



**Shire of Wongan-Ballidu**



## **MINUTES**

### **ORDINARY MEETING OF COUNCIL**

**TUESDAY 27 AUGUST 2019**



## MINUTES INDEX

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	2
2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED .....	2
3. PUBLIC QUESTION TIME .....	2
4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER .....	2
5. PETITIONS AND PRESENTATIONS .....	2
6. APPLICATION/S FOR LEAVE OF ABSENCE.....	2
7. CONFIRMATION OF MINUTES .....	2
7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON .... WEDNESDAY 24 JULY 2019: .....	2
7.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON WEDNESDAY 31 JULY 2019: .....	2
8. MATTERS FOR WHICH MEETING MAY BE CLOSED.....	2
9. REPORTS OF OFFICERS AND COMMITTEES .....	3
9.1 GOVERNANCE .....	3
9.1.1 COUNCIL MEETING DATES - 2019 .....	3
9.2 ADMINISTRATION & FINANCIAL SERVICES .....	5
9.2.1 ACCOUNTS SUBMITTED .....	5
9.2.2 FINANCIAL REPORTS .....	7
9.3 WORKS AND SERVICES.....	9
9.3.1 2019/2020 BITUMEN .....	9
9.4 HEALTH, BUILDING AND PLANNING .....	12
9.5 COMMUNITY SERVICES.....	13
10. QUESTIONS FROM MEMBERS WITHOUT NOTICE.....	14
11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.....	14
12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	14
13. CLOSURE .....	14

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.00pm.

## 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

### Attendees:

Cr Peter Macnamara	Shire President
Cr Jon Hasson	Deputy Shire President
Cr Brad West	Member
Cr Mandy Stephenson	Member
Cr Eion Ganzer	Member
Cr Sue Falconer	Member
Cr Stuart Boekeman	Member

### Staff:

Alan Hart	Acting Chief Executive Officer
Paul Rawlings	Acting Deputy Chief Executive Officer
Alana Wigmore	Manager Community Services
Karl Mickle	Manager Works & Services
Melissa Marcon	Building Services Coordinator
Sharon Walls-Sermon	Personal Assistant (Minutes)
Vanessa Deetlefs	Marketing & Communications Officer

### Public:

Lesia Simpson	Deputy Principal – WHDHS
Charlotte Crossen	School Captain – WHDHS
Jack McDonnell	Student Councillor - WHDHS

## 3. PUBLIC QUESTION TIME

Nil

## 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Cr Macnamara thanked councillors who attended the presentation of the Lotterywest Grant Funding for the Sports Colocation.

Cr Macnamara also thanked Cr Hasson for his attendance at Local Government Week.

Cr Macnamara reminded all councillors that the September Ordinary Meeting of Council will be held in Cadoux on 20 September 2019.

## 5. PETITIONS AND PRESENTATIONS

Lesia Simpson, Charlotte Crossen & Jack McDonnell attended Council Meeting to present a thank you gift to the Shire in appreciation of the donation that was made to Wongan Hills District High School for high school students to participate in the Youth Day Out.

This event was planned and organised by staff at the school and funded by the Shire and was offered to all high school students to attend. A total of 44 children and 6 supervisors participated in the day and it was an enormous success. Some children have never had the opportunity to participate in anything like this and for some it was a 'first time' experience at a movie cinema and a major shopping centre so it was very well received.

**6. APPLICATION/S FOR LEAVE OF ABSENCE**

Nil

**7. CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 24 JULY 2019:**

**MOTION:** **Moved: Cr Ganzer / Seconded Cr Boekeman**

**THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 24 JULY 2019 BE CONFIRMED AS A TRUE AND CORRECT RECORD OF THE PROCEEDINGS.**

**CARRIED: 7/0  
RESOLUTION NO.: 030819**

**7.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON WEDNESDAY 31 JULY 2019:**

**MOTION:** **Moved: Cr Hasson / Seconded Cr Stephenson**

**THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON WEDNESDAY 31 JULY 2019 BE CONFIRMED AS A TRUE AND CORRECT RECORD OF THE PROCEEDINGS.**

**CARRIED: 7/0  
RESOLUTION NO.: 040819**

**8. MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil

## 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 GOVERNANCE

#### 9.1.1 COUNCIL MEETING DATES - 2019

FILE REFERENCE:	A1.2
REPORT DATE:	22 August 2019
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sharon Walls-Sermon - Personal Assistant
ATTACHMENTS:	Nil

#### **PURPOSE OF REPORT:**

That Council approves change of date for September Ordinary Meeting of Council and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995.

#### **BACKGROUND:**

The majority of Councillors have requested that advertised date of the September Ordinary Meeting of Council is amended from 27 September 2019 to 20 September 2019. Council is required to advertise the change of date.

#### **COMMENT:**

The advertised date for Council's September Ordinary Meeting was Friday 27 September 2019 and as a number of councillors are unable to attend the meeting on this date it was requested that the date of the meeting be changed to Friday 20 September 2019.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements in relation to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Regulation 12 of the Local Government (Administration) Regulations 1996 requires the public notice of Council and committee meetings.

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- ***Environment***  
There are no known environmental implications associated with this item.
- ***Economic***  
There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

**FINANCIAL IMPLICATIONS:**

There are no known financial implications in relation to this item.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOTION:**

**Moved: Cr West / Seconded Cr Ganzer**

**That Council adopts the following change of meeting date for September 2019 Ordinary Meeting of Council from Friday 27 September 2019 to Friday 20 September 2019, and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995.**

**CARRIED: 7/0  
RESOLUTION NO.: 050819**

From

DAY	DATE	TIME	MEETING	VENUE
Friday	27 September 2019	3.00pm	Ordinary	Cadoux Recreation Centre, Cadoux

To

DAY	DATE	TIME	MEETING	VENUE
Friday	20 September 2019	3.00pm	Ordinary	Cadoux Recreation Centre, Cadoux

## **9.2 ADMINISTRATION & FINANCIAL SERVICES**

### **9.2.1 ACCOUNTS SUBMITTED**

FILE REFERENCE:	F1.4
REPORT DATE:	21 August 2019
APPLICANT/PROponent:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart - Acting Chief Executive Officer
ATTACHMENTS:	July 2019

#### **PURPOSE OF REPORT:**

That the accounts as submitted be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### **➤ Environment**

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOTION:**

**Moved: Cr West / Seconded Cr Falconer**

**That the accounts submitted from 1 to 31 July 2019 totalling \$884,164.14 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**

**CARRIED: 7/0  
RESOLUTION NO.: 060819**



LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2019 TO 31 JULY 2019				
Chq/EFT	Date	Name	Description	Amount
EFT18424	03/07/2019	ANZ BANK (NETT WAGES)	Wages PPE 02.07.19	-65595.82
EFT18425	03/07/2019	AUSTRALIAN SERVICES UNION	Employee Union Fees	-25.90
EFT18426	03/07/2019	IOU SOCIAL CLUB	Employee Social Club Deductions	-220.00
EFT18428	04/07/2019	DOWERIN DISTRICT HIGH SCHOOL	Refund of Room Bond	-100.00
EFT18429	04/07/2019	AVON WASTE	Domestic & commercial collection for Wongan Hills and Ballidu townsites	-9361.93
EFT18430	04/07/2019	BOEKEMAN NOMINEES PTY LTD	JCB Backhoe Plant Repair Parts	-352.67
EFT18431	04/07/2019	LANDMARK OPERATIONS	Weed Control at WH Oval	-730.70
EFT18432	04/07/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Winc Stationery	-113.56
EFT18433	04/07/2019	OFFICEWORKS BUSINESS DIRECT	Stationery supply for CRC Administration	-498.04
EFT18434	04/07/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)		-1260.00
	26/06/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Rates Clerical Course for Shire Administration Staff	1045.00
	30/06/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Introduction to Local Government Webinar	215.00
EFT18435	04/07/2019	WCS CONCRETE	Concrete mix for kerbing	-2147.20
EFT18436	04/07/2019	WONGAN HILLS DISTRICT HIGH SCHOOL	Youth Day Out	-2541.20
EFT18437	04/07/2019	T A MATTHEWS ELECTRICAL SERVICES		-14487.00
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Power from PP building to pump shed at WHDHS - Mocardy Dam	4950.00
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Electrical work at the Community Garden	1095.00
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Servicing of air conditioner unit, check smoke detector and RCDs at U1/20 Stickland St Wongan Hills	198.00
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Servicing of air conditioner unit, check smoke detector and RCDs at U2/20 Stickland St Wongan Hills	198.00
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Servicing of air conditioner unit, check smoke detector and RCDs at U3/20 Stickland St Wongan Hills	198.00
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Servicing of air conditioner unit at 49 Quinlan St Wongan Hills	99.00
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Servicing of air conditioner unit, check smoke detector and RCDs at 27B Quinlan St Wongan Hills	500.50
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Servicing of air conditioner unit, check smoke detector and RCDs at 27A Quinlan St Wongan Hills	390.50
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Servicing of air conditioner unit, check smoke detector and RCDs at 2A Patterson St Wongan Hills	198.00
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Servicing of air conditioner unit at 14 Ellis St Wongan Hills	99.00
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Southern end of basketball court lights - Replace with LED	6000.00
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Exit light fitting at Medical Centre	374.00
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Smoke alarms at Medical Centre	187.00
EFT18438	04/07/2019	IT VISION AUSTRALIA PTY LTD		-44149.88
	28/06/2019	IT VISION AUSTRALIA PTY LTD	19/20 Tax scale update	242.00
	01/07/2019	IT VISION AUSTRALIA PTY LTD	2019/20 Renew Synergy Soft & Annual Licence	43907.88
EFT18439	04/07/2019	ABITARE PTY LTD	Payment for Gravel	-2634.00
EFT18440	04/07/2019	SUNNY SIGN COMPANY PTY LTD	Kulguddering East Road Post Holes - UV	-154.00
EFT18441	04/07/2019	RBC RURAL	Meter plan Charge Colour and Black for Shire Administration Photocopier	-791.33
EFT18442	04/07/2019	TRUCK CENTRE (WA) PTY LTD	Diagnostic repairs, ABS sensor , PTO, exhaust lagging. as per Estimate 2203333 - Mack Truck PTK34	-3108.92
EFT18443	04/07/2019	TOLL IPEC PTY LTD	Freight charges ex Major Motor (Insurance Claim)	-31.90
EFT18444	04/07/2019	LGIS RISK MANAGEMENT	RRC Programme 2nd Instalment 2018/19	-4882.90
EFT18445	04/07/2019	MCG ARCHITECTS PTY LTD	Administration for Recreation Complex Renovations by Director and Architect	-9625.00
EFT18446	04/07/2019	MCLEODS BARRISTERS & SOLICITORS	Legal Fees for 7 Alpha Street, Ballidu Bush Fire Act Prosecution (Stevens)	-1038.29
EFT18447	04/07/2019	WHEATBELT SIGNS	Window decal at Wongan Bakery & Cafe (Insurance claim)	-363.00
EFT18448	04/07/2019	BRYAN RURAL SERVICE		-10109.00
	26/06/2019	BRYAN RURAL SERVICE	Barrier Treatment - Museum	3300.00
	26/06/2019	BRYAN RURAL SERVICE	Gutter cleaning at various locations	3146.00
	26/06/2019	BRYAN RURAL SERVICE	Termite inspection & treatment if required at various locations	3663.00
EFT18449	04/07/2019	JAIME HANSON	2018/19 uniform reimbursement	-110.00
EFT18450	04/07/2019	HDJ CONTRACTING	Cleaning of the CRC Building and Allied Health side of Medical Centre from Mon 17/9/19 to Fri 28/9/19	-1155.00
EFT18451	04/07/2019	BP AUSTRALIA	Fuel Supply for June 2019	-340.53
EFT18452	04/07/2019	MARKET CREATIONS PTY LTD		-1601.18
	27/06/2019	MARKET CREATIONS PTY LTD	Office 365	995.96

