

Shire of Wongan-Ballidu



MINUTES

**ORDINARY MEETING OF
COUNCIL
WEDNESDAY 19 DECEMBER 2018**



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SHIRE OF WONGAN-BALLIDU

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.00pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

Cr Peter Macnamara	Shire President
Cr Jon Hasson	Deputy Shire President
Cr Brad West	Member
Cr Mandy Stephenson	Member
Cr Sue Falconer	Member
Cr Stuart Boekeman	Member

Staff:

Stuart Taylor	Chief Executive Officer
Alan Hart	Deputy Chief Executive Officer
Karl Mickle	Manager Works and Services
Melissa Marcon	Building Services Coordinator
Alana Wigmore	Manager Community
Services Sharon Walls-Sermon	Personal Assistant (Minutes)

Apologies:

Cr Eion Ganzer	Member
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3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Cr Macnamara thanked all Councillors & Staff for their attendance at the Christmas Party and thanked everyone involved with the organisation of the event.

5. PETITIONS AND PRESENTATIONS

Pam Toster gave a presentation to Council on Biodiversity Planning.

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 28 NOVEMBER 2018

MOTION:

MOVED: Cr Falconer/Cr Boekeman

That the minutes of the Ordinary meeting of Council held on Wednesday 28 November 2018 be confirmed as a true and correct record of the proceedings.

**CARRIED: 6/0
RESOLUTION: 011218**

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 FINANCE AND AUDIT REVIEW COMMITTEE-TERMS OF REFERENCE

FILE REFERENCE:	F1.4
REPORT DATE:	11 December 2018
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	Terms of Reference – Attachment 1

PURPOSE OF REPORT:

To present to Council a Terms of Reference for the Finance and Audit Review Committee for endorsement.

BACKGROUND:

At the Ordinary meeting of Council on 26 September 2018, Council resolved to appoint 3 Councillors to the Finance and Audit Review Committee.

The Department of Local Government, Sport and Cultural Industries developed Local Government Operational Guideline Number 9 – Audit in Local Government in July 2005 and was subsequently revised in September 2013 and outlines the appointment, function and responsibilities of Audit Committees. This document has been used for guidance as the Draft Terms of Reference for Council endorsement.

COMMENT:

A Terms of Reference is a document that is used to define the Roles and Responsibilities of the Audit Committee in fulfilling its governance and oversight responsibilities in relation to financial reporting, internal control, risk management, external audit functions and ethical accountability.

It is recommended that the attached Terms of Reference be endorsed by Council.

POLICY/LEGISLATIVE REQUIREMENTS:

Part 7 of the Local Government Act 1995 details the audit of the financial accounts of the local government. Section 7.1A states –

7.1A. Audit committee

- (1) *A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.*
- (2) *The members of the audit committee of a local government are to be appointed* by the local government and at least 3 of the members, and the majority of the members, are to be council members.*

** Absolute majority required*

- (3) *A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent him or her as a member of an audit committee.*
- (4) *An employee is not to be a member of an audit committee.*

The Local Government (Audit) Regulations 1996 detail the role and requirements of local

government audit committees, in particular, Regulation 16 outlines the functions of the audit committee –

16. Functions of audit committee

An audit committee has the following functions —

- (a) *to guide and assist the local government in carrying out —*
 - (i) *its functions under Part 6 of the Act; and*
 - (ii) *its functions relating to other audits and other matters related to financial management;*
- (b) *to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;*
- (c) *to review a report given to it by the CEO under regulation 17(3) (the **CEO's report**) and is to —*
 - (i) *report to the council the results of that review; and*
 - (ii) *give a copy of the CEO's report to the council;*
- (d) *to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —*
 - (i) *regulation 17(1); and*
 - (ii) *the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);*
- (e) *to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;*
- (f) *to oversee the implementation of any action that the local government —*
 - (i) *is required to take by section 7.12A(3); and*
 - (ii) *has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and*
 - (iii) *has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and*
 - (iv) *has accepted should be taken following receipt of a report of a review conducted under the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);*
- (g) *to perform any other function conferred on the audit committee by these regulations or another written law.*

[Regulation 16 inserted in Gazette 26 Jun 2018 p. 2386-7.]

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
Nil
- **Economic**
Nil
- **Social**
Nil

FINANCIAL IMPLICATIONS:

There are no financial implications as a result of this item

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION:

MOVED: Cr West / Cr Stephenson

That Council endorse the Terms of Reference for the Standing Committee (Finance and Audit Review Committee), as per attachment

CARRIED: 6/0

RESOLUTION: 021218

9.1.2 DELEGATED AUTHORITY TO CEO TO DISPOSE OF LAND

FILE REFERENCE:	A1567 and A1575
REPORT DATE:	11 October 2018
APPLICANT/PROPONENT:	Stuart Taylor, Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor, Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To delegate authority to the CEO to negotiate and undertake the private sale of;

- a) Lot 1 Jenson Street, Wongan Hills (Danubin Rise)
- b) Lot 8 Ningham Road, Wongan Hills (Danubin Rise)

in accordance with Sections 3.58(3)(4) of the Local Government Act 1995.

BACKGROUND:

The Shire of Wongan Ballidu has received an application to purchase by lease over a period of 5 years for Lot 1 Jenson Street and Lot 8 Ningham Road Wongan Hills (Danubin Rise).

COMMENT:

The Shire of Wongan Ballidu will enter into an agreement with the proponent to purchase Lot 1 Jenson Street and Lot 8 Ningham Road Wongan Hills (Danubin Rise) over a 5-year period through a lease agreement. At the end of the lease and the total of \$50,000 for each lot being paid to the Shire over the period of the 5yr lease, the freehold titles will only then be transferred from the Shire of Wongan Ballidu to the proponent / Lessee.

Should the proponent/lessee, default on the lease or, at the lessees request the lease is cancelled before the expiry of the term of the lease, the Shire of Wongan Ballidu shall retain all funds paid as if a lease agreement only was in place and the land will not be transferred from the Shire of Wongan Ballidu to the proponent/lessee.

The proponent / lessee will responsible for all rates, taxes, and utility costs as part of the agreement over the term of the lease/ agreement.

A valuation of the land was last undertaken

The process is a relatively simple task that requires advertising and the review of submissions on the proposed sale value to the Valuation obtained from a licensed Valuer in accordance with the Act.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

The Local Government Act 1995 states

3.58. Disposing of property

- (1) In this section—
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or

- (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
- (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

** Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

[Section 5.42 amended by No. 1 of 1998 s. 13; No. 28 of 2010 s. 70.]

5.43. Limits on delegations to CEO ²⁹

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

[Section 5.43 amended by No. 49 of 2004 s. 16(3) and 47; No. 17 of 2009 s. 23.]

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

STAFF RECOMMENDATION:

That Council

(1) Delegate authority to the Chief Executive Officer for the disposal of

- (a) Lot 1 Jenson Street Wongan Hills (Danubin Rise)**
- (b) Lot 8 Ningham Road Wongan Hills (Danubin Rise)**

In accordance with principles outlined above

(2) Delegate authority to the Chief Executive Officer to review submissions in accordance with Section 3.58 (3)

(3) That Council declare that the Valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.

Councillors also wanted to include 2 Elphin Crescent, Wongan Hills in this Delegation of Authority so this item was added to the motion.

MOTION:

MOVED: Cr Hasson / Cr Stephenson

That Council

(1) Delegate authority to the Chief Executive Officer for the disposal of

- (a) Lot 1 Jenson Street Wongan Hills (Danubin Rise)**
- (b) Lot 8 Ningham Road Wongan Hills (Danubin Rise)**

in accordance with principles outlined above.

- (c) 2 Elphin Crescent, Wongan Hills (Old Telecentre Building)**

(2) Delegate authority to the Chief Executive Officer to review submissions in accordance with Section 3.58 (3)

(3) That Council declare that the Valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.

**CARRIED: 5/1
RESOLUTION: 031218**

9.1.3 LOCAL EMERGENCY MANAGEMENT ARRANGEMENT

FILE REFERENCE:	L3.5
REPORT DATE:	13 December 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Alan Hart – Deputy Chief Executive Officer
ATTACHMENTS:	Attachments (Issued under separate cover)

PURPOSE OF REPORT:

This report seeks to adopt the revised Local Emergency Management Arrangements (LEMA) and the Wongan-Ballidu Recovery Plan

BACKGROUND:

The Council has an obligation pursuant to the State Emergency Management Committee to ensure its inhabitants are adequately protected, risks are minimised and recovery operations coordinated swiftly and efficiently.

COMMENT:

The Emergency Management Act (2005) requires that Local Governments review their LEMA and Recovery Plans in accordance with the State Emergency Management Committee's requirements, which is currently every 5 years.

These documents have been prepared in accordance with the guidelines and have been assessed by the Office of Emergency Management as compliant for the purposes of adoption by Council.

In addition, it is a requirement that Council appoint a Local Recovery Co-ordinator and a Deputy Local Recovery Co-ordinator. The current Co-ordinator is Brian Donnellan and he is willing to continue in a roll in the future.

The Office of Emergency Management has recommended that the Local Recovery Co-ordinator is a person that can authorise Council Expenditure as the primary role of the co-ordinator is to ensure that the resources are in place to assist the recovery. It is recommended that the Recovery Co-ordinator be the Chief Executive Officer and the Deputy be Brian Donnellan. Both the CEO and Mr Donnellan have accepted the nomination for these positions.

The plans were presented to the Local Emergency Management Committee at its meeting on the 15th November and were endorsed at the meeting.

The Committee comprises representatives from several key agencies including the Police, FRS, BFS, Department for Child Protection, DFES and Office of Emergency Management etc.

