



MINUTES 26 NOVEMBER 2014

**ORDINARY MEETING
OF COUNCIL**



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SHIRE OF WONGAN-BALLIDU
MINUTES
FOR THE ORDINARY MEETING OF COUNCIL

Held in the Ballidu Fire Station
on Wednesday 26 November 2014



1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President Cr Peter Macnamara declared the meeting opened at 3.00pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

ATTENDANCE:

Cr Peter Macnamara	Cr Brad West
Cr David Armstrong	Cr Richard Morgan
Cr Tracey deGrussa	Cr Sandra Hartley
Cr Michael Godfrey	Cr Hugh Barrett – Lennard

STAFF:

Stuart Taylor	Chief Executive Officer
David Taylor	Deputy Chief Executive Officer
Len deGrussa	Manager Building Services
Karl Mickle	Works & Services Manager
Tanya Greenwood	Manager Community Services
Irene Myring	(Minutes)

APOLOGIES:

Cr Alfreda Lyon

PUBLIC

Natalie Partington

3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

5. PETITIONS AND PRESENTATIONS

Mrs Natalie Partington gave a presentation on the adventure playground concept plan developed for Wongan Hills. Mrs Partington advised council that some funding had been applied for and received for the project. Further funding opportunities were being explored, the plan is that Council would not need to financially support the project with funding, however a request may be made for assistance with site works. Council was requested to consider locating the adventure park equipment in the southwest of the Community Park.

The Shire President thanked Mrs Partington for her presentation and advised that council would discuss possible locations and advise accordingly

Mrs Partington left the chambers at 3.25pm.

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 ADMINISTRATION & FINANCIAL SERVICES

9.1.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	27 November 2014
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	October 2014

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

LIST OF ACCOUNTS PAID AND SUBMITTED TO COUNCIL 1 OCTOBER - 31 OCTOBER 2014

Chq/EFT	Date	Name	Description	Amount
Ddebit	01/10/2014	DEPARTMENT OF HOUSING	9A Wilding Street Rental	-584.40
Ddebit	08/10/2014	FUJI XEROX AUSTRALIA PTY LTD	CRC Photocopier	-553.30
Ddebit	27/10/2014	ANZ CREDIT CARD	CEO Credit Card	-377.13
	27/10/2014	MAL SUTHERLAND	DPI Refund (Overcharged)	-49.20
EFT11637	01/10/2014	ANZ BANK (NETT WAGES)	PPE 30.09.14	-59746.15
EFT11638	01/10/2014	WALGS SUPERANNUATION PLAN	Superannuation contributions	-6888.75
EFT11639	01/10/2014	AUSTRALIAN SERVICES UNION	Payroll deductions	-24.44
EFT11640	01/10/2014	IOU SOCIAL CLUB	Payroll deductions	-280.00
EFT11641	01/10/2014	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT11642	01/10/2014	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-365.10
EFT11643	01/10/2014	KYLEREAN SUPERANNUATION FUND	Superannuation contributions	-1058.31
EFT11645	10/10/2014	LANDGATE		-911.15
		LANDGATE	Cadastral data	765.60
		LANDGATE	Valuation Rolls	145.55
EFT11646	10/10/2014	BOEKEMAN MACHINERY	Service DCEO Vehicle	-301.90
EFT11647	10/10/2014	CJD EQUIPMENT PTY LTD	QS8211 Graphite spray x 2 - PG12 and PG13	-330.00
EFT11648	10/10/2014	JASON SIGNMAKERS	Grader ahead signs and folding frames	-1320.00
EFT11649	10/10/2014	MCINTOSH & SON		-387.19
		MCINTOSH & SON	Deliver and empty skip bin for Sports Pavillion	264.00
		MCINTOSH & SON	Hose clamp for PG12	9.02
		MCINTOSH & SON	Parts for Broom	64.76
		MCINTOSH & SON	Parts for PROLL3	13.47
		MCINTOSH & SON	Underground bearing and washer for new CRC	35.94
EFT11650	10/10/2014	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight Charges	-245.69
EFT11651	10/10/2014	OFFICEWORKS BUSINESS DIRECT	Swing Arm for DCEO Computer	-148.00
EFT11652	10/10/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)		-14332.23
		WALGA	Procurement Consultancy Service	2420.00
		WALGA	Employee Relations	3025.00
		WALGA	Local Laws	618.20
		WALGA	LG Act	300.30
		WALGA	Roman II	6538.73
		WALGA	Tax Service	1430.00
EFT11653	10/10/2014	WATER CORPORATION	Water Consumption	-1984.55
EFT11654	10/10/2014	WESTRAC EQUIPMENT PTY LTD	Fuel Injection Pump, Washer, Gasket, Belts & Coolant PLDR7	-1753.54
CREDIT	09/10/2014	WESTRAC EQUIPMENT PTY LTD		689.01
EFT11655	10/10/2014	WHEATBELT TYRES		-1249.00
		WHEATBELT TYRES	Tube for Roller	58.00
		WHEATBELT TYRES	4 Tyres fitted - VMSC	1191.00
EFT11656	10/10/2014	WONGAN CONCRETE SERVICES	28t Yellow sand	-1239.70
EFT11657	10/10/2014	WONGAN NEWSAGENCY	Papers and Stationery for August (ADMIN)	-156.20
EFT11658	10/10/2014	HOIST HYDRAULICS WA PTY LTD	PURS56 hydraulic pump - PTK25	-782.10
EFT11659	10/10/2014	HYPARK TRADING PTY LTD	Personal Pr - Depot Staff	-2908.46
EFT11660	10/10/2014	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Legal Fees - Kyle Simpson	-64.02
EFT11661	10/10/2014	WONGAN HILLS TOURISM GROUP INC	Contract cleaning of toilets at Patterson St July - Sept	-405.00
EFT11662	10/10/2014	AUSTRALIAN TAXATION OFFICE	August BAS 2014	-11816.00
EFT11663	10/10/2014	MAJOR MOTORS PTY LTD	2014 Isuzu NH NPR 300 Crew Cab	-56008.95
EFT11664	10/10/2014	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA Conference	-2650.00
EFT11665	10/10/2014	MARKETFORCE PRODUCTIONS	Advertising - Sale of Ballidu Airstrip	-39.64
EFT11666	10/10/2014	RBC RURAL	Meterplan Charge - CRC	-842.36
EFT11667	10/10/2014	OVERLAND FREIGHT	Pavers-Promenade 60mm Autumm Blend	-51540.41
EFT11668	10/10/2014	WONGAN HILLS HARDWARE	Monthly purchases for Building-September (paint for CRC, tools, painting equipment)	-3907.18
EFT11670	10/10/2014	LOCK, STOCK & FARRELL	Locks for Depot and CRC	-477.20
EFT11671	10/10/2014	AUSTRAL BRICKS	Hume Pavers for the new CRC	-6616.76
EFT11672	10/10/2014	THE FARM SHOP	Radio and bluetooth kit - PTK25	-1710.17
EFT11673	10/10/2014	WONGAN MAIL SERVICE	August Mail (Admin)	-207.04
EFT11674	10/10/2014	PORTNER PRESS PTY LTD	Health & Safety Update	-77.00
EFT11675	10/10/2014	LAM-VY PHAN	Chaplaincy Wages for October 2014	-1720.62
EFT11676	10/10/2014	ELLIOTTS IRRIGATION PTY LTD	Roam XL remote control to suite hunter pro-C controller	-880.00
EFT11677	10/10/2014	WONGAN HILLS HOTEL	Council Dinner & Refreshments - September 2014	-307.39
EFT11678	10/10/2014	AIRCONS 4 YOU PLUS ELECTRICAL	Install clock timer at the pool.	-508.75
EFT11679	10/10/2014	RACHAEL HAYES	Contractor fees for managing the Wongan Refuse site	-4583.00
EFT11680	10/10/2014	BOXES AND BOUQUETS	Flowers for Opening of CRC	-210.00
EFT11681	10/10/2014	ROCKINGHAM HOLDEN	Vehicle Registration July 14- June 15 - VWC	-288.90
EFT11682	10/10/2014	STIRLING ASPHALT	Asphalt for new CRC	-58236.20
EFT11683	10/10/2014	KEITH JONES	Replace collapsed ceiling in umpires room	-4380.00
EFT11684	14/10/2014	TJ & LM WOODFORD T/AS GOODDIRT DIGGERS	Bobcat Dryhire 41hours @ 90 per hour	-4059.00
EFT11685	15/10/2014	ANZ BANK (NETT WAGES)	PPE 14.10.14	-62541.57
EFT11686	15/10/2014	WALGS SUPERANNUATION PLAN	Superannuation contributions	-7135.69
EFT11687	15/10/2014	AUSTRALIAN SERVICES UNION	Payroll deductions	-29.72
EFT11688	15/10/2014	IOU SOCIAL CLUB	Payroll deductions	-280.00

