



AGENDA

ORDINARY MEETING OF COUNCIL

WEDNESDAY 24 JULY 2019





SHIRE OF WONGAN-BALLIDU

NOTICE OF AN ORDINARY COUNCIL MEETING

DEAR COUNCIL MEMBER

THE NEXT ORDINARY MEETING OF THE SHIRE OF WONGAN-BALLIDU WILL BE HELD ON WEDNESDAY 24 JULY 2019, IN THE COUNCIL CHAMBERS, CNR ELPHIN CRESCENT & QUINLAN STREET, WONGAN HILLS, COMMENCING 3.00PM.

STUART TAYLOR
CHIEF EXECUTIVE OFFICER

DISCLAIMER

THE RECOMMENDATIONS CONTAINED IN THE AGENDA ARE SUBJECT TO CONFIRMATION BY COUNCIL. THE SHIRE OF WONGAN-BALLIDU WARNS THAT ANY PERSON(S) WHO HAS AN APPLICATION LODGED WITH COUNCIL SHOULD RELY ONLY ON WRITTEN CONFIRMATION OF THE DECISION MADE AT THE COUNCIL MEETING. NO RESPONSIBILITY WHATSOEVER IS IMPLIED OR ACCEPTED BY THE SHIRE OF WONGAN-BALLIDU FOR ANY ACT, OMISSION, STATEMENT OR INTIMATION TAKING PLACE DURING A COUNCIL MEETING.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

3. PUBLIC QUESTION TIME

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

5. PETITIONS AND PRESENTATIONS

6. APPLICATION/S FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 26 JUNE 2019:

STAFF RECOMMENDATION:

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 26 JUNE 2019 BE CONFIRMED AS A TRUE AND CORRECT RECORD OF THE PROCEEDINGS.

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 CHIEF EXECUTIVE OFFICER'S LEAVE ARRANGEMENTS AND APPOINTMENT OF ACTING CEO

FILE REFERENCE:	
REPORT DATE:	18 th July 2019
APPLICANT/PROPONENT:	Stuart Taylor, Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST	Financial Interest – Long Service Leave
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To advise Council of the intent of the Chief Executive Officer to take a combination of Long Service and Annual Leave and to formalise acting arrangements during this period of leave.

BACKGROUND:

The Chief Executive Officer intends to take Long Service Leave as provided by the local Government Long Service Leave regulations for a total of 12 weeks.

COMMENT:

It is the intent of the CEO to take long service leave from the 16th August 2019 and return to work on 19th November 2019.

It is courteous and good practice to inform Council of the Chief Executive Officers intent to take leave and seek Council's endorsement.

Given the extended nature of Long Service Leave Council will need to appoint an Acting CEO to be responsible for the day-to-day operations as well as the statutory requirements of the position during this period of leave.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995
Local Government (Long Service Leave) Regulations
Chief Executive Officers Contract of Employment.

STRATEGIC IMPLICATIONS:

There are no known specific Strategic Issues in relation to this item

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known Environment issues in relation to this item.
- **Economic**
There are no known Economic issues in relation to this item
- **Social**
There are no known Social issues in relation to this item

FINANCIAL IMPLICATIONS:

Long Service and Annual leave is calculated and accrued annually, a Reserve exists to assist Council in funding long service leave and the annual budget provides for the component of each employee.

Provisions under the Long Service Leave Regulations require previous Local Government employers to contribute to the cost of an employee's long service leave at the rate of pay of the employee at the time of employment with that Local Government.

The balance is the responsibility of the Shire of Wongan Ballidu.

The local government contributions and the annual salary budget have sufficient funds to accommodate this leave entitlement and associated costs without impact on the overall budget.

VOTING REQUIREMENTS: ABSOLUTE MAJORITY REQUIRED:

STAFF RECOMMENDATION:

That Council

- A) Endorse the Chief Executive Officers leave from 19th August 2019 to the 19th November 2019 and,**
- B) Appoint Mr Alan Hart as the acting Chief Executive Officer from 16th August 2019 to 15th November 2019**

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	18 July 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	June 2019

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That the accounts submitted from 1 to 30 June 2019 totalling \$431,822.55 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JUNE 2019 30 JUNE 2019

