



MINUTES 15 NOVEMBER 2012

**ORDINARY MEETING
OF COUNCIL**



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**SHIRE OF WONGAN-BALLIDU
MINUTES
FOR THE ORDINARY MEETING OF COUNCIL**

Held in the Council Chambers
on Thursday 15 November 2012



1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President Cr Michael Brennan declared the meeting opened at 3.00pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

ATTENDANCE:

Cr Michael Brennan	Cr Peter Macnamara
Cr David Armstrong	Cr Brad West
Cr Tracey deGrussa	Cr Alfreda Lyon
Cr Barrett-Lennard	Cr David Brown

STAFF:

Stuart Taylor	Chief Executive Officer
Irene Myring	(Minutes)
Dennis Coates	Deputy Chief Executive Officer

APOLOGIES:

Cr Michael Godfrey was granted leave of absence for this meeting	
Len deGrussa	Manager Building Services
Tanya Greenwood	Manager Community Services

Sgt Ben Tomasini – Wongan Hills Police
Geoff Van Schie – Youth Care
Stephen Larkin – Youth Care
Lam-Vy Phan (LV) - Chaplin
Pam Boase - WHDHS

3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Sgt Tomisini informed Council of his departure from the Wongan Hills Police Station; he thanked Council for working so well with the police over his two years.

The Shire President in turn then thanked Ben and wished him well.

5. PETITIONS AND PRESENTATIONS

Geoff, Stephen, Pam, Sgt Tomasini and Lam-Vy Phan (LV) explained the benefits to the community as a whole on the advantages of having a full time Chaplin.

Cr Barrett-Lennard left the chambers at 3.33pm

Geoff, Stephen, Pam, Sgt Tomasini and LV left the room at 3.40 pm

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 ADMINISTRATION & FINANCIAL SERVICES

9.1.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	20 November 2012
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Dennis Coates, Deputy Chief Executive Officer
ATTACHMENTS:	October 2012

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

List of Accounts Paid & Submitted to Finance Committee
01/10/2012 - 31/10/2012

Date	Name	Description	Amount	
EFT8878	04/10/2012	ANZ BANK (NETT WAGES)	Wages PPE 2/10/2012	-53108.58
EFT8879	04/10/2012	WALGS SUPERANNUATION PLAN	Superannuation contributions	-6982.66
EFT8880	04/10/2012	AUSTRALIAN SERVICES UNION	Payroll deductions	-22.90
EFT8881	04/10/2012	IOU SOCIAL CLUB	Payroll deductions	-250.00
EFT8882	04/10/2012	HOSPITAL BENEFIT FUND	Payroll deductions	-374.25
EFT8883	04/10/2012	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT8884	04/10/2012	COLONIAL FIRST STATE FIRSTCHOICE	Superannuation contributions	-168.88
EFT8885	05/10/2012	CORPORATE EXPRESS	Office printer consumables for CRC	-244.83
EFT8886	05/10/2012	C.Y. O'CONNOR INSTITUTE	Forklift Training Course - 14 participants	-1396.92
EFT8887	05/10/2012	CJD EQUIPMENT PTY LTD	Coil - PG11	-166.77
EFT8888	05/10/2012	COURIER AUSTRALIA INTERNATIONAL	Freight- reflex paper - CRC	-59.32
EFT8889	05/10/2012	MULTIGROUP DISTRIBUTION SERVICES PTY	Freight from Howard Porter - PTRL25	-31.59
EFT8890	05/10/2012	WATER CORPORATION	Lower water main in Danubin Street to facilitate culvert works.	-2296.00
EFT8891	05/10/2012	BORAL CONSTRUCTION MATERIALS	1000Ltr emulsion - M0173	-1210.00
EFT8892	05/10/2012	COVS	Cable trailer 7 core 3mm. c/breaker -PTRL13 & PUT52 - Off/on toggle,weldskill auto dark helmet - PUT52 & 1144700.12	-364.41
EFT8893	05/10/2012	RBC RURAL	Meter plan chargeplus travel charge for repairs	-6768.24
EFT8894	05/10/2012	OVERLAND FREIGHT	Supply 60 packs of Midland Brick heavy duty pavers + freight (Wilson Street)	-11401.99
EFT8895	05/10/2012	SHANNON ABBOTT		-1682.45
	10/09/2012	SHANNON ABBOTT	Extension harness for air valves - PTK26	425.70
	25/09/2012	SHANNON ABBOTT	Supply and fit starter motor PTK26	1256.75
EFT8896	05/10/2012	WORKFORCE CLOTHING PTY LTD	Bisley drill trousers x 5	-200.75
EFT8897	05/10/2012	COMMUNITY RESOURCE CENTRE	Chemcert training Goomalling Resource Centre - 2 employees	-920.00
EFT8898	05/10/2012	COMPUTER ESSENTIALS		-195.00
	24/09/2012	COMPUTER ESSENTIALS	USB files to camm documents	40.00
	28/09/2012	COMPUTER ESSENTIALS	Replacement of UPS batteries	155.00
EFT8899	05/10/2012	WONGAN HILLS HOTEL	Council dinner	-263.00
EFT8900	05/10/2012	CLEVER PATCH PTY LTD	Kids school holiday workshop supplies - CRC	-167.86
EFT8901	05/10/2012	CONWAY PORTABLES	Supply 6 x 3 office, Supply 1.2 x 1.2 toilet - refuse site	-9570.00
EFT8902	16/10/2012	CORPORATE EXPRESS	Reflex paper	-323.40
EFT8903	16/10/2012	COURIER AUSTRALIA INTERNATIONAL	Freight Stationery - CRC	-18.65
EFT8904	16/10/2012	RURAL PRESS REGIONAL MEDIA (WA)	Results of the Extra Ordinary Election	-119.19
EFT8905	16/10/2012	TRUCKLINE PARTS	Coupling, plunger - PTK27&PTK28 - seal adaptor relay valve - PTRL20	-383.37
EFT8906	16/10/2012	WHEATBELT TYRES		-2697.67
	26/09/2012	WHEATBELT TYRES	Trailblazer Battery -PG12	319.99
	26/09/2012	WHEATBELT TYRES	Kings x 4 tyres - PSP3	30.00
	26/09/2012	WHEATBELT TYRES	Fit Tyre & Tube - psp1	28.00
	26/09/2012	WHEATBELT TYRES	Cobra battery - PUT61	138.00
	26/09/2012	WHEATBELT TYRES	Fit truck tyre - PTRL20	401.01
	26/09/2012	WHEATBELT TYRES	Fit Tyre & Tube - PSP1	49.01
	26/09/2012	WHEATBELT TYRES	4 x tyres fit & balance - VCEO	1606.40
	26/09/2012	WHEATBELT TYRES	Puncture O Ring Fit tyre & Tube - PG11	99.16
	27/09/2012	WHEATBELT TYRES	Trailer tyre x 1 plus fit - PSP3	26.10
EFT8907	16/10/2012	WONGAN NEWSAGENCY	CRC stationery - October 2012	-101.14
EFT8908	16/10/2012	WONGAN STEEL MANUFACTURERS		-1104.76
	01/09/2012	WONGAN STEEL MANUFACTURERS	Galv pipe - R0008, Round Bar - R0008, Pin heavy duty, Elbow, socket, retaining ring & freight, Master cyl cap - PSP4, Custom Orb Zinc x 40 - H0112	873.12
	10/09/2012	WONGAN STEEL MANUFACTURERS	Ram Shaft - Chrome ram shaft - PBH2	137.50
	11/09/2012	WONGAN STEEL MANUFACTURERS	Drill and tap housing - PG11	22.00
	20/09/2012	WONGAN STEEL MANUFACTURERS	Hydraulic hose, crimp fitting and hose end fitting - PSP1	72.14
EFT8909	16/10/2012	C FOLLETT & CO		-980.43
	30/09/2012	C FOLLETT & CO	Upgrade reticulation - Admin Garden	366.85
	30/09/2012	C FOLLETT & CO	Replace old wheel valve and adjust float valve on water tank -Pool	311.08
	30/09/2012	C FOLLETT & CO	Repairs to standpipe (fix water leak) - Oliver Rd	302.50
EFT8910	16/10/2012	ORICA/SPECTRUM AUSTRALIA PTY LTD	Service Fee 70 kg Chlorine cylinder - WH Swimming Pool	-150.48