EFT11689	15/10/2014	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT11690	15/10/2014	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-364.89
EFT11691	15/10/2014	KYLEREAN SUPERANNUATION FUND	Superannuation contributions	-1058.31
EFT11692	24/10/2014	LANDGATE	GRV Valuations	-124.70
EFT11693	24/10/2014	AVON WASTE	517 Domestic Collections x 4 weeks	-8574.72
EFT11694	24/10/2014	BOEKEMAN MACHINERY		-998.52
		BOEKEMAN MACHINERY	Service DCEO Vehicle	301.90
		BOEKEMAN MACHINERY	Service VRNGR	273.65
		BOEKEMAN MACHINERY	Grease Spheerol HTB2 450g	28.69
		BOEKEMAN MACHINERY	Bolt and Nut x 5 - PUT61	56.93
		BOEKEMAN MACHINERY	Bus Hire	330.00
		BOEKEMAN MACHINERY	Muffler Bandage & Lagging PG12	7.35
EFT11696	24/10/2014	JASON SIGNMAKERS	Kompakta Stands	-1815.00
EFT11697	24/10/2014	JOLLY & SONS PTY LTD	Chute for John Deere mower	-86.30
EFT11698	24/10/2014	JR & A HERSEY PTY LTD		-865.24
		JR & A HERSEY PTY LTD	Guide Posts, Red Delineators, White Delineators	1309.00
CREDIT	09/10/2014	JR & A HERSEY PTY LTD		1309.00
		JR & A HERSEY PTY LTD	PPE - Depot Staff	865.24
EFT11699	24/10/2014	LANDMARK OPERATIONS	Roundup & Surfactant	-605.73
EFT11700	24/10/2014	MCINTOSH & SON		-100.37
		MCINTOSH & SON	Switch, Relay amp PTK27	35.61
		MCINTOSH & SON	Bearings for Road Broom	64.76
EFT11701	24/10/2014	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight Charges	-647.09
EFT11702	24/10/2014	RURAL PRESS REGIONAL MEDIA (WA)	Advertising vacant position maternity leave	-279.62
EFT11703	24/10/2014	WALLIS COMPUTER SOLUTIONS		-21905.40
		WALLIS COMPUTER SOLUTIONS	Managed Backup Plan Platinum	6748.50
		WALLIS COMPUTER SOLUTIONS	Managed Service Agreement ITS GOLD	15156.90
EFT11704	24/10/2014	WATER CORPORATION		-1577.01
		WATER CORPORATION	Sports Ground	458.16
		WATER CORPORATION	Swimming Pool	522.01
		WATER CORPORATION	Sports Ground	596.84
EFT11705	24/10/2014	WESTRAC EQUIPMENT PTY LTD		-507.41
		WESTRAC EQUIPMENT PTY LTD	Freight Charges	194.29
		WESTRAC EQUIPMENT PTY LTD	Plate, Wear Strips x 4 PG13	313.12
EFT11706	24/10/2014	WONGAN CONCRETE SERVICES	New Kerbing for New Building-CRC	-14698.20
EFT11707	24/10/2014	WONGAN NEWSAGENCY	Newspapers and Stationery (Admin)	-363.66
EFT11708	24/10/2014	WONGAN STEEL MANUFACTURERS		-2091.77
		WONGAN STEEL MANUFACTURERS	Hookeye, Turnbuckle, D Shackle and Jockey Wheel PSP4	90.15
		WONGAN STEEL MANUFACTURERS	3/4 JCIM Adaptor, 13/16 ORFS FEM 90 deg long PBH2	102.05
		WONGAN STEEL MANUFACTURERS	Fabricate hydraulic hose and fittings PTRA8	151.12
		WONGAN STEEL MANUFACTURERS	Replace PTO Shaft, Yoke 1/38 - Splincne PVM2	343.31
		WONGAN STEEL MANUFACTURERS	Flat Bar 32 x 8 - CRC	1405.14
EFT11709	24/10/2014	C FOLLETT & CO		-305.03
		C FOLLETT & CO	Replace Tap at Pool	104.56
		C FOLLETT & CO	Seal Water Line at CRC	200.47
EFT11710	24/10/2014	BOC LIMITED	Bottle rental	-150.92
EFT11711	24/10/2014	J N & Y E PANTON	Deposit for the Cadoux Rec Center Ablution Block	-20000.00
EFT11712	24/10/2014	HOWARD PORTER	HST 0211 pin angle -PTRL20	-336.86
EFT11713	24/10/2014	HYMARK TRADING PTY LTD	PPE for Works	-3167.64
EFT11714	24/10/2014	STATE LAW PUBLISHER	Government Gazette Subscription Renewal 2015	-1117.00
EFT11715	24/10/2014	ORICA/SPECTRUM AUSTRALIA PTY LTD	4 x 70kg Chlorine Cylinders	-163.68
EFT11716	24/10/2014	WONGAN HILLS TOURISM GROUP INC	Contract Cleaning - July - September	-405.00
EFT11717	24/10/2014	BALLIDU TRADING POST	Bulk Postage	-8.05
EFT11718	24/10/2014	PRITCHARD BOOKBINDERS	Binding of Council Minutes	-396.00
EFT11719	24/10/2014	WONGAN HILLS PHARMACY	First Aid supplies for the Swimming Pool	-86.67
EFT11720	24/10/2014	COVS	Tubing, spark plugs master switch, mounting panel relay Loctite 567, - PTK27	-103.65
EFT11721	24/10/2014	LGIS LIABILITY		-60724.56
		LGIS LIABILITY	Workers Compensation cover	37209.02
		LGIS LIABILITY	Liability Protection	23515.54
EFT11722	24/10/2014	DEPT OF ENVIRONMENT & REGULATION	Cadoux, Ballidu and Wongan Hills Tip Site Annual Licence	-2310.20
EFT11723	24/10/2014	BALLIDU TAVERN	Council Dinner & Refreshments	-592.00
EFT11724	24/10/2014	LGIS PROPERTY	Property Insurance	-53839.05
EFT11725	24/10/2014	NUTURF AUSTRALIA PTY LTD	3 Tonne gypsum	-2805.00
EFT11726	24/10/2014	WONGAN HILLS HARDWARE	September Purchases for Works	-3461.27
EFT11727	24/10/2014	METAL ARTWORK CREATIONS	Name plate and office name plate for DCEO	-28.05
EFT11729	24/10/2014	WURTH AUSTRALIA PTY LTD	Nuts and bolts for Depot Stock	-286.11
EFT11730	24/10/2014	SIGMA CHEMICALS		-1175.67
		SIGMA CHEMICALS	25 kg bags of soduim Bisulphate, Granular Chlorine	1094.00
		SIGMA CHEMICALS	Close/Open Green 1 Red ! Alum com	81.67
EFT11731	24/10/2014	RELIANCE PETROLEUM		-502.63
EFT11732	24/10/2014	LGIS RISK MANAGEMENT	Regional Risk Co-ordinator Program July - Dec 14	-4467.10
EFT11733	24/10/2014	WONGAN MAIL SERVICE	Mail and Stationery for September 2014	-652.46
EFT11734	24/10/2014	DUNNINGS INVESTMENTS P/L	Fuel for September 2014	-3811.56
EFT11735	24/10/2014	HART SPORT	Vball, Bball, Dive rings, Dive Sticks, Pump, Freight	-102.30
EFT11736	24/10/2014	ABBOTT & CO PTY LTD	Business Cards - Wayne Smith	-324.50