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2019 TO 31 JULY 2019				
	27/06/2019	MARKET CREATIONS PTY LTD	Manage back up licenses	445.72
	27/06/2019	MARKET CREATIONS PTY LTD	5 x office 365 licenses	159.50
EFT18453	04/07/2019	NEWINS FAMILY TRUST		-1276.00
	28/06/2019	NEWINS FAMILY TRUST	Cleaning of toilets and kitchen at CRC Offices	154.00
	28/06/2019	NEWINS FAMILY TRUST	Carpet cleaning CRC Function Room & Small Offices	539.00
	28/06/2019	NEWINS FAMILY TRUST	Carpet cleaning at the CRC Administration	308.00
	01/07/2019	NEWINS FAMILY TRUST	Carpet cleaning Allied Health Side of Medical Centre	275.00
EFT18454	04/07/2019	HENDOS PLUMBING & GAS SERVICES	Repair water cooler at the Depot	-176.00
EFT18455	04/07/2019	FEGAN BUILDING SURVEYING		-1089.00
	31/05/2019	FEGAN BUILDING SURVEYING	Building surveying	544.50
	28/06/2019	FEGAN BUILDING SURVEYING	Building surveying	544.50
EFT18456	04/07/2019	RURAL RANGER SERVICES	Ranger Services 11/06/19-22/06/19	-800.00
EFT18457	04/07/2019	YOSHI HIRO INOUE	Pre Employment for CRC Trainee	-154.00
EFT18458	04/07/2019	FREARSON WELDING SERVICES	Supply and install camlock manifold for standpipes at all standpipes	-12878.90
EFT18459	04/07/2019	RE EWEN		-3905.00
	28/06/2019	RE EWEN	Removal & replacement of brickwork above lesser hall (Civic Centre)	385.00
	28/06/2019	RE EWEN	Building repairs - Museum	3520.00
EFT18460	04/07/2019	ALAN HART	Refund for IPA membership renewal	-1167.59
EFT18461	04/07/2019	FIVE STAR BUSINESS & INNOVATION		-2129.66
	31/05/2019	FIVE STAR BUSINESS & INNOVATION	Admin and postage fee for the supply of toner for CRC	13.50
	24/06/2019	FIVE STAR BUSINESS & INNOVATION	Admin and postage fee for the supply of toner for CRC	12.16
	28/06/2019	FIVE STAR BUSINESS & INNOVATION	Meter reading for the CRC photocopier	2104.00
EFT18462	04/07/2019	WINC AUSTRALIA PTY LTD	Stationery for Shire Administration Office	-231.10
EFT18463	04/07/2019	RICOH FINANCE	Shire Administration Photocopier Lease	-276.96
EFT18464	04/07/2019	JOELECTRICS		-10283.82
	25/06/2019	JOELECTRICS	Upgrade of RCDs, light replacement and miscellaneous electrical work at the Civic Centre projector room	4144.67
	25/06/2019	JOELECTRICS	Upgrade of RCDs, light replacement and miscellaneous electrical work at the Civic Centre	147.20
	25/06/2019	JOELECTRICS	Upgrade of RCDs, light replacement and miscellaneous electrical work at the Civic Centre	1395.31
	25/06/2019	JOELECTRICS	Upgrade of RCDs, light replacement and miscellaneous electrical work at the Civic Centre	4596.64
EFT18465	04/07/2019	NINTEX PTY LTD	Promap Standard package - 100 processes includes onboarding - onsite	-16126.00
EFT18466	04/07/2019	SCORPION TRAINING SOLUTIONS	Delivery of 5 Day Health & Safety Representative Course - September 2019	-7975.00
EFT18467	04/07/2019	M2 TECHNOLOGY GROUP PTY LTD	M2 On Hold Custom 4VSA 1st year of Voice Service Agreement for TIPT phone system	-1452.00
EFT18468	05/07/2019	T A MATTHEWS ELECTRICAL SERVICES		-3460.07
	31/05/2019	T A MATTHEWS ELECTRICAL SERVICES	Electrical Work for pumps at Mocardy Dam	1973.95
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Change out oven at 30 Wandoo Crescent Wongan Hills	109.73
	24/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Change out stove at 49 Quinlan St Wongan Hills	156.75
	30/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Service evaporative air conditioner unit, check smoke alarm and RCD's at 2A Patterson St Wongan Hills	198.00
	30/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Supply & install kitchen downlights at 7 Wandoo Crescent Wongan Hills	372.64
	30/06/2019	T A MATTHEWS ELECTRICAL SERVICES	Replace small fluoro light in kitchen at 49 Quinlan St Wongan Hills	192.50
	30/06/2019	T A MATTHEWS ELECTRICAL SERVICES		456.50
EFT18469	05/07/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 147 Interest payment	-5406.52
EFT18470	05/07/2019	ABITARE PTY LTD	Gravel reimbursement	-6380.00
	05/07/2019	MARKETFORCE PRODUCTIONS	Advertisement for Marketing & Communications Officer	-208.64
EFT18472	05/07/2019	WONGAN HILLS HOTEL	Supply refreshments for June Council Meeting	-177.09
EFT18473	05/07/2019	T.J. & J.B. ANDREWS	Fencing Hospital Road CD195	-5533.00
EFT18474	15/07/2019	FEATHERSTONE ROOFING & BUILDING SERVICES		-16499.99
	15/07/2019	FEATHERSTONE ROOFING & BUILDING SERVICES	Deposit only - Install new roofing to part of administration building	6999.99
	15/07/2019	FEATHERSTONE ROOFING & BUILDING SERVICES	Deposit only - remove & replace roof sheet on south side of basketball courts	4000.00
	15/07/2019	FEATHERSTONE ROOFING & BUILDING SERVICES	Deposit only - Maintenance repair to CRC complex roof	5500.00
EFT18475	17/07/2019	ANZ BANK (NETT WAGES)	Wages PPE 16.07.19	-69732.83
EFT18476	17/07/2019	AUSTRALIAN SERVICES UNION	Employee Union Fees	-25.90
EFT18477	17/07/2019	IOU SOCIAL CLUB	Employee Social Club Deductions	-220.00
EFT18478	01/07/2019	WESTNET PTY LTD	Internet account for June 2019	-610.20
EFT18510	19/07/2019	JASON SIGNMAKERS	No motorbike signs - Koralling St	-118.80
EFT18511	19/07/2019	JR & A HERSEY PTY LTD	3 Box's of Line marking paint for Waddington Rd A0199	-772.20
EFT18512	19/07/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Jason Sign makers for Motor Bike sign	-52.44
EFT18513	19/07/2019	OFFICEWORKS BUSINESS DIRECT	A3 paper for Boomer for CRC Administration	-305.35

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2019 TO 31 JULY 2019				
	19/07/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	2019/20 being for: Association Membership, Council Connect, Governance Service and Salary & Workforce Survey	-25584.21
EFT18515	19/07/2019	WESTRAC EQUIPMENT PTY LTD	various parts for grader PG16 & Loader PSS1	-235.05
EFT18516	19/07/2019	C FOLLETT & CO	Repair to standpipe on Depot Road	-53.90
EFT18517	19/07/2019	IT VISION AUSTRALIA PTY LTD	CPM financial reporting, annual subscription, 2 licences	-5464.80
EFT18518	19/07/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA		-1062.00
	08/07/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2019/20 Membership for Stuart Taylor	531.00
	08/07/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2019/20 Membership for Alan Hart	531.00
EFT18519	19/07/2019	WONGAN HILLS YOUTH & COMMUNITY DEVELOPMENT GROUP	bags of rags for Backhoe PBH3	-30.00
EFT18520	19/07/2019	CANNON HYGIENE AUSTRALIA PTY LTD	2 Sharps Disposal Service (13 visits pa) at Wongan Hills Medical Centre	-303.04
EFT18521	19/07/2019	IT VISION USER GROUP INC.	2019/20 Membership Subscriptions	-748.00
EFT18522	19/07/2019	LOCAL HEALTH AUTHORITIES ANALYTICAL COMM.	2019/20 Analytical Services	-509.30
EFT18523	19/07/2019	METAL ARTWORK CREATIONS	4 x staff name badges for CRC Administration	-48.84
EFT18524	19/07/2019	CONCEPT MEDIA	Shire Astrotourism Advert: Have a Go News July Edition	-324.50
EFT18525	19/07/2019	STUART TAYLOR	pay allowance to the CEO in lieu of a base salary pay increase	-3000.00
EFT18526	19/07/2019	MCG ARCHITECTS PTY LTD	Contract Administration Wongan Hills Recreation Complex	-4455.00
EFT18527	19/07/2019	TKB MECHANICAL	Battery for Hilux PUT73	-199.57
EFT18528	19/07/2019	WONGAN HILLS ELECTRICAL & GAS	Supply Panasonic RF-2400DGN-S for Wongan Hills Medical Centre	-59.95
EFT18529	19/07/2019	DAVE WATSON CONTRACTING PTY.LTD	Lower 2 River Gums at Golf Course to 3m, chip green waste and leave logs. Remove gimlet stump at IGA	-1320.00
EFT18530	19/07/2019	HDJ CONTRACTING	Cleaning of the CRC Building from 01/7/19 to 12/7/19	-1155.00
EFT18531	19/07/2019	FEGAN BUILDING SURVEYING	Building Surveying	-544.50
EFT18532	19/07/2019	CENTRAL REGIONAL TAFE	Textbooks & Resources for Cert III Business Traineeship - CRC	-350.89
EFT18533	19/07/2019	FIVE STAR BUSINESS & INNOVATION		-192.70
	08/07/2019	FIVE STAR BUSINESS & INNOVATION	Admin/postage charge for the supply of 2 x toners for CRC Administration	27.00
	10/07/2019	FIVE STAR BUSINESS & INNOVATION	Supply staples for CRC Photocopier, postage included	152.20
	15/07/2019	FIVE STAR BUSINESS & INNOVATION	Admin/postage charge for the supply of black toner for CRC Administration	13.50
EFT18534	19/07/2019	WINC AUSTRALIA PTY LTD		-713.61
	01/07/2019	WINC AUSTRALIA PTY LTD	Supply 2 x Kyocera black toners for Shire Administration Office	155.17
	02/07/2019	WINC AUSTRALIA PTY LTD	Supply ink cartridges for Shire Administration Office	337.73
	09/07/2019	WINC AUSTRALIA PTY LTD	Supply cannon ink for works supervisor printer	62.72
	09/07/2019	WINC AUSTRALIA PTY LTD	Stationery order for Shire Administration Office	137.73
	12/07/2019	WINC AUSTRALIA PTY LTD	financial tabs for Shire Administration Office	20.26
EFT18535	19/07/2019	RYLAN CONCRETE	Kerbing for units for Wongan Hills & Ballidu	-3300.00
EFT18536	19/07/2019	GLEEMAN TRUCK PARTS P/L	Trailer parts for PTRL26	-157.52
EFT18537	19/07/2019	AIRPORT LIGHTING SPECIALISTS	500 x primary cables for Airport Lighting Replacement	-2200.00
EFT18538	19/07/2019	SOUTHERN CROSS CARPET DRY CLEANERS	Full house carpet clean prior to renting - 11 Wandoo Crescent Wongan Hills	-280.00
EFT18539	19/07/2019	FIRM CONSTRUCTION PTY LTD	PC1: Works completed as at the 11/7/19	-90554.31
EFT18540	08/07/2019	ANZ CORPORATE CREDIT CARD	CRC injet paper, advertising, CEO Uniform supply, SSL certificate, subscriptions, Wongan Hills Hotel	-4463.57
EFT18548	26/07/2019	OFFICEWORKS BUSINESS DIRECT		-53.73
	23/07/2019	OFFICEWORKS BUSINESS DIRECT	back order of stationery for shire Administration	0.99
	23/07/2019	OFFICEWORKS BUSINESS DIRECT	Stationery for CRC (Fully Recoverable receipt 54307)	52.74
EFT18549	26/07/2019	WALLIS COMPUTER SOLUTIONS	Configuration of Laptop for MCO	-440.00
EFT18550	26/07/2019	G R & N W WALTON	Supply and install aerial to 2/20 Stickland street Wongan Hills	-613.80
EFT18551	26/07/2019	WESFARMERS KLEENHEAT GAS PTY LTD	2 x Cylinder service charge for 42 Mitchell St Wongan Hills	-79.20
EFT18552	26/07/2019	WONGAN ARTS SOCIETY	2019-2020 Annual Council Donation/Subsidy	-3000.00
EFT18553	26/07/2019	LGIS LIABILITY	2019/20 Instalment One - Liability Insurance	-21782.11
EFT18554	26/07/2019	LGIS WORKCARE		-47886.05
	05/07/2019	LGIS WORKCARE	2019/20 Liability Insurance	33383.37
	05/07/2019	LGIS WORKCARE	2019/20 Crime Insurance	1153.08
	05/07/2019	LGIS WORKCARE	2019/20 Bushfire Insurance	13349.60
EFT18555	26/07/2019	LGIS INSURANCE BROKING	2019/20 Salary continuance Insurance	-15374.10
	01/07/2019	LGIS INSURANCE BROKING	2019/20 Management Liability	7303.32
	01/07/2019	LGIS INSURANCE BROKING	2019/20 Travel Insurance	825.00
	01/07/2019	LGIS INSURANCE BROKING	2019/20 Salary continuance Insurance	4798.28
	01/07/2019	LGIS INSURANCE BROKING	2019/20 Personal Accident Insurance	467.50
	01/07/2019	LGIS INSURANCE BROKING	2019/20 Marine Cargo Insurance	220.00