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Date	Name	Description	Amount	
EFT8911	16/10/2012	T A MATTHEWS ELECTRICAL SERVICES	Decommission air-con - Railway Station	-176.00
EFT8912	16/10/2012	SUNNY SIGN COMPANY PTY LTD	Supply signs for roadwork's x 8	-298.56
EFT8913	16/10/2012	COAD COMMUNICATIONS	Carry out Telstra cable location on Danubin Street to facilitate culvert upgrade.	-165.00
EFT8914	16/10/2012	CR. ALFREDA LYON	Sitting Fees July - Sept 2012	-460.00
EFT8915	16/10/2012	CR. MICHAEL GODFREY	Sitting Fees July - Sept 2012	-404.42
EFT8916	16/10/2012	CR. MICHAEL BRENNAN	Sitting Fees July - Sept 2012	-1528.64
EFT8917	16/10/2012	COVS	Globes - pROL10, Fuses - PROL10 & on/off switch -PtK27	-79.80
EFT8918	16/10/2012	WONGAN HILLS HARDWARE	Fan & Clock - WH Swimming pool	-57.45
EFT8919	16/10/2012	MICHAEL HENRY PERRY	Install dump shower - WH Pool, Repair vandalised toilet - 3/20 Stickland St	-755.00
EFT8920	16/10/2012	WESTWATER ENTERPRISES PTY LTD	Chlorine Safety & Handling Training Course x 4 shire staff	-2673.00
EFT8921	16/10/2012	B D & K M FOWLER	Gravel Royalties - August 2012 - Hospital Rd pit	-191.40
EFT8922	16/10/2012	CR HUGH BARRETT-LENNARD	Sitting Fees July - Sept 2012	-754.80
EFT8923	16/10/2012	BJ & SW DRISCOLL	Gravel Royalties August 2012 - Hospital Rd pit	-399.30
EFT8924	16/10/2012	BROWNS RADIATOR SERVICES	Repair radiator -PG11	-2178.00
EFT8925	16/10/2012	WONGAN MAIL SERVICE	Monthly postage invoice- September	-33.76
EFT8926	16/10/2012	CR. DAVID ARMSTRONG	Sitting Fees July - Sept 2012	-962.72
EFT8927	16/10/2012	PUBLIC TRANSPORT AUTHORITY OF	TransWa local passenger issue tickets - CRC	-172.32
EFT8928	16/10/2012	WESTERN RURAL EARTHMOVING		-33825.00
	04/10/2012	WESTERN RURAL EARTHMOVING	Push up around 3000cm of gravel for Dowerin Kalannie Rd,	9900.00
	04/10/2012	WESTERN RURAL EARTHMOVING	Push up around 2000 cu m of gravel for Bowen Rd	3300.00
	04/10/2012	WESTERN RURAL EARTHMOVING	Push up around 1000cu m of gravel for Mt O'Brien resheeting job"	2475.00
	04/10/2012	WESTERN RURAL EARTHMOVING	Push up around 2000cm of gravel for Smith Rd resheeting	3300.00
	04/10/2012	WESTERN RURAL EARTHMOVING	Push up around 2000cm of gravel for Gabalong East Rd	3300.00
	04/10/2012	WESTERN RURAL EARTHMOVING	Push up around 7000cm of gravel for Waddington Rd Realign and widen to 7 meters	11550.00
EFT8929	16/10/2012	SITE WARE DIRECT	Guideposts - E0023,E0025,E0027,M0050 & E0067	-2692.25
EFT8930	16/10/2012	WEST COAST ON HOLD	Message on hold August 2012 - June2013	-759.00
EFT8931	16/10/2012	LAM-VY PHAN	Wages Chaplain October 2012	-1720.62
EFT8932	16/10/2012	COMPUTER ESSENTIALS	ASUS Laptop, Case & Mouse - CRC	-1420.00
EFT8933	16/10/2012	CR BRAD WEST	Sitting fees July - Sept 2012	-785.32
EFT8934	16/10/2012	PUBLIC LIBRARIES WESTERN AUSTRALIA	PLWA Membership 2011/12	-150.00
EFT8935	16/10/2012	WONGAN HILLS HOTEL	Luncheon for CD - Novice Driver Program Stakeholders	-80.50
EFT8936	16/10/2012	DAVID ROSE & ASSOCIATES	Site inspection and power upgrade - New CRC building	-1056.00
EFT8937	16/10/2012	CR DAVID BROWN	Sitting Fees July - Sept 2012	-490.00
EFT8938	16/10/2012	CR TRACEY DEGRUSSA	Sitting Fees July - Sept 2012	-684.05
EFT8939	16/10/2012	DUN DIRECT PTY LTD	Bulk Diesel September 2012 x 11550 litres	-17909.02
EFT8940	16/10/2012	WONGAN HILLS BAKERY AND CAFE		-866.30
	12/08/2012	WONGAN HILLS BAKERY AND CAFE	Cost to provide luncheon for up to 15 people from 6-10th Aug-MWS	646.80
	28/09/2012	WONGAN HILLS BAKERY AND CAFE	Lunch Platter for BA Training - Swimming Pool	87.50
	20/09/2012	WONGAN HILLS BAKERY AND CAFE	Lunch for Councillors and WALGA delegates	132.00
EFT8941	16/10/2012	TRAINING SERVICES AUSTRALIA	Shared training safety representatives course	-10271.50
EFT8942	17/10/2012	DANUBIN FARMS	Rates refund for assessment A1243	-460.48
EFT8943	18/10/2012	ANZ BANK (NETT WAGES)	Wages PPE 16/10/2012	-52815.07
EFT8944	18/10/2012	WALGS SUPERANNUATION PLAN	Superannuation contributions	-6931.83
EFT8945	18/10/2012	AUSTRALIAN SERVICES UNION	Payroll deductions	-22.90
EFT8946	18/10/2012	IOU SOCIAL CLUB	Payroll deductions	-250.00
EFT8947	18/10/2012	HOSPITAL BENEFIT FUND	Payroll deductions	-374.25
EFT8948	18/10/2012	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT8949	18/10/2012	COLONIAL FIRST STATE FIRSTCHOICE	Superannuation contributions	-169.88
EFT8950	23/10/2012	CORPORATE EXPRESS		-1618.94
	11/10/2012	CORPORATE EXPRESS	Stationery Order Administration	1295.54
	14/09/2012	CORPORATE EXPRESS	Reflex Paper - CRC	323.40
EFT8951	23/10/2012	AVON WASTE	511 Domestic Rubbish x 4 weeks, 182 commercial rubbish x 4 weeks & 693 recycling services	-8094.24
EFT8952	23/10/2012	BOEKEMAN MACHINERY		-143.75
	05/09/2012	BOEKEMAN MACHINERY	Oil Filter Kit - VMSC	105.67