EFT11737	24/10/2014	WONGAN HILLS CWA	Afternoon tea for opening of CRC	-2000.00
EFT11738	24/10/2014	COMPUTER ESSENTIALS	2 x Desktop Computer Speakers	-35.00
EFT11739	24/10/2014	DUN DIRECT PTY LTD	9030ltrs Bulk Diesel	-13802.71
EFT11740	24/10/2014	CAMMS	CAMMS Professional Services	-2006.40
EFT11741	24/10/2014	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	Building Services Levy	-39.95
EFT11742	24/10/2014	OCP SALES	2 x 240 volt chargers for Hand held radios (Lake Hinds Fire Brigade)	-138.97
EFT11743	24/10/2014	KATHLEEN RUSSELL	Adjusted final lease payment for Garden Centre for the period 1 July 2014 to 31 October 2014	-1285.25
EFT11744	24/10/2014	AIRCONS 4 YOU PLUS ELECTRICAL		-480.42
		AIRCONS 4 YOU PLUS ELECTRICAL	WH PAVILLION: Remove and reinstall lights for Gyprocker	235.55
		AIRCONS 4 YOU PLUS ELECTRICAL	COMMUNITY PARK: Replace timer switch for skate-board park lights	244.87
EFT11745	24/10/2014	RACHAEL HAYES	Contractor fees for period 1 October 2014 to 31 October 2014 for tip management and sale of 2nd hand Auger	-6783.00
EFT11746	24/10/2014	DAVID TAYLOR	Reimbursement of mobile phone costs as per contract	-778.81
EFT11748	24/10/2014	STATE WIDE TURF	Earthquaking Oval 5/Ha	-4840.00
EFT11749	29/10/2014	ANZ BANK (NETT WAGES)	PPE 28 October 2014	-61061.40
EFT11750	29/10/2014	WALGS SUPERANNUATION PLAN	Superannuation contributions	-7022.37
EFT11751	29/10/2014	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.10
EFT11752	29/10/2014	IOU SOCIAL CLUB	Payroll deductions	-280.00
EFT11753	29/10/2014	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT11754	29/10/2014	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-365.40
EFT11755	29/10/2014	KYLEREAN SUPERANNUATION FUND	Superannuation contributions	-1058.31
EFT11756	31/10/2014	CR. ALFREDA LYON	July-September Quarterly councillor fees	-450.00
EFT11757	31/10/2014	CR. MICHAEL GODFREY	July-September Quarterly councillor fees	-550.00
EFT11758	31/10/2014	CR HUGH BARRETT-LENNARD	July to September quarterly councillor fees	-726.88
EFT11759	31/10/2014	CR. DAVID ARMSTRONG	July to September quarterly fees	-726.88
EFT11760	31/10/2014	CR BRAD WEST	July to September quarterly councillor fees	-745.16
EFT11761	31/10/2014	CR TRACEY DEGRUSSA	July -September quarterly councillor fees	-718.04
EFT11762	31/10/2014	CR SANDRA HARTLEY	July to September quarterly councillor fees	-450.00
EFT11763	31/10/2014	CR RICHARD MORGAN	July to September quarterly councillor fees	-550.00
EFT11764	31/10/2014	DEPARTMENT OF TRANSPORT	DPI October 2014	-53541.25
20136	01/10/2014	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-815.00
20137	01/10/2014	REST SUPERANNUATION	Superannuation contributions	-60.31
20138	01/10/2014	AMP SUPERANNUATION LTD.	Superannuation contributions	-197.91
20139	01/10/2014	PRIME SUPER	Superannuation contributions	-526.29
20140	01/10/2014	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-186.14
20141	01/10/2014	ONEPATH LIFE LIMITED	Superannuation contributions	-206.85
20142	01/10/2014	BT SUPER FOR LIFE	Superannuation contributions	-135.64
20143	10/10/2014	WILLIAMS & WILLIAMS		-510.40
		WILLIAMS & WILLIAMS	Inclusion of Aquatic centre number to Wongan Hills Business Calender	121.00
		WILLIAMS & WILLIAMS	Inclusion of Admin number to Wongan Hills Business Calender	121.00
		WILLIAMS & WILLIAMS	1 x box building envelopes for Wongan-Ballidu Shire	268.40
20144	10/10/2014	TELSTRA CORPORATION LIMITED	Telstra account for the month of September	-3543.43
20145	10/10/2014	SYNERGY	Electricity for the swimming pool	-839.30
20146	10/10/2014	DEPARTMENT OF HOUSING	Water for Unit 1/9 Wilding Street	-69.78
20147	10/10/2014	CHRISTINE SADLER	Refund of planning fees	-147.00
20148	15/10/2014	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-815.00
20149	15/10/2014	REST SUPERANNUATION	Superannuation contributions	-67.85
20150	15/10/2014	AMP SUPERANNUATION LTD.	Superannuation contributions	-197.91
20151	15/10/2014	PRIME SUPER	Superannuation contributions	-526.66
20152	15/10/2014	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-185.67
20153	15/10/2014	ONEPATH LIFE LIMITED	Superannuation contributions	-206.85
20154	15/10/2014	BT SUPER FOR LIFE	Superannuation contributions	-135.64
20155	24/10/2014	TELSTRA CORPORATION LIMITED	14 Ellis Street - Phone rental charges	-9.71
20156	24/10/2014	SYNERGY		-3017.65
		SYNERGY	Electricity Consumption - Sports Grounds	839.30
		SYNERGY	Electricity Consumption - CRC	758.15
		SYNERGY	Electricity Consumption - Sports Grounds	1420.20
20157	24/10/2014	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Apparatus Licence Renewal Fees	-137.00
20158	24/10/2014	ST JOHN AMBULANCE AUSTRALIA (WA) INC	Senior First Aid Course	-199.00
20159	24/10/2014	DEPARTMENT OF HOUSING	Rent for 9A Wilding Street	-271.17
20160	24/10/2014	VICTOR LINDSAY BASHAM	Repair lock	-87.50
20161	24/10/2014	MEDICAL CENTRE OF WONGAN HILLS	Staff Medical Examination	-144.60
20162	24/10/2014	MAL SUTHERLAND	Travel reimbursment Fire Officers Course Moora October 2014	-316.16
20163	24/10/2014	BRIAN DONNELLAN	Reimbursement for Recovery Training Course	-498.76
20164	28/10/2014	SHIRE OF WONGAN-BALLIDU	Licencing and plate change for WB004	-260.40
20165	28/10/2014	FINES ENFORCEMENT REGISTRY	Fines enforcement	-43.95
20166	29/10/2014	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-815.00
20167	29/10/2014	REST SUPERANNUATION	Superannuation contributions	-45.23
20168	29/10/2014	AMP SUPERANNUATION LTD.	Superannuation contributions	-196.97

9.1.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	27 November 2014
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended October 2014 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

0. An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances
 - Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

- e. Disposal of Assets
- f. Rates Outstanding Report
- g. Debtors Outstanding Report
- h. Bank Reconciliation Report
- i. Investment Report
- j. Reserve Account Balances Report
- k. Loans Schedule

