



Shire of Wongan-Ballidu



AGENDA

ORDINARY MEETING OF COUNCIL

FRIDAY 20 SEPTEMBER 2019





SHIRE OF WONGAN-BALLIDU

NOTICE OF AN ORDINARY COUNCIL MEETING

DEAR COUNCIL MEMBER

THE NEXT ORDINARY MEETING OF THE SHIRE OF WONGAN-BALLIDU WILL BE HELD ON FRIDAY 20 SEPTEMBER 2019, AT THE CADOUX SPORTS PAVILION, CADOUX, COMMENCING AT 3.00PM.

ALAN HART
ACTING CHIEF EXECUTIVE OFFICER

DISCLAIMER

THE RECOMMENDATIONS CONTAINED IN THE AGENDA ARE SUBJECT TO CONFIRMATION BY COUNCIL. THE SHIRE OF WONGAN-BALLIDU WARNS THAT ANY PERSON(S) WHO HAS AN APPLICATION LODGED WITH COUNCIL SHOULD RELY ONLY ON WRITTEN CONFIRMATION OF THE DECISION MADE AT THE COUNCIL MEETING. NO RESPONSIBILITY WHATSOEVER IS IMPLIED OR ACCEPTED BY THE SHIRE OF WONGAN-BALLIDU FOR ANY ACT, OMISSION, STATEMENT OR INTIMATION TAKING PLACE DURING A COUNCIL MEETING.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

3. PUBLIC QUESTION TIME

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

5. PETITIONS AND PRESENTATIONS

6. APPLICATION/S FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 27 AUGUST 2019:

STAFF RECOMMENDATION:

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 27 AUGUST 2019 BE CONFIRMED AS A TRUE AND CORRECT RECORD OF THE PROCEEDINGS.

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 INVESTMENT POLICY REVIEW

FILE REFERENCE:	A2.20.4
REPORT DATE:	12 September 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	N/A
AUTHOR:	Acting Chief Executive Officer - Alan Hart
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

The purpose of this report is for Council to review Council Policy 4.7- Investment.

BACKGROUND:

During a recent Financial Management Review, it was reported that Council were not following the guidelines as outlined in the Council Policy in relation to the maximum amount of funds that are to be invested with financial institutions.

At the Audit Committee Meeting held on 27 August 2019, the Committee recommended to Council to review the policy to ensure compliance.

COMMENT:

The majority of the policy remains relevant and the only section of the policy that is subject to this review is to change the limit of exposure to individual financial institutions. Currently these limits are set out as follows;

S & P Long Term Rating	S & P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	45%	50%
AA	A-1	35%	45%
A	A-2	20%	40%

The top 4 Australian Banks are all rated AA meaning that under the current policy, the Shire would need to spread all of the investments over 3 different financial institutions to ensure compliance. With the small amount of funds the Shire has to invest each year it is difficult to ensure compliance is continually achieved. Current practice is that all funds are invested with the ANZ Bank in Wongan Hills.

It is proposed the policy be amended as follows, this will mirror current practice;

S & P Long Term Rating	S & P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	100%	100%
AA	A-1	100%	100%
A	A-2	20%	40%

No other aspects of the policy will be changed. The fully policy with the amendments marked up is attached.

It is recommended that Council adopt the revised policy.

POLICY/LEGISLATIVE REQUIREMENTS:

Council Policy 4.7-Investment.

POLICY/LEGISLATIVE REQUIREMENTS:

Local Government Act 1995.

Local Government (Administration) Regulations 1996.

Local Government (Financial Management) Regulations 1996.

STRATEGIC IMPLICATIONS:

In line with the Shire of Wongan-Ballidu Strategic Resource Plan 2016-2031.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications as a result of Council adopting this policy.

VOTING REQUIREMENTS:

Simple Majority

STAFF RECOMMENDATION:

That Council adopt the revised policy 4.7- Investment dated September 2019.



4.7 Investment (Draft)

Policy Owner: Administration and Financial Services
Person Responsible: Deputy Chief Executive Officer
Date of Adoption:
Adoption Resolution:
Date of Last Amendment: 25 June 2014

OBJECTIVE:

To invest the Shire of Wongan-Ballidu's surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

The objectives of the policy are threefold in terms of preservation of capital, liquidity and the return on investment.

- The preservation of capital is the primary objective of the Shire's investment to ensure the safety and security of the investment made in relation to the credit risk of the borrowers and interest rate on offer.
- The investment of the Shire's funds should ensure there is sufficient liquidity to meet the operational cash flow requirement as when they fall due without incurring additional cost to the Shire.
- The investment made should achieve a predetermined return on investment taking into account the market condition and risk profile of the borrowers.

LEGISLATIVE REQUIREMENTS

All investments are to comply with the following:

- Local Government Act 1995 - Section 6.14
- The Trustees Act 1962 - Part III Investments
- Local Government (Financial Management) Regulations 1996 - Regulations 19, 28 and 49
- Australian Accounting Standards

SCOPE

This policy applies to all officers involved in the investment of Council funds.

POLICY

Delegation of Authority

Authority for implementation of the Investment Policy is delegated by Council to the CEO in accordance with the Local Government Act 1995. The CEO may in turn delegate the day-to-day management of Council's investment to senior finance staff subject to regular reviews.

Prudent Person Standard



Investments are to be managed with the care, diligence and skill that a “prudent person” (as derived by legislation, Trustees Act 1962, and case law) would exercise. Officers are to manage investments to safeguard the portfolio in accordance with the spirit of this investment Policy, and not for speculative purposes.

Ethics and Conflicts of Interest

Officers shall refrain from personal activities that would conflict with the proper execution and management of Council’s investments. Where there is a conflict of interest, it should be disclosed to the CEO as soon as possible.

Approved Investments

All investment must be denominated in Australian dollars. Without Council approval, investment of the Shire funds is limited to:-

- State/Commonwealth Government Bonds;
- Interest Bearing Deposits;
- Bank accepted/endorsed bank bills;
- Bank negotiable Certificate of Deposits; and

Prohibited Investments

This policy prohibits any investment carried out for speculative purposes including:

- Derivative based instruments
- Principal only investments or securities that provide potentially nil or negative cash flow; and
- Stand alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.

This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

Risk Management Guidelines

Investments obtained are to comply with three key criteria (described below) relating to:

- Portfolio Credit Framework - to limit overall credit exposure of the portfolio
- Counterparty Credit Framework - to limit exposure to individual counterparties/institutions
- Term to Maturity Framework - limits based upon maturity of securities

a) Overall Portfolio Limits

To control quality on the entire portfolio, the following framework limits the percentage of the portfolio exposed to a particular credit rating category:

S & P Long Term Rating	S & P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	100%	100%
AA	A-1	100%	100%
A	A-2	60%	80%

b) Counterparty Credit Framework

Exposure to an individual institution will be restricted by its credit rating so that single entity exposure is limited as detailed in the table below:



S & P Long Term Rating	S & P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	100%	100%
AA	A-1	100%	100%
A	A-2	20%	40%

If any of the investments are downgraded such that they no longer fall within the investment policy, they will be divested as soon as practicable.

Investments in Negotiable Bank Instruments are not to be greater than 12 months and investments in Guaranteed Government Bonds are not to be greater than 3 years.

c) Term to Maturity Framework

The following maturity constraints will apply under Section 19C of the Local Government (Financial Management) Regulations 1996

Negotiable Bank Instruments Maturity Limits (Term Deposits)

Bank Instruments % < 3 months	100% Max
Bank Instruments % < 6 months	80% Max
Bank Instruments % < 9 months	60% Max
Bank Instruments % < 12 months	40% Max
Authorised Deposit Institution Limits	12 months
Non Authorised Deposit Institution Limits	Not Allowed

Guaranteed Government Bonds Maturity Limits

Government Bonds % < 1 year	100% Max
Government Bonds % > 2 year	60% Max
Government Bonds % > 3 year	25% Max

Note: Authorised Deposit Institutions are corporations that are authorised under the Banking Act 1959 to take deposits from customers.

Investment Guidelines

Municipal funds will be invested for short to medium terms, and reserve funds for medium to long terms. To maintain accountability and transparency, municipal funds and reserve funds are to be invested in separate accounts.

For the purposes of this policy:

- “Long term” refers to a term of **up to 12 months or more.**
- “Medium term” refers to a term of up to 6 months.
- “Short term” refers to liquid investments (at call) or up to 3 months or less that is readily convertible to cash with no impairment to the original value of the investment.

Appendix B - Investment Policy checklist from Local Government Operational Guidelines - Number 19 - Investment Policy (February 2008) shall be used to assess each new investment. The form shall be retained as evidence. Three quotes will be obtained when investing any funds. Once the rate is finalised the investment must be approved by two signatories to the bank account.



Investment Strategy

An Investment Strategy will run in conjunction with this investment policy. The investment strategy will be presented to Council's Finance Committee every six months. The Strategy will outline:

- Council's cash flow expectations
- Optimal target allocation of investment types, credit rating exposure, and term to maturity exposure and
- Appropriateness of overall investment types for Council's Portfolio

Investment Advisor

Any Investment Advisor be appointed must be approved by Council and be licensed by the Australian Securities and Investment Commission. The advisor appointed must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended; and is free to choose the most appropriate product within the terms and conditions of the investment policy.