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01/10/2012 - 31/10/2012

	Date	Name	Description	Amount
	17/09/2012	BOEKEMAN MACHINERY	Super LL Coolant - PUT55	38.08
EFT8953	23/10/2012	COURIER AUSTRALIA INTERNATIONAL	Library exchange delivery - CRC	-34.24
EFT8954	23/10/2012	WONGAN HILLS IGA LIQUOR		-1414.61
		WONGAN HILLS IGA LIQUOR	Refreshments administration, council & farewell for MWS	1370.54
		WONGAN HILLS IGA LIQUOR	Refreshments - CRC	44.07
EFT8955	23/10/2012	LANDMARK OPERATIONS		-1553.20
	25/09/2012	LANDMARK OPERATIONS	Galv fence droppers x 2, Galv fence droppers x 2 -E0136& E0067	602.80
	17/09/2012	LANDMARK OPERATIONS	Syng Touchdown hitech 20 litre - J0011	457.60
	31/08/2012	LANDMARK OPERATIONS	Nufa L1700 20 litre - R0025	154.00
	31/08/2012	LANDMARK OPERATIONS	Nufa Roundup DST 15 litre - R054	338.80
EFT8956	23/10/2012	MCINTOSH & SON		-348.29
	19/09/2012	MCINTOSH & SON	Deliver & Empty Skip Bin 16/09/2012 Sport & Rec Building	110.00
	27/09/2012	MCINTOSH & SON	Roller Bearing & Freight - PSP3	150.52
	26/09/2012	MCINTOSH & SON	Zinc bolt & Nylon Nut, Magnetic base & Antenna - PUT64	78.22
	10/09/2012	MCINTOSH & SON	Bolt & Nut - PTK30	9.55
EFT8957	23/10/2012	MULTIGROUP DISTRIBUTION SERVICES PTY		-577.09
	19/09/2012	MULTIGROUP DISTRIBUTION SERVICES PTY	Freight - Browns Radiators - PG11, Freight Site Ware - E0023, Freight	277.42
	26/09/2012	MULTIGROUP DISTRIBUTION SERVICES PTY	Freight Truckline - PTRL20, Freight Browns Radiators - PG 11	103.32
	03/10/2012	MULTIGROUP DISTRIBUTION SERVICES PTY	Freight from Artcraft - M0196	196.35
EFT8958	23/10/2012	RURAL PRESS REGIONAL MEDIA (WA)	Advertising - CRC Support Wongan Biennial Art Exhibition	-217.25
EFT8959	23/10/2012	WESTERN AUSTRALIAN LOCAL	Re advertise MWS position	-1774.57
EFT8960	23/10/2012	WONGAN NEWSAGENCY	Monthly account - September - Administration	-194.53
EFT8961	23/10/2012	BORAL CONSTRUCTION MATERIALS		-11220.00
	04/10/2012	BORAL CONSTRUCTION MATERIALS	Patching Asphalt PPR - 8.3 tonne - M0199, Patching Asphalt PPR - 8.3	8800.00
	11/10/2012	BORAL CONSTRUCTION MATERIALS	Emulsion CRS 170 1000L IBC - M0193, Emulsion CRS 170 1000L IBC -	2420.00
EFT8962	23/10/2012	MOORA GLASS SERVICE	Reglaze Loader Windows - PG11 plus travel	-1256.50
EFT8963	23/10/2012	AUSTRALIAN TAXATION OFFICE	PAYG BAS September	-1485.00
EFT8964	23/10/2012	ABITARE PTY LTD	Push up around 4000cm of gravel for Sheoak Rd	-4950.00
EFT8965	23/10/2012	LGIS WORKCARE	LGIS Workcare - 2nd Instalment 30/06/2012 to 30/06/2013	-35397.58
EFT8966	23/10/2012	THE CHURCHES COMM. ON EDUCATION	Shire of Wongan Ballidu Community Development Fund Grant	-4000.00
EFT8967	23/10/2012	RBC RURAL	Repairs to Boomer printers - CRC	-88.00
EFT8968	23/10/2012	OVERLAND FREIGHT	Freight on asphalt for M0193 & M0199	-117.21
EFT8969	23/10/2012	WONGAN HILLS HARDWARE	Monthly account including Spanner set, brushcutter blades, occy straps, safety boots,solenoids, bolts, drill bits, wall plugs, assorted small items, grinding discs, turps, Visor holder,glue tiles,potting mix,weeder,retic parts etc	-3658.80
EFT8970	23/10/2012	HILLS FIRE EQUIPMENT SERVICE TRUST	Fire Equipment Service for all shire premises (16 services)	-4695.70
EFT8971	23/10/2012	RELIANCE PETROLEUM	Fuel - September	-1240.04
EFT8972	23/10/2012	LGIS RISK MANAGEMENT	Regional Risk co-ordinator fees July - Dec 2012	-4191.00
EFT8973	23/10/2012	WONGAN MAIL SERVICE	Monthly Invoice September	-333.14
EFT8974	23/10/2012	DUNNINGS INVESTMENTS P/L	Monthly fuel -all shire vehicles - September 2012	-3851.06
EFT8975	23/10/2012	ARTCRAFT PTY LTD	Flag Tape 25mm x 75m Blue Glow, Flag Tape 25mm x 75m Pink Glow	-484.00
EFT8976	23/10/2012	WESTERN RURAL EARTHMOVING		-14190.00
	27/07/2012	WESTERN RURAL EARTHMOVING	Push up gravel resheeting - Kirwan West Rd - 5000 cubic mtrs	8745.00
	27/07/2012	WESTERN RURAL EARTHMOVING	Push up gravel resheeting Rabbit Proof Fence Rd - 3000cubic mtrs	5445.00
EFT8977	23/10/2012	WONGAN HILLS TOY BOX	Donation from proceeds of Picture This Family Week Event	-150.00
EFT8978	23/10/2012	INDUSTRIAL AUTOMATION GROUP-WATERMAN IRRIGATION	Supply and fit two RPZ Backflow Prevention Devices to the existing standpipes at Wongan Hills and Burakin	-3568.40
EFT8979	23/10/2012	COMPUTER ESSENTIALS	Replace old printer	-249.00
EFT8980	23/10/2012	MEDICAL CENTRE WONGAN HILLS		-165.30
	26/09/2012	MEDICAL CENTRE WONGAN HILLS	Employment Medical - Administration	135.30
	28/09/2012	MEDICAL CENTRE WONGAN HILLS	Drug Screen new staff member - Administration	30.00
EFT8981	23/10/2012	EVERGREEN SYNTHETIC GRASS	30% payment including delivery to site & payment for completion - Ballidu Bowling Club	-62446.80
EFT8982	24/10/2012	NATIONAL BUILDPLAN GROUP	Progress claim No.1 New CRC building	-492277.92
EFT8983	31/10/2012	ANZ BANK (NETT WAGES)	Wages PPE 30/10/2012	-53085.56
EFT8984	31/10/2012	WALGS SUPERANNUATION PLAN	Superannuation contributions	-6902.32
EFT8985	31/10/2012	AUSTRALIAN SERVICES UNION	Payroll deductions	-22.90
EFT8986	31/10/2012	IOU SOCIAL CLUB	Payroll deductions	-270.00
EFT8987	31/10/2012	HOSPITAL BENEFIT FUND	Payroll deductions	-374.25
EFT8988	31/10/2012	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40