Discretionary
Discretionary
Discretionary
Discretionary
Discretionary
Discretionary
Discretionary

CARRIED: 8/0
RESOLUTION: 031114

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 OCTOBER 2014

	Approved Budget 2014- 2015	Current Budget 2014-2015	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,601,928)	(2,601,928)	(2,598,831)	(2,421,390)		6.8%	✓
Grants Operating, Subsidies & Contributions	(2,210,392)	(2,210,392)	(648,544)	(705,018)		(8.7%)	✓
Non Operating Grants, Subsidies & Contributions	(1,624,912)	(1,624,912)	(1,149,363)	-		0.0%	✓
Fees & Charges & Service Charges	(506,015)	(506,015)	(282,352)	(263,456)		6.7%	✓
Other Revenue	(84,395)	(84,395)	(75,500)	(68,739)		9.0%	✓
Interest	(121,139)	(121,139)	(20,589)	(21,126)		(2.6%)	✓
Profit on sale of Assets	-	-	-	-			
a: TOTAL INCOME	(7,148,780)	(7,148,780)	(4,775,179)	(3,479,728)			
OPERATING EXPENSES							
Employee Costs	1,952,596	1,952,596	686,266	652,832		(4.9%)	✓
Materials & Contracts	1,278,190	1,278,190	275,500	269,737		(2.1%)	✓
Utilities (Gas, Electricity) etc.	292,620	292,620	90,883	91,128		0.3%	✓
Interest #	73,525	73,525	27,003	1,786	11	(93.4%)	0
Insurance	237,561	237,561	218,242	225,618		3.4%	✓
Other General	254,245	254,245	197,886	196,755		(0.6%)	✓
Loss on Asset Disposals	114,640	114,640	47,500	44,048		(7.3%)	✓
Depreciation	2,504,931	2,504,931	840,658	766,029		(8.9%)	✓
b: TOTAL OPERATING EXPENSES	6,708,308	6,708,308	2,383,938	2,247,931			
c: NET OPERATING (SURPLUS) / DEFICIT	(440,472)	(440,472)	(2,391,241)	(1,231,797)			
CAPITAL EXPENSES							
Land & Buildings	1,119,380	1,119,380	360,500	356,728		(1.0%)	✓
Furniture & Equipment	37,396	37,396	30,000	-		0.0%	✓
Motor Vehicles	161,000	161,000	131,000	124,219		(5.2%)	✓
Plant	645,000	645,000	-	64,389		0.0%	✓
Infrastructure Other	9,822	9,822	-	-		0.0%	✓
Infrastructure Roads	1,910,860	1,910,860	445,695	419,328		(5.9%)	✓
d: TOTAL CAPITAL	3,883,458	3,883,458	967,195	964,664			
e: TOTAL OPERATING & CAPITAL	3,442,986	3,442,986	(1,424,046)	(267,133)			b.
ADJUST - NON CASH ITEMS							
Depreciation	(2,504,931)	(2,504,931)	(840,658)	(766,029)			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(114,640)	(114,640)	(47,500)	(44,048)	6		
Proceeds from Sale of Assets	(233,000)	(233,000)	(79,318)	(79,318)	6		
Transfer from reserves	(1,072,776)	(1,072,776)	(514,046)	(314,046)	10		
Transfer to reserves	755,000	755,000	-	-	10		
Interest paid to reserves #	31,199	31,199	6,181	6,181	10		
LSL Provision in reserves	-	-	74,834	73,002			
Loan proceeds	-	-	-	-			
Loan principal repayment	1,022,387	1,022,387	528,202	528,202	11		
SSL Principal Reimbursements	(489,319)	(489,319)	(20,128)	(20,128)	11		
Less (Surplus)/deficit B/Fwd	(810,737)	(810,737)	(810,737)	(690,593)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	26,169	26,169	(3,127,216)	(1,573,911)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key Within budget tolerance of 10% ✓
Over budget tolerance of 10% ✗
Under budget tolerance of 10% 0

Shire of Wongan-Ballidu
Variance Report for October 2014

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
	Nil	Nil
	Operating Expenditure	
①	Interest	Variance is due to the reversal of the end of financial year accrual journal. These journals are mandatory to account for the accrued interest at the end of the year.
	Capital	
	Nil	Nil

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 OCTOBER 2014

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
INCOME				
General Purpose Funding	03	(4,993,425)	(4,993,425)	(3,085,855)
Governance	04	(23,400)	(23,400)	(36,361)
Law, Order & Public Safety	05	(33,878)	(33,878)	(9,587)
Health	07	(10,754)	(10,754)	(8,163)
Education & Welfare	08	(5,183)	(5,183)	(2,650)
Housing	09	(110,875)	(110,875)	(24,439)
Community Amenities	10	(182,542)	(182,542)	(167,098)
Recreation & Culture	11	(214,976)	(214,976)	(40,280)
Transport	12	(1,280,082)	(1,280,082)	(12,085)
Economic Services	13	(31,680)	(31,680)	(6,739)
Other Property & Services	14	(261,985)	(261,985)	(86,472)
a: TOTAL INCOME		(7,148,780)	(7,148,780)	(3,479,728)
OPERATING EXPENSES				
General Purpose Funding	03	93,618	93,618	33,131
Governance	04	288,093	288,093	124,485
Law, Order & Public Safety	05	102,046	102,046	50,538
Health	07	103,756	103,756	36,954
Education & Welfare	08	164,456	164,456	62,645
Housing	09	222,880	222,880	59,117
Community Amenities	10	410,970	410,970	120,885
Recreation & Culture	11	1,412,195	1,412,195	536,401
Transport	12	2,969,557	2,969,557	1,046,531
Economic Services	13	142,479	142,479	36,337
Other Property & Services #	14	798,258	798,258	140,907
b: TOTAL OPERATING EXPENSES		6,708,308	6,708,308	2,247,931
c: NET OPERATING (SURPLUS)/DEFICIT		(440,472)	(440,472)	(1,231,797)
CAPITAL EXPENSES				
General Purpose Funding	23	-	-	-
Governance	24	80,000	80,000	44,077
Law, Order & Public Safety	25	-	-	-
Health	27	-	-	-
Education & Welfare	28	-	-	-
Housing	29	8,412	8,412	-
Community Amenities	30	-	-	-
Recreation & Culture	31	180,272	180,272	28,145
Transport	32	2,676,682	2,676,682	563,859
Economic Services	33	-	-	-
Other Property & Services	34	938,092	938,092	328,582
d: TOTAL CAPITAL EXPENSES		3,883,458	3,883,458	964,664
e: TOTAL OPERATING & CAPITAL		3,442,986	3,442,986	(267,133)

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 OCTOBER 2014

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2013-2014	BUDGET	YTD
SURPLUS / (DEFICIT)	810,737	(26,168)	1,573,911
COMPRISES			
Cash (including reserves)	1,843,186	893,888	2,379,041
Current rates	102,073	512,469	525,345
Sundry debtors	1,483,727	45,050	177,129
Tax receivables	2,045	63,334	89,527
Other debtors	5,110	13,677	14,083
A: SSL debtors (are excluded see D: adj)	499,796	958,509	958,509
Inventories	17,817	8,907	8,907
Less:			
Reserves	(1,511,012)	(1,207,589)	(1,203,146)
Sundry creditors	(766,472)	82,822	79,573
Accrued interest	(26,108)	-	-
ESL Levy Owed	3,557	(93,054)	(93,054)
PAYG/GST Due To ATO	-	(38,404)	(71,602)
B: Other - DOT (are excluded see D: adj)	-	-	-
Other	-	-	-
Tax liabilities	(7,568)	14,436	(7,568)
Other	-	-	-
C: Loan liability (are excluded see D: adj)	(1,022,386)	(528,202)	(494,184)
Current employee benefits provisions	(335,618)	(321,704)	(324,323)
D: Adjustments (see above A to C)	522,590	(430,306)	(464,325)
	-	-	-
Surplus / (Deficit) Variance	810,737	(26,168)	1,573,911