Approved Borrowers

The following are approved by Council as financial institutions in which the Shire's funds may be invested.

- Westpac Banking Corporation (WBC)
- Australia and New Zealand Bank (ANZ)
- Commonwealth Bank of Australia (CBA)
- National Australia Bank (NAB)
- Bankwest of WA

From time to time, new parties emerge wanting to participate in the Shire's investment program they will be assessed, evaluated and recommended to Council for approval. Their inclusion in the above listing is subject to approval by the Council.

Reporting and Review

A monthly report must be provided to Council detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value (if applicable). The report will also detail investment income earned against budget.

Documentary evidence must be held for each investment and details thereof maintained in an investment register. For audit purposes, certificates will be obtained from financial institutions confirming the amounts of investments held on Council's behalf as at 30 June each year and reconciled to the Investment Register.

This policy should be reviewed if there is a marked change in the economic landscape affecting financial markets and interests and / or if there are state or federal legislative changes affecting the movement and investment of Council funds.

RESPONSIBILITY FOR IMPLEMENTATION

The Deputy Chief Executive Officer is responsible for implementing this policy.

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	13 September 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Acting Deputy Chief Executive Officer - Paul Rawlings
ATTACHMENTS:	August 2019

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That the accounts submitted from 1 to 31 August 2019 totalling \$1,136,958.25 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2019 TO 31ST AUGUST 2019

Chq/EFT	Date	Name	Description	Amount
1119	20/08/2019	IAN ALFRED CLAYTON SMITH	Bond refund for the hire of Civic Centre	-150.00
EFT18582	02/08/2019	SACRED HEART CATHOLIC SCHOOL	Key & room bond refund	-150.00
EFT18583	02/08/2019	BALLIDU PROGRESS GROUP		-500.00
	01/07/2019	BALLIDU PROGRESS GROUP	2019/20 Annual Council Donation/Subsidy - Bike It To Ballidu	300.00
	01/07/2019	BALLIDU PROGRESS GROUP	2019/20 Annual Council Donation/Subsidy - Australia Day Function Ballidu	200.00
EFT18584	02/08/2019	MOORE STEPHENS	Moore Stephens Budget Manual and templates for 2019/20 year	-715.00
EFT18585	02/08/2019	STAR TRACK EXPRESS PTY LTD	Freight charges ex Winc Stationery for Shire Administration	-158.20
	10/07/2019	STAR TRACK EXPRESS PTY LTD	Freight charges ex Winc Stationery & JR & A Hersey	120.62
	17/07/2019	STAR TRACK EXPRESS PTY LTD	Freight charges ex Winc Stationery	37.58
EFT18586	02/08/2019	OFFICEWORKS BUSINESS DIRECT	Supply pens for CRC Administration	-45.95
EFT18587	02/08/2019	WALLIS COMPUTER SOLUTIONS	Computer Support 2019/20 Financial Year	-43516.44
EFT18588	02/08/2019	BALLIDU CONTEMPORARY ARTS SOCIETY	2019-2020 Annual Council Donation/Subsidy	-4500.00
EFT18589	02/08/2019	LGIS INSURANCE BROKING	2019/20 Motor Vehicle Insurance	-76230.43
EFT18590	02/08/2019	METAL ARTWORK CREATIONS	Supply name badge for CRC Administration staff	-14.30
EFT18591	02/08/2019	TOLL IPEC PTY LTD	Freight charges ex Gleeman Truck for PTRL26	-15.79
EFT18592	02/08/2019	STATE LIBRARY OF WA	Delivery of Better Beginnings Program 2019/20	-82.50
EFT18593	02/08/2019	WONGAN HILLS HOTEL	Dinner supplied for Council Meeting dated 24/7/19	-361.00
EFT18594	02/08/2019	FEATHERSTONE ROOFING & BUILDING SERVICES	Install new roofing to part of administration building	-11764.49
EFT18595	02/08/2019	MARKET CREATIONS PTY LTD	Microsoft Office 365 Shire Administration Office	-1633.08
	28/07/2019	MARKET CREATIONS PTY LTD	Managed backup licenses for Shire Administration Office	445.72
	28/07/2019	MARKET CREATIONS PTY LTD	Office 365 Enterprise for Wongan Hills Medical Centre	159.50
	28/07/2019	MARKET CREATIONS PTY LTD	Microsoft Office 365 Shire Administration Office	1027.86
EFT18596	02/08/2019	RAMM SOFTWARE PTY LTD	Annual subscription for Pocket RAMM Software 01/7/19 to 30/06/2020	-8271.73
EFT18597	02/08/2019	TOPP DOGG (PG & JH WALSH)	Embroidery only of Shire Polo Shirts and Jackets	-193.95
EFT18598	02/08/2019	SAFE AVON VALLEY INC.	Cats impounded between 01/06/19 to 30/07/19	-60.00
EFT18599	02/08/2019	MARTIN'S TRAILER PARTS	Supply various trailer parts for PSP4	-141.10
EFT18600	02/08/2019	JIM MCKENZIE PTY LTD	Rock Breaking for footings at Sports Co-Location	-1408.00
EFT18601	02/08/2019	RE EWEN		-5072.00
	27/07/2019	RE EWEN	Deposit only, materials for 8 Ellis St Wongan Hills, Bathroom and ensuite	4500.00
	27/07/2019	RE EWEN	Repair brick wall of flower bed on Wongan Road	572.00
EFT18602	02/08/2019	ALAN HART	Supply USBC to USB adaptor, various cables and windscreen replacement for WB2	-474.35
EFT18603	02/08/2019	FIVE STAR BUSINESS & INNOVATION	Meter reading for CRC Photocopier	-1721.62
EFT18604	02/08/2019	KYLIE NEAVES	EHO & Public Health Services from 31/7/19 & 01/08/19	-1040.00
EFT18605	02/08/2019	WINC AUSTRALIA PTY LTD	Stationery for Shire Administration Office	-189.33
EFT18606	02/08/2019	RICOH FINANCE	Shire Administration Photocopier lease 27/8/19 to 26/9/19	-276.96
EFT18607	02/08/2019	QUEST INNALOO APARTMENTS	Accommodation & Parking for TRELIS training - CRC Trainee	-825.00
EFT18608	02/08/2019	HAWKE VIEW KENNELS AND CATTERY	Dog Kennelling 9 days @ \$25.00 per day	-225.00
EFT18609	02/08/2019	FIRM CONSTRUCTION PTY LTD	Progress Claim 2. Works completed 25/7/19	-169806.73
EFT18612	01/08/2019	WESTNET PTY LTD	Internet account for August 2019	-610.20
EFT18613	09/08/2019	WHEATBELT NATURAL RESOURCE MANAGEMENT	Refund of room and key bond	-150.00
EFT18614	09/08/2019	AVON WASTE	Domestic & commercial collection for Wongan Hills and Ballidu	-11779.65
EFT18615	09/08/2019	CUTTING EDGES PTY LTD	Supply grader blades for PG15, 16 & 17	-5169.12
EFT18616	09/08/2019	LANDMARK OPERATIONS		-1336.98
	19/07/2019	LANDMARK OPERATIONS	Supply 3 x agri supra iron 20L & 3 x Llan maximum n-pact 20L for Wongan Hills Parks and Gardens	839.23
	19/07/2019	LANDMARK OPERATIONS	Supply 2 x Genf mancozeb 750 25kg for Wongan Hills Parks and Gardens	497.75
EFT18617	09/08/2019	STAR TRACK EXPRESS PTY LTD	Freight charges ex JR & A Hersey	-82.07
EFT18618	09/08/2019	OFFICEWORKS BUSINESS DIRECT	Stationery supply for Shire Administration Office	-405.66
	25/07/2019	OFFICEWORKS BUSINESS DIRECT	Supply Keyboard & Mouse and CRC ICT support & development	46.79
	26/07/2019	OFFICEWORKS BUSINESS DIRECT	Stationery supply for Shire Administration Office, Freight charges	298.94
	29/07/2019	OFFICEWORKS BUSINESS DIRECT	Bulk delivery fee for invoice 44051259,	49.95
	30/07/2019	OFFICEWORKS BUSINESS DIRECT	Supply 15cm desk clock for CRC Administration	9.98
EFT18619	09/08/2019	WONGAN NEWSAGENCY	July account for Shire administration office	-111.00
EFT18620	09/08/2019	BOC LIMITED	Oxygen Medical C, Industrial D2, oxygen Industrial G	-838.49
EFT18621	09/08/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	Guarantee fee accrual report - Loan 151a	-1429.98
EFT18622	09/08/2019	IT VISION AUSTRALIA PTY LTD	Update templates for new phone and fax number	-484.00
EFT18623	09/08/2019	BALLIDU GREATER SPORTS COUNCIL	2019-2020 Annual Council Donation/Subsidy	-8769.00
EFT18624	09/08/2019	MARKETFORCE PRODUCTIONS	Advertise Vacancy for Swimming Pool Manager	-52.67
EFT18625	09/08/2019	WONGAN HILLS HARDWARE		-3087.98

