



**MINUTES ORDINARY MEETING  
OF COUNCIL WEDNESDAY,  
27 MAY 2020**



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## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Jon Hasson declared the meeting open at 3.10 pm.

## 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

### Attendees:

Cr Jon Hasson	Shire President
Cr Brad West	Deputy Shire President
Cr Stuart Boekeman	Member
Cr Sue Falconer	Member
Cr Eion Ganzer	Member
Cr Mandy Stephenson	Member
Cr Andrew Tunstill	Member

### Staff:

Stuart Taylor	Chief Executive Officer
Alan Hart	Deputy Chief Executive Officer
Karl Mickle	Manager Works & Services
Alana Wigmore	Manager Community Services
Melissa Marcon	Building Services Coordinator
Meredith Lee-Curtis	Personal Assistant to the Chief Executive Officer (Minutes)

**Apologies:** Nil

## 3. PUBLIC QUESTION TIME

Nil.

## 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil.

## 5. PETITIONS AND PRESENTATIONS

Nil.

## 6. APPLICATION/S FOR LEAVE OF ABSENCE

An application for a leave of absence was submitted by Cr Stuart Boekeman for the Special Council Budget Meeting scheduled Wednesday, 8 July 2020.

**MOVED: Cr West      SECONDED: Cr Stephenson**

**That Council APPROVES a request for leave of absence by Cr Stuart Boekeman for Wednesday, 8 July 2020.**

**CARRIED 7/0  
RESOLUTION 010520**

**7. CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 22 APRIL 2020:**

**MOVED: Cr Ganzer      SECONDED: Cr Falconer**

**That the Minutes of the Ordinary Meeting of Council held on Wednesday, 22 April 2020 be confirmed as a true and correct record of the proceedings.**

**CARRIED 7/0  
RESOLUTION 020520**

**8. MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil.

## 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 GOVERNANCE

#### 9.1.1 INNOVATION CENTRAL MIDLANDS WA INC.

FILE REFERENCE:	ED/ICM1
REPORT DATE:	14 May 2020
APPLICANT/PROPONENT:	Nil
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor, Chief Executive Officer
ATTACHMENTS:	ICMWA Inc. Presentation (25 March 2020)

#### PURPOSE OF REPORT:

Council to consider correspondence received from Innovation Central Midlands WA Incorporated (ICMIWA Inc.) requesting Council to approve further funding to the Association over the next three financial years;

- 2020/2021 \$30,000 Plus GST
- 2021/2022 \$30,000 Plus GST
- 2022/2023 \$30,000 Plus GST

#### BACKGROUND:

Innovation Central Midlands W.A. Incorporated was established as an Economic Development Alliance between the Shires of Moora, Wongan-Ballidu and Dalwallinu.

The current objectives of the Association are:

- To create an environment of sustainable growth in the Central Midlands Region;
- To identify the economic needs of the Central Midlands Region and make these needs known to key decision makers in Government and private enterprise;
- To foster cooperative and joint venture initiatives between Member Organisations and appropriate partners on projects of mutual benefit, or to further joint interests;
- To concentrate available resources on seeking solutions to identified mutual problems and achieve savings in resources that can be gained through cooperative effort; and
- To promote economic development within the Central Midlands Region.

#### COMMENT:

Council received a presentation from ICMWA Inc Chief Executive Officer Steve Mason, on Wednesday 25 March 2020. A range of priorities were identified within that presentation (attached), which underpins the request for further financial contributions to ICMWA Inc. from the Shires of Dalwallinu, Wongan-Ballidu and Moora.

A key project detailed within that presentation was WA SuperNet which is ongoing. WA SuperNet is a planned enterprise-grade, affordable broadband service project along 4,000kms of WA's grain railway line. This project proposal has been developed by ICMWA Inc in partnership with Arc Infrastructure, Department of Primary Industry and Regional Development, and until recent times Cooperative Bulk Handling (CBH) whom have recently withdrawn from the project.

## **POLICY AND LEGISLATIVE REQUIREMENTS:**

There are no known policy or legislative requirements related to this matter.

## **STRATEGIC IMPLICATIONS:**

- Goal 3: A strong and sustainable local economy.
- Outcome 3.1: A major agricultural hub.
- Strategy 3.1.3: Identify and develop opportunities for continuing development of commercial, industrial and rural areas.
- Strategy 3.3.1: Advocate for increased resources for business development with focus on telecommunications.
- Strategy 3.3.3: Establish a think tank to explore investment opportunities in the Shire.
- Strategy 3.4.1: Facilitate affordable housing and accommodation initiatives.
- Goal 4: Shire infrastructure and a built environment that supports growth of the community and the economy.
- Outcome 4.1: Shire assets and infrastructure that meet current and future needs.
- Strategy 4.1.2: Develop a framework for infrastructure expansion which considers community needs that are in line with the Shire Land strategy.
- Strategy 4.1.3: Lobby with State Government and other regional bodies to ensure coordinated provision of regional infrastructure such as energy, water and telecommunications
- Outcome 4.2: Access to affordable land for development.
- Strategy 4.2.3: Investigate and release suitable land for housing development.
- Strategy 4.2.4: Review existing residential housing for the purposes of redevelopment.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
The justification for this request is as stated above. It is simply to place the Association in the strongest position possible to be eligible to leverage external funding, if and when those opportunities arise.
- **Social**  
There are no known economic implications associated with this item.
- **Financial Implications**  
ICMWA Inc. has requested \$30,000 from the Shire of Wongan-Ballidu per annum, over the next three financial years; 1 July 2020 through to 30 June 2023.

## **SUMMARY:**

In effect, ICMWA Inc. was established as an economic development alliance between the Shires of Dalwallinu, Wongan-Ballidu and Moora. To date it is unfortunate that some key projects have not come to fruition. An example was the Aged Housing Development previously approved by the State Coalition Government in 2016 to build 26 independent living units across the three member Shires. Funding for this ICMWA Inc. project was subsequently withdrawn by the incumbent WA Government in 2017, upon Labor's State election win.

This type of project remains a key focus of ICMWA Inc. and the three member Shires, in fitting with the objects of the Association.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOVED: Cr West      SECONDED: Cr Ganzer**

**That Council ALLOCATES a financial contribution of \$30,000 per annum (plus GST) to Innovation Central Midlands W.A. Incorporated over the 2020/2021, 2021/2022 and 2022/2023 financial years, in keeping with the objects of the Association:**

- **to create an environment of sustainable growth in the Central Midlands Region;**
- **to identify the economic needs of the Central Midlands Region and make these needs known to key decision-makers in Government and private enterprise;**
- **to foster cooperative and joint venturing initiatives between Member Organisations and appropriate partners on projects of mutual benefit or to further joint interests;**
- **to concentrate available resources on seeking solutions to identified mutual problems and achieve savings in resources that can be gained through cooperative effort; and**
- **to promote economic development within the Central Midlands Region**

**noting the conditions that the Shire of Wongan-Ballidu contribution is subject to:**

- **the Shires of Dalwallinu and Moora also approving the same financial contribution over the same period as the Shire of Wongan-Ballidu; and**
- **provision of a 3-year futures paper/strategic plan with operational forward financial projections to the member Councils prior to 30 June 2020 detailing:**
  - **priority projects / key focus areas; and**
  - **key performance measure and outcome areas; and**
- **execution of a Financial Assistance Agreement between the Shires of Dalwallinu, Moora and Wongan-Ballidu, and ICMWA Inc. for the period 1 July 2020 to 30 June 2023.**

**CARRIED 7/0  
RESOLUTION 030520**

## 9.1.2 POLICY: STATE GOVERNMENT DEPARTMENT SUPPORT

FILE REFERENCE:	
REPORT DATE:	18 May 2020
APPLICANT/PROPONENT:	Nil
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Manager Community Services – Alana Wigmore
ATTACHMENTS:	9.1.2a Draft 'State Government Department Support Policy'

### **PURPOSE OF REPORT:**

The purpose of this report is to seek Council's endorsement of the attached Council Policy, 2.4 State Government Department Support.

### **BACKGROUND:**

The purpose of policy documents is to enable the effective and efficient management of Council resources and to assist staff and Council achieve an equitable decision-making process. Written policies also enable the community to be aware of the reasoning behind administrative and Council decisions to be familiar with the philosophy behind individual decisions. Policy statements enable much of the day-to-day business of Council to be handled by the administration, freeing up the time of the Elected Members in determining major policy and strategic direction.

An up-to-date policy manual of any organisation proves to be a valuable tool in improving the decision-making process. Policies contained within the manual are those that project a corporate image and are not controlled by individual directorates. The development of the policies involves input from staff across the organisation and elected members.

A policy statement is not binding on Council but provides a guideline for Elected Members and staff in determining individual applications or requests. Generally, policies evolve as issues come before Council and should continue to evolve through a process of review and refinement. For this reason, it is important that a review process is in place.

Each policy is developed in order to address specific matters. They relate to objectives to the Shire of Wongan-Ballidu, and, in some instances, as required by legislation. The principles behind the policies are directly related to the Shire's values as an organisation.

It is important to note that the manual should only contain the policy statement of the Council and should not refer to operational, staff or procedural matters.

### **COMMENT:**

Local governments are required to make difficult decisions on complex matters that often have a great impact on the communities they represent.

It has been noted that the Council of the Shire of Wongan-Ballidu are receiving increased requests for support for activities that are the core business responsibility of State Government departments. These include, but are not limited to, school and education facilities, health, hospital and medical facilities, and policing facilities.

Responses to such requests need to be considered carefully, and balanced with the strategic responsibility of the Council, the operational capacity of the Shire, and the existing decision-making and governance process.



The aim of the attached policy is to enhance the decision-making framework by streamlining the process for responding to requests for support from state government departments.

## **CONSULTATION**

At the request of the Council, the Chief Executive Officer and staff prepared the attached policy and tabled it at the informal briefing session of Council on 22 April 2020.

No amendments were requested.

The draft is now brought to an Ordinary Meeting of Council for formal adoption.

## **POLICY AND LEGISLATIVE REQUIREMENTS:**

Under the *Local Government Act 1995*, local governments are required to engage with the community when creating a 10-year strategic community plan as part of the Integrated Planning and Reporting. The community must also be consulted on matters such as local laws, differential rates, planning, and other matters.