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2019 TO 31 JULY 2019				
	01/07/2019	LGIS INSURANCE BROKING	2019/20 Journey Insurance	110.00
	01/07/2019	LGIS INSURANCE BROKING	2019/20 Cyber Liability Insurance	1650.00
EFT18556	26/07/2019	LGIS PROPERTY	2019/20 Property Insurance	-52699.43
EFT18557	26/07/2019	RBC RURAL	Meter plan Charge for Shire Administration Photocopier	-736.79
EFT18558	26/07/2019	ABBOTT AUTO ELECTRICS		-304.04
EFT18559	26/07/2019	TOLL IPEC PTY LTD	Freight charges ex LISWA for CRC Library	-52.75
	07/07/2019	TOLL IPEC PTY LTD	Freight charges ex Westrac	13.09
	21/07/2019	TOLL IPEC PTY LTD	Supply E-Stop switch for Mack Truck PTK33	39.66
EFT18560	26/07/2019	MOLONEY ASSET MANAGEMENT SYSTEMS	Moloney Asset Management System 2019/20 year	-440.00
EFT18561	26/07/2019	INDUSTRIAL AUTOMATION GROUP - WATERMAN IRRIGATION	Repair damaged solar panel on Standpipe at Depot Road, Wongan Hills.	-1798.50
EFT18562	26/07/2019	WONGAN HILLS BAKERY AND CAFE	Provide Morning Tea for Lottery west Grant Presentation	-220.90
EFT18563	26/07/2019	WONGAN HILLS ELECTRICAL & GAS		-290.00
	23/07/2019	WONGAN HILLS ELECTRICAL & GAS	Gas for 2A Patterson Street Wongan Hills	145.00
	25/07/2019	WONGAN HILLS ELECTRICAL & GAS	Gas for 30 Wandoo Crescent Wongan Hills	145.00
EFT18564	26/07/2019	T-QUIP	Sharpen 5 x Ransome Blades Freight included - Mower PMOW8	-1894.25
EFT18565	26/07/2019	NEWINS FAMILY TRUST	Managing of Wongan Hills Refuse Site from 1st July to 31st July 2019	-5951.00
EFT18566	26/07/2019	HENDOS PLUMBING & GAS SERVICES		-2735.70
	18/07/2019	HENDOS PLUMBING & GAS SERVICES	Replace hot water system valve at 31B Quinlan St Wongan Hills	192.50
	18/07/2019	HENDOS PLUMBING & GAS SERVICES	Test and report 10 x back flow devices within Wongan Hills and Ballidu townsites.	2543.20
EFT18567	26/07/2019	LYNETTE HOOD	Laundrying / Ironing of CRC Tablecloths	-42.00
EFT18568	26/07/2019	RURAL RANGER SERVICES	Rural Ranger Services from 10/7/19 to 19/7/19	-800.00
EFT18569	26/07/2019	FIVE STAR BUSINESS & INNOVATION		-40.50
	01/07/2019	FIVE STAR BUSINESS & INNOVATION	Administration/postage fee for the supply of black toner for CRC Administration	13.50
	24/07/2019	FIVE STAR BUSINESS & INNOVATION	Administration/Postage fee for the supply of Cyan & Yellow Toners - CRC Administration	27.00
EFT18570	26/07/2019	KYLIE NEAVES	EHO & Public Health Services 24/7/19 & 25/7/19	-1040.00
EFT18571	26/07/2019	WINC AUSTRALIA PTY LTD	Supply Canon Ink Cartridge for Works Supervisor Office	-30.04
EFT18572	26/07/2019	JB HI-FI GROUP PTY LTD	Supply Microsoft Surface GO 64GB for CRC Administration	-1032.79
EFT18573	26/07/2019	STARGAZERS CLUB WA	2019-2020 Astrotourism Town WA Subscription	-4500.00
EFT18574	26/07/2019	AVON PAPER SHRED	pickup and shred 78 archive boxes from the Depot House Archive Storage" at 100 Ninan Road	-1298.40
EFT18575	26/07/2019	WONGAN HILLS ELECTRICAL & GAS	Gas bottle for 30 Wandoo Crescent Wongan Hills	-145.00
EFT18576	26/07/2019	AVIVO LIVE LIFE INC	Refund for the overpayment of debtor invoice 10359	-40.70
EFT18577	26/07/2019	TEAGAN BENJAFIELD	TRELIS Training reimbursement for meals and mileage	-523.13
EFT18578	31/07/2019	ANZ BANK (NETT WAGES)	Wages PPE 30.07.19	-71929.76
EFT18579	31/07/2019	AUSTRALIAN SERVICES UNION	Employee Union Fees	-25.90
EFT18580	31/07/2019	IOU SOCIAL CLUB	Employee Social Club Deductions	-220.00
EFT18581	31/07/2019	DEPARTMENT OF TRANSPORT	DPI payment for July 2019	-74522.15
EFT18610	10/07/2019	SHERIFF'S OFFICE	Lodgement fee for registering 1 unpaid infringement - FER6019935	-70.00
EFT18611	18/07/2019	DE LAGE LANDEN PTY LTD	July Payment for the lease of CRC Photocopier - Contract #120-0240238-001	-557.70
21383	04/07/2019	WATER CORPORATION	Mocardy Dam Property Rental Charges Water Consumption	-691.57
21384	04/07/2019	CITY OF BELMONT	Reimbursement Long Service Leave	-8934.49
21390	19/07/2019	WATER CORPORATION		-870.72
	10/07/2019	WATER CORPORATION	Water rates for Wongan Hills aerodrome (credit applied to account)	1.72
	12/07/2019	WATER CORPORATION	Water consumption for Alpha Park Ballidu	291.41
	12/07/2019	WATER CORPORATION	Water rates for Bunyip Park Ballidu	116.56
	12/07/2019	WATER CORPORATION	Water rates for Ballidu Standpipe	219.83
	12/07/2019	WATER CORPORATION	Water rates & Consumption for Ballidu Hall	241.20
21391	19/07/2019	SYNERGY		-7203.00
	02/07/2019	SYNERGY	Electricity consumption for Street Lighting in Wongan Hills	4222.20
	05/07/2019	SYNERGY	Electricity consumption for Wongan Hills Swimming Pool	216.60
	05/07/2019	SYNERGY	Electricity consumption for CRC Building, GST	490.05
	08/07/2019	SYNERGY	Electricity consumption for Cadoux Toilets	113.55
	08/07/2019	SYNERGY	Electricity consumption for Cadoux Fire Shed	117.70
	09/07/2019	SYNERGY	Electricity consumption for Alpha Park Ballidu, GST	226.15
	09/07/2019	SYNERGY	Electricity consumption for 151 Ninan St Wongan Hills	63.10
	10/07/2019	SYNERGY	Electricity consumption for TV Retransmission Tower	655.35