List of Accounts Paid & Submitted to Finance Committee
01/10/2012 - 31/10/2012

Date	Name	Description	Amount	
EFT8989	31/10/2012	COLONIAL FIRST STATE FIRSTCHOICE	Superannuation contributions	-169.82
EFT8990	31/10/2012	ONEPATH LIFE LIMITED	Superannuation contributions	-132.20
19269	04/10/2012	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-495.00
19270	04/10/2012	REST SUPERANNUATION	Superannuation contributions	-204.50
19271	04/10/2012	AMP SUPERANNUATION LTD.	Superannuation contributions	-352.58
19272	04/10/2012	AUSTRALIAN SUPER	Superannuation contributions	-164.78
19273	04/10/2012	PRIME SUPER	Superannuation contributions	-297.49
19274	04/10/2012	CONSTRUCTION & BUILDING INDUSTRY	Superannuation contributions	-153.52
19275	04/10/2012	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-165.03
19276	05/10/2012	ANZ BUSINESS ONE	Freeman Certificate, Ipad Cover, Uniform, Interest	-1856.59
19277	15/10/2012	SHIRE OF WONGAN-BALLIDU	Till Float Swimming Pool 2012 - 2013 Season	-100.00
19278	16/10/2012	SHIRE OF WONGAN-BALLIDU	Boomer Advertising Ed 603-607 Full colour x 7, 1 x B & W page	-393.00
19279	16/10/2012	CR. PETER MACNAMARA	Sitting Fees July - Sept 2012	-133.70
19280	16/10/2012	TJ & HF JOHNSON	Gravel Royalties - Rabbit Proof Fence Road pit - September 2012	-2197.80
19281	16/10/2012	NORTHSIDE SEPTICS	Pump out retic tanks - WH Oval	-450.00
19282	16/10/2012	R LANE	Gravel Royalties - August 2012 Kirwin West Rd	-1795.20
19283	18/10/2012	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-515.00
19284	18/10/2012	REST SUPERANNUATION	Superannuation contributions	-198.58
19285	18/10/2012	AMP SUPERANNUATION LTD.	Superannuation contributions	-348.51
19286	18/10/2012	AUSTRALIAN SUPER	Superannuation contributions	-165.20
19287	18/10/2012	PRIME SUPER	Superannuation contributions	-402.60
19288	18/10/2012	CONSTRUCTION & BUILDING INDUSTRY	Superannuation contributions	-151.59
19289	18/10/2012	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-165.03
19290	23/10/2012	LANDGATE		-727.95
	27/09/2012	LANDGATE	Minimum charge	34.95
	15/10/2012	LANDGATE	Service Fee - Extraction of Cadastral Data for Annual Access End User Annual Access License Preparation Fee	693.00
19291	23/10/2012	WESTNET PTY LTD	Monthly Charge Email address - Admin - 1/11 to 1/12/2012	-349.79
19292	23/10/2012	WILLIAMS & WILLIAMS		-627.00
	02/10/2012	WILLIAMS & WILLIAMS	Inclusion in the Wongan Hills Business Directory	286.00
	30/09/2012	WILLIAMS & WILLIAMS	Advertise Mortlock Football Budgets	220.00
	02/10/2012	WILLIAMS & WILLIAMS	Inclusion in Wongan Hills business directory calendar	121.00
19293	23/10/2012	TELSTRA CORPORATION LIMITED		-3218.20
	07/10/2012	TELSTRA CORPORATION LIMITED	CRC Telephone - September	307.16
	23/08/2012	TELSTRA CORPORATION LIMITED	Shire phone A/c all phones - charges to 15th September 2012	2911.04
19294	23/10/2012	STATE LAW PUBLISHER	Subscription Government Gazette 01/01/2013 to 31/12/2013	-1069.00
19295	23/10/2012	SHIRE OF WONGAN-BALLIDU	Safety Representative Course x 3 Works staff - MWS	-2183.66
19296	23/10/2012	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	License Renewal Notice to 16/11/2013 - Shire 2 way radio licence	-132.00
19297	23/10/2012	WB COMMUNITY FITNESS CLUB INC	Small Grant Community Development Fund	-454.55
19298	31/10/2012	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-515.00
19299	31/10/2012	REST SUPERANNUATION	Superannuation contributions	-198.58
19300	31/10/2012	AMP SUPERANNUATION LTD.	Superannuation contributions	-351.39
19301	31/10/2012	AUSTRALIAN SUPER	Superannuation contributions	-164.59
19302	31/10/2012	PRIME SUPER	Superannuation contributions	-388.66
19303	31/10/2012	CONSTRUCTION & BUILDING INDUSTRY	Superannuation contributions	-154.81
19304	31/10/2012	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-165.03
		Bank Code	Bank Name	
		1	Municipal Bank	\$997,156.95
		2	Trust Account	
			TOTAL	
			Total Recoverable	-\$10,131.56

9.1.2 FINANCIAL REPORTS- SEPTEMBER

FILE REFERENCE:	F1.4
REPORT DATE:	20 November 2012
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Dennis Coates, Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended October 2012 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget)
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

1. An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances
 - Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Policy F64 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

1. Local Government Act 1995
2. Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

Ø **Environment**

There are no known environmental implications associated with the proposals.

Ø **Economic**

There are no known economic implications associated with the proposals.

Ø **Social**

There are no known social implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending October 2012 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

STAFF RECOMMENDATION:

That the following Statements and reports for the month ended October 2012 be received:

1. Monthly Statements as follows;
 - a. Statement of Financial Activity (by Nature and Type) FM Regs 34
 - b. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34
 - c. Statement of Capital Expenses by Program/Activity (Summary) FM Regs 34
 - d. Statement of Net Current Assets (NCA) FM Regs 34
 - e. Rate setting statement Discretionary
 - f. Disposal of Assets Discretionary
 - g. Bank Reconciliation Report Discretionary
 - h. Reserve Account Balances Report Discretionary
 - i. Loans Schedule Discretionary

COMMITTEE RECOMMENDATION:

That the following Statements and reports for the month ended October 2012 be received:

1. Monthly Statements as follows;
 - a. Statement of Financial Activity (by Nature and Type) FM Regs 34
 - b. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34
 - c. Statement of Capital Expenses by Program/Activity (Summary) FM Regs 34
 - d. Statement of Net Current Assets (NCA) FM Regs 34
 - e. Rate setting statement Discretionary
 - f. Disposal of Assets Discretionary
 - g. Bank Reconciliation Report Discretionary
 - h. Reserve Account Balances Report Discretionary
 - i. Loans Schedule Discretionary