## **STRATEGIC IMPLICATIONS:**

- Goal 5: Good Governance and an Efficient Organisation That Shows Leadership and Advocates on Behalf of the Shire
- Outcome 5.1: Good governance and leadership
- Strategy 5.1.2: Implement business and governance frameworks that are aligned to the strategic direction of the Council
- Strategy 5.1.3: Strengthen the governance role of Councillors by informing, resourcing, skilling and supporting their role and provide an opportunity to recognise the critical history of the shire.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this item.
- **Social**  
There are no known economic implications associated with this item.
- **Financial Implications**  
There are no known financial implications associated with this item.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: YES**

**MOVED: Cr Boekeman                      SECONDED: Cr Stephenson**

**That Council ENDORSES the draft 'State Government Department Support Policy'.**

**CARRIED BY ABSOLUTE MAJORITY 7/0  
RESOLUTION 040520**

### 9.1.3 POLICY: COMMUNITY AND STAKEHOLDER ENGAGEMENT POLICY - PUBLIC CONSULTATION OUTCOMES

FILE REFERENCE:	
REPORT DATE:	18 May 2020
APPLICANT/PROPONENT:	Nil
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	22 April 2020
AUTHOR:	Manager Community Services – Alana Wigmore
ATTACHMENTS:	9.1.2a: Draft Community and Stakeholder Engagement Policy Outcomes Summary – Draft Community and Stakeholder Engagement Policy - Public Consultation

#### PURPOSE OF REPORT:

The purpose of this report is to:

- (1) provide Council with the outcomes of the Public Consultation regarding the draft Community and Stakeholder Engagement Policy; and
- (2) seek Council's endorsement of the attached Council Policy, 2.5 Community and Stakeholder Engagement.

#### BACKGROUND:

Contemporary engagement practices are critical to the Shire's success in the ability to effectively communicate and engage with key stakeholders, community and colleagues in a coordinated, consistent and purposeful way.

At the Ordinary Council Meeting of 22 April 2020, Council resolved:

*That Council ENDORSES the draft 'Community and Stakeholder Engagement Policy' to be advertised for public comment.*

*CARRIED 7/0  
RESOLUTION: 030420*

#### COMMENT:

The Shire sought feedback from external stakeholders and the wider community over a three-week period using traditional and digital methods. The three-week consultation period was from Friday 24 April 2020 to Friday 15 May 2020.

The intention of this engagement was to raise awareness of the Shire's focus on quality engagement, develop positive relationships for further data gathering and engagement, understand the level of support for the policy, and obtain ideas to help inform procedures and processes going forward.

The nature of the engagement was to seek input into the following elements:

- Agreement with the key concepts of the policy;
- Identification of the current sentiment towards the Shire's approach to engagement to establish some baseline data from which to periodically measure the impact of the policy; and
- Exploration of preferred methods of engagement and topics people want to be most engaged in.

#### CONSULTATION

An expanded report on the outcomes is attached with this item. Over 700 instances of promotion of this public consultation are noted.

Twelve responses to the online survey were received. Based on population statistics from the 2016 Census, this figure represents 1.18% of the Shire's population aged over 19 years. Eleven of the twelve respondents chose to remain anonymous.

Shire staff, Elected Members and stakeholders such as businesses, community groups, state government facilities such as educational, health or policing facilities received the link to the online survey by direct email.

It is noted that while direct engagement was offered via telephone and video call, there was no uptake of this, and this may in part have been due to COVID-19 influence. The COVID-19 pandemic meant that face-to-face engagement was not possible. It is also reasonable to assume that the pandemic may have affected response rates.

"Empower", effectively giving the decision-making power to the community, was chosen as an appropriate level of engagement by respondents in all areas of service delivery, except for Heritage, Culture and the Arts, Waste Management and Strategic Plans, Frameworks and Policies.

"Inform", at the opposite end of the IAP2 Spectrum, was chosen as an appropriate level of engagement the least number of times.

On balance, "Collaborate" and "Involve", in the middle of the Spectrum, represented the majority of responses, demonstrating that of these respondents, there is an appetite to work with the Shire in service delivery areas.

The collected data shows that the twelve respondents are motivated to be involved with the Shire's service delivery within our community.

Future engagements could be incentivised with prizes to attract more respondents.

A repeat of this type of engagement, in a timeframe that is not affected by a global health pandemic, may yield better response rates by employing intercept surveys at events and by customer service staff.

Future engagements could also be required to have respondents provide contact details, thus removing the option to remain anonymous.

#### **POLICY AND LEGISLATIVE REQUIREMENTS:**

Under the *Local Government Act 1995*, local governments are required to engage with the community when creating a 10-year strategic community plan as part of the Integrated Planning and Reporting. The community must also be consulted on matters such as local laws, differential rates, planning, and other matters.

#### **STRATEGIC IMPLICATIONS:**

Goal 5: Good Governance and an Efficient Organisation That Shows Leadership and Advocates on Behalf of the Shire

Outcome 5.1: Good governance and leadership

Strategy 5.1.1: Ensure local government reforms support and strengthen the Shire's communities

Strategy 5.1.2: Implement business and governance frameworks that are aligned to the strategic direction of the Council

Strategy 5.1.5: Develop a community engagement and communication strategy for open, honest and informed discussion on key strategic issues

## **SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this item.

➤ **Social**

Community engagement: This policy will lead to more effective participation processes in decision making.

Equity: Best-practice engagement focusses on inclusive and accessible processes so that all members of our diverse community have an opportunity to be aware of, understand and participate in decision-making.

➤ **Financial Implications**

Operational budgetary consideration may be necessary to provide training for staff and Elected Members in the IAP2 Engagement Framework.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: YES**

**MOVED: Cr Falconer SECONDED: Cr Tunstill**

**That Council ENDORSES the draft 'Community and Stakeholder Engagement Policy'.**

**CARRIED BY ABSOLUTE MAJORITY 7/0  
RESOLUTION 050520**

## 9.2 ADMINISTRATION & FINANCIAL SERVICES

### 9.2.1 ACCOUNTS SUBMITTED FOR APRIL 2020

<b>FILE REFERENCE:</b>	F1.4
<b>REPORT DATE:</b>	20 May 2020
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	9.2.1a Accounts April 2020

#### **PURPOSE OF REPORT:**

That the accounts as submitted be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

*Local Government (Financial Management) Regulations 1996* Sections 12 & 13 require the attached reports to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the *Local Government Act* regulation 12 of the *Financial Management Regulations (FMR's)* requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental impacts associated with this proposal.
- **Economic**  
There are no known economic impacts associated with this proposal.
- **Social**  
There are no known social implications associated with this proposal.

➤ **Financial Implications**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOVED: Cr Boekeman                      SECONDED: Cr Falconer**

**That the accounts submitted from 1 to 30 April 2020 totalling \$1,443,970.38 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**

***CARRIED 7/0***  
**RESOLUTION 060520**

## LIST OF ACCOUNTS DUE &amp; SUBMITTING TO COUNCIL 1ST APRIL 2020 TO 30 APRIL 2020

Chq/EFT	Date	Name	Description	Amount
EFT19585	03/04/2020	STAR TRACK EXPRESS PTY LTD	Freight ex Sunny Signs	-598.91
EFT19586	03/04/2020	WONGAN HILLS SWIMMING CLUB	Catering at Youth Pool Party	-750.00
EFT19587	03/04/2020	WONGAN HILLS TOURISM GROUP INC	Cleaning Public Toilets - October 2019 - March 2020	-1750.00
EFT19588	03/04/2020	N-COM PTY LTD	4.3m Prime Focus Satellite dish for SBS retransmission, including freight, travel and labour	-11526.72
EFT19589	03/04/2020	LGIS RISK MANAGEMENT	Team/leader development workshop	-1301.30
EFT19590	03/04/2020	WESTERN RURAL EARTHMOVING	Gravel Pushing	-19470.00
EFT19591	03/04/2020	PARAMOUNT BUSINESS SUPPLIES	Pinup board and freight	-396.00
EFT19592	03/04/2020	RURAL RANGER SERVICES	Ranger services 17 - 26 March 2020	-750.00
EFT19593	03/04/2020	ARTISTRALIA PTY LTD	Copyright for screenings of Abominable & Shazam on 13 March 2020 at Wongan Hills Civic Centre	-770.00
EFT19594	03/04/2020	KYLIE NEAVES	EHO Infection Control and Audits, Covid19 discussions	-650.00
EFT19595	03/04/2020	CWB ELECTRICAL & A/C		-2622.40
	11/03/2020	CWB ELECTRICAL & A/C	Service of air conditioners - Shire Admin Building x 14, Service of air conditioners - CRC x 10, Supply new remotes, Replace faulty A/C switch in CEO office	2523.40
	22/03/2020	CWB ELECTRICAL & A/C	Repair to MCS office air conditioner - CRC	99.00
EFT19596	03/04/2020	REGIONAL DEVELOPMENT AUSTRALIA (RDA)	Refund Bond paid 5.3.20	-300.00
EFT19598	08/04/2020	AVON WASTE	Domestic & Commercial Waste collection - Wongan Hills & Ballidu	-9748.36
EFT19599	08/04/2020	KOMATSU AUSTRALIA PTY LTD		-793.09
	26/03/2020	KOMATSU AUSTRALIA PTY LTD	Supply blade and oil sample kit for Grader PG15	458.15
	27/03/2020	KOMATSU AUSTRALIA PTY LTD	Supply wiper arm for Grader PG15	334.94
EFT19600	08/04/2020	OFFICEWORKS BUSINESS DIRECT		-304.26
	25/03/2020	OFFICEWORKS BUSINESS DIRECT	Stationery	34.48
	28/03/2020	OFFICEWORKS BUSINESS DIRECT	Stationery	74.75
	31/03/2020	OFFICEWORKS BUSINESS DIRECT	Stationery	195.03
EFT19601	08/04/2020	WCS CONCRETE	Supply Headwalls and pipes for M0034 Koralling Rd	-2255.00
EFT19602	08/04/2020	WONGAN NEWSAGENCY		-147.04
	31/03/2020	WONGAN NEWSAGENCY	Stationery for March 2020	20.50
	31/03/2020	WONGAN NEWSAGENCY	Stationery and Newspapers for March 2020	126.54
EFT19603	08/04/2020	BOC LIMITED	Argo shield Light E2 x 1 for PTRL21	-59.55
EFT19604	08/04/2020	ADVANCED AUTOLOGIC PTY LTD		-1868.00
	25/03/2020	ADVANCED AUTOLOGIC PTY LTD	Supply in bulk adblue and grease for various plant	1098.00
	25/03/2020	ADVANCED AUTOLOGIC PTY LTD	SHC20 & SHC5 Sanitizing hand cleaner for Health & Wellbeing	770.00
EFT19605	08/04/2020	WURTH AUSTRALIA PTY LTD	Carbide milling bit with MX teeth, bolts, wiper blades, hose clamps & freight for various plant	-189.49
EFT19606	08/04/2020	N-COM PTY LTD	Spare satellite receiver for communication services	-2202.72
EFT19607	08/04/2020	WONGAN MAIL SERVICE		-419.89
	31/03/2020	WONGAN MAIL SERVICE	Postage and Stationery for March 2020	400.09
	31/03/2020	WONGAN MAIL SERVICE	Postage for March 2020	19.80
EFT19608	08/04/2020	INDUSTRIAL AUTOMATION GROUP	Supply parts to repair standpipe	-311.85
EFT19609	08/04/2020	HDJ CONTRACTING	Cleaning CRC - 30/3/20	-115.50
EFT19610	08/04/2020	WIRTGEN AUSTRALIA PTY LTD		-5037.60
	26/03/2020	WIRTGEN AUSTRALIA PTY LTD	Supply solenoid magnet for Roller PROL14	208.53
	27/03/2020	WIRTGEN AUSTRALIA PTY LTD	Supply Replace Slow release relay for Roller PROL14	4829.07
EFT19611	08/04/2020	MARKET CREATIONS PTY LTD		-2068.68
11347	31/03/2020	MARKET CREATIONS PTY LTD	Project Online Premium and Office 365 Enterprise	1188.46
11348	31/03/2020	MARKET CREATIONS PTY LTD	Office 365 Enterprise	159.50
11382	31/03/2020	MARKET CREATIONS PTY LTD	Managed Backup Licences, reserved vRAM, reserved vCPU	720.72
EFT19612	08/04/2020	CENTRAL REGIONAL TAFE	Delivery of AUSCHEM Course	-4400.28
EFT19613	08/04/2020	FIVE STAR BUSINESS & INNOVATION	Toner cartridges for CRC Admin	-30.70
EFT19614	08/04/2020	RICOH FINANCE	CRC Photocopier lease 27/4 - 26/5/20	-276.96
EFT19615	08/04/2020	GLEEMAN TRUCK PARTS P/L	Supply Front leaf spring hanger for Trailer PTRL25	-74.84
EFT19616	08/04/2020	FIRM CONSTRUCTION PTY LTD	PC 19 Works completed to 3/4/20	-346031.87
EFT19617	08/04/2020	COMPLETE PORTABLES	Pick up charge	-957.00
EFT19618	08/04/2020	ANZ BANK (NETT WAGES)	Wages PPE 07.04.2020	-68611.42
EFT19619	08/04/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT19620	08/04/2020	IOU SOCIAL CLUB	Payroll deductions	-240.00
EFT19621	01/04/2020	WESTNET PTY LTD	Internet Usage from 01/4/20 to 01/5/20	-819.50
EFT19622	06/04/2020	ANZ CORPORATE CREDIT CARD	CEO Credit Card	-1610.06
EFT19623	17/04/2020	BOEKEMAN NOMINEES PTY LTD		-465.26
	25/03/2020	BOEKEMAN NOMINEES PTY LTD	Supply housings, o ring, flexigun, follower kit, barrel set, freight for Roller PROL11	311.44
	28/03/2020	BOEKEMAN NOMINEES PTY LTD	Supply hose clamps, filter, filter transmission & freight for Backhoe PBH3	153.82
EFT19624	17/04/2020	CJD EQUIPMENT PTY LTD	Supply 2 x sealing ring for Loader PLDR8 including freight	-371.93
EFT19625	17/04/2020	CUTTING EDGES PTY LTD	Supply 10 x Grader blades for PG16	-3207.43
EFT19626	17/04/2020	STAR TRACK EXPRESS PTY LTD	Freight charges ex Sunny Signs for AA199	-924.33
EFT19627	17/04/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Provision of COVID-19 Alerts Module for Shire of Wongan-Ballidu Website	-1155.00