Once the plans are adopted by Council, they are forwarded to the District Emergency Management Committee for noting and then to the State Emergency Management Committee.

It is recommended that Council adopt these plans and forward them to the District Emergency Management Committee.

POLICY REQUIREMENTS:

There are no policy requirements in relation to this item

LEGISLATIVE REQUIREMENTS:

Emergency Management Act 2005

STRATEGIC IMPLICATIONS:

SUSTAINABILITY IMPLICATIONS:

- **Environment**
The proposal has no real environmental effects.
- **Economic**
The proposal has beneficial outcomes for the local economy in that if there was no emergency management plan in place and there was a major event then the community would take far longer to get back on its feet.
- **Social**
The proposal has significant social implications if the Council does not agree adopting the LEMA

FINANCIAL IMPLICATIONS:

The only financial implications are that the committee generally meets in the Chambers and meals and refreshments for the members are required from time to time. This can be adequately accommodated within the Councils existing budget provisions.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: **MOVED: Cr Stephenson / Cr Boekeman**

That Council,

- 1. appoint the Chief Executive Officer, Stuart Taylor, as the Local Recovery Co-ordinator, and;**
- 2. appoint Mr Brian Donnellan as the Deputy Local Recovery Co-ordinator, and;**
- 3. that Council adopt the 2018 Revision of the Local Management Emergency Arrangements and the Wongan-Ballidu Recovery Plan, and;**
- 4. write to Mr Donnellan extending its appreciation in accepting the appointment of Deputy Local Recovery Co-ordinator.**

CARRIED: 6/0
RESOLUTION: 031218

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	14 December 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	November 2018

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- ***Environment***
There are no known environmental implications associated with this item.
- ***Economic***
There are no known economic implications associated with this proposal.
- ***Social***
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION:

MOVED: Cr West / Cr Hasson

That the accounts submitted from 1 to 30 November 2018 totalling \$875,230.56 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

**CARRIED: 6/0
RESOLUTION: 041218**

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST NOVEMBER 2018 TO 30TH NOVEMBER 2018

Chq/EFT	Date	Name	Description	Amount
Direct Debit	01/11/2018	WESTNET - WESTNET - INTERNET ACCOUNT	Westnet Internet Account	-609.90
Direct Debit	08/11/2018	C/CARD - CEO CREDIT CARD	CEO Credit Card	-1729.50
Direct Debit	16/11/2018	CRC - CRC PHOTOCOPIER LEASE	CRC Photocopier lease	-557.70
EFT17516	02/11/2018	WONGAN HILLS TOURISM GROUP INC	Bond refund for PA system	-105.00
EFT17517	02/11/2018	AUSRECORD	Supplies for Administration Records	-111.10
EFT17518	02/11/2018	BALLIDU PROGRESS GROUP		-800.00
		BALLIDU PROGRESS GROUP	Donation 'Get Your Bikes Out 2019'	300.00
		BALLIDU PROGRESS GROUP	Donation 'Bike it to Ballidu 2019'	300.00
		BALLIDU PROGRESS GROUP	Donation - Australia Day	200.00
EFT17519	02/11/2018	MOORA GLASS SERVICE	Supply and fit security door to 16 Moore St, Wongan Hills	-594.00
EFT17520	02/11/2018	WONGAN HILLS DISTRICT HIGH SCHOOL	Annual Scholarship Donation	-350.00
EFT17521	02/11/2018	WONGAN HILLS BETTA HOME LIVING	Supply office chair for Pool Manager	-79.00
EFT17522	02/11/2018	CANNON HYGIENE AUSTRALIA PTY LTD	Annual Sanitary Service of various locations	-4388.19
EFT17523	02/11/2018	RURAL WATER COUNCIL OF WA INC	Membership Subscription 2018	-100.00
EFT17524	02/11/2018	DEPT OF ENVIRONMENT & REGULATION	Annual Licence Fee for Wongan Hills Waste Management Site	-974.40
EFT17525	02/11/2018	ROYAL LIFE SAVING (WA BRANCH)	Watch Around Water Program	-150.00
EFT17526	02/11/2018	BRYAN RURAL SERVICE	Eradication of Bees	-385.00
EFT17527	02/11/2018	WONGAN HILLS HOTEL	Council Dinner 24/10/18	-303.50
EFT17528	02/11/2018	MARKET CREATIONS PTY LTD		-2407.74
		MARKET CREATIONS PTY LTD	Windows Server Licence	1163.09
		MARKET CREATIONS PTY LTD	Office 365 Licence	798.93
		MARKET CREATIONS PTY LTD	Managed Backup Service	445.72
EFT17529	02/11/2018	NEWINS FAMILY TRUST	Management of Wongan Hills Refuse Site 1st October 2018 to 31st October 2018	-5951.00
EFT17530	02/11/2018	HENDOS PLUMBING & GAS SERVICES	Medical Centre Backflow Testing	-286.00
EFT17531	02/11/2018	MELISSA MARCON	Uniform Reimbursement	-219.95
EFT17532	02/11/2018	LYNETTE HOOD	Laundering and Ironing 5 tablecloths	-35.00
EFT17533	02/11/2018	CENTRAL REGIONAL TAFF	Course fees for both CRC trainees	-1901.25
EFT17534	02/11/2018	RURAL RANGER SERVICES	Ranger Services from 16/10/2018 to 23/10/2018	-837.50
EFT17535	02/11/2018	FIVE STAR BUSINESS & INNOVATION		-2442.38
		FIVE STAR BUSINESS & INNOVATION	postage fee for the supply of toner for CRC photocopier	13.50
		FIVE STAR BUSINESS & INNOVATION	Meter reading for CRC photocopier	2428.88
EFT17536	02/11/2018	WINC AUSTRALIA PTY LTD	Stationary for administration office	-25.03
EFT17537	02/11/2018	WHEATBELT MINI EARTHWORKS	Entry Statement Walls and Footings	-7590.00
EFT17539	07/11/2018	ANZ BANK (NETT WAGES)	Wages PPE 06.11.18	-6213.08
EFT17540	07/11/2018	AUSTRALIAN SERVICES UNION	Payroll Deductions	-25.90
EFT17541	07/11/2018	IOU SOCIAL CLUB	Payroll Deductions	-210.00
EFT17542	07/11/2018	MUNICIPAL EMPLOYEES UNION	Payroll Deductions	-19.40
EFT17543	09/11/2018	LANDGATE	5x Land enquiries	-102.80
EFT17544	09/11/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Path West	-10.73
EFT17545	09/11/2018	WONGAN HILLS IGA		-978.09
		WONGAN HILLS IGA	Refreshments for Shire Administration	858.98
		WONGAN HILLS IGA	Refreshments for CRC Administration	119.11
EFT17546	09/11/2018	KOMATSU AUSTRALIA PTY LTD	Supply of parts for Komatsu Grader PG14	-1088.99
EFT17547	09/11/2018	MCINTOSH & SON	Supply of Zinc for Roller PROL11	-93.72
EFT17548	09/11/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Staples for Shire Administration Office	-40.34
EFT17549	09/11/2018	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Farewell flowers for CRC Trainee	-40.00
EFT17550	09/11/2018	WALLIS COMPUTER SOLUTIONS	IT services	-514.80
EFT17551	09/11/2018	WESTRAC EQUIPMENT PTY LTD	Various parts for roller PROL13	-873.72
EFT17552	09/11/2018	WONGAN NEWSAGENCY	The supply of goods and services of October 2018	-74.75
EFT17553	09/11/2018	STEWART & HEATON CLOTHING CO PTY LTD	Various bushfire PPE for brigades	-1806.15
EFT17554	09/11/2018	THE WORKWEAR GROUP P/L	Staff Uniforms	-519.55
EFT17555	09/11/2018	IXOM OPERATIONS PTY LTD	Chlorine cylinders for parks and gardens and swimming pool	-169.14
EFT17556	09/11/2018	BALLIDU TRADING POST	Council Meeting Notices	-11.40
EFT17557	09/11/2018	AUSTRALIAN TAXATION OFFICE	October 2018 BAS	-19544.51
EFT17558	09/11/2018	T A MATTHEWS ELECTRICAL SERVICES		-10204.70
		T A MATTHEWS ELECTRICAL SERVICES	Replace exit light at basketball courts	374.00
		T A MATTHEWS ELECTRICAL SERVICES	Replace 4 overhead lights at basketball court with LED	1919.50
		T A MATTHEWS ELECTRICAL SERVICES	Replace light surrounding wind sock at Wongan Hills Airport to LED	385.00
		T A MATTHEWS ELECTRICAL SERVICES	Replace floodlights with LED at the Wongan Hills water tower	809.60
		T A MATTHEWS ELECTRICAL SERVICES	Servicing of evaporative air conditioner unit, check smoke alarm and RCD's - 2B Patterson	173.25
		T A MATTHEWS ELECTRICAL SERVICES	Servicing of evaporative air conditioner unit - 16 Moore St	99.00
		T A MATTHEWS ELECTRICAL SERVICES	Servicing of evaporative air conditioner unit - 8 Ellis St Wongan Hills	99.00
		T A MATTHEWS ELECTRICAL SERVICES	Servicing of evaporative air conditioner unit x 5 - Civic Centre	495.00
		T A MATTHEWS ELECTRICAL SERVICES	Servicing of evaporative air conditioner unit, check smoke alarm and	173.25
		T A MATTHEWS ELECTRICAL SERVICES	Servicing of evaporative air conditioner unit, check smoke alarm and RCD's at 27C Quinlan St Wongan Hills	173.25
		T A MATTHEWS ELECTRICAL SERVICES	Insurance- Replace and Fit bollard lights at Civic Centre	3382.50
		T A MATTHEWS ELECTRICAL SERVICES	Replace lights with LED Railway Goods Shed	2121.35
EFT17559	09/11/2018	MARKETFORCE PRODUCTIONS		-979.49
		MARKETFORCE PRODUCTIONS	Advertising Tender for Managed IT Services 31/10/18	421.66
		MARKETFORCE PRODUCTIONS	Advertisement for Tender 09/18 Sale of Bobcat	557.83
EFT17560	09/11/2018	OVERLAND FREIGHT		-828.45
		OVERLAND FREIGHT	12 x Refresh Pure Water refills for Shire Administration Office	144.00
		OVERLAND FREIGHT	Freight Charges ex Komatsu, Perth Safety Products and Truckline	684.45
EFT17561	09/11/2018	WONGAN HILLS HARDWARE	Works account for October 2018	-3534.57
EFT17562	09/11/2018	TRUCK CENTRE (WA) PTY LTD	Plant Repairs Mack Truck PTK34.	-3284.65
EFT17563	09/11/2018	WURTH AUSTRALIA PTY LTD	Parts for trailer PTRL13	-256.87
EFT17564	09/11/2018	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning of various buildings and areas throughout Ballidu	-1072.50
EFT17565	09/11/2018	WONGAN MAIL SERVICE		-511.72
		WONGAN MAIL SERVICE	CRC Mail account for September 2018	36.30
		WONGAN MAIL SERVICE	Shire Administration Mail account for October 2018	475.42
EFT17566	09/11/2018	WONGAN HILLS HOTEL	Council Refreshments and Dinner	-143.68
EFT17567	09/11/2018	TKB MECHANICAL	Wheel Alignment for VWC vehicle WB010	-104.50
EFT17568	09/11/2018	AUTOSWEEP WA	Hire of road sweeper	-4040.00
EFT17569	09/11/2018	GREAT SOUTHERN FUEL SUPPLIES		-17914.75
		GREAT SOUTHERN FUEL SUPPLIES	Fuel for various vehicles	1438.18
		GREAT SOUTHERN FUEL SUPPLIES	Supply 11000 litres of Diesel	16476.57

