



**MINUTES 18 DECEMBER 2013**

**ORDINARY MEETING**

**OF COUNCIL**



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**SHIRE OF WONGAN-BALLIDU  
MINUTES  
FOR THE ORDINARY MEETING OF COUNCIL**

Held in the Council Chambers  
on Wednesday 18 December 2013



**SWEARING IN CEREMONY – COUNCILLOR ELECTS**

The Councillor Elect Sandra Hartley was sworn in by the Chief Executive Officer, Stuart A Taylor JP.

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The President Cr Peter Macnamara declared the meeting opened at 3.00pm.

**2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED**

**ATTENDANCE:**

Cr Peter Macnamara	Cr Brad West
Cr David Armstrong	Cr Sandra Hartley
Cr Tracey deGrussa	Cr Alfreda Lyon
Cr Richard Morgan	Cr Hugh Barrett – Lennard

**STAFF:**

Stuart Taylor	Chief Executive Officer
Len deGrussa	Manager Building Services
Tanya Greenwood	Manager Community Services
Karl Mickle	Works & Services Coordinator

**APOLOGIES**

Cr Michael Godfrey was granted leave of absence for this meeting.

**PUBLIC**

Mr Leon Stickland

**3. PUBLIC QUESTION TIME**

Nil

**4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

The Shire President announced that Mr Leon Stickland would be give a presentation to Council, he also announced that he would be unable to attend dinner after council meeting due to other commitments.

**5. PETITIONS AND PRESENTATIONS**

Mr Leon Stickland spoke on the recent fire at the tip the response on the day and the need for an Emergency Plan to protect the town. The Shire President explained that we had and Local Emergency Plan and agreed that they could be made more widely accessible to the community.

Mr Stickland then left Council chambers at 3.35pm

## **6. APPLICATION/S FOR LEAVE OF ABSENCE**

Cr Richard Morgan and Cr Hugh Barrett- Lennard were granted leave of absence for the February 2014 Council meeting.

## **7. CONFIRMATION OF MINUTES**

### **7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 27 NOVEMBER 2013**

#### **STAFF RECOMMENDATION:**

That the minutes of the Ordinary meeting of Council held on Wednesday 27 November 2013 be confirmed as a true and correct record of the proceedings.

**MOTION:                                MOVED                Cr West /Cr**

**That the minutes of the Ordinary meeting of Council held on Wednesday 27 November 2013 be confirmed as a true and correct record of the proceedings.**

**CARRIED: 8/0  
RESOLUTION NO: 011213**

## **8. MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil

## 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 ADMINISTRATION & FINANCIAL SERVICES

#### 9.1.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	20 December 2013
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	November 2013

#### **PURPOSE OF REPORT:**

That the accounts as submitted be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 requires the attached reports to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

**SUSTAINABILITY IMPLICATIONS:**

Ø **Environment**

There are no known environmental implications associated with the proposals.

Ø **Economic**

There are no known environmental implications associated with the proposals.

Ø **Social**

There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**STAFF RECOMMENDATION:**

That the accounts submitted from 1 November 2013 to 30 November 2013 totalling \$839,249.08 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

**MOTION: MOVED Cr West/Cr Barrett-Lennard**

**That the accounts submitted from 1 November 2013 to 30 November 2013 totalling \$839,249.08 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**

**CARRIED: 8/0  
RESOLUTION NO: 021213**

## List of Accounts Paid &amp; Submitted to Finance Committee November 2013

Chq/EFT	Date	Name	Description	Amount
Direct Debit	01/11/2013	WILDING - DEPARTMENT OF HOUSING	9A Wilding Street Rental	-508.00
Direct Debit	08/11/2013	FUJI XEROX AUSTRALIA PTY LTD	CRC Photocopier	-553.30
Direct Debit	20/11/2013	NATIONAL DIABETES SERVICES SCHEME	Product Sales - Medical Centre	-146.20
Direct Debit	25/11/2013	WESTNET PTY LTD	Medical Centre - Internet	-89.95
1065	13/11/2013	CR. ALFREDA LYON	Refund of Election Fees	-80.00
1066	13/11/2013	CR. PETER MACNAMARA	Refund of Election Fees	-80.00
1067	13/11/2013	CR. MICHAEL GODFREY	Refund of Election Fees	-80.00
1068	13/11/2013	CR. DAVID ARMSTRONG	Refund of Election Fees	-80.00
1069	21/11/2013	CR SANDRA HARTLEY	Refund of Election Fees	-80.00
1070	21/11/2013	Cr RICHARD MORGAN	Refund of Election Fees	-80.00
1071	27/11/2013	DARREN NICHOLSON	Bond Refund	-640.00
EFT10454	11/11/2013	COUNTRY HOUSING AUTHORITY	Loan No. 140 Interest payment	-11588.50
EFT10455	11/11/2013	C.Y. O'CONNOR INSTITUTE	C742 Certifice III in Local Government for 6 Enrolments	-1095.30
EFT10456	11/11/2013	COURIER AUSTRALIA INTERNATIONAL	Wongan CRC	-73.14
EFT10457	11/11/2013	IGA SUPERMARKET		-973.24
	31/10/2013	IGA SUPERMARKET	CRC Account	281.64
	31/10/2013	IGA SUPERMARKET	Admin Account	691.60
EFT10458	11/11/2013	ENERGIZER AUSTRALIA PTY LTD	10-Packs of EN91 AA Batteries Cpl9008381	-221.76
EFT10459	11/11/2013	EASTERN HILLS SAWS & MOWERS PTY LTD	Air Filters, Spur Sprocket Throttle, Hand guard PSP1	-181.05
EFT10460	11/11/2013	JASON SIGNMAKERS	W2-1with NO arrow 750-750	-795.30
EFT10461	11/11/2013	KOMATSU AUSTRALIA PTY LTD	Purchase of new Komatsu GD555_5 Grader	-303600.00
EFT10462	11/11/2013	LANDMARK OPERATIONS		-1224.30
	07/10/2013	LANDMARK OPERATIONS	Ecog Wet 20L	1006.50
	07/10/2013	LANDMARK OPERATIONS	SSTA Environdye Red 5L	217.80
EFT10463	11/11/2013	MCINTOSH & SON		-1020.87
	04/10/2013	MCINTOSH & SON	Belt PG11	44.04
	28/10/2013	MCINTOSH & SON	Washer PTK28	5.50
	28/10/2013	MCINTOSH & SON	Packard Plbg Kit PTK27	19.67
	29/10/2013	MCINTOSH & SON	Filter, Sensor PTRa6	93.19
	31/10/2013	MCINTOSH & SON	Air Filters and Freight PTRL20	749.25
	31/10/2013	MCINTOSH & SON	Air Filters PTK25	109.22
EFT10464	11/11/2013	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight from Perth for various distributors	-446.44
EFT10465	11/11/2013	OFFICEWORKS BUSINESS DIRECT	Paper for CRC	-498.45
EFT10466	11/11/2013	RURAL PRESS REGIONAL MEDIA (WA)	Advertisement of public notice	-145.13
EFT10467	11/11/2013	WALLIS COMPUTER SOLUTIONS		-23025.42
	29/10/2013	WALLIS COMPUTER SOLUTIONS	Travel various tasks	231.00
	29/10/2013	WALLIS COMPUTER SOLUTIONS	Moving and installing Licencing hardware/software to CRC	739.20
	30/10/2013	WALLIS COMPUTER SOLUTIONS	Managed Services Agreement for IT support - GOLD LEVEL September 2013-August 2014	22055.22
EFT10468	11/11/2013	WATER CORPORATION	Various	-2819.91
	01/11/2013	WATER CORPORATION	Tennis Courts	49.92
EFT10469	11/11/2013	WESTRAC EQUIPMENT PTY LTD		-8697.34
	24/10/2013	WESTRAC EQUIPMENT PTY LTD	Parts for PG13	8070.63
	24/10/2013	WESTRAC EQUIPMENT PTY LTD	Parts for PRO13	428.16
	30/10/2013	WESTRAC EQUIPMENT PTY LTD	Part for PBH2	198.55
EFT10470	11/11/2013	WHEATBELT TYRES		-5581.90
	31/10/2013	WHEATBELT TYRES	Battery VRNGR	135.00
	30/10/2013	WHEATBELT TYRES	Air fitting hotel tail and reducing bush VMSC	30.01
	26/10/2013	WHEATBELT TYRES	O RING Fit tyre/tube PG 12	57.50
	30/10/2013	WHEATBELT TYRES	fit new loader tyre PLDR6 AND PRO10	3803.39
	31/10/2013	WHEATBELT TYRES	Fit new tyres PTK27	1556.00
EFT10471	11/11/2013	WONGAN NEWSAGENCY	CRC and Admin Account	-274.74
EFT10472	11/11/2013	J N & Y E PANTON	Modify light pylons at swimming pool	-9043.77
EFT10473	11/11/2013	G R & N W WALTON	Relocate all Dept of Licencing IT Equipment	-874.50
EFT10474	11/11/2013	SCANIA AUSTRALIA PTY LTD		-517.40
	25/10/2013	SCANIA AUSTRALIA PTY LTD	Tube, joiner, insert PTK27	103.25
	23/10/2013	SCANIA AUSTRALIA PTY LTD	sunvisor and oil filter PTK27	414.15
EFT10475	11/11/2013	HOWARD PORTER	parts for PTK28	-298.11
EFT10476	11/11/2013	ORICA/SPECTRUM AUSTRALIA PTY LTD	Service Fee Chlorine x 2 swimming pool	-169.14
EFT10477	11/11/2013	BALLIDU TRADING POST	Public notice licencing - household junk collection notice	-29.05
EFT10478	11/11/2013	AUSTRALIAN TAXATION OFFICE	September BAS	-619.91
EFT10479	11/11/2013	MAJOR MOTORS PTY LTD	Panel and Lamp PTK29	-292.67
EFT10481	11/11/2013	ARROW BRONZE		-521.40
	23/10/2013	ARROW BRONZE	Plaque for Williams	335.50
	22/10/2013	ARROW BRONZE	Plaque for York	185.90
EFT10482	11/11/2013	KANYANA	bags of rags	-30.00
EFT10483	11/11/2013	COVS	1 x tonne 3 metre flat sling - VMCS	-8.14
EFT10484	11/11/2013	JTAGZ PTY LTD	200 yellow tags 300 blue tags for dogs	-198.00
EFT10485	11/11/2013	AVON MIDLAND COUNTRY ZONE OF WALGA	Membership subscription 2013/2014	-2750.00
EFT10486	11/11/2013	RBC RURAL	CRC Meterplan Charge	-3.30
EFT10487	11/11/2013	OVERLAND FREIGHT	Water for Administration building	-120.00
EFT10488	11/11/2013	WONGAN HILLS HARDWARE	Assorted building items - Works, Building	-4749.65