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2014-2015	BUDGET	YTD
Current assets			
Cash & cash equivalents	1,843,186	893,888	2,379,041
Sundry debtors	2,092,750	1,593,040	1,764,592
Inventories	17,817	8,907	8,907
Total current assets	3,953,753	2,495,834	4,152,540
Current liabilities			
Creditors and accounts payable	(796,591)	(34,201)	(92,651)
Current loan liability	(1,022,386)	(528,202)	(494,184)
Provisions	(335,618)	(321,704)	(324,323)
Total current liability	(2,154,595)	(884,107)	(911,158)
Net current assets	1,799,158	1,611,727	3,241,382
Less: restricted reserves	(1,511,012)	(1,207,589)	(1,203,146)
Less: SSL principal repayments	(499,796)	(958,509)	(958,509)
Add back: Current loan liability	1,022,386	528,202	494,184
Add back: DOT Trust	-	-	-
Surplus / (Deficit) Variance	810,737	(26,168)	1,573,911

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 OCTOBER 2014

	2014-2015 APPROVED BUDGET	2014-2015 CURRENT BUDGET	2014-2015 ACTUAL
<u>OPERATING INCOME</u>			
General Purpose Funding	(2,391,497)	(2,391,497)	(664,465)
Governance	(23,400)	(23,400)	(36,361)
Law, Order & Public Safety	(33,878)	(33,878)	(9,587)
Health	(10,754)	(10,754)	(8,163)
Education & Welfare	(5,183)	(5,183)	(2,650)
Housing	(110,875)	(110,875)	(24,439)
Community Amenities	(182,542)	(182,542)	(167,098)
Recreation & Culture	(214,976)	(214,976)	(40,280)
Transport	(1,280,082)	(1,280,082)	(12,085)
Economic Services	(31,680)	(31,680)	(6,739)
Other Property & Services	(261,985)	(261,985)	(86,472)
A	(4,546,853)	(4,546,853)	(1,058,339)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	93,618	93,618	33,131
Governance	288,093	288,093	124,485
Law, Order & Public Safety	102,046	102,046	50,538
Health	103,756	103,756	36,954
Education & Welfare	164,456	164,456	62,645
Housing	222,880	222,880	59,117
Community Amenities	410,970	410,970	120,885
Recreation & Culture	1,412,195	1,412,195	536,401
Transport	2,969,557	2,969,557	1,046,531
Economic Services	142,479	142,479	36,337
Other Property & Services	798,258	798,258	140,907
B	6,708,308	6,708,308	2,247,931
C= A and B	2,161,455	2,161,455	1,189,593
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Revenue</u>			
Depreciation on Assets	(2,504,931)	(2,504,931)	(766,029)
Profit/(Loss) on Asset Sales	(114,640)	(114,640)	(44,048)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings #	1,119,380	1,119,380	356,728
Purchase of furniture & equipment	37,396	37,396	-
Purchase of motor vehicles #	161,000	161,000	124,219
Purchase of plant & machinery #	645,000	645,000	64,389
Purchase of other infrastructure #	9,822	9,822	-
Purchase of roads infrastructure #	1,910,860	1,910,860	419,328
Proceeds from sale of assets	(233,000)	(233,000)	(79,318)
<u>Financing Activities</u>			
Repayment of Loan Principal*	1,022,387	1,022,387	528,202
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(489,319)	(489,319)	(20,128)
<u>Reserve Movements</u>			
Transfers to Reserves	755,000	755,000	-
Interest paid to Reserves	31,199	31,199	6,181
Transfer from Reserves	(1,072,776)	(1,072,776)	(314,046)
LSL Provision in reserves	-	-	73,002
Estimated Muni Surplus/(Deficit) July 1 B/Fwd.	(810,737)	(810,737)	(690,593)
Estimated Muni Surplus/(Deficit) June 30 C/Fwd.	(26,169)	(26,168)	1,573,911
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,601,928	2,601,928	847,479
TOTAL RATES RAISED	2,601,928	2,601,928	2,421,390

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 OCTOBER 2014

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class						
Motor Vehicles						
CEO Vehicle*	43,331	(40,000)	3,331	37,881	(35,682)	2,199
Grader Utility	13,579	(5,500)	8,079			
Works Co-Ordinator Utility	19,399	(5,500)	13,899	13,762	(6,364)	7,398
Works Manager Vehicle	36,372	(18,000)	18,372	32,618	(23,636)	8,981
						-
Plant & Equipment						
Multi Tyred Roller	36,395	(9,000)	27,395			-
Isuzu Dual Cab Truck	35,415	(20,000)	15,415	39,105	(13,636)	25,469
Grader	163,149	(135,000)	28,149			-
TOTAL	347,640	(233,000)	114,640	123,366	(79,318)	44,048
By Program						
Governance						
CEO Vehicle	43,331	(40,000)	3,331	37,881	(35,682)	2,199
Transport						
Grader Utility	13,579	(5,500)	8,079			
Works Co-Ordinator Utility	19,399	(5,500)	13,899	13,762	(6,364)	7,398
Works Manager Vehicle	36,372	(18,000)	18,372	32,618	(23,636)	8,981
Multi Tyred Roller	36,395	(9,000)	27,395			
Isuzu Dual Cab Truck	35,415	(20,000)	15,415	39,105	(13,636)	25,469
Grader	163,149	(135,000)	28,149			
TOTAL	347,640	(233,000)	114,640	123,366	(79,318)	44,048
Motor Vehicle and Plant & Equipment Change Over						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
CEO Vehicle	50,000	(40,000)	10,000	44,077	(35,682)	8,395
Grader Utility	30,000	(5,500)	24,500			
Works Co-Ordinator Utility	35,000	(5,500)	29,500	33,573	(6,364)	27,209
Works Manager Vehicle	46,000	(18,000)	28,000	46,569	(23,636)	22,932
						-
Plant & Equipment						
Multi Tyred Roller	185,000	(9,000)	176,000			-
Isuzu Dual Cab Truck	85,000	(20,000)	65,000	64,389	(13,636)	50,753
Grader	375,000	(135,000)	240,000			-
						-
TOTAL	806,000	(233,000)	573,000	188,608	(79,318)	109,290

**SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 31 OCTOBER 2014**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	2,858,948.42	1,636,011.52	20,202.62	1,202,034.28	700.00
Add:					
Receipts	315,318.71	260,668.62	53,538.10	1,111.99	
Muni Investment Interest	1,994.50	1,994.50			
Less:					
Payments - EFT & Cheques	(775,899.75)	(722,309.30)	(53,590.45)		
Payments - Bank Fees and Rounding	(1,170.31)	(1,170.31)			
Balance as per General Ledger	2,399,191.57	1,175,195.03	20,150.27	1,203,146.27	700.00
Balance as per Bank Statements	145,875.79	128,759.20	16,231.96	884.63	
Balance as per Bank Deposit Certificates	1,126,711.12	803,332.16		323,378.96	
Balance as per Holder Certificates	1,129,582.68	250,000.00		878,882.68	700.00
Add:					
Outstanding Deposits	4,156.56	189.05	3,967.51		
Less:					
Adjustments	911.45	911.45			
Unpresented Payments	(8,046.03)	(7,996.83)	(49.20)		
Balance as per Cash Book	2,399,191.57	1,175,195.03	20,150.27	1,203,146.27	700.00
Figure should equal same as Creditor Payment List	\$ 0.00	\$ -	\$ -	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 OCTOBER 2014

MUNICIPAL INVESTMENTS

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest Realised	Closing Balance	Back into Muni
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Total of matured municipal investments											
Current Municipal Investments											
								0.00	0.00	0.00	