EFT19628	17/04/2020	WALLIS COMPUTER SOLUTIONS	Provide 1yr ProSupport NBD onsite Service Extension for Dell Server 05/4/20 to 06/04/21	-2154.90
EFT19629	17/04/2020	WESTRAC EQUIPMENT PTY LTD		-360.01
	20/03/2020	WESTRAC EQUIPMENT PTY LTD	Supply 2 x wear strip for PG16	174.22
	23/03/2020	WESTRAC EQUIPMENT PTY LTD	Supply Adapter for Roller PROL15, Supply wear strip for PG16	185.79
EFT19630	17/04/2020	HYMARK TRADING PTY LTD	Supply Works Staff Uniforms	-2087.81
EFT19631	17/04/2020	IXOM OPERATIONS PTY LTD	Service Fee for 2 x Chlorine - Swimming Pool & Parks/Gardens	-169.14
EFT19632	17/04/2020	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 151A Interest payment - Wongan-Ballidu Aged Care Association	-13074.81
EFT19633	17/04/2020	WONGAN HILLS PHARMACY		-491.38
	17/03/2020	WONGAN HILLS PHARMACY	Vaccine for Works Staff	485.40
	23/03/2020	WONGAN HILLS PHARMACY	Alcohol swabs for Shire Administration	5.98
EFT19634	17/04/2020	SUNNY SIGN COMPANY PTY LTD	MWRA Standard Guideposts	-13200.00
EFT19635	17/04/2020	SHIRE OF NORTHAM	Subscription for VELPIC LMS ULTIMATE 250	-949.19
EFT19636	17/04/2020	H RENK & SONS	Gravel purchase 1938m3	-1938.00
EFT19637	17/04/2020	WONGAN HILLS HARDWARE		-2589.72
	30/03/2020	WONGAN HILLS HARDWARE	Works account for March 2020	873.02
	30/03/2020	WONGAN HILLS HARDWARE	Building Account for March 2020	1716.70
EFT19638	17/04/2020	TRUCK CENTRE (WA) PTY LTD	Repairs to PTK35 - WB035 (Part invoice)	-5161.91
EFT19639	17/04/2020	ROYAL LIFE SAVING (WA BRANCH)	12 Certificates for Swimming Lessons, inclusive of delivery.	-15.42
EFT19640	17/04/2020	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning various locations in Ballidu Townsite	-1870.00
EFT19641	17/04/2020	COLAS WA	Emulsion Sealing Work on Waddington Road	-31000.00
EFT19642	17/04/2020	WESTERN AUSTRALIAN ELECTORAL COMMISSION	Undertake the Extra Ordinary Election for the Shire to be held on 28/2/2020	-8433.13
EFT19643	17/04/2020	PUBLIC TRANSPORT AUTHORITY OF WA	Trans WA - March account	-67.30
EFT19644	17/04/2020	KLEEN WEST DISTRIBUTORS	Cleaning supplies for various buildings	-1558.04
EFT19645	17/04/2020	DALLCON		-7451.95
303820	26/03/2020	DALLCON	Supply Concrete Pipes - Part invoice includes private works (recoverable)	6915.70
303843	26/03/2020	DALLCON	supply Concrete Pipes	536.25
EFT19646	17/04/2020	TKB MECHANICAL	windscreen replacement for WB02 (Recoverable J0816)	-515.00
EFT19647	17/04/2020	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL Reconciliation for March 2020	-56.65
EFT19648	17/04/2020	GREAT SOUTHERN FUEL SUPPLIES	Supply & Deliver 11,000 Litres of Diesel 23.3.20	-12035.85
EFT19649	17/04/2020	FEATHERSTONE ROOFING & BUILDING SERVICES	DEPOSIT ONLY (Recoverable Insurance Claim J0815) - Hail Damage	-3000.00
EFT19650	17/04/2020	WIRTGEN AUSTRALIA PTY LTD	Supply door pane right side for Roller PROL14	-535.25
EFT19651	17/04/2020	BP AUSTRALIA	Fuel Supply for March	-629.10
EFT19652	17/04/2020	NEWINS FAMILY TRUST	Call out fees for Dockets 648, 661, 679	-300.00
EFT19653	17/04/2020	HENDOS PLUMBING & GAS SERVICES		-485.13
	31/03/2020	HENDOS PLUMBING & GAS SERVICES	2A Patterson St Wongan Hills - gas leak to gas bottles and HWS cutting out	309.13
	31/03/2020	HENDOS PLUMBING & GAS SERVICES	Railway Toilet - Automatic tap in ladies shutting off, investigate and repair	176.00
EFT19654	17/04/2020	RURAL RANGER SERVICES	Rural Ranger Services from 31.3.20 to 09.4.20	-1062.50
EFT19655	17/04/2020	KRISTIE FREARSON	Refund for the purchase of printer cartridges	-129.67
EFT19656	17/04/2020	SECUREX SECURITY SYSTEMS & SERVICES	Monitoring fee for security system at the CRC Building 1/4/20 to 30/6/20	-143.00
EFT19657	17/04/2020	FIVE STAR BUSINESS & INNOVATION	Colour reading date for April 2020	-1318.67
EFT19658	17/04/2020	GLEEMAN TRUCK PARTS P/L		-1343.22
1620052	02/04/2020	GLEEMAN TRUCK PARTS P/L	Parts for various plant	785.96
1621395	06/04/2020	GLEEMAN TRUCK PARTS P/L	Parts for various plant	53.61
1622004	07/04/2020	GLEEMAN TRUCK PARTS P/L	Parts for various plant	292.45
1621850	07/04/2020	GLEEMAN TRUCK PARTS P/L	Parts for various plant	211.20
EFT19659	17/04/2020	CLEANTECH ENERGY PTY LTD	Electricity consumption for Wongan Hills Swimming Pool Complex 01/3/20 to 31/3/20	-3873.18
EFT19660	17/04/2020	DOUGLAS MACAULAY	Adult Vaccine reimbursement	-29.95
EFT19661	17/04/2020	AC HEALTHCARE PTY LTD	April Payment	-21083.33
EFT19662	17/04/2020	RURAL SCHOOL OF DANCE	Civic Centre reimbursement Term 1	-300.00
EFT19663	17/04/2020	CWB ELECTRICAL & A/C	Replace filter medium - 30 Wandoo Crescent Wongan Hills	-97.80
EFT19664	17/04/2020	AHA! CONSULTING	'Virtually Real Workshop' - Facilitating Online Meetings attendees x 5	-110.00
EFT19665	17/04/2020	COMPLETE PORTABLES	Portable Toilet Hire - Basketball and Vets Carnival.	-627.00
EFT19666	17/04/2020	AQUASONIC PLUMBING AND GAS		-565.40
	05/03/2020	AQUASONIC PLUMBING AND GAS	CRC - Inspection of Billi hot water unit	165.00
	12/03/2020	AQUASONIC PLUMBING AND GAS	Replace hot water relief valve - 16 Moore Street including travel, Repair pvc pipe air conditioning drain and investigate leak in kitchen - Civic Centre including travel	400.40
EFT19667	17/04/2020	FLEETSPEC HIRE	Supply 16 tonne Side Tipper Hire for 13 days @ \$489.50 per day plus admin charge - Waddington Road AA199 (Part invoice)	-6554.41



