/2018	RE & EO MINCHERTON	Rates refund for assessment A1665	-703.18
	20/08/2018	RE & EO MINCHERTON	Rates refund for assessment A1665	338.99
	20/08/2018	RE & EO MINCHERTON	Rates refund for assessment A327	151.36
	20/08/2018	RE & EO MINCHERTON	Rates refund for assessment A181	151.13
	20/08/2018	RE & EO MINCHERTON	Rates refund for assessment A182	61.70
EFT17225	24/08/2018	RBC RURAL	Meter plan Charges for Shire Admin Office Photocopier	-761.70
EFT17226	24/08/2018	ESPLANADE HOTEL FREMANTLE	Accommodation for Sandra Ciabbarri to attend LIWA	-160.00
EFT17227	24/08/2018	WONGAN HILLS HARDWARE	Account adjustment due to short payment from monthly	-39.80
EFT17228	24/08/2018	METAL ARTWORK CREATIONS	5 x Staff Name Badges	-61.00
EFT17229	24/08/2018	TOLL IPEC PTY LTD		-21.46
0293	03/08/2018	TOLL IPEC PTY LTD	Wire Heater Control Unit for FUSO tray truck	10.73
0294	10/08/2018	TOLL IPEC PTY LTD	Freight charges ex Qure Med for Swimming Pool	10.73
EFT17230	24/08/2018	TKB MECHANICAL	reconditioned head, gasket set and head bolts for Forklift PFL1	-878.85
EFT17231	24/08/2018	GREAT SOUTHERN FUEL SUPPLIES	Supply 10,000 litres for Diesel & 1 x fuel metre	-14017.56
EFT17232	24/08/2018	FEATHERSTONE ROOFING & BUILDING SERVICES		-2167.00
	16/08/2018	FEATHERSTONE ROOFING & BUILDING SERVICES	Wongan Hills Squash Courts - check roof & make repairs	275.00
	16/08/2018	FEATHERSTONE ROOFING & BUILDING SERVICES	CRC Building - Quote to repair roof from leaks Inc. travel	1892.00
EFT17233	24/08/2018	NEWINS FAMILY TRUST	Managing of Wongan Hills Tip site for August 2018	-5951.00
EFT17234	24/08/2018	HENDOS PLUMBING & GAS SERVICES		-429.00
	24/08/2018	HENDOS PLUMBING & GAS SERVICES	U1/20 Stickland St Wongan Hills - Clear blockage to	286.00
	24/08/2018	HENDOS PLUMBING & GAS SERVICES	Wongan Hills Civic Centre - Remove pressure reduction valve	143.00
EFT17235	24/08/2018	RURAL RANGER SERVICES	Rural Ranger Services from 07/08/18 to 15/08/18	-800.00
EFT17236	24/08/2018	RE EWEN	Repair eaves and scotia to Elizabeth Telfer Centre	-1600.00
EFT17237	24/08/2018	ENVIRONMENTAL HEALTH AUSTRALIA (NSW) INC.	Small Council Subscription - I'm Alert for BSC	-330.00
EFT17238	24/08/2018	WINC AUSTRALIA PTY LTD		-310.93
	13/08/2018	WINC AUSTRALIA PTY LTD	Stationery supplies for Shire Admin Office	169.27
	16/08/2018	WINC AUSTRALIA PTY LTD	Stationery supplies for Shire Admin Office	99.25
	16/08/2018	WINC AUSTRALIA PTY LTD	Stationery supplies for Shire Admin Office	42.41
EFT17239	24/08/2018	INLAND PLUMBING	Progress Claim 1 - Mocardy Dam - Renewing gutters and collecting stormwater at WHDHS	-71500.00
EFT17240	24/08/2018	HILLE THOMPSON & DELFOS	Undertake survey to create a portion of road reserve to	-5060.00
EFT17241	24/08/2018	JASMIN CORBY	Reimbursement for uniforms purchased	-50.00
EFT17242	24/08/2018	STARGAZERS CLUB WA	2018/2019 Astro-Tourism Towns for CRC Community Donated Grant	-4500.00
EFT17243	24/08/2018	PRIMARIES-BIBRA LAKE WA	Bond refund	-100.00
EFT17244	24/08/2018	WONGAN-BALLIDU COMMUNITY FITNESS CLUB INC	Refund of Room Bond for CRC	-150.00
EFT17245	29/08/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 151B Interest payment - Wongan-Ballidu Aged Care	-99828.90
EFT17246	29/08/2018	ANZ BANK (NETT WAGES)	Wages PPE 28.08.18	-59942.48
EFT17247	29/08/2018	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT17248	29/08/2018	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT17249	29/08/2018	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT17250	30/08/2018	JOANNE DILORETO	Key Bond Refund	-50.00
EFT17251	30/08/2018	BOEKEMAN NOMINEES PTY LTD	Service Works Manager vehicle - Toyota Kluger WB007	-627.76

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2018 TO 31ST AUGUST 2018				
EFT17252	30/08/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2018/19 ESLB 1st Qtr Contribution	-24289.50
EFT17253	30/08/2018	WALLIS COMPUTER SOLUTIONS		-7682.48
	24/08/2018	WALLIS COMPUTER SOLUTIONS	Telstra TIPT Installation and onsite support	5927.68
	24/08/2018	WALLIS COMPUTER SOLUTIONS	New laptop set up, computer enquiries amongst office and CRC computers	1108.80
	24/08/2018	WALLIS COMPUTER SOLUTIONS	Ubiquiti wireless network device for Depot	646.00
EFT17254	30/08/2018	WONGAN HILLS BETTA HOME LIVING	Wireless internet device for solar system	-59.00
EFT17255	30/08/2018	DALLIMORE NOMINEES PTY LTD	Replace carpet & vinyl to living areas at 27D Quinlan Street Wongan Hills	-4000.00
EFT17256	30/08/2018	T A MATTHEWS ELECTRICAL SERVICES		-197.57
	02/08/2018	T A MATTHEWS ELECTRICAL SERVICES	Wongan Hills Museum - Isolate power to HWS and reconnect.	110.00
	02/08/2018	T A MATTHEWS ELECTRICAL SERVICES	Replace faulty light switch for 27C Quinlan St Wongan Hills	87.57
EFT17257	30/08/2018	COVS		-1052.79
	21/08/2018	COVS	Supply Filters for PUT70 & Tail light for PBH3	229.59
	23/08/2018	COVS	Supply tail light for Backhoe PBH3	96.31
	17/08/2018	COVS	Supply 4 x 30L spillfix for Grader PG14 & PG16	70.40
	15/08/2018	COVS	Supply mirror, spark plug, filter & globes for various plant	388.46
	14/08/2018	COVS	Supply connector pack, on off switch for PTK32	268.03
EFT17258	30/08/2018	WONGAN ARTS SOCIETY	2018/19 Council Donation	-2500.00
EFT17259	30/08/2018	OVERLAND FREIGHT		-391.26
	01/08/2018	OVERLAND FREIGHT	Refresh Water for Shire Admin Office	12.00
	01/08/2018	OVERLAND FREIGHT	Freight charges ex Cutting edges, Wirtgen & Alemlube	379.26
EFT17260	30/08/2018	TUTT BRYANT EQUIPMENT PTY LTD	Supply 4 x Rubber Buffer and scraper for sundry plant PSP3	-342.06
EFT17261	30/08/2018	MCLEODS BARRISTERS & SOLICITORS	2018 Annual Audit confirmation fee	-176.00
EFT17262	30/08/2018	KLEEN WEST DISTRIBUTORS		-103.90
	29/08/2018	KLEEN WEST DISTRIBUTORS	Supply Dishwashing fluid for CRC Administration	29.43
	29/08/2018	KLEEN WEST DISTRIBUTORS	2 x Hand soap dispensers for Cadoux toilets	74.47
EFT17263	30/08/2018	WONGAN HILLS HOTEL		-426.09
	23/08/2018	WONGAN HILLS HOTEL	Refreshments for Council dinner dated 22.8.18	177.09
	23/08/2018	WONGAN HILLS HOTEL	Council dinner dated 22.8.18	249.00
EFT17264	30/08/2018	HDJ CONTRACTING		-1155.00
	27/08/2018	HDJ CONTRACTING	Cleaning of the Allied Health side of Medical Centre from Mon 13/8/18 to Fri 24/8/18	385.00
	27/08/2018	HDJ CONTRACTING	Cleaning of the CRC from Mon 13/8/18 to Fri 24/8/19	770.00
EFT17265	30/08/2018	BP AUSTRALIA	Fuel supply for July 2018	-565.18
EFT17266	30/08/2018	NORTHAM HOLDEN AND MAZDA	Mazda CX9 GT AWD Wagon for Works Manager - changeover	-22947.87
EFT17267	30/08/2018	RENTCO TRANSPORT EQUIPEMENT RENTALS	Structural damage on truck hire for Ballidu East Road	-1780.01
EFT17268	30/08/2018	MARKET CREATIONS PTY LTD	Office 365 Enterprise ES Licence	-798.93
EFT17269	30/08/2018	SAFE AVON VALLEY INC.	cat impound fee	-60.00
EFT17270	30/08/2018	WINC AUSTRALIA PTY LTD	Stationery Supplies for Shire Administration Office	-119.15
EFT17271	30/08/2018	GOUGH TRANSPORT SOLUTIONS	Supply end of stroke air valve for Mack PTK33	-638.00
EFT17272	30/08/2018	WEDLAKE PLUMBING	Supply and Install 2 x 150mm butterfly valves, 2 x reduces	-1620.00
EFT17273	30/08/2018	S.SADLER & CO	Rates refund for assessment A46	-27067.25
	29/08/2018	S.SADLER & CO	Rates refund for assessment A46	19455.51
	29/08/2018	S.SADLER & CO	Rates refund for assessment A35	7611.74
EFT17274	31/08/2018	DEPARTMENT OF TRANSPORT	DPI Payment	-53765.80
21195	01/08/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1265.00
21196	02/08/2018	KELSEY FOX	Gratuity Payment	-22.18
21197	15/08/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1265.00
21198	03/08/2018	WATER CORPORATION	Water Consumption charges for Quadruplex Unit at 27D	-16.81
21199	03/08/2018	SYNERGY	Electricity Consumption charges for 27 Mitchell St, Wongan	-1137.80
21200	03/08/2018	BALLIDU TIDY TOWNS	2018/19 Council Donation	-500.00
21201	03/08/2018	WONGAN HILLS TIDY TOWNS COMMITTEE	2018/19 Council Donation	-500.00
21202	03/08/2018	WONGAN HILLS & DISTRICTS MUSEUM & HISTORICAL SOCIETY	2018/19 Council Donation	-3002.00
21203	03/08/2018	WONGAN HILLS CRICKET CLUB	2018/19 Council Donation	-750.00
21204	03/08/2018	WHEATBELT BOOMERS FOOTBALL CLUB INC	2018/19 Council Donation	-1000.00
21205	03/08/2018	WONGAN HILLS PROGRESS ASSOCIATION	2018/19 Council Donation	-5000.00
21206	10/08/2018	SYNERGY		-4903.55
	01/08/2018	SYNERGY	Electricity Consumption for Street Lights in Wongan Hills	3972.55
	25/07/2018	SYNERGY	Electricity consumption for Ballidu Hall	42.30
	25/07/2018	SYNERGY	Electricity consumption for Railway / Storage shed	888.70
21207	10/08/2018	SCOTT PRINTERS PTY LTD		-3867.60
123736	31/07/2018	SCOTT PRINTERS PTY LTD	Supply envelopes for Rates	425.70
123734	31/07/2018	SCOTT PRINTERS PTY LTD	Printing of Rates 2018/19	3441.90
21208	17/08/2018	SYNERGY		-1580.20
	08/08/2018	SYNERGY	Electricity consumption for 100 Ninan St Wongan Hills	781.30
	08/08/2018	SYNERGY	Electricity consumption for CRC Building at Lot 1 Wongan Road Wongan Hills	798.90
21209	24/08/2018	SHIRE OF WONGAN-BALLIDU		-12827.86
RATES A713	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 14 Mitchell St Wongan Hills	242.00