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Chq/EFT	Date	Name	Description	Amount
EFT10489	11/11/2013	SHANNON ABBOTT	Air con PTK30, Sundries PRO13, Air con PTK27, A/C and parts PTK25, Labour PG11, A/C and parts PG12,	-4856.18
EFT10490	11/11/2013	SIGMA CHEMICALS		-529.28
	31/10/2013	SIGMA CHEMICALS	Calcium Shloride 25kg, water polisher 20 ltr pallet skid	360.94
	06/11/2013	SIGMA CHEMICALS	Sodium Bicarbonate 25kg	168.34
EFT10491	11/11/2013	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning Ballidu Hall - 29/07/2013 to 27/10/2013	-3863.75
EFT10492	11/11/2013	RELIANCE PETROLEUM	Shire Fuel Account	-242.27
EFT10493	11/11/2013	WREN OIL	Remove waste oils	-1264.45
EFT10494	11/11/2013	PIANO MAGIC	Tune piano	-252.00
EFT10495	11/11/2013	WONGAN MAIL SERVICE		-366.73
	05/11/2013	WONGAN MAIL SERVICE	October - CRC & Admin	289.23
	05/11/2013	WONGAN MAIL SERVICE	October - Medical Ctre	77.50
EFT10496	11/11/2013	DUNNINGS INVESTMENTS P/L	Shire Fuel Account	-4571.43
EFT10497	11/11/2013	TANKS WEST PTY LTD	Supply and fit 80mm Brass outlet and ball valve and 50mm Brass ball valve to tank	-341.00
EFT10498	11/11/2013	PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TransWA 02/09/2013 to 28/10/2013	-227.97
EFT10499	11/11/2013	WESTERN RURAL EARTHMOVING	Gravel pushing - Mob included	-5445.00
EFT10500	11/11/2013	LAM VY PHAN	Wages Chaplaincy - November 2013	-1720.62
EFT10501	11/11/2013	WATERMAN IRRIGATION	New raven XE HSPA Standpipe Swiper	-696.30
EFT10502	11/11/2013	COMPUTER ESSENTIALS	2 Toners for Brother Printer @ medical centre	-138.00
EFT10503	11/11/2013	BRYAN RURAL SERVICE	Pest control various buildngs	-580.00
EFT10504	11/11/2013	WONGAN HILLS HOTEL	End of Term Dinner and drinks	-1980.26
EFT10505	11/11/2013	TKB MECHANICAL	Wheel alignment VMWS	-55.00
EFT10506	11/11/2013	OPUS INTERNATIONAL CONSULTANTS (PCA) PTY LTD	Design work on Hospital Road Rifle Range Road intersection upgrade-Safety audit	-5659.50
EFT10507	11/11/2013	SHERMAC ENGINEERING	Push in reducer PTRL26	-167.55
EFT10508	11/11/2013	AIRCONS 4 YOU PLUS ELECTRICAL	SWIMMING POOL: Rewire to light pylons	-5344.20
EFT10509	11/11/2013	T-QUIP	Purchase of New Peruzzo Panther 1800 Vertimower	-15400.00
EFT10510	11/11/2013	ADAM WATER SOLUTIONS	New Southern Cross pump MFB12AF 15Kw	-4560.60
EFT10511	11/11/2013	MEDITECH AUST-ASIA PTY LTD	Reimbursement EFT 17/10/2013	-1077.40
EFT10512	11/11/2013	PERTH MEDITATION WORKSHOP	Meditation Workshop - 30 Oct 2013 for MCS & trainee	-600.00
EFT10513	13/11/2013	WALGS SUPERANNUATION PLAN	Super contributions	-6395.89
EFT10514	13/11/2013	AUSTRALIAN SERVICES UNION	Payroll deductions	-24.44
EFT10515	13/11/2013	IOU SOCIAL CLUB	Payroll deductions	-240.00
EFT10516	13/11/2013	HOSPITAL BENEFIT FUND	Payroll deductions	-378.05
EFT10517	13/11/2013	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT10518	13/11/2013	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Super contributions	-163.27
EFT10519	13/11/2013	KYLEREAN SUPERANNUATION FUND	Supercontributions	-1044.01
EFT10520	13/11/2013	ANZ BANK (NETT WAGES)	PPE 12 November 2013	-53423.76
EFT10521	14/11/2013	RIFAT QAMAR	Incentive Payment, Removal Expenses and reimbursement of expenses	-45864.13
EFT10522	20/11/2013	LANDGATE	Mining Tenements	-35.65
EFT10523	20/11/2013	AVON WASTE	516 domestic rubbish x 5 weeks	-10345.40
EFT10524	20/11/2013	BOEKEMAN MACHINERY		-27166.12
	08/10/2013	BOEKEMAN MACHINERY	PBH2	132.00
	11/10/2013	BOEKEMAN MACHINERY	PLDR7	154.46
	22/10/2013	BOEKEMAN MACHINERY	PUT55	41.90
	16/10/2013	BOEKEMAN MACHINERY	PUT55	109.47
	17/10/2013	BOEKEMAN MACHINERY	VBUS2	60.19
	22/10/2013	BOEKEMAN MACHINERY	PUT66	268.10
	01/11/2013	BOEKEMAN MACHINERY	New Rangers Utility Vehicle	26400.00
EFT10525	20/11/2013	UHY HAINES NORTON		-3382.50
	31/10/2013	UHY HAINES NORTON	Audit certification - Roads to Recovery Annual Return	3025.00
	31/10/2013	UHY HAINES NORTON	Audit certification - Pensioner deferred rates	357.50
EFT10526	20/11/2013	LANDMARK OPERATIONS	20 Litres of Chlorine Liquid for Pool	-396.00
EFT10527	20/11/2013	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight Sigma - Pool	-199.30
EFT10528	20/11/2013	WALLIS COMPUTER SOLUTIONS	Various Issues inc travel	-672.00
EFT10529	20/11/2013	WATER CORPORATION	Various Standpipes	-725.01
EFT10530	20/11/2013	WESTRAC EQUIPMENT PTY LTD		-1199.63
	08/11/2013	WESTRAC EQUIPMENT PTY LTD	295-6374 Rh Door Glass	729.91
	08/11/2013	WESTRAC EQUIPMENT PTY LTD	PG13 And PLDR7	469.72
EFT10531	20/11/2013	WONGAN AUTO BODY REPAIRS	New Window - VMWS	-300.00
EFT10532	20/11/2013	WONGAN STEEL MANUFACTURERS		-929.10
	01/10/2013	WONGAN STEEL MANUFACTURERS	Weld Backhoe Bucket	495.00
	09/10/2013	WONGAN STEEL MANUFACTURERS	Various, PSP1, PSP4, TKS27, GOO20, HOO1, PTK30, PTRL20, PTK29	434.10
EFT10533	20/11/2013	C FOLLETT & CO	Repair Faulty Water Main Admin Building	-919.38
EFT10534	20/11/2013	WONGAN HILLS PHARMACY	First Aid Kit	-26.98
EFT10535	20/11/2013	FUJI XEROX AUSTRALIA PTY LTD	Meter Reading CRC	-3537.59
EFT10536	20/11/2013	COVS	Loctite Mro Kit, Face Shield, Big Red Welding Gloves, Goggle Glasses	-243.85
EFT10537	20/11/2013	CANNON HYGIENE AUSTRALIA PTY LTD	Sanitary Unit Monthly Service	-459.26
EFT10538	20/11/2013	MARKETFORCE PRODUCTIONS	Advertising For Councillor Nominations	-1185.97