Chq/EFT	Date	Name	Description	Amount
104	18/06/2019	CRC - CRC PHOTOCOPIER LEASE	CRC Photocopier Lease	-557.70
EFT18337	05/06/2019	ANZ BANK (NETT WAGES)	Wages PPE 04.06.19	-59271.21
EFT18338	05/06/2019	AUSTRALIAN SERVICES UNION	Employee Union Fees	-25.90
EFT18339	05/06/2019	IOU SOCIAL CLUB	Employee Social Club Deductions	-230.00
EFT18341	07/06/2019	BOEKEMAN NOMINEES PTY LTD	Carry out 60,000km service on Holden Colorado LX vehicle (Works Supervisor)	-524.22
EFT18342	07/06/2019	WHEATBELT TYRES		-3201.45
	25/05/2019	WHEATBELT TYRES	Supply new trailer tyres for PSP4	173.60
	25/05/2019	WHEATBELT TYRES	Supply new trailer tyres for PSP4	173.60
	25/05/2019	WHEATBELT TYRES	Repairs to truck tyre PTK35	39.50
	25/05/2019	WHEATBELT TYRES	Supply new tyre for Roller PROL14	799.00
	25/05/2019	WHEATBELT TYRES	Supply new tyre for backhoe PBH3	1311.20
	25/05/2019	WHEATBELT TYRES	Supply battery for Hilux PUT73	197.00
	25/05/2019	WHEATBELT TYRES	Repairs to grader tyre PG15	102.60
	31/05/2019	WHEATBELT TYRES	Supply new trailer tyre for PTRL20	344.45
	31/05/2019	WHEATBELT TYRES	Supply tyre and o ring for Grader PG15	60.50
EFT18343	07/06/2019	TOLL IPEC PTY LTD		-50.39
	19/05/2019	TOLL IPEC PTY LTD	Freight charges ex Westrac for Roller PROL13	10.73
	02/06/2019	TOLL IPEC PTY LTD	Freight charges ex LISWA for CRC Library	39.66
EFT18344	07/06/2019	PRIMARIES-WONGAN HILLS	Supply 1 1/4 Vinidex Aquapol Pipe (Redline) for Mocardy Dam"	-2220.96
EFT18345	07/06/2019	WONGAN MAIL SERVICE	May 2019 Mail account for CRC Administration	-33.00
EFT18346	07/06/2019	TKB MECHANICAL	Supply 1 x Bosch Battery for Grader Ute WB030	-199.57
EFT18347	07/06/2019	HDJ CONTRACTING	Cleaning of the CRC building and Allied Health side of Medical Centre from 20/05/2019 to 31/05/2019	-1155.00
EFT18348	07/06/2019	BP AUSTRALIA	May Fuel Supply for CEO vehicle	-579.91
EFT18349	07/06/2019	HENDOS PLUMBING & GAS SERVICES	Clear blockage to septic line at Sports Pavilion	-286.00
EFT18350	07/06/2019	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	Supply 1 x Power slide Cable for JCB Backhoe	-722.78
EFT18351	07/06/2019	TOPP DOGG (PG & JH WALSH)	Supply 6 x Cargo Shorts for PWO Staff Uniforms	-353.00
EFT18352	07/06/2019	SECUREX SECURITY SYSTEMS & SERVICES	Security Monitoring Fee for CRC Building 01/07/19 to 30/09/19	-143.00
EFT18353	07/06/2019	FIVE STAR BUSINESS & INNOVATION	Admin handling fee / postage for the supply of 2 x photocopier toners	-27.00
EFT18354	07/06/2019	JB HI-FI GROUP PTY LTD	Commercial Extended Warranty for Microsoft surface pro	-189.00
EFT18355	03/06/2019	WESTNET PTY LTD	Westnet account for June 2019	-610.80
EFT18357	14/06/2019	AVON WASTE	Domestic Collection for Wongan Hills & Ballidu	-11729.45
EFT18358	14/06/2019	WONGAN HILLS IGA		-681.25
	31/05/2019	WONGAN HILLS IGA	Shire Administration Account	603.70
	31/05/2019	WONGAN HILLS IGA	CRC Administration Account	77.55
EFT18359	14/06/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2018/19 ESL Q4	-8381.84
EFT18360	14/06/2019	MOORE STEPHENS	Interim billing 50% of 2018/2019 fee	-12233.06
EFT18361	14/06/2019	MCINTOSH & SON		-498.71
	08/05/2019	MCINTOSH & SON	Supply hose rubber pressure for Dam/Water Catchment	39.91
	09/05/2019	MCINTOSH & SON	Supply hex brass and sockets for Truck PTK31	23.25
	09/05/2019	MCINTOSH & SON	Supply hose clamps for Dam/Catchment	24.38
	22/05/2019	MCINTOSH & SON	Supply globe for Mack Truck PTK33	1.97
	27/05/2019	MCINTOSH & SON	Supply skip bins for veterans game 06/04/19	145.20
	31/05/2019	MCINTOSH & SON	Supply of skip bins to the Wongan Hills Football Oval for 12th and 26th May 2019	264.00
EFT18362	14/06/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Staples for Shire Administration	-70.26
EFT18363	14/06/2019	OFFICEWORKS BUSINESS DIRECT	Labels for CRC Administration	-40.33
EFT18364	14/06/2019	WHEATBELT TYRES	Boomer Photo Competition 3rd prize \$50 from Local Business	-50.00
EFT18365	14/06/2019	WONGAN NEWSAGENCY		-111.80
	31/05/2019	WONGAN NEWSAGENCY	Shire Administration Account	77.70
	31/05/2019	WONGAN NEWSAGENCY	CRC Administration Account	34.10
EFT18367	14/06/2019	G R & N W WALTON	Test Faulty Internet Connection at depot	-132.00
EFT18368	14/06/2019	MOORA GLASS SERVICE	Replacement window for Wongan Bakery & Cafe (insurance claim)	-1579.60
EFT18369	14/06/2019	IXOM OPERATIONS PTY LTD	Service fee for 2 x Chlorine gas for Wongan Hills Swimming Pool & Parks & Gardens	-169.14
EFT18370	14/06/2019	AUSTRALIAN TAXATION OFFICE	Interest on BAS Statement	-155.56
EFT18371	14/06/2019	LOCAL GOVERNMENT SUPERVISORS ASSOCIATION	LGSA Conference 2019 - Works Manager	-929.50
EFT18372	14/06/2019	OVERLAND FREIGHT		-431.23
	01/05/2019	OVERLAND FREIGHT	Refresh water supply for Shire Administration	72.00
	31/05/2019	OVERLAND FREIGHT	Freight charges ex Jason Sign makers	359.23
EFT18373	14/06/2019	TOLL IPEC PTY LTD		-65.30
	29/04/2019	TOLL IPEC PTY LTD	Freight charges ex RBC Rural & JCB Equipment	21.51
	11/05/2019	TOLL IPEC PTY LTD	Freight charges ex coastmac & truck centre	22.28
	26/05/2019	TOLL IPEC PTY LTD	Freight charges ex westrac	21.51
EFT18374	14/06/2019	ROYAL LIFE SAVING (WA BRANCH)		-512.90