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2019 TO 31 JULY 2019				
	10/07/2019	SYNERGY	Electricity consumption for Quinlan St Gardens Wongan Hills	65.20
	10/07/2019	SYNERGY	Electricity consumption for Shire Administration Office	702.15
	11/07/2019	SYNERGY	Electricity consumption for CRC Building	108.10
	11/07/2019	SYNERGY	Electricity consumption for 42 Mitchell St Wongan Hills	98.70
	12/07/2019	SYNERGY	Electricity consumption for Ballidu Hall	124.15
21392	24/07/2019	VERITY JAYNE WHITESD	Gratuity Payment for the completion of Traineeship	-50.43
21393	26/07/2019	SYNERGY		-3862.40
	09/07/2019	SYNERGY	Electricity consumption for Depot Office	652.80
	09/07/2019	SYNERGY	Electricity consumption for 30 Wandoo Crescent Wongan Hills	372.70
	09/07/2019	SYNERGY	Electricity consumption for 11 Wandoo Crescent Wongan Hills	100.65
	09/07/2019	SYNERGY	Electricity consumption for 2A Patterson St Wongan Hills	64.60
	09/07/2019	SYNERGY	Electricity consumption for Wongan Hills Aerodrome	267.90
	10/07/2019	SYNERGY	Electricity consumption for 27D Quinlan St Wongan Hills	66.40
	10/07/2019	SYNERGY	Electricity consumption for Parks and Gardens Fenton Place Wongan Hills	135.80
	10/07/2019	SYNERGY	Electricity consumption for Wongan Hills Civic Centre	521.40
	10/07/2019	SYNERGY	Electricity consumption for 27A Quinlan St Wongan Hills	69.25
	10/07/2019	SYNERGY	Electricity consumption for Parks & Gardens Coomer St Wongan Hills	674.85
	11/07/2019	SYNERGY	Electricity consumption for Wongan Hills Museum	201.65
	18/07/2019	SYNERGY	Electricity consumption for Railway Dam Wongan Hills	106.75
	23/07/2019	SYNERGY	Electricity consumption for Community Gardens, GST	627.65
21394	26/07/2019	DAVID SCURR	Rates refund for 18/19	-531.24
21395	31/07/2019	WATER CORPORATION		-18613.40
	01/07/2019	WATER CORPORATION	Water rates for Standpipe at Summers East Road Grass V Ballidu	88.72
	16/07/2019	WATER CORPORATION	Water consumption for Park at Fenton St Wongan Hills	243.26
	16/07/2019	WATER CORPORATION	Water rates for Elizabeth Telfer Centre 5 Johnston St Wongan Hills	89.45
	16/07/2019	WATER CORPORATION	Water rates for Masonic Lodge 16 Mitchell St Wongan Hills	87.37
	16/07/2019	WATER CORPORATION	Water rates & consumption for Wongan Hills Medical Centre	183.84
	16/07/2019	WATER CORPORATION	Water rates & consumption for 42 Mitchell St Wongan Hills	253.20
	16/07/2019	WATER CORPORATION	Water rates & consumption for Wongan Hills Museum	89.73
	16/07/2019	WATER CORPORATION	Water rates for 16 Moore St Wongan Hills	247.85
	16/07/2019	WATER CORPORATION	Water rates for 2A Patterson St Wongan Hills	247.85
	16/07/2019	WATER CORPORATION	Water rates for 2B Patterson St Wongan Hills	247.85
	16/07/2019	WATER CORPORATION	Water rates & consumption for 27A Quinlan St Wongan Hills	249.63
	16/07/2019	WATER CORPORATION	Water rates for 27C Quinlan St Wongan Hills	247.85
	16/07/2019	WATER CORPORATION	Water rates for 27B Quinlan St Wongan Hills	247.85
	16/07/2019	WATER CORPORATION	Water rates for 27D Quinlan St Wongan Hills	247.85
	16/07/2019	WATER CORPORATION	Water rates for Unit 31A Quinlan St Wongan Hills	247.85
	16/07/2019	WATER CORPORATION	Water rates & consumption for 31B Quinlan St Wongan Hills	271.60
	16/07/2019	WATER CORPORATION	Water rates & consumption for 49 Quinlan St Wongan Hills	252.60
	16/07/2019	WATER CORPORATION	Water consumption & rates for Shire Administration Office	644.50
	16/07/2019	WATER CORPORATION	Water rates & consumption for Wongan Hills Civic Centre	826.53
	16/07/2019	WATER CORPORATION	Water consumption & rates for Unit A-D 27 Quinlan St Wongan Hills	371.52
	16/07/2019	WATER CORPORATION	Water rates & consumption for U1, 2 & 3 /20 Stickland St Wongan Hills	715.69
	16/07/2019	WATER CORPORATION	Water rates for Cubbyhouse at 3 Stickland St Wongan Hills	148.71
	16/07/2019	WATER CORPORATION	Annual charge for trade waste permit at CRC Building	341.26
	16/07/2019	WATER CORPORATION	Annual charge for trade waste permit for Wongan Hills Civic Centre	341.26
	16/07/2019	WATER CORPORATION	Water rates & consumption for 8 Ellis St Wongan Hills	943.31
	16/07/2019	WATER CORPORATION	Water consumption & rates for Park at Fenton Place Wongan Hills	480.66
	16/07/2019	WATER CORPORATION	Water consumption & rates for 14 Ellis St Wongan Hills	673.76
	17/07/2019	WATER CORPORATION	Water consumption & rates for Standpipe at Depot Road Wongan Hills (593KI)	1790.71

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2019 TO 31 JULY 2019				
	17/07/2019	WATER CORPORATION	Water consumption for Wongan Hills Swimming Pool Complex	3760.46
	17/07/2019	WATER CORPORATION	Water consumption for median strip opp Fenton Pl Wongan Hills	466.26
	17/07/2019	WATER CORPORATION	Water consumption & rates for 11 Wandoo Crescent Wongan Hills	390.14
	17/07/2019	WATER CORPORATION	Water consumption for Wongan Hills Cemetery	230.59
	17/07/2019	WATER CORPORATION	Water rates for 151 Ninan St Wongan Hills	44.78
	17/07/2019	WATER CORPORATION	Water consumption for Wongan Hills Recreation Complex	68.42
	17/07/2019	WATER CORPORATION	Water consumption for Park at Ninan St Wongan Hills	10.14
	17/07/2019	WATER CORPORATION	Water consumption & rates for CRC Building	354.97
	17/07/2019	WATER CORPORATION	Water rates & consumption for Shire Depot Office	662.88
	17/07/2019	WATER CORPORATION	Water rates for 1 Commercial St Wongan Hills	107.82
	17/07/2019	WATER CORPORATION	Water rates for amenities at CRC Building	46.08
	17/07/2019	WATER CORPORATION	Water rates for 162 Danubin St Wongan Hills	44.78
	17/07/2019	WATER CORPORATION	Water rates for 14 Shields Cr Wongan Hills	247.85
	17/07/2019	WATER CORPORATION	Water consumption & rates for 7 Wandoo Crescent Wongan Hills	421.76
	17/07/2019	WATER CORPORATION	Water consumption & rates for 30 Wandoo Crescent Wongan Hills	458.65
	18/07/2019	WATER CORPORATION	Water consumption Park at King St Koorda Buntine	114.03
	18/07/2019	WATER CORPORATION	Water consumption & rates for standpipe at Cadoux Standpipe	333.66
	23/07/2019	WATER CORPORATION	Water consumption for standpipe at Davies Rd Koorda-Buntine	27.87
DD9433.1	02/07/2019	WALGS SUPERANNUATION PLAN	Employee Superannuation	-6987.63
DD9433.2	02/07/2019	AUSTRALIAN SUPER	Payroll deductions	-940.64
DD9433.3	02/07/2019	BT SUPER FOR LIFE	Payroll deductions	-226.71
DD9433.4	02/07/2019	CBUS SUPER	Payroll deductions	-366.83
DD9433.5	02/07/2019	HESTA SUPER FUND	Payroll deductions	-217.00
DD9433.6	02/07/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-573.75
DD9433.7	02/07/2019	PRIME SUPER	Superannuation contributions	-923.39
DD9433.8	02/07/2019	REST SUPERANNUATION	Superannuation contributions	-350.04
DD9433.9	02/07/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-234.82
DD9451.1	16/07/2019	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7210.43
DD9451.2	16/07/2019	AUSTRALIAN SUPER	Payroll deductions	-1084.03
DD9451.3	16/07/2019	BT SUPER FOR LIFE	Payroll deductions	-258.75
DD9451.4	16/07/2019	CBUS SUPER	Payroll deductions	-401.91
DD9451.5	16/07/2019	ASGARD SUPERANNUATION	Superannuation contributions	-132.76
DD9451.6	16/07/2019	HESTA SUPER FUND	Payroll deductions	-319.30
DD9451.7	16/07/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-592.50
DD9451.8	16/07/2019	PRIME SUPER	Superannuation contributions	-1017.84
DD9451.9	16/07/2019	REST SUPERANNUATION	Superannuation contributions	-475.91
DD9481.1	30/07/2019	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7342.65
DD9481.2	30/07/2019	AUSTRALIAN SUPER	Payroll deductions	-1110.17
DD9481.3	30/07/2019	BT SUPER FOR LIFE	Payroll deductions	-400.20
DD9481.4	30/07/2019	CBUS SUPER	Payroll deductions	-402.33
DD9481.5	30/07/2019	ASGARD SUPERANNUATION	Superannuation contributions	-125.04
DD9481.6	30/07/2019	HESTA SUPER FUND	Payroll deductions	-379.78
DD9481.7	30/07/2019	CA & TE LEE SUPERANNUATION FUND	Superannuation contributions	-182.88
DD9481.8	30/07/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-592.50
DD9481.9	30/07/2019	PRIME SUPER	Superannuation contributions	-1016.56
DD9433.10	02/07/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-209.87
DD9433.11	02/07/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-92.87
DD9433.12	02/07/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-64.22
DD9451.10	16/07/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-249.53
DD9451.11	16/07/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-224.48
DD9451.12	16/07/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-103.35
DD9451.13	16/07/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-66.15
DD9481.10	30/07/2019	REST SUPERANNUATION	Superannuation contributions	-457.15
DD9481.11	30/07/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-249.49
DD9481.12	30/07/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-229.86
DD9481.13	30/07/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-93.73
DD9481.14	30/07/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-66.15

Municipal	809541.99
Trust	74622.15
<b>TOTAL</b>	<b>884164.14</b>
Recoverable	21839.68
Partially Recoverable	

## 9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	22 August 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart - Acting Chief Executive Officer
ATTACHMENTS:	Financial Reports

### PURPOSE OF REPORT:

That the following statements and reports for the month ended July 2019 be received:

### BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### COMMENT:

Refer to attachment.

## **POLICY REQUIREMENTS:**

Council Policy 4.8 - Monthly Financial Reporting Requirements

## **LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

## **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposals.
- **Economic**  
There are no known environmental implications associated with the proposals.
- **Social**  
There are no known environmental implications associated with the proposals.