EFT19668	17/04/2020	DE LAGE LANDEN PTY LTD	CRC Photocopier Lease payment for April 2020	-557.70
EFT19669	22/04/2020	ANZ BANK (NETT WAGES)	Wages PPE 21.04.2020	-66382.53
EFT19670	22/04/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT19671	22/04/2020	IOU SOCIAL CLUB	Payroll deductions	-240.00
EFT19672	22/04/2020	TELSTRA CORPORATION LIMITED	March telephone account for Wongan Hills Medical Centre (Recoverable)	-372.38
EFT19673	24/04/2020	WONGAN HILLS IGA	Refreshments for CRC Administration	-213.24
EFT19674	24/04/2020	JR & A HERSEY PTY LTD		-2208.73
	09/04/2020	JR & A HERSEY PTY LTD	Supply various PPE for Depot	556.38
	09/04/2020	JR & A HERSEY PTY LTD	Supply various PPE for Depot & Admin	1652.35
EFT19675	24/04/2020	OFFICEWORKS BUSINESS DIRECT		-1791.21
	05/03/2020	OFFICEWORKS BUSINESS DIRECT	Supply 2 x Black Toner for Shire Admin Office	335.95
	11/03/2020	OFFICEWORKS BUSINESS DIRECT	Supply stationery for CRC Office	288.01
	12/03/2020	OFFICEWORKS BUSINESS DIRECT	Supply stationery for CRC Office	4.49
	13/03/2020	OFFICEWORKS BUSINESS DIRECT	Supply Horsen 8 cube bookcase oak for CRC Office	148.95
	19/03/2020	OFFICEWORKS BUSINESS DIRECT	Supply stationery for CRC Office	149.30
	25/03/2020	OFFICEWORKS BUSINESS DIRECT	Supply stationery for CRC Office	174.31
	07/04/2020	OFFICEWORKS BUSINESS DIRECT	Supply stationery for CRC Office	193.73
	15/04/2020	OFFICEWORKS BUSINESS DIRECT	Supply stationery & toner cartridge for Admin Office	251.93
	15/04/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for Shire Administration Office	193.62
	16/04/2020	OFFICEWORKS BUSINESS DIRECT	postage fee for the supply of stationery to CRC	5.95
	16/04/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for Shire Administration Office	44.97
EFT19676	24/04/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Elected Member compulsory training modules x 5 - subscription with WALGA - exp Date 30/4/21	-4000.00
EFT19677	24/04/2020	ARMSIGN PTY LTD	The replacement and upgrades to the information signs at Christmas Rock Walk Trail Wongan Hills, freight included	-7431.60
EFT19678	24/04/2020	RBC RURAL	Meter plan reading for Shire Administration Photocopier	-428.99
EFT19679	24/04/2020	OVERLAND FREIGHT		-850.09
	31/03/2020	OVERLAND FREIGHT	Freight ex Hurricane Cana, ITR Pacific, Boral, Cutting Edges & Sigma Chemicals	778.09
	31/03/2020	OVERLAND FREIGHT	Supply of 6 x Re Fresh Water bottles to Shire Office	72.00
EFT19680	24/04/2020	RATHNALLY PTY LTD	Gravel refund	-6288.00
EFT19681	24/04/2020	KLEEN WEST DISTRIBUTORS	Cleaning supplies for various buildings	-1391.28
EFT19682	24/04/2020	CR BRAD WEST	Sitting Fees for February & March 2020	-646.72
EFT19683	24/04/2020	WONGAN HILLS HOTEL		-471.96
	24/03/2020	WONGAN HILLS HOTEL	Refreshments for Council Meeting dated 25/3/20	137.96
	30/03/2020	WONGAN HILLS HOTEL	Council Dinner Dated 25/3/20	334.00
EFT19684	24/04/2020	DUN DIRECT PTY LTD	Supply & Deliver 10,700 litres of Diesel to Depot and various vehicles	-17485.12
EFT19685	24/04/2020	NEWINS FAMILY TRUST	Managing of Wongan Hills Tip for April 2020	-5951.00
EFT19686	24/04/2020	CR JON A HASSON	Sitting Fees for February & March 2020	-851.33
EFT19687	24/04/2020	FIVE STAR BUSINESS & INNOVATION	Handling & Delivery charge for the supply of Black/Yellow & Cyan Toner for CRC	-46.05
EFT19688	24/04/2020	KYLIE NEAVES	EHO Public Health and Food Act Services	-520.00
EFT19689	24/04/2020	CR MANDY STEPHENSON	Sitting Fees for February & March 2020	-350.00
EFT19690	24/04/2020	CR EION GANZER	Sitting Fees for February & March 2020	-450.00
EFT19691	24/04/2020	CR SUE FALCONER	Sitting Fees for February & March 2020	-450.00
EFT19692	24/04/2020	CR STUART BOEKEMAN	Sitting Fees for February & March 2020	-395.00
EFT19693	24/04/2020	WINC AUSTRALIA PTY LTD		-271.64
	14/04/2020	WINC AUSTRALIA PTY LTD	Supply 4 x D-Link wireless N300 USB for Shire Administration Office	130.86
	17/04/2020	WINC AUSTRALIA PTY LTD	Logitech MK540 Keyboard and Mouse for CSO-P	140.78
EFT19694	24/04/2020	SACHA LUPTON	Refund for the purchase of red book case for CRC Community Shelf	-50.00
EFT19695	24/04/2020	FIRM CONSTRUCTION PTY LTD	PC20: Works completed as at the 17/4/20	-281153.55
EFT19696	24/04/2020	WOODLANDS DISTRIBUTORS PTY LTD	Supply for Depot. Custom 2400mm Length Wall bench	-2138.40
EFT19697	24/04/2020	DESLIN PTY LTD T/AS ROOFING 2000	Supply and install roofing works to extension South side - Sports Co Location.	-11331.10
EFT19698	24/04/2020	YVONNE KING	Rates refund	-235.00
EFT19699	23/04/2020	TELSTRA CORPORATION LIMITED	Telephone Account March 2020	-4139.47
EFT19700	30/04/2020	WESTRAC EQUIPMENT PTY LTD	The purchase of one only 2020 Caterpillar CS64B MDP Roller (Vibratory Compactor) Engine # 2W214518	-156200.00
EFT19701	30/04/2020	CUTTING EDGES PTY LTD	bolt on edge for loader PLDR6	-752.58
EFT19702	30/04/2020	WONGAN HILLS IGA	Shire Office, Cleaning Products and Council Refreshments	-575.49
EFT19703	30/04/2020	JR & A HERSEY PTY LTD	Supply 2 x Air Nozzle, 4 x waterless hand clean, 1kg bag og sokerol - various plant	-179.30
EFT19704	30/04/2020	NUTRIEN AG SOLUTIONS LTD	Barn Bunny Bait - 10kg - Parks & Gardens	-175.21
EFT19705	30/04/2020	FINISHING WA	Binding Council Minutes x 3 includes postage	-281.60
EFT19706	30/04/2020	SUNNY SIGN COMPANY PTY LTD	various signs	-2999.70
EFT19707	30/04/2020	SHIRE OF MOORA	Grease Trap pump out - Civic Centre & CRC Building	-790.50
EFT19708	30/04/2020	TOLL IPEC PTY LTD		-390.02
	15/03/2020	TOLL IPEC PTY LTD	Freight charges ex Gleeman Trucks, Wirtgen & Westrac	70.68
	29/03/2020	TOLL IPEC PTY LTD	Freight charges ex Westrac & Water Exam	42.96

	05/04/2020	TOLL IPEC PTY LTD	Freight charges ex Komatsu, Industrial Automation Group & Water Exam	50.77
	12/04/2020	TOLL IPEC PTY LTD	Freight charges ex CJD Equipment, Gleeman Trucks and Wirtgen	225.61
EFT19709	30/04/2020	COLAS WA	Bitumen sealing works at Kondut East Road & South east Road, Shields Crescent	-104984.00
EFT19710	30/04/2020	HENDOS PLUMBING & GAS SERVICES	Civic Centre - supplied and installed new taps to bar area	-148.50
EFT19711	30/04/2020	WONGAN HILLS COMMUNITY ASSOCIATION INC	Refund the overpayment of self supporting loan - debtor 123	-1000.00
EFT19712	30/04/2020	ASSET INFRASTRUCTURE MANAGEMENT PTY LTD	Asset Management Mentoring Services - 12 March 2020	-1719.87
EFT19713	30/04/2020	FIVE STAR BUSINESS & INNOVATION	Admin/handling fee for the supply of cyan toner - CRC	-15.35
EFT19714	30/04/2020	WONGAN HILLS ELECTRICAL & GAS	9 Kg LPG Gas for Pool BBQ.	-42.00
EFT19715	30/04/2020	AC HEALTHCARE PTY LTD	Hep B Vaccination - Works Staff	-132.00
EFT19716	30/04/2020	TRACTUS AUSTRALIA	Supply and fit 2 x grader tyre & o ring for PG15	-4051.90
	11/03/2020	TRACTUS AUSTRALIA	Supply Century Battery for Forklift	109.00
	18/03/2020	TRACTUS AUSTRALIA	Supply and fit tyre & tube for trailer PTRL21	455.20
	25/03/2020	TRACTUS AUSTRALIA	Puncture repair for Hilux PUT73	41.50
	27/03/2020	TRACTUS AUSTRALIA	Supply and fit passenger tyre for PSP4	133.20
	30/03/2020	TRACTUS AUSTRALIA	Supply and fit 2 x grader tyre & o ring for PG15	3251.00
	30/03/2020	TRACTUS AUSTRALIA	Supply and fit new tyre for Roller PROL13	62.00
EFT19717	30/04/2020	FLEETSPEC HIRE	Hire of 16ton Side Tipper Hire - 16 days	-8066.96
EFT19718	30/04/2020	DEPARTMENT OF TRANSPORT	DPI for April 2020	-69001.40
21494	18/04/2020	WONGAN HILLS COMMUNITY RESOURCE CENTRE	Boardroom Hire for LEMAC meeting	-81.00
21495	30/04/2020	SYNERGY	Electricity consumption for Street Lighting	-4186.15
	26/03/2020	SYNERGY	Electricity consumption for Railway Centre	266.12
	01/04/2020	SYNERGY	Electricity consumption for Street Lighting	3920.03
DD9844.1	07/04/2020	WALGS SUPERANNUATION PLAN	Payroll deductions	-7274.91
DD9844.2	07/04/2020	AUSTRALIAN SUPER	Payroll deductions	-716.89
DD9844.3	07/04/2020	HESTA SUPER FUND	Payroll deductions	-319.30
DD9844.4	07/04/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-926.68
DD9844.5	07/04/2020	SUNSUPER	Payroll deductions	-379.48
DD9844.6	07/04/2020	CBUS SUPER	Payroll deductions	-287.23
DD9844.7	07/04/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-622.88
DD9844.8	07/04/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-167.11
DD9844.9	07/04/2020	PRIME SUPER	Superannuation contributions	-792.20
DD9867.1	21/04/2020	WALGS SUPERANNUATION PLAN	Payroll deductions	-7244.87
DD9867.2	21/04/2020	AUSTRALIAN SUPER	Payroll deductions	-828.09
DD9867.3	21/04/2020	HESTA SUPER FUND	Payroll deductions	-319.30
DD9867.4	21/04/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-924.22
DD9867.5	21/04/2020	SUNSUPER	Payroll deductions	-450.35
DD9867.6	21/04/2020	CBUS SUPER	Payroll deductions	-284.54
DD9867.7	21/04/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-622.88
DD9867.8	21/04/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-172.13
DD9867.9	21/04/2020	PRIME SUPER	Superannuation contributions	-791.02
DD9844.10	07/04/2020	REST SUPERANNUATION	Superannuation contributions	-925.81
DD9844.11	07/04/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-249.45
DD9844.12	07/04/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-224.48
DD9844.13	07/04/2020	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-87.96
DD9867.10	21/04/2020	REST SUPERANNUATION	Superannuation contributions	-931.27
DD9867.11	21/04/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-248.42
DD9867.12	21/04/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-222.77
DD9867.13	21/04/2020	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-87.96