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2019 TO 31ST AUGUST 2019

	29/07/2019	WONGAN HILLS HARDWARE	Supply 72 x 20kg cement fast set for Waddington Rd AA199	558.00
	31/07/2019	WONGAN HILLS HARDWARE	Building account for July 2019	562.99
	31/07/2019	WONGAN HILLS HARDWARE	Works account for July 2019	1966.99
EFT18626	09/08/2019	DIRECT COMMUNICATIONS	Part invoice - Repairs to Radio Towers	-496.10
EFT18627	09/08/2019	ST JOHN AMBULANCE AUSTRALIA (WA) INC	Supply 4 x First Aid Kits for PPE	-605.70
EFT18628	09/08/2019	LOCK, STOCK & FARRELL		-1344.90
	31/07/2019	LOCK, STOCK & FARRELL	Locks and keys for green waste compound - Refuse Site, Keys for Depot	327.90
	02/08/2019	LOCK, STOCK & FARRELL	supply of locks for Standpipes	1017.00
EFT18629	09/08/2019	WONGAN HILLS ROTARY CLUB	2019-2020 Annual Council Donation/Subsidy - Seniors Christmas Lunch	-1700.00
EFT18630	09/08/2019	MCLEODS BARRISTERS & SOLICITORS	Innovations Central Midlands Inc - Legal fees for the reviewing instructions, minutes, drafting letter and email - CEO	-112.05
EFT18631	09/08/2019	WONGAN MAIL SERVICE	July account for Shire Administration Office	-247.40
EFT18632	09/08/2019	KLEEN WEST DISTRIBUTORS	Cleaning Consumables for various locations	-2766.79
EFT18633	09/08/2019	SHERMAC AUSTRALIA PTY LTD	Supply water pump seal for PTRL26	-104.50
EFT18634	09/08/2019	WONGAN HILLS ELECTRICAL & GAS	Supply USB charger units for Shire Administration office	-89.80
EFT18635	09/08/2019	DAIMLER TRUCKS PERTH	Supply Spring up rating for MSC Vehicle WB006	-459.10
EFT18636	09/08/2019	GREAT SOUTHERN FUEL SUPPLIES	Supply & delivery 11,000 litres of Diesel to Shire Depot 31/7/19	-14886.63
EFT18637	09/08/2019	FEATHERSTONE ROOFING & BUILDING SERVICES	Works completed for the removal and replace of roof sheet on south side of basketball courts.	-5791.34
EFT18638	09/08/2019	TIGER FENCING	Remove and replace fence east side of house at 16 Moore St Wongan Hills	-4800.15
EFT18639	09/08/2019	HDJ CONTRACTING	Cleaning of the CRC Building & Allied Health side of Medical Centre from Mon 15/7/19 to 26/7/19	-1155.00
EFT18640	09/08/2019	WIRTGEN AUSTRALIA PTY LTD	Supply service kit for Roller PROL14	-750.59
EFT18641	09/08/2019	BP AUSTRALIA	Unleaded fuel supply for July 2019	-620.42
EFT18642	09/08/2019	AFGRI EQUIPMENT AUSTRALIA	60,000km Service for WB2- DCEO Pathfinder	-239.52
EFT18643	09/08/2019	RURAL RANGER SERVICES	Rural Ranger Services from 23/7/19 to 01/08/19	-875.00
EFT18644	09/08/2019	TOPP DOGG (PG & JH WALSH)		-1149.60
	06/07/2019	TOPP DOGG (PG & JH WALSH)	Supply long sleeve shirts for works staff	338.85
	30/07/2019	TOPP DOGG (PG & JH WALSH)	Embroidery of Shire Jackets	22.00
	30/07/2019	TOPP DOGG (PG & JH WALSH)	Supply Hi Vis Polo for Works Staff	501.00
	30/07/2019	TOPP DOGG (PG & JH WALSH)	Supply Cargo Shorts for works staff	65.00
	06/08/2019	TOPP DOGG (PG & JH WALSH)	Supply cargo shorts and pants for works staff	222.75
EFT18645	09/08/2019	MARTIN'S TRAILER PARTS	Balancing of delivery for PSP4 trailer supplies	-24.02
EFT18646	09/08/2019	ALAN HART	Reimbursement for the purchase of AV Amplifier for CRC Conference room & repairs to Shire Administration iPad	-818.95
EFT18647	09/08/2019	FIVE STAR BUSINESS & INNOVATION	Administration / handling charge for the supply of waste toner and magenta toner for CRC Administration	-24.30
EFT18648	09/08/2019	KYLIE NEAVES	EHO & Public Health Services for 07/08/19 & 08/08/19	-1040.00
EFT18649	09/08/2019	INNOVATION CENTRAL MIDLANDS WA INC	2019/20 Financial contribution to the operation of Innovation Central Midlands WA Inc	-33000.00
EFT18650	09/08/2019	FELTON INTERNATIONAL GROUP P/L	Supply 4 x above ground beat seats for Wongan Hills Swimming Pool Complex	-2739.00
EFT18651	09/08/2019	KIDSAFE WA	Playground Inspection training for Peter Howieson & Chris Beeson	-2000.00
EFT18652	08/08/2019	ANZ CORPORATE CREDIT CARD	Online purchases for various items	-2422.92
EFT18653	08/08/2019	NOBREGA HOLDINGS PTY LTD	Supply vacuum cleaner for Medical Centre	-314.00
EFT18654	14/08/2019	ANZ BANK (NETT WAGES)	Wages PPE 13.08.2019	-68354.09
EFT18655	14/08/2019	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT18656	14/08/2019	IOU SOCIAL CLUB	Payroll deductions	-230.00
EFT18657	15/08/2019	BOEKEMAN NOMINEES PTY LTD	Supply fuel filter, element & transmission filter for Backhoe PBH3	-151.72
EFT18658	15/08/2019	WONGAN HILLS IGA		-761.54
	31/07/2019	WONGAN HILLS IGA	CRC Administration supplies	113.43
	31/07/2019	WONGAN HILLS IGA	Shire administration supplies	648.11
EFT18659	15/08/2019	KOMATSU AUSTRALIA PTY LTD		-3158.87
	05/07/2019	KOMATSU AUSTRALIA PTY LTD	Investigate and repair electrical fault for Grader PG15	2173.74
	23/07/2019	KOMATSU AUSTRALIA PTY LTD	Supply various parts for Grader PG15	985.13
EFT18660	15/08/2019	MCINTOSH & SON		-1124.62
	04/07/2019	MCINTOSH & SON	Supply coil spring & aerial car radio for Roller PROL13	28.07
	15/07/2019	MCINTOSH & SON	Supply pulsate kit for sundry plant PSP1	268.96
	15/07/2019	MCINTOSH & SON	Supply 2 x Delco battery for patching truck PTK31	646.80
	15/07/2019	MCINTOSH & SON	Supply dust bowl for Roller PROL10	38.58
	17/07/2019	MCINTOSH & SON	Supply M16 nylon fine thread for PTRL26	2.33
	19/07/2019	MCINTOSH & SON	Supply filters for Forklift PFL1	54.41
	22/07/2019	MCINTOSH & SON	Supply hardi 400 litre tank lid for sundry plant PSP1	85.47