## List of Accounts Paid &amp; Submitted to Finance Committee November 2013

Chq/EFT	Date	Name	Description	Amount
EFT10539	20/11/2013	RBC RURAL	Meterplan Charges Colour & B & W - Administration	-921.85
EFT10540	20/11/2013	METAL ARTWORK CREATIONS	Staff Name Badge	-13.20
EFT10541	20/11/2013	RADIOWEST BROADCASTERS PTY LTD	6am Community Breakfast Radio - CRC	-110.00
EFT10542	20/11/2013	HILLS FIRE EQUIPMENT SERVICE TRUST	Service Of Fire Equipment At Wh Recreation Complex	-82.50
EFT10543	20/11/2013	LOCK, STOCK & FARRELL	Postage	-13.20
EFT10544	20/11/2013	WREN OIL	Remove Waste Oils	-302.50
EFT10545	20/11/2013	WA HINO SALES & SERVICE	K-1935 Slave Repair Kit - Ptk30	-75.81
EFT10546	20/11/2013	AUSSIE COOL SHADES & SAILS	Swimming Pool & Community Park: Repair Damaged Shade Sail	-1034.00
EFT10547	20/11/2013	ELLIOTTS IRRIGATION PTY LTD	Hunter I25 Sprinklers	-660.00
EFT10548	20/11/2013	BRYAN RURAL SERVICE	Pest Control	-242.00
EFT10549	20/11/2013	DUN DIRECT PTY LTD	11000ltrs Diesel	-36575.11
EFT10550	20/11/2013	AIR LIQUIDE PTY LTD	Cylinder Fee Med Oxy D" - Medical Centre"	-54.68
EFT10551	20/11/2013	CENTURION TEMPORARY FENCING	Hire Temporary Fencing 7 November 2013 To 7 December 2013	-1190.75
EFT10552	20/11/2013	Best Practice Software Pty Ltd	Annual Subscription - Medical Centre	-1065.00
EFT10553	20/11/2013	BODDINGTON COMMUNITY RESOURCE CENTRE INC	Leeuwin Voyage Fee - Andrea Stevens	-800.00
EFT10554	27/11/2013	ANZ BANK (NETT WAGES)	Ppe 26 November 2013	-53573.57
EFT10555	27/11/2013	WALGS SUPERANNUATION PLAN	Super Contributions	-6506.24
EFT10556	27/11/2013	AUSTRALIAN SERVICES UNION	Payroll Deductions	-24.44
EFT10557	27/11/2013	IOU SOCIAL CLUB	Payroll Deductions	-240.00
EFT10558	27/11/2013	HOSPITAL BENEFIT FUND	Payroll Deductions	-378.05
EFT10559	27/11/2013	MUNICIPAL EMPLOYEES UNION	Payroll Deductions	-19.40
EFT10560	27/11/2013	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Supercontributions	-162.65
EFT10561	27/11/2013	KYLEREAN SUPERANNUATION FUND	Superannuation Contributions	-1044.01
EFT10562	28/11/2013	STAPLES	2014 Diary	-63.56
EFT10563	28/11/2013	LANDGATE	Cadastral Data, Reserve Data	-369.11
EFT10564	28/11/2013	BOEKEMAN MACHINERY	Rates Refund For Assessment A629 Re Rubbish Bins	-499.07
EFT10565	28/11/2013	COURIER AUSTRALIA INTERNATIONAL	Freight - Air Liquid	-13.20
EFT10566	28/11/2013	JASON SIGNMAKERS	Land Price Reduced Magnetic Sash's 1530mm X 220mm	-100.10
EFT10567	28/11/2013	JR & A HERSEY PTY LTD		-1583.34
	15/11/2013	JR & A HERSEY PTY LTD	Pruners, Spray Bottles, Cable Ties, Multi Scissors S/Glasses, Oil Pressure Test Kit, Hose Tails And Air Nozzles	710.42
	15/11/2013	JR & A HERSEY PTY LTD	Delinators, Fly Spray, Lite Gloves, Ear Plugs Electrolyte, Hats Freight	872.92
EFT10568	28/11/2013	TRUCKLINE PARTS	1941 5 Wheel Spanner Ptrl 23	-103.31
EFT10569	28/11/2013	WATER CORPORATION	Various	-13969.56
EFT10570	28/11/2013	WONGAN HILLS COMMUNITY RESOURCE CENTRE	Full Page Coloured Ad	-53.00
EFT10571	28/11/2013	MOORA GLASS SERVICE	Replace 4 Windows Ballidu Sports Pavillion	-886.60
EFT10572	28/11/2013	WONGAN-BALLIDU DEVELOPMENT GROUP	Annual Mast Rental	-1487.05
EFT10573	28/11/2013	WHEATBELT VETERINARY SERVICE		-430.00
	19/09/2013	WHEATBELT VETERINARY SERVICE	Cat Sterilisation Program	150.00
	19/11/2013	WHEATBELT VETERINARY SERVICE	Euthanise Dog	110.00
	28/11/2013	WHEATBELT VETERINARY SERVICE	Cat Sterilisation Program	170.00
EFT10574	28/11/2013	HOST DIRECT	48 Dessert Forks, 48 Knives, 192 Dessert Spoons	-303.60
EFT10575	28/11/2013	COVS	Led Beaconm, Fuses, Put64, Tubing, Ptrl 23, Filter Pg13	-521.73
EFT10576	28/11/2013	ADVANCED AUTOLOGIC PTY LTD	Degreaser 205lt	-595.00
EFT10577	28/11/2013	HILLS FIRE EQUIPMENT SERVICE TRUST	3 Fire Extinguishers & 6 Monthly Fire Equipment Service	-1063.59
EFT10578	28/11/2013	WONGAN-BALLIDU BUSH CARE	2013-2014 Council Donation	-300.00
EFT10579	28/11/2013	DSATCO PTY LTD	Bulk Bag Lupin Mulch	-165.00
EFT10580	28/11/2013	VISIMAX		-258.30
	26/11/2013	VISIMAX	5 Books Of Bush Fires Infringments	98.70
	26/11/2013	VISIMAX	Decals For Rangers Book	159.60
EFT10581	28/11/2013	WA HINO SALES & SERVICE	Air Ram Base Kit 30	-1494.82
EFT10582	28/11/2013	PORTNER PRESS PTY LTD	Health & Safety Update 2013	-77.00
EFT10583	28/11/2013	WATERMAN IRRIGATION	Monthly Standpipe Remote Access Charge	-376.20
EFT10584	28/11/2013	BRYAN RURAL SERVICE	Pest Conrol	-220.00
EFT10585	28/11/2013	CHRIS WILDING	Supply 2 High Bay Lights For Depot	-300.00
EFT10586	28/11/2013	WONGAN GYMNASTICS CLUB INC	Kidsport Grant	-311.40
EFT10587	28/11/2013	RACHAEL HAYES	Contractor Fees For Tip Management	-4583.00
EFT10588	28/11/2013	WONGAN BALLIDU JUNIOR FOOTBALL CLUB INC	Kidsport Grant	-50.00
EFT10589	28/11/2013	CREST HOTEL GROUP PTY LTD	Staff Training Lyn & Tanya 18 - 21 November	-708.00
EFT10590	28/11/2013	MEDITECH AUST-ASIA PTY LTD	Reimbursement To Medical Ctre	-1878.94
EFT10591	28/11/2013	GOLDY MOTORS PTY LTD	2013 Holden Caprice Wn 6.0l V-Series Sedan	-13004.00
EFT10593	30/11/2013	DEPARTMENT OF TRANSPORT	DPI Payments	-44229.05
19809	11/11/2013	WILLIAMS & WILLIAMS	Annual Calander Listing CRC & Boomer	-308.00
19810	11/11/2013	TELSTRA CORPORATION LIMITED		-3809.08
	20/10/2013	TELSTRA CORPORATION LIMITED	SMS for various	164.71
	31/10/2013	TELSTRA CORPORATION LIMITED	Telephone Account Admin	3644.37
19812	11/11/2013	ANZ BUSINESS ONE	Credit Card	-3289.66
19813	11/11/2013	WONGAN HILLS CRC	Various Shire Ads	-1891.00
19814	11/11/2013	SYNERGY	Street Lights & various Shire buildings	-11743.90
19815	13/11/2013	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deductions	-1185.00
19816	13/11/2013	REST SUPERANNUATION	Super Contributions	-42.79