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Current Investment	YTD Interest	Closing Balance	Interest Realised
9733-98676	Term Deposit			1-Aug-14	3-Nov-14	94	3.45%	\$ 250,000.00	\$	250,000.00	
	Muni Online Saver	Cash at Bank					3.50%	\$ 800,000.00	\$ 3,332.16	803,332.16	3,332
Total of current municipal investments								1,050,000.00	3,332.16	1,053,332.16	3,332.16

RESERVE INVESTMENTS

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest Realised	Closing Balance	Back into Muni
------------	------	----------	-------------	------	----	------	---------------	------------------------	-------------------	-----------------	----------------

Total of matured reserve investments											
Current Reserve Investments											
								0.00	0.00	0.00	

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Current Investment	YTD Interest	Closing Balance	Interest Realised
9733-98684	Term Deposit			1-Aug-14	2-Feb-15	185	3.64%	\$ 378,882.68	\$	378,882.68	
9733-98705	Term Deposit			1-Aug-14	3-Nov-14	94	3.45%	\$ 250,000.00	\$	250,000.00	
9733-98748	Term Deposit			1-Aug-14	3-Nov-14	94	3.45%	\$ 250,000.00	\$	250,000.00	
Online Saver	9733-98318	Cash at bank					3.50%	\$ 321,384.97	\$ 1,993.99	323,378.96	1,993.99
Reserve Saver		Cash at bank					3.50%	\$ 884.63	\$ 47.10	884.63	47.10
Total of reserve investments and cash								1,201,152.28	2,041.09	1,203,146.27	2,041.09

Total of matured municipal and reserve investment											
Total of current municipal and reserve investment and cash											
								\$	\$	2,256,478.43	\$ 5,373.25

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 OCTOBER 2014

Reserve Description	GL Acct.	Opening Balance	Intra reserve transfers	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 OCTOBER 2014							
				Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance				
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Resource Centre Reserve	01989	11,992	-	360.00	-	-	12,351.91	360.00	-	-	-	-	12,351.91	56.29	-	-	-	-	12,048.20
Depot Improvement Reserve	01940	5,736	-	172.00	-	-	5,907.74	172.00	-	-	-	-	5,907.74	25.96	-	-	-	-	5,761.70
Historical Publications Reserve	01965	6,273	-	188.00	-	-	6,460.72	188.00	-	-	-	-	6,460.72	25.97	-	-	-	-	6,298.69
Housing Reserve	01955	92,801	-	2,784.00	-	-	95,585.47	2,784.00	-	-	-	-	95,585.47	449.45	-	-	-	-	93,250.92
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan Principal Reserve	01950	314,046	-	-	(514,046.33)	200,000.00	-	-	-	(514,046.33)	200,000.00	-	-	-	(314,046)	-	-	-	-
LSL Reserve	01935	72,654	-	2,180.00	-	-	74,834.07	2,180.00	-	-	-	-	74,834.07	347.45	-	-	-	-	73,001.52
Medical Facilities & R4R Special Projects Reserve	01975	314,020	-	4,710.00	(318,729.55)	-	-	4,710.00	(318,729.55)	-	-	-	-	1,500.87	-	-	-	-	315,520.42
Patterson Street JV Housing Reserve	01988	17,275	-	518.00	-	-	22,792.90	518.00	-	5,000.00	-	-	22,792.90	58.73	-	-	-	-	17,333.63
Plant Reserve	01945	608,706	-	18,261.00	(240,000.00)	200,000.00	586,966.78	18,261.00	(240,000.00)	200,000.00	-	-	586,966.78	3,391.01	-	-	-	-	612,096.79
Quinlan Street JV Housing Reserve	01987	24,297	-	729.00	-	-	30,025.99	729.00	-	5,000.00	-	-	30,025.99	92.74	-	-	-	-	24,389.73
Stickland JV Housing Reserve	01986	19,453	-	584.00	-	-	25,037.28	584.00	-	5,000.00	-	-	25,037.28	69.87	-	-	-	-	19,523.15
Swimming Pool Reserve	01970	12,027	-	361.00	-	130,000.00	142,388.26	361.00	-	130,000.00	-	-	142,388.26	33.99	-	-	-	-	12,061.25
Waste Management Reserve	01920	11,732	-	352.00	-	-	17,083.86	352.00	-	5,000.00	-	-	17,083.86	128.60	-	-	-	-	11,860.46
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sporting Co-Location Reserve	01990	-	-	-	-	205,000.00	205,000.00	-	-	205,000.00	-	-	205,000.00	-	-	-	-	-	-
TOTALS		1,511,012	-	31,199.00	(1,072,775.88)	755,000.00	1,224,434.98	31,199.00	(1,072,775.88)	755,000.00	-	-	1,224,434.98	6,180.93	(314,046.33)	-	-	-	1,203,146.46

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 OCTOBER 2014**

Existing Loans											
Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Oct 14	Accrued Int. Due as at 31 October	YTD Interest Paid	Loan Balance @ 1 July 2014	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Oct 14
140	Housing Construction	Wongan-Ballidu Development*	May-2015	430,000	-	11,684	-	429,996	-	-	429,996
142	Housing Construction	WB Community Association*	Mar-2020	400,000	-	1,660	6,267	204,127	-	(14,326)	189,801
143	Land Purchase	Shire of Wongan-Ballidu	Jun-2016	270,000	-	343	1,075	68,268	-	(8,074)	60,194
145B	Land Development	Shire of Wongan-Ballidu	Jun-2014	500,000	-	-	7,825	500,000	-	(500,000)	-
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000	-	4,498	8,550	500,000	-	-	500,000
147	Aged Persons	Ninan House*	Jul-2022	100,000	-	1,217	2,372	68,644	-	(3,035)	65,609
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	-	511	1,102	71,769	-	(2,767)	69,002
150	Sports Pavilion	Wongan Hills Sports Council*	May-2016	50,000	-	458	-	25,956	-	-	25,956
TOTAL EXISTING LOANS				2,365,000	-	20,370	27,190	1,868,760	-	(528,202)	1,340,558

* Denotes (SSL) Self Supporting Loan

Self Supporting Loan Summary	1,095,000	-	15,529	9,740	800,491	-	(20,128)	780,363
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SSL	Shire	Total
(469,190)	(24,994)	(494,184)
(311,177)	(535,201)	(846,378)
(780,367)	(560,195)	(1,340,562)

Current loan liability

Non current liability

Total Loan Liability

9.1.3 COUNCIL MEETING DATES - 2015

FILE REFERENCE:	A1.2
REPORT DATE:	10 November 2014
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Irene Myring - Executive Assistant
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

That Council adopts the 2015 meeting dates and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995.

BACKGROUND:

At least once per year Council is required to advertise the dates, times and place for its ordinary and committee meetings for the next twelve months.

COMMENT:

The proposed dates for Council's Ordinary Meetings are the fourth Wednesday of each month with the exception of January, when Council is in recess and December where the meeting it falls on Christmas Eve. A special meeting is listed on 1 July 2015, for the adoption of the budget. It is proposed that the Council meeting will commence at 3:00pm with afternoon tea being taken between 4.00pm and 4.15pm followed by the informal briefing session.

Council's Audit and Review Committee will meet on an ad hoc basis and to meets its legislative requirements.

DAY	DATE	TIME	MEETING	VENUE
Wednesday	February 25, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	March 25, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	April 22, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	May 27, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	June 24, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	July 1, 2015	1.00pm	Special Meeting Budget	Council Chambers, Wongan Hills
Wednesday	July 22, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	August 26, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	September 23, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	October 28, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	November 25, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	December 16, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Regulation 12 of the Local Government (Administration) Regulations 1996 requires the public notice of Council and committee meetings.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

Ø Environment

There are no known environmental implications associated with this item.

Ø Economic

There are no known economic implications associated with this proposal.

Ø Social

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no known financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That Council adopts the following meeting dates for 2015, and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995.