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2018 TO 31ST AUGUST 2018

RATES A509	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 30 Wandoo Crescent Wongan Hills	242.00
RATES A649	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for Railway Centre	82.00
RATES A813	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 3 Stickland St Wongan Hills	242.00
RATES A926	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 49 Quinlan St Wongan Hills	242.00
RATES A1219	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for Depot Road Wongan Hills	242.00
RATES A1221	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for Lot 100 Ninan St Wongan Hills	1936.00
RATES A1234	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 16 Moore St Wongan Hills	242.00
RATES A1244	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for Lot 151 Depot Road Wongan Hills	484.00
RATES A1249	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 8 Ellis St Wongan Hills	242.00
RATES A1251	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 14 Ellis St Wongan Hills	242.00
RATES A225	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for Lot 103 Sadler Rd Wongan Hills	484.00
RATES A1261	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 42 Mitchell St Wongan Hills	242.00
RATES A1324	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 6 Patterson St Wongan Hills	825.66
RATES A810	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 31 Quinlan St Wongan Hills	484.00
RATES A5031	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 5 Johnston St Wongan Hills	484.00
RATES A1602	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 27 Mitchell St Wongan Hills	1030.20
RATES A439	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for Northam-Pithara Road Ballidu	484.00
RATES A966	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 27 Quinlan St Wongan Hills	968.00
RATES A1368	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 628 Patterson St Wongan Hills	484.00
RATES A358	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for Lot 79 Camm St Wongan Hills	242.00
RATES A359	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 35 Fairbank St Ballidu	242.00
RATES A379	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for Ballidu Sports Complex	726.00
RATES A423	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for Shire Admin Office	484.00
RATES A443	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for Wongan Hills Civic Centre	726.00
RATES A1280	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 7 Wandoo Cres Wongan Hills	242.00
RATES A872	24/08/2018	SHIRE OF WONGAN-BALLIDU	2018/19 Rates Assessment for 11 Wandoo Cres Wongan Hills	242.00
21210	24/08/2018	SYNERGY	Electricity consumption for Wongan Hills Swimming Pool	-486.95
21211	29/08/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1275.00
21212	30/08/2018	WATER CORPORATION		-149.94
	31/07/2018	WATER CORPORATION	Water rates for Standpipe at Summers East Road Grass V-	90.16
	31/07/2018	WATER CORPORATION	Water consumption for toilets at King St Koorda Buntine	59.78
21213	30/08/2018	TELSTRA CORPORATION LIMITED	Shire Admin Telephone account for July 2018	-4371.30
21214	30/08/2018	SHIRE OF WONGAN-BALLIDU	Boomer advertising for Drum Master Edition 854	-110.00
21215	30/08/2018	SYNERGY		-574.55
	27/08/2018	SYNERGY	Electricity consumption for Railway Dam	96.90
	22/08/2018	SYNERGY	Electricity consumption for Wongan Hills Medical Centre	477.65
DD8980.1	14/08/2018	WALGS SUPERANNUATION PLAN	Payroll deductions	-8471.11
DD8980.2	14/08/2018	AUSTRALIAN SUPER	Payroll deductions	-718.47
SUPER	14/08/2018	AUSTRALIAN SUPER	Superannuation contributions	595.92
DD8980.3	14/08/2018	BT SUPER FOR LIFE	Payroll deductions	-222.81

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2018 TO 31ST AUGUST 2018

DD8980.4	14/08/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-417.31
DD8980.5	14/08/2018	REST SUPERANNUATION	Superannuation contributions	-180.88
DD8980.6	14/08/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-234.71
DD8980.7	14/08/2018	PRIME SUPER	Superannuation contributions	-386.95
DD8980.8	14/08/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-210.09
DD8980.9	14/08/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-70.44
DD9007.1	28/08/2018	WALGS SUPERANNUATION PLAN	Payroll deductions	-8664.67
DD9007.2	28/08/2018	AUSTRALIAN SUPER	Payroll deductions	-718.00
DD9007.3	28/08/2018	BT SUPER FOR LIFE	Payroll deductions	-222.81
DD9007.4	28/08/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-417.31
DD9007.5	28/08/2018	REST SUPERANNUATION	Superannuation contributions	-167.92
DD9007.6	28/08/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-235.27
DD9007.7	28/08/2018	PRIME SUPER	Superannuation contributions	-567.45
DD9007.8	28/08/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-209.68
DD9007.9	28/08/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-76.77
DD8980.10	14/08/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-64.22
DD9007.10	28/08/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-64.22
DD8946.1	31/07/2018	WALGS SUPERANNUATION PLAN	Payroll deductions	-8675.40
DD8946.2	31/07/2018	AUSTRALIAN SUPER	Payroll deductions	-623.73
DD8946.3	31/07/2018	BT SUPER FOR LIFE	Payroll deductions	-169.75
DD8946.4	31/07/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-417.31
DD8946.5	31/07/2018	REST SUPERANNUATION	Superannuation contributions	-202.68
DD8946.6	31/07/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-235.08
DD8946.7	31/07/2018	PRIME SUPER	Superannuation contributions	-330.40
DD8946.8	31/07/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-210.43
DD8946.9	31/07/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-64.12
DD8967.1	31/07/2018	WALGS SUPERANNUATION PLAN	Superannuation contributions	-42.23
DD8946.10	31/07/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-45.70

Municipal	713060.68
Trust	55695.80
TOTAL	768756.48
Recoverable	179274.62
Partially Recoverable	

9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	16 August 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended July 2018 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with the proposals.
- **Economic**
There are no known economic implications associated with the proposals.
- **Social**
There are no known social implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending July 2018 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED Cr Falconer / Cr Ganzer

That the following Statements and reports for the month ended August 2018 be received:

- **Monthly Statements as follows;**
 - a. **Statement of Financial Activity (by Nature and Type)** FM Regs 34
 - b. **Statement of Operating Activities by Programme/Activity (Summary)** FM Regs 34
 - c. **Statement of Net Current Assets (NCA)** FM Regs 34
 - d. **Rate setting statement** Discretionary
 - e. **Disposal of Assets** Discretionary
 - f. **Rates Outstanding Report** Discretionary
 - g. **Debtors Outstanding Report** Discretionary
 - h. **Bank Reconciliation Report** Discretionary
 - i. **Investment Report** Discretionary
 - j. **Reserve Account Balances Report** Discretionary
 - k. **Loans Schedule** Discretionary

**CARRIED: 5 / 0
RESOLUTION: 040918**

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 AUGUST 2018

	Approved Budget 2018- 2019	Current Budget 2018-2019	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,875,483)	(2,875,483)	(2,899,343)	(2,557,564)		11.8%	0
Grants Operating, Subsidies & Contributions	(1,709,675)	(1,709,675)	(343,810)	(282,066)		18.0%	0
Non Operating Grants, Subsidies & Contributions	(1,191,824)	(1,191,824)	(135,866)	-		100.0%	0
Fees & Charges & Service Charges	(521,414)	(521,413)	(229,852)	(240,659)		(4.7%)	✓
Other Revenue	(117,848)	(117,848)	(22,953)	(25,893)		(12.8%)	x
Interest	(82,263)	(82,263)	(12,500)	(8,326)		33.4%	0
Profit on sale of Assets	(3,328)	(3,328)	(554)	-		0.0%	✓
a: TOTAL INCOME	(6,501,835)	(6,501,834)	(3,644,878)	(3,114,508)			
OPERATING EXPENSES							
Employee Costs	2,175,723	2,175,723	360,550	396,224		9.9%	✓
Materials & Contracts	1,361,584	1,361,584	223,354	130,609		(41.5%)	0
Utilities (Gas, Electricity) etc.	374,962	374,962	59,859	46,773		(21.9%)	0
Interest #	24,260	24,260	1,477	(2,007)	11	(235.9%)	0
Insurance	239,954	239,954	144,412	146,296		1.3%	✓
Other General	251,297	251,297	89,892	103,300		14.9%	x
Loss on Asset Disposals	179,840	179,840	29,974	612		(98.0%)	0
Depreciation	1,569,779	1,569,779	261,626	-		(100.0%)	0
b: TOTAL OPERATING EXPENSES	6,177,399	6,177,399	1,171,144	821,808			
c: NET OPERATING (SURPLUS) / DEFICIT	(324,436)	(324,435)	(2,473,734)	(2,292,700)			
CAPITAL EXPENSES							
Land & Buildings	1,881,195	1,881,195	308,530	25,675		(91.7%)	0
Furniture & Equipment	24,000	24,000	4,000	-			✓
Motor Vehicles	150,000	150,000	69,000	53,225		(22.9%)	0
Plant	688,600	688,600	116,100	-		(100.0%)	0
Infrastructure Other	628,450	628,450	104,742	72,336		(30.9%)	0
Infrastructure Roads	1,602,464	1,602,464	255,912	94,754		(63.0%)	0
d: TOTAL CAPITAL	4,974,709	4,974,709	858,284	245,990			
e: TOTAL OPERATING & CAPITAL	4,650,273	4,650,274	(1,615,450)	(2,046,711)			
ADJUST - NON CASH ITEMS							
Depreciation	(1,569,779)	(1,569,779)	(261,626)	-			
Profit on sale of assets	3,328	3,328	554	-	6		
Loss on sale of assets	(179,840)	(179,840)	(29,974)	(612)	6		
Proceeds from Sale of Assets	(191,800)	(191,800)	(31,968)	-	6		
Transfer from reserves	(835,285)	(835,285)	-	-	10		
Transfer to reserves	148,119	148,119	-	-	10		
Interest paid to reserves #	32,500	32,500	5,442	7,402	10		
Net Movement in LSL Reserve	-	-	-	(263)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	(80,481)	(80,481)	(80,481)	(97,177)	11		
Loan to SSL Parties	-	-	-	-			
SSL Principal Reimbursements	80,481	80,481	80,481	97,177	11		
Less (Surplus)/deficit B/Fwd	(2,081,517)	(2,081,517)	(2,081,517)	(2,420,501)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	(24,001)	(24,000)	(4,014,539)	(4,460,685)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key Within budget tolerance of 10% ✓
Over budget tolerance of 10% x
Under budget tolerance of 10% 0

Shire of Wongan-Ballidu
Variance Report for August 2018

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
0	Rates	2018/19 Rates have been raised. The variance to budget is due to 2018/19 Rates being paid and recognised as income in 2017/18 year. This is a timing variance.
0	Grants Operating, Subsidies & Contributions	Grant income has started to be received by Council. Grant income for the Sports Co-Location & Mocardy Dam projects have been divided by 12. This is a timing variance and will be corrected when further information is obtained about when the grants will actually be received.
0	Non-Operating Grants, Subsidies & Contributions	The Shire budgeted to receive part of the Regional Road Group Funding in July. These funds have not been received by the Shire as yet.
x	Other Revenue	The monthly budget for Other Revenue is 1/12 of the Annual budget. This line item makes up several line items including re-imbursments for various items that cannot be estimated when they will be received.
0	Interest	Interest Received on Investments is always recognised as income when the term deposit matures. The monthly budget is 1/12 of the Annual Budget. The Variance is due to the year-to-date budget not accurately reflecting the timing of receiving the interest earnings on investments.
	Operating Expenditure	
0	Materials & Contracts	Many of the monthly budgets are 1/12 of the annual budget and as we are only 2 months into the financial year, invoices for expenditure incurred this financial year have not been processed and therefore variances are being reported.
0	Utilities (Gas, Electricity) etc.	Many of the monthly budgets are 1/12 of the annual budget and as we are only 2 months into the financial year, invoices for expenditure incurred this financial year have not been processed and therefore variances are being reported.
0	Interest	Interest is charged as payments are due. The credit balance is the reversal of the 30 th June end of year adjustment for Interest Expenditure.
x	Other General	The YTD Budget planned on making the annual donations in October/November of this year. Payments commenced in July and continued in August.
0	Loss on Asset Disposals	No vehicles or plant and equipment has been disposed of this financial year as yet.
0	Depreciation	Depreciation for July has not yet been charged due to the annual accounts for the 30 th June not being finalised.

Code	Report Section	Comments
	Capital	
0	Land & Buildings	The Capital program for the 2018/19 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year. This variance is a timing variance.
0	Motor Vehicles	The Motor Vehicle replacement program for this financial year has commenced. This variance is a timing variance.
0	Plant	The Fleet and Plant Replacement program for this financial year has not commenced. This variance is a timing variance.
0	Infrastructure Other	The Capital program for the 2018/19 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year. This variance is a timing variance
0	Infrastructure Roads	The Capital program for the 2018/19 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year. This variance is a timing variance

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 AUGUST 2018

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
INCOME				
General Purpose Funding	03	(3,880,483)	(3,880,483)	(2,817,155)
Governance	04	(53,400)	(53,400)	(2,575)
Law, Order & Public Safety	05	(35,500)	(35,500)	(1,899)
Health	07	(32,100)	(32,100)	(3,830)
Education & Welfare	08	(18,498)	(18,498)	(4,076)
Housing	09	(80,787)	(80,787)	(14,676)
Community Amenities	10	(202,040)	(202,040)	(178,125)
Recreation & Culture	11	(592,813)	(592,813)	(1,603)
Transport	12	(1,283,680)	(1,283,680)	(2,559)
Economic Services	13	(42,950)	(42,950)	(21,942)
Other Property & Services	14	(279,584)	(279,584)	(66,067)
a: TOTAL INCOME		(6,501,835)	(6,501,835)	(3,114,508)
OPERATING EXPENSES				
General Purpose Funding	03	118,466	118,466	21,479
Governance	04	251,200	251,200	45,235
Law, Order & Public Safety	05	150,930	150,930	24,451
Health	07	155,804	155,804	19,492
Education & Welfare	08	218,055	218,055	30,324
Housing	09	200,532	200,532	31,950
Community Amenities	10	468,989	468,989	60,252
Recreation & Culture	11	1,573,368	1,573,368	215,439
Transport	12	2,010,485	2,010,485	190,819
Economic Services	13	203,639	203,639	25,461
Other Property & Services #	14	825,931	825,931	156,905
b: TOTAL OPERATING EXPENSES		6,177,399	6,177,399	821,808
c: NET OPERATING (SURPLUS)/DEFICIT		(324,436)	(324,436)	(2,292,700)
CAPITAL EXPENSES				
General Purpose Funding	23	-	-	-
Governance	24	20,126	20,126	1,591
Law, Order & Public Safety	25	24,000	24,000	-
Health	27	3,000	3,000	-
Education & Welfare	28	4,650	4,650	-
Housing	29	41,032	41,032	3,636
Community Amenities	30	653,088	653,088	72,336
Recreation & Culture	31	1,727,187	1,727,187	20,448
Transport	32	2,447,526	2,447,526	147,978
Economic Services	33	-	-	-
Other Property & Services	34	54,100	54,100	-
d: TOTAL CAPITAL EXPENSES		4,974,709	4,974,709	245,990
e: TOTAL OPERATING & CAPITAL		4,650,273	4,650,273	(2,046,711)