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST NOVEMBER 2018 TO 30TH NOVEMBER 2018				
EFT17570	09/11/2018	HDI CONTRACTING	Cleaning of the CRC Building and Allied Health Side of Medical Centre	-1155.00
EFT17571	09/11/2018	BP AUSTRALIA	Fuel for CEO and DCEO vehicles for November	-561.39
EFT17572	09/11/2018	AFGRI EQUIPMENT AUSTRALIA		-466.57
		AFGRI EQUIPMENT AUSTRALIA	Supply Mower Blade Kit for PSP1	76.89
		AFGRI EQUIPMENT AUSTRALIA	Supply of Hydraulic hose and flanges for Volvo Loader PLDR6	389.68
EFT17573	09/11/2018	FEGAN BUILDING SURVEYING	Building Surveying services	-220.00
EFT17574	09/11/2018	SAFE AVON VALLEY INC.	Cat impound services between 08/10-19/10/2018	-300.00
EFT17575	09/11/2018	WINC AUSTRALIA PTY LTD		-122.07
		WINC AUSTRALIA PTY LTD	Stationary for administration office	47.80
		WINC AUSTRALIA PTY LTD	Stationary for administration office	74.27
EFT17576	09/11/2018	RICOH FINANCE	Photocopier lease for Shire Administration office	-276.96
EFT17577	09/11/2018	RYLAN CONCRETE	Installation of kerbing in multiple locations	-7715.40
EFT17578	09/11/2018	APPEALING SIGNS & GRAPHICS	Private Works Books & Vehicle Stickers	-1534.50
EFT17579	09/11/2018	ST JOHN AMBULANCE	Council Donation	-300.00
EFT17580	16/11/2018	CJD EQUIPMENT PTY LTD		-4107.09
		CJD EQUIPMENT PTY LTD	Parts for Loader PLDR6	757.74
		CJD EQUIPMENT PTY LTD	Parts for Loader PLDR8	806.62
		CJD EQUIPMENT PTY LTD	Gas spring for Loader PLDR6	120.20
		CJD EQUIPMENT PTY LTD	Six point socket screw for Loader PLDR6,	13.82
		CJD EQUIPMENT PTY LTD	Bushing for Loader PLDR6	193.99
		CJD EQUIPMENT PTY LTD	Six point socket screw for Loader PLDR6	5.76
		CJD EQUIPMENT PTY LTD	Parts for Loader PLDR6	790.28
		CJD EQUIPMENT PTY LTD	Hose assembly for Loader PLDR6	354.04
		CJD EQUIPMENT PTY LTD	Parts for Loader PLDR8	652.54
		CJD EQUIPMENT PTY LTD	Parts for Loader PLDR8	412.10
EFT17581	16/11/2018	COURIER AUSTRALIA INTERNATIONAL		-47.75
		COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Daimler Trucks	15.79
		COURIER AUSTRALIA INTERNATIONAL	Freight charges ex LISWA	31.96
EFT17582	16/11/2018	JASON SIGNMAKERS	Guide Posts for various locations	-2627.25
EFT17583	16/11/2018	KOMATSU AUSTRALIA PTY LTD	Supply 2 x Wing Bolts for Grader PG14	-14.76
EFT17584	16/11/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges for bushfire and stationary supplies	-66.96
EFT17585	16/11/2018	OFFICEWORKS BUSINESS DIRECT	Stationary supplies for Boomer resources at CRC	-215.23
EFT17586	16/11/2018	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Supply 4 x Rectangular Tablecloths for CRC Function Room	-155.80
EFT17587	16/11/2018	WESTRAC EQUIPMENT PTY LTD		-1062.58
		WESTRAC EQUIPMENT PTY LTD	Supply of parts for Roller PROL13	620.07
		WESTRAC EQUIPMENT PTY LTD	Supply of parts for Roller PROL14	88.90
		WESTRAC EQUIPMENT PTY LTD	Supply of parts for Roller PROL15	353.61
EFT17588	16/11/2018	C FOLLETT & CO	Standpipe Repair Hooper Road	-365.20
EFT17589	16/11/2018	IXOM OPERATIONS PTD LTD	Chlorine cylinders for parks and gardens and swimming pool	-1442.10
EFT17590	16/11/2018	RAPID PRINT FINISHING & PRITCHARD BOOKBINDERS	Binding of Council Meeting Minutes for 2016	-101.20
EFT17591	16/11/2018	ADVANCED AUTOLOGIC PTY LTD	Supply of industrial grade chemical for various locations	-2120.00
EFT17592	16/11/2018	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Licence Renewal Notice for Depot	-176.00
EFT17593	16/11/2018	LGIS WORKCARE	LGIS Workcare Second Instalment	-35837.45
EFT17594	16/11/2018	LGIS PROPERTY	2018/19 Property Insurance - Second Instalment	-44415.22
EFT17595	16/11/2018	WONGAN HILLS HARDWARE	Building account for October 2018	-2767.50
EFT17596	16/11/2018	PRIMARIES-WONGAN HILLS		-7062.00
		PRIMARIES-WONGAN HILLS	Supply Honda 5.5 fire fighter pump for PWT4	550.00
		PRIMARIES-WONGAN HILLS	Various gardening supplies	6512.00
EFT17597	16/11/2018	PUBLIC TRANSPORT AUTHORITY OF WA	CRC Trans WA ticket sales for October 2018	-153.80
EFT17598	16/11/2018	FIRE & SAFETY AUSTRALIA PTY LTD	Breathing Apparatus Training for various staff	-2400.00
EFT17599	16/11/2018	KLEEN WEST DISTRIBUTORS	Supply of signs and products for various locations	-254.10
EFT17600	16/11/2018	DUN DIRECT PTY LTD	October 2018- 11'000 bulk diesel and various plants vehicles	-19319.67
EFT17601	16/11/2018	BASHAM HOLDINGS PTY LTD	Purchase of 4 projector lamps for Wongan Hills Civic Centre	-310.20
EFT17602	16/11/2018	DAVE WATSON CONTRACTING PTY.LTD	Prune Trees CRC and Airport Road Wongan Hills	-935.00
EFT17603	16/11/2018	FEATHERSTONE ROOFING & BUILDING SERVICES	Ceiling repair at Squash Courts (insurance claim)	-27767.87
EFT17604	16/11/2018	NEWINS FAMILY TRUST	CRC building - Carpet cleaning of function Room and Hallway Full steam	-308.00
EFT17605	16/11/2018	GR & NL MCGILL	Reimbursement for the supply of Gravel	-2736.00
EFT17606	16/11/2018	HENDOS PLUMBING & GAS SERVICES	Supply and install new tap at dump point outside of compound - Visitors	-220.00
EFT17607	16/11/2018	BUSSELTON ADVANCED DRIVER TRAINING	CRC Event - Truck Driver training course	-17930.00
EFT17608	16/11/2018	RURAL RANGER SERVICES	Ranger Services for between the 30/10/2018 to the 09/11/2018.	-1175.00
EFT17609	16/11/2018	J & B SAWYER	Reimbursement of the supply of Gravel	-4692.00
EFT17610	16/11/2018	WINC AUSTRALIA PTY LTD		-159.88
		WINC AUSTRALIA PTY LTD	Stationary for administration office	139.32
		WINC AUSTRALIA PTY LTD	Stationary for administration office	20.56
EFT17611	16/11/2018	MAYDAY EARTHMOVING	Roller Hire for Moonjijn West Road B0007	-1642.30
EFT17612	16/11/2018	PIPELINE TECHNICS PTY LTD		-145464.11
		PIPELINE TECHNICS PTY LTD	Supply and Delivery of pipe and all required fittings for Mocardy Dam Pipeline Project	144270.61
		PIPELINE TECHNICS PTY LTD	Non detectable, non portable marker tape for Mocardy Dam	1193.50
EFT17613	16/11/2018	NISH MANN	Refund of payment for standpipe card- Standpipe wasn't used	-50.00
EFT17617	21/11/2018	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT17618	22/11/2018	AVON WASTE	Domestic and Commercial Collection for Wongan Hills and Ballidu	-11593.35
EFT17619	22/11/2018	BOEKEMAN NOMINEES PTY LTD		-619.05
		BOEKEMAN NOMINEES PTY LTD	Grease for trailer PTRL21	40.23
		BOEKEMAN NOMINEES PTY LTD	Parts for JCB backhoe PBH3	149.82
		BOEKEMAN NOMINEES PTY LTD	Repairs to JCB Backhoe PBH3	429.00
EFT17620	22/11/2018	COURIER AUSTRALIA INTERNATIONAL		-191.06
		COURIER AUSTRALIA INTERNATIONAL	Freight charges from Westrac, CJD Equipment, Komatsu and Westrac	60.35
		COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Truck Centre, Westrac, CJD Equipment, Komatsu	130.71
EFT17621	22/11/2018	KOMATSU AUSTRALIA PTY LTD	Parts for Komatsu grader PG14	-267.94
EFT17622	22/11/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Staples for Shire Administration Office	-155.29
EFT17623	22/11/2018	TRUCKLINE PARTS	Supply of parts for various vehicles	-1477.44
EFT17624	22/11/2018	WESTRAC EQUIPMENT PTY LTD	Supply of parts for Roller PROL13	-426.42
EFT17625	22/11/2018	WONGAN HILLS TOURISM GROUP INC		-7905.00
		WONGAN HILLS TOURISM GROUP INC	2018/2019 Community Development Fund	7500.00
		WONGAN HILLS TOURISM GROUP INC	Cleaning of public toilets April, May and June 2018	405.00
EFT17626	22/11/2018	RBC RURAL	Meter plan charges for Shire Administration office photocopier	-618.53
EFT17627	22/11/2018	HILLS FIRE EQUIPMENT SERVICE		-2622.40
		HILLS FIRE EQUIPMENT SERVICE	Fire extinguisher maintenance at various locations	655.60