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 OCTOBER 2012

	Approved Budget 2012- 2013	Current Budget 2012-2013	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,363,622)	(2,363,622)	(2,268,122)	(2,233,537)		1.5%	✓
Grants Operating, Subsidies & Contributions	(1,412,210)	(1,412,210)	(217,263)	(268,609)		(23.6%)	✗
Non Operating Grants, Subsidies & Contributions	(2,923,148)	(2,923,148)	(337,286)	(342,278)		(1.5%)	✓
Fees & Charges & Service Charges	(506,493)	(506,493)	(253,247)	(278,401)		(9.9%)	✓
Other Revenue	(75,783)	(75,783)	(50,522)	(64,165)		(27.0%)	✗
Interest	(106,084)	(106,084)	(59,672)	(70,082)		(17.4%)	✗
Profit on sale of Assets	(62,393)	(62,393)	(12,479)	(5,707)		54.3%	○
a: TOTAL INCOME	(7,449,733)	(7,449,733)	(3,198,591)	(3,262,779)			
OPERATING EXPENSES							
Employee Costs	1,941,262	1,941,262	671,975	708,971		5.5%	✓
Materials & Contracts	896,702	896,702	298,901	222,453		(25.6%)	○
Utilities (Gas, Electricity) etc.	241,924	241,924	100,802	93,809		(6.9%)	✓
Interest #	136,223	136,223	51,084	8,107	11	(84.1%)	○
Insurance	230,853	230,853	153,902	166,454		8.2%	✓
Other General	245,117	245,117	91,919	90,366		(1.7%)	✓
Loss on Asset Disposals	29,836	29,836	9,945	41,650		318.8%	✗
Depreciation	2,365,973	2,365,973	727,992	787,504		8.2%	✓
b: TOTAL OPERATING EXPENSES	6,087,890	6,087,890	2,106,519	2,119,314			
c: NET OPERATING (SURPLUS) / DEFICIT	(1,361,843)	(1,361,843)	(1,092,072)	(1,143,465)			
CAPITAL EXPENSES							
Land & Buildings	3,745,021	3,745,021	561,753	595,309		6.0%	✓
Furniture & Equipment	16,000	16,000	6,400	5,686		(11.2%)	○
Motor Vehicles	227,366	227,366	75,789	71,295		(5.9%)	✓
Plant	275,000	275,000	27,500	-		(100.0%)	○
Infrastructure Other	520,000	520,000	208,000	221,864		6.7%	✓
Infrastructure Roads	1,674,760	1,674,760	334,952	362,861		8.3%	✓
d: TOTAL CAPITAL	6,458,147	6,458,147	1,214,394	1,257,014			
e: TOTAL OPERATING & CAPITAL	5,096,304	5,096,304	122,322	113,549			
ADJUST - NON CASH ITEMS							
Depreciation	(2,365,973)	(2,365,973)	(788,604)	(787,504)			
Profit on sale of assets	62,393	62,393	20,796	5,707	6		
Loss on sale of assets	(29,836)	(29,836)	(9,944)	(41,650)	6		
Transfer from reserves	(759,954)	(759,954)	(759,954)	-	9		
Transfer to reserves	200,000	200,000	-	-	9		
Interest paid to reserves #	-	-	-	13,981	9		
Proceeds from Sale of Assets	(252,408)	(252,408)	-	(137,026)	6		
Loan proceeds / refinancing CL to NCL adj	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)			
Loan principal repayment	1,082,167	1,082,167	24,918	24,918	11		
Loan to SSL Parties	-	-	-	-			
SSL Principal Reimbursements	(52,986)	(52,986)	(24,596)	(24,596)			
Less Surplus/(deficit) B/Fwd	(1,888,825)	(1,888,825)	(1,565,623)	(577,044)			
ADJUSTED CLOSING SURPLUS / DEFICIT	90,882	90,882	(3,980,685)	(2,409,664)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key Within budget tolerance of 10% ✓
Over budget tolerance of 10% ✗
Under budget tolerance of 10% ○

Shire of Wongan-Ballidu
Variance Report for 31 September 2012

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget.

Page 1 of finance reporting pack contains YTD variances against budget, for which the following comments are made. Page 2 of the finance pack also contains 'YTD' budget information which differs from the 'YTD budget' shown on page 2. As mentioned in the last report, once our annual reporting obligations are completed, the budget profiles for each of our almost 3,000 line items will be revised taking into consideration past patterns and our projections for this year. This is a substantial exercise which needs to be done properly to give better management control.

Code	Report Section	Comments
Operating Income		
x	Operating grants	On a prorated YTD basis, these figures are above budget and will likely be on budget by year end.
x	Other revenue.	On a prorated YTD basis, these figures are above budget and will likely be on budget by year end.
x	Interest	The final interest amount will exceed budget, with the final amount depending on how much longer cash at bank is greater than normal.
①	Profit on sale of assets	No activity in this month. Resolution may require taking expected activity into profiling the prorate budget
Operating Expenditure		
①	Employee Costs, Materials & Contracts	This amount is \$30K less than the comparative time last year and maybe reflective of a lower level of activity.
①	Interest expense	Payments are as expected; the actual figure is lower due to the impact of accruals. Resolution will require taking accruals into profiling the prorate budget
x	Loss on Asset Disposals	Loss on Sale of Ackland Street (Dental property – see Page 6.) Timing of settlement brought transaction into 2012-2013 financial year.
Capital Expenditure		
①	Furniture & Equipment	Less than anticipated on all budgeted items. CRC development yet to be commenced.
①	Plant	Replacement yet to be purchased.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 OCTOBER 2012

	APPROVED BUDGET	CURRENT BUDGET	YTD BUDGET *	YTD ACTUAL
INCOME				
General Purpose Funding	(4,095,907)	(4,095,907)	(1,643,527)	(2,501,416)
Governance	(214,210)	(214,210)	(71,392)	(17,330)
Law, Order & Public Safety	(39,847)	(39,847)	(13,272)	(12,753)
Health	(5,000)	(5,000)	(1,664)	(4,131)
Education & Welfare	(7,923)	(7,923)	(2,636)	(2,316)
Housing	(97,568)	(97,568)	(32,516)	(27,646)
Community Amenities	(177,798)	(177,798)	(59,236)	(150,947)
Recreation & Culture	(1,355,695)	(1,355,695)	(451,880)	(41,814)
Transport	(1,081,401)	(1,081,401)	(360,456)	(355,189)
Economic Services	(15,550)	(15,550)	(5,180)	(5,786)
Other Property & Services	(358,834)	(358,834)	(119,568)	(143,452)
a: TOTAL INCOME	(7,449,733)	(7,449,733)	(2,761,327)	(3,262,779)
OPERATING EXPENSES				
General Purpose Funding	95,502	95,502	31,824	41,333
Governance	384,358	384,358	127,980	102,137
Law, Order & Public Safety	106,631	106,631	35,448	33,497
Health	149,767	149,767	49,864	84,628
Education & Welfare	137,125	137,125	45,652	62,200
Housing	214,671	214,671	71,452	74,715
Community Amenities	366,964	366,964	122,188	127,096
Recreation & Culture	1,331,078	1,331,078	443,404	499,371
Transport	2,710,953	2,710,953	903,400	914,912
Economic Services	118,080	118,080	39,256	37,522
Other Property & Services #	472,761	472,761	170,263	141,904
b: TOTAL OPERATING EXPENSES	6,087,890	6,087,890	2,040,731	2,119,314
c: NET OPERATING (SURPLUS)/DEFICIT	(1,361,843)	(1,361,843)	(720,596)	(1,143,465)
CAPITAL EXPENSES				
General Purpose Funding	-	-	-	-
Governance	66,000	66,000	21,992	2,111
Law, Order & Public Safety	-	-	-	-
Health	10,000	10,000	3,332	100
Education & Welfare	3,393,807	3,393,807	1,131,268	464,197
Housing	216,292	216,292	72,096	35,671
Community Amenities	330,192	330,192	110,060	32,631
Recreation & Culture	367,130	367,130	122,368	216,035
Transport	1,997,126	1,997,126	665,452	434,156
Economic Services	2,600	2,600	864	-
Other Property & Services	75,000	75,000	25,000	72,114
d: TOTAL CAPITAL EXPENSES	6,458,147	6,458,147	2,152,432	1,257,014
e: TOTAL OPERATING & CAPITAL	5,096,304	5,096,304	1,431,836	113,549

* Note this sheet shows the prorata (YTD Budget) figures as stored on Synergy. After completing the annuals, our Synergy records will be changed to show expected cash flow for each account. To enhance comparison of the information on pages 1 and 3, the description (narrative) column has been tagged at the summary level.