DAY	DATE	TIME	MEETING	VENUE
Wednesday	February 25, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	March 25, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	April 22, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	May 27, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	June 24, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	July 1, 2015	1.00pm	Special Meeting Budget	Council Chambers, Wongan Hills
Wednesday	July 22, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	August 26, 2015	3.00pm	Ordinary	Cadoux Recreation Centre
Wednesday	September 23, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills

Wednesday	October 28, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	November 25, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	December 16, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills

MOTION: **MOVED** **Cr Hartley/Cr deGrussa**

That Council adopts the following meeting dates for 2015, and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995.

DAY	DATE	TIME	MEETING	VENUE
Wednesday	February 25, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	March 25, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	April 22, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	May 27, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	June 24, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	July 1, 2015	1.00pm	Special Meeting	Budget Council Chambers, Wongan Hills
Wednesday	July 22, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	August 19, 2015	3.00pm	Ordinary	Cadoux Recreation Centre
Wednesday	September 23, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	October 28, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	November 25, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	December 16, 2015	3.00pm	Ordinary	Council Chambers, Wongan Hills

CARRIED: 8/0
RESOLUTION: 041114

Reason for decision: *That particular Council meeting in August clashes with Dowerin Field Day.*

9.1.4 PURCHASE OF NEW MOTOR GRADER

FILE REFERENCE:	F1.9
REPORT DATE:	19 November 2014
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	July Budget Meeting
AUTHOR	Karl Mickle – Manager Works & Services

PURPOSE OF REPORT:

The purpose of this report is to provide sufficient information summarising the results of quotations called for the supply and delivery of one new grader to enable Council to award the contract for this purchase.

BACKGROUND:

Quotations were called from four (4) vendors for the supply of one new motor grader using the West Australian Local Government’s (WALGA) “Preferred Supplier Process”.

The use of WALGA’s “Preferred Supplier Process” exempts Local Authorities having to call tenders under the Function and General Regulations 1996 of the Local Government Act 1995.

WALGA’s “Preferred Supplier Process” offers a little more negotiation flexibility than the rigid tender process and is well supported by regional vendors.

COMMENT:

Quotations were received from four (4) of the four (4) vendors for the supply and delivery of one new motor grader.

The 2014/2015 budget changeover cost is \$240,000.

Vendor	Description	INC GST			Ex GST		Change over
		Grader Gross Price	Trade	Nett	Grader Ex GST Price	Trade	
WesTrac	CAT 12M Motor Grader	\$409,000.00	\$93,500.00	\$315,500.00	\$372,000.00	\$85,000.00	\$287,000.00
Komatsu	Komatsu GD555-Motor Grader	\$379,500.00	\$104,500.00	\$275,000.00	\$345,000.00	\$95,000.00	\$250,000.00
CJD	Volvo G940 Motor Grader	\$355,750.00	\$100,000.00	\$255,750.00	\$332,500.00	\$90,000.00	\$242,500.00
Hitachi	John Deere 670G Motor Grader	\$388,300.00	\$100,100.00	\$288,200.00	\$353,000.00	\$91,000.00	\$262,000.00

Recommendation for new grader.

We recommend the Komatsu GD 555-Grader for a number of reasons, these are as follows:

- ü Changeover price on purchase
- ü Excellent performance with no major problems on current Komatsu grader
- ü The service team is excellent.
- ü Continued improvements of the design of their graders; the new quoted grader will be fitted with a sun roof (additional roof over the existing cab)
- ü Improved air conditioning within the cab.

- ü Fitting of new control valve unit to our current Komatsu grader in order to smooth out the hydraulics.
- ü The Komatsu teams are continually improving the overall performance of this grader with excellent power to the ground.
- ü The operator has good all round vision and comfortable seating. These qualities give our operators ease of operation improving performance to a higher quality with less stress on the operator.

POLICY REQUIREMENTS:

- Regional Purchasing Policy – maximising opportunities for local businesses
- Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government

LEGISLATIVE REQUIREMENTS:

The use of WALGA's "Preferred Supplier Process" exempts Local Authorities having to call tenders under the Function and General Regulations 1996 of the Local Government Act 1995.

STRATEGIC IMPLICATIONS:

This purchase compliment Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

SUSTAINABILITY IMPLICATIONS:

- Ø Environment
There are no significant environmental implications.
- Ø Economic
There are no significant economic implications.
- Ø Social
There are no significant social implications.

FINANCIAL IMPLICATIONS:

The purchase of the motor grader from Komatsu Pty Ltd is \$10,000 over budget based on the 2014/2015 budget estimate of \$240,000.00

The budget estimate for the trade of \$135,000.00 appears to have been overstated.

To date there is approximately \$23,000 in savings on the plant changeover budget which will enable the Shire to agree to purchase the grader and still remain within the overall plant replacement budget.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

STAFF RECOMMENDATION:

That Council:

- Accept the quotation from Komatsu Australia Pty Ltd for the purchase of a new Komatsu GD555 motor grader and trade in of Councils existing Cat 12H motor grader for a nett changeover price (ex GST) of \$250,000.00

MOTION:

MOVED

Cr West/Cr Barrett-Lennard

That Council:

- **Accept the quotation from Komatsu Australia Pty Ltd for the purchase of a new Komatsu GD555 motor grader and trade in of Councils existing Cat 12H motor grader for a nett changeover price (ex GST) of \$250,000.00**

CARRIED: 8/0
RESOLUTION: 051114

9.1.5 WONGAN HILLS COMMUNITY RESOURCE CENTRE ADDITION TO FEES & CHARGES

FILE REFERENCE:	RC4.4.2
REPORT DATE:	18 November 2014
APPLICANT/PROPONENT:	Community Resource Centre
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Tanya Greenwood - Manager Community Services
ATTACHMENTS:	Schedule of Fees and Charges

PURPOSE OF REPORT:

To add fees to the current Fees & Charges schedule for the 2014-15 financial year and advertise accordingly

BACKGROUND:

With the move to "The Station" it has become evident that there are some fees and charges, that should be on the schedule, that was adopted in the 2014-15 budget.

COMMENT:

The following additions to be considered;

- **Key deposit**
A \$50 key deposit to be charged for each room booked. This fee to be credited to the hire charge.
- **Thermal Binding**
\$7.50 be charged per A4 document for thermal binding.
- **WiFi access to offices**
With the availability of offices for rent it would be prudent to make available the use of WiFi internet to these suites at a rate other than the hourly charge as follows;
Use for 5 Hours \$22
Use for 8 Hours \$35
- **Kitchen hire only**
That \$75 per day be charged for kitchen hire only.
- **Cleaning Fee**
That \$50 per hour cleaning fee be charged should a venue not be left in an acceptable condition at the end of the hire period.

The Wongan Hills Community Resource Centre Fees and Charges is attached.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Section 6.16 of the Local Government Act 1995 allows a Local Government to impose Fees & Charges. Section 6.16 (3) states that Fees & Charges may be imposed during a financial year.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

Ø Environment

There are no known sustainability implications associated with this proposal.

Ø Economic

There are no known economic implications associated with this proposal.

Ø Social

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The adoption of these fees and charges will allow the inclusion of the fees and charges not included in the 2014-15 budget adoption.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

STAFF RECOMMENDATION:

That Council adopt the amended Schedule of Fees and Charges for the Wongan Hills Community Resource Centre for 2014-15 and advertise accordingly.

MOTION: MOVED Cr Morgan/Cr deGrussa

That Council adopt the amended Schedule of Fees and Charges for the Wongan Hills Community Resource Centre for 2014-15 and advertise accordingly.