List of Accounts Paid & Submitted to Finance Committee November 2013

Chq/EFT	Date	Name	Description	Amount
19817	13/11/2013	AMP SUPERANNUATION LTD.	Super Contributions	-187.35
19818	13/11/2013	AUSTRALIAN SUPER	Super Contributions	-170.86
19819	13/11/2013	PRIME SUPER	Super Contributions	-335.58
19820	13/11/2013	CONSTRUCTION & BUILDING INDUSTRY SUPER	Super Contributions	-162.53
19821	13/11/2013	AXA RETIREMENT SECURITY PLAN	Super Contributions	-174.03
19822	13/11/2013	ONEPATH LIFE LIMITED	Super Contributions	-149.37
19823	13/11/2013	TASPLAN	Super Contributions	-105.23
19824	20/11/2013	WESTNET PTY LTD	Monthly Internet Service	-329.79
19825	20/11/2013	TELSTRA CORPORATION LIMITED	CRC	-328.26
19826	20/11/2013	WONGAN CRC	Advertising For Councillor Nominations	-44.00
19827	20/11/2013	SYNERGY	Various	-2266.60
19828	27/11/2013	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deductions	-1158.90
19829	27/11/2013	REST SUPERANNUATION	Super Contributions	-92.71
19830	27/11/2013	AMP SUPERANNUATION LTD.	Super Contributions	-188.06
19831	27/11/2013	AUSTRALIAN SUPER	Super Contributions	-173.32
19832	27/11/2013	PRIME SUPER	Super Contributions	-335.22
19833	27/11/2013	CONSTRUCTION & BUILDING INDUSTRY SUPER	Super Contributions	-162.54
19834	27/11/2013	AXA RETIREMENT SECURITY PLAN	Super Contributions	-174.02
19835	27/11/2013	ONEPATH LIFE LIMITED	Super Contributions	-149.37
19836	27/11/2013	TASPLAN	Super Contributions	-105.23
19837	28/11/2013	STATE LAW PUBLISHER	Subscription Renewal 2014	-1090.00
19838	28/11/2013	ANZ BUSINESS ONE	Conference Expenses	-4279.46
19839	28/11/2013	WONGAN CRC	Advertising	-72.00
19840	28/11/2013	SYNERGY	Lot 1355 Ninan St	-3593.60
19841	28/11/2013	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	2014 Broadcasting Licence	-164.00
19842	28/11/2013	BALLIDU TIDY TOWNS	2013-2014 Council Donation	-500.00
19843	28/11/2013	WONGAN HILLS TIDY TOWNS COMMITTEE	2013/2014 Council Donation	-500.00
19844	28/11/2013	DEPARTMENT OF HOUSING	Water Consumption - Wilding St	-9.67
19845	28/11/2013	WONGAN HILLS CRICKET CLUB	2013-2014 Council Donation	-750.00
19846	28/11/2013	STACEY CLARKE	Pet Sterilisation	-20.00
EFT 10592	Cancelled			
10480	incorrect bank			
19811	cheque cancelled			
			Bank Code	
		1	Municipal Bank	793900.03
		2	Trust Account	-45349.05
			TOTAL	-839249.08
			RECOVERABLE	-1834.95
			PARTIALLY RECOVERABLE	-21474.81

## 9.1.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	20 December 2013
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor - Chief Executive Officer
ATTACHMENTS:	Financial Reports

### PURPOSE OF REPORT:

That the following statements and reports for the month ended November 2013 be received:

### BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

#### Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

1. An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
  - An explanation of each of the material variances
  - Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### COMMENT:

Refer to attachment.



- h. Bank Reconciliation Report**
- i. Investment Report**
- j. Reserve Account Balances Report**
- k. Loans Schedule**

**Discretionary**  
**Discretionary**  
**Discretionary**  
**Discretionary**

**CARRIED: 8/0**  
**RESOLUTION NO: 031213**

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 NOVEMBER 2013**

	Approved Budget 2013- 2014	Current Budget 2013-2014	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,479,844)	(2,479,844)	(2,438,857)	(2,312,785)		5.2%	✓
Grants Operating, Subsidies & Contributions	(1,237,502)	(1,237,502)	(694,262)	(691,829)		0.4%	✓
Non Operating Grants, Subsidies & Contributions	(1,383,954)	(1,383,954)	(397,694)	(303,809)		23.6%	0
Fees & Charges & Service Charges	(585,792)	(585,792)	(482,584)	(483,241)		(0.1%)	✓
Other Revenue	(87,017)	(87,017)	(40,269)	(41,293)		(2.5%)	✓
Interest	(119,298)	(119,298)	(68,185)	(34,781)		49.0%	0
Profit on sale of Assets	-	-	-	-			
<b>a: TOTAL INCOME</b>	<b>(5,893,407)</b>	<b>(5,893,407)</b>	<b>(4,121,851)</b>	<b>(3,867,737)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,044,854	2,044,854	913,898	856,110		(6.3%)	✓
Materials & Contracts	1,081,764	1,077,764	571,491	537,271		(6.0%)	✓
Utilities (Gas, Electricity) etc.	272,764	272,764	126,284	128,428		1.7%	✓
Interest #	87,075	87,075	40,068	41,175	11	2.8%	✓
Insurance	213,752	213,752	193,228	229,583		18.8%	x
Other General	231,040	231,040	129,518	85,104		(34.3%)	0
Loss on Asset Disposals	118,000	118,000	26,540	61,792		132.8%	x
Depreciation	2,405,197	2,405,197	1,002,177	964,454		(3.8%)	✓
<b>b: TOTAL OPERATING EXPENSES</b>	<b>6,454,447</b>	<b>6,450,447</b>	<b>3,003,204</b>	<b>2,903,916</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>561,039</b>	<b>557,039</b>	<b>(1,118,647)</b>	<b>(963,821)</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	1,170,255	1,170,255	466,775	157,679		(66.2%)	0
Furniture & Equipment	26,500	26,500	20,040	7,972		(60.2%)	0
Motor Vehicles	158,600	158,600	73,600	110,243		49.8%	x
Plant	559,498	563,498	538,498	425,200		(21.0%)	0
Infrastructure Other	250,000	250,000	104,165	2,669		(97.4%)	0
Infrastructure Roads	1,606,768	1,606,768	647,528	339,532		(47.6%)	0
<b>d: TOTAL CAPITAL</b>	<b>3,771,621</b>	<b>3,775,621</b>	<b>1,850,606</b>	<b>1,043,295</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>4,332,660</b>	<b>4,332,660</b>	<b>731,959</b>	<b>79,474</b>			
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(2,405,197)	(2,405,197)	(1,002,177)	(964,454)			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(118,000)	(118,000)	(26,540)	(61,792)	6		
Proceeds from Sale of Assets	(212,500)	(212,500)	(125,599)	(125,599)	6		
Transfer from reserves	(763,000)	(763,000)	-	-	10		
Transfer to reserves	225,000	225,000	-	-	10		
Interest paid to reserves #	44,320	44,320	24,009	24,009	10		
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	87,126	87,126	18,924	26,509	11		
SSL Principal Reimbursements	(56,161)	(56,161)	(18,924)	(18,924)	11		
Less Surplus/(deficit) B/Fwd	(1,068,529)	(1,068,529)	(1,064,581)	(1,064,581)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>65,719</b>	<b>65,719</b>	<b>(1,462,928)</b>	<b>(2,105,357)</b>			

\*\* This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

**Key** Within budget tolerance of 10% ✓  
Over budget tolerance of 10% x  
Under budget tolerance of 10% 0

**Shire of Wongan-Ballidu**  
**Variance Report for November 2013**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
<b>Operating Income</b>		
①	Other Revenue	Less funding received then budgeted.
①	Interest	2013-14 revenues are to be reduced by revenue actually earned last financial year. The August figures reflect those balance day adjustments.
<b>Operating Expenditure</b>		
×	Insurance	Payment of the deposit annual premiums has been made. Based upon the fact that the deposit represented 63% of the final cost last year, the outturn for 2013/14 is currently estimated at \$254,000 against \$213,752. This estimate, whilst realistic, is not concrete as insurance costs are beyond Shire control and the deposit may not be exactly 63%.
①	Other - General	Conference, discounts, bad debts and donations all down in first quarter.
①	Loss on Asset Disposals	Asset acquisition delayed
<b>Capital</b>		
①	Land & Building	With the exception of the CRC building, no building, capital expenditure has commenced in July, August or September.
①	Furniture & Equipment	Timing Issue.
①	Plant & Motor Vehicles	Budget for Purchase of Grader, this to be purchased in November.
①	Infrastructure – Road & Other	Under Budget due to greater focus on maintenance.