Municipal Bank	1374968.98
Trust Bank	69001.40
<b>TOTAL</b>	<b>1443970.38</b>
Recoverable	21362.47
Partially Recoverable	3676.00

## 9.2.2 FINANCIAL REPORTS FOR APRIL 2020

<b>FILE REFERENCE:</b>	F1.4
<b>REPORT DATE:</b>	21 May 2020
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	9.2.2a Financial Reports

### **PURPOSE OF REPORT:**

That the following statements and reports for the month ended April 2020 be received:

### **BACKGROUND:**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### **Financial Activity Statement Report**

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
  - An explanation of each of the material variances; and
  - Such other supporting information as is considered relevant by the local government.

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification;
- By program; or
- By business unit.

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### **COMMENT:**

Refer to attachment.

**POLICY REQUIREMENTS:**

Council Policy 4.8 - Monthly Financial Reporting Requirements.

**LEGISLATIVE REQUIREMENTS:**

- *Local Government Act 1995*
- Local Government (Financial Management) Regulations 1996

**STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental impacts associated with this proposal.
- **Economic**  
There are no known economic impacts associated with this proposal.
- **Social**  
There are no known social implications associated with this proposal.
- **Financial Implications**  
The financial reports for the period ending April 2020 are attached to the Council Agenda.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOVED: Cr West      SECONDED: Cr Ganzer**

**That the following Statements and Reports for the month ended April 2020 be received:**

**• Monthly Statements as follows:-**

a.	<b>Statement of Financial Activity (by Nature and Type)</b>	<b>FM Regs 34</b>
b.	<b>Statement of Operating Activities by Programme/Activity (Summary)</b>	<b>FM Regs 34</b>
c.	<b>Statement of Net Current Assets (NCA)</b>	<b>FM Regs 34</b>
d.	<b>Rate setting statement</b>	<b>Discretionary</b>
e.	<b>Disposal of Assets</b>	<b>Discretionary</b>
f.	<b>Rates Outstanding Report</b>	<b>Discretionary</b>
g.	<b>Debtors Outstanding Report</b>	<b>Discretionary</b>
h.	<b>Bank Reconciliation Report</b>	<b>Discretionary</b>
i.	<b>Investment Report</b>	<b>Discretionary</b>
j.	<b>Reserve Account Balances Report</b>	<b>Discretionary</b>
k.	<b>Loans Schedule</b>	<b>Discretionary</b>

**CARRIED 7/0  
RESOLUTION 070520**

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 APRIL 2020**

	Approved Budget 2019-2020	Current Budget 2019-2020	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,963,588)	(2,973,288)	(2,972,867)	(2,971,715)		0.0%	✓
Grants Operating, Subsidies & Contributions	(1,718,005)	(1,752,536)	(1,486,001)	(1,584,013)		(6.6%)	✓
Non Operating Grants, Subsidies & Contributions	(1,802,087)	(1,913,599)	(1,411,089)	(819,984)		41.9%	x
Fees & Charges & Service Charges	(621,882)	(622,882)	(480,550)	(462,339)		3.8%	✓
Other Revenue	(148,890)	(170,990)	(136,365)	(205,581)		(50.8%)	x
Interest	(88,175)	(90,175)	(76,632)	(59,057)		22.9%	x
Profit on sale of Assets	-	-	-	-		0.0%	✓
<b>a: TOTAL INCOME</b>	<b>(7,342,627)</b>	<b>(7,523,470)</b>	<b>(6,563,504)</b>	<b>(6,102,689)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,431,653	2,373,353	1,978,428	1,753,230		11.4%	x
Materials & Contracts	1,621,762	1,734,377	1,455,380	1,129,394		22.4%	x
Utilities (Gas, Electricity) etc.	378,968	319,019	265,230	316,669		(19.4%)	x
Interest	64,826	38,826	26,143	23,653	11	9.5%	✓
Insurance	241,310	241,310	240,412	259,791		(8.1%)	✓
Other General	233,312	237,277	213,347	189,227		11.3%	x
Loss on Asset Disposals	67,129	67,129	67,129	2,902		95.7%	x
Depreciation	2,352,950	2,352,950	1,960,580	2,005,542		(2.3%)	✓
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,391,909</b>	<b>7,364,240</b>	<b>6,206,649</b>	<b>5,680,408</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>49,282</b>	<b>(159,230)</b>	<b>(356,855)</b>	<b>(422,281)</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	4,449,780	4,380,280	3,657,010	2,916,516		20.2%	x
Furniture & Equipment	-	-	-	-		0.0%	✓
Motor Vehicles	90,000	90,000	90,000	86,298		4.1%	✓
Plant	555,000	555,000	555,000	343,786		38.1%	x
Infrastructure Other	30,500	37,030	37,030	17,423		52.9%	x
Infrastructure Roads	2,117,372	2,117,372	1,763,870	1,708,164		3.2%	✓
<b>d: TOTAL CAPITAL</b>	<b>7,242,652</b>	<b>7,179,682</b>	<b>6,102,910</b>	<b>5,072,188</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>7,291,935</b>	<b>7,020,453</b>	<b>5,746,055</b>	<b>4,649,906</b>			
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(2,352,950)	(2,352,950)	(1,960,580)	(2,005,542)			
Accruals and Adjustments	-	-	-	-			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(67,129)	(67,129)	(67,129)	(2,902)	6		
<b>FINANCING ACTIVITIES</b>							
Proceeds from Sale of Assets	(103,000)	(103,000)	(103,000)	(33,636)	6		
Transfer from reserves	(1,109,883)	(1,109,883)	(1,109,883)	-	10		
Transfer to reserves	244,000	694,449	694,449	-	10		
Interest paid to reserves	25,519	25,519	21,400	21,947	10		
Net Movement in LSL Reserve	-	-	-	(798)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)			
Loan principal repayment	146,198	146,198	92,080	92,080	11		
Loan to SSL Parties	-	-	-	-			
SSL Principal Reimbursements	(71,793)	(71,793)	(71,792)	(71,792)	11		
Less (Surplus)/deficit B/Fwd	(2,002,897)	(2,327,885)	(2,327,885)	(2,327,885)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>(0)</b>	<b>(146,021)</b>	<b>(1,086,286)</b>	<b>(1,678,622)</b>			

\*\* This sheet illustrates the variance analysis.  
For variance explanation refer to applicable note.

**Key**  
Within budget tolerance of 10%  
Over budget tolerance of 10%  
Under budget tolerance of 10%



**Shire of Wongan-Ballidu  
Variance Report 30 April 2020**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
<b>Operating Income</b>				
✓	1,152	Within Threshold	Rates	Within Council variance reporting threshold.
✓	(98,012)	Within Threshold	Grants Operating, Subsidies & Contributions	Within Council variance reporting threshold.
✗	591,105	Timing	Non Operating Grants, Subsidies & Contributions	Progress payments for roads grants projected to be received by now have not yet been received by Council.
✓	18,211	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
✗	(69,216)	Permanent	Other Revenue	Reimbursements higher than budgeted (Eg Insurance Claims)
✗	17,575	Timing	Interest	Interest Income can vary to budget as term deposit time periods are not known when preparing the Annual Budget
✓	0	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
<b>Operating Expenditure</b>				
✗	(225,198)	Timing	Employee Costs	this is a timing issue. With year-end and wage accruals being taken into account, employee costs are expected to be as budgeted.
✗	(325,986)	Timing	Materials & Contracts	Variances occur based on expenditure levels. The majority of Materials and Contracts budgets are spread evenly throughout the year.
✗	51,439	Timing	Utilities (Gas, Electricity) etc.	Utility charges vary depending on when accounts are processed as they are received bi-monthly.
✓	(2,490)	Within Threshold	Interest	Within Council variance reporting threshold.
✓	19,379	Within Threshold	Insurance	Within Council variance reporting threshold.
✗	(24,120)	Timing	Other General	Variances occur based on expenditure levels. This is only a timing variance
✗	(64,227)	Timing	Loss on Asset Disposals	It was expected that the fleet replacement program would have been completed by now, there is still more replacements to occur this financial year.
✓	44,962	Within Threshold	Depreciation	Within Council variance reporting threshold.
<b>Capital</b>				
✗	(740,494)	Timing	Land & Buildings	Building construction expenditure is lower than YTD Budget, this will even out as works progress.
✓	0	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold.
✓	(3,702)	Within Threshold	Motor Vehicles	Within Council variance reporting threshold.
✗	(211,214)	Timing	Plant	Roller purchased earlier than planned (\$170,000). Water tank purchased in October (\$20,000). Balance will occur in 2020.
✗	(19,607)	Timing	Infrastructure Other	Capital Expenditure is lower than YTD budget, expenditure will increase during the rest of the financial year.
✓	(55,706)	Timing	Infrastructure Roads	The Road program expenditure is lower than YTD budget, expenditure will increase as works progress.