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 OCTOBER 2012

	Actual	Comments
CURRENT ASSETS		
CASH ASSETS		
Cash on Hand	850	
Cash at Bank (Excluding Overdraft)	249,796	* Outstanding Transport Payments
At Call Investments	1,803,287	
Reserves & Other Restricted Cash	1,633,378	Detailed on pages 8, 9 & 10
TOTAL CASH ASSETS	3,687,311	
RECEIVABLES		
Sundry Debtors	157,669	
Rates & Rubbish Debtors	547,456	Includes Excess Rates
TOTAL RECEIVABLES	705,126	
OTHER ASSETS		
Sundry Provisions and Accruals	-	
Stock on Hand	7,842	
Land held for Resale	-	
Accrued Interest	-	
TOTAL OTHER ASSETS	7,842	
TOTAL CURRENT ASSETS	4,400,278	
ADJUSTMENTS FOR EXCLUDED ASSETS		
Reserves & Other Restricted Cash	1,633,378	Detailed on pages 8, 9 & 10
TOTAL EXCLUDED ASSETS	1,633,378	
TOTAL CURRENT ASSETS	2,766,900	
CURRENT LIABILITIES		
CASH LIABILITIES		
Overdraft (Excluding Restricted Cash)	-	
Loan Principal Repayable	(57,250)	Detailed on page 11
TOTAL CASH LIABILITIES	(57,250)	
CREDITORS & PAYABLES		
Sundry Creditors	(24,734)	
Other payables	(500)	Detailed on page 8
TOTAL CREDITOR & PAYABLES	(25,234)	
PROVISIONS		
Employee Provisions	(274,752)	
Other Provisions and Accruals	-	
TOTAL PROVISIONS	(274,752)	
TOTAL CURRENT LIABILITIES	(357,236)	
NET CURRENT ASSETS/(LIABILITIES)	2,409,664	

Please note the highlighted value above is shown on pages 1 and 5.

**SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 OCTOBER 2012**

	2012-2013 APPROVED BUDGET	2012-2013 CURRENT BUDGET	2012-2013 ACTUAL
OPERATING INCOME			
General Purpose Funding	(1,732,285)	(1,732,285)	(267,679)
Governance	(214,210)	(214,210)	(17,330)
Law, Order & Public Safety	(39,847)	(39,847)	(12,753)
Health	(5,000)	(5,000)	(4,131)
Education & Welfare	(7,923)	(7,923)	(2,316)
Housing	(97,568)	(97,568)	(27,646)
Community Amenities	(177,798)	(177,798)	(150,947)
Recreation & Culture	(1,355,695)	(1,355,695)	(41,814)
Transport	(1,081,401)	(1,081,401)	(355,189)
Economic Services	(15,550)	(15,550)	(5,786)
Other Property & Services	(358,834)	(358,834)	(143,452)
A	(5,086,111)	(5,086,111)	(1,029,242)
OPERATING EXPENSES			
General Purpose Funding	95,502	95,502	41,333
Governance	384,358	384,358	102,137
Law, Order & Public Safety	106,631	106,631	33,497
Health	149,767	149,767	84,628
Education & Welfare	137,125	137,125	62,200
Housing	214,671	214,671	74,715
Community Amenities	366,964	366,964	127,096
Recreation & Culture	1,331,078	1,331,078	499,371
Transport	2,710,953	2,710,953	914,912
Economic Services	118,080	118,080	37,522
Other Property & Services	472,761	472,761	141,904
B	6,087,890	6,087,890	2,119,314
C= A and B	1,001,779	1,001,779	1,090,072
ADJUST FOR CASH BUDGET REQUIREMENTS			
Non-Cash Expenditure and Revenue			
Depreciation on Assets	(2,365,973)	(2,365,973)	(787,504)
Profit/(Loss) on Asset Sales	32,557	32,557	(35,943)
Capital Expenditure & Income			
Purchase of land & buildings #	3,745,021	3,745,021	595,309
Purchase of furniture & equipment	16,000	16,000	5,666
Purchase of motor vehicles #	227,366	227,366	71,295
Purchase of plant & machinery #	275,000	275,000	-
Purchase of other Infrastructure #	520,000	520,000	221,864
Purchase of roads infrastructure #	1,674,760	1,674,760	362,881
Proceeds from sale of assets	(252,408)	(252,408)	(137,026)
Financing Activities			
Repayment of Loan Principal*	1,082,167	1,082,167	24,918
Loan proceeds / refinancing CL to NCL adj	(1,000,000)	(1,000,000)	(1,000,000)
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	(52,986)	(52,986)	(24,596)
Reserve Movements			
Transfers to Reserves	200,000	200,000	-
Interest paid to Reserves	-	-	13,981
Transfer from Reserves	(759,954)	(759,954)	-
Estimated Muni (Surplus/Deficit) July 1 B/Fwd.	(1,888,825)	(1,888,825)	(577,044)
Estimated Muni (Surplus/Deficit) June 30 C/Fwd.	-	-	(2,409,664)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,454,504	2,454,504	(176,127)
TOTAL RATES RAISED	2,363,622	2,363,622	2,233,537

**SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 OCTOBER 2012**

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class						
Motor Vehicles						
	41,168	(38,000)	3,168			-
	4,031	(10,000)	(5,969)			-
Parks & Gardens utility MV0052	345	(10,000)	(9,655)	2,277	(7,727)	(5,450)
MWS Utility MV0065	29,686	(29,181)	505	29,042	(29,300)	(258)
Plant & Equipment						
	-	(37,500)	(37,500)			-
	3,458	(7,727)	(4,269)			-
	41,163	(15,000)	26,163			-
	-	(5,000)	(5,000)			-
Land & Buildings						
1 Ackland Street L0032	-	(100,000)	-	141,649	(99,999)	41,650
TOTAL	119,851	(252,408)	(32,557)	172,969	(137,026)	35,943
By Program						
Governance						
	41,168	(38,000)	3,168			-
Other Property & Services						
	4,031	(10,000)	(5,969)			-
Parks & Gardens utility MV0052	345	(10,000)	(9,655)	2,277	(7,727)	(5,450)
MWS Utility MV0065	29,686	(29,181)	505	29,042	(29,300)	(258)
	-	(37,500)	(37,500)			-
	3,458	(7,727)	(4,269)			-
	41,163	(15,000)	26,163			-
	-	(5,000)	(5,000)			-
Land & Buildings						
		(100,000)	-	141,649	(99,999)	41,650
TOTAL	119,851	(252,408)	(32,557)	172,969	(137,026)	35,943
Motor Vehicle and Plant & Equipment Change Over						
	Budget Purchase Price	Budget Sale	Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
	50,000	(38,000)	12,000			-
MWS Vehicle MV0070	43,757	(29,181)	14,576	43,277	(29,300)	13,977
	25,000	(10,000)	15,000			-
Parks & Garden utility MV0071	25,000	(10,000)	15,000	28,554	(7,727)	20,827
Plant & Equipment						
	25,000	(5,000)	20,000			-
	150,000	(37,500)	112,500			-
	28,791	(7,727)	21,064			-
	90,000	(15,000)	75,000			-
TOTAL	437,548	(152,408)	285,140	71,831	(37,027)	34,804