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 NOVEMBER 2013**

	APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<b><u>INCOME</u></b>			
General Purpose Funding	(3,880,079)	(3,880,079)	(2,810,351)
Governance	(29,200)	(29,200)	(18,925)
Law, Order & Public Safety	(38,256)	(38,256)	(18,439)
Health	(139,000)	(139,000)	(163,794)
Education & Welfare	(10,967)	(10,967)	(2,830)
Housing	(108,162)	(108,162)	(39,985)
Community Amenities	(190,169)	(190,169)	(166,862)
Recreation & Culture	(265,438)	(265,438)	(80,020)
Transport	(959,723)	(959,723)	(433,935)
Economic Services	(21,550)	(21,550)	(9,838)
Other Property & Services	(250,863)	(250,863)	(122,758)
<b>a: TOTAL INCOME</b>	<b>(5,893,407)</b>	<b>(5,893,407)</b>	<b>(3,867,737)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	92,503	92,503	37,789
Governance	320,308	320,308	109,685
Law, Order & Public Safety	90,240	90,240	58,175
Health	276,382	276,382	292,873
Education & Welfare	145,091	145,091	56,201
Housing	231,975	231,975	100,154
Community Amenities	264,930	264,930	148,520
Recreation & Culture	1,230,777	1,226,777	588,125
Transport	2,815,819	2,815,819	1,326,305
Economic Services	130,492	130,492	54,500
Other Property & Services #	855,930	855,930	131,589
<b>b: TOTAL OPERATING EXPENSES</b>	<b>6,454,447</b>	<b>6,450,447</b>	<b>2,903,916</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>	<b>561,039</b>	<b>557,039</b>	<b>(963,821)</b>
<b><u>CAPITAL EXPENSES</u></b>			
General Purpose Funding	-	-	-
Governance	76,500	76,500	51,816
Law, Order & Public Safety	38,600	38,600	35,091
Health	35,000	35,000	-
Education & Welfare	-	-	-
Housing	178,000	178,000	2,640
Community Amenities	250,000	250,000	3,630
Recreation & Culture	177,560	195,760	49,285
Transport	2,076,423	2,062,223	747,620
Economic Services	127,498	127,498	31,308
Other Property & Services	812,040	812,040	121,905
<b>d: TOTAL CAPITAL EXPENSES</b>	<b>3,771,621</b>	<b>3,775,621</b>	<b>1,043,295</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>4,332,660</b>	<b>4,332,660</b>	<b>79,474</b>



**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 30 NOVEMBER 2013**

**NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).** As in the annual report N22

	2012-2013	BUDGET	YTD
<b>SURPLUS / (DEFICIT)</b>	1,064,579	(65,718)	2,105,357
<b>COMPRISES</b>			
Cash (including reserves)	2,646,219	1,263,013	3,371,891
Current rates	74,685	421,000	472,492
Sundry debtors	474,887	80,000	93,703
Tax receivables	39,870	50,000	112,903
Other debtors	28,573	46,000	25,850
A: SSL debtors (are excluded see D: adj)	56,062	25,455	37,138
Inventories	20,237	20,400	52,423
<b>Less:</b>			
Reserves	(1,542,811)	(1,049,131)	(1,566,820)
Sundry creditors	(364,318)	(2,172)	82,977
Accrued interest	(24,586)	(1,500)	(24,586)
ESL Levy Owed	(16,216)	(23,695)	(125,561)
PAYG/GST Due To ATO	(41,642)	(2,000)	(125,351)
B: Other - DOT (are excluded see D: adj)	-	-	-
Other	-	-	-
Tax liabilities	(7,923)	(7,923)	7,052
Other	-	-	-
C: Loan liability (are excluded see D: adj)	(87,126)	(592,390)	(60,617)
Current employee benefits provisions	(222,396)	(292,775)	(271,616)
D: Adjustments (see above A to C)	31,064		23,479
	-		-
<b>(Surplus) / Deficit Variance</b>	1,064,579	(65,718)	2,105,357

**NOTE 1B: CLOSING FUNDS alternate format to Note 1 above**

	2012-2013	BUDGET	YTD
<b>Current assets</b>			
Cash & cash equivalents	2,646,219	1,263,013	3,371,891
Sundry debtors	674,078	600,000	742,085
Inventories	20,237	20,400	52,423
<b>Total current assets</b>	3,340,534	1,883,413	4,166,399
<b>Current liabilities</b>			
Creditors and accounts payable	(454,685)	(40,290)	(185,468)
Current loan liability	(87,126)	(592,390)	(60,617)
Provisions	(222,396)	(885,165)	(271,616)
<b>Total current liability</b>	(764,207)	(1,517,845)	(517,701)
<b>Net current assets</b>	2,576,327	365,568	3,648,698
Less: restricted reserves	(1,542,811)	(1,049,131)	(1,566,820)
Less: SSL principal repayments	(56,062)	25,455	(37,138)
Add back: Current loan liability	87,126	592,390	60,617
Add back: DOT Trust	-	-	-
<b>(Surplus) / Deficit Variance</b>	1,064,579	(65,718)	2,105,357

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 30 NOVEMBER 2013**

	2013-2014 APPROVED BUDGET	2013-2014 CURRENT BUDGET	2013-2014 ACTUAL
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,400,235)	(1,400,235)	(497,566)
Governance	(29,200)	(29,200)	(18,925)
Law, Order & Public Safety	(38,256)	(38,256)	(18,439)
Health	(139,000)	(139,000)	(163,794)
Education & Welfare	(10,967)	(10,967)	(2,830)
Housing	(108,162)	(108,162)	(39,985)
Community Amenities	(190,169)	(190,169)	(166,862)
Recreation & Culture	(265,438)	(265,438)	(80,020)
Transport	(959,723)	(959,723)	(433,935)
Economic Services	(21,550)	(21,550)	(9,838)
Other Property & Services	(250,863)	(250,863)	(122,758)
<b>A</b>	<b>(3,413,564)</b>	<b>(3,413,564)</b>	<b>(1,554,952)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	92,503	92,503	37,789
Governance	320,308	320,308	109,685
Law, Order & Public Safety	90,240	90,240	58,175
Health	276,382	276,382	292,873
Education & Welfare	145,091	145,091	56,201
Housing	231,975	231,975	100,154
Community Amenities	264,930	264,930	148,520
Recreation & Culture	1,230,777	1,226,777	588,125
Transport	2,815,819	2,815,819	1,326,305
Economic Services	130,492	130,492	54,500
Other Property & Services	855,930	855,930	131,589
<b>B</b>	<b>6,454,447</b>	<b>6,450,447</b>	<b>2,903,916</b>
<b>C= A and B</b>	<b>3,040,883</b>	<b>3,036,883</b>	<b>1,348,964</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<b><u>Non-Cash Expenditure and Revenue</u></b>			
Depreciation on Assets	(2,405,197)	(2,405,197)	(964,454)
Profit/(Loss) on Asset Sales	(118,000)	(118,000)	(61,792)
<b><u>Capital Expenditure &amp; Income</u></b>			
Purchase of land & buildings #	1,170,255	1,170,255	157,679
Purchase of furniture & equipment	26,500	26,500	7,972
Purchase of motor vehicles #	158,600	158,600	110,243
Purchase of plant & machinery #	559,498	563,498	425,200
Purchase of other infrastructure #	250,000	250,000	2,669
Purchase of roads infrastructure #	1,606,768	1,606,768	339,532
Proceeds from sale of assets	(212,500)	(212,500)	(125,599)
<b><u>Financing Activities</u></b>			
Repayment of Loan Principal*	87,126	87,126	26,509
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(56,161)	(56,161)	(18,924)
<b><u>Reserve Movements</u></b>			
Transfers to Reserves	225,000	225,000	-
Interest paid to Reserves	44,320	44,320	24,009
Transfer from Reserves	(763,000)	(763,000)	-
LSL Provsion in resreves	-	-	-
Estimated Muni (Surplus/Deficit) July 1 B/Fwd.	(1,068,529)	(1,068,529)	(1,064,581)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	(65,718)	(65,718)	<b>2,105,357</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,479,845</b>	<b>2,479,845</b>	<b>207,427</b>
<b>TOTAL RATES RAISED</b>	<b>2,479,844</b>	<b>2,479,844</b>	<b>2,312,785</b>