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST NOVEMBER 2018 TO 30TH NOVEMBER 2018

		HILLS FIRE EQUIPMENT SERVICE	Level 2 service of fire extinguishers at various locations	1966.80
EFT17628	22/11/2018	SHIRE OF CORRIGIN	Long Service Leave for Rachel Bairstow	-13146.76
EFT17629	22/11/2018	N-COM PTY LTD	6 Monthly maintenance visit for TV and Radio rebroadcast site	-3502.40
EFT17630	22/11/2018	BULLIVANTS HANDLING SAFETY	Various parts for PCB1 and PSP1	-225.02
EFT17631	22/11/2018	ELITE POOL COVERS	New Toddler Pool Blankets for Swimming Pool Wongan Hills	-4554.00
EFT17632	22/11/2018	PUBLIC LIBRARIES WESTERN AUSTRALIA INC (PLWA)	PLWA Membership 2018/2019	-170.00
EFT17633	22/11/2018	WONGAN HILLS BAKERY AND CAFE	CRC Event - Supply of platters	-493.70
EFT17634	22/11/2018	DAVE WATSON CONTRACTING	Tree and garden maintenance	-2310.00
EFT17635	22/11/2018	HDJ CONTRACTING	Cleaning of the CRC building & Allied Health Side of Medical Centre from Mon 05/11/18 to Fri 16/11/18	-1155.00
EFT17636	22/11/2018	HENDOS PLUMBING & GAS SERVICES	Unblock urinal and replace elbow at Community Park toilets	-300.85
EFT17637	22/11/2018	ALANA WIGMORE	Event materials reimbursement for MCS	-38.00
EFT17638	22/11/2018	FEGAN BUILDING SURVEYING	Building Surveying services	-1089.00
EFT17639	22/11/2018	TOPP DOGG (PG & JH WALSH)	PPE for Works Supervisor	-225.00
EFT17640	22/11/2018	AQUA PUMP & IRRIGATION	Supply of parts for Aqua Pump and travel costs for installation - Wongan Hills Swimming Pool	-19171.00
EFT17641	22/11/2018	PIPELINE TECHNICS PTY LTD		-78624.57
		PIPELINE TECHNICS PTY LTD	Mocary Dam Progress Claim	70617.67
		PIPELINE TECHNICS PTY LTD	Supply of pipes for mocary dam project and freight charges	8006.90
EFT17642	22/11/2018	HAWKE VIEW KENNELS AND CATTERY	1 x Dog kennelling	-140.00
EFT17643	22/11/2018	ABITARE PTY LTD	Reimbursement for the supply of Gravel	-2200.00
EFT17644	28/11/2018	ALANA WIGMORE	Reimbursement to MCS for annual subscription of program	-817.30
EFT17664	30/11/2018	DEPARTMENT OF TRANSPORT	November payment of funds taken on behalf of Depart of Transport	-64127.50
EFT17665	21/11/2018	AUSTRALIAN SERVICES UNION	Employee union fees	-25.90
EFT17666	21/11/2018	IOU SOCIAL CLUB	Employee social club fees	-210.00
EFT17667	21/11/2018	ANZ BANK (NETT WAGES)	PPE 21.11.18	-61435.42
21254	02/11/2018	WATER CORPORATION	Water Rates and Consumption for Stickland Street Units	-618.31
21255	02/11/2018	SHIRE OF WONGAN-BALLIDU	Boomer Advertising	-390.00
21256	02/11/2018	SYNERGY		-558.07
		SYNERGY	Electricity account for 27A Quinlan Street Wongan Hills	134.10
		SYNERGY	Electricity account for Burakin Hall	100.05
		SYNERGY	Abolish account for Burakin Hall	323.92
21257	02/11/2018	WONGAN HILLS PROGRESS ASSOCIATION	2019 Wongan Hills Community Directory Advertising	-27.00
21258	07/11/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1325.00
21259	08/11/2018	WATER CORPORATION		-2718.96
		WATER CORPORATION	Water consumption & rates for 49 Quinlan St Wongan Hills	240.34
		WATER CORPORATION	Water rates for 16 Moore St Wongan Hills	238.56
		WATER CORPORATION	Water rates for 42 Mitchell St Wongan Hills	245.33
		WATER CORPORATION	Water rates for 31A Quinlan St Wongan Hills	238.56
		WATER CORPORATION	Water Rates and Consumption for 31B Quinlan Street Wongan Hills	263.51
		WATER CORPORATION	Water consumption and rates for 27D Quinlan St Wongan Hills	242.12
		WATER CORPORATION	Water rates for 27B Quinlan St Wongan Hills	238.56
		WATER CORPORATION	Rates for 27A Quinlan St Wongan Hills	238.56
		WATER CORPORATION	Water rates for 2B Patterson St Wongan Hills	232.15
		WATER CORPORATION	Water consumption & rates for 8 Ellis St Wongan Hills	265.29
		WATER CORPORATION	Water consumption & rates for 14 Ellis St Wongan Hills	275.98
		WATER CORPORATION	Water consumption for Standpipe at Depot Road Wongan Hills	-1246.54
		WATER CORPORATION	Water rates for Tennis Courts at Depot Road Wongan Hills	64.41
		WATER CORPORATION	Water consumption & rates Standpipe at Depot Road Wongan Hills	1182.13
21261	09/11/2018	TELSTRA CORPORATION	Shire Administration Telephone Account	-5140.32
21262	09/11/2018	SYNERGY		-6532.00
		SYNERGY	Electricity consumption for Shire Administration Office	492.35
		SYNERGY	Electricity consumption for Transmission Tower	1085.35
		SYNERGY	Electricity consumption for Quinlan Street Gardens Wongan Hills	64.05
		SYNERGY	Electricity consumption for CRC Building Utilities	105.55
		SYNERGY	Electricity consumption for Cadoux Fire Shed	126.75
		SYNERGY	Electricity consumption for Depot House - 151 Ninan St Wongan Hills	64.05
		SYNERGY	Electricity consumption for Alpha Park Ballidu	234.60
		SYNERGY	Electricity consumption for Street Lighting Wongan Hills Townsite	4083.10
		SYNERGY	Electricity consumption for Cadoux Toilets	108.90
		SYNERGY	Electricity charges for 27 Mitchell Street Wongan Hills	167.30
21263	16/11/2018	DOWN TO EARTH TRAINING & ASSESSING		-4355.23
		DOWN TO EARTH TRAINING & ASSESSING	White Card online training for 2 x works staff	100.00
		DOWN TO EARTH TRAINING & ASSESSING	1 day traffic course for Works Staff	4255.23
21264	16/11/2018	WATER CORPORATION		-7862.94
		WATER CORPORATION	Water rates for Standpipe at Fairbank Street Ballidu	44.36
		WATER CORPORATION	Service charges for Standpipe at Manmanning Rd Grass V Ballidu	44.36
		WATER CORPORATION	Service charges for Standpipe at Calingiri Wongan Hills Road	45.08
		WATER CORPORATION	Service charges for Standpipe at James St Koorda Buntine	45.08
		WATER CORPORATION	Service charges for Standpipe at Calingiri Wongan Hills Road	45.08
		WATER CORPORATION	Water consumption & rates for Wongan Hills Aerodrome	61.07
		WATER CORPORATION	Service Charges for 2A Patterson St Wongan Hills	193.49
		WATER CORPORATION	Service charges for Telecentre Quinlan St Wongan Hills	44.73
		WATER CORPORATION	Service charges & consumption for Wongan Hills Medical Centre	263.42
		WATER CORPORATION	Service charges for 162 Danubin St Wongan Hills	43.81
		WATER CORPORATION	Service charges for Wongan Hills Airport at Pioneer Road	45.08
		WATER CORPORATION	Service charges for 27D Quinlan St Wongan Hills	82.30
		WATER CORPORATION	Service Charges for Standpipe at Kondut West Road Grass V Ballidu	44.36
		WATER CORPORATION	Service charges & consumption for Wongan Hills Civic Centre	719.30
		WATER CORPORATION	Service charges & consumption for Shire Administration Office	72.60
		WATER CORPORATION	Water consumption for Park at Fenton St Wongan Hills	316.75
		WATER CORPORATION	Service charges for Wongan Hills Museum	64.41
		WATER CORPORATION	Water consumption & rates for Park at Fenton St Wongan Hills	171.02
		WATER CORPORATION	Service charges for Standpipe at Summers East Road Grass V Ballidu	88.72
		WATER CORPORATION	Service Charges for Standpipe at Podmore Road Koorda-Buntine	44.36
		WATER CORPORATION	Service Charges for Standpipe at Calingiri Wongan Hills Road	44.36
		WATER CORPORATION	Service charges for Standpipe at Craig Road Grass V Ballidu	44.36
		WATER CORPORATION	Service charges for Standpipe at Calingiri Wongan Hills Rd	44.36
		WATER CORPORATION	Service charges & consumption for Standpipe at Davies Rd Koorda-Buntine	5206.12