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JUNE 2019 30 JUNE 2019

	31/05/2019	ROYAL LIFE SAVING (WA BRANCH)	Advanced resuscitation requalification course for N Auhl	150.00
	31/05/2019	ROYAL LIFE SAVING (WA BRANCH)	Requalification first aid for N Auhl	150.00
	31/05/2019	ROYAL LIFE SAVING (WA BRANCH)	Lifeguard requalification course for S Ciabbarri	150.00
	31/05/2019	ROYAL LIFE SAVING (WA BRANCH)	Supply of swimming certificates	62.90
EFT18375	14/06/2019	DONALD IAN MACPHERSON	Installation of pipes & manifolds around new tanks at WHDHS for Mocardy Dam Project	-330.00
EFT18376	14/06/2019	N-COM PTY LTD	Previous invoice short paid gst amount - refer Q1960-01	-318.40
EFT18377	14/06/2019	STUART TAYLOR	Reimbursement of telephone/internet/ fuel costs	-1150.00
EFT18378	14/06/2019	WONGAN MAIL SERVICE	Shire Administration May account	-483.37
EFT18379	14/06/2019	PUBLIC TRANSPORT AUTHORITY OF WA	Trans WA	-151.96
EFT18380	14/06/2019	DUN DIRECT PTY LTD	Supply bulk diesel 11,300 litres	-19756.19
EFT18381	14/06/2019	WONGAN HILLS BAKERY AND CAFE	Lunch & Afternoon Tea for CRC Event	-560.20
EFT18382	14/06/2019	GREAT SOUTHERN FUEL SUPPLIES		-15543.74
	31/05/2019	GREAT SOUTHERN FUEL SUPPLIES	Supply unleaded fuel for May 2019	152.54
	04/06/2019	GREAT SOUTHERN FUEL SUPPLIES	Supply 11,000 litres of diesel 29/05/2019	15391.20
EFT18383	14/06/2019	NEWINS FAMILY TRUST	Call out fee	-100.00
EFT18384	14/06/2019	HENDOS PLUMBING & GAS SERVICES	Backflow testing at the CRC	-440.00
EFT18385	14/06/2019	RURAL RANGER SERVICES	Rural Ranger Services from 27/5/19 to 06/06/19	-900.00
EFT18386	14/06/2019	KYLIE NEAVES	EHO & Public Health Services 07/06/2019	-520.00
EFT18387	14/06/2019	WINC AUSTRALIA PTY LTD		-335.83
	04/06/2019	WINC AUSTRALIA PTY LTD	Stationery supplies for Shire Administration Office	143.36
	06/06/2019	WINC AUSTRALIA PTY LTD	Stationery supplies for Shire Administration Office	192.47
EFT18388	14/06/2019	BURGES TECHNICAL SERVICES	Final Payment for Fence compound around tanks at Airport and WHDHS for Mocardy Dam	-8638.93
EFT18389	19/06/2019	ANZ BANK (NETT WAGES)	Wages PPE 18.06.19	-61773.59
EFT18390	19/06/2019	AUSTRALIAN SERVICES UNION	Employee Union Fees	-25.90
EFT18391	19/06/2019	IOU SOCIAL CLUB	Employee Social Club Deductions	-220.00
EFT18392	21/06/2019	CUTTING EDGES PTY LTD	Supply grader blades for PG15	-2631.64
EFT18393	21/06/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD		-524.90
	22/05/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Jason Sign makers	415.31
	05/06/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Winc for Shire Administration	66.33
	12/06/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Winc for Shire Administration	43.26
EFT18394	21/06/2019	WHEATBELT FURNITURE & HOMEWARES		-1884.00
	17/06/2019	WHEATBELT FURNITURE & HOMEWARES	Supply 2 x mobile pedestal, 2 x pen, 1 x file for CRC Administration	488.00
	17/06/2019	WHEATBELT FURNITURE & HOMEWARES	Supply 4 x Aragon Ultra Office Chair Black for CRC Administration	1396.00
EFT18395	21/06/2019	WALLIS COMPUTER SOLUTIONS		-25597.00
	29/05/2019	WALLIS COMPUTER SOLUTIONS	Supply 8 x HP monitors for CRC Administration	2728.00
	11/06/2019	WALLIS COMPUTER SOLUTIONS	Annual Billing 2018/19 - Managed services agreement for IT support - GOLD	22869.00
EFT18396	21/06/2019	WILLIAMS & WILLIAMS	Receipting paper for Shire & CRC Administration	-440.00
EFT18397	21/06/2019	WONGAN-BALLIDU DEVELOPMENT GROUP	Mast Rental for the year 1st January 2018 to 31st December 2018	-1611.50
EFT18398	21/06/2019	MAJOR MOTORS PTY LTD	Supply Grille rad for Isuzu Truck (Ins Claim)	-881.84
EFT18399	21/06/2019	SUNNY SIGN COMPANY PTY LTD	Supply signs for various locations	-2911.87
EFT18400	21/06/2019	WONGAN HILLS HARDWARE		-4651.59
	16/05/2019	WONGAN HILLS HARDWARE	Supply rapid set cement for Barrow Rd, Reid Rd, Hesford Rd & Craig Rd	558.00
	28/05/2019	WONGAN HILLS HARDWARE	Supply various parts for Mocardy Dam	448.99
	31/05/2019	WONGAN HILLS HARDWARE	Building Account for May	922.20
	31/05/2019	WONGAN HILLS HARDWARE	Works account for May 2019	2722.40
EFT18401	21/06/2019	TRUCK CENTRE (WA) PTY LTD	PTO reprogramming and repairs to Mack Truck PTK35	-2179.26
EFT18402	21/06/2019	TOLL IPEC PTY LTD	Freight charges ex Gleeman Trucks for PTK35	-23.05
EFT18403	21/06/2019	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning of various locations in Ballidu	-935.00
EFT18404	21/06/2019	TUTT BRYANT EQUIPMENT PTY LTD	Supply 1 x coupling sleeve for Sundry Plant PSP3	-68.83
EFT18405	21/06/2019	MCLEODS BARRISTERS & SOLICITORS	Agreement for lease and purchase of land	-792.00
EFT18406	21/06/2019	PARAMOUNT BUSINESS SUPPLIES	Pin up board for the CRC Library	-247.39
EFT18407	21/06/2019	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL Reconciliation for May 2019	-113.30
EFT18408	21/06/2019	SHERMAC AUSTRALIA PTY LTD	Supply 1 x mech seal suit 65-20 din pump for PTRL26	-104.50
EFT18409	21/06/2019	FEATHERSTONE ROOFING & BUILDING SERVICES	Repair minor roof leaks to Sports Pavilion including travel and materials	-1925.00
EFT18410	21/06/2019	TIGER FENCING	Remove and replace fence at Wongan Hills Refuse Site	-7750.00
EFT18411	21/06/2019	HDJ CONTRACTING	Cleaning of the CRC Building & Allied Health Side of Medical Centre from Tues 04/06/2019 to Fri 14/06/2019	-1039.50
EFT18412	21/06/2019	WIRTGEN AUSTRALIA PTY LTD	Supply glass door for Roller PROL14 (Insurance Claim)	-1009.99
EFT18413	21/06/2019	NEWINS FAMILY TRUST		-6151.00
	18/06/2019	NEWINS FAMILY TRUST	Call out fee	200.00
	18/06/2019	NEWINS FAMILY TRUST	Managing of Wongan Hills Land fill site from 1st June 2019 to 30/06/2019	5951.00
EFT18414	21/06/2019	HENDOS PLUMBING & GAS SERVICES	Replace taps to pillar taps at Community Park & Railways	-1618.35
EFT18415	21/06/2019	FEGAN BUILDING SURVEYING	Building Surveying	-330.00

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JUNE 2019 30 JUNE 2019

EFT18416	21/06/2019	YOSHI HIRO INOUE	Employment Medical for CSO-F	-154.00
EFT18417	21/06/2019	SAFE AVON VALLEY INC.	Cat impound from 24/4/19 to 01/06/19	-240.00
EFT18418	21/06/2019	FIVE STAR BUSINESS & INNOVATION	Administration/handling & postage fee for the supply of yellow toner	-12.16
EFT18419	21/06/2019	WINC AUSTRALIA PTY LTD		-236.82
	10/06/2019	WINC AUSTRALIA PTY LTD	Stationery supplies for Shire Administration	152.03
	13/06/2019	WINC AUSTRALIA PTY LTD	Stationery supplies for Shire Administration	84.79
EFT18420	21/06/2019	SHARON WALLS-SERMON	2018/19 Uniform Allowance reimbursement	-492.07
EFT18421	21/06/2019	STAINLESS FLAT PACK	Stainless steel bench, sink and drawer for Depot Office	-1505.09
EFT18423	06/06/2019	ANZ CORPORATE CREDIT CARD	Payment for credit card ending May 2019	-2235.05
EFT18427	28/06/2019	DEPARTMENT OF TRANSPORT	DPI payment for June 2019	-87128.35
21375	07/06/2019	TELSTRA CORPORATION LIMITED	Telephone account for May 2019	-4301.24
21376	07/06/2019	SHIRE OF WONGAN-BALLIDU	Kitchen, room hire & advertising	-1126.00
21377	14/06/2019	SYNERGY	Street Lighting Wongan Hills	-4086.05
21378	18/06/2019	DEPARTMENT OF TRANSPORT		-11554.50
	18/06/2019	DEPARTMENT OF TRANSPORT	Vehicle Registration for 2019/2020 plate - WB006	542.70
	18/06/2019	DEPARTMENT OF TRANSPORT	Vehicle Registration for 2019/2020	11011.80
21379	21/06/2019	SHIRE OF WONGAN-BALLIDU	Holiday Program Facilitation - Contractors	-6269.23
21380	21/06/2019	SYNERGY		-2711.35
	12/06/2019	SYNERGY	Electricity consumption for CRC Building	933.90
	12/06/2019	SYNERGY	Electricity consumption for Wongan Hills Recreation Complex	1117.35
	18/06/2019	SYNERGY	Electricity consumption for Wongan Hills Swimming Pool Complex	446.05
	18/06/2019	SYNERGY	Electricity consumption for Wongan Hills Medical Centre	214.05
21381	27/06/2019	SHIRE OF WONGAN-BALLIDU PETTY CASH RE-IMBURSEMENT	licensing, travel reimbursement, cables from Betta Electrical	-101.65
21382	27/06/2019	JASMIN CORBY	Gratuity Payment	-79.14
DD9388.1	04/06/2019	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7072.51
DD9388.2	04/06/2019	AUSTRALIAN SUPER	Payroll deductions	-884.14
DD9388.3	04/06/2019	BT SUPER FOR LIFE	Payroll deductions	-222.81
DD9388.4	04/06/2019	CBUS SUPER	Payroll deductions	-366.26
DD9388.5	04/06/2019	ASGARD SUPERANNUATION	Superannuation contributions	-80.28
DD9388.6	04/06/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-573.75
DD9388.7	04/06/2019	PRIME SUPER	Superannuation contributions	-919.67
DD9388.8	04/06/2019	REST SUPERANNUATION	Superannuation contributions	-367.10
DD9388.9	04/06/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-245.11
Direct Debit	04/06/2019	SHIRE OF WONGAN BALLIDU	Payroll deductions	1310.00
Direct Debit	04/06/2019	SHIRE OF WONGAN BALLIDU	Payroll deductions	1250.00
DD9409.1	18/06/2019	WALGS SUPERANNUATION PLAN	Employee Superannuation	-6967.87
DD9409.2	18/06/2019	AUSTRALIAN SUPER	Payroll deductions	-941.66
DD9409.3	18/06/2019	BT SUPER FOR LIFE	Payroll deductions	-222.81
DD9409.4	18/06/2019	CBUS SUPER	Payroll deductions	-364.68
DD9409.5	18/06/2019	ASGARD SUPERANNUATION	Superannuation contributions	-120.41
DD9409.6	18/06/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-573.75
DD9409.7	18/06/2019	PRIME SUPER	Superannuation contributions	-936.81
DD9409.8	18/06/2019	REST SUPERANNUATION	Superannuation contributions	-391.83
DD9409.9	18/06/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-235.31
DD9388.10	04/06/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-210.43
DD9388.11	04/06/2019	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-85.40
DD9388.12	04/06/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-64.22
DD9409.10	18/06/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-210.98
DD9409.11	18/06/2019	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-85.40
DD9409.12	18/06/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-64.22