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2019 TO 31ST AUGUST 2019

EFT18661	15/08/2019	OFFICEWORKS BUSINESS DIRECT	Shire Administration Stationery supplies including label printers	-559.89
EFT18662	15/08/2019	WHEATBELT TYRES		-1493.80
	04/07/2019	WHEATBELT TYRES	Supply 2 x clip on air chunks for Truck PTK32	49.70
	04/07/2019	WHEATBELT TYRES	Supply 4 x truck trailer tyres for PTRL26	1348.10
	31/07/2019	WHEATBELT TYRES	Supply o ring and fit to grader PG15	58.50
	31/07/2019	WHEATBELT TYRES	Repairs to tyre - Admin vehicle	37.50
EFT18663	15/08/2019	WONGAN NEWSAGENCY	July account for CRC Administration	-50.80
EFT18664	15/08/2019	ADVANCED AUTOLOGIC PTY LTD	Supply Degreaser to PTK31	-685.00
EFT18665	15/08/2019	OVERLAND FREIGHT		-653.69
	31/07/2019	OVERLAND FREIGHT	Freight charges ex T-Quip, Able Sales & delivery of refresh water to Medical Centre	581.69
	31/07/2019	OVERLAND FREIGHT	Delivery of Refresh Water to Shire Administration Office	72.00
EFT18666	15/08/2019	WONGAN HILLS TIDY TOWNS COMMITTEE	2019-2020 Annual Council Donation/Subsidy	-500.00
EFT18667	15/08/2019	WONGAN HILLS & DISTRICTS MUSEUM & HISTORICAL SOCIETY	2019-2020 Annual Council Donation/Subsidy	-2900.00
EFT18668	15/08/2019	WONGAN HILLS SPORT & RECREATION COUNCIL INC	2019-2020 Annual Council Donation/Subsidy	-9645.90
EFT18669	15/08/2019	TOLL IPEC PTY LTD		-76.24
	28/07/2019	TOLL IPEC PTY LTD	Freight charges ex Komatsu for PG15, Freight charges ex Martin Trailers for PSP4	36.58
	04/08/2019	TOLL IPEC PTY LTD	Freight charges ex LISWA for CRC Library	39.66
EFT18670	15/08/2019	WONGAN MAIL SERVICE	July account for CRC Administration	-57.68
EFT18671	15/08/2019	PUBLIC TRANSPORT AUTHORITY OF WA	Trans WA July account	-103.40
EFT18672	15/08/2019	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering for ICANRural CRC Event	-420.00
EFT18673	15/08/2019	KLEEN WEST DISTRIBUTORS	Cleaning supplies for various locations	-1434.84
EFT18674	15/08/2019	WONGAN HILLS HOTEL	Refreshments supplied for Council Meeting dated 24/7/19	-250.87
EFT18675	15/08/2019	TKB MECHANICAL	supply and fit windscreen to Truck PTK32 (Insurance Claim)	-605.00
EFT18676	15/08/2019	DUN DIRECT PTY LTD	Supply and deliver 11,000 litres to Shire Depot 15/7/19	-18634.87
EFT18677	15/08/2019	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL for July 2019	-113.30
EFT18678	15/08/2019	TEAM DIGITAL	Supply Hi Res 90gsm matte presentation 610 x 45m for CRC Administration	-78.13
EFT18679	15/08/2019	HDJ CONTRACTING	Cleaning of the CRC building & Allied Health Side of Medical Centre from Mon 29/7/19 to Fri 09/08/19	-1155.00
EFT18680	15/08/2019	HENDOS PLUMBING & GAS SERVICES		-2038.30
	31/07/2019	HENDOS PLUMBING & GAS SERVICES	Repair & retest backflow device located at various standpipes	894.30
	19/08/2019	HENDOS PLUMBING & GAS SERVICES	Unblock toilets at the Admin Building	341.00
	19/08/2019	HENDOS PLUMBING & GAS SERVICES	Investigate HWS leak at 2B Patterson St Wongan Hills	129.80
	19/08/2019	HENDOS PLUMBING & GAS SERVICES	2A Patterson Street - unblock gas line	129.80
	20/08/2019	HENDOS PLUMBING & GAS SERVICES	30 Wandoo Crescent, assess gas bottle for leak	195.80
	20/08/2019	HENDOS PLUMBING & GAS SERVICES	Attend to leak in boardroom, also function room stove and hot plate repair	347.60
EFT18681	15/08/2019	TERBRIDGE NOMINEES PTY LTD T/AS METISC	Onsite training of CRM Program @ Shire Administration Office	-2750.00
EFT18682	15/08/2019	KYLIE NEAVES	EHO & Public Health Services 15/8/19 & 16/8/19	-1040.00
EFT18683	15/08/2019	DDA GROUP CORPORATE COMMUNICATIONS PTY LTD T/A WAYFOUND	Reynoldson Reserve Signs	-8074.00
EFT18684	15/08/2019	FIRM CONSTRUCTION PTY LTD	PC3:- Works completed as at the 08/08/19	-101966.17
EFT18685	15/08/2019	CLEANTECH ENERGY PTY LTD	Electricity consumption for various locations for July 2019	-2089.53
EFT18686	19/08/2019	FEATHERSTONE ROOFING & BUILDING SERVICES	DEPOSIT ONLY - Install approx. 90m2 of anticon insulation and 90m2 of Trimdek roof sheeting. Install 85l/m of flashings and 160l/m of metal roof batten. Incl travel and meals	-5000.00
EFT18687	18/08/2019	DE LAGE LANDEN PTY LTD	CRC Photocopier Lease payment for August 2019	-557.70
EFT18688	23/08/2019	ANDREW STEWART SHANKS	Refund of room bond	-100.00
EFT18689	23/08/2019	CJD EQUIPMENT PTY LTD	supply outer cutting edges	-943.68
EFT18690	23/08/2019	WESTRAC EQUIPMENT PTY LTD	Supply gas strut, fuel cap for Roller PROL13, cushion for PG16, cabin filters for skid steer loader	-1347.23
EFT18691	23/08/2019	THE WORKWEAR GROUP P/L	1 x Men's Navy Vest (recoverable receipt #54628)	-40.00
EFT18692	23/08/2019	AUSTRALIAN TAXATION OFFICE	PAYG Tax	-21291.00
EFT18693	23/08/2019	MAJOR MOTORS PTY LTD	Supply various parts for Forklift PRL1	-71.66
EFT18694	23/08/2019	T A MATTHEWS ELECTRICAL SERVICES	Electrical Work to be conducted at the Wongan Hills Airstrip (Recoverable)	-16821.20
EFT18695	23/08/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LG finance Professionals Day 23 August 2019 - Alan Hart	-70.00
EFT18696	23/08/2019	WONGAN HILLS CARAVAN PARK	Accommodation for Mr Paul Rawlings from 19/08/19 & 20/08/19	-240.00
EFT18697	23/08/2019	ADVANCED AUTOLOGIC PTY LTD		-1168.00
	05/08/2019	ADVANCED AUTOLOGIC PTY LTD	20kg grease for Grader PG15, 20kg grease for Grader PG17, Supply fleet clean for PTK36	468.00
	16/08/2019	ADVANCED AUTOLOGIC PTY LTD	Ad Blue for PTK31, 33, 34, 35 & 36	700.00

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2019 TO 31ST AUGUST 2019

EFT18698	23/08/2019	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Licence renewal for land mobile Mt O'Brien Telstra Site	-58.00
EFT18699	23/08/2019	WONGAN TREES	8 x trays of 64 trees and shrubs for roadside vegetation	-281.60
EFT18700	23/08/2019	ABBOTT AUTO ELECTRICS	supply Bosch alternator for Loader PLDR6	-767.80
EFT18701	23/08/2019	TOLL IPEC PTY LTD	Freight charges ex Wirtgen Australia for PROL14	-23.82
EFT18702	23/08/2019	SIGMA CHEMICALS	Supply Pool chemical, granular chlorine and winterise including freight pallet	-673.09
EFT18703	23/08/2019	STUART TAYLOR	Refund for the purchase of lights collected from Beacon Lighting on the 20.7.19 - 11 Wandoo Crescent	-199.60
EFT18704	23/08/2019	MCLEODS BARRISTERS & SOLICITORS	Agreement for lease and purchase of land - Newins	-2284.26
EFT18705	23/08/2019	STATE LIBRARY OF WA	Annual Invoice for Lost and Damaged State Owned Public Libraries Materials for 2019-2020	-220.00
EFT18706	23/08/2019	KARL MICKLE	Reimbursement for the purchase of meals at LGSA Conference held 13th to 15th August 2018	-54.30
EFT18707	23/08/2019	GREAT SOUTHERN FUEL SUPPLIES	Unleaded fuel supply for July 2019	-201.81
	31/07/2019	GREAT SOUTHERN FUEL SUPPLIES	Unleaded fuel supply for July 2019, Unleaded fuel supply for July 2019	199.06
	08/08/2019	GREAT SOUTHERN FUEL SUPPLIES	Supply of new fuel card for Works Manager	2.75
EFT18708	23/08/2019	JOONDALUP RESORT HOTEL	Accommodation for Karl Mickle. 13th August - 15th August 2019 LGSA Conference	-398.00
EFT18709	23/08/2019	NEWINS FAMILY TRUST	Managing of Wongan Hills Landfill Site from 1st August to 31st August 2018	-5951.00
EFT18710	23/08/2019	HENDOS PLUMBING & GAS SERVICES	Reconnect water pipe at Ballidu Standpipe	-2102.56
EFT18711	23/08/2019	FEGAN BUILDING SURVEYING		-1419.00
	23/07/2019	FEGAN BUILDING SURVEYING	Building Surveying	764.50
EFT18712	23/08/2019	RURAL RANGER SERVICES	Rural Ranger Services from 05/08/19 to 15/08/19	-880.00
EFT18713	23/08/2019	FREARSON WELDING SERVICES	Install Float Valve and Blanking Flange for Dam/Water Catchment	-927.69
EFT18714	23/08/2019	SCOTT PRINTERS PTY LTD	Printing of Rates Information Guide 2019 year	-3318.70
EFT18715	23/08/2019	CIABARRI PAINTING	42 Mitchell St Wongan Hills Paint Interior of residence & paint all exterior eaves & pitch of roof	-12733.60
EFT18716	23/08/2019	KYLIE NEAVES	EHO & Public Health Services 21/8/19 & 22/8/19	-1040.00
EFT18717	23/08/2019	GOUGH TRANSPORT SOLUTIONS	Cartridge and coil for Mack Truck PTK34	-383.90
EFT18718	23/08/2019	GLEEMAN TRUCK PARTS P/L		-1266.97
	13/08/2019	GLEEMAN TRUCK PARTS P/L	Supply kit filters, UDS filter, Cab filter, air dryer filter, push connection, Ball valve, male coupling, female coupling for Trucks PTK34, PTK33, PTK36 and hose barb for PTRL13	1226.27
	15/08/2019	GLEEMAN TRUCK PARTS P/L	GTPMA Ad Blue strainer for PTK36	40.70
EFT18719	28/08/2019	ANZ BANK (NETT WAGES)	Wages PPE 27.08.19	-79968.74
EFT18720	28/08/2019	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT18721	28/08/2019	IOU SOCIAL CLUB	Payroll deductions	-240.00
EFT18722	06/08/2019	AUSSIE BROADBAND PTY LTD	August Internet Usage for Wongan Hills Medical Centre	-84.00
EFT18723	30/08/2019	CJD EQUIPMENT PTY LTD	Supply bolt on edge for Loader PLDR6	-445.32
EFT18724	30/08/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2019/20 ESL Quarter 1 contribution	-25793.29
EFT18725	30/08/2019	MOORE STEPHENS	Financial Management Review as per Financial Management Regulation	-7150.00
EFT18726	30/08/2019	STAR TRACK EXPRESS PTY LTD	Freight charges ex Paramount Business, Scott Printers & Major Motors	-274.51
EFT18727	30/08/2019	COVS		-880.35
	21/08/2019	COVS	Supply various parts for PUT69, VCTC1, PROL14, PTRL23, PSS1, PTK36, PROL12, PUT70	555.21
	21/08/2019	COVS	Supply 4 x spark plug for PSP1	26.09
	22/08/2019	COVS	Supply various parts for PTRL20, VCTV1, PROL14, PG14, PTRL23	26.69
	22/08/2019	COVS	Supply side light for Trailer PTRL25 & Led number plate light, reflector for Trailer PTRL23	167.68
	23/08/2019	COVS	Bulk side light for Trailer PTRL25	104.68
EFT18728	30/08/2019	RBC RURAL	Shire Administration Photocopier meter plan charge	-1164.02
EFT18729	30/08/2019	TOLL IPEC PTY LTD		-32.73
	15/08/2019	TOLL IPEC PTY LTD	Freight charges ex Westrac for Roller PROL13	14.25
	25/08/2019	TOLL IPEC PTY LTD	Freight for the Reynoldson Reserve Signs	18.48
EFT18730	30/08/2019	JI & PA KALAJZIC	Gravel resheet Vincent Road reimbursement	-5124.00
EFT18731	30/08/2019	KARL MICKLE	Reimbursement Works Manager for the purchase of Work Boots	-199.99
EFT18732	30/08/2019	FEATHERSTONE ROOFING & BUILDING SERVICES		-9742.79
	29/08/2019	FEATHERSTONE ROOFING & BUILDING SERVICES	Install approx. 90m2 of anticon insulation and 90m2 of Trimdek roof sheeting., Install 85l/m of flashings and 160l/m of metal roof batten., Incl travel and meals, Variations to original quotation	6842.79
	29/08/2019	FEATHERSTONE ROOFING & BUILDING SERVICES	Repair minor roof leaks to Wongan Hills Civic Centre, Transport and Handling Cost of materials	2900.00
EFT18733	30/08/2019	HDJ CONTRACTING	Cleaning of the CRC Building & Allied Health Side of Medical Centre from Mon 12/8/19 to Fri 23/8/19	-1155.00