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST NOVEMBER 2018 TO 30TH NOVEMBER 2018				
		WATER CORPORATION	Service charges for Standpipe at Kondut East Road Koorda-Buntine	44.36
21265	16/11/2018	SYNERGY		-3629.10
		SYNERGY	Electricity Charges for Lot 139 Coomer St, Wongan Hills	628.35
		SYNERGY	Electricity Charges for lot 79 Camm St, Wongan Hills	249.45
		SYNERGY	Electricity Charges for 2 Elphin Crescent Wongan Hills	133.75
		SYNERGY	Electricity Charges for Fenton Place Wongan Hills	132.40
		SYNERGY	Electricity Charges for 27D Quinlan Street, Wongan Hills	65.60
		SYNERGY	Electricity charges for 30 Wandoo Crescent, Wongan Hills	344.35
		SYNERGY	Electricity charges for 2A Patterson Street, Wongan Hills	100.65
		SYNERGY	Electricity charges for Lot 151 Ninan street, Wongan Hills	478.00
		SYNERGY	Electricity charges for 11 Wandoo crescent, Wongan Hills	102.15
		SYNERGY	Electricity charges for Wongan Hills Airstrip	125.10
		SYNERGY	Electricity charges for Lot 7 Commercial Road, Wongan Hills	546.10
		SYNERGY	Electricity charges for 27A Quinlan Street, Wongan Hills	63.20
		SYNERGY	Electricity charges for 27A Quinlan Street, Wongan Hills	134.10
		SYNERGY	Electricity charges for Quinlan street, Wongan Hills	525.90
21266	16/11/2018	LGIS LIABILITY	LGIS Liability Second Instalment	-21250.85
21267	16/11/2018	NF & CK WHYTE	Reimbursement for the supply of Gravel	-1842.00
21269	21/11/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1325.00
21270	22/11/2018	WATER CORPORATION		-1540.70
		WATER CORPORATION	Service & consumption for Standpipe at Depot Road	1496.34
		WATER CORPORATION	Service charges for Fairbank street Ballidu	44.36
21271	22/11/2018	SYNERGY		-2046.65
		SYNERGY	Electricity consumption for Wongan Hills Recreation Complex	1022.65
		SYNERGY	Electricity consumption for CRC Building	920.70
		SYNERGY	Electricity consumption for Railway Dam	103.30
DD9096.1	06/11/2018	WALGS SUPERANNUATION PLAN	Superannuation contributions	-8909.81
DD9096.2	06/11/2018	AUSTRALIAN SUPER	Superannuation contributions	-685.52
DD9096.3	06/11/2018	BT SUPER FOR LIFE	Superannuation contributions	-222.81
DD9096.4	06/11/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-417.31
DD9096.5	06/11/2018	REST SUPERANNUATION	Superannuation contributions	-167.92
DD9096.6	06/11/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-233.08
DD9096.7	06/11/2018	PRIME SUPER	Superannuation contributions	-648.59
DD9096.8	06/11/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-209.87
DD9096.9	06/11/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-64.12
DD9112.1	20/11/2018	WALGS SUPERANNUATION PLAN	Payroll deductions	-9028.38
DD9112.2	20/11/2018	AUSTRALIAN SUPER	Superannuation contributions	-719.47
DD9112.3	20/11/2018	BT SUPER FOR LIFE	Superannuation contributions	-222.81
DD9112.4	20/11/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-424.76
DD9112.5	20/11/2018	REST SUPERANNUATION	Superannuation contributions	-51.23
DD9112.6	20/11/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-235.27
DD9112.7	20/11/2018	PRIME SUPER	Superannuation contributions	-647.20
DD9112.8	20/11/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-210.98
DD9112.9	20/11/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-64.12
DD9129.1	20/11/2018	WALGS SUPERANNUATION PLAN	Payroll deductions	-1335.76
DD9130.1	20/11/2018	WALGS SUPERANNUATION PLAN	Payroll deductions	1335.76
DD9096.10	06/11/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-155.59
DD9112.10	20/11/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-163.71

Municipal	810998.06
Trust	-64232.50
TOTAL	875230.56
Recoverable	274256.55
Partially Recoverable	-7590.00

9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	14 December 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended November 2018 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending October 2017 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOVED:

MOTION: Cr Boekeman / Cr Hasson

That the following Statements and reports for the month ended October 2018 be received:

- | | |
|---|----------------------|
| 1. Monthly Statements as follows; | |
| a. Statement of Financial Activity (by Nature & Type) | FM Regs 34 |
| b. Statement of Operating Activities by Program/Activity (Summary) | FM Regs 34 |
| c. Statement of Net Current Assets (NCA) | FM Regs 34 |
| d. Rate Setting Statement | Discretionary |
| e. Disposal of Assets | Discretionary |
| f. Rates Outstanding Report | Discretionary |
| g. Debtors Outstanding Report | Discretionary |
| h. Bank Reconciliation Report | Discretionary |
| i. Investment Report | Discretionary |
| j. Reserve Account Balances Report | Discretionary |
| k. Loans Schedule | Discretionary |

**CARRIED: 6/0
RESOLUTION: 051218**

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 NOVEMBER 2018

	Approved Budget 2018- 2019	Current Budget 2018-2019	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,875,483)	(2,875,483)	(2,874,027)	(2,557,564)		11.0%	T
Grants Operating, Subsidies & Contributions	(1,709,675)	(1,709,675)	(741,465)	(696,853)		6.0%	P
Non Operating Grants, Subsidies & Contributions	(1,191,824)	(1,191,824)	(208,610)	(384,375)		(84.3%)	O
Fees & Charges & Service Charges	(521,413)	(521,413)	(319,278)	(340,683)		(6.7%)	P
Other Revenue	(117,848)	(117,848)	(51,320)	(69,615)		(35.6%)	O
Interest	(82,263)	(82,263)	(42,598)	(47,677)		(11.9%)	O
Profit on sale of Assets	(3,328)	(3,328)	(1,385)	-		0.0%	P
a: TOTAL INCOME	(6,501,834)	(6,501,834)	(4,238,683)	(4,096,768)			
OPERATING EXPENSES							
Employee Costs	2,175,723	2,175,723	888,841	855,271		(3.8%)	P
Materials & Contracts	1,361,584	1,361,584	472,003	426,121		(9.7%)	P
Utilities (Gas, Electricity) etc.	374,962	374,962	165,541	131,094		(20.8%)	T
Interest #	24,260	24,260	5,786	6,013	11	3.9%	P
Insurance	239,954	239,954	205,732	247,299		20.2%	O
Other General	251,297	251,297	163,587	157,795		(3.5%)	P
Loss on Asset Disposals	179,840	179,840	44,962	1,840		(95.9%)	T
Depreciation	1,569,779	1,569,779	654,065	786,321		20.2%	O
b: TOTAL OPERATING EXPENSES	6,177,399	6,177,399	2,600,517	2,611,755			
c: NET OPERATING (SURPLUS) / DEFICIT	(324,435)	(324,435)	(1,638,166)	(1,485,013)			
CAPITAL EXPENSES							
Land & Buildings	1,881,195	1,881,195	209,275	80,351		(61.6%)	T
Furniture & Equipment	24,000	24,000	10,000	-			P
Motor Vehicles	150,000	150,000	49,000	53,225		8.6%	P
Plant	688,600	688,600	6,250	118,914		1802.6%	O
Infrastructure Other	628,450	628,450	132,616	353,025		166.2%	O
Infrastructure Roads	1,602,464	1,602,464	565,732	403,781		(28.6%)	T
d: TOTAL CAPITAL	4,974,709	4,974,709	972,873	1,009,296			
e: TOTAL OPERATING & CAPITAL	4,650,274	4,650,274	(665,293)	(475,717)			b.
ADJUST - NON CASH ITEMS							
Depreciation	(1,569,779)	(1,569,779)	(654,065)	(786,321)			
Profit on sale of assets	3,328	3,328	1,385	-	6		
Loss on sale of assets	(179,840)	(179,840)	(44,962)	(3,658)	6		
Proceeds from Sale of Assets	(191,800)	(191,800)	(79,920)	(39,636)	6		
Transfer from reserves	(835,285)	(835,285)	-	-	10		
Transfer to reserves	148,119	148,119	-	-	10		
Interest paid to reserves #	32,500	32,500	13,602	19,796	10		
Net Movement in LSL Reserve	-	-	-	(703)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	(80,481)	(80,481)	(80,481)	(126,693)	11		
Loan to SSL Parties	-	-	-	-			
SSL Principal Reimbursements	80,481	80,481	80,481	126,693	11		
Less (Surplus)/deficit B/Fwd	(2,081,517)	(2,081,517)	(2,081,517)	(2,488,916)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	(24,000)	(24,000)	(3,510,770)	(3,775,155)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.	Key	Within budget tolerance of 10%	P
		Over budget tolerance of 10%	O
		Under budget tolerance of 10%	T