**CARRIED BY ABSOLUTE MAJORITY: 8/0
RESOLUTION: 061114**

**SHIRE OF WONGAN-BALLIDU
SCHEDULE OF 2014-15 FEES AND CHARGES**

COMMUNITY RESOURCE CENTRE CHARGES

Wonga-Balli Boomer Advertising

10100	Small Ad	\$	4.00
10105	1/4 Page Black & White	\$	9.50
10320	1/2 Page Black & White	\$	14.00
10325	Full A4 Page Black & White	\$	22.00
43090	Full Page Colour	\$	53.00
43090	1/2 Page Colour	\$	30.00
43090	1/4 Page Colour	\$	20.00
43090	Pre-printed inserts per page Black & White	\$	22.00
43090	Pre-printed inserts per page Colour	\$	53.00
43090	Per edition Wonga-Balli Boomer	\$	2.00
	Binding		
43090	Spiral A4	\$	3.70
43090	Spiral A3	\$	4.75
43090	Thermal Binding	\$	7.50
	Copy Printer		
43090	Black master	\$	2.00
43090	Per page black copy	\$	0.15
	Printing		
10316	Laser - A4 Black & White	\$	0.40
43090	Laser - A4 Colour	\$	0.70
	Photocopying/Printing		
43090	One Sided - A4 Black & White	\$	0.35
43090	Double Sided - A4 Black & White	\$	0.50
43090	One Sided - A3 Black & White	\$	0.65
43090	Double Sided - A3 Black & White	\$	0.80
43090	One Sided - A4 Colour	\$	0.65
43090	Double Sided - A4 Colour	\$	0.80
43090	One Sided - A3 Colour	\$	1.30
43090	Double Sided - A3 Colour	\$	1.45
	Speciality Paper		
43090	ColorTec Gloss Coated	\$	2.00
43090	ColorTec Silk Mat	\$	0.75
	Faxing		
43090	Local - 1st Page	\$	1.90
43090	STD - 1st Page	\$	2.90
43090	Every Page after	\$	1.20
43090	Receiving Fax - Per Page	\$	1.20
	Internet Access		
43090	Per Hour	\$	7.00
43090	5 Hours	\$	22.00
43090	8 Hours	\$	35.00
43090	Study use per semester	\$	50.00
43090	School Children for school work	\$	-
43090	Computer Access only - Per Hour	\$	2.65

	Large Format Printing	
43090	A4 per page	\$ 3.00
43090	A3 per page	\$ 4.00
43090	Poster (1m)	\$ 10.00
43011	Large Format Printing Format Fee	\$ 15.00
43011	10"x20" Canvas	\$ 70.00
43011	12"x12" Canvas	\$ 65.00
43011	12"x18 Canvas	\$ 80.00
43011	12"x24" Canvas	\$ 100.00
43011	16"x24" Canvas	\$ 115.00
43011	20"x20" Canvas	\$ 120.00
43011	20"x30" Canvas	\$ 160.00
43011	24"x24" Canvas	\$ 155.00
43011	30"x30" Canvas	\$ 215.00
43011	A1 Heavyweight Poster	\$ 30.00
43011	A0 Heavyweight Poster	\$ 40.00
43011	A2 Plans	\$ 20.00
43011	A1 Plans	\$ 30.00
43011	A0 Plans	\$ 40.00
43011	609mm x 914mm Synthetic Banners	\$ 60.00
43011	609mm x 121mm Synthetic Banners	\$ 70.00
43011	609mm x 1524mm Synthetic Banners	\$ 80.00
43011	609mm x 1828mm Synthetic Banners	\$ 90.00
	Minimum Apply - Photos	
43011	15x10cm - 15x20cm	\$ 15.00
43011	20x25cm - 20x30cm	\$ 20.00
43011	25x37cm - 27x35cm	\$ 25.00
43011	30x40cm	\$ 30.00
43011	40x50cm	\$ 50.00
05310	50x60cm	\$ 70.00
05310	50x75cm	\$ 85.00
05310	Equipment Hire	
05310	Smart Board Per Hour	\$ 10.00
05310	Smart Board Half Day	\$ 50.00
05310	Smart Board Full Day	\$ 70.00
05310	Whiteboard Full Day	\$ 20.00
05310	Whiteboard Half Day	\$ 15.00
05310	Laptop Hire Half Day	\$ 20.00
05310	laptop Hire Full Day	\$ 35.00
05310	Hire of NLIS Scanner Per Day	\$ 20.00
05310	Video Conferencing	
05310	Hourly	\$ 35.00
05310	Half Day	\$ 110.00
05310	Full Day	\$ 150.00
05310	Licensing	
05310	Local Plates - WB Series	\$ 280.00
	Key Deposit	
	Key Deposit for booking of any room to be credited against hire fees on return of key	\$ 50.00

05310	Function Room Hire (Room Only)	
05310	Half Day (Door fees & No Alcohol)	\$ 40.00
05310	Half Day (Door Fees & Alcohol)	\$ 80.00
05310	Half Day (No Door Fees & No Alcohol)	\$ 35.00
05310	Half Day (No Door Fees & Alcohol)	\$ 65.00
05310	Full Day (Door Fees & No Alcohol)	\$ 70.00
05310	Full Day (Door Fees & Alcohol)	\$ 140.00
05310	Full Day (No Door Fees & No Alcohol)	\$ 55.00
43125	Full Day (No Door Fees & Alcohol)	\$ 110.00
05310	Corporate	\$ 330.00
05310	Bond	\$ 300.00
05310	Function Room Hire (With AV Equipment)	
05310	Half Day (Door fees & No Alcohol)	\$ 60.00
05310	Half Day (Door Fees & Alcohol)	\$ 100.00
05310	Half Day (No Door Fees & No Alcohol)	\$ 55.00
05310	Half Day (No Door Fees & Alcohol)	\$ 85.00
05310	Full Day (Door Fees & No Alcohol)	\$ 90.00
05310	Full Day (Door Fees & Alcohol)	\$ 160.00
05310	Full Day (No Door Fees & No Alcohol)	\$ 75.00
05310	Full Day (No Door Fees & Alcohol)	\$ 130.00
05310	Corporate	\$ 350.00
05310	Bond	\$ 300.00
	Kitchen Hire Only	
05310	Kitchen hire per day	\$ 75.00
	Boardroom Hire (inclusive of tea/coffee service)	
05513	Hourly	\$ 20.00
05510	Half Day	\$ 70.00
05510	Full Day	\$ 130.00
05510	Community Group Hourly	\$ 15.00
05510	Community Group Half Day	\$ 40.00
05510	Community Group Full Day	\$ 70.00
05510	Office Hire Casual Rates (inclusive of incoming call and reception service)	
05510	Half Day	\$ 45.00
05510	Full Day	\$ 80.00
05510	Community Group Half Day	\$ 20.00
05510	Community Group Full Day	\$ 35.00
05510	Office Hire Casual Rates	
05510	Half Day	\$ 40.00
05510	Full Day	\$ 75.00
05510	Community Group Half Day	\$ 15.00
05510	Community Group Full Day	\$ 30.00
05510	Office Hire Fortnightly Rates	
05510	Inclusive of incoming calls and reception service	\$ 280.00
05510	Room Hire Only	\$ 230.00
	Cleaning Fee	
	Cleaning fee per hour for rooms not left in acceptable state	\$ 50.00
05510	Secretarial Services	
05513	Per Hour	\$ 35.00
05513	Typing documents etc per page	\$ 10.00
05513	Email - Sending	\$ 2.00
05513	Burning CD	\$ 5.50

05513	Desktop Publishing	
05513	Desktop Publishing per hour	\$ 45.00
05513	Website Development	
05513	Development per hour	\$ 45.00
05513	Maintenance per hour	\$ 35.00
05513	Training	
05513	Individual one on one per hour	\$ 45.00
05513	Exam Supervision	
05513	Invigilator Per Hour	\$ 24.00

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business the President, Cr Macnamara declared the meeting closed at 3.42pm.

These minutes were confirmed at a meeting on December 2014

Signed _____
President