## **FINANCIAL IMPLICATIONS:**

The financial reports for the period ending April 2018 are attached to the Council agenda.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

## **MOTION:**

**Moved: Cr Hasson / Seconded Cr West**

**That the following Statements and reports for the month ended July 2019 be received:**

- **Monthly Statements as follows;**
  - a. **Statement of Financial Activity (by Nature and Type)** FM Regs 34
  - b. **Statement of Operating Activities by Programme/Activity (Summary)** FM Regs 34
  - c. **Statement of Net Current Assets (NCA)** FM Regs 34
  - d. **Rate setting statement** Discretionary
  - e. **Disposal of Assets** Discretionary
  - f. **Rates Outstanding Report** Discretionary
  - g. **Debtors Outstanding Report** Discretionary
  - h. **Bank Reconciliation Report** Discretionary
  - i. **Investment Report** Discretionary
  - j. **Reserve Account Balances Report** Discretionary
  - k. **Loans Schedule** Discretionary

**CARRIED: 7/0  
RESOLUTION NO.: 070819**



**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 JULY 2019**

	Approved Budget 2019- 2020	Current Budget 2019-2020	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
<b><u>INCOME</u></b>							
Rates	(2,963,588)	(2,963,588)	(833)	-		100.0%	x
Grants Operating, Subsidies & Contributions	(1,718,005)	(1,718,005)	(319,467)	(261,035)		18.3%	x
Non Operating Grants, Subsidies & Contributio	(1,802,087)	(1,802,087)	(388,624)	(280,486)		27.8%	x
Fees & Charges & Service Charges	(621,882)	(621,882)	(33,122)	(24,668)		25.5%	x
Other Revenue	(149,065)	(149,065)	(11,244)	(10,892)		3.1%	✓
Interest	(88,000)	(88,000)	(2,541)	(2,763)		(8.7%)	✓
Profit on sale of Assets	-	-	-	-		0.0%	✓
<b>a: TOTAL INCOME</b>	<b>(7,342,627)</b>	<b>(7,342,627)</b>	<b>(755,831)</b>	<b>(579,845)</b>			
<b><u>OPERATING EXPENSES</u></b>							
Employee Costs	2,431,654	2,431,654	201,494	300,743		(49.3%)	x
Materials & Contracts	1,621,762	1,621,762	132,062	70,122		46.9%	x
Utilities (Gas, Electricity) etc.	378,968	378,968	31,516	31,489		0.1%	✓
Interest	64,826	64,826	1,071	1,144	11	(6.8%)	✓
Insurance	241,310	241,310	20,072	94,871		(372.7%)	x
Other General	233,312	233,312	53,807	52,698		2.1%	✓
Loss on Asset Disposals	67,129	67,129	-	-		0.0%	✓
Depreciation	2,352,950	2,352,950	196,058	-		100.0%	x
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,391,910</b>	<b>7,391,910</b>	<b>636,080</b>	<b>551,068</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>49,283</b>	<b>49,283</b>	<b>(119,751)</b>	<b>(28,777)</b>			
<b><u>CAPITAL EXPENSES</u></b>							
Land & Buildings	4,449,780	4,449,780	370,048	273,187		26.2%	x
Furniture & Equipment	-	-	-	-		0.0%	✓
Motor Vehicles	90,000	90,000	-	-		0.0%	✓
Plant	555,000	555,000	-	-		0.0%	✓
Infrastructure Other	30,500	30,500	-	1,795		0.0%	✓
Infrastructure Roads	2,117,372	2,117,372	176,387	53,585		69.6%	x
<b>d: TOTAL CAPITAL</b>	<b>7,242,652</b>	<b>7,242,652</b>	<b>546,435</b>	<b>328,566</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>7,291,935</b>	<b>7,291,935</b>	<b>426,684</b>	<b>299,789</b>			
<b><u>ADJUST - NON CASH ITEMS</u></b>							
Depreciation	(2,352,950)	(2,352,950)	(196,058)	-			
Accruals and Adjustments	-	-	-	1,135			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(67,129)	(67,129)	-	-	6		
<b><u>FINANCING ACTIVITIES</u></b>							
Proceeds from Sale of Assets	(103,000)	(103,000)	-	-	6		
Transfer from reserves	(1,109,883)	(1,109,883)	(1,109,883)	-	10		
Transfer to reserves	244,000	244,000	244,000	-	10		
Interest paid to reserves	25,519	25,519	2,140	808	10		
Net Movement in LSL Reserve	-	-	-	(29)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(2,000,000)	(2,000,000)	-	-			
Loan principal repayment	146,198	146,198	-	4,262	11		
Loan to SSL Parties	-	-	-	-			
SSL Principal Reimbursements	(71,793)	(71,793)	-	(4,262)	11		
Less (Surplus)/deficit B/Fwd	(2,002,897)	(2,002,897)	(2,002,897)	(2,416,603)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>(2,636,014)</b>	<b>(2,114,900)</b>			

<b>** This sheet illustrates the variance analysis.</b> For variance explanation refer to applicable note.	<b>Key</b>	Within budget tolerance of 10%	
		Over budget tolerance of 10%	
		Under budget tolerance of 10%	

**Shire of Wongan-Ballidu**  
**Variance Report 31 July 2019**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
<b>Operating Income</b>				
x	833	Timing	Rates	Rates were levied on 12th August 2019
x	58,432	Within Threshold	Grants Operating, Subsidies & Contributions	Within Council variance reporting threshold.
x	108,138	Timing	Non Operating Grants, Subsidies & Contributions	Sports Co-location grants are lower than YTD Budget.
x	8,454	Timing	Fees & Charges & Service Charges	Many of the budgets are spread evenly over the year and will even out as revenue is received.
✓	352	Within Threshold	Other Revenue	Within Council variance reporting threshold.
✓	(222)	Within Threshold	Interest	Within Council variance reporting threshold.
✓	0	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
<b>Operating Expenditure</b>				
x	99,249	Within Threshold	Employee Costs	Employee costs are higher than YTD budget due to 3 pay periods falling in July. This will even out over the year.
x	(61,940)	Timing	Materials & Contracts	Material & Contracts within the Health program are lower than YTB budget, as Doctors surgery expenses are yet to be recorded. Plant operations recoveries are \$43k higher than budget. These are expected to even out over the course of the year..
✓	(27)	Within Threshold	Utilities (Gas, Electricity) etc.	Within Council variance reporting threshold.
✓	73	Within Threshold	Interest	Within Council variance reporting threshold.
x	74,799	Timing	Insurance	Insurances are paid within the first few months of the financial year and budgets should even out over time.
✓	(1,109)	Within Threshold	Other General	Within Council variance reporting threshold.
✓	0	Within Threshold	Loss on Asset Disposals	Within Council variance reporting threshold.
x	(196,058)	Timing	Depreciation	Depreciation for July has not been processed, pending FY19 audit and rollover of the asset register for FY19 financial year.
<b>Capital</b>				
x	(96,862)	Timing	Land & Buildings	W.H Recreation complex expenditure is lower than YTD Budget, this will even out as works progress.
✓	0	Timing	Furniture & Equipment	Within Council variance reporting threshold.
✓	0	Timing	Motor Vehicles	Within Council variance reporting threshold.
✓	0	Timing	Plant	Within Council variance reporting threshold.
✓	1,795	Timing	Infrastructure Other	Within Council variance reporting threshold.
x	(122,802)	Timing	Infrastructure Roads	Then Road program expenditure is lower than YTD budget, expenditure will increase as works progress.

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 JULY 2019**

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
<b>INCOME</b>				
General Purpose Funding	(4,056,288)	(4,056,288)	(87,098)	(2,677)
Governance	(50,021)	(50,021)	(4,167)	(8,571)
Law, Order & Public Safety	(35,500)	(35,500)	(2,957)	(394)
Health	(79,100)	(79,100)	(9,799)	(3,849)
Education & Welfare	(13,597)	(13,597)	(125)	(1,414)
Housing	(66,322)	(66,322)	(5,373)	(8,800)
Community Amenities	(206,740)	(206,740)	(2,956)	(1,516)
Recreation & Culture	(1,173,215)	(1,173,215)	(64,419)	(20,475)
Transport	(1,265,312)	(1,265,312)	(509,594)	(462,404)
Economic Services	(72,950)	(72,950)	(746)	(761)
Other Property & Services	(323,582)	(323,582)	(68,597)	(68,983)
<b>a: TOTAL INCOME</b>	<b>(7,342,627)</b>	<b>(7,342,627)</b>	<b>(755,831)</b>	<b>(579,845)</b>
<b>OPERATING EXPENSES</b>				
General Purpose Funding	120,197	120,197	10,015	13,550
Governance	301,052	301,052	47,827	33,607
Law, Order & Public Safety	155,027	155,027	12,904	20,896
Health	328,434	328,434	27,351	19,903
Education & Welfare	183,821	183,821	15,366	22,925
Housing	200,582	200,582	16,527	25,112
Community Amenities	511,710	511,710	42,377	32,857
Recreation & Culture	1,683,671	1,683,671	142,843	143,830
Transport	2,825,885	2,825,885	230,823	160,911
Economic Services	178,822	178,822	14,880	16,119
Other Property & Services	902,708	902,708	75,167	61,358
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,391,910</b>	<b>7,391,910</b>	<b>636,080</b>	<b>551,068</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>	<b>49,283</b>	<b>49,283</b>	<b>(119,751)</b>	<b>(28,777)</b>
<b>CAPITAL EXPENSES</b>				
General Purpose Funding	-	-	-	-
Governance	115,500	115,500	2,125	17,092
Law, Order & Public Safety	30,000	30,000	-	-
Health	18,000	18,000	1,499	-
Education & Welfare	-	-	-	-
Housing	50,366	50,366	4,194	7,091
Community Amenities	67,500	67,500	3,083	1,795
Recreation & Culture	4,299,931	4,299,931	357,567	244,003
Transport	2,650,355	2,650,355	177,051	53,585
Economic Services	-	-	-	-
Other Property & Services	11,000	11,000	916	5,000
<b>d: TOTAL CAPITAL EXPENSES</b>	<b>7,242,652</b>	<b>7,242,652</b>	<b>546,435</b>	<b>328,566</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>7,291,935</b>	<b>7,291,935</b>	<b>426,684</b>	<b>299,789</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 31 JULY 2019**

<b>NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).</b>	<b>2018-2019</b>	<b>Original Budget</b>	<b>2019-2020</b>
SURPLUS / (DEFICIT)	2,416,603	0	2,114,900
<b>COMPRISES</b>			
Cash (including reserves)	4,718,164	1,591,297	4,093,553
Current rates	144,458	196,349	138,210
Sundry debtors	107,037	103,282	557,402
Tax receivables	5,348	55,347	58,308
Other debtors	8,079	-	7,819
A: SSL debtors (are excluded see D: adj)	70,422	26,131	66,160
Inventories	11,204	11,204	11,204
<b>Less:</b>			
Reserves	(2,228,365)	(1,435,547)	(2,229,173)
Sundry creditors	(181,234)	(201,855)	(255,378)
Accrued interest	(0)	(15,000)	(0)
ESL Levy Owed	3,795		(18,625)
PAYG/GST Due To ATO	(12,140)	(14,741)	(107,713)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	81,042	41,861	81,072
Tax liabilities	98,738		98,740
Other - Asset Additions and Disposals	(446)		(546)
C: Loan liability (are excluded see D: adj)	(74,118)	(102,281)	(69,856)
Current employee benefits provisions	(339,077)	(332,197)	(319,972)
D: Adjustments (see above A to C)	3,696	76,150	3,696
	-		
Surplus / (Deficit) Variance	2,416,603	0	2,114,900

<b>NOTE 1B: CLOSING FUNDS alternate format to Note 1 above</b>	<b>2017-2018</b>	<b>Original Budget</b>	<b>2019-2020</b>
<b>Current assets</b>			
Cash & cash equivalents	4,718,163	1,591,297	4,093,553
Sundry debtors	335,344	381,109	827,898
Inventories	11,204	11,204	11,204
<b>Total current assets</b>	<b>5,064,711</b>	<b>1,983,610</b>	<b>4,932,655</b>
<b>Current liabilities</b>			
Creditors and accounts payable	(90,840)	(231,596)	(282,975)
Current loan liability	(74,118)	(102,281)	(69,856)
Provisions	(339,077)	(332,197)	(319,972)
<b>Total current liability</b>	<b>(504,035)</b>	<b>(666,074)</b>	<b>(672,803)</b>
<b>Net current assets</b>	<b>4,560,676</b>	<b>1,317,536</b>	<b>4,259,852</b>
Less: restricted reserves	(2,228,365)	(1,435,547)	(2,229,173)
Less: SSL principal repayments	(70,422)	(26,131)	(66,160)
Add back: Current loan liability	74,118	102,281	69,856
Add back: LSL Cash backed Reserve	81,042	41,861	81,072
Add back: Movement in provisions between current and non-current			
Other - Trust	(446)	-	(546)
Surplus / (Deficit) Variance	2,416,603	0	2,114,900