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 NOVEMBER 2018

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
INCOME				
General Purpose Funding	03	(3,880,483)	(3,880,483)	(3,108,675)
Governance	04	(53,400)	(53,400)	(12,932)
Law, Order & Public Safety	05	(35,500)	(35,500)	(15,328)
Health	07	(32,100)	(32,100)	(1,806)
Education & Welfare	08	(18,498)	(18,498)	(9,413)
Housing	09	(80,787)	(80,787)	(29,929)
Community Amenities	10	(202,040)	(202,040)	(191,240)
Recreation & Culture	11	(592,813)	(592,813)	(19,489)
Transport	12	(1,283,680)	(1,283,680)	(496,457)
Economic Services	13	(42,950)	(42,950)	(31,589)
Other Property & Services	14	(279,584)	(279,584)	(179,911)
a: TOTAL INCOME		(6,501,835)	(6,501,835)	(4,096,768)
OPERATING EXPENSES				
General Purpose Funding	03	118,466	118,466	43,714
Governance	04	251,200	251,200	129,321
Law, Order & Public Safety	05	150,930	150,930	60,091
Health	07	155,804	155,804	48,682
Education & Welfare	08	218,055	218,055	77,699
Housing	09	200,532	200,532	73,062
Community Amenities	10	468,989	468,989	165,608
Recreation & Culture	11	1,573,368	1,573,368	627,201
Transport	12	2,010,485	2,010,485	945,806
Economic Services	13	203,639	203,639	65,292
Other Property & Services #	14	825,931	825,931	375,279
b: TOTAL OPERATING EXPENSES		6,177,399	6,177,399	2,611,755
c: NET OPERATING (SURPLUS)/DEFICIT		(324,436)	(324,436)	(1,485,013)
CAPITAL EXPENSES				
General Purpose Funding	23	-	-	-
Governance	24	20,126	20,126	4,528
Law, Order & Public Safety	25	24,000	24,000	-
Health	27	3,000	3,000	-
Education & Welfare	28	4,650	4,650	-
Housing	29	41,032	41,032	3,636
Community Amenities	30	653,088	653,088	353,025
Recreation & Culture	31	1,727,187	1,727,187	78,821
Transport	32	2,447,526	2,447,526	569,285
Economic Services	33	-	-	-
Other Property & Services	34	54,100	54,100	-
d: TOTAL CAPITAL EXPENSES		4,974,709	4,974,709	1,009,296
e: TOTAL OPERATING & CAPITAL		4,650,273	4,650,273	(475,717)

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 30 NOVEMBER 2018

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2017-2018	BUDGET	2018-2019
SURPLUS / (DEFICIT)	2,488,916	24,000	3,775,155
COMPRISES			
Cash (including reserves)	4,506,432	2,107,654	5,821,796
Current rates	136,319	169,115	563,038
Sundry debtors	319,907	64,022	29,468
Tax receivables	72,120	47,220	63,906
Other debtors	8,802	-	21,110
A: SSL debtors (are excluded see D: adj)	(10,423)	77,231	(141,098)
Inventories	11,856	13,887	(11,381)
Less:			
Reserves	(2,235,359)	(1,529,267)	(2,255,155)
Sundry creditors	748	(377,327)	(200,476)
Accrued interest	(6,083)	(15,000)	(0)
ESL Levy Owed	(35,538)	-	(37,126)
PAYG/GST Due To ATO	(67,794)	(77,237)	(48,535)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	79,379	80,559	80,082
Tax liabilities	60,418	-	93,578
Other - Asset Additions and Disposals	-	-	70
C: Loan liability (are excluded see D: adj)	(80,481)	(77,231)	50,194
Current employee benefits provisions	(362,291)	(459,626)	(345,219)
D: Adjustments (see above A to C)	90,904	-	90,904
	-	-	-
Surplus / (Deficit) Variance	2,488,916	24,000	3,775,155

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2017-2018	BUDGET	YTD
Current assets			
Cash & cash equivalents	4,506,431	2,107,654	5,821,796
Sundry debtors	526,725	357,588	536,423
Inventories	11,856	13,887	(11,381)
Total current assets	5,045,012	2,479,129	6,346,838
Current liabilities			
Creditors and accounts payable	(48,248)	(389,005)	(192,559)
Current loan liability	(80,481)	(77,231)	50,194
Provisions	(362,291)	(459,626)	(345,219)
Total current liability	(491,020)	(925,862)	(487,584)
Net current assets	4,553,992	1,553,267	5,859,254
Less: restricted reserves	(2,235,359)	(1,529,267)	(2,255,155)
Less: SSL principal repayments	10,423	77,231	141,098
Add back: Current loan liability	80,481	(77,231)	(50,194)
Add back: LSL Cash backed Reserve	79,379	-	80,082
Other -	-	-	70
Surplus / (Deficit) Variance	2,488,916	24,000	3,775,155

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 30 NOVEMBER 2018

	2018-2019 APPROVED BUDGET	2018-2019 CURRENT BUDGET	2018-2019 ACTUAL
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,005,000)	(1,005,000)	(551,110)
Governance	(53,400)	(53,400)	(12,932)
Law, Order & Public Safety	(35,500)	(35,500)	(15,328)
Health	(32,100)	(32,100)	(1,806)
Education & Welfare	(18,498)	(18,498)	(9,413)
Housing	(80,787)	(80,787)	(29,929)
Community Amenities	(202,040)	(202,040)	(191,240)
Recreation & Culture	(592,812)	(592,812)	(19,489)
Transport	(1,283,680)	(1,283,680)	(496,457)
Economic Services	(42,950)	(42,950)	(31,589)
Other Property & Services	(279,584)	(279,584)	(179,911)
A	(3,626,351)	(3,626,351)	(1,539,203)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	118,466	118,466	43,714
Governance	251,200	251,200	129,321
Law, Order & Public Safety	150,930	150,930	60,091
Health	155,804	155,804	48,682
Education & Welfare	218,055	218,055	77,699
Housing	200,532	200,532	73,062
Community Amenities	468,989	468,989	165,608
Recreation & Culture	1,573,368	1,573,368	627,201
Transport	2,010,485	2,010,485	945,806
Economic Services	203,639	203,639	65,292
Other Property & Services	825,931	825,931	375,279
B	6,177,399	6,177,399	2,611,755
C= A and B	2,551,048	2,551,048	1,072,552
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Revenue</u>			
Depreciation on Assets	(1,569,779)	(1,569,779)	(786,321)
Profit/(Loss) on Asset Sales	(176,512)	(176,512)	(3,658)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings #	1,881,195	1,881,195	80,351
Purchase of furniture & equipment	24,000	24,000	-
Purchase of motor vehicles #	150,000	150,000	53,225
Purchase of plant & machinery #	688,600	688,600	118,914
Purchase of other infrastructure #	628,450	628,450	353,025
Purchase of roads infrastructure #	1,602,464	1,602,464	403,781
Proceeds from sale of assets	(191,800)	(191,800)	(39,636)
<u>Financing Activities</u>			
Repayment of Loan Principal*	(80,481)	(80,481)	(126,693)
Loan proceeds / refinancing CL to NCL adj	-	-	-
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	80,481	80,481	126,693
<u>Reserve Movements</u>			
Transfers to Reserves	148,119	148,119	-
Interest paid to Reserves	32,500	32,500	19,796
Transfer from Reserves	(835,285)	(835,285)	-
Net Movement in LSL Reserve	-	-	(703)
LSL Provsion in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,081,517)	(2,081,517)	(2,488,916)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(3,775,155)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,851,483	2,851,483	2,557,564
TOTAL RATES RAISED	2,875,483	2,875,483	2,557,564

**SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 NOVEMBER 2018**

	Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class							
Motor Vehicles							
MWS Vehicle	1441	36,948	(28,000)	8,948	36,605	(36,000)	605
Mechanic Vehicle	1409	22,492	(15,000)	7,492			
Grader Utility	1444	11,702	(12,000)	(298)			
Plant & Equipment							
Grader	1432	209,059	(105,000)	104,059			
Parks Tractor	1406	21,970	(25,000)	(3,030)			
Rollers	1413	59,192	(4,800)	54,392			
Skid Steer	1455	6,949	(2,000)	4,949	6,690	(3,636)	3,053
TOTAL		368,312	(191,800)	176,512	43,294	(39,636)	3,658
By Program							
Transport							
MWS Vehicle	1441	# 36,948	(28,000)	8,948	36,605	(36,000)	605
Mechanic Vehicle	1409	22,492	(15,000)	7,492			
Grader Utility	1444	11,702	(12,000)	(298)			
Grader	1432	209,059	(105,000)	104,059			
Parks Tractor	1406	21,970	(25,000)	(3,030)			
Rollers	1413	59,192	(4,800)	54,392			
Skid Steer	1455	6,949	(2,000)	4,949	6,690	(3,636)	3,053
TOTAL		368,312	(191,800)	176,512	43,294	(39,636)	3,658