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2019 TO 31ST AUGUST 2019

EFT18734	30/08/2019	MARKET CREATIONS PTY LTD		-1677.08
8843	27/08/2019	MARKET CREATIONS PTY LTD	Office 365 for Wongan Hills Medical Centre	159.50
8845	27/08/2019	MARKET CREATIONS PTY LTD	office 365 for Shire Administration Office	1071.86
8844	27/08/2019	MARKET CREATIONS PTY LTD	Managed Backup licenses for Shire Administration Office	445.72
EFT18735	30/08/2019	HENDOS PLUMBING & GAS SERVICES	Test and report to Water Corp - backflow device at Cadoux Standpipe meter #KF0950007	-220.00
EFT18736	30/08/2019	FEGAN BUILDING SURVEYING	Building Surveying	-544.50
EFT18737	30/08/2019	FIVE STAR BUSINESS & INNOVATION		-1707.36
	23/08/2019	FIVE STAR BUSINESS & INNOVATION	CRC Photocopier - Black meter reading, CRC Photocopier - Colour meter reading	1666.86
	27/08/2019	FIVE STAR BUSINESS & INNOVATION	Admin handling charge for the supply of Black, Yellow & magenta toner - CRC Photocopier	40.50
EFT18738	30/08/2019	KYLIE NEAVES	EHO & Public Health Services 28/8/19 & 29/8/19	-1040.00
EFT18739	30/08/2019	CEMETERIES & CREMATORIA ASSOC OF WA	Ordinary Membership 2019/20 Melissa Marcon	-125.00
EFT18740	30/08/2019	RICOH FINANCE	Shire Administration Photocopier Lease payment	-276.96
EFT18741	30/08/2019	INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA WA		-4785.00
	31/07/2019	INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA WA	Policy in Practice Individual Member - Stuart Taylor CEO	4290.00
	31/07/2019	INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA WA	Introduction to Policy Work Member - Stuart Taylor CEO	495.00
EFT18742	30/08/2019	NAVSDRON PTY LTD		-7986.00
	31/07/2019	NAVSDRON PTY LTD	Assistance with preparation of March, April and May 2019 monthly financial report for Council	5082.00
	29/08/2019	NAVSDRON PTY LTD	Assistance with preparation of June 19 and July 19 monthly financial report for Council	2904.00
EFT18743	30/08/2019	MAREE SMARTT	Reimburse uniform purchase	-83.90
EFT18744	30/08/2019	WATER WISE WATER TRUCKS AUSTRALIA	Shaft kit and packing for B3 water pump PWT1	-369.60
EFT18745	30/08/2019	FIRM CONSTRUCTION PTY LTD	PC4: Works completed as at the 22/8/19	-112738.38
EFT18746	30/08/2019	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Paul Rawlings - 22.5hrs for Week ending 25/8/19	-2116.38
EFT18747	30/08/2019	DEPARTMENT OF TRANSPORT	DPI payment for August 2019	-54913.40
	02/08/2019	WATER CORPORATION		-644.57
	23/07/2019	WATER CORPORATION	Trade waste permit for caravan dump point	237.10
	25/07/2019	WATER CORPORATION	Special metre reading for 11 Wandoo Crescent Wongan Hills	407.47
21397	02/08/2019	TELSTRA CORPORATION LIMITED	Medical Centre telephone account for July 2019	-543.61
21398	02/08/2019	SHIRE OF WONGAN-BALLIDU		-1008.20
	01/07/2019	SHIRE OF WONGAN-BALLIDU	Boardroom Hire 1 hr Co-Location, Printing A3 Co-location plans, Boomer Advertising for CSO-Finance position, Boomer Advertising for verge collection	711.20
	26/07/2019	SHIRE OF WONGAN-BALLIDU	WHDHS - Hire of CTV Bus 05/7/19 to 08/07/19	297.00
21399	02/08/2019	SYNERGY	Electricity consumption for Railway Centre Storage Shed	-238.60
21401	09/08/2019	LANDGATE		-207.32
	23/07/2019	LANDGATE	Rates Administration - Rural uv's chargeable	167.52
	26/07/2019	LANDGATE	Rates administration - Mining tenements chargeable	39.80
21402	09/08/2019	WATER CORPORATION		-593.84
	25/07/2019	WATER CORPORATION	Water rates for Kirwan Standpipe	288.05
	25/07/2019	WATER CORPORATION	Water rates for Burakin Standpipe, Water consumption (7KL) for Burakin Standpipe	305.79
21403	09/08/2019	TELSTRA CORPORATION LIMITED	Telephone account for July 2019	-4890.84
21404	09/08/2019	SYNERGY		-4714.90
	26/07/2019	SYNERGY	Electricity consumption for 11 Wandoo Crescent Wongan Hills	134.90
	01/08/2019	SYNERGY	Electricity consumption for Wongan Hills Street Lighting	4119.30
	01/08/2019	SYNERGY	Electricity consumption for Wongan Hills Medical Centre	460.70
21405	15/08/2019	WONGAN HILLS COMMUNITY RESOURCE CENTRE	Boomer advert for sale of hybay lights	-30.00
21406	15/08/2019	SHIRE OF WONGAN-BALLIDU		-717.00
10472	31/07/2019	SHIRE OF WONGAN-BALLIDU	Desktop publishing for Rates Guide, Boomer Advertising for Standpipes, Function Room hire for Lottery west Grant Presentation	627.00
10242	31/07/2019	SHIRE OF WONGAN-BALLIDU	Hire of Civic Centre for Health screening	90.00
21407	15/08/2019	WONGAN HILLS COMMUNITY RESOURCE CENTRE	Boomer advert for sale of hybay lights	-30.00
21408	23/08/2019	SHIRE OF WONGAN-BALLIDU PETTY CASH	Licensing, Garage room remote & keys for 7 Wandoo Crescent, TV cable for Doctors House, Reimburse Tess Lee for Stationery purchased Medical Centre, Jay car - Purchase of hub switch for DCEO Office, Reimburse Alan Hart for Uniform purchase, Reimburse Susan Dew for Train tickets / walga rates training	-215.90
21409	30/08/2019	TELSTRA CORPORATION LIMITED	Shire Administration July account	-5303.98
	29/08/2019	TELSTRA CORPORATION LIMITED	Medical Centre telephone account for July 2019	1231.95
21410	30/08/2019	SHIRE OF WONGAN-BALLIDU	2019/20 Rates	-13081.73
DD9514.1	13/08/2019	WALGS SUPERANNUATION PLAN	Payroll deductions	-7043.98
DD9514.2	13/08/2019	AUSTRALIAN SUPER	Payroll deductions	-1070.03
DD9514.3	13/08/2019	BT SUPER FOR LIFE	Payroll deductions	-319.50
DD9514.4	13/08/2019	CBUS SUPER	Payroll deductions	-403.15