**SHIRE OF WONGAN-BALLIDU  
ANALYSIS OF DISPOSED ASSETS AS AT 30 NOVEMBER 2013**

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>By Class</b>						
<b>Motor Vehicles</b>						
CEO Vehicle*	MV0072	46,000	(38,000)	8,000		
Ranger Utility	MV0057	15,000	(12,500)	2,500	14,848	(32,022)
Grader Utility	UT62	20,000	(12,500)	7,500	(11,091)	3,757
Doctors Vehicle	VDOC1	32,000	(20,000)	12,000		
MBS Vehicle	MV0068	22,500	(20,000)	2,500	22,387	(14,286)
<b>Plant &amp; Equipment</b>						
Community Bus	MV0007	45,000	(19,500)	25,500		
Volvo Grader	P0011	150,000	(90,000)	60,000	145,956	(64,000)
Vertimower	VMT1031				3,582	(3,582)
Lawn Broom	LB1 1047				618	(618)
<b>Land &amp; Buildings</b>						
<b>TOTAL</b>		<b>330,500</b>	<b>(212,500)</b>	<b>118,000</b>	<b>187,391</b>	<b>(125,599)</b>

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>By Program</b>						
<b>Governance</b>						
CEO Vehicle	MV0072	46,000	(38,000)	8,000	(32,022)	(32,022)
<b>Law, Order &amp; Public Safety</b>						
Ranger Utility	MV0057	15,000	(12,500)	2,500	14,848	(11,091)
<b>Health</b>						
Doctor's Vehicle	VDOC1	32,000	(20,000)	12,000		
<b>Recreation &amp; Culture</b>						
Community Bus	MV0007	45,000	(19,500)	25,500		
Vertimower	VMT1031				3,582	(3,582)
Lawn Broom	LB1 1047				618	(618)
<b>Transport</b>						
Volvo Grader	P0011	150,000	(90,000)	60,000	145,956	(64,000)
Grader Utility	UT62	20,000	(12,500)	7,500		
<b>Economic Services</b>						
MBS Vehicle	MV0068	22,500	(20,000)	2,500	22,387	(14,286)
<b>TOTAL</b>		<b>330,500</b>	<b>(212,500)</b>	<b>118,000</b>	<b>187,391</b>	<b>(125,599)</b>

Motor Vehicle and Plant & Equipment Change Over	Budget Purchase Price	Budget Sale Proceeds	Change-Over Budget	Actual Purchase	Actual Sale Proceeds	Change-Over
<b>Motor Vehicles</b>						
CEO Vehicle	50,000	(38,000)	12,000	43,844	(32,022)	11,822
Ranger Utility	38,600	(12,500)	26,100	35,091	(11,091)	24,000
Grader Utility	25,000	(12,500)	12,500			
Doctors Vehicle	35,000	(20,000)	15,000			
MBS Vehicle	35,000	(20,000)	15,000	31,286	(14,286)	17,000
<b>Plant &amp; Equipment</b>						
Toyota Coaster Bus	92,498	(19,500)	72,998			
Grader	360,800	(90,000)	270,800	340,000	(64,000)	276,000
Loader	67,000	-	67,000	67,000	-	67,000
Vertimower	18,200	(4,200)	14,000	18,200	(4,200)	14,000
<b>TOTAL</b>	<b>722,098</b>	<b>(216,700)</b>	<b>505,398</b>	<b>535,421</b>	<b>(125,599)</b>	<b>409,822</b>

**TOTAL**

Note: CEO Vehicle purchased in November, however delivery and disposal occurred on the 4th December 2013.



**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 30 NOVEMBER 2013**

	Total	Municipal (01100)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	3,416,316.58	1,826,784.24	22,014.07	1,566,818.27	700.00
Add: Receipts	1,143,028.22	1,102,213.46	40,812.75	2.01	
Less: Payments - EFT & Cheques	(839,249.08)	(793,900.03)	(45,349.05)		
Payments - Bank Fees and Rounding	(726.93)	(726.93)			
Reserve transfer to muni	(330,000.00)	(330,000.00)			
<b>Balance as per General Ledger</b>	<b>3,389,368.79</b>	<b>1,804,370.74</b>	<b>17,477.77</b>	<b>1,566,820.28</b>	<b>700.00</b>
Balance as per Bank Statements	680,386.60	640,205.80	15,674.18	24,506.62	
Balance as per Bank Deposit Certificates	2,712,313.66	1,170,000.00		1,542,313.66	
Balance as per Holder Certificates	700.00				700.00
Add: Outstanding Deposits	1,021.95	253.50	768.45		
Less: Adjustments	-				
Unpresented Cheques	(5,053.42)	(6,088.56)	1,035.14		
<b>Balance as per Cash Book</b>	<b>3,389,368.79</b>	<b>1,804,370.74</b>	<b>17,477.77</b>	<b>1,566,820.28</b>	<b>700.00</b>
Figure should equal same as Creditor Payment List	\$ -	-\$ 0.00	0.00	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU  
INVESTMENT REPORT FOR 30 NOVEMBER 2013

MUNICIPAL INVESTMENTS

Municipal Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Investment Last Placed	Interest Realised	Closing Balance	Back into Muni
9715-99677	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Nov-13	92	3.75%	\$ 330,000.00	\$ 330,000.00	2,876	332,875.75	
<b>Total of matured municipal investments</b>								<b>330,000.00</b>	<b>330,000.00</b>	<b>2,875.75</b>	<b>332,875.75</b>	
<b>Current Municipal Investments</b>												

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Current Investment	Interest Realised	Closing Balance	Back into Muni
9715-99407	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	\$ 335,000.00	\$ 335,000.00		335,000.00	
9715-99646	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	\$ 335,000.00	\$ 335,000.00		335,000.00	
9717-49882	Term Deposit - ANZ	Current	ANZ	24-Sep-13	24-Dec-13	91	3.70%	\$ 250,000.00	\$ 250,000.00		250,000.00	
9717-50277	Term Deposit - ANZ	Current	ANZ	24-Sep-13	24-Dec-13	91	3.70%	\$ 250,000.00	\$ 250,000.00		250,000.00	
<b>Total of current municipal investments</b>								<b>1,170,000.00</b>	<b>1,170,000.00</b>	<b>0.00</b>	<b>1,170,000.00</b>	

RESERVE INVESTMENTS

Reserve Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Investment last Placed	Interest Realised	Closing Balance	Back into Muni
<b>Total of matured reserve investments</b>								<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Current Reserve Investments</b>												

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Current Investment	Interest Realised	Closing Balance	Back into Muni
9702-20338	Term Deposit - ANZ	Current	ANZ	19-Sep-12	19-Sep-14	730	5.00%	280,809.21	280,809.21	14,040.26	280,809.21	
9997-56101	Term Deposit - ANZ	Current	ANZ	4-Sep-13	4-Mar-14	181	3.75%	461,773.38	476,830.87	15,057.49	476,830.87	
9997-56064	Term Deposit - ANZ	Current	ANZ	4-Sep-13	4-Mar-14	181	3.75%	450,000.00	464,673.58	14,673.58	464,673.58	
9715-93574	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	320,000.00	320,000.00	-	320,000.00	
<b>Bank Account Balance</b>								<b>24,506.62</b>	<b>24,506.62</b>		<b>24,506.62</b>	
<b>Total of reserve investments and cash</b>								<b>1,512,582.59</b>	<b>1,566,820.28</b>	<b>43,771.33</b>	<b>1,566,820.28</b>	

Total of matured municipal and reserve investment												
<b>Total of current municipal and reserve investment and cash</b>								<b>330,000.00</b>	<b>330,000.00</b>	<b>2,875.75</b>	<b>332,875.75</b>	
<b>Total of current municipal and reserve investment and cash</b>								<b>2,682,582.59</b>	<b>2,736,820.28</b>	<b>43,771.33</b>	<b>2,736,820.28</b>	
<i>Note: Interest banked to reserve bank account not into term deposit.</i>												