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 AUGUST 2018

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2017-2018	BUDGET	2018-2019
SURPLUS / (DEFICIT)	2,420,500	24,000	4,460,685
COMPRISES			
Cash (including reserves)	4,506,431	2,107,654	5,472,245
Current rates	136,319	169,115	1,262,936
Sundry debtors	319,907	64,022	318,631
Tax receivables	72,120	47,220	24,584
Other debtors	8,802	-	46,987
A: SSL debtors (are excluded see D: adj)	(10,423)	77,231	(111,582)
Inventories	11,856	13,887	(7,655)
Less:			
Reserves	(2,235,359)	(1,529,267)	(2,242,762)
Sundry creditors	748	(377,327)	-
Accrued interest	(6,083)	(15,000)	(0)
ESL Levy Owed	(35,538)		(95,086)
PAYG/GST Due To ATO	(67,794)	(77,237)	(13,178)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	79,379	80,559	79,642
Tax liabilities	60,418		73,392
Other - Asset Additions and Disposals	-		(35,930)
C: Loan liability (are excluded see D: adj)	(80,481)	(77,231)	20,678
Current employee benefits provisions	(430,706)	(459,626)	(423,122)
D: Adjustments (see above A to C)	90,904	-	90,904
	-		
Surplus / (Deficit) Variance	2,420,500	24,000	4,460,685

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2017-2018	BUDGET	YTD
Current assets			
Cash & cash equivalents	4,506,431	2,107,654	5,472,245
Sundry debtors	526,725	357,588	1,541,555
Inventories	11,856	13,887	(7,655)
Total current assets	5,045,012	2,479,129	7,006,145
Current liabilities			
Creditors and accounts payable	(48,248)	(389,005)	(34,872)
Current loan liability	(80,481)	(77,231)	20,678
Provisions	(430,706)	(459,626)	(423,122)
Total current liability	(559,435)	(925,862)	(437,315)
Net current assets	4,485,577	1,553,267	6,568,830
Less: restricted reserves	(2,235,359)	(1,529,267)	(2,242,762)
Less: SSL principal repayments	10,423	77,231	111,582
Add back: Current loan liability	80,481	(77,231)	(20,678)
Add back: LSL Cash backed Reserve	79,379		79,642
Other -	-		(35,930)
Surplus / (Deficit) Variance	2,420,501	24,000	4,460,685

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 AUGUST 2018

	2018-2019 APPROVED BUDGET	2018-2019 CURRENT BUDGET	2018-2019 ACTUAL
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,005,000)	(1,005,000)	(259,590)
Governance	(53,400)	(53,400)	(2,575)
Law, Order & Public Safety	(35,500)	(35,500)	(1,899)
Health	(32,100)	(32,100)	(3,830)
Education & Welfare	(18,498)	(18,498)	(4,076)
Housing	(80,787)	(80,787)	(14,676)
Community Amenities	(202,040)	(202,040)	(178,125)
Recreation & Culture	(592,812)	(592,812)	(1,603)
Transport	(1,283,680)	(1,283,680)	(2,559)
Economic Services	(42,950)	(42,950)	(21,942)
Other Property & Services	(279,584)	(279,584)	(66,067)
A	(3,626,351)	(3,626,351)	(556,944)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	118,466	118,466	21,479
Governance	251,200	251,200	45,235
Law, Order & Public Safety	150,930	150,930	24,451
Health	155,804	155,804	19,492
Education & Welfare	218,055	218,055	30,324
Housing	200,532	200,532	31,950
Community Amenities	468,989	468,989	60,252
Recreation & Culture	1,573,368	1,573,368	215,439
Transport	2,010,485	2,010,485	190,819
Economic Services	203,639	203,639	25,461
Other Property & Services	825,931	825,931	156,905
B	6,177,399	6,177,399	821,808
C= A and B	2,551,048	2,551,048	264,864
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Revenue</u>			
Depreciation on Assets	(1,569,779)	(1,569,779)	-
Profit/(Loss) on Asset Sales	(176,512)	(176,512)	(612)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings #	1,881,195	1,881,195	25,675
Purchase of furniture & equipment	24,000	24,000	-
Purchase of motor vehicles #	150,000	150,000	53,225
Purchase of plant & machinery #	688,600	688,600	-
Purchase of other infrastructure #	628,450	628,450	72,336
Purchase of roads infrastructure #	1,602,464	1,602,464	94,754
Proceeds from sale of assets	(191,800)	(191,800)	-
<u>Financing Activities</u>			
Repayment of Loan Principal*	(80,481)	(80,481)	(97,177)
Loan proceeds / refinancing CL to NCL adj	-	-	-
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	80,481	80,481	97,177
<u>Reserve Movements</u>			
Transfers to Reserves	148,119	148,119	-
Interest paid to Reserves	32,500	32,500	7,402
Transfer from Reserves	(835,285)	(835,285)	-
Net Movement in LSL Reserve	-	-	(263)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,081,517)	(2,081,517)	(2,420,501)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(4,460,685)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,851,483	2,851,483	2,557,564
TOTAL RATES RAISED	2,875,483	2,875,483	2,557,564

**SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 AUGUST 2018**

	Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class							
Motor Vehicles							
MWS Vehicle	1441	36,948	(28,000)	8,948	36,612	(36,000)	612
Mechanic Vehicle	1409	22,492	(15,000)	7,492			
Grader Utility	1444	11,702	(12,000)	(298)			
Plant & Equipment							
Grader	1432	209,059	(105,000)	104,059			
Parks Tractor	1406	21,970	(25,000)	(3,030)			
Rollers	1413	59,192	(4,800)	54,392			
Skid Steer	1455	6,949	(2,000)	4,949			
TOTAL		368,312	(191,800)	176,512	36,612	(36,000)	612
By Program							
Transport							
MWS Vehicle	1441	# 36,948	(28,000)	8,948	36,612	(36,000)	612
Mechanic Vehicle	1409	22,492	(15,000)	7,492			
Grader Utility	1444	11,702	(12,000)	(298)			
Grader	1432	209,059	(105,000)	104,059			
Parks Tractor	1406	21,970	(25,000)	(3,030)			
Rollers	1413	59,192	(4,800)	54,392			
Skid Steer	1455	6,949	(2,000)	4,949			
TOTAL		368,312	(191,800)	176,512	36,612	(36,000)	612
Motor Vehicle and Plant & Equipment Change Over							
		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles							
MWS Vehicle		49,000	(28,000)	21,000	53,225	(36,000)	17,225
Mechanic Vehicle		69,000	(15,000)	54,000			
Grader Utility		32,000	(12,000)	20,000			
Plant & Equipment							
Bushfire Truck		15,000		15,000			
Grader		390,000	(105,000)	285,000			
Parks Tractor		75,000	(25,000)	50,000			
Rollers		80,000	(4,800)	75,200			
Skid Steer		113,600	(2,000)	111,600			
TOTAL		823,600	(191,800)	631,800	53,225	(36,000)	17,225

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 AUGUST 2018

Reserve Description	GL Acct.	ADOPTED FULL YEAR'S BUDGET						CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 AUGUST 2018			
		Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925		-					-							
Community Resource Centre Reserve	01989	(13,068)	(13,098)	(195)	-	-	(13,293)	(195.00)	-	-	(13,293)	(43.37)	-	-	(13,140.90)
Depot Improvement Reserve	01940	(6,245)	(6,259)	(93)	-	-	(6,352)	(93.00)	-	-	(6,352)	(20.73)	-	-	(6,279.40)
Historical Publications Reserve	01965	(6,835)	(6,850)	(102)	-	-	(6,952)	(102.00)	-	-	(6,952)	(22.69)	-	-	(6,873.07)
Housing Reserve	01955	(1,790)	(1,794)	(27)	-	-	(1,821)	(27.00)	-	-	(1,821)	(5.95)	-	-	(1,800.28)
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan Principal Reserve	01950	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LSL Reserve	01935	(79,201)	(79,379)	(1,180)	-	-	(80,559)	(1,180.00)	-	-	(80,559)	(262.85)	-	-	(79,642.24)
Medical Facilities & R4R Special Projects Reserve	01975	(284,250)	(284,986)	(4,236)	-	-	(289,222)	(4,236.00)	-	-	(289,222)	(943.70)	-	-	(285,929.95)
Patterson Street JV Housing Reserve	01988	(32,803)	(32,884)	(489)	-	(5,000)	(38,373)	(489.00)	-	(5,000)	(38,373)	(108.89)	-	-	(32,993.36)
Plant Reserve	01945	(708,919)	(710,580)	(10,563)	100,000	(70,000)	(691,143)	(10,563.00)	100,000	(70,000)	(691,143)	(2,353.00)	-	-	(712,933.23)
Quinlan Street JV Housing Reserve	01987	(33,338)	(33,421)	(497)	-	(5,000)	(38,918)	(497.00)	-	(5,000)	(38,918)	(110.67)	-	-	(33,531.37)
Stickland JV Housing Reserve	01986	(41,663)	(41,765)	(621)	-	(5,000)	(47,386)	(621.00)	-	(5,000)	(47,386)	(138.30)	-	-	(41,903.49)
Swimming Pool Reserve	01970	(134,388)	(134,690)	(2,002)	24,000	-	(112,692)	(2,002.00)	24,000	-	(112,692)	(446.00)	-	-	(135,135.82)
Waste Management Reserve	01920	(33,771)	(33,855)	(503)	-	(5,000)	(39,358)	(503.00)	-	(5,000)	(39,358)	(112.10)	-	-	(33,966.94)
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sporting Co-Location Reserve	01990	(807,662)	(855,798)	(11,992)	711,285	(58,119)	(214,624)	(11,992.00)	711,285	(58,119)	(214,624)	(2,833.87)	-	-	(858,631.49)
TOTALS		(2,183,933)	(2,235,359)	(32,500)	835,285	(148,119)	(1,580,693)	(32,500)	835,285	(148,119)	(1,580,693)	(7,402.12)	-	-	(2,242,761.54)

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 31 AUGUST 2018

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	4,289,405.16	2,006,970.11	46,230.95	2,235,454.10	750.00
Add: Receipts	2,006,065.40	1,935,411.84	63,346.12	7,307.44	
Investment - Transfers In/Out	-				
Less: Payments - EFT & Cheques	(768,756.48)	(713,060.68)	(55,695.80)		
Payments - Bank Fees and Adjustments	(587.33)	(587.33)			
Investment - Transfers In/Out	-				
Balance as per General Ledger	5,526,126.75	3,228,733.94	53,881.27	2,242,761.54	750.00
Balance as per Bank Statements	1,589,745.96	1,543,869.01	45,782.25	94.70	
Balance as per Bank Deposit Certificates	3,946,992.35	1,704,325.51		2,242,666.84	
Balance as per Holder Certificates	750.00				750.00
Add: Outstanding Deposits	8,095.13	355.64	7,739.49		
Adjustments - Bank Transfers	-				
Adjustments - Bank Fees	439.53		439.53		
Less: Unpresented Payments	(19,896.22)	(19,816.22)	(80.00)		
Adjustments - Bank Transfers	-				
Adjustments - Bank Fees	-				
Balance as per Cash Book	5,526,126.75	3,228,733.94	53,881.27	2,242,761.54	750.00
Figure should equal same as Creditor Payment List	\$ (0.00)	\$ -	\$ -	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 AUGUST 2018

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
									0.00	0.00	0.00

Total of matured municipal investments

Current Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9770-46811	Muni Term Deposit			9/03/2018	9/09/2018	2.20%	\$ 204,325.51	\$ -	\$ -	\$ 204,325.51	\$ -
978974433	Muni Term Deposit			2/07/2018	2/10/2018	2.20%	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	\$ -
978974441	Muni Term Deposit			2/07/2018	2/10/2018	2.20%	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	\$ -
978974468	Muni Term Deposit			2/07/2018	2/10/2018	2.20%	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	\$ -
Total of current municipal investments							\$ 1,704,325.51	\$ -	\$ -	\$ 1,704,325.51	\$ -

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
978842609	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842596	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842748	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842588	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
Total of matured reserve investments								2,150,986.40	7,307.44	2,158,293.84	

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
978842609	Term Deposit		6/08/2018	6/11/2018	92	2.20%	\$ 539,573.46	\$ -	\$ -	\$ 539,573.46	\$ -
978842596	Term Deposit		6/08/2018	6/11/2018	92	2.20%	\$ 539,573.46	\$ -	\$ -	\$ 539,573.46	\$ -
978842748	Term Deposit		6/08/2018	6/11/2018	92	2.20%	\$ 539,573.46	\$ -	\$ -	\$ 539,573.46	\$ -
978842588	Term Deposit		6/08/2018	6/11/2018	92	2.20%	\$ 539,573.46	\$ -	\$ -	\$ 539,573.46	\$ -
978982644	Term Deposit		3/07/2018	3/10/2018	92	2.20%	\$ 84,373.00	\$ -	\$ -	\$ 84,373.00	\$ -
Reserve Saver	2527-63397	Cash at bank					\$ 92.38	\$ -	\$ 2.32	\$ 94.70	\$ 2.32
Total of reserve investments and cash							\$ 2,242,759.22	\$ -	\$ 2.32	\$ 2,242,761.54	\$ 2.32