LIST OF ACCOUNTS DUE & SUBMITTED FOR COUNCIL 1ST AUGUST 2019 TO 31ST AUGUST 2019

DD9514.5	13/08/2019	ASGARD SUPERANNUATION	Superannuation contributions	-131.22
DD9514.6	13/08/2019	HESTA SUPER FUND	Payroll deductions	-319.30
DD9514.7	13/08/2019	CA & TE LEE SUPERANNUATION FUND	Superannuation contributions	-104.17
DD9514.8	13/08/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-592.50
DD9514.9	13/08/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-135.78
DD9536.1	27/08/2019	WALGS SUPERANNUATION PLAN	Payroll deductions	-7475.23
DD9536.2	27/08/2019	AUSTRALIAN SUPER	Payroll deductions	-1067.25
DD9536.3	27/08/2019	BT SUPER FOR LIFE	Payroll deductions	-333.89
DD9536.4	27/08/2019	CBUS SUPER	Payroll deductions	-399.99
DD9536.5	27/08/2019	ASGARD SUPERANNUATION	Superannuation contributions	-131.22
DD9536.6	27/08/2019	HESTA SUPER FUND	Payroll deductions	-393.23
DD9536.7	27/08/2019	CA & TE LEE SUPERANNUATION FUND	Superannuation contributions	-92.60
DD9536.8	27/08/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-592.50
DD9536.9	27/08/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-135.78
DD9514.10	13/08/2019	PRIME SUPER	Superannuation contributions	-1016.99
DD9514.11	13/08/2019	REST SUPERANNUATION	Superannuation contributions	-693.45
DD9514.12	13/08/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-249.53
DD9514.13	13/08/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-223.97
DD9514.14	13/08/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-98.96
DD9536.10	27/08/2019	PRIME SUPER	Superannuation contributions	-1016.60
DD9536.11	27/08/2019	REST SUPERANNUATION	Superannuation contributions	-766.45
DD9536.12	27/08/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-248.28
DD9536.13	27/08/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-223.34
DD9536.14	27/08/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-147.82

Municipal Bank	1081494.85
Trust Bank	55463.40
TOTAL	1136958.25
Recoverable	2308.95
Partially recoverable	

9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	13 September 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Acting Deputy Chief Executive Officer - Paul Rawlings
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended August 2019 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with the proposals.
- **Economic**
There are no known environmental implications associated with the proposals.
- **Social**
There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending August 2019 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That the following Statements and reports for the month ended August 2019 be received:

- **Monthly Statements as follows;**
 - a. **Statement of Financial Activity (by Nature and Type)** FM Regs 34
 - b. **Statement of Operating Activities by Programme/Activity (Summary)** FM Regs 34
 - c. **Statement of Net Current Assets (NCA)** FM Regs 34
 - d. **Rate setting statement** Discretionary
 - e. **Disposal of Assets** Discretionary
 - f. **Rates Outstanding Report** Discretionary
 - g. **Debtors Outstanding Report** Discretionary
 - h. **Bank Reconciliation Report** Discretionary
 - i. **Investment Report** Discretionary
 - j. **Reserve Account Balances Report** Discretionary
 - k. **Loans Schedule** Discretionary

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 AUGUST 2019

	Approved Budget 2019- 2020	Current Budget 2019-2020	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,963,588)	(2,963,588)	(2,988,245)	(2,966,516)		0.7%	✓
Grants Operating, Subsidies & Contributions	(1,718,005)	(1,718,005)	(491,258)	(521,113)		(6.1%)	✓
Non Operating Grants, Subsidies & Contributions	(1,802,087)	(1,802,087)	(451,627)	(319,120)		29.3%	x
Fees & Charges & Service Charges	(621,882)	(621,882)	(236,484)	(210,999)		10.8%	x
Other Revenue	(149,065)	(149,065)	(22,488)	(25,288)		(12.5%)	x
Interest	(88,000)	(88,000)	(14,666)	(6,881)		53.1%	x
Profit on sale of Assets	-	-	-	-		0.0%	✓
a: TOTAL INCOME	(7,342,627)	(7,342,627)	(4,204,768)	(4,049,917)			
OPERATING EXPENSES							
Employee Costs	2,431,654	2,431,654	402,988	467,467		(16.0%)	x
Materials & Contracts	1,621,762	1,621,762	266,124	178,761		32.8%	x
Utilities (Gas, Electricity) etc.	378,968	378,968	63,032	57,414		8.9%	✓
Interest	64,826	64,826	1,071	2,444	11	(128.2%)	x
Insurance	241,310	241,310	155,140	164,881		(6.3%)	✓
Other General	233,312	233,312	70,114	108,353		(54.5%)	x
Loss on Asset Disposals	67,129	67,129	-	-		0.0%	✓
Depreciation	2,352,950	2,352,950	392,116	-		100.0%	x
b: TOTAL OPERATING EXPENSES	7,391,910	7,391,910	1,350,585	979,320			
c: NET OPERATING (SURPLUS) / DEFICIT	49,283	49,283	(2,854,183)	(3,070,597)			
CAPITAL EXPENSES							
Land & Buildings	4,449,780	4,449,780	744,646	500,856		32.7%	x
Furniture & Equipment	-	-	-	-		0.0%	✓
Motor Vehicles	90,000	90,000	-	496		0.0%	✓
Plant	555,000	555,000	-	-		0.0%	✓
Infrastructure Other	30,500	30,500	-	1,795		0.0%	✓
Infrastructure Roads	2,117,372	2,117,372	352,774	128,312		63.6%	x
d: TOTAL CAPITAL	7,242,652	7,242,652	1,097,420	631,458			
e: TOTAL OPERATING & CAPITAL	7,291,935	7,291,935	(1,756,763)	(2,439,139)			
ADJUST - NON CASH ITEMS							
Depreciation	(2,352,950)	(2,352,950)	(392,116)	-			
Accruals and Adjustments	-	-	-	(280)			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(67,129)	(67,129)	-	-	6		
FINANCING ACTIVITIES							
Proceeds from Sale of Assets	(103,000)	(103,000)	-	-	6		
Transfer from reserves	(1,109,883)	(1,109,883)	(1,109,883)	-	10		
Transfer to reserves	244,000	244,000	244,000	-	10		
Interest paid to reserves	25,519	25,519	4,280	2,871	10		
Net Movement in LSL Reserve	-	-	-	(104)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(2,000,000)	(2,000,000)	-	-			
Loan principal repayment	146,198	146,198	-	4,262	11		
Loan to SSL Parties	-	-	-	-			
SSL Principal Reimbursements	(71,793)	(71,793)	-	(4,262)	11		
Less (Surplus)/deficit B/Fwd	(2,002,897)	(2,002,897)	(2,002,897)	(2,345,761)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	0	(5,013,379)	(4,782,414)			

** This sheet illustrates the variance analysis.
For variance explanation refer to applicable note.

Key
Within budget tolerance of 10% ✓
Over budget tolerance of 10% x
Under budget tolerance of 10% 0

**Shire of Wongan-Ballidu
Variance Report 31 August 2019**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	21,729	Timing	Rates	Rates were levied on 12th August 2019
✓	(29,855)	Timing	Grants Operating, Subsidies & Contributions	Within Council variance reporting threshold.
✗	132,507	Timing	Non Operating Grants, Subsidies & Contributions	Sports Co-location grants are lower than YTD Budget.
✗	25,485	Timing	Fees & Charges & Service Charges	Many of the budgets are spread evenly over the year and will even out as revenue is received.
✗	(2,800)	Within Threshold	Other Revenue	Within Council variance reporting threshold.
✗	7,785	Within Threshold	Interest	Within Council variance reporting threshold.
✓	0	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✗	64,479	Timing	Employee Costs	Employee costs are higher than YTD budget due to 3 pay periods falling in July. This will even out over the year.
✗	(87,363)	Timing	Materials & Contracts	Material & Contracts within the Health program are lower than YTB budget, as Doctors subsidy & surgery expenses are yet to be recorded. Numerous timing variances over many programs also exist but will even out as the financial year progresses.
✓	(5,618)	Within Threshold	Utilities (Gas, Electricity) etc.	Within Council variance reporting threshold.
✗	1,373	Within Threshold	Interest	Within Council variance reporting threshold.
✓	9,741	Timing	Insurance	Insurances are paid within the first few months of the financial year and budgets should even out over time.
✗	38,239	Within Threshold	Other General	Within Council variance reporting threshold.
✓	0	Within Threshold	Loss on Asset Disposals	Within Council variance reporting threshold.
✗	(392,116)	Timing	Depreciation	Depreciation for July & August has not been processed, pending FY19 audit and rollover of the asset register for FY19 financial year.
Capital				
✗	(243,790)	Timing	Land & Buildings	W.H Recreation complex expenditure is lower than YTD Budget, this will even out as works progress.
✓	0	Timing	Furniture & Equipment	Within Council variance reporting threshold.
✓	496	Timing	Motor Vehicles	Within Council variance reporting threshold.
✓	0	Timing	Plant	Within Council variance reporting threshold.
✓	1,795	Timing	Infrastructure Other	Within Council variance reporting threshold.
✗	(224,462)	Timing	Infrastructure Roads	The Road program expenditure is lower than YTD budget, expenditure will increase as works progress.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 AUGUST 2019