Municipal	344694.20
Trust	-87128.35
TOTAL	431822.55
Recoverable	1252.16
Partially Recoverable	12110.04

9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	18 July 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended June 2019 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with the proposals.
- **Economic**
There are no known environmental implications associated with the proposals.
- **Social**
There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending June 2019 are attached to the Council agenda.

VOTING REQUIREMENTS:

STAFF RECOMMENDATION:

That the following Statements and reports for the month ended June 2019 be received:

- **Monthly Statements as follows;**

a. Statement of Financial Activity (by Nature and Type)	FM Regs 34
b. Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c. Statement of Net Current Assets (NCA)	FM Regs 34
d. Rate setting statement	Discretionary
e. Disposal of Assets	Discretionary
f. Rates Outstanding Report	Discretionary
g. Debtors Outstanding Report	Discretionary
h. Bank Reconciliation Report	Discretionary
i. Investment Report	Discretionary
j. Reserve Account Balances Report	Discretionary
k. Loans Schedule	Discretionary

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 JUNE 2019

	Approved Budget 2018- 2019	Current Budget 2018-2019	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,875,483)	(2,875,483)	(2,875,483)	(2,556,397)		11.1%	⊖
Grants Operating, Subsidies & Contributions	(1,709,675)	(1,709,675)	(1,709,675)	(2,790,263)		(63.2%)	×
Non Operating Grants, Subsidies & Contributio	(1,191,824)	(1,191,824)	(1,191,824)	(869,059)		27.1%	⊖
Fees & Charges & Service Charges	(521,414)	(537,777)	(537,777)	(513,389)		4.5%	✓
Other Revenue	(117,848)	(117,848)	(117,848)	(276,871)		(134.9%)	×
Interest	(82,263)	(82,263)	(82,263)	(117,969)		(43.4%)	×
Profit on sale of Assets	(3,328)	(3,328)	(3,328)	(10,333)		0.0%	✓
a: TOTAL INCOME	(6,501,835)	(6,518,198)	(6,518,198)	(7,134,282)			
OPERATING EXPENSES							
Employee Costs	2,175,723	2,182,723	2,182,723	2,025,100		(7.2%)	✓
Materials & Contracts	1,361,584	1,421,984	1,421,984	1,239,972		(12.8%)	⊖
Utilities (Gas, Electricity) etc.	374,962	374,962	374,962	339,544		(9.4%)	✓
Interest	24,260	24,260	24,260	16,332	11	(32.7%)	⊖
Insurance	239,954	239,954	239,954	222,026		(7.5%)	✓
Other General	251,297	251,297	251,297	230,386		(8.3%)	✓
Loss on Asset Disposals	179,840	179,840	179,840	210,387		17.0%	×
Depreciation	1,569,779	1,569,779	1,569,779	1,960,788		24.9%	×
b: TOTAL OPERATING EXPENSES	6,177,399	6,244,799	6,244,799	6,244,535			
c: NET OPERATING (SURPLUS) / DEFICIT	(324,436)	(273,399)	(273,399)	(889,747)			
CAPITAL EXPENSES							
Land & Buildings	1,881,195	1,879,695	1,879,695	628,575		(66.6%)	⊖
Furniture & Equipment	24,000	147,000	147,000	130,324		(11.3%)	⊖
Motor Vehicles	150,000	182,407	182,407	182,778		0.2%	✓
Plant	688,600	691,950	691,950	577,222		(16.6%)	⊖
Infrastructure Other	628,450	660,994	660,994	650,513		(1.6%)	✓
Infrastructure Roads	1,602,464	1,602,464	1,602,464	1,584,990		(1.1%)	✓
d: TOTAL CAPITAL	4,974,709	5,164,510	5,164,510	3,754,402			
e: TOTAL OPERATING & CAPITAL	4,650,273	4,891,111	4,891,111	2,864,655			
ADJUST - NON CASH ITEMS							
Depreciation	(1,569,779)	(1,569,779)	(1,569,779)	(1,960,788)			
Profit on sale of assets	3,328	3,328	3,328	10,333	6		
Loss on sale of assets	(179,840)	(179,840)	(179,840)	(210,387)	6		
FINANCING ACTIVITIES							
Proceeds from Sale of Assets	(191,800)	(264,007)	(264,007)	(289,464)	6		
Transfer from reserves	(835,285)	(843,835)	(843,835)	(512,050)	10		
Transfer to reserves	148,119	419,431	419,431	458,432	10		
Interest paid to reserves	32,500	32,500	32,500	46,624	10		
Net Movement in LSL Reserve			-	(1,663)			
LSL Provision in reserves			-				
Loan proceeds	-	-	-	-			
Loan principal repayment	80,481	80,481	80,481	168,707	11		
Loan to SSL Parties	-	-	-	-			
SSL Principal Reimbursements	(80,481)	(80,481)	(80,481)	(168,707)	11		
Less (Surplus)/deficit B/Fwd	(2,081,517)	(2,488,910)	(2,488,910)	(2,488,916)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	(24,000)	-	-	(2,083,224)			

** This sheet illustrates the variance analysis.
For variance explanation refer to applicable note.

Key
Within budget tolerance of 10% ✓
Over budget tolerance of 10% ×
Under budget tolerance of 10% ⊖