Total of matured municipal and reserve investment

Total of current municipal and reserve investment and cash

								\$ 2,150,986.40	\$ 7,307.44	\$ 2,158,293.84	\$ -
							\$ 3,947,084.73	\$ -	\$ 2.32	\$ 3,947,087.05	\$ 2.32

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 AUGUST 2018**

Existing Loans

* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Aug 18	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2018	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Aug 18
142	Housing Construction	WB Community Association*	Mar-2020	400,000		2,250		76,418			76,418
147	Aged Persons	Ninan House*	Jul-2022	100,000		240		37,234			37,234
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		278		22,015			22,015
151	Aged Persons	Ninan House*	Oct-2032	300,000		4,386		292,400			292,400
151B	Aged Persons	Ninan House*	Nov-2032	100,000	99,829		(2,652)	97,177		(97,177)	-
TOTAL EXISTING LOANS				1,015,000	99,829	7,153	(2,652)	525,243	-	(97,177)	428,067

Shire Loan Summary

Self Supporting Loan Summary

1,015,000	99,829	7,153	(2,652)	525,243	-	(97,177)	428,067
1,015,000	99,829	7,153	(2,652)	525,243	-	(97,177)	428,067

Current loan liability

Non current liability

Total Loan Liability

SSL	Shire	Total
20,639	-	20,639
(448,705)	-	(448,705)
(428,067)	-	(428,067)

**SHIRE OF WONGAN - BALLIDU
RATES OUTSTANDING 31 AUGUST 2018**

		Rates Raised for 2018-2019	\$ 2,887,254.40	
Rates Outstanding Breakdown				
Total Amount Outstanding		31-Aug-18	\$ 1,345,219.96	47%
Outstanding same time last year		31-Aug-17	\$ 2,496,178.18	86%

SUNDRY DEBTORS OUTSTANDING 31 AUGUST 2018

Debtors Ageing Summary				
Current			\$ 125,492.53	
30 Days			\$ 2,543.00	
60 Days			\$ 167,746.70	
90 Days & Over			\$ 24,090.06	
Credit Balance			\$ (1,241.50)	
Total Outstanding			\$ 318,630.79	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
2/11/2013	794	Rent & damages	\$ 6,871.55	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Debtor has advised financial hardship and will be making monthly payments to pay debt off with council.
20/11/2015	1007	Standpipe water	\$ 122.28	Company went into Receivership 2016. Have received updated mailing details and will continue to follow up debt.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
1/06/2017	1261	Private Works	\$ 560.00	Debtor has advised financial hardship and will be making monthly payments commencing November to pay debt off with council.
5/05/2017	1192	Medicare PIP & Wages Reimbursement	\$ 15,936.88	Set up on fortnightly payment plan till paid in full.
Total			\$ 24,090.06	

9.3 WORKS AND SERVICES

9.3.1 2018/2019 BITUMEN

FILE REFERENCE:

REPORT DATE: 17/9/2018
 APPLICANT/PROPONENT: Shire of Wongan-Ballidu
 OFFICER DISCLOSURE OF INTEREST: Nil
 PREVIOUS MEETING REFERENCES: Nil
 AUTHOR: Karl Mickle (MWS)
 ATTACHMENTS: Individual Pricing

PURPOSE OF REPORT:

The purpose of this report is to provide sufficient information summarising the results of the submissions called, for the supply and laying of bitumen products for the 2018/2019 financial year to enable Council to award the contract for this service.

BACKGROUND:

As the Shire's proposed bitumen sealing programme for the 2018/2019 financial year exceeds \$150,000.00 it was necessary to call tenders for the service.

This process was done with WALGA preferred supplier-e-Quotes which allows us to submit tender requirements on line.

The submission called for a complete bitumen service, which included the supply/spray of bitumen, the supply/spread of aggregate, rolling, sweeping and traffic management within the Shire of Wongan-Ballidu up to 30th June 2019.

Submission closed at 12pm Thursday 24th August 2018.

SCHEDULE OF RATES:

SCHEDULE OF PRICES (SUPPLY & LAY BITUMEN PRODUCTS 2018/2019)

JOB LOCATION	sq.m	TREATMENT	Budget		Fulton/Hogan				Colas				Downer				Boral				Bitumen Surfacing			
			Budget	\$ per / m2 (Inc GST)	\$ per / m2 (Inc GST)	Fulton/Hogan		\$ per / m2 (Inc GST)	\$ per / m2 (Inc GST)	Colas		\$ per / m2 (Inc GST)	\$ per / m2 (Inc GST)	Downer		\$ per / m2 (Inc GST)	\$ per / m2 (Inc GST)	Boral		\$ per / m2 (Inc GST)	\$ per / m2 (Inc GST)	Boral		
						FIXED	RISE & FALL			FIXED	RISE & FALL			FIXED	RISE & FALL			FIXED	RISE & FALL			FIXED	RISE & FALL	FIXED
Dowerin-Kalannie Rd	19000	10mm Final seal	\$ 62,400	\$ 3.64	\$ 3.56	\$ 69,160	\$ 67,640	\$ 5.03	\$ 4.28	\$ 95,570	\$ 81,320	\$ 4.07	\$ 3.96	\$ 77,330	\$ 75,240	\$ 4.07	\$ 3.50	\$ 77,330	\$ 66,500	\$ 4.53	\$ 4.31	\$ 86,070	\$ 81,890	
Hospital Road	19000	10mm Final seal	\$ 62,400	\$ 3.63	\$ 3.55	\$ 68,970	\$ 67,450	\$ 5.03	\$ 4.28	\$ 95,570	\$ 81,320	\$ 4.05	\$ 3.94	\$ 76,950	\$ 74,860	\$ 4.05	\$ 3.49	\$ 76,950	\$ 66,310	\$ 4.43	\$ 4.23	\$ 84,170	\$ 80,370	
Waddington Rd	19000	10mm Final seal	\$ 62,400	\$ 3.65	\$ 3.58	\$ 69,350	\$ 68,020	\$ 5.03	\$ 4.28	\$ 95,570	\$ 81,320	\$ 4.05	\$ 3.94	\$ 76,950	\$ 74,860	\$ 4.05	\$ 3.51	\$ 76,950	\$ 66,690	\$ 4.48	\$ 4.26	\$ 85,120	\$ 80,940	
Waddington Rd	16000	primer & 14mm seal	\$ 98,000	\$ 5.87	\$ 5.78	\$ 93,920	\$ 92,480	\$ 6.12	\$ 5.21	\$ 97,920	\$ 83,360	\$ 6.07	\$ 5.92	\$ 97,120	\$ 94,720	\$ 4.70	\$ 4.09	\$ 75,200	\$ 65,440	\$ 7.40	\$ 7.05	\$ 118,400	\$ 112,800	
Ballidu East Road	800	primer & 14mm seal	\$ 5,000	\$ 24.53	\$ 24.42	\$ 19,624	\$ 19,536	\$ 13.19	\$ 11.57	\$ 10,552	\$ 9,256	\$ 11.27	\$ 11.13	\$ 9,016	\$ 8,904	\$ 4.90	\$ 4.12	\$ 3,920	\$ 3,296	\$ 25.30	\$ 24.09	\$ 20,240	\$ 19,272	
Central Road	2400	primer & 14mm seal	\$ 30,850	\$ 12.83	\$ 12.72	\$ 30,792	\$ 30,528	\$ 9.64	\$ 8.64	\$ 23,136	\$ 20,736	\$ 14.42	\$ 14.19	\$ 34,608	\$ 34,056	\$ 4.90	\$ 4.12	\$ 11,760	\$ 9,888	\$ 13.00	\$ 12.39	\$ 31,200	\$ 29,736	
Hospital Road (Stage 2 Black Spot)	8000	Primer-Two coat 14mm & 7mm-SSR Crumbed Rubber	\$ 55,600	\$ 9.33	\$ 9.20	\$ 74,640	\$ 73,600	\$ 10.85	\$ 9.47	\$ 86,800	\$ 75,760	\$ 8.20	\$ 8.02	\$ 65,600	\$ 64,160	\$ 8.20	\$ 8.02	\$ 65,600	\$ 64,160	\$ 11.28	\$ 10.74	\$ 90,240	\$ 85,920	
Ballidu East Road	1300	Two coat 10mm & 7mm-SSR Crumbed Rubber	\$ 44,500	\$ 7.43	\$ 7.30	\$ 9,659	\$ 9,490	\$ 13.19	\$ 11.57	\$ 17,147	\$ 15,041	\$ 13.00	\$ 12.78	\$ 16,900	\$ 16,614	\$ 11.57	\$ 10.67	\$ 15,041	\$ 13,871	\$ 17.43	\$ 16.59	\$ 22,659	\$ 21,567	
Dowerin-Kalannie Rd	900	Asphalt	\$ 11,000	\$ 36.97	\$ 36.96	\$ 33,273	\$ 33,264	\$ 41.74	\$ 36.66	\$ 37,566	\$ 32,994	\$ 35.80	\$ 35.42	\$ 32,220	\$ 31,878	\$ 32.32	\$ 31.35	\$ 29,088	\$ 28,215	\$ 60.40	\$ 57.52	\$ 54,360	\$ 51,768	
Total Budget			\$432,150			\$469,388	\$462,008			\$559,831	\$481,107			\$486,694	\$475,292			\$431,839	\$384,370			\$592,459	\$564,263	

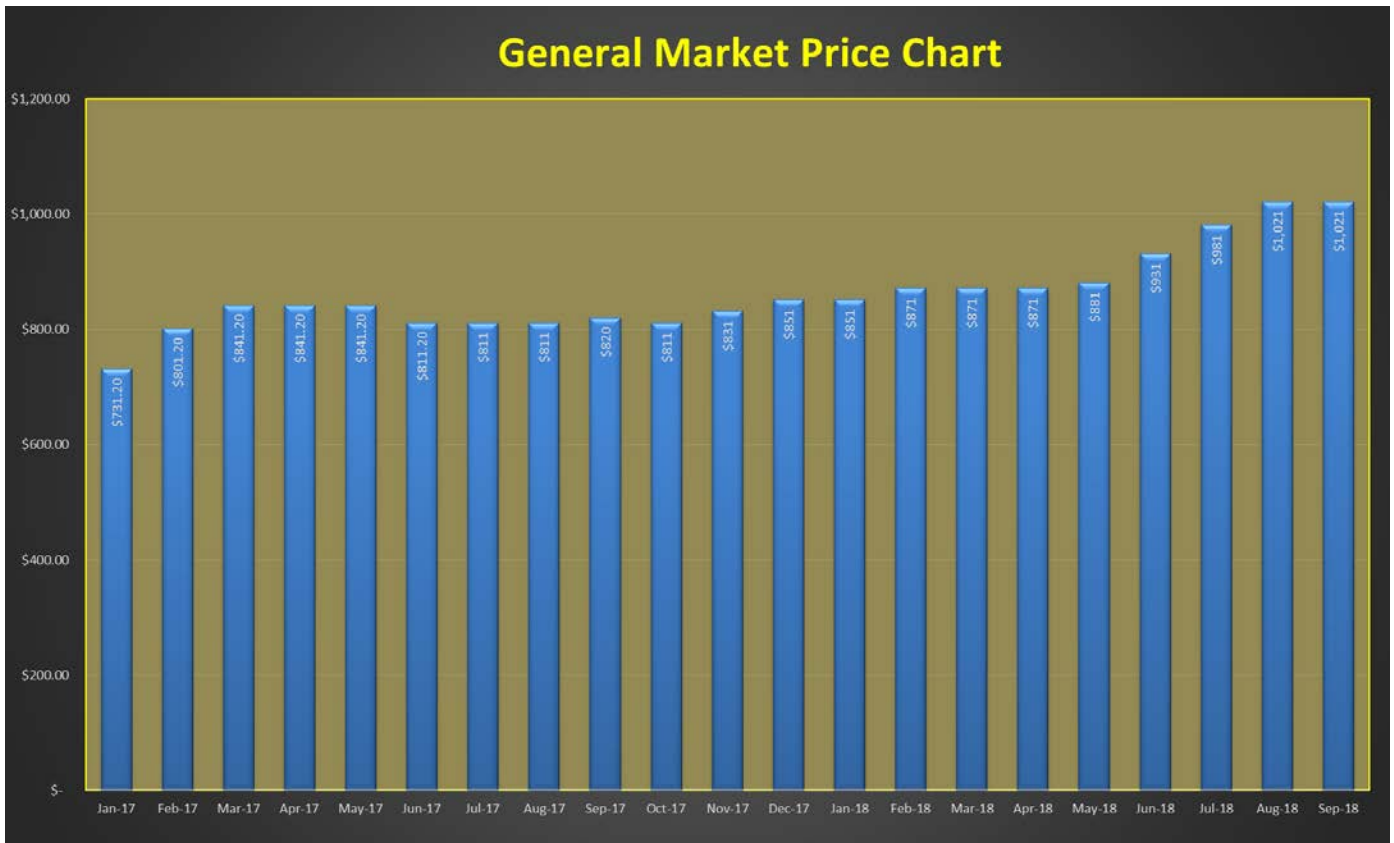
COMMENT:

As can be seen, there is a significant variation between the (5) tenderers, both in relation to the total tender price and the variance between the “fixed” price and the “rise & fall” price.

Boral was the previous contractor last financial year for the Shire of Wongan-Ballidu, they have a good track record. We have only encountered one minor issue, the quality on one job was not up to usual standard and Boral have confirmed that this will be rectified when weather conditions improve.