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 APRIL 2020**

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
<b>INCOME</b>				
General Purpose Funding	(4,056,288)	(4,067,988)	(3,803,552)	(3,815,904)
Governance	(50,021)	(68,321)	(47,876)	(58,034)
Law, Order & Public Safety	(35,500)	(35,500)	(29,570)	(31,423)
Health	(79,100)	(80,100)	(25,830)	(9,024)
Education & Welfare	(13,597)	(13,597)	(13,347)	(13,272)
Housing	(66,322)	(66,322)	(55,552)	(57,732)
Community Amenities	(206,740)	(206,740)	(199,300)	(186,428)
Recreation & Culture	(1,173,215)	(1,183,215)	(933,251)	(410,018)
Transport	(1,265,312)	(1,393,155)	(1,127,556)	(1,083,463)
Economic Services	(72,950)	(72,950)	(29,210)	(40,071)
Other Property & Services	(323,582)	(335,582)	(298,460)	(397,322)
<b>a: TOTAL INCOME</b>	<b>(7,342,627)</b>	<b>(7,523,470)</b>	<b>(6,563,504)</b>	<b>(6,102,689)</b>
<b>OPERATING EXPENSES</b>				
General Purpose Funding	120,197	120,197	100,150	83,672
Governance	301,221	308,896	289,928	257,667
Law, Order & Public Safety	155,027	155,027	131,280	123,894
Health	328,443	451,043	376,420	311,613
Education & Welfare	183,812	172,012	146,697	129,569
Housing	200,582	200,106	167,512	152,112
Community Amenities	511,710	491,460	407,290	333,097
Recreation & Culture	1,683,671	1,637,790	1,373,121	1,272,859
Transport	2,825,885	2,759,234	2,308,699	2,370,771
Economic Services	178,822	178,237	148,350	182,053
Other Property & Services	902,539	890,239	757,202	463,102
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,391,909</b>	<b>7,364,241</b>	<b>6,206,649</b>	<b>5,680,408</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>	<b>49,282</b>	<b>(159,229)</b>	<b>(356,855)</b>	<b>(422,281)</b>
<b>CAPITAL EXPENSES</b>				
General Purpose Funding	-	-	-	-
Governance	115,500	122,000	122,000	118,357
Law, Order & Public Safety	30,000	30,000	30,000	20,000
Health	18,000	13,000	10,830	11,576
Education & Welfare	-	-	-	-
Housing	50,366	50,366	41,940	22,637
Community Amenities	67,500	41,030	40,360	17,423
Recreation & Culture	4,299,931	4,261,931	3,553,110	2,834,859
Transport	2,650,355	2,650,355	2,295,510	2,038,203
Economic Services	-	-	-	-
Other Property & Services	11,000	11,000	9,160	9,133
<b>d: TOTAL CAPITAL EXPENSES</b>	<b>7,242,652</b>	<b>7,179,682</b>	<b>6,102,910</b>	<b>5,072,188</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>7,291,934</b>	<b>7,020,453</b>	<b>5,746,055</b>	<b>4,649,906</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 30 APRIL 2020**

<b>NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).</b>	<b>2018-2019</b>	<b>Original Budget</b>	<b>2019-2020</b>
SURPLUS / (DEFICIT)	2,327,885	0	1,678,622
<b>COMPRISES</b>			
Cash (including reserves)	4,720,703	1,591,297	3,545,090
Current rates	230,462	196,349	167,749
Sundry debtors	106,495	103,282	62,094
Tax receivables	31,720	55,347	12,001
Other debtors	8,936	-	10,941
A: SSL debtors (are excluded see D: adj)	70,422	26,131	(1,370)
Inventories	11,204	11,204	(24,796)
<b>Less:</b>			
Reserves	(2,228,365)	(1,435,547)	(2,250,312)
Sundry creditors	(134,079)	(201,855)	(65,039)
Accrued interest	(4,160)	(15,000)	(0)
ESL Levy Owed	(32,078)	-	(5,718)
PAYG/GST Due To ATO	(47,973)	(14,741)	20,911
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	81,042	41,861	81,841
Tax liabilities	(12,619)	-	88,693
Other - Trust	(125)	-	88
C: Loan liability (are excluded see D: adj)	(74,118)	(102,281)	17,962
Current employee benefits provisions	(403,278)	(332,197)	(342,313)
D: Adjustments (see above A to C)	3,696	76,150	(16,591)
Change in accounting policies t'fer from retained surplus	-	-	377,394
Surplus / (Deficit) Variance	2,327,885	0	1,678,622
<b>NOTE 1B: CLOSING FUNDS alternate format to Note 1 above</b>	<b>2018-2019</b>	<b>Original Budget</b>	<b>2019-2020</b>
<b>Current assets</b>			
Cash & cash equivalents	4,720,703	1,591,297	3,545,090
Sundry debtors	448,034	381,109	251,414
Inventories	11,204	11,204	(24,796)
<b>Total current assets</b>	<b>5,179,942</b>	<b>1,983,610</b>	<b>3,771,708</b>
<b>Current liabilities</b>			
Creditors and accounts payable	(230,909)	(231,596)	38,846
Current loan liability	(74,118)	(102,281)	17,962
Provisions	(403,278)	(332,197)	(342,313)
<b>Total current liability</b>	<b>(708,305)</b>	<b>(666,074)</b>	<b>(285,505)</b>
<b>Net current assets</b>	<b>4,471,637</b>	<b>1,317,536</b>	<b>3,486,203</b>
Less: restricted reserves	(2,228,365)	(1,435,547)	(2,250,312)
Less: SSL principal repayments	(70,422)	(26,131)	1,370
Add back: Current loan liability	74,118	102,281	(17,962)
Add back: LSL Cash backed Reserve	81,042	41,861	81,841
Add back: Movement in provisions between current and non-current			
Other - Trust	(125)	-	88
Change in accounting policies t'fer from retained surplus	-	-	377,394
Surplus / (Deficit) Variance	2,327,885	0	1,678,622



<b>SHIRE OF WONGAN-BALLIDU</b>			
<b>RATE SETTING STATEMENT AS AT 30 APRIL 2020</b>			
	<b>2019-2020 Approved Budget</b>	<b>2019-2020 Current Budget</b>	<b>2019-2020 Year-to-Date Actual</b>
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,092,700)	(1,094,700)	(844,189)
Governance	(50,021)	(68,321)	(58,034)
Law, Order & Public Safety	(35,500)	(35,500)	(31,423)
Health	(79,100)	(80,100)	(9,024)
Education & Welfare	(13,597)	(13,597)	(13,272)
Housing	(66,322)	(66,322)	(57,732)
Community Amenities	(206,740)	(206,740)	(186,428)
Recreation & Culture	(1,173,214)	(1,183,214)	(410,018)
Transport	(1,265,312)	(1,393,155)	(1,083,463)
Economic Services	(72,950)	(72,950)	(40,071)
Other Property & Services	(323,582)	(335,582)	(397,322)
<b>A</b>	<b>(4,379,038)</b>	<b>(4,550,181)</b>	<b>(3,130,974)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	120,197	120,197	83,672
Governance	301,221	308,896	257,667
Law, Order & Public Safety	155,027	155,027	123,894
Health	328,443	451,043	311,613
Education & Welfare	183,812	172,012	129,569
Housing	200,582	200,106	152,112
Community Amenities	511,710	491,460	333,097
Recreation & Culture	1,683,671	1,637,790	1,272,859
Transport	2,825,885	2,759,234	2,370,771
Economic Services	178,822	178,237	182,053
Other Property & Services	902,539	890,239	463,102
<b>B</b>	<b>7,391,909</b>	<b>7,364,240</b>	<b>5,680,408</b>
<b>C= A and B</b>	<b>3,012,871</b>	<b>2,814,059</b>	<b>2,549,434</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<b><u>Non-Cash Expenditure and Income</u></b>			
Depreciation on Assets	(2,352,950)	(2,352,950)	(2,005,542)
Accruals and Adjustments			-
Profit/(Loss) on Asset Sales	(67,129)	(67,129)	(2,902)
<b><u>Capital Expenditure &amp; Income</u></b>			
Purchase of land & buildings	4,449,780	4,380,280	2,916,516
Purchase of furniture & equipment	-	-	-
Purchase of motor vehicles	90,000	90,000	86,298
Purchase of plant & machinery	555,000	555,000	343,786
Purchase of other infrastructure	30,500	37,030	17,423
Purchase of roads infrastructure	2,117,372	2,117,372	1,708,164
Proceeds from sale of assets	(103,000)	(103,000)	(33,636)
<b><u>Financing Activities</u></b>			
Repayment of Loan Principal	146,198	146,198	92,080
Loan proceeds / refinancing CL to NCL adj	(2,000,000)	(2,000,000)	(2,000,000)
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	(71,793)	(71,793)	(71,792)
<b><u>Reserve Movements</u></b>			
Transfers to Reserves	244,000	694,449	-
Interest paid to Reserves	25,519	25,519	21,947
Transfer from Reserves	(1,109,883)	(1,109,883)	-
Net Movement in LSL Reserve			(798)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,002,897)	(2,327,885)	(2,327,885)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(1,678,622)
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,963,588</b>	<b>2,827,267</b>	<b>2,971,715</b>
<b>TOTAL RATES RAISED</b>	<b>2,963,588</b>	<b>2,973,288</b>	<b>2,971,715</b>
(Surplus) / Deficit Variance	(0)	(146,021)	0