Motor Vehicle and Plant & Equipment Change Over	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
MWS Vehicle	49,000	(28,000)	21,000	53,225	(36,000)	17,225
Mechanic Vehicle	69,000	(15,000)	54,000			
Grader Utility	32,000	(12,000)	20,000			
Plant & Equipment						
Bushfire Truck	15,000		15,000			
Grader	390,000	(105,000)	285,000			
Parks Tractor	75,000	(25,000)	50,000			
Rollers	80,000	(4,800)	75,200			
Skid Steer	113,600	(2,000)	111,600			
TOTAL	823,600	(191,800)	631,800	53,225	(36,000)	17,225

Shire of Wongan-Ballidu
Variance Report for November 2018

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
	Rates	2018/19 Rates have been raised. The variance to budget is due to 2018/19 Rates being paid and recognised as income in 2017/18 year.
	Non-Operating Grants and Subsidies	Grants Received are higher than expected for this time of the year. This is considered a timing variance
	Other Revenue	The Shire has received re-imbursments that were not budgeted for or planned for this financial year. (eg workers compensation). This type of income is offset by expenditure.
	Interest	Interest revenue is accounted for when it is received. Variances occur during the year against the year to date budget which is 1/12 of the annual budget. This is considered a timing variance.
	Operating Expenditure	
	Utilities (Gas, Electricity) etc.	Many of the monthly budgets are 1/12 of the annual budget and the majority of these accounts are 2 monthly, variances occur. In addition, with regard to Electricity, some of the Shire's major electricity using buildings now have solar systems installed resulting in a lower than budgeted expenditure. This will be monitored during the year as any savings in electricity charges will be transferred to reserve to fund the repayment of the systems.
	Insurance	All of the annual insurance premiums have now been paid. Actual expenditure is slightly higher than budgeted expenditure.
	Loss on Disposal of Assets	The replacement of plant and equipment has commenced, this is considered a timing variance as the majority of plant will be replaced later in the financial year.
	Depreciation	Depreciation is higher than budget due to an increase of value of Road Infrastructure in the 2017/18 Roads Revaluation. At time of preparing the budget road infrastructure was valued lower than current value. This will be corrected in mid-year budget review. As this is a non-cash item it has no impact to the Municipal Surplus.

Capital		
	Land & Buildings	The Capital program for the 2018/19 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year. This variance is a timing variance.
	Plant	The Fleet and Plant Replacement program for this financial year has commenced. This variance is a timing variance.
	Infrastructure Other	This is the Mocardy Dam Pipeline project causing the variance. This is considered a timing variance.
	Infrastructure Roads	The Capital program for the 2018/19 year has commenced. This variance is a timing variance

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 30 NOVEMBER 2018

		ADOPTED FULL YEAR'S BUDGET						CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 NOVEMBER 2018			
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925		-					-				-			
Community Resource Centre Reserve	01989	(13,068)	(13,098)	(195)	-	-	(13,293)	(195.00)	-	-	(13,293)	(115.98)	-	-	(13,213.51)
Depot Improvement Reserve	01940	(6,245)	(6,259)	(93)	-	-	(6,352)	(93.00)	-	-	(6,352)	(55.43)	-	-	(6,314.10)
Historical Publications Reserve	01965	(6,835)	(6,850)	(102)	-	-	(6,952)	(102.00)	-	-	(6,952)	(60.67)	-	-	(6,911.05)
Housing Reserve	01955	(1,790)	(1,794)	(27)	-	-	(1,821)	(27.00)	-	-	(1,821)	(15.90)	-	-	(1,810.23)
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan Principal Reserve	01950	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LSL Reserve	01935	(79,201)	(79,379)	(1,180)	-	-	(80,559)	(1,180.00)	-	-	(80,559)	(702.95)	-	-	(80,082.34)
Medical Facilities & R4R Special Projects Reserve	01975	(284,250)	(284,986)	(4,236)	-	-	(289,222)	(4,236.00)	-	-	(289,222)	(2,523.75)	-	-	(287,510.00)
Patterson Street JV Housing Reserve	01988	(32,803)	(32,884)	(489)	-	(5,000)	(38,373)	(489.00)	-	(5,000)	(38,373)	(291.21)	-	-	(33,175.68)
Plant Reserve	01945	(708,919)	(710,580)	(10,563)	100,000	(70,000)	(691,143)	(10,563.00)	100,000	(70,000)	(691,143)	(6,292.66)	-	-	(716,872.89)
Quinlan Street JV Housing Reserve	01987	(33,338)	(33,421)	(497)	-	(5,000)	(38,918)	(497.00)	-	(5,000)	(38,918)	(295.97)	-	-	(33,716.67)
Stickland JV Housing Reserve	01986	(41,663)	(41,765)	(621)	-	(5,000)	(47,386)	(621.00)	-	(5,000)	(47,386)	(369.86)	-	-	(42,135.05)
Swimming Pool Reserve	01970	(134,388)	(134,690)	(2,002)	24,000	-	(112,692)	(2,002.00)	24,000	-	(112,692)	(1,192.76)	-	-	(135,882.58)
Waste Management Reserve	01920	(33,771)	(33,855)	(503)	-	(5,000)	(39,358)	(503.00)	-	(5,000)	(39,358)	(299.80)	-	-	(34,154.64)
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sporting Co-Location Reserve	01990	(807,662)	(855,798)	(11,992)	711,285	(58,119)	(214,624)	(11,992.00)	711,285	(58,119)	(214,624)	(7,578.67)	-	-	(863,376.29)
TOTALS		(2,183,933)	(2,235,359)	(32,500)	835,285	(148,119)	(1,580,693)	(32,500)	835,285	(148,119)	(1,580,693)	(19,795.61)			(2,255,155.03)

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 30 NOVEMBER 2018**

Existing Loans

* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Nov 18	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2018	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Nov 18
142	Housing Construction	WB Community Association*	Mar-2020	400,000		509	(3,572)	76,418		(18,247)	58,171
147	Aged Persons	Ninan House*	Jul-2022	100,000		670	(2,573)	37,234			37,234
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		137	(1,135)	22,015		(3,531)	18,484
151	Aged Persons	Ninan House*	Oct-2032	300,000		797	(10,390)	292,400		(7,739)	284,662
151B	Aged Persons	Ninan House*	Nov-2032	100,000				97,177		(97,177)	-
TOTAL EXISTING LOANS				1,015,000	-	2,112	(17,670)	525,243	-	(126,693)	398,551

Shire Loan Summary

Self Supporting Loan Summary

1,015,000	-	2,112	(17,670)	525,243	-	(126,693)	398,551
1,015,000	-	2,112	(17,670)	525,243	-	(126,693)	398,551

Current loan liability

Non current liability

Total Loan Liability

SSL	Shire	Total
50,155	-	50,155
(448,705)	-	(448,705)
(398,551)	-	(398,551)

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 30 NOVEMBER 2018

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	6,031,285.33	3,737,858.29	49,390.17	2,243,186.87	850.00
Add: Receipts	714,024.72	638,284.21	63,772.35	11,968.16	
Investment - Transfers In/Out	646.57	646.57			
Less: Payments - EFT & Cheques	(875,230.56)	(810,998.06)	(64,232.50)		
Payments - Bank Fees and Adjustments					
Investment - Transfers In/Out					
Balance as per General Ledger	5,870,726.06	3,565,791.01	48,930.02	2,255,155.03	850.00
Balance as per Bank Statements	927,984.66	882,758.66	45,131.30	94.70	
Balance as per Bank Deposit Certificates	3,969,969.69	1,714,909.36		2,255,060.33	
Balance as per Holder Certificates	1,001,496.57	1,000,646.57			850.00
Add: Outstanding Deposits	5,689.50	1,657.75	4,031.75		
Adjustments - Bank Transfers	2,704.77	1,468.90	1,235.87		
Less: Unpresented Payments	(35,650.23)	(35,650.23)			
Adjustments - Bank Transfers	(1,468.90)		(1,468.90)		
Adjustments - Bank Fees					
Balance as per Cash Book	5,870,726.06	3,565,791.01	48,930.02	2,255,155.03	850.00
Figure should equal same as Creditor Payment List	\$ 0.00	\$ -	\$ -	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 30 NOVEMBER 2018

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
									0.00	0.00	0.00

Current Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9770-46811	Muni Term Deposit			9/09/2018	9/12/2018	2.20%	\$ 204,325.51	\$ -	\$ 2,266.05	\$ 206,591.56	\$ 2,266.05
978974433	Muni Term Deposit			2/10/2018	2/01/2019	2.20%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
978974441	Muni Term Deposit			2/10/2018	2/01/2019	2.20%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
978974468	Muni Term Deposit			2/10/2018	2/04/2019	2.25%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
470591546	Online Saver Account			7/11/2018		40.00%	\$ 1,000,000.00	\$ -	\$ 646.57	\$ 1,000,646.57	\$ 646.57
Total of current municipal investments							\$ 2,704,325.51	\$ -	\$ 11,230.42	\$ 2,715,555.93	\$ 11,230.42

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
978842609	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842596	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842748	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842588	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
Total of matured reserve investments								2,150,986.40	7,307.44	2,158,293.84	

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
978842609	Term Deposit		6/11/2018	6/02/2019	92	2.30%	\$ 539,573.46	\$ -	\$ 2,992.04	\$ 542,565.50	\$ 2,992.04
978842596	Term Deposit		6/11/2018	6/02/2019	92	2.30%	\$ 539,573.46	\$ -	\$ 2,992.04	\$ 542,565.50	\$ 2,992.04
978842748	Term Deposit		6/11/2018	6/02/2019	92	2.30%	\$ 539,573.46	\$ -	\$ 2,992.04	\$ 542,565.50	\$ 2,992.04
978842588	Term Deposit		6/11/2018	6/02/2019	92	2.30%	\$ 539,573.46	\$ -	\$ 2,992.04	\$ 542,565.50	\$ 2,992.04
978982644	Term Deposit		3/10/2018	3/04/2019	182	2.25%	\$ 84,373.00	\$ -	\$ 425.33	\$ 84,798.33	\$ 425.33
Reserve Saver	2527-63397	Cash at bank					\$ 92.38	\$ -	\$ 2.32	\$ 94.70	\$ 2.32
Total of reserve investments and cash							\$ 2,242,759.22	\$ -	\$ 12,395.81	\$ 2,255,155.03	\$ 12,395.81