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
INCOME				
General Purpose Funding	(4,056,288)	(4,056,288)	(3,253,418)	(3,234,256)
Governance	(50,021)	(50,021)	(8,334)	(8,971)
Law, Order & Public Safety	(35,500)	(35,500)	(5,914)	(1,038)
Health	(79,100)	(79,100)	(16,098)	(5,291)
Education & Welfare	(13,597)	(13,597)	(250)	(2,216)
Housing	(66,322)	(66,322)	(10,746)	(13,332)
Community Amenities	(206,740)	(206,740)	(179,652)	(170,624)
Recreation & Culture	(1,173,215)	(1,173,215)	(128,838)	(21,396)
Transport	(1,265,312)	(1,265,312)	(512,802)	(504,909)
Economic Services	(72,950)	(72,950)	(1,492)	(1,993)
Other Property & Services	(323,582)	(323,582)	(87,224)	(85,891)
a: TOTAL INCOME	(7,342,627)	(7,342,627)	(4,204,768)	(4,049,917)
OPERATING EXPENSES				
General Purpose Funding	120,197	120,197	20,030	17,060
Governance	301,052	301,052	81,090	158,442
Law, Order & Public Safety	155,027	155,027	30,612	25,594
Health	328,434	328,434	56,309	38,094
Education & Welfare	183,821	183,821	32,756	32,903
Housing	200,582	200,582	34,593	29,799
Community Amenities	511,710	511,710	85,414	56,139
Recreation & Culture	1,683,671	1,683,671	302,244	199,265
Transport	2,825,885	2,825,885	462,662	318,900
Economic Services	178,822	178,822	29,791	21,071
Other Property & Services	902,708	902,708	215,084	82,055
b: TOTAL OPERATING EXPENSES	7,391,910	7,391,910	1,350,585	979,320
c: NET OPERATING (SURPLUS)/DEFICIT	49,283	49,283	(2,854,183)	(3,070,597)
CAPITAL EXPENSES				
General Purpose Funding	-	-	-	-
Governance	115,500	115,500	4,250	27,859
Law, Order & Public Safety	30,000	30,000	-	-
Health	18,000	18,000	2,998	496
Education & Welfare	-	-	-	-
Housing	50,366	50,366	8,388	23,031
Community Amenities	67,500	67,500	6,166	1,795
Recreation & Culture	4,299,931	4,299,931	719,684	444,967
Transport	2,650,355	2,650,355	354,102	128,312
Economic Services	-	-	-	-
Other Property & Services	11,000	11,000	1,832	5,000
d: TOTAL CAPITAL EXPENSES	7,242,652	7,242,652	1,097,420	631,458
e: TOTAL OPERATING & CAPITAL	7,291,935	7,291,935	(1,756,763)	(2,439,139)

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 AUGUST 2019

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2018-2019	Original Budget	2019-2020
SURPLUS / (DEFICIT)	2,345,761	0	4,782,414
COMPRISES			
Cash (including reserves)	4,716,061	1,591,297	4,180,974
Current rates	144,458	196,349	2,573,559
Sundry debtors	106,470	103,282	78,210
Tax receivables	5,595	55,347	56,555
Other debtors	8,079	-	76,298
A: SSL debtors (are excluded see D: adj)	70,422	26,131	66,160
Inventories	11,204	11,204	38,865
Less:			
Reserves	(2,228,365)	(1,435,547)	(2,231,235)
Sundry creditors	(181,294)	(201,855)	(27,856)
Accrued interest	(4,160)	(15,000)	(4,160)
ESL Levy Owed	3,795		(56,641)
PAYG/GST Due To ATO	(12,139)	(14,741)	(99,140)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	81,042	41,861	81,147
Tax liabilities	98,738		98,740
Other - Asset Additions and Disposals	(446)		(546)
C: Loan liability (are excluded see D: adj)	(74,118)	(102,281)	(69,725)
Current employee benefits provisions	(403,278)	(332,197)	(359,751)
D: Adjustments (see above A to C)	3,696	76,150	3,566
Change in accounting policies t'fer from retained surplus	-		377,394
Surplus / (Deficit) Variance	2,345,761	0	4,782,414

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2017-2018	Original Budget	2019-2020
Current assets			
Cash & cash equivalents	4,716,060	1,591,297	4,180,974
Sundry debtors	335,024	381,109	2,850,782
Inventories	11,204	11,204	38,865
Total current assets	5,062,288	1,983,610	7,070,621
Current liabilities			
Creditors and accounts payable	(95,059)	(231,596)	(89,057)
Current loan liability	(74,118)	(102,281)	(69,725)
Provisions	(403,278)	(332,197)	(359,751)
Total current liability	(572,455)	(666,074)	(518,533)
Net current assets	4,489,833	1,317,536	6,552,089
Less: restricted reserves	(2,228,365)	(1,435,547)	(2,231,235)
Less: SSL principal repayments	(70,422)	(26,131)	(66,160)
Add back: Current loan liability	74,118	102,281	69,725
Add back: LSL Cash backed Reserve	81,042	41,861	81,147
Add back: Movement in provisions between current and non-current			
Other - Trust	(446)	-	(546)
Change in accounting policies t'fer from retained surplus			377,394
Surplus / (Deficit) Variance	2,345,761	0	4,782,414

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 AUGUST 2019

	2019-2020	2019-2020	2019-2020
	Approved Budget	Current Budget	Actual
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,092,700)	(1,092,700)	(267,740)
Governance	(50,021)	(50,021)	(8,971)
Law, Order & Public Safety	(35,500)	(35,500)	(1,038)
Health	(79,100)	(79,100)	(5,291)
Education & Welfare	(13,597)	(13,597)	(2,216)
Housing	(66,322)	(66,322)	(13,332)
Community Amenities	(206,740)	(206,740)	(170,624)
Recreation & Culture	(1,173,214)	(1,173,214)	(21,396)
Transport	(1,265,312)	(1,265,312)	(504,909)
Economic Services	(72,950)	(72,950)	(1,993)
Other Property & Services	(323,582)	(323,582)	(85,891)
A	(4,379,038)	(4,379,038)	(1,083,401)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	120,197	120,197	17,060
Governance	301,052	301,052	158,442
Law, Order & Public Safety	155,027	155,027	25,594
Health	328,434	328,434	38,094
Education & Welfare	183,821	183,821	32,903
Housing	200,582	200,582	29,799
Community Amenities	511,710	511,710	56,139
Recreation & Culture	1,683,671	1,683,671	199,265
Transport	2,825,885	2,825,885	318,900
Economic Services	178,822	178,822	21,071
Other Property & Services	902,708	902,708	82,055
B	7,391,909	7,391,909	979,320
C= A and B	3,012,871	3,012,871	(104,081)
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(2,352,950)	(2,352,950)	-
Accruals and Adjustments			(280)
Profit/(Loss) on Asset Sales	(67,129)	(67,129)	-
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings	4,449,780	4,449,780	500,856
Purchase of furniture & equipment	-	-	-
Purchase of motor vehicles	90,000	90,000	496
Purchase of plant & machinery	555,000	555,000	-
Purchase of other infrastructure	30,500	30,500	1,795
Purchase of roads infrastructure	2,117,372	2,117,372	128,312
Proceeds from sale of assets	(103,000)	(103,000)	-
<u>Financing Activities</u>			
Repayment of Loan Principal	146,198	146,198	4,262
Loan proceeds / refinancing CL to NCL adj	(2,000,000)	(2,000,000)	-
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	(71,793)	(71,793)	(4,262)
<u>Reserve Movements</u>			
Transfers to Reserves	244,000	244,000	-
Interest paid to Reserves	25,519	25,519	2,871
Transfer from Reserves	(1,109,883)	(1,109,883)	-
Net Movement in LSL Reserve			(104)
LSL Provsion in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,002,897)	(2,002,897)	(2,345,761)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(4,782,414)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,963,588	2,963,588	2,966,516
TOTAL RATES RAISED	2,963,588	2,963,588	2,966,516
(Surplus) / Deficit Variance	(0)	0	-

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 AUGUST 2019

Asset No	Budget Net Book Value	Original Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class						
Motor Vehicles						
Volkswagon Touraq	41,700	30,000	(11,700)			
Plant & Equipment						
Multi-Tyred Roller - Construction WB6938		-	-			
CAT CS56 Vib Roller (Construction) WB038	89,327	45,000	(44,327)			
Fuso Tip Truck - Patching Truck (Maintenance) WB028	39,102	28,000	(11,102)			
Water Trailers 250 gal WB3398		-	-			
Water Tanker - NEW		-	-			
TOTAL	170,129	103,000	(67,129)	-	-	-
By Program						
Transport						
Multi-Tyred Roller - Construction WB6938	1441	-	-	-	-	-
CAT CS56 Vib Roller (Construction) WB038	1409	89,327	45,000	-	-	-
Fuso Tip Truck - Patching Truck (Maintenance) WB028	1444	39,102	28,000	-	-	-
Water Trailers 250 gal WB3398	1432	-	-	-	-	-
Water Tanker - NEW	1406	-	-	-	-	-
Water Tanker - NEW	0	-	-	-	-	-
Other Property & Services						
Volkswagon Touraq	1504	41,700	30,000	-	-	-
TOTAL	170,129	103,000	(67,129)	-	-	-
Motor Vehicle and Plant & Equipment Change Over						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
Volkswagon Touraq	90,000	30,000	60,000			
Plant & Equipment						
Multi-Tyred Roller - Construction WB6938	170,000	-	170,000	-	-	-
CAT CS56 Vib Roller (Construction) WB038	180,000	45,000	135,000	-	-	-
Fuso Tip Truck - Patching Truck (Maintenance) WB028	135,000	28,000	107,000	-	-	-
Water Trailers 250 gal WB3398	40,000	-	40,000	-	-	-
Water Tanker - NEW	30,000	-	30,000	-	-	-
Forklift	-	-	-	-	-	-
TOTAL	645,000	103,000	542,000	-	-	-