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 30 NOVEMBER 2013

		ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 NOVEMBER 2013					
Reserve Description	GL Acct.	Opening Balance	Intra reserve transfers	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925	-	-	-	-	-	11,958.10	-	-	-	11,958.10	-	-	-	11,687.81
Community Resource Centre Reserve	01989	11,622	-	336.00	-	-	11,958.10	336.00	-	-	11,958.10	65.71	-	-	11,687.81
Depot Improvement Reserve	01940	5,564	-	161.00	-	-	5,725.05	161.00	-	-	5,725.05	31.34	-	-	5,595.39
Historical Publications Reserve	01965	6,075	-	176.00	-	-	6,250.65	176.00	-	-	6,250.65	34.35	-	-	6,109.00
Housing Reserve	01955	89,888	-	2,599.00	-	-	92,487.34	2,599.00	-	-	92,487.34	507.40	-	-	90,395.74
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan Principal Reserve	01950	292,060	-	8,437.00	-	-	300,497.31	8,437.00	-	-	300,497.31	16,207.71	-	-	308,268.02
LSL Reserve	01935	70,379	-	2,035.00	-	-	72,413.93	2,035.00	-	-	72,413.93	397.33	-	-	70,776.26
Medical Facilities & R4R Special Projects Reserve	01975	302,663	-	8,590.00	(295,000.00)	-	16,253.08	8,590.00	(295,000.00)	-	16,253.08	3,237.10	-	-	305,900.18
Patterson Street JV Housing Reserve	01988	11,918	-	345.00	-	5,000.00	17,263.49	345.00	-	5,000.00	17,263.49	38.99	-	-	11,957.48
Plant Reserve	01945	687,287	-	19,751.00	(448,000.00)	200,000.00	459,037.56	19,751.00	(448,000.00)	200,000.00	459,037.56	3,092.16	-	-	690,378.72
Quintlan Street JV Housing Reserve	01987	18,718	-	542.00	-	5,000.00	24,260.44	542.00	-	5,000.00	24,260.44	77.36	-	-	18,795.80
Stickland JV Housing Reserve	01986	14,025	-	406.00	-	5,000.00	19,430.50	406.00	-	5,000.00	19,430.50	51.25	-	-	14,075.75
Swimming Pool Reserve	01970	6,833	-	198.00	-	5,000.00	12,031.01	198.00	-	5,000.00	12,031.01	10.46	-	-	6,843.47
Waste Management Reserve	01920	25,779	-	744.00	-	5,000.00	31,522.61	744.00	(20,000.00)	5,000.00	11,522.61	258.26	-	-	26,036.87
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTALS</b>		<b>1,542,811</b>	<b>-</b>	<b>44,320.00</b>	<b>(743,000.00)</b>	<b>225,000.00</b>	<b>1,069,131.07</b>	<b>44,320.00</b>	<b>(763,000.00)</b>	<b>225,000.00</b>	<b>1,049,131.07</b>	<b>24,009.42</b>	<b>-</b>	<b>-</b>	<b>1,568,820.49</b>

**SHIRE OF WONGAN - BALLIDU  
REPORT ON BORROWINGS AS AT 30 NOVEMBER 2013**

Existing Loans											
Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Interest Paid in Nov 13	Accrued Int. Due as at 30th September	YTD Interest Paid	Loan Balance @ 1 July 2013	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Nov 13
140	Housing Construction	Wongan-Ballidu Development*	May-2015	430,000	11,589	9,715	11,589	429,996	-	-	429,996
142	Housing Construction	WB Community Association*	Mar-2020	400,000	-	770	7,107	231,512	-	(13,485)	218,027
143	Land Purchase	Shire of Wongan-Ballidu	Jun-2016	270,000	-	32	1,564	99,332	-	(7,565)	91,747
145B	Land Development	Shire of Wongan-Ballidu	Jun-2014	500,000	-	2,744	7,825	500,000	-	-	500,000
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000	-	3,139	8,550	500,000	-	-	500,000
147	Aged Persons	Ninan House*	Jul-2022	100,000	-	908	2,571	74,413	-	(2,836)	71,577
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	-	175	1,265	82,425	-	(2,604)	79,822
150	Sports Pavilion	Wongan Hills Sports Council*	May-2016	50,000	-	547	-	38,208	-	-	38,208
<b>TOTAL EXISTING LOANS</b>				<b>2,365,000</b>	<b>11,589</b>	<b>18,030</b>	<b>40,472</b>	<b>1,955,886</b>	<b>-</b>	<b>(26,509)</b>	<b>1,929,377</b>

\* Denotes (SSL) Self Supporting Loan

Self Supporting Loan Summary	1,095,000	11,589	12,115	22,532	856,554	(18,924)	837,630
			0				

SSL	Shire	Total
53,226	31,064	84,290
800,491	1,068,268	1,868,760
853,718	1,099,332	1,953,050

Current loan liability  
Non current liability  
**Total Loan Liability**



*This item was held over from the October Council meeting.*

### **9.1.3 NEW CRC BUILDING PROJECT**

FILE REFERENCE:	RC4.4.2
REPORT DATE:	15 June 2012
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor - Chief Executive Officer
ATTACHMENTS:	Nil

#### **PURPOSE OF REPORT:**

To accept a Tender for the completion of the construction of the new Community Resource Centre

#### **BACKGROUND:**

The Shire called for tenders for the completion of construction of the new Community Resource centre. Tenders closed on Tuesday 24 September 2013

#### **COMMENT:**

Two tenders were received from builders to construct the CRC Building and they are listed below

<b>Builders</b>	<b>Ex GST</b>
JN & YE Panton (Development Group)	1,398,666
Multicon & Stallion Builders	1,788,818

#### **POLICY REQUIREMENTS:**

The Shire of Wongan Ballidu has a Regional Purchasing Policy; the principles of the policy have been applied.

All Tenderers were advised during the tender process of the Regional Purchasing Policy.

The impact of the policy on the outcome of this tender is minimal.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995 and the Local Government Function and General Regulations apply in this instance.

#### **STRATEGIC IMPLICATIONS:**

This project has been included in Council Strategic Plan

#### **SUSTAINABILITY IMPLICATIONS:**

Ø **Environment**  
Nil

Ø **Economic**  
Nil

Ø **Social**

Nil

**FINANCIAL IMPLICATIONS:**

The Tenders far exceed the budget of the project of \$3,600,000 budgeted originally established (refer funding and expenditure spreadsheet provided), and it is extremely unlikely that any other grants funds will be available to assist in the progressing of this project, except the possible reallocation of the 2012/2013 Country Local Government Fund that has been allocated to other projects and currently under review by the State Government.

✚ Therefore in the first instance Council has to determine whether they would consider deferring projects that have been allocated funding and redistribute those funds to the CRC Building Project.

- Mocardy Dam
- Staff Housing Units

✚ Secondly to accept a tender and work with the Tenderer to review potential savings with a few of accepting a tender that is within the Shire of Wongan Ballidu's capacity to deliver the project.

✚ Thirdly evaluate funding structures to enable the project to be completed

Should the State Government review on the Country Local Government Fund not be successful and the Shire not receive the 12/13 funding for the CRC further funding options will need to be explored including the taking of a loan

The raising of a loan outside of the Budget process will need to undertaken in accordance with the provisions of the Act

**VOTING REQUIREMENTS:**  
**ABSOLUTE MAJORITY REQUIRED: NO**

**STAFF RECOMMENDATION:**

To be provided on the day

**MOTION:    MOVED    Cr ARmstrong/Cr Morgan**

**That council:**

- 1.                      Accept the tender from the Wongan-Ballidu Development Group subject to all funding required to complete the project is secured:**
- 2.                      Exercise the power to borrow funds under 6.20(1)(2) for the amount of \$400,000 for the purpose of funding the completion of the Community Resource Centre on a 10 year term.**

**CARRIED BY AN ABSOLUTE MAJORITY: 8/0  
RESOLUTION NO: 041213**

### 9.1.4 COUNCIL MEETING DATES - 2014

FILE REFERENCE:	A1.2
REPORT DATE:	7 November 2011
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Irene Myring - Executive Assistant
ATTACHMENTS:	Nil

#### PURPOSE OF REPORT:

That Council adopts the 2014 meeting dates and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995.

#### BACKGROUND:

At least once per year Council is required to advertise the dates, times and place for its ordinary and committee meetings for the next twelve months.

#### COMMENT:

The proposed dates for Council's Ordinary Meetings are the fourth Wednesday of each month with the exception of January, when Council is in recess. A special meeting is listed on 2 July 2014, for the adoption of the budget. It is proposed that the Council meeting will commence at 3:00pm with afternoon tea being taken between 4.00pm and 4.15pm followed by the informal briefing session.

Council's Audit and Review Committee will meet on an ad hoc basis and to meets its legislative requirements.