Total of matured municipal and reserve investment								\$ 2,150,986.40	\$ 7,307.44	\$ 2,158,293.84	\$ -
Total of current municipal and reserve investment and cash							\$ 4,947,084.73	\$ -	\$ 23,626.23	\$ 4,970,710.96	\$ 23,626.23

**SHIRE OF WONGAN - BALLIDU
RATES OUTSTANDING 30 NOVEMBER 2018**

		Rates Raised for 2018-2019	\$ 2,887,254.40	
Rates Outstanding Breakdown				
Total Amount Outstanding		30-Nov-18	\$ 646,616.61	22%
Outstanding same time last year		30-Nov-17	\$ 577,763.22	20%

SUNDRY DEBTORS OUTSTANDING 30 NOVEMBER 2018

Debtors Ageing Summary				
Current			\$ 8,280.21	
30 Days			\$ 3,412.22	
60 Days			\$ 800.00	
90 Days & Over			\$ 18,386.28	
Credit Balance			\$ (1,411.10)	
Total Outstanding			\$ 29,467.61	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
2/11/2013	794	Rent & damages	\$ 6,871.55	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Debtor has advised financial hardship and will be making monthly payments to pay debt off with council.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
1/06/2017	1261	Private Works	\$ 560.00	Debtor advised sold a property once settled will pay account
5/05/2017	1192	Medicare PIP & Wages Reimbursement	\$ 10,113.38	Set up on fortnightly payment plan till paid in full.
30/08/2018	91	Domestic Rubbish Collection	\$ 242.00	Statement and Invoice resent.
Total			\$ 18,386.28	

9.3 WORKS AND SERVICES

9.3.1 NORTHAM-PITHARA TRUCK BAYS AT 86.7 & 107.7SLK SECTIONS

FILE REFERENCE:	
REPORT DATE:	13 December 2018
APPLICANT/PROPONENT:	Shire of Wongan Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle - Manager Works & Services
ATTACHMENTS:	Additional information and maps – Attachment 2

PURPOSE OF REPORT:

The purpose of this report is to present to Council a request to consider passing a resolution for the dedication of the land on the Northam-Pithara Road at 86.7 and 107.7SLK sections for the use of Truck Bays.

BACKGROUND:

Attached for consideration by Council are plans depicting land required for construction of truck rest areas along the Northam Pithara Road at two nominated locations. In order for the project to proceed, the land shown in shaded on the enclosed copies of land dealing plans 1860-194 & 1860-195 is required for inclusion in the road reserve

Mainroads has approached all land owners and other affected parties and arrangements for acquisitions are being finalised. To enable the land to be dedicated as a road reserve, it is a requirement of the Land Administration Act 1997 that local governments resolve to dedicate the road.

COMMENT:

Additional information and maps attached.

POLICY REQUIREMENTS:

There are no known Policy implications associated with this item

LEGISLATIVE REQUIREMENTS:

Nil

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

Nil

➤ Environment

There are no known environmental implications associated with this item.

➤ Economic

There are no known economic implications associated with this proposal.

➤ Social

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED:

STAFF RECOMMENDATION:

That Council:

1. Notes Mainroads request for land to be resolved on the Northam-Pithara Road at SLK 86.7 & 107.7 sections and;
2. Authorises the Chief Executive Office to prepare and sign a letter of support in favour of Land resolution for the dedication of the land subject of Main Roads Land Dealing Plans as a road pursuant to section 56 of the Land Administration Act 1997.

**LOST: 1/5
RESOLUTION: 061218**

MEMBER MOTION:

MOVED: Cr West / Cr Falconer

That Council:

Would like the Shire to write to Main Roads WA advising that they do not support this resolution for the dedication of the land on the Northam-Pithara Road at 86.7 and 107.7SLK sections for the use of Truck Bays for the following reasons:

- There are sufficient truck bays in the town site of Wongan Hills
- These will discourage truck drivers from stopping in the townsite
- They are not in appropriate places

**CARRIED: 5/1
RESOLUTION: 071218**

9.4 HEALTH, BUILDING AND PLANNING

Nil

9.5 COMMUNITY SERVICES

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

Meeting Closed at 3.49pm

Signed by
Peter Macnamara
SHIRE PRESIDENT



TERMS OF REFERENCE FINANCE AND AUDIT REVIEW COMMITTEE

Purpose

To ensure that the audit of Council's financial and statutory functions have been undertaken in accordance with the provisions of the *Local Government Act 1995* and associated Regulations.

The committee is a formally appointed committee of Council and is responsible to that body. The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures.

The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision making by Council.

Objective

The primary objective of the Audit Committee is to accept responsibility for the annual external audit and liaise with the local government's auditor so that Council can be satisfied with the performance of the local government in managing its financial affairs.

Reports from the committee will assist Council in discharging its legislative responsibilities of controlling the local government's affairs, determining the local government's policies and overseeing the allocation of the local government's finances and resources. The committee will ensure openness in the local governments financial reporting and will liaise with the CEO to ensure that effective management of local government's financial accounting systems and compliance with legislation.

The committee is to facilitate;

- (a) The enhancement of the credibility and objectivity of external financial reporting;
- (b) Effective management of financial and other risks and the protection of Council assets;
- (c) Compliance with laws and regulations as well as use of best practice guidelines relative to auditing;
- (d) The provision of an effective means of communication between the external auditor, the CEO and the Council.

Duties and Responsibilities

The duties and responsibilities of the committee will be –

- (a) Provide guidance and assistance to Council as to the carrying out the functions of the local government in relation to audits;
- (b) Meet with the auditor once in each year and provide a report to Council on the matters discussed and outcome of those discussions;
- (c) Liaise with the CEO to ensure that the local government does everything in its power to-
 - Assist the auditor to conduct the audit and carry out his or her duties under the *Local Government Act 1995*; and
 - Ensure that audits are conducted successfully and expeditiously;
- (d) Examine the reports of the auditor after receiving a report from the CEO on the matters and –
 - Determine if any matters raised require action to be taken by the local government; and
 - Ensure that appropriate action is taken in respect of those matters;
- (e) Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time;
- (f) Review the local government’s annual financial report, focusing on–
 - Accounting policies and practices;
 - Changes to accounting policies and practices;
 - The process used in making significant accounting estimates;
 - Significant adjustments to the financial report (if any) arising from the audit process;
 - Compliance with accounting standards and other reporting requirements;
 - significant variances from prior years;
- (g) Address issues brought to the attention of the committee, including responding to requests from Council for advice that are within the parameters of the committee’s terms of reference;
- (h) Seek information or obtain expert advice through the CEO on matters of concern within the scope of the committee’s terms of reference following authorisation from the Council;
- (i) Review the Statutory Compliance Return and make a recommendation on its adoption to Council;
- (j) To address any specific requests referred to it from Council in relation to issues of risk and risk management;

- (k) Consider the CEO's biennial reviews of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance, required to be provided to the committee, and report to the council the results of those reviews.

Membership

1. The membership of the committee shall comprise of three (3) members as determined by Council;
2. Council may if it considers it appropriate appoint deputies to the members of the committee;
3. The quorum for a meeting shall be two;
4. The term of membership expires with the expiry of the committee immediately prior to the next ordinary Council election;
5. The presiding member and deputy presiding member shall be determined by election amongst the members of the committee. The election will take place at the first meeting following the reconstitution of the committee after each ordinary Council election;
6. The term of the presiding member and deputy presiding member expires with the expiry of the committee immediately prior to the next ordinary Council election;
7. Should the elected deputy presiding member not be present during a meeting where the presiding member is absent then a temporary deputy presiding member shall be elected in accordance with 5 above.

Staff

The CEO and employees are not members of the committee.

The CEO or his/her nominee is to be available to attend meetings to provide advice and guidance to the committee.

Meetings

The Committee shall have flexibility in relation to when it needs to meet, but as a minimum shall meet once a year. It is the responsibility of the presiding member to call the meetings of the committee.



LEGEND



LAND REQUIRED FOR ROAD PURPOSES
BOUNDARY TO BE SURVEYED .

NOTES

DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY.
2 SL K.IS A M.R. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY
3 HORIZONTAL DATUM IS MGA 94

WHEATBELT REGION

Telephone (0819622 4777 Fax (08196223767

APPROVED FOR IMPLEMENTATION

FILENUMBER	FOLIO	DATE	APPROVAL NUMBER
17 /9469			
AUTHORISED			
APPROVED			



main roads

WESTERN AUSTRALIA
FINANCE AND SERVICES
PROPERTY MANAGEMENT

Telephone 9323 4580 Fax 9323 4600

FILE No. 17/9469

DRAWN/DESIGNED W.M.ROLLINGS 27/8/18

AUDITED IN ACCORDANCE WITH STANDARD 67-08-48 IN THE ROAD AND TRAFFIC ENGINEERING MANUAL

NORTHAM PITHARA RDM32

LAND DEALINGS

LOT 1845, 109.7 SLK

LOCAL AUTHORITY (518) SHIRE OF WONGAN-BALLIDU

DRAWING TYPE	DRAWING NUMBER	AMEND.
7200	186 194	

PROPOSED TRUCK
PARKING BAY SITES



Lake Hinds

Cadoux

115



Wongan Hills

115



115

Lake Ninan

Mocardy