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 31 JULY 2019**

	2019-2020 Approved Budget	2019-2020 Current Budget	2019-2020 Actual
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,092,700)	(1,092,700)	(2,677)
Governance	(50,021)	(50,021)	(8,571)
Law, Order & Public Safety	(35,500)	(35,500)	(394)
Health	(79,100)	(79,100)	(3,849)
Education & Welfare	(13,597)	(13,597)	(1,414)
Housing	(66,322)	(66,322)	(8,800)
Community Amenities	(206,740)	(206,740)	(1,516)
Recreation & Culture	(1,173,214)	(1,173,214)	(20,475)
Transport	(1,265,312)	(1,265,312)	(462,404)
Economic Services	(72,950)	(72,950)	(761)
Other Property & Services	(323,582)	(323,582)	(68,983)
<b>A</b>	<b>(4,379,038)</b>	<b>(4,379,038)</b>	<b>(579,845)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	120,197	120,197	13,550
Governance	301,052	301,052	33,607
Law, Order & Public Safety	155,027	155,027	20,896
Health	328,434	328,434	19,903
Education & Welfare	183,821	183,821	22,925
Housing	200,582	200,582	25,112
Community Amenities	511,710	511,710	32,857
Recreation & Culture	1,683,671	1,683,671	143,830
Transport	2,825,885	2,825,885	160,911
Economic Services	178,822	178,822	16,119
Other Property & Services	902,708	902,708	61,358
<b>B</b>	<b>7,391,909</b>	<b>7,391,909</b>	<b>551,068</b>
<b>C= A and B</b>	<b>3,012,871</b>	<b>3,012,871</b>	<b>(28,777)</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<b><u>Non-Cash Expenditure and Income</u></b>			
Depreciation on Assets	(2,352,950)	(2,352,950)	-
Accruals and Adjustments			1,135
Profit/(Loss) on Asset Sales	(67,129)	(67,129)	-
<b><u>Capital Expenditure &amp; Income</u></b>			
Purchase of land & buildings	4,449,780	4,449,780	273,187
Purchase of furniture & equipment	-	-	-
Purchase of motor vehicles	90,000	90,000	-
Purchase of plant & machinery	555,000	555,000	-
Purchase of other infrastructure	30,500	30,500	1,795
Purchase of roads infrastructure	2,117,372	2,117,372	53,585
Proceeds from sale of assets	(103,000)	(103,000)	-
<b><u>Financing Activities</u></b>			
Repayment of Loan Principal	146,198	146,198	4,262
Loan proceeds / refinancing CL to NCL adj	(2,000,000)	(2,000,000)	-
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	(71,793)	(71,793)	(4,262)
<b><u>Reserve Movements</u></b>			
Transfers to Reserves	244,000	244,000	-
Interest paid to Reserves	25,519	25,519	808
Transfer from Reserves	(1,109,883)	(1,109,883)	-
Net Movement in LSL Reserve			(29)
LSL Provsion in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,002,897)	(2,002,897)	(2,416,603)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(2,114,900)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,963,588</b>	<b>2,963,588</b>	-
<b>TOTAL RATES RAISED</b>	<b>2,963,588</b>	<b>2,963,588</b>	-
(Surplus) / Deficit Variance	(0)	0	-

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 31 JULY 2019**

Asset No	Budget Net Book Value	Original Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>By Class</b>						
<b>Motor Vehicles</b>						
Volkswagon Touraq	41,700	30,000	(11,700)			
<b>Plant &amp; Equipment</b>						
Multi-Tyred Roller - Construction WB6938		-	-			
CAT CS56 Vib Roller (Construction) WB038	89,327	45,000	(44,327)			
Fuso Tip Truck - Patching Truck ( Maintenance) WB028	39,102	28,000	(11,102)			
Water Trailers 250 gal WB3398		-	-			
Water Tanker - NEW						
<b>TOTAL</b>	<b>170,129</b>	<b>103,000</b>	<b>(67,129)</b>	-	-	-

<b>By Program</b>						
<b>Transport</b>						
Multi-Tyred Roller - Construction WB6938	1441	-	-	-	-	-
CAT CS56 Vib Roller (Construction) WB038	1409	89,327	45,000	(44,327)	-	-
Fuso Tip Truck - Patching Truck ( Maintenance) WB02	1444	39,102	28,000	(11,102)	-	-
Water Trailers 250 gal WB3398	1432	-	-	-	-	-
Water Tanker - NEW	1406	-	-	-	-	-
Water Tanker - NEW	0	-	-	-	-	-
<b>Other Property &amp; Services</b>						
Volkswagon Touraq	1504	41,700	30,000	(11,700)	-	-
<b>TOTAL</b>	<b>170,129</b>	<b>103,000</b>	<b>(67,129)</b>	-	-	-

Motor Vehicle and Plant & Equipment Change Over	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>						
Volkswagon Touraq	90,000	30,000	60,000			
<b>Plant &amp; Equipment</b>						
Multi-Tyred Roller - Construction WB6938	170,000	-	170,000	-	-	-
CAT CS56 Vib Roller (Construction) WB038	180,000	45,000	135,000	-	-	-
Fuso Tip Truck - Patching Truck ( Maintenance) WB028	135,000	28,000	107,000	-	-	-
Water Trailers 250 gal WB3398	40,000	-	40,000	-	-	-
Water Tanker - NEW	30,000	-	30,000	-	-	-
Forklift	-	-	-	-	-	-
<b>TOTAL</b>	<b>645,000</b>	<b>103,000</b>	<b>542,000</b>	-	-	-

**SHIRE OF WONGAN - BALLIDU**  
**REPORT ON BORROWINGS AS AT 31 JULY 2019**

**Existing Loans** \* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Principal Paid in Jul 19	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2019	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Jul 19
142	Housing Construction	WB Community Association*	Mar-2020	400,000	-	-	-	39,364	-	-	39,364
147	Aged Persons	Ninan House*	Jul-2022	100,000	(4,262)	-	(1,144)	33,114	-	(4,262)	28,852
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	-	-	-	11,040	-	-	11,040
151A	Aged Persons	Ninan House*	Oct-2032	300,000	-	-	-	276,782	-	-	276,782
152	Co-Location Construction	Shire	Mar-2034	2,000,000	-	-	-	-	-	-	-
<b>TOTAL EXISTING LOANS</b>				<b>2,915,000</b>	<b>(4,262)</b>	<b>-</b>	<b>(1,144)</b>	<b>360,300</b>	<b>-</b>	<b>(4,262)</b>	<b>356,038</b>

Shire Loan Summary  
 Self Supporting Loan Summary

<b>2,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>915,000</b>	<b>(4,262)</b>	<b>-</b>	<b>(1,144)</b>	<b>360,300</b>	<b>(4,262)</b>	<b>356,038</b>

Current loan liability  
 Non current liability  
**Total Loan Liability**

Loan Balance @ 30 June 2019	SSL	Shire	Total
(71,793)	(67,531)	-	(67,531)
(288,507)	(288,507)	-	(288,507)
<b>(360,300)</b>	<b>(356,038)</b>	<b>-</b>	<b>(356,038)</b>

**SHIRE OF WONGAN - BALLIDU  
ANALYSIS OF RESERVE ACCOUNTS AS AT 31 JULY 2019**

Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 JULY 2019			
				Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/Transfer from Reserve	Transfer from Muni/Transfer to Reserve	Actual Balance
Centenary Celebrations Reserve	01925		-					-	-	-		-	-	-	
Community Resource Centre Reserve	01989	(13,335)	(13,372)	(198)	-	-	(13,570)	(198)	-	-	(13,570)	(5)	-	-	(13,377)
Depot Improvement Reserve	01940	(10,364)	(10,377)	(154)	-	-	(10,531)	(154)	-	-	(10,531)	(4)	-	-	(10,380)
Historical Publications Reserve	01965	(6,975)	(6,994)	(104)	-	-	(7,098)	(104)	-	-	(7,098)	(3)	-	-	(6,996)
Housing Reserve	01955	(1,827)	(1,832)	(27)	-	-	(1,859)	(27)	-	-	(1,859)	(1)	-	-	(1,833)
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan Principal Reserve	01950	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LSL Reserve	01935	(80,682)	(81,042)	(1,202)	40,383	-	(41,861)	(1,202)	40,383	-	(41,861)	(29)	-	-	(81,072)
Medical Facilities & R4R Special Projects Reserve	01975	(289,995)	(290,895)	(4,312)	30,000	-	(265,207)	(4,312)	30,000	-	(265,207)	(106)	-	-	(291,001)
Patterson Street JV Housing Reserve	01988	(38,473)	(38,573)	(572)	-	(5,000)	(44,145)	(572)	-	(5,000)	(44,145)	(14)	-	-	(38,587)
Plant Reserve	01945	(678,649)	(682,931)	(11,740)	254,000	(224,000)	(664,671)	(11,740)	254,000	(224,000)	(664,671)	(248)	-	-	(683,178)
Quinlan Street JV Housing Reserve	01987	(39,019)	(39,121)	(580)	-	(5,000)	(44,701)	(580)	-	(5,000)	(44,701)	(14)	-	-	(39,135)
Stickland JV Housing Reserve	01986	(47,514)	(47,640)	(707)	-	(5,000)	(53,347)	(707)	-	(5,000)	(53,347)	(17)	-	-	(47,657)
Swimming Pool Reserve	01970	(113,194)	(113,573)	(1,682)	-	-	(115,255)	(1,682)	-	-	(115,255)	(41)	-	-	(113,614)
Waste Management Reserve	01920	(39,461)	(39,564)	(587)	-	(5,000)	(45,151)	(587)	-	(5,000)	(45,151)	(14)	-	-	(39,578)
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sporting Co-Location Reserve	01990	(916,423)	(862,450)	(3,654)	785,500	-	(80,604)	(3,654)	785,500	-	(80,604)	(313)	-	-	(862,763)
<b>TOTALS</b>		<b>(2,275,911)</b>	<b>(2,228,365)</b>	<b>(25,519)</b>	<b>1,109,883</b>	<b>(244,000)</b>	<b>(1,388,001)</b>	<b>(25,519)</b>	<b>1,109,883</b>	<b>(244,000)</b>	<b>(1,388,001)</b>	<b>(808)</b>	<b>-</b>	<b>-</b>	<b>(2,229,173)</b>