DAY	DATE	TIME	MEETING	VENUE
Wednesday	February 26, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	March 26, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	April 23, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	May 21, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	June 25, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
<b>Wednesday</b>	<b>July 9, 2014</b>	<b>1.00pm</b>	<b>Special Meeting Budget</b>	<b>Council Chambers, Wongan Hills</b>
Wednesday	July 23, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	August 27, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	September 24, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	October 22, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	November 26, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	December 24, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills

**POLICY REQUIREMENTS:**

There are no known policy requirements in relation to this item.

**LEGISLATIVE REQUIREMENTS:**

Regulation 12 of the Local Government (Administration) Regulations 1996 requires the public notice of Council and committee meetings.

**STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

**SUSTAINABILITY IMPLICATIONS:**

Ø **Environment**

There are no known environmental implications associated with this item.

Ø **Economic**

There are no known economic implications associated with this proposal.

Ø **Social**

There are no known social implications associated with this item.

**FINANCIAL IMPLICATIONS:**

There are no known financial implications in relation to this item.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**STAFF RECOMMENDATION:**

That Council adopts the following meeting dates for 2014, and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995.

DAY	DATE	TIME	MEETING	VENUE
Wednesday	February 26, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	March 26, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	April 23, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	May 21, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	June 25, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	July 9, 2014	1.00pm	Special Meeting Budget	Council Chambers, Wongan Hills
Wednesday	July 23, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	August 27, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	September 24, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills

				Hills		
Wednesday	October 22, 2014	3.00pm	Ordinary	Council Hills	Chambers,	Wongan
Wednesday	November 26, 2014	3.00pm	Ordinary	Council Hills	Chambers,	Wongan
Wednesday	December 24, 2014	3.00pm	Ordinary	Council Hills	Chambers,	Wongan

**MOTION:** **MOVED** **Cr West/Cr Lyon**

**That Council adopts the following meeting dates for 2014, and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995.**

DAY	DATE	TIME	MEETING	VENUE
Wednesday	February 26, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	March 26, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	April 23, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	May 21, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	June 25, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
<b>Wednesday</b>	<b>July 9, 2014</b>	<b>1.00pm</b>	<b>Special Meeting</b>	<b>Budget</b> <b>Council Chambers, Wongan Hills</b>
Wednesday	July 23, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	August 27, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	September 24, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	October 22, 2014	3.00pm	Ordinary	Ballidu
Wednesday	November 26, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	December 17, 2014	3.00pm	Ordinary	Council Chambers, Wongan Hills

**CARRIED: 8/0**  
**RESOLUTION NO: 051213**

### 9.1.5 COUNCILLOR REPRESENTATION

FILE REFERENCE:	A1.22.1
REPORT DATE:	5 December 2013
APPLICANT/PROPONENT:	Stuart Taylor - Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	25 September 2013
AUTHOR:	Stuart Taylor- Chief Executive Officer
ATTACHMENTS:	Nil

#### **PURPOSE OF REPORT:**

To consider the reduction of the number of elected members from nine to seven.

#### **BACKGROUND:**

Council's motion of 25 September 2013 was as follows;

**MOTION:**                              *MOVED*              *Cr Barrett-Lennard/Cr Macnamara*

*That Council advertise for a period of six weeks of Councils intention to consider a motion to reduce the number of Councillors for the Shire of Wongan Ballidu.*

**CARRIED: 9/0**  
**RESOLUTION NO: 050910**

Accordingly the proposal was advertised in the Advocate and Boomer with no submissions received at the conclusion of the advertising period.

Under the Local Government Act 1995 all Councils with a ward system must carry out a review of the wards and representation at least every eight years.

Council formally resolved to undertake this latest review at its October 2010 meeting.

As required under the Act, Council gave local public notice that a review is to be carried out and advised that submissions may be made until at least 42 days from the date of the first notice. This submission period ended on 25 November 2013.

A discussion paper was available to residents and ratepayers outlining the review process and providing some of the options. Whilst several papers were distributed, none submission was received during the submission period.

#### **COMMENT:**

Whilst only two options was included in the discussion paper available to residents and ratepayers, the paper did invite comment on any other options that ratepayers or residents wished to comment on;

When assessing options as part of the review the following factors need to be considered,

- Ratio of Councillors to electors in various wards
- Community of Interest
- Physical and topographical features
- Demographic trends
- Economic factors

### Option 1 - No Wards and 9 Councillors

Ward	Number of Electors	Number of Councillors	Ratio of Electors to Councillors	% Difference to Average Ratio
Nil	1440	9	160	Nil

### Option 2 - No Wards and 7 Councillors

Ward	Number of Electors	Number of Councillors	Ratio of Electors to Councillors	% Difference to Average Ratio
Nil	1440	7	205.71	Nil

#### Ratio of Councillors to Electors

As all Options do not include wards the ratio of Councillors to electors is to all electors of the Shire.

#### Community of Interest

All Options do not reflect communities of interest as they include the whole Shire.

#### Physical and Topographic Features

The boundary under all these Options is the Shire boundary.

#### Demographic Trends

The Wongan Hills townsite has experienced a slightly increasing population over a long time however the rural areas of the Shire have experienced a decrease in population. It is expected that these trends will continue. Both options will not be affected by these trends.

#### Economic Trends

Not relevant.

#### COMMENT:

The advantages and disadvantages outlined of 9 or 7 Councillors were discussed in the discussion paper as follows;

The **advantages** of a reduction in the number of elected members may include the following:

- The decision making process may be more effective and efficient if the number of elected members is reduced. There is more scope for team spirit and cooperation amongst a smaller number of people.
- The cost of maintaining elected members is likely to be reduced.
- The increase in the ratio of councillors is unlikely to be significant.
- Consultation with the community can be achieved through a variety of means in addition to individuals and groups contacting their local elected member.
- A reduction in the number of elected members may result in an increased commitment from those elected reflected in greater interest and participation in Council's affairs.
- Fewer elected members are more readily identifiable to the community.
- Fewer positions on Council may lead to a greater interest in elections with contested elections and those elected obtaining a greater level of support from the community.
- There is a state-wide trend for reductions in the number of elected members and many local governments have found that fewer elected members works well.

- If the State Government legislates to pay higher meeting fees and allowances or even a level of remuneration as has been touted, then costs of maintaining extra Councillors could be onerous.

Possible **disadvantages** of reducing the number of councillors to nine (9) or seven (7) include:

- A small number of elected members may result in an increased workload and may lessen effectiveness. A demanding role may discourage other from nominating for Council.
- There is the potential for dominance in the Council by a particular interest group.
- A reduction in the number of elected members may limit the diversity of interests around the Council table.
- Opportunities for community participation in Council's affairs may be reduced if there are fewer elected members for the community to contact.
- An increase in the ratio of councillors to electors may place too many demands on elected members.

In 2015 four of the 9 Councillors are due for renomination. If the Advisory Board accepts the staff recommendation to go to 7 Councillors, then it is initial advice from the DLGRD is that it is likely that Council will need to call nominations for all positions. Therefore the existing Councillors that have a term expiring in 2017 would need to stand for re-election and terms will be determined by the number of votes received for each councillor or by ballot if elected unopposed.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements in relation to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Schedule 2.2 of the Local Government Act 1995 Clause 6 (20)

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### **Ø Environment**

There are no known environmental implications associated with this item.

##### **Ø Economic**

There are no known economic implications associated with this proposal.

##### **Ø Social**

There are no known social implications associated with this item.

#### **FINANCIAL IMPLICATIONS:**

The reduction in the number of Councillors will provide minor savings in expenditure in future budgets.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**



**STAFF RECOMMENDATION:**

That Council In accordance with Schedule 2.2(9) of the Local Government Act 1995 recommended to the Local Government Advisory Board that;

1. An order be made under Section 2.18 to designate the number of offices of Councillor to be seven (7) from the existing nine (9) with effect from October 2015.

**ABSOLUTE MAJORITY REQUIRED**

**MOTION:                                      MOVED                      Cr Hartley/Cr West**

**That Council In accordance with Schedule 2.2(9) of the Local Government Act 1995 recommended to the Local Government Advisory Board that;**

- 1. An order be made under Section 2.18 to designate the number of offices of Councillor to be seven (7) from the existing nine (9) with effect from October 2015.**

**CARRIED BY AN ABSOLUTE MAJORITY: 8/0  
RESOLUTION NO: 061213**

**9.2 BUSH FIRE ADVISORY COMMITTEE**

**10. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**13. CLOSURE**

There being no further business the President, Cr Macnamara declared the meeting closed at 4.07pm.

These minutes were confirmed at a meeting on 26 February 2013

Signed \_\_\_\_\_  
President