With relation to the pricing options, Council has two choices. The first is to eliminate any risk associated with bitumen price fluctuations (**GMP – General Market Price**) and choose the “fixed” tender price, whilst the second is to take the risk and chose the “rise & fall” price.

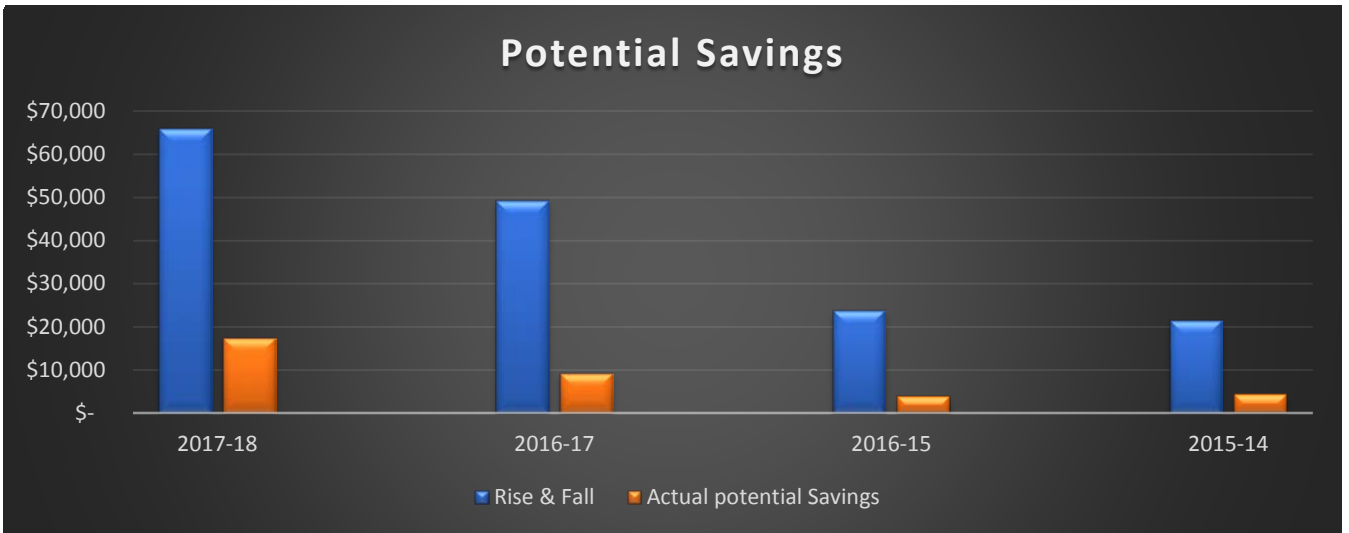
Bitumen prices have increased from \$731 to \$1021 per tonne over the last 21 months. My sources have told me they are not expecting bitumen prices to reduce over the next six months, the normal trend is they start to increase again around February/March, as indicated in graph below This has been the trend for the past two years.



If Council were to select the rise and fall option, there is the potential of additional savings as indicated in graphs below. The trend over the last four years has indicated potential savings with the rise & fall option.

The risk associated with this, is if the bitumen prices (GMP) increase above the current trends this would effect potential savings with the rise and fall option. The worst-case scenario is that this would also effect any budget savings.

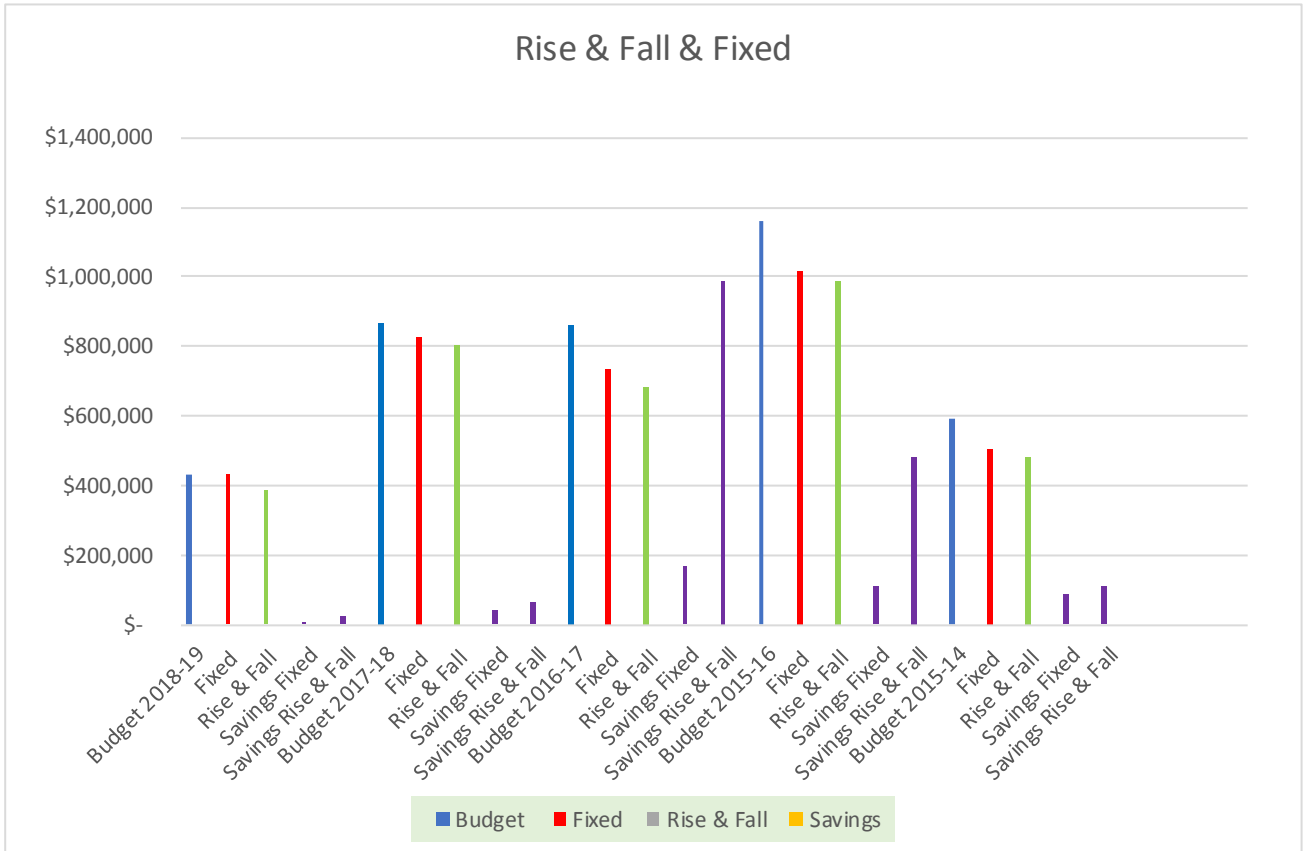
I have done a comparison of rise and fall pricing over the last four financial years as displayed in the graph below.



We have chosen to have fixed Bitumen pricing for the last four financial years.

For example: 2017-18, if we had gone with rise and fall pricing there was the potential of saving an extra \$66,065 however, with the fluctuation in bitumen pricing over the year the final saving would have only been \$17,450, as indicated in red. Majority of the Shire's seal works are completed within the peak bitumen pricing periods, as displayed in the "GMP" graph above, over the last four financial years there was potential savings with the "rise & fall" option.

Below is a graph comparing the last five financial years of "fixed" and "rise & fall" pricing and potential savings.



Based on the current price of bitumen and the margin of potential savings with rise and fall option, and with pricing not expected reduce in next six months, the staff recommendation would be to accept the tender from Boral Asphalt (WA) for a Fixed price contract to supply and lay bitumen products within the Shire of Wongan-Ballidu for 2018/2019.

POLICY REQUIREMENTS:

- Purchasing and Procurement Policy

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995 – 3.57 – Tenders for providing goods or services.
- Local Government (Function and General) Regulations 1996 – Part 4.

STRATEGIC IMPLICATIONS:

Ensuring the most reliable and cost-efficient service is provided, in line with Council’s strategic direction of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

SUSTAINABILITY IMPLICATIONS:

- Environment

There are no significant environmental implications.

- Economic

There are no significant economic implications.

- Social

There are no significant social implications.

FINANCIAL IMPLICATIONS

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

MOTION:

MOVED: Cr Hasson / Cr Ganzer

That Council accept the Quote from Boral Asphalt (WA) for a Fixed price contract to supply and lay bitumen products within the Shire of Wongan-Ballidu for 2018/2019 in accordance with the attached pricing structure.

**CARRIED: 5 / 0
RESOLUTION: 050918**

9.3.2 2018/2019 SKID STEER PURCHASE

FILE REFERENCE:	
REPORT DATE:	26/09/2018
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle (MWS)
ATTACHMENTS:	Individual Pricing

PURPOSE OF REPORT:

The purpose of this report is to recommend to Council to purchase a new Bobcat from the recommended supplier, in accordance with the plant replacement program as outlined in the 2018/2019 Budget.

BACKGROUND:

As the Shire's proposed plant replacement program for the 2018/2019 financial year exceeds \$150,000.00 it was necessary to call individual pricing for the service.

This process was done with WALGA preferred supplier-e-Quotes which allows us to submit requirements on line.

The submissions called for a New Skid Steer on 30th July 2018

Submission closed at 4pm Wednesday the 20th August 2018.

COMMENT:

Over the last three weeks we have received five (5) responses for the new Skid Steer replacement for the 2018/19 budget.

Pricing below: Purchase Budget \$111,600 exclusive of GST

Machine	Unit Price (EX GST)	Auger (EX GST)	Trencher (EX GST)	Profiler (EX GST)	Forks (EX GST)	Ride Control (EX GST)	Operating Weight (3200kgs Gross)	Total (EX GST)	Budget (\$111,600)	Regional Purchasing Discount (10%)
Cat	\$ 81,000	\$ 3,870	\$ 7,082	\$ 18,507	Included	\$ 1,820	3100 Kgs	\$ 112,279	-\$ 679	
Bobcat	\$ 74,790	\$ 4,800	\$ 6,000	\$ 21,100	\$ 1,300	Standard	3082 Kgs	\$ 107,990	\$ 3,610	
Case	\$ 76,715	\$ 3,635	\$ 6,300	\$ 32,300	\$ 1,050		3130 Kgs	\$ 120,000	-\$ 8,400	\$ 108,000
JCB	Non-compliant over WEIGHT						3778 Kgs	\$ 106,420	\$ 5,180	\$ 95,778
Hitachi	Non-compliant over WEIGHT						3496 Kgs	\$ 126,090	-\$ 14,490	

*Budget Variance does not include sale price of current Bobcat.

*JCB and Hitachi were Non-compliant with specifications on weight restrictions specified in documentation, this was critical because of weight restrictions on newly purchased Bobcat trailer.

CAT Bobcat:

While being the most expensive option, you also get the reliability of the CAT brand. Similar to us running all Mack truck the advantage of running the same brand machinery speaks for itself. We currently run a CAT 12M Grader and CAT Vibrating Roller. Our ability to source filters and parts from the same dealership reduces down-time and mistakes. Staff can alternate between machines avoiding confusion due to similar layouts and controls. The profiler included in the quote is also a CAT, which again will help with sourcing parts and dealing with one manufacturer. The Cat 236D

also has more horsepower than Bobcat and Case, which will be beneficial when profiling. CAT also had a better visual range than the other models.

Bobcat:

While the Bobcat is by no means a bad machine, very reasonably priced with all the extras that the CAT also includes. Such as cruise control (allowing for smoother operation), sealed cab with aircon and joystick control for operator comfort. This machine also falls within the specified weight limit. The major drawback being it is a different make which means another dealer we must do business with, also limited horsepower and less range of vision.

Case:

The major drawbacks with the case was no cruise control which allows smoother operating when profiling, the machine was also very close to weight limit, lacking horse power and the profiler sold with the machine is made by another manufacturer.

JCB-Hitachi:

Non-compliant with weight restrictions this was critical because of weight restrictions on newly purchased Bobcat trailer.

STAFF RECOMMENDATION:

We recommend the purchase of a CAT 236D

I believe the ability to deal with one dealership rather than multiple has a big advantage. Clarke equipment and Bobcat are proposing a profiler that again will be a different make. The results of the comparison study below put the cat ahead of its competitors, scoring highest

Below is a table showing some of the features of each Skid Steer:

Shire Specification	Cruise Control As Standard		Hydraulic Cooling Fan		Quick Hitch		High Flow Hydraulic		Horsepower		Operating Weight		Profiler		Auger		Operator Vision Rear		Operator Vision Front & Sides		Ease of Pre Start Check		Operators preference
	Compliant	Non-Compliant	Compliant	Non-Compliant	Compliant	Non-Compliant	Compliant	Non-Compliant	Compliant	Non-Compliant	Compliant	Non-Compliant	Same manufacturer	Same manufacturer	Good	Average	Good	Average	Good	Average			
	Cat		No/EXTRA	YES		YES		YES		YES		Yes		Yes	Yes			✓	✓		✓		
Bobcat	YES		YES		YES		YES		No	Yes			No	No			✓		✓	✓		2nd	
Case		No		No	YES		YES			Yes			No	No			✓		✓		✓		
JCB		No		No	YES		YES			No		No	No	No			✓		✓		✓		
Hitachi		No		No	YES		YES			No		No	No	No			✓		✓		✓		

POLICY REQUIREMENTS:

- Regional Purchasing Policy – maximising opportunities for local businesses
- Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government.

