



MINUTES 19 JULY 2012

**ORDINARY MEETING
OF COUNCIL**



INDEX

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	1
2.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED.....	1
3.	PUBLIC QUESTION TIME.....	1
4.	ANNOUNCEMENTS FROM THE PRESIDING MEMBER	1
5.	PETITIONS AND PRESENTATIONS	1
6.	APPLICATION/S FOR LEAVE OF ABSENCE	1
7.	CONFIRMATION OF MINUTES	1
7.1	CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON THURSDAY 17 MAY 2012	1
7.1	CONFIRMATION OF THE MINUTES OF THE SPECIAL BUDGET MEETING OF COUNCIL HELD ON TUESDAY 10 JULY 2012.....	2
8.	MATTERS FOR WHICH MEETING MAY BE CLOSED	2
9.	REPORTS OF OFFICERS AND COMMITTEES.....	3
9.1	ADMINISTRATION & FINANCIAL SERVICES.....	3
9.1.1	ACCOUNTS SUBMITTED	3
9.1.2	FINANCIAL REPORTS.....	5
9.2	GENERAL PURPOSES	7
9.3	HEALTH, PLANNING & BUILDING COMMITTEE	8
9.4	WORKS & SERVICES	9
9.5	BUSH FIRE ADVISORY COMMITTEE	10
10.	QUESTIONS FROM MEMBERS WITHOUT NOTICE	10
11.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	10
12.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED	10
13.	CLOSURE	10

SHIRE OF WONGAN-BALLIDU MINUTES FOR THE ORDINARY MEETING OF COUNCIL

Held in the Council Chambers
on Thursday 19 July 2012



1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President Cr Michael Brennan declared the meeting opened at 3.05pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

ATTENDANCE:

Cr Michael I Brennan
Cr David Armstrong
Cr Michael Godfrey
Cr David Brown

Cr Hugh Barrett-Lennard
Cr Brad West
Cr Tracey deGrussa

STAFF:

Stuart Taylor
Len deGrussa
Dennis Coates

Chief Executive Officer
Manager Building Services
Deputy Chief Executive Officer

APOLOGIES:

Cr Alfreda Lyon

3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

5. PETITIONS AND PRESENTATIONS

Nil

6. APPLICATION/S FOR LEAVE OF ABSENCE

MOTION: **MOVED**

That Cr Godfrey be granted leave of absence for the August Council meeting.

**CARRIED: 7/0
RESOLUTION NO: 010712**

7. CONFIRMATION OF MINUTES

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON
THURSDAY 21 JUNE 2012**

STAFF RECOMMENDATION:

That the minutes of the Ordinary meeting of Council held on Thursday 21 June 2012 be confirmed as a true and correct record of the proceedings.

MOTION: **MOVED** **Cr deGrussa/Cr Brown**

That the minutes of the Ordinary meeting of Council held on Thursday 21 June 2012 be confirmed as a true and correct record of the proceedings.

**CARRIED: 8/0
RESOLUTION NO: 020712**

7.1 CONFIRMATION OF THE MINUTES OF THE SPECIAL BUDGET MEETING OF COUNCIL HELD ON TUESDAY 10 JULY 2012

STAFF RECOMMENDATION:

That the minutes of the special budget meeting of Council held on Tuesday 10 July 2012 be confirmed as a true and correct record of the proceedings.

MOTION: **MOVED** **Cr Barrett-Lennard/Cr Armstrong**

That the minutes of the special budget meeting of Council held on Tuesday 10 July 2012 be confirmed as a true and correct record of the proceedings.

**CARRIED: 7/0
RESOLUTION NO: 030712**

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 ADMINISTRATION & FINANCIAL SERVICES

9.1.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	14 August 2012
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Dennis Coates, Deputy Chief Executive Officer
ATTACHMENTS:	June 2012

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 requires the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

9.1.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	14 August 2012
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Dennis Coates, Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended June 2012 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget)
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Policy F64 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

- 1. Local Government Act 1995
- 2. Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

Ø **Environment**

There are no known environmental implications associated with the proposals.

Ø **Economic**

There are no known economic implications associated with the proposals.

Ø **Social**

There are no known social implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending June 2012 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

STAFF RECOMMENDATION:

That the following Statements and reports for the month ended June 2012 be received:

- 1. Monthly Statements as follows;
 - a. Statement of Financial Activity (by Nature and Type) FM Regs 34
 - b. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34
 - c. Statement of Capital Expenses by Program/Activity (Summary) FM Regs 34
 - d. Statement of Net Current Assets (NCA) FM Regs 34
 - e. Rate setting statement Discretionary
 - f. Disposal of Assets Discretionary
 - g. Bank Reconciliation Report Discretionary
 - h. Reserve Account Balances Report Discretionary
 - i. Loans Schedule Discretionary

MOTION: MOVED Cr Barrett-Lennard/Cr West

That this item lay on the table and the reports be represented at the August meeting.

**CARRIED: 7/0
RESOLUTION NO: 050712**

9.2 GENERAL PURPOSES

Nil

9.3 HEALTH, PLANNING & BUILDING COMMITTEE

Nil

9.4 WORKS & SERVICES

Nil

9.5 BUSH FIRE ADVISORY COMMITTEE

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business the President, Cr Brennan declared the meeting closed at 3.56pm.

These minutes were confirmed at a meeting on 16 August 2012.

Signed _____
President
Date 16 August 2012