**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 31 July 2019**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	4,775,396.59	2,488,947.88	57,233.77	2,228,364.94	850.00
<b>Add:</b> Receipts	262,559.41	190,113.17	71,637.90	808.34	
Adjustment-Bank Transfers					
Investment - Transfers In/(Out)	-				
<b>Less:</b> Payments - EFT & Cheques	(884,164.14)	(809,541.99)	(74,622.15)		
Payments - Bank Fees	(2,269.82)	(2,269.82)			
Investment - Transfers In/Out	-				
<b>Balance as per General Ledger</b>	<b>4,151,522.04</b>	<b>1,867,249.24</b>	<b>54,249.52</b>	<b>2,229,173.28</b>	<b>850.00</b>
<b>Balance as per Bank Statements</b>	2,041,863.05	1,495,798.94	52,029.92	494,034.19	
<b>Balance as per Bank Deposit Certificates</b>	1,944,765.89	210,435.14		1,734,330.75	
<b>Balance as per Holder Certificates</b>	260,987.08	260,137.08			850.00
<b>Add:</b> Outstanding Deposits	6,664.96	3,820.52	2,036.10	808.34	
Adjustments -	(401.70)	(401.70)			
<b>Less:</b> Unpresented Payments	(102,357.24)	(102,357.24)			
Adjustments & Transfers	-	(183.50)	183.50		
<b>Balance as per Cash Book</b>	<b>4,151,522.04</b>	<b>1,867,249.24</b>	<b>54,249.52</b>	<b>2,229,173.28</b>	<b>850.00</b>
Figure should equal same as Creditor Payment List	\$ (0.00)	\$ (0.00)	\$ -	\$ -	\$ -

**SHIRE OF WONGAN - BALLIDU**  
**INVESTMENT REPORT FOR 31 JULY 2019**

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers Realised	Closing Balance	BANK TO INVESTMENT
									0.00	0.00	0.00

Total of matured municipal investments

**Current Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9770-46811	Muni Term Deposit			9/06/2019	9/07/2019	1.60%	\$ 210,158.77	\$ -	\$ 276.37	\$ 210,435.14	\$ 276.37
4705-91546	Online Saver Account			7/11/2018		0.40%	\$ 260,078.29	\$ -	\$ 58.79	\$ 260,137.08	\$ 58.79
<b>Total of current municipal investments</b>							<b>\$ 470,237.06</b>	<b>\$ -</b>	<b>\$ 335.16</b>	<b>\$ 470,572.22</b>	<b>\$ 335.16</b>

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
									0.00	0.00	0.00

Total of matured reserve investments

**Current Reserve Investments**

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/06/2019	6/09/2019	90	2.09%	\$ 549,662.07	\$ -	\$ -	\$ 549,662.07	\$ -
9788-42596	Term Deposit		6/06/2019	6/08/2019	60	1.67%	\$ 549,662.07	\$ -	\$ -	\$ 549,662.07	\$ -
9788-42748	Term Deposit		6/06/2019	6/07/2019	30	1.60%	\$ 549,342.84	\$ -	\$ 722.42	\$ 550,065.26	\$ 722.42
9789-82644	Term Deposit		3/04/2019	3/10/2019	183	2.35%	\$ 85,749.69	\$ -	\$ -	\$ 85,749.69	\$ -
2527-63397	Reserve Saver						\$ 493,948.26	\$ -	\$ 85.93	\$ 494,034.19	\$ 85.93
<b>Total of reserve investments and cash</b>							<b>\$ 2,228,364.93</b>	<b>\$ -</b>	<b>\$ 808.35</b>	<b>\$ 2,229,173.28</b>	<b>\$ 808.35</b>

Total of matured municipal and reserve investment

Total of current municipal and reserve investment and cash

\$ -	\$ -	\$ -	\$ -
<b>\$ 2,698,601.99</b>	<b>\$ -</b>	<b>\$ 1,143.51</b>	<b>\$ 2,699,745.50</b>

SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 31 JULY 2019				
		Rates Raised for 2019/2020*	\$ 2,971,978.73	*Raised in August 2019
<b>Rates Outstanding Breakdown</b>				
Total Amount Outstanding		31-Jul-19	\$ (145,575.87)	-5%
Outstanding same time last year		31-Jul-18	\$ 2,990,173.97	101%
SUNDRY DEBTORS OUTSTANDING 31 JULY 2019				
<b>Debtors Ageing Summary</b>				
Current			\$ 513,617.21	
30 Days			\$ 3,180.40	
60 Days			\$ 41,050.25	
90 Days & Over			\$ 998.59	
Credit Balance			\$ (1,330.56)	
<b>Total Outstanding</b>			<b>\$ 557,515.89</b>	
<b>Accounts 90 Days &amp; Over:</b>				
<b>Date</b>	<b>Dr No.</b>	<b>Comments</b>	<b>Amount</b>	
3/04/2019	976	Refuse Fee	\$ 307.00	Statement sent
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
1/06/2017	1261	Private Works	\$ 280.00	Debtor advised sold a property once settled will pay account
3/04/2019	281	Refuse Fee	\$ 17.50	Statement sent
12/02/2019	77	Hire Civic Centre	\$ 130.00	Statement sent
28/03/2019	834	Advertising	\$ 25.00	Statement sent
<b>Total</b>			<b>\$ 998.59</b>	

## 9.3 WORKS AND SERVICES

### 9.3.1 2019/2020 BITUMEN

FILE REFERENCE:	
REPORT DATE:	21/8/2019
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle - Manager Works & Services
ATTACHMENTS:	Individual Pricing

#### **PURPOSE OF REPORT:**

The purpose of this report is to provide sufficient information summarising the results of the submissions called, for the supply and laying of bitumen products for the 2019/2020 financial year to enable Council to award the contract for this service.

#### **BACKGROUND:**

As the Shire's proposed bitumen sealing program for the 2019/2020 financial year exceeds \$150,000.00 it was necessary to call tenders for the service.

This process was done with WALGA preferred supplier-e-Quotes which allows us to submit tender requirements on line.

The submission called for a complete bitumen service, which included the supply/spray of bitumen, the supply/spread of aggregate, rolling, sweeping and traffic management within the Shire of Wongan-Ballidu up to the 30<sup>th</sup> June 2020.

Submission closed at 12pm Monday 19<sup>th</sup> August 2019.

#### **SCHEDULE OF RATES**

Please refer to the Attachment 1.

#### **COMMENT:**

The included table shows the quoted figures from the (3) suppliers, as well as the Budget figures. In all cases, variations are noted between both the total tender price and the variance between the 'fixed' price and the 'rise & fall' price.

#### **Fulton Hogan**

76 years in the Australian market. In 2009 they acquired Pioneer Road Services with over 5500 employees in Australia and New Zealand.

#### **Colas (previously R&R)**

Has previously contracted to the Shire of Wongan-Ballidu on several occasions and has a proven track record in relation to reliability. Majority of the works provided has shown the quality to be at a high standard, on the odd occasions we have had issues with quality Colas have returned and undertaken remedial work and resolved the issues at their own cost. We have also had some issues regarding service delivery, but they resolved this by using alternative products at their cost to ensure the job was completed. The alternative products used were still at a standard acceptable for the works called.