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 AUGUST 2019

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Aug 19	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2019	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Aug 19
142	Housing Construction	WB Community Association*	Mar-2020		400,000	-	-	(256)	39,325	-	-	39,325
147	Aged Persons	Ninan House*	Jul-2022		100,000	(4,262)	-	(1,144)	33,112	-	(4,262)	28,850
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019		115,000	-	-	(69)	7,563	-	-	7,563
151A	Aged Persons	Ninan House*	Oct-2032		300,000	-	-	(975)	276,782	-	-	276,782
152	Co-Location Construction	Shire	Mar-2034	2,000,000		-	-	-	-	-	-	-
TOTAL EXISTING LOANS				2,000,000	915,000	(4,262)		(2,444)	356,782		(4,262)	352,520

Shire Loan Summary
Self Supporting Loan Summary

2,000,000	-	-	-	-	-	-	
-	915,000	(4,262)	-	(2,444)	356,782	(4,262)	352,520

Current loan liability
Non current liability
Total Loan Liability

Loan Balance @ 30 June 2019	SSL	Shire	Total
(74,117)	(69,855)	-	(69,855)
(282,665)	(282,665)	-	(282,665)
(356,782)	(352,520)	-	(352,520)

SHIRE OF WONGAN - BALLIDU
ANALYSIS OF RESERVE ACCOUNTS AS AT 31 AUGUST 2019

Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 AUGUST 2019					
				Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance		
Centenary Celebrations Reserve	01925		-														
Community Resource Centre Reserve	01989	(13,335)	(13,372)	(198)	-	-	(13,570)	(198)	-	-	(13,570)	(17)	-	-			(13,389)
Depot Improvement Reserve	01940	(10,364)	(10,377)	(154)	-	-	(10,531)	(154)	-	-	(10,531)	(13)	-	-			(10,390)
Historical Publications Reserve	01965	(6,975)	(6,994)	(104)	-	-	(7,098)	(104)	-	-	(7,098)	(9)	-	-			(7,003)
Housing Reserve	01955	(1,827)	(1,832)	(27)	-	-	(1,859)	(27)	-	-	(1,859)	(2)	-	-			(1,834)
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan Principal Reserve	01950	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LSL Reserve	01935	(80,682)	(81,042)	(1,202)	40,383	-	(41,861)	(1,202)	40,383	-	(41,861)	(104)	-	-			(81,147)
Medical Facilities & R4R Special Projects Reserve	01975	(289,995)	(290,895)	(4,312)	30,000	-	(265,207)	(4,312)	30,000	-	(265,207)	(375)	-	-			(291,270)
Patterson Street JV Housing Reserve	01988	(38,473)	(38,573)	(572)	-	(5,000)	(44,145)	(572)	-	(5,000)	(44,145)	(50)	-	-			(38,623)
Plant Reserve	01945	(678,649)	(682,931)	(11,740)	254,000	(224,000)	(664,671)	(11,740)	254,000	(224,000)	(664,671)	(880)	-	-			(683,810)
Quinlan Street JV Housing Reserve	01987	(39,019)	(39,121)	(580)	-	(5,000)	(44,701)	(580)	-	(5,000)	(44,701)	(50)	-	-			(39,171)
Stickland JV Housing Reserve	01986	(47,514)	(47,640)	(707)	-	(5,000)	(53,347)	(707)	-	(5,000)	(53,347)	(61)	-	-			(47,702)
Swimming Pool Reserve	01970	(113,194)	(113,573)	(1,682)	-	-	(115,255)	(1,682)	-	-	(115,255)	(146)	-	-			(113,719)
Waste Management Reserve	01920	(39,461)	(39,564)	(587)	-	(5,000)	(45,151)	(587)	-	(5,000)	(45,151)	(51)	-	-			(39,615)
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sporting Co-Location Reserve	01990	(916,423)	(862,450)	(3,654)	785,500	-	(80,604)	(3,654)	785,500	-	(80,604)	(1,111)	-	-			(863,561)
TOTALS		(2,275,911)	(2,228,365)	(25,519)	1,109,883	(244,000)	(1,388,001)	(25,519)	1,109,883	(244,000)	(1,388,001)	(2,871)	-	-			(2,231,235)

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 31 August 2019

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	4,145,314.82	1,861,363.19	53,928.35	2,229,173.28	850.00
Add: Receipts	1,226,450.37	1,170,004.90	54,383.30	2,062.17	
Adjustment	-				
Investment - Transfers In/(Out)	-				
Less: Payments - EFT & Cheques	(1,136,958.25)	(1,081,494.85)	(55,463.40)		
Payments - Bank Fees	(984.23)	(984.23)			
Investment - Transfers In/Out	-				
Balance as per General Ledger	4,233,822.71	1,948,889.01	52,848.25	2,231,235.45	850.00
Balance as per Bank Statements	1,972,931.42	1,426,405.05	52,431.27	494,095.10	
Balance as per Bank Deposit Certificates	1,947,818.55	210,678.20		1,737,140.35	
Balance as per Holder Certificates	261,027.70	260,177.70			850.00
Add: Outstanding Deposits	70,837.91	70,384.41	453.50	-	
Adjustments -	(822.71)	(602.69)	(220.02)		
	-				
Less: Unpresented Payments	(17,970.16)	(17,970.16)			
	-				
Adjustments & Transfers	-	(183.50)	183.50		
	-				
Balance as per Cash Book	4,233,822.71	1,948,889.01	52,848.25	2,231,235.45	850.00
Figure should equal same as Creditor Payment List	\$ 0.00	\$ -	\$ -	\$ 0.00	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 AUGUST 2019

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers Realised	Closing Balance	BANK TO INVESTMENT
									0.00	0.00	0.00

Current Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9770-46811	Muni Term Deposit			9/06/2019	9/07/2019	1.60%	\$ 210,158.77	\$ -	\$ 519.43	\$ 210,678.20	\$ 519.43
4705-91546	Online Saver Account			7/11/2018		0.40%	\$ 260,078.29	\$ -	\$ 99.41	\$ 260,177.70	\$ 99.41
Total of current municipal investments							\$ 470,237.06	\$ -	\$ 618.84	\$ 470,855.90	\$ 618.84

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
									0.00	0.00	0.00

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/06/2019	6/09/2019	90	2.09%	\$ 549,662.07	\$ -	\$ -	\$ 549,662.07	\$ -
9788-42596	Term Deposit		6/06/2019	6/08/2019	60	1.67%	\$ 549,662.07	\$ -	\$ 1,534.08	\$ 551,196.15	\$ 1,534.08
9788-42748	Term Deposit		6/06/2019	6/07/2019	30	1.60%	\$ 549,342.84	\$ -	\$ 1,189.60	\$ 550,532.44	\$ 1,189.60
9789-82644	Term Deposit		3/04/2019	3/10/2019	183	2.35%	\$ 85,749.69	\$ -	\$ -	\$ 85,749.69	\$ -
2527-63397	Reserve Saver						\$ 493,948.26	\$ -	\$ 146.84	\$ 494,095.10	\$ 146.84
Total of reserve investments and cash							\$ 2,228,364.93	\$ -	\$ 2,870.52	\$ 2,231,235.45	\$ 2,870.52

Total of matured municipal and reserve investment

									\$ -	\$ -	\$ -
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Total of current municipal and reserve investment and cash

							\$ 2,698,601.99	\$ -	\$ 3,489.36	\$ 2,702,091.35	\$ 3,489.36
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SHIRE OF WONGAN - BALLIDU					
RATES OUTSTANDING 31 AUGUST 2019					
		Rates Raised for 2019/2020	\$	2,966,516.00	
Rates Outstanding Breakdown					
Total Amount Outstanding		31-Aug-19	\$	2,692,266.84	91%
Outstanding same time last year		31-Aug-18	\$	1,350,343.97	46%
SUNDRY DEBTORS OUTSTANDING 31 AUGUST 2019					
Debtors Ageing Summary					
Current			\$	11,166.59	
30 Days			\$	28,458.96	
60 Days			\$	1,565.70	
90 Days & Over			\$	38,269.25	
Credit Balance			\$	(1,250.56)	
Total Outstanding			\$	78,209.94	
Accounts 90 Days & Over:					
	Date	Dr No.	Comments	Amount	
	12/02/2019	77	Hire Civic Centre	\$ 130.00	Statement sent
	3/04/2019	976	Refuse Fee	\$ 307.00	Statement sent
	17/05/2019	1370	Standpipe Fees	\$ 326.25	Company in Liquidation
	1/05/2019	184	Komatsu Grader	\$ 37,500.00	Waiting for delivery of machine before making payment.
	9/05/2019	1168	Boomer Sales	\$ 6.00	Statement sent
Total				\$ 38,269.25	

9.3 WORKS AND SERVICES

Nil

9.4 HEALTH, BUILDING AND PLANNING

Nil

9.5 COMMUNITY SERVICES

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

13. CLOSURE