**SHIRE OF WONGAN - BALLIDU
RATES OUTSTANDING 31 OCTOBER 2012**

Rates Statistics

Total rates outstanding	31-Oct-12	22.32%
Outstanding same time last year	31-Oct-11	16.48%

Rates Outstanding Breakdown

Total Amount Outstanding	31-Oct-12	557,357.38
Outstanding same time last year	31-Oct-11	411,516.09

SUNDRY DEBTORS OUTSTANDING 31 OCTOBER 2012

Debtors Ageing Summary

Current	15,279.25
30 Days	1,762.50
60 Days	-53.50
90 Days & Over	928.75
Total Outstanding	17,917.00

Accounts 90 Days & Over:

Date	Dr No.	Comments	Amount
8/05/2012	897	Water Consumption	659.40
30/07/2012	925	Water Consumption	215.25
30/07/2012	783	Boomer Advertising	44.00
Total			918.65

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATION FOR 31 OCTOBER 2012

	Total	Municipal	Trust	Reserve	Muni Investments
Opening Balance	4,405,826.66	341,820.39	12,234.78	1,629,161.59	2,422,609.90
Add:					
Receipts	1,040,402.54	1,039,901.41	500.00	1.13	
Investment Interest	4,713.00			4,215.00	498.00
Less:					
Payments - EFT & Cheques	(1,606,170.02)	(997,156.95)	(500.00)		(608,513.07)
Payments - Bank fees and Rounding	(1,425.61)	(1,425.61)			
Transport Payments	(76,639.55)	(76,639.55)			
Balance as per General Ledger	3,766,707.02	306,499.69	12,234.78	1,633,377.72	1,814,594.83
Balance as per Bank Statement	315,298.02	295,475.88	6,962.78	12,859.36	1,814,594.83
TD/Investments	3,435,113.19			1,620,518.36	
Add:					
Outstanding Deposits	17,781.12	17,281.12	500.00		
Tenancy Bonds - Separate Bank Accounts	4,852.00		4,852.00		
Less:					
Adjustments					
Unpresented Cheques	(4,413.86)	(4,333.86)	(80.00)		
Transport payments pending	(1,654.45)	(1,654.45)			
Dishonour Cheque - DPI	(269.00)	(269.00)			
Balance as per Cash Book	3,766,707.02	306,499.69	12,234.78	1,633,377.72	1,814,594.83
Figure should equal same as Creditor Payment List					

**SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 OCTOBER 2012**

MUNICIPAL INVESTMENTS

Matured municipal investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Placed	Investment Redeemed	Current Investment	Accrued Interest	Interest Earned	Closing Balance	Back into Muni
9990-20997	Term Deposit - ANZ	Current	ANZ	20-Jun-12	19-Jul-12	29	5.30%	600,000.00				475.33	600,475.33	YES
9990-21068	Term Deposit - ANZ	Current	ANZ	20-Sep-12	23-Oct-12	33	4.80%	608,015.34				497.73	608,513.07	YES

Current municipal investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Investment Redeemed	Current Investment	Accrued Interest	Interest Forecast	Closing Balance	Back into Muni
9975-19073	Term Deposit - ANZ	Current	ANZ	15-Sep-12	15-Dec-12	91	4.90%	264,595	264,594.83	264,594.83	1,633.96	3,232.41	267,827.24	
9993-12674	Term Deposit - ANZ	Current	ANZ	3-Sep-12	3-Nov-12	61	4.40%	250,000	250,000.00	250,000.00	1,747.95	1,838.36	251,838.36	
9993-12666	Term Deposit - ANZ	Current	ANZ	3-Sep-12	3-Mar-13	181	4.90%	250,000	250,000.00	250,000.00	1,946.58	6,074.66	256,074.66	
9993-12658	Term Deposit - ANZ	Current	ANZ	3-Sep-12	3-Mar-13	181	4.90%	250,000	250,000.00	250,000.00	1,946.58	6,074.66	256,074.66	
9993-12623	Term Deposit - ANZ	Current	ANZ	3-Sep-12	3-Dec-12	91	4.95%	250,000	250,000.00	250,000.00	1,966.44	3,085.27	253,085.27	
9993-12615	Term Deposit - ANZ	Current	ANZ	3-Sep-12	3-Dec-12	91	4.95%	250,000	250,000.00	250,000.00	1,966.44	3,085.27	253,085.27	
9702-16939	Term Deposit - ANZ	Current	ANZ	19-Sep-12	19-Dec-12	91	4.90%	300,000	300,000.00	300,000.00	1,691.51	3,664.93	303,664.93	
Total of current municipal investments								1,814,594.83	1,814,594.83	1,814,594.83	12,899.44	27,055.56	1,841,650.39	

RESERVE INVESTMENTS

Matured reserve investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Placed	Investment Redeemed	Current Investment	Accrued Interest	Interest Earned	Closing Balance	Back into Muni

Current reserve investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Investment Redeemed	Current Investment	Accrued Interest	Interest Forecast	Closing Balance	Back into Muni
9811-62903	Term Deposit - ANZ	Current	ANZ	2-Sep-12	2-Dec-12	91	4.95%	763,364.95	763,364.95	763,364.95	6,107.97	9,420.76	772,786	
9815-83724	Term Deposit - ANZ	Current	ANZ	29-Sep-12	29-Oct-12	30	4.90%	137,028.41	137,028.41	137,028.41	18.40	551.87	137,580	
9702-20338	Term Deposit - ANZ	Current	ANZ	3-Aug-12	19-Sep-14	777	5.00%	280,125.00	280,125.00	280,125.00	1,803.54	29,816.04	309,941	
9991-36391	Term Deposit - ANZ	Current	ANZ	3-Aug-12	3-Nov-12	92	4.95%	440,000.00	440,000.00	440,000.00	2,804.55	5,489.75	445,490	
Bank Account Balance										12,859.36				
Total of reserve investments and cash								1,620,518.36	1,620,518.36	1,633,377.72	10,734.45	45,278.43	1,665,796.79	0.00

Total of current municipal and reserve investment and cash

								3,435,113.19	3,435,113.19	3,447,972.55	23,633.90	72,333.98	3,507,447.17	-
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Terminated
Current Municipal Investments
Current Reserve Investments