Shire of Wongan-Ballidu
Variance Report 30 June 2019

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
0	319,086	Timing	Rates	The variance to budget is due to 2018/19 Rates being pre-paid before 30/6/18. These funds have been required to be recognised as income in 2017/18 year. This will be offset with a similar amount of prepaid rates held as at the end of June 2019.
x	(1,080,588)	Timing	Grants Operating, Subsidies & Contributions	This increase in funds variance relates to the advance payment of approx. one-half of the FAGS grants for 19/20. Grants for the Co-Location project budgeted to be received in the 2018/19 year, will now be received in 2019/20 year due to the project only commencing in the 19/20 financial year.
0	322,765	Timing	Non Operating Grants, Subsidies & Contributions	Council has received the 1st instalment of the grant for the construction of the tennis courts in June 2019.
✓	24,388	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
x	(159,023)	Permanent	Other Revenue	Re-imbursments are \$135k higher than budget (e.g. insurance and workers compensation). This income is offset by expenditure. Diesel Fuel Rebate is \$39k higher than budget which is additional income for the year.
x	(35,706)	Permanent	Interest	Reserve Funds and Municipal funds Interest earnings and late payment interest are higher than YTD budget. This has resulted in additional income for the year and additional transfer of interest to reserves.
✓	(7,005)	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✓	(157,623)	Within Threshold	Employee Costs	Within Council variance reporting threshold.
0	(182,012)	Timing	Materials & Contracts	Transport costs are \$189k higher than budget, this is due to higher Plant operations costs. Plant Operating costs are \$74K over allocated which will partly offset the higher costs in Transport. Staff will correct these allocations as part of end of year processes. In the other programs Materials and Contracts are \$371K lower than budget.
✓	(35,418)	Within Threshold	Utilities (Gas, Electricity) etc.	Within Council variance reporting threshold.
0	(7,928)	Timing	Interest	Interest expenses are lower than YTD budget. This is a timing issue, where prior year accruals offset expenses, and this years accruals are yet to be recognised.
✓	(17,928)	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	(21,079)	Within Threshold	Other General	Within Council variance reporting threshold.
x	30,547	Within Threshold	Loss on Asset Disposals	The main cause of this variance is due to the unbudgeted sale of 2 Elphin Crescent and the associated loss generated. The loss on sale of the Grader was less than expected.
x	391,009	Permanent	Depreciation	Depreciation is higher than budget due to an increase of value of Road Infrastructure in the 2017/18 Roads Revaluation. At time of preparing the budget road infrastructure was valued lower than current value. As this is a non-cash item it has no impact to the Municipal Surplus.
Capital				
0	(1,251,120)	Timing	Land & Buildings	This variance related to lower expenditure at the WH Recreation Centre, Ballidu sports complex, toilets and Masonic Lodge. These projects will flow into FY20.
0	(16,676)	Timing	Furniture & Equipment	This variance relates to the Town Centre CCTV project that is nearing completion and expected to be finalised soon.
✓	371	Within Threshold	Motor Vehicles	Within Council variance reporting threshold.
0	(114,728)	Timing	Plant	The Roller and Bushfire Truck anticipated to be replaced during the year has been delayed.
✓	(10,481)	Within Threshold	Infrastructure Other	Within Council variance reporting threshold.
✓	(17,474)	Within Threshold	Infrastructure Roads	Within Council variance reporting threshold.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 JUNE 2019

	Approved Budget	Current Budget	YTD Actual
INCOME			
General Purpose Funding	(3,880,483)	(3,880,483)	(4,767,435)
Governance	(53,400)	(53,400)	(47,919)
Law, Order & Public Safety	(35,500)	(35,500)	(43,124)
Health	(32,100)	(32,100)	(20,693)
Education & Welfare	(18,498)	(18,498)	(15,956)
Housing	(80,787)	(80,787)	(65,984)
Community Amenities	(202,040)	(202,040)	(202,391)
Recreation & Culture	(592,813)	(592,813)	(152,563)
Transport	(1,283,680)	(1,283,680)	(1,275,578)
Economic Services	(42,950)	(59,313)	(50,670)
Other Property & Services	(279,584)	(279,584)	(491,970)
a: TOTAL INCOME	(6,501,835)	(6,518,198)	(7,134,282)
OPERATING EXPENSES			
General Purpose Funding	118,466	118,466	113,930
Governance	251,200	262,600	232,764
Law, Order & Public Safety	150,930	150,930	130,624
Health	155,804	155,804	123,034
Education & Welfare	218,055	218,055	164,191
Housing	200,532	200,532	166,526
Community Amenities	468,989	468,989	417,243
Recreation & Culture	1,573,368	1,622,368	1,496,203
Transport	2,010,485	2,010,486	2,503,781
Economic Services	203,639	203,639	283,423
Other Property & Services	825,931	832,931	612,647
b: TOTAL OPERATING EXPENSES	6,177,399	6,244,799	6,244,367
c: NET OPERATING (SURPLUS)/DEFICIT	(324,436)	(273,399)	(889,915)
CAPITAL EXPENSES			
General Purpose Funding	-	-	-
Governance	20,126	20,126	16,268
Law, Order & Public Safety	24,000	147,000	129,173
Health	3,000	41,000	42,027
Education & Welfare	4,650	4,650	4,227
Housing	41,032	41,032	21,664
Community Amenities	653,088	685,632	644,838
Recreation & Culture	1,727,187	1,732,287	578,405
Transport	2,447,526	2,438,683	2,309,000
Economic Services	-	-	-
Other Property & Services	54,100	54,100	8,800
d: TOTAL CAPITAL EXPENSES	4,974,709	5,164,510	3,754,402
e: TOTAL OPERATING & CAPITAL	4,650,273	4,891,111	2,864,487

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 30 JUNE 2019

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2017-2018	Original Budget	2018-2019
SURPLUS / (DEFICIT)	2,488,916	24,000	2,083,392
COMPRISES			
Cash (including reserves)	4,506,432	2,107,654	4,790,945
Current rates	136,319	169,115	(202,937)
Sundry debtors	319,907	64,022	104,387
Tax receivables	72,120	47,220	182,709
Other debtors	8,802	-	8,079
A: SSL debtors (are excluded see D: adj)	(10,423)	77,231	(179,130)
Inventories	11,856	13,887	(2,276)
Less:			
Reserves	(2,235,359)	(1,529,267)	(2,228,365)
Sundry creditors	748	(377,327)	(188,909)
Accrued interest	(6,083)	(15,000)	(0)
ESL Levy Owed	(35,538)	-	3,795
PAYG/GST Due To ATO	(67,794)	(77,237)	(211,996)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	79,379	80,559	81,042
Tax liabilities	60,418	-	86,120
Other - Asset Additions and Disposals	-	-	(125)
C: Loan liability (are excluded see D: adj)	(80,481)	(77,231)	88,226
Current employee benefits provisions	(362,291)	(459,626)	(339,077)
D: Adjustments (see above A to C)	90,904	-	90,904
	-	-	-
Surplus / (Deficit) Variance	2,488,916	24,000	2,083,392
NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2017-2018	Original Budget	2018-2019
Current assets			
Cash & cash equivalents	4,506,431	2,107,654	4,790,945
Sundry debtors	526,725	357,588	(86,892)
Inventories	11,856	13,887	(2,276)
Total current assets	5,045,012	2,479,129	4,701,776
Current liabilities			
Creditors and accounts payable	(48,248)	(389,005)	(310,990)
Current loan liability	(80,481)	(77,231)	88,226
Provisions	(362,291)	(459,626)	(339,077)
Total current liability	(491,020)	(925,862)	(561,841)
Net current assets	4,553,992	1,553,267	4,139,935
Less: restricted reserves	(2,235,359)	(1,529,267)	(2,228,365)
Less: SSL principal repayments	10,423	77,231	179,130
Add back: Current loan liability	80,481	(77,231)	(88,226)
Add back: LSL Cash backed Reserve	79,379	-	81,042
Other - Trust	-	-	(125)
Surplus / (Deficit) Variance	2,488,916	24,000	2,083,392