LEGISLATIVE REQUIREMENTS:

The use of WALGA’s “Preferred Supplier Process” exempts Local Authorities having to call tenders under the Function and General Regulations 1996 of the Local Government Act 1995.

STRATEGIC IMPLICATIONS:

This purchase complements Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no significant environmental implications.

➤ Economic

There are no significant economic implications.

➤ Social

There are no significant social implications.

FINANCIAL IMPLICATIONS:

The purchase of a Cat 236D Bobcat for \$112,279 will put us over budget in the adopted 2018/2019 Plant Replacement Program Budget by \$679, however this does not include the disposal of our current Bobcat. The current Bobcat has been valued by dealerships and with their estimates we are expected to be under budget on this plant replacement of the new Skid Steer.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION:

MOVED: Cr Hasson / Cr Ganzer

That Council:

Accept the quotation from WesTrac WA Pty Ltd for the purchase of one Cat 236D Bobcat with a Purchase Price of \$112,279

**CARRIED: 5 / 0
RESOLUTION: 060918**

9.3.3 MOCARDY DAM PIPELINE

FILE REFERENCE:	
REPORT DATE:	26/09/2018
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle – Manger of Works & Services
ATTACHMENTS:	

PURPOSE OF REPORT:

The purpose of this report is to present to Council sufficient information summarising the results of the submissions called for works that are required for the Mocardy Dam pipeline project and to enable Council to award the contract for this service.

BACKGROUND:

The total cost of the Mocardy Dam Project exceeds \$150,000, and as the Local Government Legislation states that a Local Government is required to invite Tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and services, the Shire called a Tender for works necessary for the Mocardy Dam Pipeline into the townsite.

This process was done by advertising the Tender in the West Australian from the 25th of August 2018 until the 1st of September 2018. This was advertised in three (3) editions of the newspaper.

The submission called for Tenderers to submit quotes based on the Scope of Work supplied by the Shire. The work that is required is to connect the Mocardy Dam (approximately 8 kilometres out of the Townsite of Wongan Hills) into tanks situated at the Wongan Airport, via a pipe line. From here it will be gravity fed, also via pipelines, to tanks situated at Wongan Hills District High School and directly into Railway Dam.

Submissions closed on the 10th of September 2018 at 4:00pm.

COMMENT:

As shown in the below table, the Shire received Tenders from eleven (11) companies which resulted in twenty-five (25) quotes in total.

The Scope of Work was presented to the Tenderers as three (3) options.

- *Option A – Supply and Deliver Only*
This called for the company to supply the material and deliver it to site, which then left the task of laying the pipe and required fittings.
- *Option B – Supply, Deliver, Lay and Fit*
This called for the company to supply and deliver materials to site and lay pipes and required fittings in an already prepared trench. Fitting of the pipes to all pumps and tanks.
- *Option C – Supply, Deliver, Trench, Lay and Fit*
This called for the company to supply and deliver materials, trench the site and then lay and fit all pipes and required fittings. Fitting of the pipes to all pumps and tanks.

The Tender also allowed for companies to submit Tenders with alternate products they believed would be satisfactory for the project to be completed (as shown in table under heading "Alternative")

Mocardy Dam Pipeline Tender Submissions					
Company	Option A	Option B	Option C	Alternative	Submitted Supporting Documents
GHS Solutions			\$316,397.00		Yes
New Ground Water Services	\$198,964.60	\$308,055.00	\$375,469.60		Yes
Pipeline Technics	\$144,270.61	\$251,870.61	\$320,410.61	\$472,228.11	Yes
Total Eden			\$288,858.18		Yes
Watermark - Parkreef Holdings PTY LTD	\$198,185.10	\$434,985.10	\$515,385.10		Yes
Ringa Civil			\$381,140.00		Yes
				\$363,280.00	
				\$424,200.00	
Thinkwater	\$176,817.94	\$329,417.94			Yes
Picton Civil			\$345,630.00		Yes
Double L Construction	\$133,736.00	\$325,736.00	\$437,736.00		Yes
Tracc Civil				\$758,664.13	Yes
PGS Plumbing	\$185,061.00	\$319,461.00	\$452,551.91		Yes

PROJECT BREAKDOWN															
	Option A Supply & Deliver Only				Option B - Supply, Deliver, Lay & Fit				Option C - Supply, Deliver, Lay/Fit & Trench					Warranty (months)	Local Contractors
	Supply and Deliver	Lay & Weld*	Trenching*	Total	Supply and Deliver	Labour	Trenching*	Total	Materials	Labour	Trenching	Delivery	Total		
New Ground	\$198,964.60	\$80,000.00	\$99,992.00	\$378,956.60	\$176,469.60	\$144,000.00	\$99,992.00	\$420,461.60	\$171,469.60	\$144,000.00	\$55,000.00	\$5,000.00	\$375,469.60	12	N
Pipeline Technics	\$144,271.00	\$80,000.00	\$99,992.00	\$324,263.00	\$144,270.61	\$107,600.00	\$99,992.00	\$351,862.61	\$138,585.00	\$107,600.00	\$68,540.00	\$5,684.00	\$320,409.00	24	Y
Total Eden									\$167,131.00	\$88,273.00	\$25,636.00	\$7,818.00	\$288,858.00	12	N
Watermark	\$198,185.00	\$80,000.00	\$99,992.00	\$378,177.00	\$198,185.10	\$236,800.00	\$99,992.00	\$534,977.10	\$193,985.10	\$274,200.00	\$30,000.00	\$17,200.00	\$515,385.10	12	N
Ringa									\$173,540.00	\$117,600.00	\$84,000.00	\$6,000.00	\$381,140.00	12	N
Thinkwater	\$176,818.00	\$80,000.00	\$99,992.00	\$356,810.00	\$176,817.94	\$152,600.00	\$99,992.00	\$429,409.94						12	N
Picton									\$191,937.00	\$94,063.00	\$52,000.00	\$7,630.00	\$345,630.00	12	N
Double L	\$133,736.00	\$80,000.00	\$99,992.00	\$313,728.00	\$127,736.00	\$198,000.00	\$99,992.00	\$425,728.00	\$122,310.00	\$192,000.00	\$112,000.00	\$5,426.00	\$437,736.00	12	N
PGS	\$185,061.00	\$80,000.00	\$99,992.00	\$365,053.00	\$185,061.00	\$134,400.00	\$99,992.00	\$419,453.00	\$170,661.00	\$134,400.00	\$133,090.90	\$14,400.00	\$452,551.90	12	N
GHS Solutions									\$185,532.00	\$84,264.00	\$16,555.00	\$30,046.00	\$316,397.00	12	Y
	*Shows an estimate for alternate contractor to complete works.				*Shows an estimate for alternate contractor to complete works.										

As you can see in the above table, we have broken down the cost to show the variance between the submitted Tenders. The Tender was sent out with three (3) options, we have decided to focus on Option C as the local contractor capable of doing the trenching has notified the Shire they will no longer be able to accommodate the project into their work schedule due to other commitments. All Alternate Tenders submitted were above the Project Budget.

A number of submitted Tenders were outside of the allocated Budget of \$353,522, this has bought the number of eligible Tenders down to four (4), Pipeline Technics, Total Eden, GHS Solutions and Picton Civil.

Total Eden submitted the lowest Tender of all received. However, they have only offered a 12-month warranty on all labour and materials, which is an Industry Standard. The main concern with this company was their request to have additional designs drawn up before works would commence, this would have an impact on the budget by a significant amount.

GHS Solutions came under budget, however, did not provide substantial evidence to the understanding of the Project and works required, therefore lowering their Qualitive Criteria score substantially.

Picton Civil came in just under budget which would allow no room for any extra costs that may occur during the works required.

Pipeline Technics have not only come under budget by a significant amount, they are also offering a 24-month warranty and have sourced local contractors for delivery of all materials. They have submitted documents that clearly shows their understanding of the project and all works required. They have also supplied a number of supporting documents for other projects similar to the Mocardy Dam Project that have completed in past years.

POLICY REQUIREMENTS:

- Regional Purchasing Policy – maximising opportunities for local businesses
- Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government.

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995 – 3.57 – Tenders for providing goods or services.
- Local Government (Function and General) Regulations 1996 – Part 4.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- Environment
There will be a small percentage of clearing of native vegetation associated with this project.
- Economic
The successful Tenderer will be encouraged to purchase fuel, accommodation and necessary supplies wherever possible within the Shire.
- Social
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no known financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION:

MOVED: Cr Falconer / Cr Stephenson

That Council accept the Tender submitted by Pipeline Technics Civil Engineering for Option C – Supply, Deliver, Trench & Lay/Fit for the Mocardy Dam Project in accordance with the attached price schedule submitted.

**CARRIED: 5 / 0
RESOLUTION: 060918**

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 TO CONSIDER ADOPTION OF AMENDMENT NO 1 TO SHIRE OF WONGAN - BALLIDU LOCAL PLANNING SCHEME NO 5

ITEM WITHDRAWN AT THE REQUEST OF THE APPLICANT

FILE REFERENCE:	D3.4
REPORT DATE:	17 May 2018
APPLICANT/PROPONENT:	Statewest Planning
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	22 November 2017
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	Statewest Scheme Amendment Document

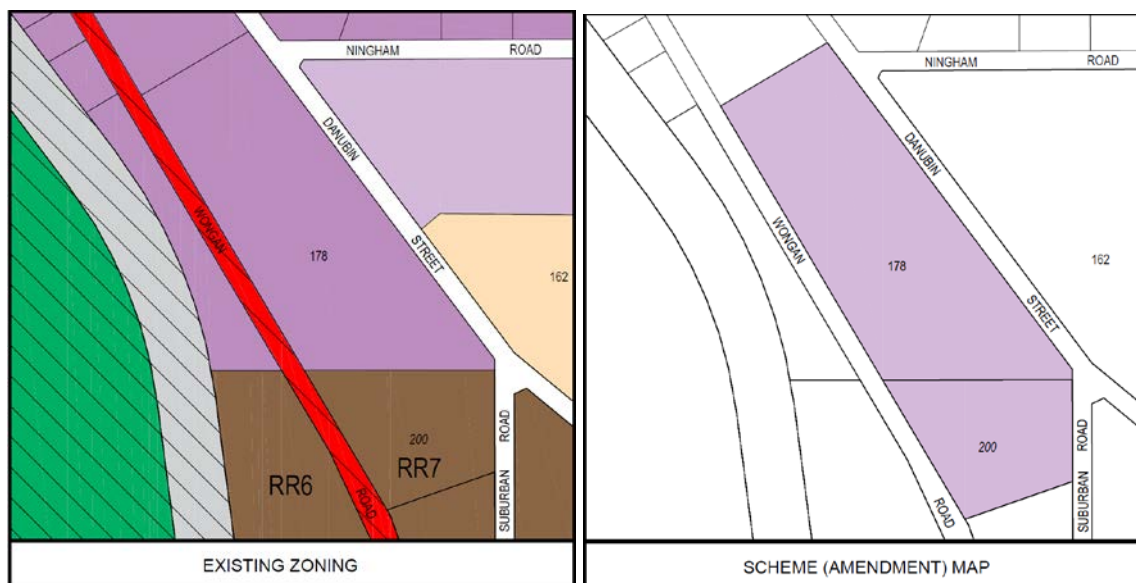
PURPOSE OF REPORT:

To consider adoption of Scheme Amendment No 1 to the Shire of Wongan Ballidu Local Planning Scheme No 5; to allow for the rezoning of:

- Lot 200 Wongan Road, Wongan Hills from 'Rural Residential' to 'Light Industry', and
- Lot 178 Wongan Road Wongan Hills from 'General Industry' to 'Light Industry'

BACKGROUND:

The Council resolved at the November 2017 Council Meeting to advertise Amendment No. 1, which proposes to rezone Lots 178 and 200 to Light Industrial.



Prior to advertising, the amendment was referred to the Environmental Protection Authority, where it was determined that the Scheme Amendment is unlikely to have a significant effect on the environment and does not warrant formal assessment under Part IV of the Environmental Protection Act.

Following notice from the EPA, the Amendment was advertised in accordance with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*. At the close of advertising, 16 submissions were received.

COMMENT:

Council is requested to consider submissions received, subsequent additional information provided, and then determine whether to support the local planning scheme amendment.

A 'Schedule of Submissions' has been developed to identify issues raised during the advertising process.

A total of 18 submissions were received.

The Schedule of Submissions is available as an attachment to this report item.

The key issues raised include:

- 1. Noise, dust, vibration and amenity*
- 2. Devaluation of properties;*
- 3. In keeping with local planning strategy*
- 4. Increase in traffic Volumes*
- 5. Use of existing land on Lot 178*
- 6. Access to Lot 200*

Council previously initiated and advertised Local Planning Scheme Amendment No.1, which proposes to change the zoning of Lots 178 and 200 to Light Industrial. As a result of the referral process to state agencies, additional information has been provided to address the following matters:

Noise, dust, vibration and amenity

The current Scheme provides the mechanisms to enable conditions and buffer zones to mitigate noise dust and any potential vibration from agricultural machinery produced on Lot 200. These will be applied to any Development Application received for the use of Lot 200 and any future development plans for Lot 178.

The additional "Cottage Industry Use" approval in place on the adjacent Rural Residential Lot 1 Danubin Road referred to in three of the submissions is for Panel Beating, Spray Painting and works associated with vehicle restorations on a paid commercial basis. The Cottage Industry use and approval is not based on how often it is utilised over a period of time, but on the basis that this 'use' can occur on that lot every day should the land owner choose to.