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 OCTOBER 2012

		CURRENT FULL YEAR'S BUDGET					ACTUAL YTD AT 31 OCTOBER 2012				
Reserve Description	GL Acct.	Opening Balance	Intra reserve transfers	Transfer in/ Interest	Transfer out/ to Muni	Transfer in/ from Muni	EOY Balance	Transfer in/ from Muni	Transfer in/ Interest	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925	51,918	(51,918)	-	-	-	-	-	-	-	-
Community Resource Centre Reserve	01989	11,261		327			11,588		92		11,353
Depot Improvement Reserve	01940	5,392		156			5,548		44		5,436
Historical Publications Reserve	01965	5,886		171			6,057		48		5,934
Housing Reserve	01955	87,096		2,526			89,622		712		87,807
Land & Buildings Reserve	01930	128,859	(128,859)	-			-		-		-
Loan Principal Reserve	01950	89,763	190,361	10,796			290,920		3,041		283,165
LSL Reserve	01935	68,192		1,978			70,170		557		68,749
Medical Facilities & R4R Special Projects Reserve	01975	555,841		16,119	(560,845)		11,115		4,540		560,382
Patterson Street JV Housing Reserve	01988	6,704		194		5,000	11,898		55		6,759
Plant Reserve	01945	530,734		15,391	(169,109)	180,000	557,016		4,335		535,069
Quinian Street JV Housing Reserve	01987	13,293		385		5,000	18,678		108		13,401
Stickland JV Housing Reserve	01986	8,744		254		5,000	13,998		72		8,815
Swimming Pool Reserve	01970	1,776		52		5,000	6,828		15		1,790
Waste Management Reserve	01920	44,357		1,286	(30,000)		15,643		362		44,719
WH Industrial/LIA Park Reserve	01985	9,584	(9,584)	-			-		-		-
TOTALS		1,619,397	(0)	49,635	(759,954)	200,000	1,109,078		13,981		1,633,378

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 OCTOBER 2012**

Existing Loans	* Denotes (SSL) Self Supporting Loan										* CHA advised the principal outstanding for loan 140 as at the 30 th June 2012.	
Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Principal & borrowings due in Oct 12	Accrued Interest	YTD Int @ 31 Oct 12	Loan Balance @ 1 July 2012	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Oct 12	
140	Housing Construction*	Wongan-Ballidu Development*	May-2015	430,000	-	(3,175)	(3,175)	429,945	-	-	429,945	
142	Housing Construction	WB Community Association*	Mar-2020	400,000	-	(4,923)	3,094	257,289	-	(12,694)	244,595	
143	Land Purchase	Shire of Wongan-Ballidu	Jun-2016	270,000	-	(45)	2,017	128,514	-	(7,125)	121,388	
145	Land Development	Shire of Wongan-Ballidu	Jul-2012	1,000,000	-	(30,408)	1,232	1,000,000	(1,000,000)	-	-	
145B	Land Development	Shire of Wongan-Ballidu	Jun-2014	500,000	-	-	-	-	500,000	-	500,000	
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000	-	-	-	-	500,000	-	500,000	
147	Aged Persons	Ninan House*	Jul-2022	100,000	-	(2,404)	380	79,803	-	(2,649)	77,154	
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	-	(203)	4,797	92,451	-	(2,450)	90,002	
150	Sports Pavilion	Wongan Hills Sports Council*	May-2016	50,000	-	(239)	(239)	50,000	-	-	50,000	
TOTAL EXISTING LOANS				3,365,000	-	(41,396)	8,107	2,038,002	-	(24,918)	2,013,083	

Interest ledger balance after accruals

The net amount after refinancing Loan 145 into 145B and 145B

No repayments were due in October.

The current loan liability

The non current liability

8,107

(24,918)

SSL	Shire	Total
(35,193)	(22,056)	(57,250)
(856,502)	(1,099,332)	(1,955,834)
(891,695)	(1,121,388)	(2,013,083)

9.2 GENERAL PURPOSES

9.2.1 COUNCIL MEETING DATES - 2013

FILE REFERENCE:	A1.2
REPORT DATE:	18 October 2012
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Irene Myring - Executive Assistant
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

That Council adopts the 2013 meeting dates and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995.

BACKGROUND:

At least once per year Council is required to advertise the dates, times and place for its ordinary and committee meetings for the next twelve months.

COMMENT:

The proposed dates for Council's Ordinary Meetings are the fourth Wednesday of each month with the exception of January, when Council is in recess and December when the fourth Wednesday is the 25th December. A special meeting is listed on 8 July 2013, for the adoption of the budget. It is proposed that the Council meeting will commence at 3:00pm with afternoon tea being taken between 4.00pm and 4.15pm followed by the informal briefing session.

Council's new Committee the All Purposes Committee is proposed to be held on the third Wednesday of each month with the exceptions of January when Council is in recess and December.

DAY	DATE	TIME	MEETING	VENUE
Wednesday	February 20 2013	1.00pm	All Purposes Committee	Council Chambers, Wongan Hills
Wednesday	February 27, 2013	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	March 20, 2013	1.00pm	All Purposes Committee	Council Chambers, Wongan Hills
Wednesday	March 27, 2013	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	April 17, 2013	1.00pm	All Purposes Committee	Council Chambers, Wongan Hills
Wednesday	April 24, 2013	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	May 15, 2013	1.00pm	All Purposes Committee	Council Chambers, Wongan Hills
Wednesday	May 22, 2013	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	June 19, 2013	1.00pm	All Purposes Committee	Council Chambers, Wongan Hills

Wednesday	June 26, 2013	3.00pm	Ordinary	Council Chambers, Wongan Hills
Monday	July 8, 2013	1.00pm	Special Budget Meeting	Council Chambers, Wongan Hills
Wednesday	July 17, 2013	1.00pm	All Purposes Committee	Council Chambers, Wongan Hills
Wednesday	July 24, 2013	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	August 21, 2013	1.00pm	All Purposes Committee	Council Chambers, Wongan Hills
Wednesday	August 28, 2013	4.00pm	Ordinary	Ballidu
Wednesday	September 18, 2013	1.00pm	All Purposes Committee	Council Chambers, Wongan Hills
Wednesday	September 25, 2013	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	October 16, 2013	1.00pm	All Purposes Committee	Council Chambers, Wongan Hills
Wednesday	October 23, 2013	2.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	November 20, 2013	1.00pm	All Purposes Committee	Council Chambers, Wongan Hills
Wednesday	November 27, 2013	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	December 18, 2013	3.00pm	Ordinary	Council Chambers, Wongan Hills

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Regulation 12 of the Local Government (Administration) Regulations 1996 requires the public notice of Council and committee meetings.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

Ø **Environment**

There are no known environmental implications associated with this item.

Ø **Economic**

There are no known economic implications associated with this proposal.

Ø **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no known financial implications in relation to this item.

**VOTING REQUIREMENTS:
ABSOLUTE MAJORITY REQUIRED: No**

STAFF RECOMMENDATION:

That Council adopts the following meeting dates for 2013, and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995.

DAY	DATE	TIME	MEETING	VENUE
Wednesday	February 20 2013	1.00pm	All Purposes Committee	Council Chambers, Wongan Hills
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Wednesday	December 18, 2013	3.00pm	Ordinary	Council Chambers, Wongan Hills

9.3 HEALTH, PLANNING & BUILDING COMMITTEE

Nil

9.4 WORKS & SERVICES

Nil

9.5 BUSH FIRE ADVISORY COMMITTEE

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business the President, Cr Brennan declared the meeting closed at 3.48pm.

These minutes were confirmed at a meeting on 20 December 2012.

Signed _____

President

Date 20 December 2012