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 30 JUNE 2019

	2018-2019	2018-2019	2018-2019
	Approved Budget	Current Budget	Actual
OPERATING INCOME			
General Purpose Funding	(1,005,000)	(1,005,000)	(2,211,037)
Governance	(53,400)	(53,400)	(47,919)
Law, Order & Public Safety	(35,500)	(35,500)	(43,124)
Health	(32,100)	(32,100)	(20,693)
Education & Welfare	(18,498)	(18,498)	(15,956)
Housing	(80,787)	(80,787)	(65,984)
Community Amenities	(202,040)	(202,040)	(202,391)
Recreation & Culture	(592,812)	(592,812)	(152,563)
Transport	(1,283,680)	(1,283,680)	(1,275,578)
Economic Services	(42,950)	(59,313)	(50,670)
Other Property & Services	(279,584)	(279,584)	(491,970)
A	(3,626,351)	(3,642,714)	(4,577,884)
OPERATING EXPENSES			
General Purpose Funding	118,466	118,466	113,930
Governance	251,200	262,600	232,764
Law, Order & Public Safety	150,930	150,930	130,624
Health	155,804	155,804	123,034
Education & Welfare	218,055	218,055	164,191
Housing	200,532	200,532	166,526
Community Amenities	468,989	468,989	417,243
Recreation & Culture	1,573,368	1,622,368	1,496,203
Transport	2,010,485	2,010,486	2,503,781
Economic Services	203,639	203,639	283,423
Other Property & Services	825,931	832,931	612,647
B	6,177,399	6,244,799	6,244,367
C= A and B	2,551,048	2,602,085	1,666,483
ADJUST FOR CASH BUDGET REQUIREMENTS			
Non-Cash Expenditure and Income			
Depreciation on Assets	(1,569,779)	(1,569,779)	(1,960,788)
Profit/(Loss) on Asset Sales	(176,512)	(176,512)	(200,054)
Capital Expenditure & Income			
Purchase of land & buildings	1,881,195	1,879,695	628,575
Purchase of furniture & equipment	24,000	147,000	130,324
Purchase of motor vehicles	150,000	182,407	182,778
Purchase of plant & machinery	688,600	691,950	577,222
Purchase of other infrastructure	628,450	660,994	650,513
Purchase of roads infrastructure	1,602,464	1,602,464	1,584,990
Proceeds from sale of assets	(191,800)	(264,007)	(289,464)
Financing Activities			
Repayment of Loan Principal	80,481	80,481	168,707
Loan proceeds / refinancing CL to NCL adj	-	-	-
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	(80,481)	(80,481)	(168,707)
Reserve Movements			
Transfers to Reserves	148,119	419,431	458,432
Interest paid to Reserves	32,500	32,500	46,624
Transfer from Reserves	(835,285)	(843,835)	(512,050)
Net Movement in LSL Reserve	-	-	(1,663)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,081,517)	(2,488,910)	(2,488,916)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(2,083,392)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,851,483	2,875,483	2,556,397
TOTAL RATES RAISED	2,875,483	2,875,483	2,556,397
(Surplus) / Deficit Variance	(24,000)	-	-

**SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 JUNE 2019**

	Asset No	Budget Net Book Value	Original Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class							
Land & Buildings							
	2 Elphin Crescent	-	-	-	168,728	(40,909)	127,819
Motor Vehicles							
	MWS Vehicle 1441	36,948	(28,000)	8,948	36,605	(36,000)	605
	Mechanic Vehicle 1409	22,492	(15,000)	7,492	21,045	(19,100)	1,945
	Grader Utility 1444	11,702	(12,000)	(298)	10,953	(12,000)	(1,047)
	Doctors Vehicle 1498				28,964	(21,000)	7,964
Plant & Equipment							
	Grader 1432	209,059	(105,000)	104,059	192,486	(125,000)	67,486
	Parks Tractor 1406	21,970	(25,000)	(3,030)	20,714	(30,000)	(9,286)
	Rollers 1413	59,192	(4,800)	54,392	-	-	-
	Skid Steer 1455	6,949	(2,000)	4,949	6,690	(3,636)	3,053
	Husqvarna Ride on Mower 1482				3,333	(1,818)	1,515
TOTAL		368,312	(191,800)	176,512	489,518	(289,464)	200,054
By Program							
Health							
	Toyota Prius Sedan 1498	-	-	-	28,964	(21,000)	7,964
Transport							
	MWS Vehicle 1441	36,948	(28,000)	8,948	36,605	(36,000)	605
	Mechanic Vehicle 1409	22,492	(15,000)	7,492	21,045	(19,100)	1,945
	Grader Utility 1444	11,702	(12,000)	(298)	10,953	(12,000)	(1,047)
	Grader 1432	209,059	(105,000)	104,059	192,486	(125,000)	67,486
	Parks Tractor 1406	21,970	(25,000)	(3,030)	20,714	(30,000)	(9,286)
	Rollers 1413	59,192	(4,800)	54,392	-	-	-
	Skid Steer 1455	6,949	(2,000)	4,949	6,690	(3,636)	3,053
	Husqvarna Ride on Mower 1482	-	-	-	3,333	(1,818)	1,515
Other Property & Services							
	2 Elphin Crescent 0	-	-	-	168,728	(40,909)	127,819
TOTAL		368,312	(191,800)	176,512	489,518	(289,464)	200,054
Motor Vehicle and Plant & Equipment Change Over							
		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles							
	MWS Vehicle	49,000	(28,000)	21,000	53,225	(36,000)	17,225
	Mechanic Vehicle	69,000	(15,000)	54,000	66,290	(19,100)	47,190
	Grader Utility	26,407	(12,000)	14,407	23,689	(12,000)	11,689
	Doctors Vehicle	38,000	(15,000)	23,000	39,575	(21,000)	18,575
Plant & Equipment							
	Bushfire Truck	15,000	-	15,000	-	-	-
	Grader	390,000	(105,000)	285,000	381,100	(125,000)	256,100
	Parks Tractor	68,750	(25,000)	43,750	62,500	(30,000)	32,500
	Rollers	80,000	(4,800)	75,200	-	-	-
	Skid Steer	113,600	(2,000)	111,600	112,279	(3,636)	108,643
	Husqvarna Ride on Mower	6,600	(1,800)	4,800	6,635	(1,818)	4,816
	Forklift	3,000	-	3,000	3,000	-	3,000
TOTAL		859,357	(208,600)	650,757	748,292	(248,555)	499,737

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 30 JUNE 2019**

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Principal Paid in Jun 19	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2018	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Jun 19
142	Housing Construction	WB Community Association*	Mar-2020	400,000	-	-	(2,996)	76,379	-	(37,054)	39,325
147	Aged Persons	Ninan House*	Jul-2022	100,000	-	-	(1,517)	41,215	-	(8,102)	33,113
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	-	-	(894)	22,015	-	(10,756)	11,259
151A	Aged Persons	Ninan House*	Oct-2032	300,000	-	-	(9,089)	292,400	-	(15,618)	276,782
151B	Aged Persons	Ninan House*	Nov-2032	100,000	-	-	(1,837)	97,177	-	(97,177)	0
TOTAL EXISTING LOANS				1,015,000	-	-	(16,332)	529,186	-	(168,707)	360,479

Shire Loan Summary
Self Supporting Loan Summary

Shire Loan Summary	1,015,000	-	-	(16,332)	529,186	-	(168,707)	360,479
Self Supporting Loan Summary	1,015,000	-	-	(16,332)	529,186	-	(168,707)	360,479