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 30 APRIL 2020**

Asset No	Budget Net Book Value	Original Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>By Class</b>						
<b>Motor Vehicles</b>						
Volkswagon Touraq	41,700	30,000	(11,700)	36,538	33,636	(2,902)
<b>Plant &amp; Equipment</b>						
Multi-Tyred Roller - Construction WB6938		-	-			
CAT CS56 Vib Roller (Construction) WB038	89,327	45,000	(44,327)			
Fuso Tip Truck - Patching Truck ( Maintenance) WB028	39,102	28,000	(11,102)			
Water Trailers 250 gal WB3398		-	-			
Water Tanker - NEW		-	-			
<b>TOTAL</b>	<b>170,129</b>	<b>103,000</b>	<b>(67,129)</b>	<b>36,538</b>	<b>33,636</b>	<b>(2,902)</b>
<b>By Program</b>						
<b>Transport</b>						
Multi-Tyred Roller - Construction WB6938	1441	-	-			
CAT CS56 Vib Roller (Construction) WB038	1409	89,327	45,000	(44,327)		
Fuso Tip Truck - Patching Truck ( Maintenance) WB028	1444	39,102	28,000	(11,102)		
Water Trailers 250 gal WB3398	1432	-	-			
Water Tanker - NEW	1406	-	-			
Water Tanker - NEW	0	-	-			
<b>Other Property &amp; Services</b>						
Volkswagon Touraq	1504	41,700	30,000	(11,700)	36,538	33,636
<b>TOTAL</b>	<b>170,129</b>	<b>103,000</b>	<b>(67,129)</b>	<b>36,538</b>	<b>33,636</b>	<b>(2,902)</b>
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>						
Toyota Landcruiser	90,000	30,000	60,000	86,298	33,636	52,662
<b>Plant &amp; Equipment</b>						
Multi-Tyred Roller - Construction WB6938	170,000	-	170,000	312,000	-	-
CAT CS56 Vib Roller (Construction) WB038	180,000	45,000	135,000	-	-	-
Fuso Tip Truck - Patching Truck ( Maintenance) WB028	135,000	28,000	107,000	-	-	-
Water Trailers 250 gal WB3398	40,000	-	40,000	11,786	-	-
Water Tanker - NEW	30,000	-	30,000	20,000	-	-
<b>TOTAL</b>	<b>645,000</b>	<b>103,000</b>	<b>542,000</b>	<b>430,084</b>	<b>33,636</b>	<b>52,662</b>

**SHIRE OF WONGAN - BALLIDU**  
**REPORT ON BORROWINGS AS AT 30 APRIL 2020**

Existing Loans \* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Apr 20	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2019	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Apr 20
142	Housing Construction	WB Community Association*	Mar-2020		400,000	-	-	(1,633)	39,325	-	(39,364)	(39)
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(1,399)	33,112	-	(8,672)	24,440
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019		115,000	-	-	(282)	7,563	-	(7,563)	0
151A	Aged Persons	Ninan House*	Oct-2032		300,000	(8,170)	-	(8,495)	276,782	-	(16,194)	260,588
152	Co-Location Construction	Shire	Dec-2039		2,000,000	-	-	(11,768)	-	2,000,000	(20,287)	1,979,713
<b>TOTAL EXISTING LOANS</b>					<b>2,915,000</b>	<b>(8,170)</b>		<b>(23,577)</b>	<b>356,782</b>	<b>2,000,000</b>	<b>(92,080)</b>	<b>2,264,702</b>

Shire Loan Summary  
Self Supporting Loan Summary

-	2,000,000	-	-	(11,768)	-	2,000,000	(20,287)	1,979,713
-	915,000	(8,170)	-	(11,810)	356,782	-	(71,792)	284,990

Current loan liability  
Non current liability  
**Total Loan Liability**

Loan Balance @ 30 June 2019	SSL	Shire	Total
(74,117)	17,963	20,287	38,250
(282,665)	(282,665)	(2,000,000)	(2,282,665)
<b>(356,782)</b>	<b>(264,702)</b>	<b>(1,979,713)</b>	<b>(2,244,415)</b>

**SHIRE OF WONGAN - BALLIDU**  
**ANALYSIS OF RESERVE ACCOUNTS AS AT 30 APRIL 2020**

Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 APRIL 2020			
				Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance
Community Resource Centre Reserve	01989	(13,335)	(13,372)	(198)	-	-	(13,570)	(198)	-	(14,490)	(28,060)	(132)	-	-	(13,504)
Depot Improvement Reserve	01940	(10,364)	(10,377)	(154)	-	-	(10,531)	(154)	-	-	(10,531)	(102)	-	-	(10,479)
Historical Publications Reserve	01965	(6,975)	(6,994)	(104)	-	-	(7,098)	(104)	-	-	(7,098)	(69)	-	-	(7,063)
Housing Reserve	01955	(1,827)	(1,832)	(27)	-	-	(1,859)	(27)	-	-	(1,859)	(18)	-	-	(1,850)
LSL Reserve	01935	(80,682)	(81,042)	(1,202)	40,383	-	(41,861)	(1,202)	40,383	-	(41,861)	(798)	-	-	(81,841)
Medical Facilities & R4R Special Projects Reserve	01975	(289,995)	(290,895)	(4,312)	30,000	-	(265,207)	(4,312)	30,000	(84,936)	(350,143)	(2,865)	-	-	(293,761)
Patterson Street JV Housing Reserve	01988	(38,473)	(38,573)	(572)	-	(5,000)	(44,145)	(572)	-	(5,000)	(44,145)	(380)	-	-	(38,953)
Plant Reserve	01945	(678,649)	(682,931)	(11,740)	254,000	(224,000)	(664,671)	(11,740)	254,000	(224,000)	(664,671)	(6,726)	-	-	(689,657)
Quinlan Street JV Housing Reserve	01987	(39,019)	(39,121)	(580)	-	(5,000)	(44,701)	(580)	-	(5,000)	(44,701)	(385)	-	-	(39,506)
Stickland JV Housing Reserve	01986	(47,514)	(47,640)	(707)	-	(5,000)	(53,347)	(707)	-	(5,000)	(53,347)	(469)	-	-	(48,109)
Swimming Pool Reserve	01970	(113,194)	(113,573)	(1,682)	-	-	(115,255)	(1,682)	-	-	(115,255)	(1,119)	-	-	(114,692)
Waste Management Reserve	01920	(39,461)	(39,564)	(587)	-	(5,000)	(45,151)	(587)	-	(5,000)	(45,151)	(390)	-	-	(39,954)
Sporting Co-Location Reserve	01990	(916,423)	(862,450)	(3,654)	785,500	-	(80,604)	(3,654)	785,500	(201,023)	(281,627)	(8,494)	-	-	(870,945)
Doctors Subsidy Reserve	01991	-	-	-	-	-	-	-	-	(150,000)	(150,000)	-	-	-	-
<b>TOTALS</b>		<b>(2,275,911)</b>	<b>(2,228,365)</b>	<b>(25,519)</b>	<b>1,109,883</b>	<b>(244,000)</b>	<b>(1,388,001)</b>	<b>(25,519)</b>	<b>1,109,883</b>	<b>(694,449)</b>	<b>(1,838,450)</b>	<b>(21,947)</b>	<b>-</b>	<b>-</b>	<b>(2,250,312)</b>

**SHIRE OF WONGAN - BALLIDU**  
**INVESTMENT REPORT FOR 30 APRIL 2020**

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers Realised	Closing Balance	BANK TO INVESTMENT
									0.00	0.00	0.00

**Current Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9770-46811	Muni Term Deposit			9/12/2019	9/03/2020	1.45%	\$ 210,158.77	\$ (212,537.00)	\$ 2,378.23	\$ (0.00)	\$ 2,378.23
9147-00687	Muni Term Deposit			16/04/2020	16/05/2020	0.70%	\$ 500,000.00	\$ -	\$ 4,158.85	\$ 504,158.85	\$ 4,158.85
9111-76541	Muni Term Deposit			9/02/2020	9/05/2020	1.45%	\$ 500,000.00	\$ -	\$ 2,065.95	\$ 502,065.95	\$ 2,065.95
4705-91546	Online Saver Account			7/11/2018		0.40%	\$ 260,078.29	\$ (187,463.00)	\$ 1,313.70	\$ 73,928.99	\$ 1,313.70
<b>Total of current municipal investments</b>							<b>\$ 1,470,237.06</b>	<b>\$ (400,000.00)</b>	<b>\$ 9,916.73</b>	<b>\$ 1,080,153.79</b>	<b>\$ 9,916.73</b>

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
									0.00	0.00	0.00

**Current Reserve Investments**

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/04/2020	6/05/2020	30	0.60%	\$ 549,662.07	\$ -	\$ 7,503.25	\$ 557,165.32	\$ 7,503.25
9788-42596	Term Deposit		6/04/2020	6/05/2020	30	0.60%	\$ 549,662.07	\$ -	\$ 6,602.45	\$ 556,264.52	\$ 6,602.45
9788-42748	Term Deposit		6/12/2019	6/03/2020	90	1.45%	\$ 549,342.84	\$ (554,404.41)	\$ 5,061.57	\$ (0.00)	\$ 5,061.57
9789-82644	Term Deposit		3/04/2020	3/10/2020	183	1.00%	\$ 85,749.69	\$ -	\$ 1,684.54	\$ 87,434.23	\$ 1,684.54
2527-63397	Reserve Saver						\$ 493,948.26	\$ 554,404.41	\$ 1,095.52	\$ 1,049,448.19	\$ 1,095.52
<b>Total of reserve investments and cash</b>							<b>\$ 2,228,364.93</b>	<b>\$ -</b>	<b>\$ 21,947.33</b>	<b>\$ 2,250,312.26</b>	<b>\$ 21,947.33</b>

**Total of matured municipal and reserve investment**

									\$ -	\$ -	\$ -
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**Total of current municipal and reserve investment and cash**

							<b>\$ 3,698,601.99</b>	<b>\$ (400,000.00)</b>	<b>\$ 31,864.06</b>	<b>\$ 3,330,466.05</b>	<b>\$ 31,864.06</b>
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**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 30 APRIL 2020**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	4,886,362.23	2,581,794.77	58,405.37	2,245,312.09	850.00
<b>Add:</b> Receipts	155,522.85	89,003.40	61,519.30	5,000.15	
Adjustment	(557.70)	(557.70)			
Transfers In/(Out)	-				
<b>Less:</b> Payments - EFT & Cheques	(1,443,970.38)	(1,374,968.98)	(69,001.40)		
Payments - Bank Fees	(1,343.83)	(1,343.83)			
Investment - Transfers In/Out	-				
<b>Balance as per General Ledger</b>	<b>3,596,013.17</b>	<b>1,293,927.66</b>	<b>50,923.27</b>	<b>2,250,312.24</b>	<b>850.00</b>
<b>Balance as per Bank Statements</b>	400,014.47	349,178.00	50,836.47		
<b>Balance as per Bank Deposit Certificates</b>	3,256,537.06	1,006,224.80		2,250,312.26	
<b>Balance as per Holder Certificates</b>	74,778.99	73,928.99			850.00
<b>Add:</b> Outstanding Deposits	42.90	6.00	36.90	-	
Adjustments -	-				
<b>Less:</b> Unpresented Payments	(135,410.13)	(135,410.13)			
Adjustments & Transfers	49.88		49.90	(0.02)	
<b>Balance as per Cash Book</b>	<b>3,596,013.17</b>	<b>1,293,927.66</b>	<b>50,923.27</b>	<b>2,250,312.24</b>	<b>850.00</b>

**SHIRE OF WONGAN - BALLIDU  
RATES OUTSTANDING 30 APRIL 2020**

		Rates Raised for 2019/2020	\$ 2,976,095.96	
<b>Rates Outstanding Breakdown</b>				
Total Amount Outstanding		30.4.20	\$ 158,057.18	5%
Outstanding same time last year		30.4.19	\$ 252,950.77	8%

**SUNDRY DEBTORS OUTSTANDING 31 MARCH 2020**

<b>Debtors Ageing Summary</b>				
Current			\$ 56,354.59	
30 Days			\$ 2,872.70	
60 Days			\$ 4,337.92	
90 Days & Over			\$ 1,328.25	
Credit Balance			\$ (2,739.72)	
<b>Total Outstanding</b>			<b>\$ 62,153.74</b>	
<b>Accounts 90 Days &amp; Over:</b>				
	<b>Date</b>	<b>Dr No.</b>	<b>Comments</b>	<b>Amount</b>
	17/05/2019	1370	Standpipe Fees	\$ 1,328.25
<b>Total</b>			<b>\$ 1,328.25</b>	

### 9.2.3 APPLICATION TO KEEP THREE DOGS

FILE REFERENCE:	
REPORT DATE:	17 <sup>th</sup> April 2020
APPLICANT/PROPONENT:	Maureen Hamilton
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Chief Executive Officer – Stuart Taylor
ATTACHMENTS:	9.2.4a Shire Ranger's Report

#### **PURPOSE OF REPORT:**

That Council approve the application for three dogs to be housed at 21 Ninghan Rd, Wongan Hills.