Devaluation of properties

In one submission, it is indicated that a property valuer was engaged to determine if the property at Lot 1 Danubin Road would lose value if the Scheme Amendment for Lot 200 was to proceed. The submission indicates that the property would lose value.

An email request was sent to the submitter, Mr Peter Ducker, on 30 April 2018 requesting a copy of the Valuation to enable this to be considered as part of the assessment process. At the time of writing this report, the Shire had not received a response.

In relation to the discussion and consideration as to whether the property in question would lose or gain value as a result of the scheme amendment approval, the Shire is unable to comment, as there is no evidence to either support or not support this claim.

Submissions have been submitted by others voicing the same concern, in particular those that are land owners situated in Gum Tree Valley and Gratton Heights Rural Residential subdivisions. The Shire of Wongan Ballidu Local Planning Strategy does not support any development other than Rural Residential in these areas. Part of the review of Local Planning Scheme 5 was to rezone blocks of Industry zoned land to the south east of Gratton Heights to Rural Residential land in line with the Local Planning Strategy.

Increase in traffic volumes on Danubin Road

Danubin Road is a reasonable volume road given it gives access to a portion of Gratton Heights Rural Residential subdivision, as well as already existing farming enterprises and ancillary business premises.

Use of existing land on Lot 178

The Shire is advised that due to a watercourse running through Lot 178, there is inadequate land available to enable the setup and testing of machinery; the watercourse also provides an access issue to this portion of Lot 178 for large and small machinery.

Access to Lot 200

Access to Lot 200 in all likelihood will be gained from Lot 178; it is unlikely that there would be a significant increase in traffic. The submission received from Main Roads WA covers access to Wongan Road from Lot 200, however it is likely that access to Lot 200 would be from the adjacent Lot 178 (as this is what occurs now), rather than significant access from Suburban Road.

The Shire's Local Planning Strategy (LPS) recommends provision of land to meet the demand for service industry adjacent to the town centre and the Ningham Road area. A transition from general industry to service/light industry is recommended.

Petition Received

Mr Peter and Mrs Claire Ducker attended the Ordinary Meeting of Council on 18 April 2018 to present a petition regarding the proposed Scheme Amendment. The petition contained 105 signatures of local residents.

On 19 April 2018, the Shire wrote to 102 of these signatories, advising that the petition did not constitute a formal submission, and providing the opportunity and documentation to submit a formal public submission. Three signatories were not written to - one of these signatories was known to be since deceased, and Peter and Claire Ducker as signatories had already expressed intention to submit a formal public submission.

As a result of this correspondence from the Shire, fifteen public submissions were received. Five envelopes were returned 'Not at this Address/Return to Sender'.

PLANNING CONSIDERATIONS

Local Planning Scheme No. 5 (LPS5) - Zone Objectives

Council needs to consider whether the intended development at Lot 200 is consistent with the objectives of the proposed zone that the development will eventuate in as a result of this amendment. If development is considered inconsistent with zone objectives it should not be supported, questioning the purpose of proceeding with rezoning and the permissibility of the land uses in the zone. This should be considered in conjunction with which zones the properties are most appropriately classified as under the strategic planning framework, being the other primary considerations outlined below.

Land Use

It is difficult to define the existing development at Lot 178 Wongan Road as an 'Industry - Service' use under LPS5 as follows:

“Industry – service” – means:

- a) *an industry-light carried out from premises which may have a retail shop front and from which goods manufactured on the premises may be sold; or*
- b) *premises which have a retail shop front and used as a depot for receiving goods to be serviced.*

The area amenity impacts have not been mitigated, avoided or managed as a type of industry-light and the activities exceed a retail shop front and the receiving and servicing of goods. The extent of current activities are considered more consistent with the 'Industry' land use defined as follows:

industry means premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes —

- (a) *the storage of goods;*
- (b) *the work of administration or accounting;*
- (c) *the selling of goods by wholesale or retail;*
- (d) *the provision of amenities for employees;*
- (e) *incidental purposes.*

Local Planning Strategy (Strategy)

The Strategy outlines general objectives for the future development of the Shire of Wongan-Ballidu as follows:

2.1 Wongan Hills Town Site Objectives

- *Ensure that the Wongan Hills town site is the primary living, business and community settlement in the Shire and that its development is sustainable and well planned with sufficient and suitable land to provide for a wide variety of housing, employment, recreation facilities and open space;*
- *Ensure that Wongan Hills maintains efficient and safe transport networks and infrastructure facilities;*
- *To encourage development through the provision of incentives and enticements to attract new residents and commercial investors;*
- *Encourage the development and diversification of businesses that will strengthen and broaden the economic base of the town, providing employment opportunities for the community;*
- *Coordinate development in appropriate locations with efficient, timely and economically sustainable provision of infrastructure and services;*

- *Manage any development on the fringe of the town to be sympathetic to existing adjacent agricultural uses; and*
- *Protect and promote objects and places of outstanding natural, historical, architectural, scientific, indigenous and cultural significance, in consultation with the local community, state and federal governments.*

Specific 'strategies' and 'actions' are included in the Strategy to achieve the general objectives. Strategy Four relates to service industry around the Wongan Hills town site and Action 4b) states that the Wongan Road industrial area should be rezoned to Service Industrial/Composite to rationalise and consolidate the area. A Service Industry zone does not exist in LPS5. The Light Industry zone does not allow composite development however it is the closest thing to a Service Industry zone.

Strategy Eleven relates to Rural Residential development and Action 11a) specifically outlines the existing Rural Residential zone should be developed for its current purpose. The proposed rezoning of Lot 200 is not consistent with Action 11a).

Where a proposal does not comply with all the strategies and actions, if Council considers the proposal consistent with the general objectives (Section 2.1) the proposal can be considered consistent with the intended implementation of the Strategy in responding to unforeseen proposals, change and economic development. As outlined by Section 3.0, such a decision should ensure community benefits are maximised and consideration is given to whether this is an ad hoc proposal producing negative impacts on the community.

State Planning Policy 4.1 State Industrial Buffer Policy (SPP 4.1)

SPP 4.1 states that all Light and Service Industry zones should retain all impacts, emissions and hazards on-site or at least within the zone. The intention of the proposed rezoning is for the purpose of carrying out a specific land use, already in operation at Lot 178, over both properties. Council should consider whether the intended development does or does not contain its impacts on-site/within the Light Industry zone and whether this is consistent with establishing a Light Industry zone in accordance with SPP 4.1.

State Planning Policy 5.4 Road and Rail Transport Noise and Freight Considerations In Land Use Planning (SPP 5.4)

SPP 5.4 captures Wongan Road and the adjacent railway line as a primary freight road and rail route in Western Australia. The land adjacent the routes will be subject to freight noise which may reduce the appropriateness of noise-sensitive land uses in the future. This could include Dwellings within Rural Residential development. Council should consider what zones are appropriate adjacent to the state freight network.

OPTIONS MOVING FORWARD

Council is required to pass a resolution to support, with or without modification to address issues raised in the submissions, or not to support the amendment under Regulation 50(3) of the *Planning and Development Regulations 2015*. The following are some possible options which respond to the matters raised through the advertising process:

Possible Options and Modifications	Comments
<p>1. Council resolve not to support the amendment.</p>	<ul style="list-style-type: none"> • This is an appropriate response if Council considers the current proposal and/or other options to be inconsistent with the objectives of the Strategy (Section 2.1), not maximise community benefit and be an ad hoc proposal which has a negative impact on the community (Section 3.0). • Current development would be contained in Lot 178 under the existing General Industry zone. • The General Industry zone is less restricted in off-site impacts.
<p>2. Council resolve to support the amendment with the following proposed modifications:</p> <ul style="list-style-type: none"> • Both properties rezoned 'Special Use Zone No. 5'. • Insert Special Use Zone No.5 into 'Schedule 3 - Special Use Zones' as follows: <ul style="list-style-type: none"> ○ Description of Land: "Lot 178 and 200 Wongan Road, Wongan Hills" ○ Special Use: "Industry" and "Warehouse/Storage" (other uses considered appropriate can also be included). ○ Scheme Map Designation: "SU5", scheme maps amended accordingly. ○ Conditions: <ul style="list-style-type: none"> ▪ Insert conditions considered appropriate from 'Attachment 2 - Potential Conditions'. 	<ul style="list-style-type: none"> • Does not follow the zones outlined by actions and strategies of the Local Planning Strategy, however allows a rezoning which can follow the intent of the proposal and some intent of the Strategy. • Allows site specific site and development requirements seeking to mitigate the land use conflict issues raised. • Both properties can be amalgamated under one zoning to consolidate operation of the site. • Limits the extent of land use permissibility to achieve compatibility with surrounding land if the properties are developed for other purposes in the future. • May set a precedent for the inclusion of special use zones in the future instead of traditional zones.
<p>3. Council resolve to support the amendment with the following proposed modifications:</p> <ul style="list-style-type: none"> • Lot 200 is rezoned to Light Industry, Lot 178 maintained as the General Industry zone. Scheme maps amended accordingly. • Clause 4.8.1 modified to the following: <i>"4.8.1 Unless otherwise provided in the scheme, Table 5 sets out requirements relating to development that are additional to those set</i> 	<ul style="list-style-type: none"> • The current operation at Lot 178 could be considered more consistent with the objectives the General Industry zone meaning this option would better reflect what is happening on the ground. • Doesn't follow the Actions and Strategies of the Local Planning Strategy, therefore Section 2.1 and Section 3.0 would have to be considered. • Allows site specific site and development requirements seeking to mitigate the land use conflict issues raised.

out in the R-Codes, activity centre plans, local development plans or State or local planning policies.”

- Insert new Clause 4.8.10 as follows:
“4.8.10 Development in a Light Industry and General Industry zone shall comply with those requirements set out in Schedule 6 - Industry Zones under the Special Conditions where applicable.”
- Existing Clauses 4.8.10 – 4.8.15 renumbered accordingly so that they are subsequent to proposed Clause 4.8.10.
- Insert ‘Schedule 6 - Industry Zones’ into the scheme in a similar manner as Schedule 5 as follows:
 - First column title: *“No.”*
 - Second column title: *“Land Description”*
 - Third column title: *“Special Conditions”*
- Insert 'Industry Zone 1' into Schedule 6 as follows:
 - No.: *“I1”*, classification shown over the properties on the scheme maps.
 - Land Description: *“Lot 178 and 200 Wongan Road, Wongan Hills”*
 - Special Conditions:
 - Insert conditions considered appropriate from 'Attachment 2 - Potential Conditions'.

POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Scheme Amendments undergo a statutory process in accordance with the *Planning and Development Act 2005* and *Planning and Development (Local Planning Schemes) Regulations 2015*.

Section 75 of the *Planning and Development Act 2005* allows a local government authority to amend its Local Planning Scheme with the approval of the Minister for Planning.

Section 81 of the Act requires a local government to refer an adopted Local Planning Scheme Amendment to the Environmental Protection Authority to determine if it should be assessed.

Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* allows Council to adopt a Standard Scheme Amendment for advertising and referral to relevant public authorities.

STRATEGIC IMPLICATIONS:

Council is required to exercise its quasi-judicial function in this matter.

When exercising its discretion in relation to planning matters, the pertinent strategic Documents are the Shire of Wongan Ballidu Local Planning Strategy and Strategic Community Plan.

This proposal is consistent with the strategic direction set in those plans.

The Shire's Local Planning Strategy (LPS) recommends provision of land to meet the demand for service industry adjacent to the town centre and Ningham Road area. A transition from general industry to service/light industry is recommended

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental implications associated with this item.

➤ Economic

There are no known economic implications associated with this proposal.

➤ Social

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no known financial implications in relation to this item for Council in initiating this Scheme amendment.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

9.5 COMMUNITY SERVICES

9.5.1 FINANCIAL SUPPORT – YOUTH ACTIVITIES

FILE REFERENCE:	
REPORT DATE:	14 September 2018
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	NIL
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Alana Wigmore – Manager Community Services
ATTACHMENTS:	

PURPOSE OF REPORT:

To consider a request from the WHDHS School Representative Council to use the funds allocated for the Chaplaincy to financially contribute to youth (high school) activities locally or for excursions to Perth while the Chaplaincy is vacant.

BACKGROUND:

YouthCare Chaplaincy in WHDHS was vacated in December 2018, and to date YouthCare has been unable to source a suitable replacement.

A letter has been received from the WHDHS School Vice-Captain, on behalf of the student body and School Representative Council. The letter states that the WHDHS staff have been approached and have indicated that they would assist in the organisation and supervision of weekend local activities or excursions to Perth.

Activities such as these were offered several times a year by the previous Chaplain and were well attended. Historically, these activities have only been offered to children Grade 6 and above.

COMMENT:

In the period that the Chaplaincy has been vacant, there has been an increase in anti-social behaviour both within the community and the school; this may be attributable to the loss of support to individuals and families through not having a Chaplain.

Discussion has occurred, and it is suggested that the Shire could play a role in the organisation of these activities, through collaboration with WHDHS and the CRC.

Activities run under the auspices of the Shire would be subject to insurance coverage under the Shire's policies.

It is requested that Council consider funding these programs from the funds that have been budgeted for the Chaplain for the 2018/2019 year. It is recommended that funds only be released to the extent of any savings made at the time of the proposed activity to ensure that should a Chaplain be appointed sufficient funds remain to fund the Chaplaincy without the need for additional funds from Council.