	Loan Balance @ 30 June 2018	SSL	Shire	Total
Current loan liability	(80,481)	88,226	-	88,226
Non current liability	(448,705)	(448,705)	-	(448,705)
Total Loan Liability	(529,186)	(360,479)	-	(360,479)

**SHIRE OF WONGAN - BALLIDU
ANALYSIS OF RESERVE ACCOUNTS AS AT 30 JUNE 2019**

Reserve Description	GL Acct.	CURRENT FULL YEAR'S BUDGET						ACTUAL YTD AT 30 JUNE 2019				
		Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance	
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-
Community Resource Centre Reserve	01989	(13,068)	(13,098)	(195)	-	-	(13,293)	(274)	-	-	(13,372)	
Depot Improvement Reserve	01940	(6,245)	(6,259)	(93)	-	-	(6,352)	(4,118)	-	-	(10,377)	
Historical Publications Reserve	01965	(6,835)	(6,850)	(102)	-	-	(6,952)	(144)	-	-	(6,994)	
Housing Reserve	01955	(1,790)	(1,794)	(27)	-	-	(1,821)	(38)	-	-	(1,832)	
LSL Reserve	01935	(79,201)	(79,379)	(1,180)	-	-	(80,559)	(1,663)	-	-	(81,042)	
Medical Facilities & R4R Special Projects Reserve	01975	(284,250)	(284,986)	(4,236)	-	-	(289,222)	(5,909)	-	-	(290,895)	
Patterson Street JV Housing Reserve	01988	(32,803)	(32,884)	(489)	-	(5,000)	(38,373)	(689)	-	(5,000)	(38,573)	
Plant Reserve	01945	(708,919)	(710,580)	(10,563)	108,550	(70,000)	(682,593)	(10,900)	108,550	(70,000)	(682,931)	
Quinlan Street JV Housing Reserve	01987	(33,338)	(33,421)	(497)	-	(5,000)	(38,918)	(700)	-	(5,000)	(39,121)	
Stickland JV Housing Reserve	01986	(41,663)	(41,765)	(621)	-	(5,000)	(47,386)	(875)	-	(5,000)	(47,640)	
Swimming Pool Reserve	01970	(134,388)	(134,690)	(2,002)	24,000	-	(112,692)	(2,883)	24,000	-	(113,573)	
Waste Management Reserve	01920	(33,771)	(33,855)	(503)	-	(5,000)	(39,358)	(709)	-	(5,000)	(39,564)	
Sporting Co-Location Reserve	01990	(807,662)	(855,798)	(11,992)	711,285	(329,431)	(485,936)	(17,721)	379,500	(368,432)	(862,450)	
TOTALS		(2,183,933)	(2,235,359)	(32,500)	843,835	(419,431)	(1,843,455)	(46,624)	512,050	(458,432)	(2,228,365)	

Shire of Wongan-Ballidu
Approved Budget Amendments As At 30 June 2019

Account Description	GL Account	OCM	Original		Non- Cash Adjustment	Increase in Funds	Decrease In Funds	Running total
			Adopted Budget	Amended Budget				
Adopted Opening Budget (Surplus)/Deficit								(24,000)
Actual Audited Surplus		Mar-19	(2,081,517)	(2,488,916)		(407,399)	0	(431,399)
Sale of Sheep Yards	13701	Mar-19	0	(16,363)		(16,363)	0	(447,762)
FINANCE & ADMIN OPERATING EXPS	04200	Mar-19	962,842	974,242		0	11,400	(436,362)
Burakin Hall Building Mtce	11010	Mar-19	1,415	53,915		0	52,500	(383,862)
Parks & Gardens Op Expenses	11402	Mar-19	108,513	105,013		(3,500)	0	(387,362)
CRC Salaries & Wages	40010	Mar-19	192,745	199,745		0	7,000	(380,362)
Mobile CCTV (F&E) - CAPEX	10842	Mar-19	24,000	147,000		0	123,000	(257,362)
Burakin Hall (Buildings) - CAPEX	11022	Mar-19	52,500	0		(52,500)	0	(309,862)
Gang Mower (P&E) - CAPEX	11470	Mar-19	0	6,600		0	6,600	(303,262)
Mocardy Dam (Infras Other)- CAPEX	11477	Mar-19	593,888	626,432		0	32,544	(270,718)
Radio & Television Tower (Buildings) - CAPEX	11610	Mar-19	0	51,000		0	51,000	(219,718)
Forklift-CAPEX	12045	Mar-19	0	3,000		0	3,000	(216,718)
Parks Tractor -CAPEX	12603	Mar-19	75,000	68,750		(6,250)	0	(222,968)
Grader Utility (Motor Vehicles) - CAPEX	14418	Mar-19	32,000	26,407		(5,593)	0	(228,561)
Plant Reserve	01945	Mar-19	19,437	27,987		(8,550)	0	(237,111)
Sporting Co-Location Reserve	01990	Mar-19	641,174	369,862		0	271,312	34,201
		Nov-18,						
Proceeds on Sale		Mar-19	(191,800)	(264,007)		(72,207)	0	(38,006)
Rounding			0	0			6	(38,000)
Doctors Vehicle (MV)- CAPEX	7630	Nov-18	0	38,000			38,000	(0)
						0	(572,362)	596,362

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 30 JUNE 2019

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	3,407,975.22	1,197,567.42	66,029.52	2,143,528.28	850.00
Add: Receipts	1,901,029.16	1,817,877.90	78,332.60	4,818.66	
Adjustment-Bank Transfers					
Investment - Transfers In/(Out)	-	362,050.00		(362,050.00)	
	-				
Less: Payments - EFT & Cheques	(431,822.55)	(344,694.20)	(87,128.35)		
Payments - Bank Fees	(902.14)	(902.14)			
Investment - Transfers In/Out	-	(442,068.00)		442,068.00	
	-				
Balance as per General Ledger	4,876,279.69	2,589,830.98	57,233.77	2,228,364.94	850.00
Balance as per Bank Statements	2,675,183.44	2,124,488.01	56,747.17	493,948.26	
Balance as per Bank Deposit Certificates	1,944,575.45	210,158.77		1,734,416.68	
Balance as per Holder Certificates	260,928.29	260,078.29			850.00
Add: Outstanding Deposits	611.30	308.20	303.10		
Adjustments - Bank Transfers	-				
	-				
Less: Unpresented Payments	(5,018.79)	(5,018.79)			
	-				
Adjustments & Transfers	-	(183.50)	183.50		
	-				
Balance as per Cash Book	4,876,279.69	2,589,830.98	57,233.77	2,228,364.94	850.00
Figure should equal same as Creditor Payment List	\$ -	\$ -	\$ -	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 30 JUNE 2019

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers Realised	Closing Balance	BANK TO INVESTMENT
9789-74433	Muni Term Deposit			2/01/2019	2/04/2019	90	2.20%	\$ 500,000.00	\$ 8,303.06	\$ 508,303.06	YES
9789-74441	Muni Term Deposit			2/01/2019	2/05/2019	30	2.20%	\$ 500,000.00	\$ 8,720.84	\$ 508,720.84	YES
9789-74468	Muni Term Deposit			2/04/2019	2/06/2019	60	2.25%	\$ 500,000.00	\$ 9,364.06	\$ 509,364.06	
Total of matured municipal investments								1,500,000.00	26,387.96	1,526,387.96	