#### **BACKGROUND:**

Council has received an application from Ms Maureen Hamilton to house three dogs permanently at the property.

#### **COMMENT:**

The property is approximately 9,950 sqm in size and surrounded by rural residential houses.

Council wrote to four neighbouring properties seeking their comment about the application, one neighbour responded. (Ref to Ranger Notes in the 3-6 Dog Ranger Inspection Report.)

The Shire's contract Ranger has inspected the site and has confirmed that the property is suitable to house the dogs.

#### **POLICY REQUIREMENTS:**

There are no policy requirements in relation to this item.

#### **LEGISLATIVE REQUIREMENTS:**

The *Dog Act 1976* and Council's Dog Local Law that only two dogs can ordinarily be kept on a townsite lot (less than 10,000). The Dog Act permits Council to approve an application in excess of the Council maximum under its local laws. The process is to determine whether there are any valid objections or submissions and to consider approval with or without conditions.

##### *26. LIMITATION AS TO NUMBERS*

- (1) The provisions of this Part shall not operate to prevent the keeping on any premises of 2 dogs over the age of 3 months and the young of those dogs under that age.*
- (2) Subject to subsection (1), a local government, pursuant to local laws, may limit the number of dogs over the age of 3 months, or the number of such dogs of any specified breed or kind, that may be kept on any premises situated in a specified area to which those local laws apply unless those premises are licensed as an approved kennel establishment or are exempt.*
- (3) Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —*



- (a) *may be made subject to conditions, including a condition that it applies only to the dogs specified therein;*
- (b) *shall not operate to authorise the keeping of more than 6 dogs on those premises; and*
- (c) *may be revoked or varied at any time.*
- (4) *Subject to the provisions of subsection (3), a person who keeps on any premises, not being premises licensed as an approved kennel establishment, dogs over the age of 3 months in numbers exceeding any limit imposed in relation to those dogs by a local law made under subsection (2) commits an offence.*

*Penalty: \$1 000 and a daily penalty of \$100.*

(5) *Any person who is aggrieved —*

- (a) *by the conditions imposed in relation to any exemption from the provisions of a local law placing a limitation on the number of dogs that may be kept on any premises; or*
- (b) *by the refusal of a local government to grant such an exemption, or by the revocation of an exemption,*
- (c) *may apply to the State Administrative Tribunal for a review of the decision.*
- (6) *An application under subsection (5) cannot be made later than the expiry of a period of 28 days after the day on which a notice of the decision is served on the person affected by that decision.*

*[Section 26 amended by No. 23 of 1987 s. 22; No. 14 of 1996 s. 4; No. 24 of 1996 s. 16; No. 55 of 2004 s. 256 and 268.]*

#### **STRATEGIC IMPLICATIONS:**

Nil

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
The applicant seeks to house three dogs at a rural residential lot in the townsite. If the dogs are of a disposition that create undue nuisance, the community's expectation of enjoying a rural townsite environment could be compromised.
- **Economic**  
There are no known economic implications associated with this proposal.
- **Social**  
The dogs if a nuisance could create neighbourhood tension and conflict.
- **Financial Implications**  
There are no financial implications in relation to this matter.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No.**

**MOVED: Cr Tunstill      SECONDED: Cr West**

**That Council APPROVES the application for three dogs to be housed at 21 Ninghan Rd, Wongan Hills in accordance with Section 26.3 of the Dog Act 1976 (as amended) with the following conditions: -**

1. The approval being placed on the condition that the dogs do not prove to be a nuisance (to the satisfaction of Council) to adjoining or adjacent neighbours in terms of barking, aggressive behaviours and / or wandering; and
2. The exemption applies only to the Rottweiler dog named Shadow, the Bull Mastiff dog named Tank and the Shih tzu X dog named Sharie, and once any of the dogs are deceased, sold or otherwise disposed of, the exemption ceases to have effect; and
3. The exemption will cease to have effect on the date of any conviction for an offence relating to the *Dog Act 1976* in respect of any of the dogs, or any person in charge of those dogs; and
4. The subject property must be kept clear of all animal excreta using proper disposal methods; and
5. Adequate cover and protection are to be available to the dogs at all times; and
6. The dogs are to be adequately confined in accordance with Section 3.1 of the Shires Dog Local Law; and
7. An automatic drinking device system is to be installed in the backyard; and
8. The property is to be inspected Annually by the Council Ranger; and
9. Access to the property is to be given to the Council Ranger for the Annual Inspection, or more regularly if the Council so determines.

**CARRIED 7/0  
RESOLUTION 080520**

**9.3 WORKS AND SERVICES**

Nil.

## 9.4 HEALTH, BUILDING AND PLANNING

### 9.4.1 APPLICATION FOR DEVELOPMENT APPROVAL – PROPOSED NEW OUTBUILDING (SHED) ON LOT 806, 13 HEWETT ROAD, WONGAN HILLS

FILE REFERENCE:	A1432/P486
REPORT DATE:	19 May 2020
APPLICANT/PROPONENT:	B&H Jardine Pty Ltd on behalf of Cooperative Bulk Handling Limited
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon
ATTACHMENTS:	CONFIDENTIAL ATTACHMENTS emailed under separate cover.

#### PURPOSE OF REPORT:

Consideration and final determination of an Application for Development Approval for the construction and use of a new outbuilding (shed) on Lot 806, 13 Hewett Road Wongan Hills.

#### BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a new outbuilding (shed) for storage at Lot 806, 13 Hewett Road Wongan Hills.

Lot 806 comprises a total area of approximately 0.9950 hectares. The property has an existing brick veneer and iron single dwelling.



*Synergy Map 09/04/2020*

#### COMMENT:

Lot 806 is classified 'Rural Residential' zone in the Shire of Wongan-Ballidu Local Planning Scheme No. 5 (LPS5) with a residential density coding of RR12.

The Zone Objectives for the development and use of any land classified 'Rural Residential' zone are as follows:

- To provide for lot sizes in the range of 1ha to 4ha.
- To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.
- To set aside areas for the retention of vegetation and landform or other features which distinguish the land.
- To discourage or prohibit development not compatible with the predominantly rural nature and residential amenity of the zone.
- To promote and encourage cluster subdivision and other innovative rural residential designs, having consideration for conservation values.
- To encourage the provision of vegetation and fauna corridors and the revegetation of the land to adequately protect any areas or sites of conservation value.
- To only permit development, and support subdivision, in accordance with an approved structure plan.

Under the terms of the Zoning Table in LPS5 the development of an outbuilding is listed as being a permitted (ie 'P') use on any land classified 'Rural Residential' zone provided it complies with all the relevant development standards and requirements. Despite the permissibility of the proposed outbuilding (shed) on Lot 806, Council's development approval is required.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

**POLICY REQUIREMENTS:**

There are no policy requirements in relation to the item.

**LEGISLATIVE REQUIREMENTS:**

*Planning and Development Act 2015*  
Planning and Development (Local Planning Schemes) Regulations 2015  
Shire of Wongan-Ballidu Local Planning Scheme No. 5

**STRATEGIC IMPLICATIONS:**

There are no known Strategic implications associated with this item.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

➤ **Financial Implications**

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the current landowners.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

**MOVED: Cr Falconer    SECONDED: Cr Ganzer**

**That Council APPROVES the Development Application submitted by B & H Jardine Pty Ltd on behalf of Cooperative Bulk Handling Limited for the construction and use of a new outbuilding (shed) on Lot 806, 13 Hewett Road, Wongan Hills, subject to the following conditions and advise notes:**

**Conditions: -**

- 1.     The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan-Ballidu having first been sought and obtained.**
- 2.     The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.**
- 3.     All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.**
- 4.     All external surfaces of the proposed outbuilding shall be clad with new materials only.**
- 5.     Building to be constructed using Colourbond range of colours.**
- 6.     The proposed outbuilding shall be used for domestic storage/hobby and vehicle parking purposes only unless otherwise approved by Council.**

**Advice Notes:-**

- 1.     This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.**
- 2.     This is a development approval of the Shire of Wongan-Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to**

obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.

3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:

a) Shire of Wongan-Ballidu Annual Firebreak Notice, Rural Residential and Industrial Properties – all land of less than 1 hectare (10,000 square metres) and zoned under the Town Planning Scheme as Rural Residential and Industrial are required to have all annual grass and herbage slashed or mowed to a height of not more than 100 mm and construct a clear earth firebreak of not less than 2 metres in width immediately surrounding all buildings and/or haystacks situated on the land; and

b) Shire of Wongan-Ballidu Health Local Law.

4. In accordance with the *Building Act 2011* and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.

5. The proposed outbuilding is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.

6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.

7. No construction works shall commence on the land prior to 7.00 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.

8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wongan-Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.

9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the determination.

**CARRIED 7/0  
RESOLUTION 090520**

**9.5 COMMUNITY SERVICES**

Nil.



**10. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil.

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil.

**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil.

**13. CLOSURE**

There being no further business, the Shire President, Cr Hasson, declared the meeting closed at 3.33 pm.

  
Signed by  
Cr Jon Hasson  
**SHIRE PRESIDENT**