It is requested that Council grant Delegated Authority to the Chief Executive Officer to approve funding to one off activities that meet the agreed scope. The intent is that WHDHS and the Manager of Community Services, work together to plan a suitable activity. Once the activity is properly planned, including budget, the MCS will submit the proposal to the CEO. The CEO can then consider the proposal and enact the Delegation to fund the activity it should the activity fall within the agreed scope. This alleviates any delay of the request for funding being held to the next available Council

meeting, which could mean that an activity not be held as the approval for funding would not be made in time to hold the activity.

FINANCIAL IMPLICATIONS:

In previous years, Council has allocated \$35,500 in the Budget to the Chaplaincy.

In the 2018/19 Budget, \$7,000 of this \$35,500 was reallocated to CRC School Holiday Activities, which are aimed at children under 12 years.

	2018 School Year			Chaplaincy Funding Per financial Year	U12 Programs funded from chaplaincy program 18/19	Savings to date with no Chaplain 2018-2019	Potential Savings to Chaplain 2018-2019	Proposed High School Activities Budget	Potential Savings to Chaplaincy Program 2018-2019
Term 1	31-Jan	13-Apr							
Break	14-Apr	29-Apr							
Term 2	30-Apr	29-Jun							
Break	30-Jun	15-Jul			\$ 1,750.00				
Term 3	16-Jul	21-Sep		\$ 8,875.00		\$ 5,375.00		\$ 5,000.00	\$ 375.00
Break				\$ 1,750.00					
Term 4	8-Oct	13-Dec		\$ 8,875.00			\$ 7,125.00	\$ 5,000.00	\$ 2,125.00
Break	14-Dec	3-Feb		\$ 1,750.00					
2019 School Year									
Term 1	4-Feb	12-Apr		\$ 8,875.00			\$ 7,125.00	\$ 5,000.00	\$ 2,125.00
Break	13-Apr	28-Apr		\$ 1,750.00					
Term 2	29-Apr	5-Jul		\$ 8,875.00					
			BUDGET	\$35,500.00	\$ 7,000.00	\$ 5,375.00	\$ 14,250.00	\$ 15,000.00	\$ 4,625.00
Break	6-Jul	21-Jul							
Term 3	22-Jul	27-Sep							
Break	28-Sep	13-Oct							
Term 4	14-Oct	19-Dec							
Break	20-Dec	31-Jan							

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

Council's Strategic plan identifies strategies supporting Youth and Youth programs in particular, After School Care Programs, School Holiday Programs, Mentoring and Coaching Programs and the Community Safety and Crime Prevention Plan.

SUSTAINABILITY IMPLICATIONS:

- Environment

Nil

- Economic

Nil

- Social

Nil

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

MOTION:

MOVED: Cr Hasson / Cr Ganzer

That Council agrees to reallocate up to \$8,000 per annum from the Chaplaincy Program to Youth Activities in the 2018/19 Budget providing that no Chaplain has been appointed.

That the Chief Executive Officer be given Delegated Authority to expend the funding with priority to be given to events held in Wongan Hills townsite.

That the Chief Executive Officer in exercising the Delegation will not exceed the \$8,000 allocated.

That this Delegation will be withdrawn should a Chaplain be appointed.

**CARRIED: 5 / 0
ABSOLUTE MAJORITY
RESOLUTION: 070918**

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
DECISION OF THE MEETING**

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

Meeting closed at 4.22 pm

**Attachment 1
Shire of Wongan-Ballidu Amendment 1 to Local Planning Scheme No. 5**

Schedule of Modifications

1. Rezone Lot 178 and 200 Wongan Road, Wongan Hills to 'Special Use Zone 5'

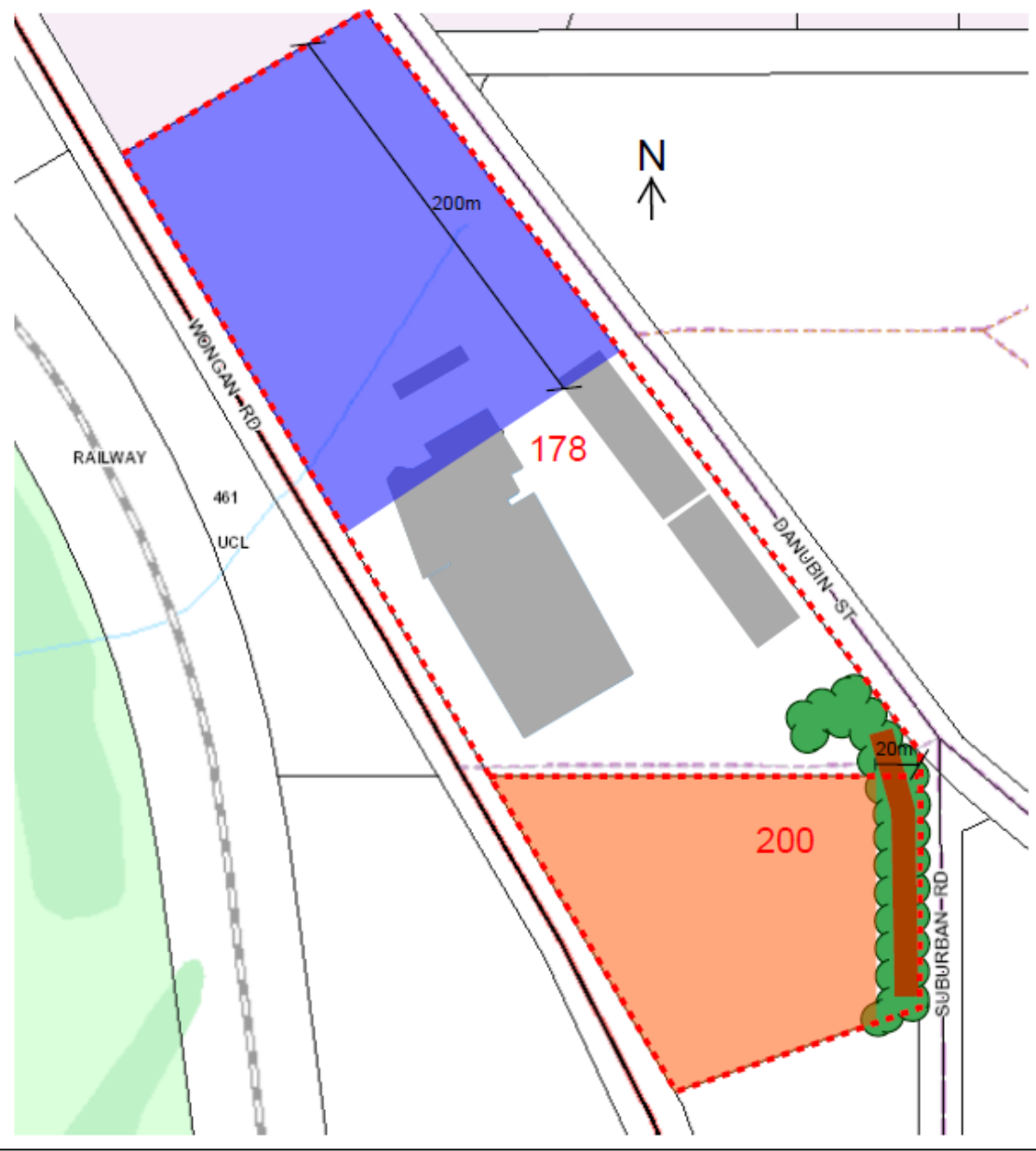
2. Insert into Special Use Zone 5 into 'Schedule 3 - Special Use Zones' as follows:

Description of Land	Special Use	Scheme Map Designation	Conditions
Lot 178 and 200 Wongan Road, Wongan Hills	Industry Warehouse/Storage Caretakers Dwelling Bulky Goods Showroom Motor Vehicle, boat or caravan sales Motor vehicle repair Office Shop Trade display Transport depot Industry – Service	SU5	1) All development shall comply with the following: <ol style="list-style-type: none"> a. All development requires development approval; b. Hours of operation shall be limited to 6 am until 8pm during Monday to Saturday and 9am until 7pm during Sunday and public holidays; c. An 'Earth Bund' shall be constructed in the general location shown on the Special Use Zone 5 Development Plan as a noise barrier for the surrounding Rural Residential zone prior to the commencement of any land use to the satisfaction of the local government; d. A minimum of ten (10) percent of the Special Use Zone 5 area shall be provided as 'Landscaping' in the general location shown on the Special Use Zone 5 Development Plan in a manner which screens on-site development and any Earth Bund from the surrounding Rural Residential zone to the satisfaction of the local government; e. Any required landscaping shall include the 'Earth Bund' and be established within six months of development commencing and permanently maintained at all times;

				<p>f. Development within Lot 200 as shown on the Special Use Zone 5 Development Plan shall be for the listed purposes only and contained within the 'Lot 200 Building Envelope';</p> <p>g. The openings of any structure developed within lot 200 shall face North or towards Wongan Road</p> <p>h. All structures shall be constructed of non-reflective external building materials, such as colourbond;</p> <p>i. The carrying out of any vehicle and machinery testing, outside of enclosed, or semi enclosed buildings shall be contained within the 'Vehicle and Machinery Testing Area' as shown on the Special Use Zone 5 Development Plan and associated noise emissions orientated towards surrounding industrial properties to the satisfaction of the local government; and</p> <p>j. Prior to the approval of any development application all properties shall be amalgamated and road access from Suburban Road and Danubin Street prohibited where it is adjacent the Rural Residential zone to the satisfaction of the local government.</p> <p>2) Notwithstanding condition 1 above, the conditions relating to noise attenuation may be varied where development is carried out in accordance with an acoustic report provided with an application for development approval demonstrating measures which retain noise emissions within the property boundaries and do not adversely affect the visual amenity</p>	
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				<p>of the area.</p> <p>3) An acoustic report outlined in condition 2 shall demonstrate as a minimum, but not limited to, the following:</p> <ul style="list-style-type: none"> a. the hours of operation of land uses at the property; b. the duration and location of activities emitting noise; c. the level of on and off-site noise emissions produced by activities at the property; d. the measures proposed to attenuation noise emissions; e. how noise emissions are retained within the property boundaries; f. how noise attenuation measures achieve an acceptable visual amenity for surrounding properties; g. compliance with the <i>Environmental Protection (Noise) Regulations 1997</i>; h. a suitably qualified acoustician has prepared the acoustic report; and i. the provision of noise monitoring for twelve months demonstrating compliance with the development approval. <p>4) The Special Use Zone 5 Development Plan is shown as follows:</p>	
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Special Use Zone 5 Development Plan



LEGEND

	Lot		Existing structures
	Landscaping Location - Condition 1(d)		Earth Bund Location - Condition 1(c)
	Lot 200 Building Envelope - Condition 1(f)		Vehicle and Machinery Testing Area - Condition 1(i)

Not to scale

3. Modify the Scheme Maps to show Lot 178 and 200 Wongan Road, Wongan Hills as 'SU5'.

Attachment 2 Potential Conditions

1. All development shall comply with the following:
 - a. All development requires development approval;
 - b. Hours of operation shall be limited to 7am until 7pm during Monday to Friday and 9am until 7pm during Sunday and public holidays;
 - c. An 'Earth Bund' shall be constructed in the general location shown on the Special Use Zone 5 Development Plan as a noise barrier for the surrounding Rural Residential zone prior to the commencement of any land use to the satisfaction of the local government;
 - d. A minimum of ten (10) percent of the Special Use Zone 5 area shall be provided as 'Landscaping' in the general location shown on the Special Use Zone 5 Development Plan in a manner which screens on-site development and any Earth Bund from the surrounding Rural Residential zone to the satisfaction of the local government;
 - e. Any required landscaping shall be established within six months of development commencing and permanently maintained at all times;
 - f. Development within Lot 200 as shown on the Special Use Zone 5 Development Plan shall be for storage purposes only and contained within the 'Lot 200 Building Envelope';
 - g. The openings of any structure developed within Lot 200 shall face Wongan Road;
 - h. All structures shall be constructed of non-reflective external building materials, such as colourbond;
 - i. The carrying out of any vehicle and machinery manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repair outside of enclosed buildings shall be contained within the 'Vehicle and Machinery Testing Area' as shown on the Special Use Zone 5 Development Plan and associated noise emissions orientated towards surrounding industrial properties to the satisfaction of the local government; and
 - j. Prior to the approval of any development application all properties shall be amalgamated and road access from Suburban Road and Danubin Street prohibited where it is adjacent the Rural Residential zone to the satisfaction of the local government.

2. Notwithstanding condition 1 above, the conditions relating to noise attenuation may be varied where development is carried out in accordance with an acoustic report provided with an application for development approval demonstrating measures which retain noise emissions within the property boundaries and do not adversely affect the visual amenity of the area.

3. An acoustic report outlined in condition 2 shall demonstrate as a minimum, but not limited to, the following:
 - a. the hours of operation of land uses at the property;
 - b. the duration and location of activities emitting noise;
 - c. the level of on and off-site noise emissions produced by activities at the property;
 - d. the measures proposed to attenuation noise emissions;
 - e. how noise emissions are retained within the property boundaries;
 - f. how noise attenuation measures achieve an acceptable visual amenity for surrounding properties;
 - g. compliance with the *Environmental Protection (Noise) Regulations 1997*;
 - h. a suitably qualified acoustician has prepared the acoustic report; and
 - i. the provision of noise monitoring for twelve months demonstrating compliance with the development approval.

4. The Special Use Zone 5 Development Plan is shown as follows:
 - Insert 'Special Use Zone 5 Development Plan' into schedule table.