Current Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9770-46811	Muni Term Deposit			9/06/2019	9/07/2019	1.60%	\$ 206,591.56	\$ -	\$ 3,567.21	\$ 210,158.77	\$ 3,567.21
4705-91546	Online Saver Account			7/11/2018		0.40%	\$ 500,000.00	\$ (241,696.94)	\$ 1,775.23	\$ 260,078.29	\$ 1,775.23
Total of current municipal investments							\$ 706,591.56	\$ (241,696.94)	\$ 5,342.44	\$ 470,237.06	\$ 5,342.44

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
9788-42588	Term Deposit			6/02/2019	6/03/2019	28	2.30%	\$ 539,573.46	\$ 6,885.00	\$ 546,458.46	YES
Total of matured reserve investments								539,573.46	6,885.00	546,458.46	

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/06/2019	6/09/2019	90	2.09%	\$ 539,573.46	\$ -	\$ 10,088.61	\$ 549,662.07	\$ 10,088.61
9788-42596	Term Deposit		6/06/2019	6/08/2019	60	1.67%	\$ 539,573.46	\$ -	\$ 10,088.61	\$ 549,662.07	\$ 10,088.61
9788-42748	Term Deposit		6/06/2019	6/07/2019	30	1.60%	\$ 539,573.46	\$ -	\$ 9,769.38	\$ 549,342.84	\$ 9,769.38
9789-82644	Term Deposit		3/04/2019	3/10/2019	183	2.35%	\$ 84,373.00	\$ -	\$ 1,376.69	\$ 85,749.69	\$ 1,376.69
2527-63397	Reserve Saver						\$ 16,463.98	\$ 475,728.89	\$ 1,755.39	\$ 493,948.26	\$ 1,755.39
Total of reserve investments and cash							\$ 1,719,557.36	\$ 475,728.89	\$ 33,078.68	\$ 2,228,364.93	\$ 33,078.68

Total of matured municipal and reserve investment								\$ 2,039,573.46	\$ 33,272.96	\$ 2,072,846.42	\$ -
Total of current municipal and reserve investment and cash							\$ 2,426,148.92	\$ 234,031.95	\$ 38,421.12	\$ 2,698,601.99	\$ 38,421.12

SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 30 June 2019				
		Rates Raised for 2018-2019	\$ 2,887,938.28	
Rates Outstanding Breakdown				
Total Amount Outstanding		30-Jun-19	\$ (112,093.20)	-4%
Outstanding same time last year		30-Jun-18	\$ (103,901.48)	-4%
SUNDRY DEBTORS OUTSTANDING 30 June 2019				
Debtors Ageing Summary				
Current			\$ 42,439.50	
30 Days			\$ 62,739.14	
60 Days			\$ 389.50	
90 Days & Over			\$ 1,299.35	
Credit Balance			\$ (2,480.03)	
Total Outstanding			\$ 104,387.46	
Accounts 90 Days & Over:				
	Date	Dr No.	Comments	Amount
	17/09/2015	1066	Private Works	\$ 360.26 Debtor Cannot be located, debt will be written off in July 2019
	15/04/2016	336	Private Works	\$ 239.09 Continued emailing and posting statements and invoice and debtor will not pay account. Will be forwarded to debt collector
	1/06/2017	1261	Private Works	\$ 280.00 16/04/2019 - Client was contacted and he said he would pay account. Will be forwarded to Debt Collector
	30/08/2018	91	Domestic Rubbish Collection	\$ 242.00 Statement and Invoice resent.
	12/02/2019	77	Hire of Wongan Hills Civic Centre	\$ 130.00
	28/03/2019	1319	Email & Internet Access	\$ 3.00 Paid in July 2019
	28/03/2019	1199	Boomer Advertising	\$ 20.00 Paid in July 2019
	28/03/2019	834	Boomer Advertising	\$ 25.00 Paid in July 2019
Total			\$ 1,299.35	

9.3 WORKS AND SERVICES

9.3.1 2019/2020 RUBBER TYRE ROLLER PURCHASE

FILE REFERENCE:	
REPORT DATE:	28/07/2019
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle (MWS)
ATTACHMENTS:	Individual Pricing

PURPOSE OF REPORT:

The purpose of this report is to recommend to Council to purchase a new Rubber Tyre Roller from the recommended supplier, in accordance with the plant replacement program as outlined in the 2019/2020 Budget.

BACKGROUND:

As the Shire's proposed plant replacement program for the 2019/2020 financial year exceeds \$150,000.00 it was necessary to call individual pricing for the service.

This process was done with WALGA preferred supplier-e-Quotes which allows us to submit requirements on line.

The submissions called for a New Rubber Tyre Roller on 25th June 2019

Submission closed at 12pm Friday the 15th July 2019.

COMMENT:

Over the last three weeks we have received (4) responses for the new Rubber tyre Roller for the 2019/20 budget.

Pricing below: Purchase Budget \$170,000 exclusive of GST

	Tutt Bryant	JCB	Conplant	Westrac
	BOMAG BW 27RH	CP 2100	ART 280H	CAT CW34
Warranty	36 Months/3000Hrs	36 Months/3000Hrs	24 Months/2000Hrs	84 Months/4000Hrs
Avaliability	3-4 weeks	2-4 weeks	10-16 weeks	3 weeks
Spare Wheel	YES	YES	YES	YES
Service Kit	NO	NO	NO	YES
Free-First Service in Wongan	YES	YES	YES	YES
Trade Value at 8000 hours	\$ 45,000	\$ 39,500	N/A	\$35,000-\$50,000
Fuel	12.8	11.6	7.8	11
Weight	18450Kg	21,000Kg	24,000Kg	22,776Kg
Total Cost EX-GST	\$ 159,950	\$ 198,900	\$ 182,000	\$ 170,000
Budget	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
	\$ 10,050	-\$ 28,900	-\$ 12,000	\$ -

While Cat CW34 is not the cheapest out of the four options, you get the reliability of the CAT brand. Similar to us running all Mack truck the advantage of running the same brand machinery speaks for itself. We currently run 2 CAT 12M Grader and CAT Vibrating Roller and recently purchased Skid Steer loader. Our ability to source filters and parts from the same dealership reduces down-time and mistakes.

Also, the big stand out with the Cat CW34 is the 7year warranty

STAFF RECOMMENDATION:

We recommend the purchase of a CAT CW34 Rubber Tyre Roller

I believe the ability to deal with one dealership, rather than multiple, has a big advantage. The Cat CW34 Meets all the Shire specifications requirements

POLICY REQUIREMENTS:

- Regional Purchasing Policy – maximising opportunities for local businesses
- Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government.

LEGISLATIVE REQUIREMENTS:

The use of WALGA's "Preferred Supplier Process" exempts Local Authorities having to call tenders under the Function and General Regulations 1996 of the Local Government Act 1995.

STRATEGIC IMPLICATIONS:

This purchase complements Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no significant environmental implications.
- **Economic**
There are no significant economic implications.
- **Social**
There are no significant social implications.

FINANCIAL IMPLICATIONS:

The purchase of a Cat CW34 Rubber Tyre Roller for \$170,000 will be within budget as specified in the adopted 2019/2020 Plant Replacement Program

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That Council:

Accept the quotation from WesTrac WA Pty Ltd for the purchase of one Cat CW34 Rubber Tyre Roller with a Purchase Price of \$170,000.

9.4 HEALTH, BUILDING AND PLANNING

Nil

9.5 COMMUNITY SERVICES

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

13. CLOSURE