# SCHEDULE OF PRICES (SUPPLY & LAY BITUMEN PRODUCTS 2019/2020)

Attachment 2 Budget			Fulton/Hogan									Colas									Bitutek								
sq.m	TREATMENT	Budget	Crumbed Rubber \$ per / m2 (Inc GST)	Crumbed Rubber \$ per / m2 (Inc GST)	C170 \$ per / m2 (Inc GST)	C170 \$ per / m2 (Inc GST)	Fulton/Hogan				Combination Seal	Crumbed Rubber \$ per / m2 (Inc GST)	Crumbed Rubber \$ per / m2 (Inc GST)	C170 \$ per / m2 (Inc GST)	C170 \$ per / m2 (Inc GST)	Colas				Combination Seal	Crumbed Rubber \$ per / m2 (Inc GST)	Crumbed Rubber \$ per / m2 (Inc GST)	C170 \$ per / m2 (Inc GST)	C170 \$ per / m2 (Inc GST)	Bitutek				Combination Seal
			Fixed Price	Rise & Fall	Fixed Price	Rise & Fall	(C/R) FIXED	(C/R) RISE & FALL	(C170) FIXED	(C170) RISE & FALL		Fixed Price	Rise & Fall	Fixed Price	Rise & Fall	(C/R) FIXED	(C/R) RISE & FALL	(C170) FIXED	(C170) RISE & FALL		Fixed Price (C/R)	Rise & Fall (C/R)	Fixed Price	Rise & Fall	(C/R) FIXED	(C/R) RISE & FALL	(C170) FIXED	(C170) RISE & FALL	
			16500	10mm Final seal	\$ 65,000	\$ 4.53	\$ 4.39	\$ 3.87	\$ 3.76	\$ 74,745		\$ 72,435	\$ 63,855	\$ 62,040	\$ 74,745	\$ 4.24	\$ 4.15	\$ 3.88	\$ 3.80		\$ 69,960	\$ 68,475	\$ 64,020	\$ 62,700	\$ 69,960	\$ 4.92	\$ 4.64	\$ 4.75	
16500	10mm Final seal	\$ 85,800	\$ 4.53	\$ 4.39	\$ 3.87	\$ 3.76	\$ 74,745	\$ 72,435	\$ 63,855	\$ 62,040	\$ 74,745	\$ 4.24	\$ 4.15	\$ 3.88	\$ 3.80	\$ 69,960	\$ 68,475	\$ 64,020	\$ 62,700	\$ 69,960	\$ 4.92	\$ 4.64	\$ 4.75	\$ 4.48	\$ 81,180	\$ 76,560	\$ 78,375	\$ 73,920	\$ 81,180
20000	10mm Final seal	\$ 62,400	\$ 4.28	\$ 4.14	\$ 3.62	\$ 3.52	\$ 85,600	\$ 82,800	\$ 72,400	\$ 70,400	\$ 85,600	\$ 4.24	\$ 4.15	\$ 3.88	\$ 3.80	\$ 84,800	\$ 83,000	\$ 77,600	\$ 76,000	\$ 84,800	\$ 4.92	\$ 4.64	\$ 4.75	\$ 4.48	\$ 98,400	\$ 92,800	\$ 95,000	\$ 89,600	\$ 98,400
2200	10mm Final seal	\$ 13,510	\$ 8.12	\$ 7.98	\$ 7.46	\$ 7.35	\$ 17,864	\$ 17,556	\$ 16,412	\$ 16,170	\$ 17,864	\$ 4.24	\$ 4.15	\$ 3.88	\$ 3.80	\$ 9,328	\$ 9,130	\$ 8,536	\$ 8,360	\$ 9,328	\$ 4.92	\$ 4.64	\$ 4.75	\$ 4.48	\$ 10,824	\$ 10,208	\$ 10,450	\$ 9,856	\$ 10,824
1600	10mm Final seal	\$ 11,425	\$ 9.99	\$ 9.86	\$ 9.34	\$ 9.23	\$ 15,984	\$ 15,776	\$ 14,944	\$ 14,768	\$ 15,984	\$ 4.24	\$ 4.15	\$ 3.88	\$ 3.80	\$ 6,784	\$ 6,640	\$ 6,208	\$ 6,080	\$ 6,784	\$ 4.92	\$ 4.64	\$ 4.75	\$ 4.48	\$ 7,872	\$ 7,424	\$ 7,600	\$ 7,168	\$ 7,872
12000	10mm Final seal	\$ 39,000	\$ 4.94	\$ 4.80	\$ 4.28	\$ 4.17	\$ 59,280	\$ 57,600	\$ 51,360	\$ 50,040	\$ 59,280	\$ 4.24	\$ 4.15	\$ 3.88	\$ 3.80	\$ 50,880	\$ 49,800	\$ 46,560	\$ 45,600	\$ 50,880	\$ 4.92	\$ 4.64	\$ 4.75	\$ 4.48	\$ 59,040	\$ 55,680	\$ 57,000	\$ 53,760	\$ 59,040
14000	10mm Final seal	\$ 45,000	\$ 4.79	\$ 4.64	\$ 4.13	\$ 4.03	\$ 67,060	\$ 64,960	\$ 57,820	\$ 56,420	\$ 67,060	\$ 4.24	\$ 4.15	\$ 3.88	\$ 3.80	\$ 59,360	\$ 58,100	\$ 54,320	\$ 53,200	\$ 59,360	\$ 4.92	\$ 4.64	\$ 4.75	\$ 4.48	\$ 68,880	\$ 64,960	\$ 66,500	\$ 62,720	\$ 68,880
16000	primer & 14mm seal	\$ 72,000	\$ 5.41	\$ 5.23	\$ 4.52	\$ 4.38	\$ 86,560	\$ 83,680	\$ 72,320	\$ 70,080	\$ 72,320	\$ 5.30	\$ 5.21	\$ 4.99	\$ 4.91	\$ 84,800	\$ 83,360	\$ 79,840	\$ 78,560	\$ 79,840	\$ 6.08	\$ 5.69	\$ 5.85	\$ 5.47	\$ 97,280	\$ 91,040	\$ 93,600	\$ 87,520	\$ 93,600
32000	primer & 14mm seal	\$ 231,000	\$ 5.46	\$ 5.27	\$ 4.59	\$ 4.44	\$ 174,720	\$ 168,640	\$ 146,880	\$ 142,080	\$ 146,880	\$ 5.39	\$ 5.23	\$ 5.07	\$ 4.92	\$ 172,480	\$ 167,360	\$ 162,240	\$ 157,440	\$ 162,240	\$ 6.08	\$ 5.69	\$ 5.85	\$ 5.47	\$ 194,560	\$ 182,080	\$ 187,200	\$ 175,040	\$ 187,200
6500	primer & 14mm seal	\$ 35,000	\$ 7.17	\$ 6.99	\$ 6.30	\$ 6.16	\$ 46,605	\$ 45,435	\$ 40,950	\$ 40,040	\$ 40,950	\$ 5.74	\$ 5.59	\$ 5.42	\$ 5.28	\$ 37,310	\$ 36,335	\$ 35,230	\$ 34,320	\$ 35,230	\$ 6.08	\$ 5.69	\$ 5.85	\$ 5.47	\$ 39,520	\$ 36,985	\$ 38,025	\$ 35,555	\$ 38,025
9000	primer & 14mm seal	\$ 45,650	\$ 6.14	\$ 5.95	\$ 5.27	\$ 5.14	\$ 55,260	\$ 53,550	\$ 47,430	\$ 46,260	\$ 47,430	\$ 6.30	\$ 6.15	\$ 5.98	\$ 5.84	\$ 56,700	\$ 55,350	\$ 53,820	\$ 52,560	\$ 53,820	\$ 6.08	\$ 5.69	\$ 5.85	\$ 5.47	\$ 54,720	\$ 51,210	\$ 52,650	\$ 49,230	\$ 52,650
4800	primer & 14mm seal	\$ 25,000	\$ 8.00	\$ 7.80	\$ 7.12	\$ 6.99	\$ 38,400	\$ 37,440	\$ 34,176	\$ 33,552	\$ 34,176	\$ 8.58	\$ 8.43	\$ 8.27	\$ 8.12	\$ 41,184	\$ 40,464	\$ 39,696	\$ 38,976	\$ 39,696	\$ 6.08	\$ 5.69	\$ 5.85	\$ 5.47	\$ 29,184	\$ 27,312	\$ 28,080	\$ 26,256	\$ 28,080
<b>\$ 730,785</b>			<b>\$ 796,823 \$ 772,307 \$ 682,402 \$ 663,890 \$ 737,034</b>									<b>\$ 743,546 \$ 726,489 \$ 692,090 \$ 676,496 \$ 721,898</b>									<b>\$ 822,640 \$ 772,819 \$ 792,855 \$ 744,545 \$ 806,931</b>								

Colas have built a good working relationship with us over the past few years and they are very keen to once again continue with our business.

### Bitutek

Bitutek is a key supplier of spray seal and asphalt offering unrivalled depth of experience and knowledge for projects from small subdivisions through to haul roads, airstrips and large reseal programmes. Bitutek provides spray seal works and services, and bitumen supply and transport services, and operates the largest fleet of bulk bitumen tankers in Western Australia.

### Boral

Boral was the previous contractor last financial year for the Shire of Wongan-Ballidu, they have a good track record, but unfortunately did not submit any costings.

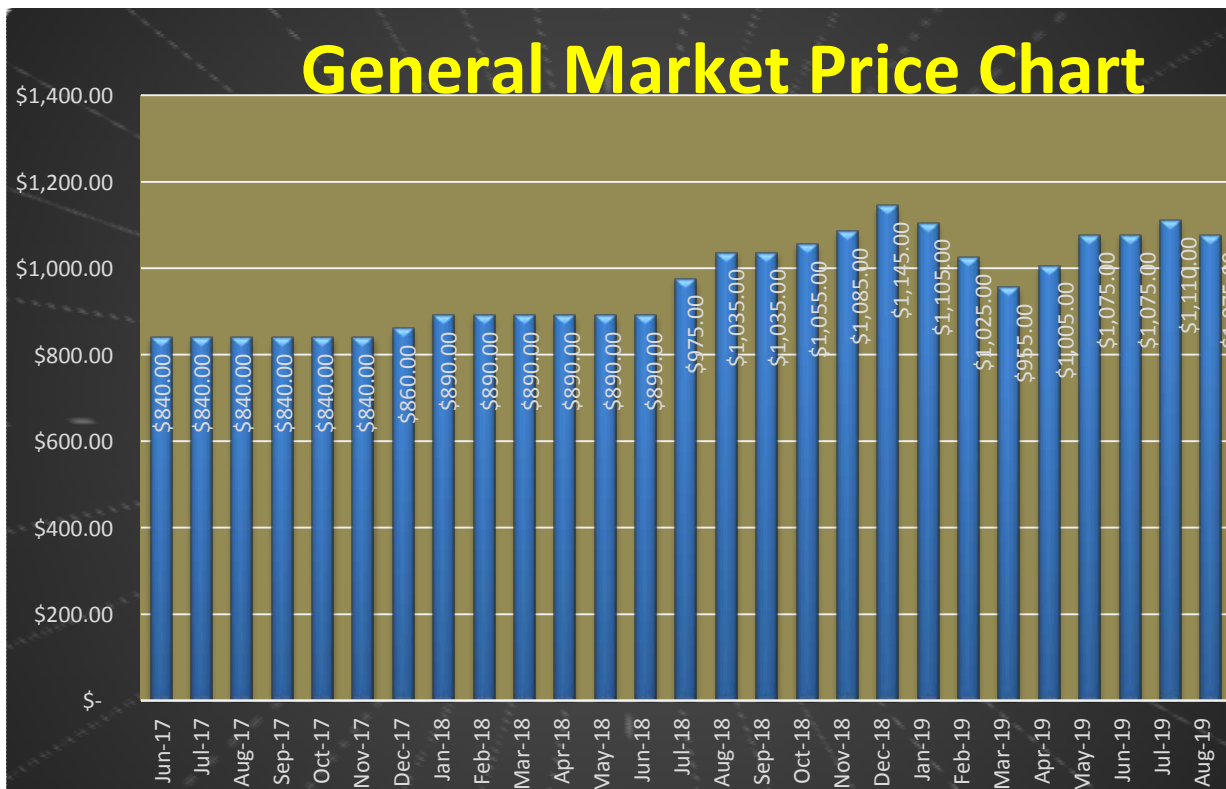
### Pricing

With relation to the pricing options, Council has two choices. The first is to eliminate any risk associated with bitumen price fluctuations (**GMP**) and choose the “fixed” tender price, whilst the second is to take the risk and choose the “rise & fall” price

Bitumen prices have increased from \$1035.00 to \$1075.00 per tonne over the last 12 months, which equates to a 3.8% increase.

The current financial pressures felt globally are expected to remain until at least the end of the year, if not further into the future. Current suppliers have indicated a likely increase of up to a \$4.00 per tonne in December 2019.

However, if Council were to select the “rise & fall” option, it risks significantly eroding this saving if the bitumen price (**GMP**) increases over the next 6 months at an accelerated rate above those trends shown previously. The worst-case scenario would be for the bitumen price (**GMP**) to exceed the current trend and thus create a deficit.



In the author's opinion, the potential 'rise & fall' savings is an intangible amount and could well become a deficit if oil prices and exchange rates were to significantly increase. The conservative approach would be to select the fixed price option.

Based on the above information, the staff recommendation would be to accept the tender from Colas Contracting Pty Ltd (PO Box 196, Guildford WA 6935) for a fixed price contract to supply and lay bitumen products within the Shire of Wongan-Ballidu for 2019/2020.

In relation to potential savings based on budget estimates, selecting Colas on a fixed price contract would realise a budgetary saving of \$8.887

If Council were to select the rise and fall option, there is the potential of additional savings as indicated in graphs below. The trend over the last four years has indicated potential savings with the rise & falls option.

The risk associated with this, is if the bitumen prices (GMP) increase above the current trends this would affect potential savings with the rise and fall option. The worst-case scenario is that this would also affect any budget savings.

#### **POLICY REQUIREMENTS:**

- Purchasing and Procurement Policy

#### **LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995 – 3.57 – Tenders for providing goods or services.
- Local Government (Function and General) Regulations 1996 – Part 4.

#### **STRATEGIC IMPLICATIONS:**

Ensuring the most reliable and cost-efficient service is provided, in line with Council's strategic direction of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

#### **SUSTAINABILITY IMPLICATIONS:**

- Environment  
There are no significant environmental implications.
- Economic  
There are no significant economic implications.
- Social  
There are no significant social implications.

#### **FINANCIAL IMPLICATIONS**

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: NO**

#### **MOTION:**

**MOVED: Cr Ganzer / Seconded Cr West**

**That Council accept the Quote from Colas Contracting Pty Ltd (Po Box 196 Guildford WA 6935) for a Fixed price contract to supply and lay bitumen products within the Shire of Wongan-Ballidu for 2019/2020 in accordance with the attached pricing structure.**

**CARRIED: 7/0  
RESOLUTION No.: 080819**

**9.4 HEALTH, BUILDING AND PLANNING**

Nil



**9.5 COMMUNITY SERVICES**

Nil

**10. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**13. CLOSURE**

There being no further business, the Shire President, Cr Macnamara, declared the meeting closed at 3.23pm.

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Signed by  
Cr Peter Macnamara  
**SHIRE PRESIDENT**